

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on April 9, 2018, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

Ms. Gentile called the Committee of the Whole Meeting to order at 7:04 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 2, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present: Ms. Kathleen Gentile - President
Mr. Kenneth Aitken
Ms. Tara Martinez
Ms. Anissa Esposito - Vice President
Dr. Jeff Delaney
Ms. Joelle Nappi

Absent: Mr. Kevin Ahearn, Mr. Weymouth Brittingham, Ms. Allison Friedman

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent of Special Services and Programs
Mr. Mike Liebmann, Director of Personnel
Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary

V. SUPERINTENDENT’S REPORT

- Dr. Majka introduced Ms. Lazur, Principal, Cambridge Park Elementary School
 - Ms. Lazur introduced the Peer Buddy Program at Cambridge Park
 - Ms. Lazur introduced Speech Path who gave a description of the program and introduced peer buddies
 - Ms. Lazur gave a presentation on Cambridge Park Highlights

It was moved by Ms. Esposito seconded by Mr. Aitken that the Board take recess and approved by a unanimous voice vote at 7:23 pm.

The Board returned to Open Session at 7:37 pm.

- Dr. Majka introduced Ms. Perez, Assistant Superintendent of Special Services and Programs for an update
 - Ms. Perez gave a presentation on support services offered to students
 - Board members had questions which were addressed by Ms. Perez

VI. CURRICULUM AND INSTRUCTION

Mr. Bombardier and Ms. Perez reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. Mr. Bombardier stated there was a Walk-In Item to add to Item A for action this evening. The remainder of the items will be presented for action at the April 30, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez. Ms. Esposito, Ms. Gentile and Ms. Martinez abstained from Item A to include Walk In on the Curriculum and Instruction Agenda.

B. OTHER

1. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approved the attached 2018 – 2019 Staff Holiday Schedule. (**Curriculum & Instruction Attachment #2**).
2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement between Hackensack Meridian Health, American Heart Association and the Matawan-Aberdeen Regional School District to provide Cardiopulmonary Resuscitation (CPR) training for all freshman students at Matawan Regional High School on May 21, 2018 during Health/PE classes.

Rationale: Supports District Goal #4; Objective 1: Maintain a safe, healthy and supportive environment; Objective 2: Establish cohesive relationships between students, educators and the community.

Cost: No cost to district

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction the following students:

Student	Subject/Class	Location	Total Hrs Per Week	Effective Dates
ID #155761	Bedside Instruction	MMC	10	3/20/18-4/2/18
ID #160003	Bedside Instruction	MMC	10	3/27/18-4/10/18

Account # 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following out of district placements for 2017-2018:

Student	Subject/Class	Location	Total Hrs Per Week	Effective Dates	Estimated Cost
ID #162452	Homeless	North Brunswick	10	11/30/17- 6/30/18 (Retroactive)	\$4,455.15
ID # 161900	Homeless	Penn’s Grove	10	2/21/18-6/30/18 (Retroactive)	\$6,630.87

Cost: \$11,086.02

Account # 11-150-100-320-09-0000-0

VII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action this evening on Action Item entitled HIB Report and the Appointment Walk In Item. The remainder of the items will be presented for action at the April 30, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

The Board had comments regarding the Personnel Agenda. Mr. Liebmann addressed the concerns.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Bloomer, Kathleen	CO	Bus/Van Driver	Retirement	10/22/1991	6/30/2018

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Walter, Kathleen	HS	Teacher of Social Studies	Family Leave	Without Pay	3/26/18-6/20/18 Intermittently (Retroactive)
DiLiberti, Larisa	LR	Teacher of Music	Medical Leave	With Pay Without Pay	6/4/18-6/19/18 (Half Day) 6/20/18-6/22/18
Miller, David	MA	Teacher of Social Studies	Family Leave FMLA/NJFLA	Without Pay	5/1/18-5/15/18
Arnone, Suzanne	ST	Elementary Teacher	Medical Leave	With Pay	3/26/18-4/13/18 (Retroactive)
Murphy, Kevin	HS	Teacher of Health & Physical Education	Personal Leave	Without Pay	3/29/18-3/30/18 (Retroactive)
Certa, Anthony	HS	Teacher of Special Education	Personal Leave	Without Pay	3/30/18 (Retroactive)
Rogers, Kimberly	HS	Teacher of English	Personal Leave	Without Pay	3/30/18 (Retroactive)
Morillo, Deborah	RD	Educational Media Specialist	Medical Leave	Without Pay	3/19/18-6/30/18 (Retroactive)
Pallitto, Nancy	CL	Instructional Assistant	Medical Leave	With Pay	4/1/18-4/30/18 (Retroactive) Amended Date Previously BOE Approved 2/26/18 & 3/26/18
Bernstein, Daniel	HS	Teacher of Business Organization	Personal Leave	Without Pay	5/25/18
Varma-Kumar, Yamini	HS	Teacher of Science	Personal Leave	Without Pay	5/29/18-5/30/18
Robles Arroya, Vanessa	CO	Transportation Assistant	Personal Leave	Without Pay	3/30/18 (Half Day) *(Using UDP for other Half Day)

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	2016/2017 Salary/ Stipend Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

2. Mentor 2017-2018 SCHOOL YEAR

Mentoring Teacher	Subject	Location
Bebel, Helen	Social Studies	Middle School Rachel Cena (Long term substitute for B. Hamilton Vacancy)

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2017/2018 School Year

3. College Student Observers/Teachers 2017/2018 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Turchiano, Carol	University of Phoenix	Shultz, Lisa Amended Cooperating Teacher (Replacing Christine Lenihan BOE approved 3/26/18)	RD – Elementary Student Observer Spring 2018

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2017/2018 School Year

4. Volunteers –2017/2018 School Year

Name	Location	Activity	Effective Date

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

5. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
161040	Language Arts	CL	Pappas/Alyssa Werner, Kelli	Small, Alexandra Schneider, Liza Vergaretti, Kathleen	2.5	4	10	4/1/18-4/30/18 (Retroactive)
161040	Math	CL	Pappas/Alyssa Werner, Kelli	Small, Alexandra Schneider, Liza Vergaretti, Kathleen	2.5	4	10	4/1/18-4/30/18 (Retroactive)
161040	Social Studies	CL	Pappas/Alyssa Werner, Kelli	Small, Alexandra Schneider, Liza Vergaretti, Kathleen	2.5	4	10	4/1/18-4/30/18 (Retroactive)
161040	Science	CL	Pappas/Alyssa Werner, Kelli	Small, Alexandra Schneider, Liza Vergaretti, Kathleen	2.5	4	10	4/1/18-4/30/18 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
159720	Language Arts	CL	Pappas, Laura Aiello, Nicole	Basarico, Angela (Strathmore)	2.25 (45 minutes 3 x/week)	4	9	4/1/18-4/30/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education #11-000-219-101-09-0000-0 Special Education

6. Extra-Curricular Activities 2017/2018

Name	School	Activity	Position	2016/2017 Step/Stipend Pending MAREA Negotiations	Effective Date
Group IA Sports Activities					
Non Athletic Activities					

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

7. Staff Array Changes

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason

8. Other - 2018/2019 Annual Appointments

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

a. Appointments/Reappointments - The Superintendent recommends that the Board of Education approve the appointment/reappointment of the individuals listed on **Personnel Attachment #1** – Rehire List 2018/2019 School Year - To be available at the April 30, 2018 Regular Action Meeting

The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining. All appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time in accordance with applicable statutes, regulations, or policies. All of the above is also subject to any applicable provision or individually executed contracts.

Effective Date: 2018/2019 School year and/or fiscal year and or/ short-term contract, as appropriate for the category so assigned.

IX. POLICY

Mr. Liebmann reviewed the Policy Agenda requesting the Board approve the first reading of the listed policies.

A motion was moved by Ms. Nappi and seconded by Ms. Martinez.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken and approved by a roll call vote to separate Bylaw 0145 into its own resolution.

A motion was moved by Ms. Nappi and Ms. Esposito for the first reading of Bylaw 0145.

The Board had questions and comments on Bylaw 0145.

X. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting the Board take action this evening on Action Items 1 and 2. The remainder of the items will be presented for action at the April 30, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

The Board had comments regarding the Finance Agenda. Mr. Ferreira addressed the concerns.

3. Payroll for March 2018 and Bills List for April 2018 (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

March 2018, Payroll	\$
April 2018, Bills List	\$
TOTAL	\$

4. Transfer of Funds for February and March 2018 (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **February and March 2018** as presented.

5. S-1701 Reporting for February and March 2018
Board Secretary Report for **February and March 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **February and March 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **February 28 and March 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Alex Ferreira
Board Secretary

April 30, 2018
Date

6. Adoption of the 2018/19 Proposed Budget

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the resolution pertaining to the approval of the 2018/19 budget as presented at the public hearing on April 30, 2018, as follows:

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education adopted a tentative budget for the 2018/19 fiscal year on March 26, 2018, to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on **TBD**; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on **TBD**; and

WHEREAS, the budget was presented to the public during a public hearing on April 30, 2018; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education requests the approval of a capital reserve withdrawal in the amount of **\$TBD** for the purposes of the installation of windows, the installation of a new playground, the installation of a water main and the rehabilitation of concrete and asphalt parking lots; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education requests the approval of a maintenance reserve withdrawal in the amount of **\$TBD** for the purposes of funding the general fund maintenance accounts, 11-000-261-420 and 11-000-261-610; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education requests the approval of an emergency reserve withdrawal in the amount of **\$TBD** for the purposes of the purchase of a radio system to be used for security and communication purposes; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase for certain increases on the premiums for health insurance and through the use of health insurance banked cap to balance the 2018/19 budget; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that **\$TBD** is necessary in health insurance adjustment and **\$TBD** is needed in health insurance waiver banked cap adjustment to balance the general fund for the 2018/19 fiscal year budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district’s goals and objectives for the upcoming fiscal year; and

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the 2018/19 budget supported by a general fund local tax levy in the following amounts:

General Fund	\$69,256,544
Special Revenue Fund	\$1,243,555
Debt Service Fund	\$2,954,318
Total Tentative Budget	\$73,454,417

BE IT FURTHER RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approves the tax levy to be raised in the following amounts:

	Matawan	Aberdeen	Total
General Fund	\$17,387,247	\$36,682,635	\$54,069,882
Debt Service Fund	\$833,457	\$1,758,382	\$2,591,839
Total Taxes to be Raised	\$18,220,704	\$38,441,017	\$56,661,721

7. Authorization to Implement the 2018/19 Budget

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Superintendent and School Business Administrator/Board Secretary to implement the 2018/19 budget pursuant to local and state policies.

8. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

Accounts	Authorized Signature
Food Services Account	Board Secretary and Assistant to the Board Secretary

9. Cancellation of Outstanding Checks

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the cancellation of all Outstanding Checks in the General Fund; Athletic Fund; Payroll Agency Fund; Net Payroll Account; High School Student Activity Fund and the Ravine Drive Student Activity Fund prior to June 30, 2017.

Account	Total Amount
General Fund	\$TBD
Athletic Fund	\$TBD
Net Payroll Account	\$TBD
High School Student Activity Fund	\$TBD
Cliffwood Student Activity Fund	\$TBD

10. Receipt of Bids and Award of Contract for Custodial Services (Bid B 19-01) for the 2018-2020 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Custodial Services for the 2018-2020 School year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on April 18th, 2018 the following bid proposals were received and publicly read; and

Vendor	Amount
TBD	TBD

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

TBD	TBD
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Account # TBD

11. Receipt of Quotations and Award of Contract for Hood and Grease Trap Cleaning for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Hood and Grease Trap Cleaning for the 2018/19 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on April 12, 2018, the following proposals were received:

Vendor	Amount
TBD	TBD

and

13. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during March 2018:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Shelter in Place	3/6/18 @ 1:20 pm
Cambridge Park Pre-school	Fire Drill	3/19/18 @ 10:15 am
Strathmore Elementary School	Fire Drill	3/6/18 @ 9:30 am
Strathmore Elementary School	Bomb Threat	3/12/18 @ 2:45 pm
Cliffwood Elementary School	Fire Drill	3/19/18 @ 2:58 pm
Cliffwood Elementary School	Shelter in Place	3/23/18 @ 9:58 am
Lloyd Road Elementary School	Fire Drill	3/26/18 @ 2:05 pm
Lloyd Road Elementary School	Lock Down	3/27/18 @ 10:20 am
Matawan-Aberdeen Middle School	Fire Drill	3/16/18 @ 8:35 am
Matawan-Aberdeen Middle School	Lock Down	3/20/18 @ 2:00 pm
Ravine Drive Elementary School	Lock Down	3/12/18 @ 1:18 pm
Ravine Drive Elementary School	Fire Drill	3/19/18 @ 2:35 pm
Matawan Regional High School	Lock Down Security Drill/Wave Test	3/12/18 @ 9:15 am
Matawan Regional High School	Fire Drill	3/15/18 @ 12:37 pm

B. TRANSPORTATION

1. Award of Joint Transportation Route for the 2017/18 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2017/18 school year with Eatontown School District as the Host District.

Destination	Host	Joiner	Effective Dates	Cost
Children’s Center	Eatontown School District	MARSD	10/10/17-6/21/18	\$1,533.98

Rationale: Jointure is required to transport homeless student

It was moved by Ms. Martinez seconded by Ms. Nappi that the Board take recess and approved by a unanimous voice vote at 8:58 pm.

The Board returned to Open Session at 9:11 pm.

XI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote to include Walk In item.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1 and Walk In Attachment)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy.

PERSONNEL

The following items were then approved by a unanimous roll call vote.

HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of March 26, 2018.

Incidents Reported	Confirmed HIB Incidents
6	2

Appointment

Name	Loc	Position	Step	2016/2017 Salary/Stipend Pending MAREA Negotiations	# Int	Replace/Reason	Effective Dates
Cameron, Kathryn COADMSPT.CONF.SEC.6	CO	Confidential Secretary Special Services 11-000-230-105-11-0000-1	N/A	\$44,000 (Pro-rated)	6	Vilela (Resignation)	4/16/18-6/30/18

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policies as a result of the audit of the district’s policy manual by Strauss Esmay.

M indicates mandated by State law

Policy/Regulation #	Title
P 3111	Creating Positions
P 3124	Employment Contract
P 3125.2	Employment of Substitute Teachers
P/R 3126	District Mentoring Program
P 3141	Resignation
P/R 3142	Nonrenewal of Non Tenured Teaching Staff Member
P/R 3144	Certification of Tenure Charges
P 3159	Teaching Staff Member/School District Reporting Responsibilities
P/R 3160	Physical Examination (M)
P/R 3221	Evaluation of Teachers (M)
P/R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P/R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistan Principals (M)
P/R 3224	Evaluation of Principals, Vice Principals and Assistant Principals (M)
P/R 3230	Outside Activities
P3231	Outside Employment as Athletic Coach
P/R 3240	Professional Development for Teachers and School Leaders (M)
P 3322	Staff Member’s Use of Personal Cellular Telephone/Other Communications Devices
P 3324	Right of Privacy

Policy/Regulation #	Title
P/R 4146	Nonrenewal of Non Tenured Support Staff
P 4159	Support Staff Member/School District Reporting Responsibilities
P 4160	Physical Examination (M)
P 4212	Attendance
P/R 4230	Outside Activities
P 4322	Staff Member’s Use of Personal Cellular Telephones/Other Communications Devices
P 4324	Right of Privacy
P/R 5111	Eligibility of Resident/Nonresident Students (M)
P/R 5116	Education of Homeless Children
P/R 5310	Health Services (M)
P 5337	Service Animals
P/R 5350	Student Suicide Prevention
P 5460	High School Graduation (M)
P 5514	Student Use of Vehicles on School Grounds
P/R 5610	Suspension (M)
P 5615	Suspected Gang Activity
P 5620	Expulsion (M)

A motion was made by Ms. Nappi and seconded by Ms. Esposito for the first reading of Bylaw 0145.

The vote on the first reading of Bylaw 0145 was interrupted by introduction of resolution to table Bylaw 0145 by a motion made by Ms. Nappi and seconded by Ms. Esposito. **AYS** Mr. Aitken and Ms. Nappi, **NAYS** Dr. Delaney, Ms. Martinez, Ms. Esposito, Ms. Gentile. Motion to table Bylaw 0145 fails.

The vote resumes for the first reading of Bylaw 0145. **AYS** Ms. Nappi, **NAYS** Mr. Aitken, Dr. Delaney, Ms. Martinez, Ms. Esposito, Ms. Gentile. Motion to approve the first reading of Bylaw 0145 fails.

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Award of Contract for FVHD 4804D – HVAC System Replacements at Matawan Regional High School 2017/18 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) advertised bids for HVAC System Replacement at Matawan Regional High School pursuant to N.J.S.A. 18A-18A-4 on two occasions, November 15,2017 and January 17, 2018 where the Board has rejected the bids on two occasions as the lowest bid substantially exceeded the Boards appropriation for the goods or services; and

WHEREAS, the Matawan-Aberdeen Board of Education, in accordance with N.J.S.A. 18A:18A-5, has negotiated a contract for said project;

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Board of Education award the negotiated contract for HVAC System Replacements as follows:

Matawan Regional High School – FVHD 4804D – Contract 1 – General Construction Work

Vendor	Base Bid	Alternate Bids				Total
		Group C-2 Classrms 501,502, 518	Group C-3 Classrms 503, 505, 507	Group C-4 Classrms 521, 522, 523, 524, Faculty 520	Group C-5 Offices 512 thru 5617	
SMBA Construction	N/A	\$56,000	\$34,000	\$48,000	\$28,000	\$166,000

Matawan Regional High School – FVHD 4804D – Contract 2 – HVACR Work

Vendor	Base Bid	Alternate Bids					Total
		Group C-1 Prerequisite Work in 500- wing	Group C-2 Classrms 501, 502, 518, Equip Tag UB-97, 98, 99	Group C-3 Classrms 503,505, 507 Equip Tag RTU-50, 51, 52 & affiliated gas piping	Group C-4 Classrms 521, 522, 523, 524, Faculty 520 Equip Tag RTU-48, VAV-481 thru 48-5, DOAS-16 and GV-03	Group C-5 Offices 512- 517 Equip Tag RTU-49 & VAV Diffusers	
Comfort Mechanical	\$291,500	\$24,850	\$166,850	\$212,000	\$211,800	\$112,810	\$1,019,810

Matawan Regional High School – FVHD 4804D – Contract 3 – Electrical Work

Vendor	Base Bid	Alternate Bids					Total
		Group C-1 Prerequisite Work in 500 wing, including panel HP-2 & affiliated work	Group C-2 Classrms 501, 502, 518	Group C-3 Classrms 503, 505, 507	Group C-4 Classrms 521, 522, 523, 524, Faculty 520	Group C-5 Office 512-517	
Electrical Design & Construction Corp	\$214,000	\$37,000	\$11,000	\$9,000	\$13,000	\$9,000	\$293,000

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the resolution.

2. Approval of NJSIG Grant Application

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Schools Insurance Group (NJSIG) Safety Grant application for the 2018/19 school year.

XIII. UNFINISHED BUSINESS

None

XIV. NEW BUSINESS

None

BOARD PRESIDENTS REPORT

- Ms. Gentile made a statement regarding recognition of staff and students
- Ms. Gentile read a statement regarding negotiations update

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

A statement was read regarding Board Policy on public comments and anticipated 30-45 minutes for comments.

Public (P) Comments:

- P1
 - Review of role in community
 - Fair settlement for staff and work of staff
 - Review of benefits of MAREA proposal
- P2
 - School projects presented to Administration and Board
 - Has not heard feedback on student projects
- P3 - Teacher
 - Thanks to the Board for service
 - Review of Board Code of Ethics
 - Review of Effective School Solutions and Superintendent contract renewal
- P4
 - Review of teacher pay and outside jobs
 - Role of teachers greater than classroom
 - Role of negotiations and impact on tax payers
- P5 – Council of Matawan
 - Review role tax
 - Impact on tax levy increase and history
- P6 - Teacher
 - Tax filings
 - Fair settlement request
- P7
 - 2nd profession as teacher
 - Salary at start and now
 - Ranking of district
 - Board's proposal for health care
- P8
 - Staff concerns
 - MAREA proposal saves district money and gives more money to employees
- P9
 - Personal needs of family
 - Career history and experience
 - Daily needs of job and placement
 - MAREA proposal
- P10
 - Role as teacher and community member
 - Needs of family or current salaries
 - Impact on rate of increases on salary
- P11
 - Former student of MARSD
 - Role as a former student and now current teacher
 - Pride in community
 - Value of respect and current situation
 - Value of staff

XVI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Mr. Aitken that the Board convene in Executive Session and approved by a unanimous voice vote at 10:11 pm.

The Board returned to Open Session at 11:44 pm.

XVII. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 11:46 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

CURRICULUM & INSTRUCTION – WALK IN ITEM – ACTION

MOTION BY: _____ **SECONDED BY:** _____

1. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan.

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS - PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Martinez, Tara	CO	4/24/2018	Maggiano's Bridgewater, NJ	Eastern Datacomm School Security Seminar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Melikhova, Julia	HS	4/27/2018	Goddard Space Flight Center Greenbelt, MD	NJSBA and NASA Annual I-STEAM NASA Field Trip	\$129.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$129.00*	YES
									TOTAL	\$129.00	

*Amount being charged to account #11-000-223-580-04-0000-0
Substitute costs will vary as follows: BA with Certification - \$118.50 per day, BA only - \$104.56 per day, NTE: \$118.50
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS NOT TO EXCEED.