

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on May 7, 2018, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

Ms. Gentile called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 2, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Dr. Jeff Delaney	Ms. Tara Martinez

Absent: Mr. Brittingham, Ms. Friedman, Ms. Nappi

Also Dr. Joseph Majka, Superintendent of Schools

Present:	Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
	Mr. Alex Ferreira, School Business Administrator/Board Secretary
	Ms. Nelyda Perez, Assistant Superintendent of Special Services and Programs
	Mr. Mike Liebmann, Director of Personnel
	Mr. Dave Palumbo, Assistant to the School Business Administrator/Assistant Board Secretary

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Negotiations Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 7:02 pm.

It was moved by Ms. Esposito, seconded by Mr. Aitken that the Board returned to Open Session at 8:08 pm.

VI. SUPERINTENDENT’S REPORT

Dr. Majka stated that he understands the concerns of the public pertaining to the budget and if anyone has any questions they can reach out to him tomorrow.

Ms. Gentile stated that she also understands the concern of the public pertaining to the public. Ms. Gentile stated that State Aid has remained flat for years while costs of salaries and benefits continue to rise. The Board and Administration are doing the best they can to balance the budget and the importance of listening to the public through the appropriate means.

VII. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. The remainder of the items will be presented for action at the May 21, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Mr. Ahearn.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Leadership Academy students to participate in an overnight team-building retreat at the Princeton-Blairstown Center in Blairstown, NJ on September 16 and September 17, 2018. The purpose of this retreat will allow the Civic Leadership students to have the opportunity to develop new skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting the new school year.

Rationale: Civic Leadership Trip

Cost: \$3,660.00

Account #: 11-190-100-610-30-0000-0

VIII. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action at the May 21, 2018 Regular Action Meeting.

A motion by Ms. Esposito and seconded by Ms. Martinez.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
161366	MMC	\$750.00	3/22/18-4/4/18 (retroactive)

Cost: \$750.00

Account#: TBD

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following providers for the 2018 ESY Program.

Student	Class	School	Reason	Cost	Effective Dates
157785	Autistic	The Newgrange School	IEP	\$9,717.30*	7/9/18-8/17/18
156135	Multiply Disabled	Coastal Learning Center	IEP	\$8,749.20*	7/2/18-8/13/18
162901	Emotionally Disturbed	Coastal Learning	IEP	\$8,749.20*	7/2/18-8/13/18

Cost: \$27,215.70* **Account #:** TBD

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following providers for the 2018 ESY Program and the 2018-2019 School Year.

Student	Class	School	Reason	Cost	Effective Dates
158659	Moderate Intellectual Disability	Children’s Center of Monmouth County	IEP	\$67,092.84	7/2/18-6/30/19
158065	Multiply Disabled	Children’s Center of Monmouth County	IEP	\$67,092.84	7/2/18-6/30/19

Cost: 134,185.68 **Account#:** TBD

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service contract:

Provider	Cost	Services	Effective Dates
Effective School Solutions	\$360,000	In district therapeutic services @ MAMS and HS	7/1/18-6/30/19

Cost: \$360,000 **Account #:** TBD

Rationale: Effective School Solutions will provide therapeutic mental health services through licensed professionals to students in public school districts.

IX. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action this evening on Action Items 1., 2., 3., and 4. The remainder of the items will be presented for action at the May 7, 2018 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Esposito.

A member of the Board implored Dr. Majka and the administration do everything possible to keep as many employees as possible.

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Ciani, Susan	CO	Administrative Assistant P/T Payroll/Benefits	Resignation	9/8/2015	May 31, 2018

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Pallitto, Nancy	CL	Instructional Assistant	Medical Leave	With Pay	5/1/18-5/21/18 (Retroactive) *5/21/18 (Last day with Pay)
Foley, Allison	LR	Child Study Team Speech Therapist	Personal Leave	Without Pay/Without Benefits	9/1/18-6/30/19
Leahy, Sydney	CO	Transportation Assistant P/T	Personal Leave	Without Pay	4/17/18-4/20/18 (Retroactive) (Amended Dates – Previously BOE Approved 2/26/18)
Pisani, Laura	HS	Teacher of English/Language Arts	Medical Leave Medical Leave	With Pay Without Pay	5/7/18 – 5/24/18 (half day) 5/25/18-6/22/18 (Retroactive)
DiNoia, Theresa	MA	Teacher of English/Language Arts	Medical Leave	With Pay	5/2/18-6/10/18 (Retroactive)
Alston, Lisa M.	ST	Instructional Assistant	Personal Leave	Without Pay	5/17/18 (Retroactive)
Yacovelli, Cynthia	LR	Secretary 12 Months	Personal Leave	Without Pay	4/30/18 (Retroactive)

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

1. College Student Observers/Teachers 2018/2019 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board **Effective Date:** 2017/2018 School Year

2. Substitutes 2018/2019 School Year

Category	Account Number
Transportation	11-000-270-160-11-0000-9
Leahy, Sydney	Substitute Bus/Van Driver
Rice, Pauline	Substitute Bus/Van Driver
Easterday, Joanne	Substitute Bus/Van Driver
Robinson-Stevens, Valerie	Substitute Bus/Van Driver
Bryce, Victoria	Substitute Transportation Assistant
Raymond, Patricia	Substitute Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. Home Instruction 2018/2019

Name	Subject
All Matawan Aberdeen Regional School District Certificated Staff	All Subjects

Account # 11-000-219-101-09-0000-0 Special Education

Account # 11-150-100-101-11-0000-1 General Education

4. High School Chaperones-Graduation 2018

Name	Position	Effective
Fajardo, Carol	Alternate Chaperone	June 2018
Rogers, Kimberly	Alternate Chaperone	June 2018

Cost: Three Hours (3) at \$25.00 per hour **Account** #11-421-100-178-11-0000-6
Effective: June 2018

5. Volunteers –2018/2019 School Year

Name	Location	Activity	Effective Date

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

6. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
159720	Language Arts	CL	Pappas, Laura Aiello, Nicole	Basarico, Angela Strathmore	2.25 (45 mins 3x week)	4	9	5/1/18-5/31/18 (Retroactive)
161040	Language Arts	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Math	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Social Studies	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Science	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
162300	Algebra 1	KEYS	Zeppilli, Elizabeth	Margotti, Amy	2	4	8	3/6/18-4/9/18 (Retroactive)
162300	Science-Biology	KEYS	Zeppilli, Elizabeth	Heithmar, David	2	4	8	3/6/18-4/9/18 (Retroactive)
162300	English 1	KEYS	Zeppilli, Elizabeth	Heithmar, David	2	4	8	3/6/18-4/9/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education - #11-000-219-101-09-0000-0 Special Education

7. Staff Array Changes

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Gallo, James HS.TCH.LANG. ARTS.04	HS – 0.80 HS – 0.20	English 1 Level 1 English 4 Level 2 ICR	HS – 0.80 HS – 0.20 HS – 0.20 O/L	English 1 Level 1 English 4 Level 2 ICR English 4 Level 1	5/7/18-6/15/18 (Retroactive) Pisani Leave of Absence
Moller, Jennifer HS.TCH.LANG. ARTS.02	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20	Global Humanities 1 LA English 2 Level 1 English 2 Honors English 2 Level 2 ICR	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 O/L	Global Humanities 1 LA English 2 Level 1 English 2 Honors English 2 Level 2 ICR English 4 Level 1	5/7/18-6/15/18 (Retroactive) Pisani Leave of Absence
Miseo, Rachel HS.TCH.LANG. ARTS.13	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40	Print Journalism1&2 Adv. Journalism English 2 Honors English 2 Level 1 English 2 Level 2 ICR	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20 O/L	Print Journalism1&2 Adv. Journalism English 2 Honors English 2 Level 1 English 2 Level 2 ICR English 4 Level 1	5/7/18-6/15/18 (Retroactive) Pisani Leave of Absence
Pape, Kimberly HS.TCH.LANG. ARTS.10	HS – 0.40 HS – 0.60	English 1 Level 1 English 1 Honors	HS – 0.40 HS – 0.60 HS – 0.20 O/L	English 1 Level 1 English 1 Honors English 4 Level 1	5/7/18-6/15/18 (Retroactive) Pisani Leave of Absence
Rogers, Kimberly HS.TCH.LANG. ARTS.07	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20	AP English Literature & Comp. English 4 (College/Career Readiness) Brookdale English 121 Brookdale English 155	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 O/L	AP English Literature & Comp. English 4 (College/Career Readiness) Brookdale English 121 Brookdale English 155 English 4 Level 1	5/7/18-6/15/18 (Retroactive) Pisani Leave of Absence

8. District Positions

The Superintendent recommends the abolishment of the following District Positions:

- District Floating Nurse
- Cambridge Park School Nurse

9. Summer Camps and Clinics 2018/2019

- Fall Extra-Curricular Sports & Clubs Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country/Girls Tennis/Cheerleading/Dance/Marching Band/Color Guard
- Winter Extra-Curricular Sports & Clubs Boys Basketball/Girls Basketball/Wrestling/Winter Track & Field/Bowling/Winter Guard
- Spring Extra-Curricular Sports & Clubs Baseball/Softball/Boys Track & Field/Girls Track & Field/Boys Tennis

Rationale: Adhering to NJSIAA guidelines, Coaches will be permitted to work with their student athletes during the Out-of-Season period.

Effective: 6/11/18-9/1/18

Account # 11-402-100-100-11-0000-2

10. Other

- a. **2018/2019 Extended School Year Appointments Personnel Attachment #1** (To be available for the May 21, 2018 Regular Action Meeting)
- b. **2018/2019 Extra-Curricular/Hourly Activities Personnel Attachment #2** (To be available for the May 21, 2018 Regular Action Meeting)
- c. **2018/2019 Summer Curriculum Writing K-12 Personnel Attachment #3** (To be available for the May 21, 2018 Regular Action Meeting)\
- d. Employee #5490 Suspension without Pay - May 2, 2018 (Retroactive)

IX. POLICY

Mr. Liebmann reviewed the Policy Agenda requesting the Board approve the first reading of the listed policies.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

X. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting the Board take action this evening on Action Items 1., 2., 3. and 4. The remainder of the items will be presented for action at the May 21, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

Mr. Ferreira noted that there is a walk-in item and it will be added as an action items. The walk-in item is a rejection of the Custodial Services bids because there were substantial concerns with the three proposals submitted by the bidders.

- 5. Payroll for April 2018 and Bills List for May 2018** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

April 2018, Payroll	\$3,719,804.02
May 2018, Bills List	\$
TOTAL	\$

- 6. Transfer of Funds for March and April 2018** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **March and April 2018** as presented.

7. S-1701 Reporting for March and April 2018

Board Secretary Report for **March and April 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **March and April 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **March 31 and April 30, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

	<u>May 21, 2018</u>
Alex Ferreira	Date
Board Secretary	

8. Designation of Approved Tax Shelter Annuities

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2018/19 school year.

- AXA Equitable
- AIG VALIC
- MetLife
- Lincoln Investment Planning, Inc.
- NY Life Insurance & Annuity Corp.

9. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2018/19 school year:

Board Secretary	Mr. Alex Ferreira
Assistant to the Board Secretary	Mr. David Palumbo
Affirmative Action Officer	Mr. Alex Ferreira
Affirmative Action Officer for Contracts	Mr. Alex Ferreira
Anti-Bullying Coordinator	Mr. Michael Liebmann
Asbestos Management/AHERA Coordinator	Mr. Adam Nasr
Chemical Hygiene Officer	Mr. Adam Nasr
District School Safety Specialist	Mr. Aaron Eyler
Gender-Equity Officer	Mr. Michael Liebmann
Homeless Liaison	Ms. Nelyda Perez
Indoor Air Quality Officer	Mr. Adam Nasr
Integrated Pest Management Coordinator	Mr. Adam Nasr
Public Agency Compliance Officer	Mr. Alex Ferreira
Right to Know Officer	Mr. Adam Nasr
Safety and Health Officer	Mr. Adam Nasr
School Funds Investor	Mr. Alex Ferreira
School Physician	Dr. Matthew Speesler
Section 504 Plan Officer	Ms. Nelyda Perez

Substance Awareness Coordinator
 Treasurer of School Monies

Ms. Jennise Nieves
 Mr. Kenneth Jannarone - \$6,119

10. Approval of Depositories

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Matawan-Aberdeen Regional School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank
 New Jersey Asset & Rebate Management Program

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructs required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

11. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

Accounts	Authorized Signature
Custodian Account (All of the following persons)	Board President (Facsimile); Board Secretary (Facsimile); and Treasurer of School Monies (Facsimile)
Payroll Agency Account	Treasurer or Board Secretary (Facsimile)

Accounts	Authorized Signature
Payroll Account	Treasurer or Board Secretary (Facsimile)
Unemployment Compensation Trust	Board Secretary Only
Matawan Regional High School (MRHS) Athletic Activities Account	MRHS Principal, Athletic Director and Business Administrator or Assistant to the Business Administrator
Matawan-Aberdeen Regional School District Student Activities Accounts	Principals, Business Administrator or Assistant to the Business Administrator
Scholarship Account	Board Secretary and Assistant to the Board Secretary
Food Services Account	Board Secretary and Assistant to the Board Secretary

12. Representative Requesting Grant Funding

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Superintendent of Schools as the representative permitted to request federal and state grant funding for the 2018/19 school year.

13. Line Item Transfers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the Superintendent of Schools to approve line item budget transfers between regular board meetings subject to Board ratification for the 2018/19 school year.

14. Adoption of the Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018/19 school year.

15. Appointment of District Qualified Purchasing Agent for the 2018/19 School Year

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above, hereby appoint Alexandre Ferreira (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

16. Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2018/19 School Year

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2018/19 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

17. New Jersey Cooperative Bid Maintenance Program for the 2018/19 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Educational Data Services, Inc. with offices located at 236 Midland Avenue, Saddle Brook, NJ 07663 to provide Maintenance, Right to Know, and Cooperative Skilled Trades through the New Jersey Cooperative Bid Maintenance Program for the 2018/19 school year at a total cost not to exceed \$16,230. Funds are or will be available for this purpose and appropriated from Account # 11-000-251-330-11-0000-0.

18. Resolution Authorizing the Procurement of Goods and Services through the Educational Services Commission of New Jersey

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Educational Services Commission of New Jersey Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

19. Resolution Authorizing the Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Monmouth-Ocean Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

20. Resolution Authorizing the Procurement of Goods and Services through the Hunterdon County Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Hunterdon County Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

21. Resolution Authorizing the Procurement of Goods and Services through the Somerset County Cooperative Pricing System

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Somerset County Cooperative Pricing System #2-SOCCP contracts; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Somerset County Cooperative Pricing System #2 SOCCP utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

22. Appointment of Insurance Brokers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint the following as the District’s Insurance Brokers for the period of July 1, 2018 through June 30, 2019.

Broker	Type of Insurance
Gallagher O’Gorman & Young 707 State Road Princeton, NJ 08542	General Comprehensive and Liability Automobile Liability Professional Liability (per claim and aggregate) Excess Umbrella Employer Liability (each incident) Workers Compensation
Brown & Brown Benefit Advisors 1129 Broad St, Suite 101 Shrewsbury, NJ 07702	Health Prescription Dental

23. Appointment of Architect of Record

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed estimated to be in the amount of **\$TBD** for the school year 2018/19; and

WHEREAS, the firm of Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) 1515 Lower Ferry Road, Trenton, New Jersey 08628, are architects in the State of New Jersey and are willing to perform said services; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a.(1)) since “professional services” contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of “professional services” pursuant to N.J.S.A. 18A.: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at the following rate schedule:

Principal	\$160.00
Associate	\$145.00
Project Architect	\$125.00
Site Planner	\$125.00
Specification Writer	\$115.00
Roofing Specialist	\$115.00
Interior Design	\$110.00

Senior Drafters	\$110.00
Construction Observer	\$105.00
Junior Drafters	\$ 90.00
Support Personnel	\$ 75.00

24. Appointment of Board Attorney

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of **\$TBD**, appropriated from Account # 11-000-230-331-11-0000-0 for the 2018/19 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, 44 Bridge Street, P.O. Box 4579, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney; and

WHEREAS, funds in the amount of **\$TBD** are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at **\$TBD** per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

25. Appointment of Board Negotiations Attorney

WHEREAS, there exists a need for labor attorney services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of **\$TBD**, appropriated from Account # 11-000-230-331-11-0000-1 for the 2018/19 school year; and

WHEREAS, such legal services can be provided only by Paul C. Kalac, licensed attorney with Schwartz Simon Edelstein & Celso, LLC, Attorneys at Law, 100 South Jefferson Road, Suite 200, Whippany, NJ 07981 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Schwartz Simon Edelstein & Celso, LLC to serve as Board labor attorneys; and

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Schwartz Simon Edelstein & Celso, LLC to provide labor attorney services and that the foregoing appointment is made without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a.(q)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field

of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at **\$TBD** per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his/her duties.

26. Appointment of Auditor Services for 2018/19 School Year

WHEREAS, there exists a need for auditing services and to hire an auditor estimated to be in the amount of \$32,720, appropriated from Account # 11-000-230-332-11-0000-0 for the 2018/19 school year; and

WHEREAS, such auditing services can be provided only by a licensed auditor and that Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is so recognized; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

- a. The auditing firm of Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is hereby retained to provide auditing services necessary in conjunction with the engagement letter for the audit of the 2017/18 school year.
- b. The Board of Education appoints John Swisher, to serve in the capacity of auditor.
- c. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by person authorized by law to practice a recognized profession.
- d. The Board of Education is required to review the most recent peer review report prior to the engagement of the annual audit, and to acknowledge its review of the peer review report in the minutes that authorizes the engagement of the public school accountant.
- e. The anticipated term of the contract is one (1) year.
- f. John Swisher has completed and submitted a Business Entity Disclosure Certification.
- g. A copy of the resolution as well as the contract shall be placed on file with the Secretary to the Board.

27. Appointment of Continuing Disclosure Agent

WHEREAS, the Matawan-Aberdeen Regional School District requires continuing disclosure agent services to be performed for the school year 2018/19; and

WHEREAS, the firm of Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505 is a continuing disclosure agent in the State of New Jersey and is willing to file the required documents each year for bond or notes that are outstanding.

WHEREAS, funds in the amount of \$850 are or will be available for this purpose and appropriated from Account # 11-000-230-339-11-0000-0; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505.

28. Renewal of Computer Software Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for Computer Software Maintenance services for the 2018/19 school year to assist the district in daily usage of budget, payroll, personnel and accounts payable; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2018/19 fiscal year to Systems 3000, Eatontown, NJ 07724. The amount of the contract is \$23,348.

Funds are or will be available for this purpose and appropriated from Account # 11-000-230-340-02-0000-1 (\$5,370) for Personnel and 11-000-251-340-11-0000-0 (\$17,978) for Accounts Payable and Payroll.

29. Appointment of Asbestos Management Services

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education renew Environmental Connection Inc. for asbestos management services in connection with monitoring, and abatement training for the 2018/19 school year at a Professional Fee Estimate of **\$TBD** based on the fee schedule on file in the Board Secretary's Office. Funds are or will be available and appropriated from Account # 11-000-262-340-12-0000-0.

30. Annual Renewal for Realtime Information Technology, Inc.

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5(a)(19) the Matawan-Aberdeen Regional School District Board of Education approve the renewal of a contract with Realtime Information Technology, Inc. for student software system including: Student Information System; Food Service Module; Lesson Planner; I&RS Manager and Notification/Alert System. Total Renewal Fee for period July 1, 2018-June 30, 2019 is **\$TBD**. Funds are or will be available for the Core System and appropriated from Account # 11-000-218-390-07-0000-0.

31. Appointment for Empowering Education One School at a Time Services for the 2018/19 School Year

WHEREAS, there exists a need for Empowering Education One School at a Time (e2e Exchange), (formerly known as E-Rate) services for the 2018/19 school year; and

WHEREAS, such (e2e Exchange) services can be provided only by an e2e Exchange firm, and the firm of e2e Exchange is so recognized; and

WHEREAS, funds in the amount not to exceed **\$TBD** are or will be available for this purpose and appropriated from Account #11-000-252-340-07-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm e2e Exchange of 6627 Turnstone Lane, Bradenton, FL 34202 to E-Rate Services.

32. Appointment of Policy Services Provider

WHEREAS, there exists a need for Board policies and procedures services for the 2018/19 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed **\$TBD** are or will be available for this purpose and appropriated from Account # 11-000-230-590-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-205.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

33. Approval to Pay Outstanding Recurring Monthly Expenses

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator be granted the ability to pay any outstanding recurring expenses as needed between Regular Action Meetings. (The bills list will be approved at the following Board meeting.); and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education allow the Business Administrator/Board Secretary to authorize individual purchases of up to \$10,000 of goods and services for the 2018/19 school year.

34. Appointment of Claims Auditor

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator/Board Secretary to be designated as the Board of Education’s Claims Auditor with authorization, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

35. Appointment of Custodian of Records – Public Access to Records

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73, P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records; and

WHEREAS, the law designates that a person be designated as the custodian of a government record; and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fess prescribed by law or regulation; and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for copying of a government records shall be **\$TBD** per pay for letter sized pages and smaller, and **\$TBD** per page for legal sized pages and larger.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records for the 2018/19 school year; and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the OPRA Form by any person who requests access to a government record; and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

36. Approval of Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to prove specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and,

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW, THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Board of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy; and

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School; Business Officials and the New Jersey Education Association.

37. Award of Contract Renewal for Refuse for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with

Sakoutis Brothers Disposal for the 2018/19 school year as per Bid Specifications and awarded on **TBD** by the Hazlet Board of Education. The renewal will commence on July 1, 2018 with a **TBD%** increase. The total renewal fee for the 2018/19 is not to exceed **\$TBD**.

Account: 11-000-262-422-12-0000-0

38. Approval of the 2018/19 Tax Payment Schedule

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2018/19 school year.

Tax Payment Schedules			
Township of Aberdeen			
		10-1210-000-1	40-1210-000-1
Date Due 2018	Amount Due	General Fund	Debt Service
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
Total 2018	TBD	TBD	TBD

		10-1210-000-1	40-1210-000-1
Date Due 2019	Amount Due	General Fund	Debt Service
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
Total 2019	TBD	TBD	TBD
Total 2018/19 School Year	TBD	TBD	TBD

Tax Payment Schedules			
Borough of Matawan			
		10-1210-000-2	40-1210-000-2
Date Due 2018	Amount Due	General Fund	Debt Service
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
Total 2018	TBD	TBD	TBD
		10-1210-000-2	40-1210-000-2
Date Due 2019	Amount Due	General Fund	Debt Service
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
Total 2019	TBD	TBD	TBD
Total 2018/19 School Year	TBD	TBD	TBD

39. Approval of Shared Services Agreement with Aberdeen Township for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Aberdeen Township for the mutual provision of services in the 2018/19 school year as described below:

Services provided by Aberdeen Township

- Removal of snow in emergency situations
- Purchase of fuel for district owned vehicles
- Provision of road salt
- Maintenance of the Board’s parking lots (annual sweeping and repair of potholes)
- Disposal of tree branches and leaves
- Permitting MARSD to participate in the Township of Aberdeen Cooperative Pricing System

Services provided by the Board

- Provision of Board facilities for use by the Township free of charge
- Season striping of the Guisti Field at the Middle School for use by Township recreation teams
- Summer busing
- Technology advice

40. Award of Contract Renewal for Landscaping Services for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Custom Care Services, Inc., 2817 Williamsburg Drive, Wall, NJ 07719 for the 2018/19 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2018 with a **TBD%** increase. The total renewal fee for the 2018/19 is not to exceed **\$TBD**.

41. Repair/Maintenance of District Cafeteria’s and HVAC Units for the 2018/19 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the State Contract Pricing System.

Vendor	Multi-Temp Mechanical, Inc./ATTV, Inc.
State Contract #	8557
Account	11-000-261-420-12-0000-0 and 61-910-310-420-11-0000-0
Amount	Not to Exceed \$25,000
Description	Repair/Maintenance of District Cafeteria’s and HVAC Equipment

42. Award of Contract Renewal for the Maintenance and Repair of District Owned Vehicles

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Aberdeen Light Truck for the 2018/19 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2017 with a **TBD%** increase. The total renewal fee for the 2018/19 is not to exceed **\$TBD**.

43. Purchase of District Work Order and Facility Use Software for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following services, in the following amount to be made through the Educational Services Commission Pricing System.

Vendor	Dude Solutions (formally School Dude)
Contract	MRESC/AEPA 16-A
Account	11-000-261-420-12-0000-0
Amount	\$TBD
Description	Provision of Maintenance Essentials Pro and Event Essentials Pro services for management of work orders and facility use

44. Designation of Proprietary Equipment

WHEREAS, the Matawan-Aberdeen Regional School District (“Board”) has determined to undertake a project including ATC Control Replacements, Cylinder Core Locks and Fire Alarm Devices, (hereinafter collectively referred to as “the Project.”); and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for these replacements, modification and upgrades; and

WHEREAS, the specifications for the Project identify the ATC Controls by Johnson Controls, Cylinder Core Locks by Best Key System and Fire Alarm Devices by Edwards/General Electric as the only acceptable products for these replacements, modification and/or upgrades for the following reasons;

To follow the District/Building Standards

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the ATC Controls Replacements to name equipment manufactured by Johnson Controls, the Cylinder Core Locks Replacement to name equipment manufactured by Best Key System and Fire Alarm Devices Replacement and Expansion to name equipment manufactured by Edwards/General Electric.

45. Non-resident Students of Staff Members

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following non-resident student enrollment for the 2018/19 school year:

Staff Member ID	Grade	School Requested
4235	6	MAMS
4235	7	MAMS
4557	5	Lloyd Road
4618	KG	Ravine Drive
4618	3	Ravine Drive
4618	5	Lloyd Road
4715	2	Strathmore
4872	10	MRHS
5164	1	Strathmore
5164	3	Strathmore
5294	1	Ravine Drive
5294	4	Lloyd Road

Staff Member ID	Grade	School Requested
5294	4	Lloyd Road
5294	11	MRHS
5413	KG	Ravine Drive
5603	7	MAMS
5603	10	MRHS
5652	KG	Ravine Drive
5748	KG	Ravine Drive
5819	KG	Ravine Drive

Rationale: Non-resident students of staff members may attend the Matawan-Aberdeen Regional School District, in accordance with Board of Education Policy 5111. Students will be approved on an annual basis.

46. NJ State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2018/19 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

47. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during April 2018:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	4/9/18 @ 2:00 pm
Cambridge Park Pre-school	Lock Down/Bomb Threat	4/24/18 @ 2:05 pm
Strathmore Elementary School	Fire Drill	4/12/18 @ 9:45 am
Strathmore Elementary School	Bomb Threat/Lock Down	4/13/18 @ 2:50 pm
Cliffwood Elementary School	Fire Drill	4/24/18 @ 2:45 pm
Cliffwood Elementary School	Bomb Threat	4/27/18 @ 2:05 pm
Lloyd Road Elementary School	Bomb Threat	4/20/18 @ 9:50 am
Lloyd Road Elementary School	Fire Drill	4/24/18 @ 1:53 pm
Matawan-Aberdeen Middle School	Fire Drill	4/10/18 @ 2:05 pm
Matawan-Aberdeen Middle School	Lock Down/Active Shooter	4/20/18 @ 8:50 am
Ravine Drive Elementary School	Evacuation	4/20/18 @ 2:15 pm
Ravine Drive Elementary School	Fire Drill	4/23/18 @ 1:52 pm
Matawan Regional High School	Lock Down	4/10/18 @ 10:04 am
Matawan Regional High School	Fire Drill	4/13/18 @ 11:46 am

B. TRANSPORTATION

1. Inter-local Agreement Resolution - Borough of Matawan

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education shall enter into an Inter-local Government Services Agreement with the Borough of Matawan, pursuant to the provisions of N.J.S.A. 18A:20-22 and N.J.S.A. 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Borough’s 2018 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Matawan Borough. Approved by the Matawan Borough on **TBD** - Resolution No. **TBD**.

2. Inter-local Agreement Resolution - Township of Aberdeen

Matawan-Aberdeen Regional School District shall enter into an Inter-local Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township's 2018 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township. Approved by Aberdeen Township on **TBD** - Resolution No. **TBD**.

3. Participate in Coordinated Joint Transportation between MOESC and MARS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the participation in a Coordinated Joint Transportation Agreement with Monmouth-Ocean Educational Services Commission for the period of July 1, 2018 through June 30, 2023 as follows.

RECITALS

- A. The Board of Education desires to transport special education, nonpublic, public and /or vocational school students to specific destinations.
- B. The MOESC offers coordinated transportation services.
- C. The MOESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of 5.5 percent (5.5%), the Matawan-Aberdeen Regional School District Board of Education shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

1. The MOESC will provide the following services:
 - a. Routes coordinated with other districts, whenever possible, to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. An estimated fee for all routes based on a ratio of the number of students and student mileage. It is understood that initial transportation charges are estimates based on initial mileage and ridership and thereby subject to changes as the number of students and/or mileage increases and/or decreases.
 - c. Monthly billing and invoices;
 - d. A report of students for all routes coordinated by MOESC;
 - e. All necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;
 - f. Constant review and revision of routes;
 - g. Provide transportation within three (3) days or sooner after receipt of the formal written request.
2. It is further agreed that the Matawan-Aberdeen Regional School District Board of Education will provide the Matawan-Aberdeen Reg. MOESC with the following:
 - a. Requests for special transportation on approved forms to be provided by the MOESC, completed in full and signed by authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.
 - c. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district making the request. All such costs must first be approved by the Matawan-Aberdeen Regional School District Board of Education.
 - d. Length of Agreement-this agreement and obligations and requirements therein shall be in effect between July 1, 2018 and June 30, 2023.
 - e. Entire Agreement – this Agreement constitutes the entire and only agreement between the parties and may be amended by any instrument in writing over authorized signature.
3. It is further agreed by the Board of Education to the following:

- a. Upon the execution of this Agreement, it is agreed that MOESC’s school bus contractor, selected pursuant to the public bidding law, shall exclusively provide pupil transportation services for the identified student during the term of the contract.
- b. The Board of Education may terminate this contract only for good cause. Good cause shall not be defined to include a lesser transportation cost alternative available to the Board of Education during the term of the Contract. Good cause includes, but shall not be limited to the following: (1) the student’s parent electing to provide transportation for the student for the entire contract term; (2) the student no longer requires the transportation services because the student does not need to travel to the transportation contract’s destination because the student’s education plan has changed, the school assignment is changed for education-based reasons, the student has moved from the school district, the student’s pupil transportation is merged with other route(s) to reduce cost, or for other good cause shown.
- c. The parties to this Agreement acknowledge that the school bus contractor, who is providing or to be providing pupil transportation services as contemplated in this Agreement, is an “intended third-party beneficiary” of the within contract between MOESC and the Board of Education. In the event that the Board of Education should breach this Agreement, the school bus contractor shall have the right to commence legal action against the Board of Education as a result of such breach and may seek compensatory damages, or any other relief that may be appropriate.

XI. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

- Ms. Gentile explained the process for public comments

(P) Public Comments

- P1
 - Importance of staff that is on abolishment list to the success of the district
- P2
 - Importance of staff on development of children
- P3
 - Representative of PoSP; prupose SEPAC
 - Objection as to agenda items on contracting aides
 - Specialized training
 - Analysis on proposed contracting
 - Object to abolishment of nursing positions
- P4
 - Importance of aide on success of child in extra-curricular
 - Importance of devotion of current staff
- P5
 - Importance of aide on student development
 - Importance of having a nurse at Cambridge Park
- P6
 - Importance of aides in classroom
 - Disbelief that district is considering contracting aides
- P7
 - Parent of students, but also teach as a substitute
 - Role of aide in kindergarten
 - Role of nurse in Cambridge Park
- P8
 - Role of aides in classroom environment
 - Development of internal staff
 - Importance of qualifications of temps
- P9
 - Comment on outsourcing aides
 - Role of aides in extra-curricular
- P10
 - Student 1st hand description of importance of teacher and aide

- P11
 - Importance saving aides in building
 - Classroom needs of instructional assistants
 - Life skills with training and experience
 - Impact on students
- P12
 - Request to Board to reconsider contracting
 - Ask of consistency of staff being contracted
 - List of responsibilities to aides
- P13
 - Member of community; teaches life skills
 - Part time aide
 - Goal to help students love school
- P14
 - Children and importance of aides
 - Familiarity of students with aides
- P15
 - Community member and teacher
 - Bad examples of outsourced staff
- P16
 - Role of nurse and healthcare
 - Role of aides to support students when they need them the most
 - Justification to cut staff
- P17
 - Training as instructional assistant
 - Role of staff and importance of fair wage and training
 - Privatization would lead to less quality to students
- P18
 - Staff at High School of autistic students
 - Need of consistency to students even through difficult conditions and needs
 - Value of non-financial effort/care
- P19
 - Role of aides in classrooms
 - Importance of well-trained instructional assistants
- P20
 - Value of current instructional assistants
 - Active role on student development
 - Importance of instruction assistant for self-contained classes
- P21
 - Role of school nurse
 - Upcoming guidelines on school nursing
 - Importance of understanding needs of students nursing needs
- P22
 - Parent of special needs children and importance of student development milestones
 - Needs of social skills for students
 - Consistency
 - Concerns on quality of contractors
- P23
 - Instructional assistant
 - Role through career and skills needed to work/help students
- P24
 - Teacher in district
 - Experience in contracted staff vs in-district
 - Fear of what impact on students
- P25
 - Instructional assistant
 - Role of district autistic program development

- P26
 - Two students in district
 - Stress for parents with student that requires instructional assistant
 - Consistency important for daughter
 - Need for consistency of nurse in building
- P27
 - Teacher in district
 - Importance of aide working with specific student needs
- P28
 - Parent of special needs student
 - Importance of consistency by having aides and nurses
 - Health needs of child
 - Contracted staff will endanger student safety
- P29
 - Value of instructional assistant in classroom
 - Perspective of general education teacher

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy.

PERSONNEL

The following items were then approved by a unanimous roll call vote.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of April 30, 2018.

Incidents Reported	Confirmed HIB Incidents
2	1

2. Appointments/Reappointments

The Superintendent recommends: that the Board of Education approve the appointment/reappointment of the individuals listed on **Personnel Attachment #1-Rehire List – Support Staff 2018/2019 School Year**. The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining.

All appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time in accordance with applicable statutes, regulations, or policies. All of the above is also subject to any applicable provision or individually executed contracts.

Effective Date: **2018/2019** School year and/or fiscal year and or/ short-term contract, as appropriate for the category so assigned.

3. Job Description

The Superintendent recommends that the Board of Education approve the following Job Descriptions:

- District Head Nurse Personnel
- Non Athletic – Club Activity Advisors

4. Board Resolution

BE IT RESOLVED, that the Matawan-Aberdeen Regional Board of Education, upon the recommendation of the Superintendent of Schools, does hereby abolish for reasons of economy, efficiency, reorganization, reassignment of staff and other good cause, the following positions effective June 30, 2018: Instructional Aides; and

BE IT FURTHER RESOLVED, that as a result of the abolishment of these positions the following individuals shall be notified that their employment in the district will cease effective June 30, 2018:

Last Name	First Name	Location	Position
Calandra	Debra	CL	Instructional Assistant
Curcie	Amanda	CL	Instructional Assistant
Demonte	Agnes	CL	Personal Aide
Gonzalez	Elba	CL	Instructional Assistant
Potter	Magda	CL	Instructional Assistant
Santos	Loriann	CL	Instructional Assistant
Zitzman	Denise	CL	Personal Aide
Dela Rosa Hona	Lara	CP	Instructional Assistant
Digeronimo	Christine	CP	Instructional Assistant
Fiedler	Charnell	CP	Instructional Assistant
Maqqar	Jeand'arc	CP	Instructional Assistant
Osmanovic	Milena	CP	Instructional Assistant
Panicker	Screeba	CP	Instructional Assistant
Peters Esposito	Mindy	CP	Instructional Assistant
Prewitt	Caroline	CP	Instructional Assistant
Slee Wojnar	Kathleen	CP	Instructional Assistant
Conceicao	Brandon	HS	Instructional Assistant
Hagan	Scott	HS	Instructional Assistant
Lamicela	Joseph	HS	Instructional Assistant
Miller	Anthony	HS	Instructional Assistant
Mirnasiri	Nayer	HS	Instructional Assistant
Wietecha	Robert	HS	Instructional Assistant
Folchetti	Mary Ann	LR	Personal Aide
Greco	Dawn	LR	Instructional Assistant
Grillo	Kendra	LR	Instructional Assistant

Last Name	First Name	Location	Position
Pioszyk	Tomasz	LR	Instructional Assistant
Roberts	Edward	LR	Instructional Assistant
Tay	Kathleen	LR	Instructional Assistant
Veres	Lisa	LR	Instructional Assistant
Bocchieri	Michelle	MA	Instructional Assistant
Schueller	Melanie	MA	Instructional Assistant
Van Dewater	Erin	MA	Instructional Assistant
Davidson	Debra	RD	Instructional Assistant
Perchuk	Tara	RD	Instructional Assistant
Reda	Vilma	RD	Instructional Assistant
Turchiano	Caroline	RD	Instructional Assistant
Vidal	Mary Ann	RD	Instructional Assistant
Carhuff-Pickell	Corinne	ST	Instructional Assistant
Feihl	Ann Margaret	ST	Instructional Assistant
Goode	Rose	ST	Instructional Assistant
Largie	Joyce	ST	Instructional Assistant
Mercado	Wilmina	ST	Instructional Assistant
Rao	Rupa	ST	Instructional Assistant

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policies as a result of the audit of the district’s policy manual by Strauss Esmay.

M indicates mandated by State law

Series	Category	Policy/Regulation #	Title
1000	Administration	P 1220	Employment of CSA
		P/R 1240	Evaluation of Superintendent (M)
		P 1310	Employment of School Business Administrator/Board Secretary
		P/R 1510	Americans with Disabilities Act (M)
6000	Finance	P 6472	Tuition Assistance
		P/R 6620	Petty Cash (M)
7000	Property	P/R 7100	Long-Range Facilities Planning (M)
		P/R 7101	Educational Adequacy of Capital Projects
		P/R 7102	Site Selection and Acquisition
		P 7130	School Closing
		P 7300	Disposition of Property
		P 7424	Bed Bugs
		P 7446	School Security Program
		P 7461	District Sustainability Policy
		P 7481	Unmanned Aircraft Systems (UAS also known as

Series	Category	Policy/Regulation #	Title
			Drones)
8000	Operations	P/R 8330	Students Records (M)
		P 8350	Records Retention
		P8454	Management of Pediculosis
		P 8505	Local Wellness Policy/Nutrient Standards for Meals/Other Foods (M)
8000	Operations (Continued)	P 8508	Lunch Offer Versus Serve
		P 8540	School Nutrition Programs
		P 8550	Unpaid Meal Charges/Outstanding Food Service Charge (M)
		P 8820	Opening Exercises/Ceremonies

FINANCE/TRANSPORTATION

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Resolution Authorizing Submission of an Additional Spending Proposal to the Legally Qualified Voters of the School District at the Annual School Election

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

a. It is hereby determined that an additional spending proposal will be submitted for voter approval at the Annual School Election. The form of the proposal will read substantially as follows with such adjustments as provided by bond counsel in accordance with guidelines or requirements of the Department of Education:

PROPOSAL FOR ADDITIONAL FUNDS

Resolved, that there should be raised an additional \$400,000 for General Funds in the same school year (2018-19). The Board of Education recognizes that the need exists for additional security personnel in addition to the existing School Resource Officer currently provided to the district as a result of the shared service agreement with the Township of Aberdeen. The additional taxes will be used exclusively for the purposes of hiring up to six Class III Police Officers (Aberdeen/Matawan) and one School Resource Officer (Aberdeen) with an anticipated start date of February 1, 2019 or sooner subject to hiring procedures to provide additional security during normal school day hours in excess of the needs of a thorough and efficient education and the expenditures necessary to achieve the NJSLS. Approval of this tax proposal will result in a permanent increase in the district's tax levy.

The additional taxes, if authorized, will be used exclusively for the purposes described herein. The proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards.

b. This Board of Education hereby approves and adopts the proposal set forth above and, subject to the approval of the legal voters of the school district, hereby determines to carry out the purposes described therein.

c. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to arrange for it to be voted on at the Annual School Election.

d. The Business Administrator/Board Secretary is hereby further authorized and directed to send a certified copy of the proposal to the Executive County Superintendent for approval as required by N.J.S.A. 18A:7F-5(d)(9), N.J.S.A. 18A:7F-39 and N.J.A.C. 6A:23A-12.13.

e. The Board shall include a copy of the proposal as part of the legal notice of public hearing on the budget required pursuant to N.J.S.A. 18A:22-11, when possible, shall post it at the public hearing held on the budget pursuant to N.J.S.A. 18A:22-12 and shall request that the County Clerk have a copy printed on the sample ballot pursuant to N.J.S.A. 19:60-10.

f. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, Bond Counsel and other appropriate representatives of the Board are hereby authorized to take all steps necessary to implement this resolution.

2. Agreement with Horizon Blue Cross Blue Shield of New Jersey

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Horizon Blue Cross Blue Shield of New Jersey. The rates are guaranteed from July 1, 2018 through June 30, 2019. The district’s monthly premium rates are as follows:

Coverage Type	Horizon Direct Access 10	Horizon Direct Access 15	Horizon Direct Access 15/25	Horizon Direct Access 20/30	Horizon Direct Access 20/35	Horizon POS 10/20	Horizon OMNIA	HSA w/Embedded 15/35/50 Prescription Plan
Single	\$881.20	\$838.64	\$813.94	\$764.95	\$657.85	\$694.41	\$633.05	\$766.86
2 Adults	\$1,761.94	\$1,677.31	\$1,627.86	\$1,529.88	\$1,315.70	\$1,388.78	\$1,265.75	\$1,533.31
Family	\$2,519.76	\$2,398.52	\$2,327.86	\$2,187.75	\$1,881.48	\$1,986.01	\$1,810.16	\$2,192.80
Parent/Child	\$1,638.58	\$1,567.69	\$1,513.93	\$1,422.80	\$1,223.61	\$1,291.60	\$1,177.13	\$1,425.96

3. 2018/19 Medical Benefits Incentives

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes that in order to adequately attract and maintain qualified personnel the district must continue to offer a competitive benefits package; and

WHEREAS, the introduction of financial incentives for employees to voluntarily transition to a new medical insurance plan is one alternative to make the benefits package more competitive; and

WHEREAS, introducing such incentives will provide a betterment to the financial position of the school district and the employee;

THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education directs the School Business Administrator to offer the following one-time financial incentives to any employee that wishes to voluntarily transition to a new and lower cost medical plan during the open enrollment period for an effective plan year of July 1, 2018 to June 30, 2019, as follows:

Coverage Type	Horizon Direct Access 10	Horizon Direct Access 15	Horizon Direct Access 15/25	Horizon Direct Access 20/30	Horizon Direct Access 20/35	Horizon POS 20	Horizon OMNIA	HSA w/Embedded 15/35/50 Prescription Plan
Single	0	0	\$98.00	\$240.00	\$712.00	\$615.00	\$890.00	\$1,046.00 + 50% Deductible Employer Contribution
2 Adults	0	0	\$202.00	\$495.00	\$1,474.00	\$1,272.00	\$1,844.00	\$2,189.00 + 50% Deductible Employer Contribution
Family	0	0	\$292.00	\$714.00	\$2,123.00	\$1,832.00	\$2,656.00	\$3,231.00 + 50% Deductible Employer Contribution

Parent/Child							\$1,704.00	\$1,780.00 + 50% Deductible Employer Contribution
	0	0	\$187.00	\$458.00	\$1,362.00	\$1,175.00		

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education directs the School Business Administrator to create a procedure for the implementation and administration of such incentives.

4. Contracting of Instructional and Non-Instructional Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that it has the need to explore the contracting of instructional and non-instructional services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 et seq., the Board has determined to seek to procure the services of instructional and non-instructional aide staffing through the use of Public Schools Contracts Law and to award a contract for the services to the lowest responsible bidder; and

NOW BE IT RESOLVED, that the School Business Administrator and other Board officials, employees and agents, at the direction of the School Business Administrator, are hereby authorized and directed on behalf of the Board to take any action necessary to effectuate this Resolution.

5. Rejection of Bids for Custodial Services (Bid B-19-01) for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of Custodial Services, for the 2018/19 school year (the “Work”); and

WHEREAS, on April 18, 2018 the following bid proposals were received and publicly read;

Vendor	Amount
Aramark	\$1,684,551.00
Atalian (Temco)	\$1,652,848.00
Pritchard	\$1,704,832.75

WHEREAS, pursuant to N.J.S.A. 18A:18A-22 (d), a Board of Education may reject all bids for a given project when, after further review, the Board wants to substantially revise the specifications for the goods or services; and

BE IT RESOLVED, after a full and comprehensive review of the project and the bids received, and upon recommendation of the School Business Administrator, the district does in fact need to substantially revise the specifications and hereby rejects all bids received for this project;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the rebidding of this project as soon as possible.

XIII. UNFINISHED BUSINESS

Resolution on NJSBA on funding

XIV. NEW BUSINESS

None

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XVI. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Esposito seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 10:23 pm.

The Board returned to Open Session at 10:42 pm.

XVII. ADJOURNMENT

On a motion by Ms. Esposito seconded by Dr. Delaney and a unanimous roll call vote the Board adjourned the meeting at 10:44 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
MAY 7, 2018**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	TRANSPORTATION	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Rawls, Elford	CO	5/8/2018	Long Branch High School Long Branch, NJ	Linkit Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Eyler, Aaron	MS	6/1/2018	Brookdale Community College Lincroft, NJ	Strauss Esmay Educational Policy and School Law Seminar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ferreira, Alex	CO	6/5/2018, 6/6/2018, 6/7/2018	Borgata Hotel Atlantic City, NJ	2018 Annual NJASBO Conference	\$275.00***	\$123.50***	\$210.00***	\$232.00***	\$840.50***	NO
Palumbo, Dave	CO	6/5/2018, 6/6/2018, 6/7/2018	Borgata Hotel Atlantic City, NJ	2018 Annual NJASBO Conference	\$275.00***	\$107.01***	\$210.00***	\$232.00***	\$824.01***	NO
Bombardier, John	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$345.00**	\$0.00	\$0.00	\$0.00	\$345.00**	NO
Eyler, Aaron	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$292.00**	\$0.00	\$0.00	\$0.00	\$292.00**	NO
Lazur, Maggie	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$292.00**	\$0.00	\$0.00	\$0.00	\$292.00**	NO
Perez, Nelly	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$345.00**	\$0.00	\$0.00	\$0.00	\$345.00**	NO
Rawls, Elford	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$292.00**	\$0.00	\$0.00	\$0.00	\$292.00**	NO
Ruscavage, Michele	HS	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$292.00**	\$0.00	\$0.00	\$0.00	\$292.00**	NO
Tobia, Mona	CO	10/18/2018, 10/19/2018	Ocean Place Long Branch, NJ	NJPSA Annual Conference	\$292.00**	\$0.00	\$0.00	\$0.00	\$292.00**	NO
								TOTAL	\$3,814.51	

*Amount being charged to Account #11-000-223-580-04-0000-0

**Amount being charged to Account # Title IIA

***Amount being charged to Account #11-000-251-580-11-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

REHIRE LIST 2018/2019
MAREA SUPPORT STAFF

PERSONNEL ATTACHMENT #1

							2018/2019 SALARY by 2017/2018 Salary Guide Pending MAREA Negotiations	2018/2019 STEPS by 2017/2018 STEP Guide Pending MAREA Negotiations
LAST NAME	FIRST NAME	LOC	Type	UPC CODE	JOB TITLE			
Barkawitz	Edward	CO	10	CO.TRN.DRIVER.05	BUS/VAN DRIVER		\$25.45/Hour	STEP 6-7
Bartolotta	Geena	CO	10	CO.TRN.DRIVER.04	BUS/VAN DRIVER		\$24.70/Hour	STEP-01
Bunzel	Richard	CO	10	CO.TRN.DRIVER.13	BUS/VAN DRIVER		\$30.85/Hour	STEP-10
Cinquegrana	Susan	CO	10	CO.TRN.DRIVER.03	BUS/VAN DRIVER		\$30.85/Hour	STEP-10
De Vincenzo	Donald	CO	10	CO.TRN.DRIVER.10	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
Debek	Ewa	CO	10	CO.TRN.DRIVER.17	BUS/VAN DRIVER		\$30.85/Hour	STEP-10
Dukes	Jennifer	CO	10	CO.TRN.DRIVER.22	BUS/VAN DRIVER		\$24.70/Hour	STEP-02
Fineran	Heather	CO	10	CO.TRN.DRIVER.14	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
Fineran	Melissa	CO	10	CO.TRN.DRIVER.06	BUS/VAN DRIVER		\$29.00/Hour	STEP 9A
Hampton	Eric	CO	10	CO.TRN.DRIVER.07	BUS/VAN DRIVER		\$25.20/Hour	STEP-03
Lara	Lisa	CO	10	CO.TRN.DRIVER.23	BUS/VAN DRIVER		\$24.70/Hour	STEP-02
Lavoie	Nena	CO	10	CO.TRN.DRIVER.01	BUS/VAN DRIVER		\$24.50/Hour	STEP-01
Logue	Doreen	CO	10	CO.TRN.DRIVER.19	BUS/VAN DRIVER		\$29.00/Hour	STEP 9A
Lopez	Silvana	CO	10	CO.TRN.DRIVER.01	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
McCarthy	Donna	CO	10	CO.TRN.DRIVER.15	BUS/VAN DRIVER		\$24.50/Hour	STEP-01
Northington	Cleo	CO	10	CO.TRN.DRIVER.12	BUS/VAN DRIVER		\$30.85/Hour	STEP-10
Paul Witt	Jenna	CO	10	CO.TRN.DRIVER.11	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
Ramsey	Holly	CO	10	CO.TRN.DRIVER.16	BUS/VAN DRIVER		\$29.00/Hour	STEP 9A
Schifini	Samantha	CO	10	CO.TRN.DRIVER.09	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
Weaver	April	CO	10	CO.TRN.DRIVER.21	BUS/VAN DRIVER		\$25.20/Hour	STEP 4-5
Zeller	Kerri	CO	10	CO.TRN.DRIVER.20	BUS/VAN DRIVER		\$25.45/Hour	STEP 6-7
Rizzo	Shannon	CO	10	CO.TRN.DRIVER.08	BUS/VAN DRIVER		\$24.50/Hour	STEP-01
Díaz	David	CO	12	CO.TCN.TECH.02	COMPUTER TECHNICIAN		39,900.00	STEP-06
Gonzalez	Louis	CO	12	CO.TCN.TECH.01	COMPUTER TECHNICIAN		42,000.00	STEP-08
Berdel	Brad	HS	10	HS.ADMSPT.HL.MONT.05	HALL AIDE-10 MOS		20,380.00	STEP-01
Harris	Darryl	HS	10	HS.ADMSPT.HL.MONT.02	HALL AIDE-10 MOS		13,420.00	STEP-02
Jackson	William	HS	10	HS.ADMSPT.HL.MONT.03	HALL AIDE-10 MOS		14,868.75	STEP-06
Pease	Robert	HS	10	HS.ADMSPT.HL.MONT.04	HALL AIDE-10 MOS		12,889.30	STEP-01
Shine	Robert	HS	10	HS.ADMSPT.HL.MONT.01	HALL AIDE-10 MOS		12,889.30	STEP-01
Alston	Lisa	ST	10	ST.ADMSPT.IA.03	INSTRUCTIONAL ASSISTANT		15,172.80	STEP-06
Banafato	Frank	LR	10	LR.ADMSPT.IA.05	INSTRUCTIONAL ASSISTANT		26,160.00	STEP-06
Brown	Lisa	CP	10	CP.ADMSPT.IA.01	INSTRUCTIONAL ASSISTANT		31,480.00	STEP-09
Brudner	Hillary	ST	10	ST.ADMSPT.IA.02	INSTRUCTIONAL ASSISTANT		27,835.00	STEP-07

REHIRE LIST 2018/2019
MAREA SUPPORT STAFF

PERSONNEL ATTACHMENT #1

							2018/2019 SALARY by 2017/2018 Salary Guide Pending MAREA Negotiations	2018/2019 STEPS by 2017/2018 STEP Guide Pending MAREA Negotiations
LAST NAME	FIRST NAME	LOC	Type	UPC CODE	JOB TITLE			
Cannella	Mary	HS	10	HS.ADMSPT.IA.05	INSTRUCTIONAL ASSISTANT		26,550.00	STEP-07
Carrante	Marlene	HS	10	HS.ADMSPT.IA.02	INSTRUCTIONAL ASSISTANT		27,835.00	STEP-07
Coccio	Isabelle	HS	10	HS.ADMSPT.IA.08	INSTRUCTIONAL ASSISTANT		24,675.00	STEP-06
Collins	Sharon	CL	10	CL.ADMSPT.IA.03	INSTRUCTIONAL ASSISTANT		26,550.00	STEP-07
De Michele	Karen	LR	10	LR.ADMSPT.IA.03	INSTRUCTIONAL ASSISTANT		22,000.00	STEP-02
Dhume	Valerie	CP	10	CP.ADMSPT.IA.07	INSTRUCTIONAL ASSISTANT		22,615.00	STEP-04
Diaz Valle	Evelyn	RD	10	RD.ADMSPT.IA.07	INSTRUCTIONAL ASSISTANT		29,030.00	STEP-08
Donaghue	Lori	RD	10	RD.ADMSPT.IA.01	INSTRUCTIONAL ASSISTANT		27,355.00	STEP-07
Edelstein	Joy	MA	10	MA.ADMSPT.IA.03	INSTRUCTIONAL ASSISTANT		27,355.00	STEP-07
Gerrity	Mary Ann	CL	10	CL.ADMSPT.IA.02	INSTRUCTIONAL ASSISTANT		15,865.90	STEP-07
Griffith	Elizabeth	CP	10	CP.ADMSPT.IA.04	INSTRUCTIONAL ASSISTANT		24,110.00	STEP-05
Grosso	Cheryl	CP	10	CP.ADMSPT.IA.02	INSTRUCTIONAL ASSISTANT		28,810.00	STEP-11A
Harnett	Deborah	LR	10	LR.ADMSPT.IA.04	INSTRUCTIONAL ASSISTANT		27,835.00	STEP-07
Hebding	Evelyn	CL	10	CL.ADMSPT.IA.08	INSTRUCTIONAL ASSISTANT		28,035.00	STEP-07
Incorvaia	Caroline	CP	10	CP.ADMSPT.IA.03	INSTRUCTIONAL ASSISTANT		22,000.00	STEP-02
Johannesen	Michele	CP	10	CP.ADMSPT.IA.14	INSTRUCTIONAL ASSISTANT		28,035.00	STEP-07
Kruzik	Jacqueline	CP	10	CP.ADMSPT.IA.08	INSTRUCTIONAL ASSISTANT		28,035.00	STEP-07
Letowsky	Beth	CL	10	CL.ADMSPT.IA.10	INSTRUCTIONAL ASSISTANT		37,260.00	STEP-13
Mackey	Latieffa	HS	10	HS.ADMSPT.IA.04	INSTRUCTIONAL ASSISTANT		22,000.00	STEP-02
Mc Peek	Catherine	RD	10	RD.ADMSPT.IA.04	INSTRUCTIONAL ASSISTANT		15,399.00	STEP-07
Norwood	Janice	MA	10	MA.ADMSPT.IA.02	INSTRUCTIONAL ASSISTANT		25,090.00	STEP-05
O' Brien	Denise	LR	10	LR.ADMSPT.IA.07	INSTRUCTIONAL ASSISTANT		28,035.00	STEP-07
Radoncic	Ermina	ST	10	ST.ADMSPT.IA.09	INSTRUCTIONAL ASSISTANT		23,800.00	STEP-04
Ratcliffe	Jill	ST	10	ST.ADMSPT.IA.07	INSTRUCTIONAL ASSISTANT		33,155.00	STEP-11
Reynolds	Mary Ellen	CL	10	CL.ADMSPT.IA.12	INSTRUCTIONAL ASSISTANT		15,526.30	STEP-06
Szymanski	Barbara	RD	10	RD.ADMSPT.IA.05	INSTRUCTIONAL ASSISTANT		14,552.00	STEP-05
Walling	Linda	HS	10	HS.ADMSPT.IA.01	INSTRUCTIONAL ASSISTANT		42,885.00	STEP-14
Walsh	Nancy	CL	10	CL.ADMSPT.IA.09	INSTRUCTIONAL ASSISTANT		27,155.00	STEP-07
Wassmer	Deborah	CP	10	CP.ADMSPT.IA.09	INSTRUCTIONAL ASSISTANT		25,090.00	STEP-05
Williams	Devenn	MA	10	MA.ADMSPT.IA.01	INSTRUCTIONAL ASSISTANT		24,100.00	STEP-04
Pallitto	Nancy	CL	10	CL.ADMSPT.IA.01	INSTRUCTIONAL ASSISTANT		27,155.00	STEP-07
Czimcharo	Joseph	CO	12	CO.O&M.MECH.03	MAINTENANCE		57,958.00	STEP M-05
Hamzic	Hidajet	CO	12	CO.O&M.MECH.02	MAINTENANCE		70,668.00	STEP M-15

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LAST NAME	FIRST NAME	LOC	Type	UPC CODE	JOB TITLE			
Labruzzo	Salvatore	CO	12	CO.O&M.MECH.05	MAINTENANCE		49,723.00	STEP M-05
Matos	Silvino	CO	12	CO.O&M.MECH.01	MAINTENANCE		69,868.00	STEP M-15
Rechten	Michael	CO	12	CO.O&M.MECH.06	MAINTENANCE		42,700.00	STEP M-01
Reynolds	Sheldon	CO	12	CO.O&M.MECH.04	MAINTENANCE		42,700.00	STEP M-01
Di Capua	Michele	ST	10	ST.ADMSP.T.SEC.02	SECRETARY 10.5 MONTHS		22,365.00	STEP-02
Di Palma	Nadine	CL	10	CL.ADMSP.T.SEC.02	SECRETARY 10.5 MONTHS		21,710.00	STEP-01
Gascot	Deja	LR	10	LR.ADMSP.T.SEC.02	SECRETARY 10.5 MONTHS		22,515.00	STEP-01
Liebowitz	Karen	RD	10	RD.ADMSP.T.SEC.02	SECRETARY 10.5 MONTHS		26,890.00	STEP-06
Maida	Michele	HS	10	HS.ADMSP.T.SEC.07	SECRETARY 10.5 MONTHS		27,140.00	STEP-06
Marsh	Ann	LR	10	LR.ADMSP.T.MEDIA.01	SECRETARY 10.5 MONTHS		26,690.00	STEP-06
Georgalas	Florence	CO	12	CP.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		55,550.00	STEP-14
Giornalista	Patricia	HS	12	HS.ADMSP.T.SEC.03	SECRETARY 12 MONTHS		38,180.00	STEP-07
Grimaldi	Millie	MA	12	MA.ADMSP.T.SEC.03	SECRETARY 12 MONTHS		26,900.00	STEP-01
Kopko	Delores	CO	12	CO.ADMSP.T.TRN.SEC.01	SECRETARY 12 MONTHS		26,900.00	STEP-01
Kops	Leslie	ST	12	ST.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		29,990.00	STEP-02
Lemma	Cheryl	MA	12	MA.ADMSP.T.SEC.02	SECRETARY 12 MONTHS		35,860.00	STEP-07
Luciano	Melinda	CO	12	CO.ADMSP.T.REG.REC	SECRETARY 12 MONTHS		28,385.00	STEP-01
Matthews	Helen	CL	10	CL.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		29,785.00	STEP-01
Pellicione	Harriet	CO	12	CO.ADMSP.T.SS.SEC.02	SECRETARY 12 MONTHS		34,375.00	STEP-07
Prinzi	Maria	HS	12	HS.ADMSP.T.SEC.06	SECRETARY 12 MONTHS		43,575.00	STEP-08
Reingle	Patricia	HS	12	HS.ADMSP.T.SEC.04	SECRETARY 12 MONTHS		32,675.00	STEP-06
Schnakenberg	Paula	MA	12	MA.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		36,975.00	STEP-07
Shaw	Norreen	HS	12	HS.ADMSP.T.SEC.02	SECRETARY 12 MONTHS		26,900.00	STEP-01
Uriarte	Ana	CO	12	CO.ADMSP.T.SS.SEC.03	SECRETARY 12 MONTHS		34,175.00	STEP-07
Yacovelli	Cynthia	LR	12	LR.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		29,300.00	STEP-01
Zanghi	Nancy	HS	12	HS.ADMSP.T.SEC.05	SECRETARY 12 MONTHS		38,180.00	STEP-07
Palumbo	Susan	RD	12	RD.ADMSP.T.SEC.01	SECRETARY 12 MONTHS		52,093.00	N/A
Clark	Janet	CO	10	CO.TRN.ASST.08	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP-01
De Gennaro	Sara	CO	10	CO.TRN.ASST.03	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP-01
Howell	Matthew	CO	10	CO.TRN.ASST.02	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP -01
Jimenez	Elizabeth	CO	10	CO.TRN.ASST.10	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP-01
Leahy	Sydney	CO	10	CO.TRN.ASST.11	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP-01
Nielsen	Jenny	CO	10	CO.TRN.ASST.07	TRANSPORTATION ASSISTANT		\$20.00/Hour	STEP-01

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	Poulsen	Nicole	CO	10	CO.TRN.ASST.06	TRANSPORTATION ASSISTANT	\$20.00/Hour	STEP-01
	Robles Arroyo	Vanessa	CO	10	CO.TRN.ASST.09	TRANSPORTATION ASSISTANT	\$20.00/Hour	STEP-01
	Weaver	Mary	CO	10	CO.TRN.ASST.01	TRANSPORTATION ASSISTANT	\$20.00/Hour	STEP-01
	Nazarian	Gloria	CO	10	CO.TRN.ASST.04	TRANSPORTATION ASSISTANT	\$20.00/Hour	STEP-01
	Beatrice	Kathleen	CO	12	CO.TRN.DISPATCHER	TRANSPORTATION DISPATCHER - BUS/VAN DRIVER	43,681.00	STEP-01