

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on February 12, 2018, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Ms. Gentile called the Committee of the Whole Meeting to order at 7:00 PM.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Dr. Jeff Delaney	Ms. Allison Friedman
	Ms. Tara Martinez	

Absent: Mr. Weymouth Brittingham, Ms. Joelle Nappi

Also Present:

Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent of Special Services and Programs
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary

V. SUPERINTENDENT’S REPORT

Dr. Majka and Mr. Bombardier met with the Civic Leaders for annual presentations. The civic Leaders will be bringing forth six initiatives forward for Board review.

VI. CURRICULUM AND INSTRUCTION

Mr. Bombardier and Ms. Perez reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Items A, B1 and B2. The remainder of the items will be presented for action at the February 26, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Friedman.

The Board questions how the students for the Minority Male Initiative will be selected. Mr. Bombardier addressed the concern.

B. OTHER

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following teachers for their participation in a three day SIOP training on March 1, March 8, and March 15, 2018 at Cedar Drive Middle School in Colts Neck, NJ.

Cliffwood	Ravine Drive	Strathmore	Lloyd Road
Jeanine Liguori	Dawn Alvarez	Nicole Anowitz	Wenona DuBrosky
Frances Minneci	MaryEllen Doyle	Donna Latin	Alexis Fisher
Magy Naguib	Christina Morrissey	Meredith Smith	Jamee Foley
Marissa Sprofera	Joann Sullam	Wendy Winchel	Michael Haughey
	Melissa Torres		Carolyn Herman
			Kristine Maniscalchi
			Donna Sakowski
			Francesca Yaccarine

Rationale: This professional development workshop will train teachers on the *Sheltered Instruction Observation Protocol (SIOP)* Model.

Cost: No Cost to District

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placements for the 2016 – 2017:

Student	Classification	School	Reason	Cost	Dates
161259	General Education Student	Clifton	DCP&P Placement	\$10,733.28	9/9/16-6/30/17 (retroactive)

Cost: \$10,733.28

Account #: 11-000-100-562-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placements for the 2016–2017:

Student	Classification	School	Reason	Cost	Dates
162377	General Education Student	Elizabeth	DCP&P Placement	\$9,922.50	12/15/16-6/24/17 (retroactive)

Cost: \$9,922.50

Account #: 11-000-100-562-09-0000-0

VII. PERSONNEL

Mr. Bombardier reviewed the Personnel Agenda requesting the Board take action this evening on Action Items 1, 2 and 3. The remainder of the items will be presented for action at the February 26, 2018 Regular Action Meeting.

A motion was moved by Mr. Ahearn and seconded by Ms. Esposito.

Mr. Bombardier clarified the languages to be translated for the ESL coach’s job description. He also stated that the acronym for LSP is Language Support Plan for ESL students.

Mr. Bombardier also stated that Ms. Nieves’ transfer is not related to BCC.

Mr. Bombardier stated there is a walk-in item which Mr. Ferreira is passing out. It's a resolution for the Board to approve the staffing array for Justin LoStocco as the SAC for the KEYS Program. Dr. Majka stated the salary is being paid from the grant.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Extra-Curricular Position					
Kaylor, Arthur	HS	Baseball Co-Assistant Coach	Resigned Extra-Curricular Position	5/22/17	1/29/18 (Retroactive)
Non Athletic Activities-High School Clubs					
Bloss, Justin	HS	Student Council	Resigned Extra-Curricular Position	5/22/17	2/6/18 (Retroactive)
Bloss, Justin	HS	Peer Leadership	Resigned Extra-Curricular Position	5/22/17	2/6/18 (Retroactive)
Nieves, Jennise	BCC	Key Club Co-Advisor	Resigned Extra-Curricular Position	5/22/17	1/31/18 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Morillo, Deborah	RD	Educational Media Specialist	Personal Leave	Without Pay	1/24/18 and 2/6/18 (Retroactive)
Dawson, Vanessa	RD	Elementary Teacher Basic Skills	Maternity Leave Disability Phase	With Pay	2/20/18-3/7/18
			FMLA/NJFLA Child Care Phase	Without Pay	3/8/18-5/15/18 (Retroactive)
Zimmer, Theresa	LR	Elementary Teacher	Personal Leave	Without Pay	3/27/18-3/29/18
Kliemisch, Nicole	LR	Elementary Teacher	Maternity Leave Disability Phase	With Pay	TBD
			FMLA/NJFLA Child Care Phase	Without Pay	
Crawford, Emily	MA	Teacher of Language Arts	Maternity Leave Disability Phase	With Pay	5/11/18-6/22/18
			FMLA/NJFLA	Without Pay	9/24/18-11/23/18
Pallitto, Nancy	CL	Instructional Assistant	Medical Leave	With Pay	12/19/17-2/13/18 (Retroactive)
Gerrity, Maryann	CL	Instructional Assistant P/T	Medical Leave	With Pay	2/5/18-2/12/18 (Retroactive) Amended Date Previously BOE Approved 11/27/17
McGuirk, Lauren	MA	Teacher of Special Education	Maternity Leave	With Pay	5/1/18-6/19/18
			FMLA/NJFLA	Without Pay	9/4/18-11/27/18
Bartolotta, Geena	CO	Bus/Van Driver	FMLA/NJFLA	Without Pay	11/28/17-2/2/18 (Retroactive) Amended Date Previously BOE Approved 9/25/17
Langer, Annette	ST	School Nurse	Personal Leave	Without Pay	6/7/18-6/8/18
Ciani, Susan	CO	Administrative Assistant P/T	Personal Leave	Without Pay	3/5/18-3/16/18
Leahy, Sydnie	CO	Transportation Assistant P/T	Personal Leave	Without Pay	4/16/18-4/20/18

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
TBD CO.TRN.ASST.12	CO	Transportation Assistant P/T 11- 000-270-160-11- 0000-1	Step-01	\$20.00/Hour	TBD	Jones (Retirement)	TBD-6/30/18
TBD CO.TRN.DRIVER.13	CO	Bus/Van Driver P/T 11-000-270- 160-11-0000-1	TBD	TBD	TBD	Lara (Transfer)	TBD-6/30/18
TBD CO.TRN.DRIVER.25	CO	Bus/Van Driver P/T 11-000-270- 160-11-0000-1	TBD	TBD	TBD	Dukes (Transfer)	TBD-6/30/18
TBD ST.ADMSPT.SEC.01	ST	Secretary 12 Months 11-000- 240-105-11-0000- 1	TBD	TBD	TBD	Uriarte (Transfer)	TBD-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. Substitutes – 2017/2018 School Year

Category	Account Number Per MAREA Contract
Prewitt, Caroline	Substitute Teacher
Rao, Rupa	Substitute Teacher

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. ESL Teachers – Title III ESL Workshops

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
CL – TBD	ESL Teachers for Title III ESL Workshops Posting Guides (K-12)	4 (1 ESL Teacher per school)	Parent Night Workshops Plan and facilitate two (2) Title III ESL Parent Workshops during the 2017-2018 school year for ESL students and families.	16 (2 hours per teacher per session)	\$30	\$480	CO
LR – TBD							
RD – TBD							
ST - TBD							

Account #: 20-241-200-101-00-0000-0

4. Curriculum & Instruction Summer 2018 Planning Committees

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
TBD	Summer Program Planning Committee K-5 Chair: Ms. Tobia	6 (2 per building K-5)	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in	36 (6 hours per teacher)	\$30	\$1,080	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
			grades K-5				
TBD	Summer Program Planning Committee– 6-8 Chair: Dr. Rawls-Dill	3 (1 per grade 6-8)	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in grades 6-8	18 (6 hours per teacher)	\$30	\$540	CO
TBD	Summer Program Planning Committee- 9-12 Chair: Dr. Rawls-Dill	5	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in grades 9-12	30 (6 hours per teacher)	\$30	\$900	CO

Account #: 20-270-200-101-00-0000-1

Total Cost: \$2,700

5. College Student Observers/Teachers 2017/2018 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Vasilenko, Nicholas	Georgian Court	Eyler, Aaron	MA-Administration Educational Leadership and Administration Spring & Fall 2018

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2017/2018 School Year

6. Nurses-Extra-Curricular Activities

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Stankard, Jamie Replacing Donna Godowski previously approved 12/18/17	School Nurse	School Nurse to attend Mr. Matawan 2/2/18 (Retroactive)	Up to 4 hours max	\$40	\$160	HS

Account# 11-401-100-104-11-0000-2

7. KEYS Academy HIB Specialist – 2017/2018 School Year

Name	Location
Gallo, Maria	Brookdale Community College KEYS Program

8. Volunteers –2017/2018 School Year

Name	Location	Activity	Effective Date
Kaye, John	HS	Baseball	2017-2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

9. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
161040	Language Arts, Math, Science	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra	4	4	16	2/1/18-2/28/18 (Retroactive)
161040	Language Arts, Math, Science	CL	Pappas, Alyssa Werner, Kelli	Schneider, Liza	4	4	16	2/1/18-2/28/18 (Retroactive)
161040	Language Arts	CL	Pappas, Alyssa Werner, Kelli	Vergaretti, Kathleen	4	4	16	2/1/18-2/28/18 (Retroactive)
155761	Ceramics	HS	Pickens, Sam	Ryan, David	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	Foods & Nutrition 1	HS	Berger, Krista	Claudio, Shannon	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	Business Administration/ Mgmt.	HS	Mesko, Cindy	Bernstein, Daniel	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	ESS: Life Skills	HS	Alvarez, Robert	Milan, Gregory	2	7	14	1/9/18-3/2/18 (Retroactive)
158451	Forensic Science	HS	Milan, Gregory	Milan, Gregory	2	6	12	1/10/18-2/21/18 (Retroactive)
158451	Geometry	HS	Stetz, Diane	Toomey, Joanne	2	6	12	1/10/18-2/21/18 (Retroactive)
156587	English 1	HS	Pape, Kimberly	Kaiser, Heather	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	Lab Biology	HS	Borchers, Sheri	Milan, Gregory	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	Algebra 1	HS	Goldberg, Deborah	Wilson, Tara	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	World Cultures	HS	Bloss, Justin	Kaiser, Heather	2	7	14	1/29/18-3/16/18 (Retroactive)
163005	Language Arts, Math, Science, Social Studies	CL	N/A	D'Agostino, Nicole	5	4	20	2/1/18-2/28/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

10. Extra-Curricular Activities 2017/2018

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
Group IA Sports Activities					
TBD	HS	Baseball	Co-Assistant Coach 11-402-100-100-11-0000-2	TBD	2017/2018 School Year
Non Athletic Activities					
Christathakis, Nicholas	HS	Crowd Control	Ticket Sellers/Crowd Control 11-402-100-100-11-0000-1	\$62.50/Game	2017/2018 School Year

Miseo, Rachel	HS	Key Club	Co-Advisor to Advisor	\$1,125.00 (Balance of School Year)	2/1/18-6/30/18 (Retroactive)
TBD	HS	Student Council	Co-Advisor	\$1,255.00 (Balance of School Year)	2/27/18-6/30/18
TBD	HS	Peer Leadership	Advisor	\$2,265.00 (Balance of School Year)	2/27/18-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

11. Staff Array Changes

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason

12. Other

a. Pediatric Nursing Program Student Observers – Spring Semester Brookdale Community College 2017/2018 School Year

Rationale: Facilitates student learning and growth and development of the pediatric population for Nursing 162; Orthopedic, Obstetric and Pediatric Rotation (All students are fully immunized, including Mantoux, and have completed criminal history background checks as they work in hospitals.)

b. Job Description - Title III ESL Coach-2017/2018

VIII. POLICY

Mr. Ferreira reviewed the Policy Agenda requesting the Board approve the first reading of the listed policy. Mr. Bombardier discussed the policies related to field and class trips. The Board will be asked to approve both going forward.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

A member of the Board asked what happens if every student does not go on the field/class trip. Mr. Bombardier addressed the concern.

A member of the Board stated she did not have enough time to read through all the policies completely. She would like the Superintendent and Administration to make their recommendations through a Google Document and then the Board could respond with their input. Dr. Majka stated it will be completed by Thursday.

A member of the Board inquired as to the policy for the Military Leaves. Dr. Majka addressed the concern.

IX. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance Agenda requesting the Board take action this evening on Action Item 1. The remainder of the items will be presented for action at the February 26, 2018 Regular Action Meeting.

A motion was moved by Mr. Aitken and seconded by Ms. Martinez.

A member of the Board inquired if the date of the graduation changed. Dr. Majka addressed the concern.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

2. Payroll for January 2017 and Bills List for February 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 2017, Payroll	\$3,548,823.06
February 2018, Bills List	\$
TOTAL	\$

3. Transfer of Funds for January 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2018** as presented.

4. S-1701 Reporting for January 2018

Board Secretary Report for **January 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

February 26, 2018
 Date

5. Approval of 2017-2018 IDEA B and IDEA Pre-School Grants Funding of Staff Salaries

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the IDEA B Grant and Pre-School IDEA Grant as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-100-106-11-0000-1				
Lori Donaghue	RD	Instructional Aide	RD.ADMSPT.IA.01	\$27,355
Hillary Bruden	ST	Instructional Aide	ST.ADMSPT.IA.02	\$27,835
Jill Ratcliffe	ST	Instructional Aide	ST.ADMSPT.IA.07	\$33,155
Ermina Radoncic	ST	Instructional Aide	ST.ADMSPT.IA.09	\$23,800
Linda Walling	HS	Instructional Aide	HS.ADMSPT.IA.01	\$42,885
Rupa Rao	ST	Instructional Aide	ST.ADMSPT.IA.08	\$21,115
Marlene Carrante	HS	Instructional Aide	HS.ADMSPT.IA.02	\$27,835
Anthony Miller	HS	Instructional Aide	HS.ADMSPT.IA.03	\$20,435

Staff Member	LOC	Job Title	UPC	Total Salary
Agnes DeMonte	CL	Instructional Aide	CL.ADMSPT.IA.06	\$20,515
Debra Calandra	CL	Instructional Aide	CL.ADMSPT.IA.14	\$21,115
Mary Ann Folchetti	LR	Instructional Aide	LR.ADMSPT.IA.01	\$21,415
Ann Margaret Feihl	ST	Instructional Aide	ST.ADMSPT.IA.06	\$21,320
Janice Norwood	MAMS	Instructional Aide	MA.ADMSPT.IA.02	\$25,090
Frank Banafato	LR	Instructional Aide	LR.ADMSPT.IA.05	\$26,160
Joy Edelstein	MAMS	Instructional Aide	MA.ADMSPT.IA.03	\$27,355
Evelyn Diaz	RD	Instructional Aide	RD.ADMSPT.IA.07	\$29,030

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	91%	20-255-100-106-11-0000-1	\$20,918
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	9%	11-216-100-106-11-0000-1	\$1,982

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-200-105-11-0000-1				
Harriet Pellicione	CO	CST Secretary	CO.ADMSPT.SS.SEC.01	\$34,375
Meghan Vilela	CO	CST Secretary	CO.ADMSPT.SS.SEC.02	\$30,705

6. Approval and Acceptance of the Play Unified Grant (2017/18)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the application submission and acceptance of the Special Olympics Grant in the amount of \$3,500 for the 2017/18 school year.

7. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorizes the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Item Description	Quantity	Cost Per Unit
1989 Ford 16 Passenger Van (only 2 seats remain), Body Make – Collins, Mileage is 205,511, Vin #1FDJE34M4KHA88457, Sold As Is	1	\$200-\$300 or Best Offer
2003 Chevy 24 Passenger Super Bantom Bus, Mileage 213,686, Vin #1GBJG31F321233327, Sold As Is	1	\$500 or Best Offer
Blodgett Mark V Electric Convection Oven – 2 Speed w/Solid Waste Thermostat, Sold As Is	1	\$1,000 or Best Offer
Blodgett Mark V Electric Convection Oven – 2 Speed w/Solid Waste Thermostat, Sold As Is	1	\$1,000 or Best Offer

8. Routine Travel Reimbursement for 2017/18

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2017/18 school year:

Name	Position	Total
Jacqueline Bliss	Special Education Teacher (KEYS)	\$300
Jessica Oliveira	Special Education Teacher (KEYS)	\$300

9. Acceptance of Donation from Ms. Cindi Weiss

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of 30 Oral Communications Textbooks for Matawan Regional High School from Ms. Cindi Weiss. This donation is valued at \$2,700.00.

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during January 2018:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Shelter in Place	1/8/17 @ 1:45 pm
Cambridge Park Pre-school	Fire Drill	1/22/18 @ 9:22 am
Strathmore Elementary School	Fire Drill	1/11/18 @ 10:30 am
Strathmore Elementary School	Active Shooter	1/16/18 @ 10:15 am
Cliffwood Elementary School	Fire Drill	1/19/18 @ 2:15 pm
Cliffwood Elementary School	Lock Down	1/25/18 @ 2:30 pm
Lloyd Road Elementary School	Fire Drill	1/26/18 @ 2:05 pm
Lloyd Road Elementary School	Active Shooter	1/30/18 @ 12:00 pm
Matawan-Aberdeen Middle School	Shelter in Place – Medical Emergency	1/8/18 @ 1:35 pm
Matawan-Aberdeen Middle School	Fire Drill	1/24/18 @ 8:35 am
Ravine Drive Elementary School	Fire Drill	1/11/18 @ 2:29 pm
Ravine Drive Elementary School	Lock Down	1/19/18 @ 3:07 pm
Matawan Regional High School	Shelter in Place	1/12/18 @ 1:30 pm
Matawan Regional High School	Fire Drill	1/19/18 @ 1:30 pm

X. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

None

XI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote. Ms. Gentile and Ms. Esposito abstained from their portions of the travel agenda.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised 2017-2018 school calendar.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve eight high school students and a counselor to attend the Fourth Minority Male Initiative Conference hosted by Brookdale Community College in partnership with the Monmouth/Ocean County Pan Hellenic Council, Hackensack Meridian Health and the Two River Theater on Friday, February 23, 2018.

Rationale: Supports District Goal #3, Promote a positive, supportive, and safe school climate that embraces kindness, diversity, individuality, and respect for all.

Cost: \$385.00(Transportation)

Account #: 11-000-218-890-30-2103-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of January 22, 2018.

Incidents Reported	Confirmed HIB Incidents
8	1

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

2. Appointment

Name	Loc	Position	Step	2016/2017 Salary/Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Reynolds, Sheldon CO.O&M.MECH.04	CO	Maintenance Mechanic 11-000-261-100-11-0000-1	Step-01	\$42,700.00 (Prorated)	4	Tefteller (Retirement)	2/12/18-6/30/18 Amended Start Date Previously BOE Approved on 1/22/18 with 2/1/18 Start Date Retroactive
Pease, Robert G. HS.ADMSPT.HL.MO NT.04	HS	Hallway Safety/Security Monitor 11-000-262-107-11-0000-1	Step-01	\$19,630.00 + Security Stipend \$1,500.00 \$21,130.00 @ 0.61 % FTE = \$12,889.30	5	Bommer (Resignation)	2/13/18-6/30/18

3. Staffing Array Changes

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/ Reason
Harris, Darryl HS.ADMSPT.H L.MONT.02	HS – 0.81	Hallway Safety & Security Monitor P/T 11-000-262-107-11-0000-1	HS – 0.61	Hallway Safety & Security Monitor P/T	2/13/18-6/30/18
Jackson, William HS.ADMSPT.HL .MONT.03	HS – 0.81	Hallway Safety & Security Monitor P/T 11-000-262-107-11-0000-1	HS – 0.61	Hallway Safety & Security Monitor P/T	2/13/18-6/30/18
Shine, Robert HS.ADMSPT.HL .MONT.01	HS – 0.81	Hallway Safety & Security Monitor P/T 11-000-262-107-11-0000-1	HS – 0.61	Hallway Safety & Security Monitor P/T	2/13/18-6/30/18

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/ Reason
Bliss, Jacqueline MA.TCH.SPEC IAL.ED.21	MA - 1.00	LLD Program 11-204-100-101- 11-0000-1	MA - 1.00 BCC – 0.33 O/L	LLD Program KEYS-Science/Math 20-470-100-101-0000-1	1/22/18-6/30/18 (Retroactive)
Oliveira, Jessica MA.TCH.SPEC IAL.ED.19	MA - 0.67 MA - 0.33	Language Arts Grade 6 POR(HMH) Language Arts POR(MS) 11-213-100-101-11- 0000-1	MA - 0.67 MA - 0.33 BCC – 0.33 O/L	Language Arts Grade 6 POR(HMH) Language Arts POR(MS) KEYS-ELA/Social Studies 20-470-100-101-0000-1	1/22/18-6/30/18 (Retroactive)
Zeppilli, Elizabeth BCC.TCH.SPE CIAL.ED.01	HS – 1.00	Special Education	BCC – 1.00	Special Education 20-470-100-101-11-0000-1	2/20/18-6/30/18
Paulus, Carolyn HS.TCH.SPECI ALED.11	HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20	English 3 Resource Program English 1 ICR English 2 Resource Program Foundations of LA Literacy 11-213-100-101-11-0000-2	HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20 HS – 0.20 O/L	English 3 resource Program English 1 ICR English 2 Resource Program Foundations of LA Literacy English 4 Resource Program O/L	2/20/18-6/30/18
Kish, Sheryl HS.TCH.SPECI ALED.10	HS – 0.60 HS – 0.40	Intro to Algebra Resource Program Algebra 2 Resource Program 11-213-100-101-11-0000-2	HS – 0.60 HS – 0.40 HS – 0.20 O/L	Intro to Algebra Resource Program Algebra 2 Resource Program Algebra 1 ICR O/L	2/20/18-6/30/18
Frischia, Mary Jane HS.TCH.SPECI ALED.04	HS – 0.40 HS – 0.20 HS – 0.20	English 1 Resource Program English 2 ICR English 3 ICR 11-213-100-101-11-0000-2	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 O/L	English 1 Resource Program English 2 ICR English 3 ICR English 1 ICR O/L	2/20/18-6/30/18
Mancuso, Kathleen HS.TCH.SPECI ALED.05	HS – 0.80 HS – 0.20	Read 180 Language Arts Reading/Writing for Careers 11-213-100-101-11-0000-2	HS – 0.80 HS – 0.20 HS – 0.20 O/L	Read 180 Language Arts Reading/Writing for Careers English 4 ICR O/L	2/20/18-6/30/18
Casserly, Kathleen HS.TCH.SPECI ALED.07	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40	US History 1 Resource Program US History 2 Resource Program English 1 Resource Program English 2 ICR 11-213-100-101-11-0000-2	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20 O/L	US History 1 Resource Program US History 2 Resource Program English 1 Resource Program English 2 ICR English 3 Resource Program	2/20/18-6/30/18

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policies:

M indicates mandated by State law

Policy/Regulation #	Title
P 0169.02	Board Member Use of Social Networks New
P 3437	Military Leave Revised
P 4437	Military Leave Revised
R 5460.1	High School Transcripts Revised (M)
P 5516.01	Student Tracking Devices New
P 7425	Lead Testing in Water in Schools New
P/R 7440	School District Security Revised (M)
P/R 7441	Electronic Surveillance in School Buildings and on School Grounds Revised (M)
P 8507	Breakfast Offer Versus Serve Revised (M)
P/R 8630	Bus Driver/Bus Aide Responsibility Revised (M)
P 9242	Use of Electronic Signatures New

2. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policies as a result of the audit of the district’s policy manual by Strauss Esmay.

Policy/Regulation #	Title
P 0134	Board Self Evaluation
P 0141	Board Member Number and Term
P 0143	Board Member Election and Appointment
P 0152	Board Officers
P 0167	Public Participation in Board Meetings
P 0168	Recording Board Meetings
P 6150	Tuition Income
P 6511	Direct Deposit
P 9541	Student Teachers/Interns

FINANCE

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

The following items were then approved by a unanimous roll call vote.

1. Venue for Graduation 2018

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2018 commencement exercises be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

XII. UNFINISHED BUSINESS

None

XIII. NEW BUSINESS

A Board Member mentioned the positive feedback from students and parents regarding the anticipated college academy starting next year.

XIV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XV. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Mr. Ahearn that the Board convene in Executive Session and approved by a unanimous voice vote at 7:36 pm.

The Board returned to Open Session at 8:26 pm.

XVI. ADJOURNMENT

On a motion by Ms. Esposito seconded by Mr. Aitken and a unanimous roll call vote the Board adjourned the meeting at 8:27 pm.

Respectfully submitted,



Alex Ferreira

School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
FEBRUARY 12, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Rawls, Elford	HS	2/22/2018	New Jersey Institute of Technology Newark, NJ	NJDOE/NJSBA/NJIT Future Ready Schools Central Regional Certification Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tobia, Mona	CO	2/22/2018	New Jersey Institute of Technology Newark, NJ	NJDOE/NJSBA/NJIT Future Ready Schools Central Regional Certification Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Christie, Allison	ST	2/23/2018	Knollwood School Fair Haven, NJ	Makerspace/STEAM/Innovation Lab Articulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Irons, Mark	CO	2/23/2018	Knollwood School Fair Haven, NJ	Makerspace/STEAM/Innovation Lab Articulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Liguori, Jeanine	CL	2/23/2018	Knollwood School Fair Haven, NJ	Makerspace/STEAM/Innovation Lab Articulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Minneci, Frances	CL	2/23/2018	Knollwood School Fair Haven, NJ	Makerspace/STEAM/Innovation Lab Articulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Orr, Daisy	LR	2/23/2018	Knollwood School Fair Haven, NJ	Makerspace/STEAM/Innovation Lab Articulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Goetz, Matthew	HS	2/25/2018, 2/26/2018	Hilton Hotel East Brunswick, NJ	32nd Annual Athletic Trainers Society of New Jersey Conference and Business Meeting	\$140.00**	\$17.58	\$0.00	\$0.00	\$0.00	\$157.58**	NO
Gerard, Gabriella	HS	2/26/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Disproportionality and Access Across Intersectionalities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Eyler, Aaron	MS	2/27/2018	The Imperia Somerset, NJ	New Jersey State Bar Association 2018 NJSBA School Law Conference	\$225.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
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NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Cronin, Sean	HS	3/6/2018	Forsgate Country Club Monroe Township, NJ	Pearson/NJDOE Mandatory District Coordinator & District Technology Coordinator Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Olsen, Cristina	LR	3/6/2018	Forsgate Country Club Monroe Township, NJ	Pearson/NJDOE Mandatory District Coordinator & District Technology Coordinator Training	\$0.00	\$11.97*	\$0.00	\$0.00	\$0.00	\$11.97*	NO
Zitarosa, Jessie	RD	3/6/2018	Forsgate Country Club Monroe Township, NJ	Pearson/NJDOE Mandatory District Coordinator & District Technology Coordinator Training	\$0.00	\$3.47*	\$0.00	\$0.00	\$0.00	\$3.47*	NO
Tyburczy, Phil	HS	3/14/2018	Golden Nugget Hotel & Casino Atlantic City, NJ	Directors of Athletics Association of New Jersey Annual Conference	\$0.00	\$49.72**	\$0.00	\$0.00	\$0.00	\$49.72**	NO
Bernstein, Daniel	HS	6/1/2018, 6/2/2018, 6/3/2018, 6/4/2018, 6/5/2018, 6/6/2018, 6/7/2018, 6/8/2018, 6/9/2018, 6/10/2018	Duke Energy Convention Center Cincinnati, OH	College Board AP Reader Annual Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
									TOTAL	\$754.12	
*Amount being charged to Account #20-270-200-500-0000-0											
**Amount being charged to Account #11-402-100-580-30-1402-1											
***Amount being charged to Account #20-250-200-610-09-1617-0											
****Amount being charged to Account #11-000-230-585-11-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,659.00											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											