

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on February 26, 2018, Strathmore Elementary School, 282 Church St., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:02 pm.

II. PLEDGE OF ALLEGIANCE

Three students from Strathmore Elementary School led the Board in the Pledge of Allegiance.

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Mr. Kevin Ahearn
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent: Dr. Jeff Delaney, Ms. Anissa Esposito

Also Present: Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Nappi seconded by Mr. Ahearn and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting, January 22, 2018
- Executive Session, January 22, 2018

VI. BOARD PRESIDENT’S REPORT

Board President’s Report will take place at a later time during this meeting.

VII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Ms. Bera, Principal, Strathmore Elementary School.
 - Ms. Bera reviewed the highlights and accomplishments at Strathmore Elementary School.
 - The third grade chorus gave a performance titled “Rockin Around the Clock.” Ms. Pruitt discussed the chorus program.
 - Ms. Tobia, Ms. Colao and Ms. Berman gave a presentation on Multi-Tiered Systems of Support (K-5)
 - Several members of the Board thanked the ladies for their presentation.
 - A member of the Board asked if a student were in one tier and had to move out would they be able to go back. Ms. Tobia addressed the concern.
 - A member of the Board asked what happens to the students when they are not responding to the interventions. The same member of the Board asked if the administration is looking at the Wilson reading program for a tier III intervention. Ms. Tobia addressed the concerns.
 - A member of the Board would like to see what accounts for the number of third graders in the program and the reason behind it. Ms. Tobia addressed the concern.
 - Mr. Ferreira presented the anticipated revenue budget for 2018/19

VIII. STUDENT REPRESENTATIVE’S REPORT

The student representative, Griffin Hayward gave the following update:

The High School began the month with a successful blood drive. Also, fundraising is occurring for Relay for Life and the Ambassador Program will begin tomorrow and Wednesday.

Lloyd Road students finished the Math Olympics and kicked off Read Across America Week.

Cliffwood students completed trading blankets for Project Lioness.

Ravine Drive first and third grade chorus students gave a performance. They also kicked off Read Across America Week.

Cambridge Park students learned about African American and American history.

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier and Ms. Perez reviewed the Curriculum and Instruction Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nappi.

X. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Mr. Aitken and seconded by Ms. Nappi.

XI. POLICY

Mr. Liebmann reviewed the Policy Agenda requesting the Board approve and adopt the second reading of the listed policies.

A motion was moved by Mr. Aitken and seconded by Ms. Nappi.

The Board had comments on the policy process and on specific policies.

XII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board would take action. Mr. Ferreira noted that Item A.6., the mileage for the 2003 Chevy should be 213,686 miles.

A motion was moved by Mr. Ahearn and seconded by Ms. Nappi.

XIII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

None

XIV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following teachers for their participation in a three day SIOP training on March 1, March 8, and March 15, 2018 at Cedar Drive Middle School in Colts Neck, NJ.

Cliffwood	Ravine Drive	Strathmore	Lloyd Road
Jeanine Liguori	Dawn Alvarez	Nicole Aronowitz	Wenona DuBrosky
Frances Minneci	MaryEllen Doyle	Donna Latin	Alexis Fisher
Magy Naguib	Christina Morrissey	Meredith Smith	Jamee Foley
Marissa Sprofera	Joann Sullam	Wendy Winchel	Michael Haughey
	Melissa Torres		Carolyn Herman
			Kristine Maniscalchi
			Donna Sakowski
			Francesca Yaccarine

Rationale: This professional development workshop will train teachers on the *Sheltered Instruction Observation Protocol (SIOP)* Model.

Cost: No Cost to District

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placements for the 2016 – 2017:

Student	Classification	School	Reason	Cost	Dates
161259	General Education Student	Clifton	DCP&P Placement	\$10,733.28	9/9/16-6/30/17 (retroactive)

Cost: \$10,733.28 **Account #:** 11-000-100-562-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend out of district placements for the 2016 – 2017:

Student	Classification	School	Reason	Cost	Dates
162377	General Education Student	Elizabeth	DCP&P Placement	\$9,922.50	12/15/16-6/24/17 (retroactive)

Cost: \$9,922.50 **Account #:** 11-000-100-562-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
161386	Education Inc.	\$37.50/hour	2/20/18-3/2/18 (retroactive)
158441	Education Inc.	\$37.50/hour	2/20/18-3/5/18 (retroactive)
158167	P.E.S.I	\$35.00/hour	2/9/18-3/9/18 (retroactive)

Cost: **NTE:** \$3,500.00 **Account #:** 11-150-100-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Vilela, Meghan	CP	Secretary 12 - Month Special Services	Resignation	2/27/2015	3/13/2018
Vatore, Sandra	ST	Instructional Assistant	Resignation	9/1/2013	2/9/2018 (Retroactive)
Extra-Curricular Position					
Kaylor, Arthur	HS	Baseball Co-Assistant Coach	Resigned Extra-Curricular Position	5/22/2017	1/29/2018 (Retroactive)
Non Athletic Activities - High School Clubs					
Bloss, Justin	HS	Student Council	Resigned Extra-Curricular Position	5/22/2017	2/6/2018 (Retroactive)
Bloss, Justin	HS	Peer Leadership	Resigned Extra-Curricular Position	5/22/2017	2/6/2018 (Retroactive)
Nieves, Jennise	HS	Key Club Co-Advisor	Resigned Extra-Curricular Position	5/22/2017	1/31/2018 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Morillo, Deborah	RD	Educational Media Specialist	Personal Leave	Without Pay	1/24/18 and 2/6/18 (Retroactive)
Dawson, Vanessa	RD	Elementary Teacher Basic Skills	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	2/20/18-3/7/18 3/8/18-5/15/18 (Retroactive)
Zimmer, Theresa	LR	Elementary Teacher	Personal Leave	Without Pay	3/27/18-3/29/18
Kliemisch, Nicole	LR	Elementary Teacher	Maternity Leave Disability Phase Disability Phase FMLA/NJFLA	With Pay Without Pay Without Pay	4/20/18-4/27/18 4/30/18-6/22/18 9/1/18-11/21/18
Crawford, Emily	MA	Teacher of Language Arts	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	5/11/18-6/22/18 9/4/18-11/23/18
Pallitto, Nancy	CL	Instructional Assistant	Medical Leave	With Pay	12/19/17-3/26/18 (Retroactive)
Gerrity, Maryann	CL	Instructional Assistant P/T	Medical Leave	With Pay	2/5/18-2/12/18 (Retroactive) Amended Date Previously BOE Approved 11/27/17
McGuirk, Lauren	MA	Teacher of Special Education	Maternity Leave FMLA/NJFLA	With Pay Without Pay	5/1/18-6/19/18 9/4/18-11/27/18
Bartolotta, Geena	CO	Bus/Van Driver	FMLA/NJFLA	Without Pay	11/28/17-2/2/18 (Retroactive) Amended Date Previously BOE Approved 9/25/17
Langer, Annette	ST	School Nurse	Personal Leave	Without Pay	6/7/18-6/8/18
Ciani, Susan	CO	Administrative Assistant P/T	Personal Leave	Without Pay	3/7/18-3/15/18
Leahy, Sydnie	CO	Transportation Assistant P/T	Personal Leave	Without Pay	4/16/18-4/20/18
Johannesen, Michele	CP	Instructional Assistant	Personal Leave	Without Pay	2/21/18-2/27/18 (Retroactive)
Maida, Michele	HS	Secretary 10.5 Months	Personal Leave	Without Pay	4/25/18-4/27/18
Janover, Patricia	RD	School Principal	Medical Leave	With Pay	11/2/17-4/9/18 (Retroactive)
Arnone, Suzanne	ST	Elementary Teacher	Medical Leave	With Pay	2/15/18-3/23/18 (Retroactive)

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring

4142/4242 Salary Checks and Deductions

4122 Substitute Teachers Student Teachers/Interns

4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Kops, Leslie ST.ADMSPT.SEC.0 1	ST	Secretary 12 Months 11-000- 240-105-11- 0000-1	Step-02	\$27,785.00 + Stipend AA \$805.00 + Responsibility Differential Stipend \$1,400.00 = \$29,990.00	8	Uriarte (Transfer)	2/13/18-6/30/18 (Retroactive)

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. Substitutes – 2017/2018 School Year

Category	Account Number Per MAREA Contract
Prewitt, Caroline	Substitute Teacher
Rao, Rupa	Substitute Teacher

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. ESL Teachers – Title III ESL Workshops

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Cliffwood- Alli, Asma Lloyd Road- Leslie, Kathryn Ravine Drive- Armano, Carol Strathmore- Spaur, Isabelle	ESL Teachers for Title III ESL Workshops Posting Guides (K-12)	4 (1 ESL Teacher per school)	Parent Night Workshops Plan and facilitate two (2) Title III ESL Parent Workshops during the 2017-2018 school year for ESL students and families.	16 (2 hours per teacher per session)	\$30	\$480	CO

Account #: 20-241-200-101-00-0000-0

4. Curriculum & Instruction Summer 2018 Planning Committees

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Carnovsky, Sharon Orr, Daisy Colao, Raquel Paone, Hurd, Krysten Berman, Lauren Levine, Jamie	Summer Program Planning Committee K-5 Chair: Ms. Tobia	6 (2 per building K- 5)	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in grades K-5	36 (6 hours per teacher)	\$30	\$1,080	CO
Raiola, Amy Furman, Jessica Dansky, Samantha	Summer Program Planning Committee 6-8 Chair: Dr. Rawls- Dill	3 (1 per grade 6-8)	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in grades 6-8	18 (6 hours per teacher)	\$30	\$540	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Leach, Kristina Mc Dede, Maria Miseo, Rachel Bloss, Justin Jackman, Neil	Summer Program Planning Committee 9-12 Chair: Dr. Rawls-Dill	5	Teachers to research, plan and develop a summer 2018 program and brochure with differentiated and interdisciplinary course/elective offerings for general and special education students in grades 9-12	30 (6 hours per teacher)	\$30	\$900	CO

Account #: 20-270-200-101-00-0000-1
Total Cost: \$2,700

5. College Student Observers/Teachers 2017/2018 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Vasilenko, Nicholas	Georgian Court	Eyler, Aaron	MA – Administration Educational Leadership and Administration Spring & Fall 2018
Morales, Gabriella	Penn State	Goetz, Matthew	HS – Athletic Training Student Observer Spring 2017

Rationale: Student will be able to complete course work requirements toward degree and certification.
Cost: None to the Board Effective Date: 2017/2018 School Year

6. Nurses – Extra Curricular Activities

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Stankard, Jamie Replacing Donna Godowski for this event. Donna Godowski previously approved 12/18/17	School Nurse	School Nurse to attend Mr. Matawan Friday, 2/2/18 (Retroactive)	Up to 4 hours max	\$40	\$160	HS

Account# 11-401-100-104-11-0000-2

7. KEYS Academy HIB Specialist – 2017/2018 School Year

Name	Location
Gallo, Maria	Brookdale Community College KEYS Program

8. Volunteers –2017/2018 School Year

Name	Location	Activity	Effective Date
Kaye, John	HS	Baseball	2017-2018 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

9. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
161040	Language Arts, Math, Science	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra	4	4	16	2/1/18-2/28/18 (Retroactive)
161040	Language Arts, Math, Science	CL	Pappas, Alyssa Werner, Kelli	Schneider, Liza	4	4	16	2/1/18-2/28/18 (Retroactive)
161040	Language Arts	CL	Pappas, Alyssa Werner, Kelli	Vergaretti, Kathleen	4	4	16	2/1/18-2/28/18 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
155761	Ceramics	HS	Pickens, Sam	Ryan, David	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	Foods & Nutrition 1	HS	Berger, Krista	Claudio, Shannon	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	Business Administration/ Mgmt.	HS	Mesko, Cindy	Bernstein, Daniel	2	7	14	1/9/18-3/2/18 (Retroactive)
155761	ESS: Life Skills	HS	Alvarez, Robert	Milan, Gregory	2	7	14	1/9/18-3/2/18 (Retroactive)
158451	Forensic Science	HS	Milan, Gregory	Milan, Gregory	2	6	12	1/10/18-2/21/18 (Retroactive)
158451	Geometry	HS	Stetz, Diane	Toomey, Joanne	2	6	12	1/10/18-2/21/18 (Retroactive)
156587	English 1	HS	Pape, Kimberly	Kaiser, Heather	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	Lab Biology	HS	Borchers, Sheri	Milan, Gregory	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	Algebra 1	HS	Goldberg, Deborah	Wilson, Tara	2	7	14	1/29/18-3/16/18 (Retroactive)
156587	World Cultures	HS	Bloss, Justin	Kaiser, Heather	2	7	14	1/29/18-3/16/18 (Retroactive)
163005	Language Arts, Math, Science, Social Studies	CL	N/A	D'Agostino, Nicole	5	4	20	2/1/18-2/28/18 (Retroactive)
162041	ELA	RD	Fico, Kristina	Fico, Kristina	2.5	9	22.5	1/23/18-3/30/18 (Retroactive)
162041	Math	RD	Fico, Kristina	Fico, Kristina	2.5	9	22.5	1/23/18-3/30/18 (Retroactive)
162041	Science	RD	Fico, Kristina	Fico, Kristina	2.5	9	22.5	1/23/18-3/30/18 (Retroactive)
162041	Social Studies	RD	Fico, Kristina	Fico, Kristina	2.5	9	22.5	1/23/18-3/30/18 (Retroactive)
155391	Math	HS	Certa, Anthony	Certa, Anthony	2	4	8	2/22/18-3/22/18 (Retroactive)
155391	English	HS	Cairns, Danielle	Certa, Anthony	2	4	8	2/22/18-3/22/18 (Retroactive)
155391	Life Skills Science	HS	Ventorino, Toniann	Certa, Anthony	2	4	8	2/22/18-3/22/18 (Retroactive)
155391	Social Studies	HS	Certa, Anthony	Certa, Anthony	2	4	8	2/22/18-3/22/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

10. Extra-Curricular Activities 2017/2018

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
Group IA Sports Activities					
Jamandron, Matthew	HS	Baseball	Co-Assistant Coach 11-402-100-100-11-0000-2	Step-01 \$2,585.00	2017/2018 School Year

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
Non Athletic Activities					
Christathakis, Nicholas	HS	Crowd Control	Ticket Sellers/Crowd Control 11-402-100-100-11-0000-1	\$62.50/Game	2017/2018 School Year
Miseo, Rachel	HS	Key Club	Co-Advisor to Advisor 11-401-100-100-11-0000-2	\$1,125.00 (Balance of School Year)	2/1/18-6/30/18 (Retroactive)
Komito, Marc Replacing J. Bloss	HS	Student Council	Co-Advisor 11-401-100-100-11-0000-2	\$1,254.00 (Balance of School Year)	2/27/18-6/30/18
Palumbo, Christine/ Gerard, Gabriella Replacing J. Bloss	HS	Peer Leadership	Co-Advisor 11-401-100-100-11-0000-3	\$1,132.50 Each (Balance of School Year)	2/27/18-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

11. Staff Array Changes

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason
Christathakis, Nicholas HS.TCH.LANG.ARTS.01	HS – 0.40	English 3 Level I	HS – 0.40	English 3 Level I	2/27/18-6/30/18
	HS – 0.40	Foundations of English	HS – 0.20	Foundations of English	
	HS – 0.20	English 4 Level 2	HS – 0.20	English 4 Level 2	
			HS – 0.20	ACE English	

12. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 12, 2018.

Incidents Reported	Confirmed HIB Incidents
10	2

b. Pediatric Nursing Program Student Observers – Spring Semester - Brookdale Community College 2017/2018 School Year

Rationale: Facilitates student learning and growth and development of the pediatric population for Nursing 162; Orthopedic, Obstetric and Pediatric Rotation (All students are fully immunized, including Mantoux, and have completed criminal history background checks as they work in hospitals.)

c. Job Description - Title III ESL Coach – 2017/2018

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies per Alert:

M indicates mandated by State law

Policy/Regulation #	Title
P 0169.02	Board Member Use of Social Networks New
P 3437	Military Leave Revised
P 4437	Military Leave Revised
R 5460.1	High School Transcripts Revised (M)
P 5516.01	Student Tracking Devices New

Policy/Regulation #	Title
P 7425	Lead Testing in Water in Schools New
P/R 7440	School District Security Revised (M)
P/R 7441	Electronic Surveillance in School Buildings and on School Grounds Revised (M)
P 8507	Breakfast Offer Versus Serve Revised (M)
P/R 8630	Bus Driver/Bus Aide Responsibility Revised (M)
P 9242	Use of Electronic Signatures New

2. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies as a result of the audit of the district’s policy manual by Strauss Esmay.

Policy/Regulation #	Title
P 0134	Board Self Evaluation
P 0141	Board Member Number and Term
P 0143	Board Member Election and Appointment
P 0152	Board Officers
P 0167	Public Participation in Board Meetings
P 0168	Recording Board Meetings
P 6150	Tuition Income
P 6511	Direct Deposit
P 9541	Student Teachers/Interns

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for January 2017 and Bills List for February 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 2017, Payroll	\$3,548,823.06
February 2018, Bills List	\$2,502,872.40
TOTAL	\$6,051,695.46

2. Transfer of Funds for January 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2018** as presented.

3. S-1701 Reporting for January 2018
 Board Secretary Report for **January 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



 Alex Ferreira
 Board Secretary

February 26, 2018
 Date

4. Approval of 2017-2018 IDEA B and IDEA Pre-School Grants Funding of Staff Salaries

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the IDEA B Grant and Pre-School IDEA Grant as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-100-106-11-0000-1				
Lori Donaghue	RD	Instructional Aide	RD.ADMSPT.IA.01	\$27,355
Hillary Bruden	ST	Instructional Aide	ST.ADMSPT.IA.02	\$27,835
Jill Ratcliffe	ST	Instructional Aide	ST.ADMSPT.IA.07	\$33,155
Ermina Radonicic	ST	Instructional Aide	ST.ADMSPT.IA.09	\$23,800
Linda Walling	HS	Instructional Aide	HS.ADMSPT.IA.01	\$42,885
Rupa Rao	ST	Instructional Aide	ST.ADMSPT.IA.08	\$21,115
Marlene Carrante	HS	Instructional Aide	HS.ADMSPT.IA.02	\$27,835
Anthony Miller	HS	Instructional Aide	HS.ADMSPT.IA.03	\$20,435
Agnes DeMonte	CL	Instructional Aide	CL.ADMSPT.IA.06	\$20,515
Debra Calandra	CL	Instructional Aide	CL.ADMSPT.IA.14	\$21,115
Mary Ann Folchetti	LR	Instructional Aide	LR.ADMSPT.IA.01	\$21,415
Ann Margaret Feihl	ST	Instructional Aide	ST.ADMSPT.IA.06	\$21,320
Janice Norwood	MAMS	Instructional Aide	MA.ADMSPT.IA.02	\$25,090
Frank Banafato	LR	Instructional Aide	LR.ADMSPT.IA.05	\$26,160
Joy Edelstein	MAMS	Instructional Aide	MA.ADMSPT.IA.03	\$27,355
Evelyn Diaz	RD	Instructional Aide	RD.ADMSPT.IA.07	\$29,030

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	91%	20-255-100-106-11-0000-1	\$20,918
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	9%	11-216-100-106-11-0000-1	\$1,982

Staff Member	LOC	Job Title	UPC	Total Salary
Line Item: 20-250-200-105-11-0000-1				
Harriet Pellicione	CO	CST Secretary	CO.ADMSPT.SS.SEC.01	\$34,375
Meghan Vilela	CO	CST Secretary	CO.ADMSPT.SS.SEC.02	\$30,705

5. Approval and Acceptance of the Play Unified Grant (2017/18)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the application submission and acceptance of the Special Olympics Grant in the amount of \$3,500 for the 2017/18 school year.

6. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorizes the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Item Description	Quantity	Cost Per Unit
1989 Ford 16 Passenger Van (only 2 seats remain), Body Make – Collins, Mileage is 205,511, Vin #1FDJE34M4KHA88457, Sold As Is	1	\$200-\$300 or Best Offer
2003 Chevy 24 Passenger Super Bantom Bus, Mileage 213,686, Vin #1GBJG31F321233327, Sold As Is	1	\$500 or Best Offer
Blodgett Mark V Electric Convection Oven – 2 Speed w/Solid Waste Thermostat, Sold As Is	1	\$1,000 or Best Offer
Blodgett Mark V Electric Convection Oven – 2 Speed w/Solid Waste Thermostat, Sold As Is	1	\$1,000 or Best Offer

7. Routine Travel Reimbursement for 2017/18

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2017/18 school year:

Name	Position	Total
Jacqueline Bliss	Special Education Teacher (KEYS)	\$300
Jessica Oliveira	Special Education Teacher (KEYS)	\$300

8. Acceptance of Donation from Ms. Cindi Weiss

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of 30 Oral Communications Textbooks for Matawan Regional High School from Ms. Cindi Weiss. This donation is valued at \$2,700.00.

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during January 2018:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Shelter in Place	1/8/17 @ 1:45 pm
Cambridge Park Pre-school	Fire Drill	1/22/18 @ 9:22 am
Strathmore Elementary School	Fire Drill	1/11/18 @ 10:30 am
Strathmore Elementary School	Active Shooter	1/16/18 @ 10:15 am
Cliffwood Elementary School	Fire Drill	1/19/18 @ 2:15 pm
Cliffwood Elementary School	Lock Down	1/25/18 @ 2:30 pm
Lloyd Road Elementary School	Fire Drill	1/26/18 @ 2:05 pm
Lloyd Road Elementary School	Active Shooter	1/30/18 @ 12:00 pm

School Name	Security Drill Type	Date & Time
Matawan-Aberdeen Middle School	Shelter in Place – Medical Emergency	1/8/18 @ 1:35 pm
Matawan-Aberdeen Middle School	Fire Drill	1/24/18 @ 8:35 am
Ravine Drive Elementary School	Fire Drill	1/11/18 @ 2:29 pm
Ravine Drive Elementary School	Lock Down	1/19/18 @ 3:07 pm
Matawan Regional High School	Shelter in Place	1/12/18 @ 1:30 pm
Matawan Regional High School	Fire Drill	1/19/18 @ 1:30 pm

Board President, Ms. Gentile made the following statements:

- Comments on Parkland, FL shooting
- Comments on district collaboration with law enforcement
- Role of Board
- Review of recent programs to provide support programs to students

XV. UNFINISHED BUSINESS

None

XVI. NEW BUSINESS

None

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A member of the public commented on making student’s safe and feel safer

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters and Potential Litigation. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded by Mr. Ahearn that the Board convene in Executive Session and approved by a unanimous voice vote at 9:01 pm.

The Board returned to Open Session at 10:31 pm.

XIX. ADJOURNMENT

On a motion by Ms. Martinez seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 10:32 pm.

Respectfully submitted,

Alex Ferreira
 School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 26, 2018**

Curriculum and Instruction Attachment #1

Lazur, Margaret	CP	3/1/2018	FEA Conference Center Monroe, NJ	NJPSA/FEA Designing Quality Elementary School Schedules	\$149.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00**	NO
Tobia, Mona	CO	3/1/2018	FEA Conference Center Monroe, NJ	NJPSA/FEA Designing Quality Elementary School Schedules	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Van Horn, Mark	CL	3/1/2018	FEA Conference Center Monroe, NJ	NJPSA/FEA Designing Quality Elementary School Schedules	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Perez, Nelyda	CO	3/29/2018	St. Peter's University Jersey City, NJ	St. Peter's University NJ ReEntry Conference Facing the Devil-Opioid Crisis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Grimaldi, Millie	MS	4/25/2018	Forsgate Country Club Monroe Township, NJ	NJPSA Legal One School Law for Administrative Assistance	\$100.00****	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00****	NO
Lemma, Cheryl	MS	4/25/2018	Forsgate Country Club Monroe Township, NJ	NJPSA Legal One School Law for Administrative Assistance	\$100.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00****	NO
Schnakenberg, Paula	MS	4/25/2018	Forsgate Country Club Monroe Township, NJ	NJPSA Legal One School Law for Administrative Assistance	\$100.00****	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00****	YES
Alli, Asma	CL	5/31/2018	Hyatt Regency New Brunswick, NJ	NJTESOL/NJBE Cross-Curricular Conversations for ELLs	\$234.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00***	YES
Armano, Carol	RD	5/31/2018	Hyatt Regency New Brunswick, NJ	NJTESOL/NJBE Cross-Curricular Conversations for ELLs	\$234.00**	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00**	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
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FEBRUARY 26, 2018**

Leslie, Kathryn	MS	5/31/2018	Hyatt Regency New Brunswick, NJ	NJTESOL/NJBE Cross-Curricular Conversations for ELLs	\$234.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00***	YES
Ogurek, Mayra	HS	6/1/2018	Hyatt Regency New Brunswick, NJ	NJTESOL/NJBE Cross-Curricular Conversations for ELLs	\$234.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00***	YES
Spaur, Isabel	ST	5/31/2018	Hyatt Regency New Brunswick, NJ	NJTESOL/NJBE Cross-Curricular Conversations for ELLs	\$234.00***	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00***	NO
										TOTAL	\$1,917.00
*Amount being charged to Account #20-270-200-500-11-0000-0											
**Amount being charged to Account #20-250-200-580-09-0000-0											
***Amount being charged to Account #20-241-200-500-00-0000-0											
****Amount being charged to Account #11-000-223-580-04-0000-0											
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$592.00											
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.											