

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on May 21, 2018, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:04 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 2, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile - President	Mr. Kevin Ahearn
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Dr. Jeff Delaney	Ms. Anissa Esposito
	Ms. Allison Friedman	Ms. Tara Martinez

Absent: Ms. Joelle Nappi

Also Present: Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Esposito seconded by Mr. Aitken and approved by a unanimous roll call vote to approve the following minutes. Ms. Friedman abstained from Committee of the Whole Meeting, Executive Session, Regular Action Meeting and Executive Session Minutes of April 9 and April 30, 2018.

- Minutes of April 9, 2018, Committee of the Whole Meeting
- Minutes of April 9, 2018, Executive Session
- Minutes of April 30, 2018, Regular Action Meeting
- Minutes of April 30, 2018, Executive Session

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

- Ms. Gentile thanked the public for coming to meetings
 - Their input is a source of accurate information
 - Board appreciates input from the public

VII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka made a statement regarding the budget and the importance of a balanced budget
 - Ongoing process in ongoing budget planning
- Dr. Majka introduced Ms. Ruscavage
 - Ms. Ruscavage gave an introduction on awards ceremony
 - Recognition by US News Report on 2018 ranking
- Ms. Ruscavage introduced Mr. Tyburczy
 - Mr. Tyburczy described bowling accomplishments
- Ms. Ruscavage introduced Ms. Sodono on speech and debate accomplishments
 - State and National accomplishments
 - Statement by student, Julia Thompson, regarding accomplishments and attendance at the National Debate Event
- Ms. Ruscavage introduced Dr. Servidio and accomplishments of Brian Bee
- Ms. Ruscavage introduced Governor School Honors Students
- Ms. Ruscavage introduced Congressional Art Award Recipients
- Ms. Ruscavage introduced NJ State Chorus Recipients
- Ms. Ruscavage – Recognition of Teen Art Programs
 - Cast of “My Favorite Year”
- Ms. Ruscavage – Senior Patio Recognition

It was moved by Ms. Esposito seconded by Ms. Friedman that the Board take recess at 7:31 pm.

The Board returned to Open Session at 7:41 pm.

- Dr. Majka introduced Mr. Liebmann for HIB
- Mr. Liebmann reviewed the HIB reporting period September 1, 2017-December 31, 2017

VIII. STUDENT REPRESENTATIVE’S REPORT

- High School – Art last programs of year
 - Baseball/Softball
 - Relay for Life
- High School – Pennies for Patients
- Lloyd Road – Relay for Life
 - 6th grade orientation
- Strathmore – Upcoming Lloyd Road orientation
- Ravine Drive – SADD and Littering presentations
- Cliffwood – STEAM Day

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action. Mr. Bombardier stated there was a walk in item

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action. Mr. Liebmann stated there may be a walk in item after Executive Session subject to Board discussion.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

XII. POLICY

Mr. Liebmann reviewed the Policy Agenda requesting the Board approve and adopt the second reading of the listed policies.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

Mr. Ferreira advised the Board that Policy 7461, District Sustainability was being administratively withdrawn for further review.

XIII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

Public (P) Comments:

- P1
 - Cuts to Arts and Music positions at K-5
 - Impact of more mobility of positions
 - Importance of staffing changes to impact student development
 - Value of Elementary Assistant Principle positions vs. Aides
- P2
 - Privatization of aides and impact
 - Role of teachers for IEP development and role of arts
- P3
 - Statement on Instructional Assistants and Art Teachers

- P4
 - Statement on TV production class
 - Importance of class and career development
- P5
 - Privatization of aides
 - Value to Peer Buddy Program
- P6
 - Importance of teachers in district
 - Value of district to children and grandchildren
- P7
 - Review of Challenger Program
 - Role of aides in programs
- P8
 - Recognition of Special Education Teachers
 - Value of consistency in classrooms
 - Impact of outsourcing
- P9
 - Review of article on Source 4 Teachers in Trenton

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Leadership Academy students to participate in an overnight team-building retreat at the Princeton-Blairstown Center in Blairstown, NJ on September 16 and September 17, 2018. The purpose of this retreat will allow the Civic Leadership students to have the opportunity to develop new skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting the new school year.

Rationale: Civic Leadership Trip

Cost: \$3,660.00 **Account #:** 11-190-100-610-30-0000-0

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
161366	MMC	\$750.00	3/22/18-4/4/18 (retroactive)

Cost: \$750.00 **Account#:** 11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2018 ESY Program.

Student	Class	School	Reason	Cost	Effective Dates
162901	Emotionally Disturbed	Coastal Learning Center	IEP	\$8,749.20	7/2/18-8/13/18

Cost: \$8,749.20 **Account #:** 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2018 ESY Program and the 2018-2019 School Year.

Student	Class	School	Reason	Cost	Effective Dates
158659	Moderate Intellectual Disability	Children’s Center of Monmouth County	IEP	\$67,092.84	7/2/18-6/30/19
158065	Multiply Disabled	Children’s Center of Monmouth County	IEP	\$67,092.84	7/2/18-6/30/19
157785	Autistic	The Newgrange School	IEP	\$59,316.74	7/9/18-6/30/19
20	Autistic	Center for Life Long Learning	IEP	\$112,833.00	6/27/18-6/30/19

Cost: \$306,335.42 **Account#:** 11-000-100-566-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service contract:

Provider	Cost	Services	Effective Dates
Effective School Solutions	\$360,000.00	In district therapeutic services @ MAMS and HS	7/1/18-6/30/19

Cost: NTE: \$360,000.00 **Account #:** 11-000-219-390-09-0000-0

Rationale: Effective School Solutions will provide therapeutic mental health services through licensed professionals to students in public school districts.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider to provide one-to-one RN/LPN Nursing services for the 2018 ESY as well as the 2018-2019 school year.

Student	Class	Provider	Reason	Cost	Effective Dates
163001	Other Health Impaired	Bayada Home Health Care, Inc.	IEP	\$73,000	7/1/18-6/30/19
161949	Multiply Disabled	Bayada Home Health Care, Inc.	IEP	\$56,000	7/1/18-6/30/19

Student	Class	Provider	Reason	Cost	Effective Dates
162323	Pre-School Child with a Disability	Bayada Home Health Care, Inc.	IEP	\$76,000	7/1/18-6/30/19

Cost: \$205,000.00

Account#:11-000-217-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote. Ms. Friedman abstained from Item 14.a. HIB Report.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4121.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Ciani, Susan	CO	Administrative Assistant P/T Payroll/Benefits	Resignation	9/8/2015	5/31/2018
Molinari, Ann	CL	Elementary Teacher	Retirement	2/20/1990	6/30/2018

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Pallitto, Nancy	CL	Instructional Assistant	Medical Leave	With Pay	5/1/18-5/11/218 (Retroactive) *05/21/18 (Last day with Pay)
Foley, Allison	LR	Child Study Team Speech Therapist	Personal Leave	Without Pay/Without Benefits	9/1/18-6/30/19
Leahy, Sydnie	CO	Transportation Assistant P/T	Personal Leave	Without Pay	4/17/18-4/20/18 (Retroactive) (Amended Dates – Previously BOE Approved 2/26/18)
Pisani, Laura	HS	Teacher of English/Language Arts	Medical Leave Medical Leave	With Pay Without Pay	5/7/18-5/24/18 (Half Day) 5/25/18-6/22/18 (Retroactive)
DiNoia, Theresa	MA	Teacher of English/Language Arts	Medical Leave	With Pay	5/2/18-6/10/18 (Retroactive)
Alston, Lisa M.	ST	Instructional Assistant	Personal Leave	Without Pay	5/17/18 (Retroactive)
Yacovelli, Cynthia	LR	Secretary 12 Months	Personal Leave	Without Pay	4/30/18 (Retroactive)
Reynolds, Sheldon	CO	Mechanic	Personal Leave	Without Pay	5/1/18-5/03/18 (Retroactive)
Folchetti, Mary Ann	LR	Instructional Assistant	Medical Leave Medical Leave	With Pay Without Pay	4/23/18-5/10/18 5/14/18-6/22/18 (Retroactive)
McGuirk, Lauren	MA	Teacher	Maternity Leave FMLA	With Pay Without Pay	4/25/18-6/19/18 9/1/18-11/27/18 Amended Dates Previously BOE Approved 2/26/18

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Sommer, Lynne	MA	Teacher of Physical Education/Health Education	Medical Leave	With Pay	5/31/18-6/15/18
Coughlin, Charlotte	HS	Teacher of World Language Spanish	Medical Leave	Without Pay	5/25/18
Bowers, Gillian	ST	Elementary Teacher	Personal Leave	Without Pay/Without Benefits	9/1/18-6/30/19
Turchiano, Carol	RD	Instructional Assistant	Personal Leave	Without Pay	5/15//18 (Retroactive)

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary/Stipend 2017/2018 Salary/Step Pending MAREA Negotiations	# Int	Replace Reason	Effective Dates
Moore, Susan	District	District Head Nurse	D-11	\$87,850.00	5	New Position	9/1/18-6/30/19

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Appointments/Reappointments

The Superintendent recommends: that the Board of Education approve the appointment/reappointment of the individuals listed below for the 2018/2019 School Year

The Board also directs the Superintendent or his designee to notify those individuals of their appointment/reappointment in accordance with the contractual provisions pertaining.

All appointments/reappointments are subject to all applicable laws, regulations, policies, and bargaining agreements. In the case of unforeseen budgetary constraints or enrollment/placement changes, additional non-renewals or reductions in force may be required. Reassignments and transfers may be made by the Superintendent via recommendation to the Board at any time in accordance with applicable statutes, regulations, or policies. All of the above is also subject to any applicable provision or individually executed contracts.

Effective Date: 2018/2019 School year and/or fiscal year and or/ short-term contract, as appropriate for the category so assigned.

Reappointment-2018/2019 School Year

Last Name	First Name	2017/2018 Loc	2018/2019 Loc	Emp Type	Position	2018/2019 Salary Per 2017/2018 Salary Guide Pending MAREA Negotiations	2018/2019 Step Per 2017/2018 Steps Pending MAREA Negotiations
Blake	Samantha	RD	TBD	10	Teacher – Special Education	\$56,090.00	Step E-01
White	Susan	CL	TBD	10	Elementary Teacher	\$56,090.00	Step E-01
Latin	Donna	ST	TBD	10	Elementary Teacher	\$49,590.00	Step C-02
Gallo	James	HS	TBD	10	Teacher English/Language Arts	\$57,500.00	Step E-04

Rationale: Staff reappointed as saves from budget cuts.

Effective Date: 9/1/18-6/30/19

3. College Student Observers/Teachers 2018/2019 School Year

Name	College	Cooperating Teacher and/or Administrator	School/Area
Dudova, Viera	Georgian Court University	Jennifer Nangano	CST – School Psychologist Externship 2018/2019 School Year

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board Effective Date: 2018/2019 School Year

4. Substitutes 2018/2019 School Year

Category	Account Number
Transportation	11-000-270-160-11-0000-9
Leahy, Sydnie	Substitute Bus/Van Driver
Rice, Pauline	Substitute Bus/Van Driver
Easterday, Joanne	Substitute Bus/Van Driver
Robinson-Stevens, Valerie	Substitute Bus/Van Driver
Ramirez-Mateo, Yefersson	Substitute Bus/Van Driver
Burseth, Dana	Substitute Bus/Van Driver
Bryce, Victoria	Substitute Transportation Assistant

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

5. Summer Theater 2018/2019 School Year

Name	Position	MAREA Stipend 2016/2017 Stipends Pending Negotiations
Viel, Linda	Director/Coordinator	\$6580.00
Wells, Gerard	Director	\$5920.00
Mosely, Remoh	Musical Director	\$3340.00
Mc Culloch, Dan	Vocal Director	\$3340.00
Wells, Amy	Production Design/Construction	\$4020.00
Hebding, Evelyn	Production Assistant	\$1490.00
Scola, Toni Marie	Choreographer	\$2970.00
Tirone, Samantha	Choreographer	\$2970.00
Cotter, Kevin	Technical Director	\$2580.00

Effective: June-July 2018

Account #60-990-100-100-11-0000-1

6. Home Instruction 2018/2019

Name	Subject
All Matawan Aberdeen Regional School District Certificated Staff	All Subjects

Account # 11-000-219-101-09-0000-0 Special Education

Account # 11-150-100-101-11-0000-1 General Education

7. High School Chaperones – Graduation 2018

Name	Position	Effective
Fajardo, Carol	Alternate Chaperone	June 2018
Rogers, Kimberly	Alternate Chaperone	June 2018

Cost: Three Hours (3) at \$25.00 per hour Account #11-421-100-178-11-0000-6

Effective: June 2018

8. Volunteers –2018/2019 School Year

Name	Location	Activity	Effective Date
Carmichael, Matthew	HS	Athletic Training Student	2017/2018 School Year
Scott, Rodney	HS	Football	2018/2019 School Year
Scott, Rodney	HS	Basketball	2018/2019 School Year

Name	Location	Activity	Effective Date
Scott, Rodney	HS	Track	2018/2019 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

9. Home Instruction

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
159720	Language Arts	CL	Pappas, Laura Aiello, Nicole	Basirico, Angela Strathmore	2.25 (45 mins 3x week)	4	9	5/1/18-5/31/18 (Retroactive)
161040	Language Arts	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Math	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Social Studies	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
161040	Science	CL	Pappas, Alyssa Werner, Kelli	Small, Alexandra/ Schneider, Liza Strathmore Vergaretti, Kathleen	2.5	4	10	5/1/18-5/31/18 (Retroactive)
162300	Algebra 1	KEYS	Zeppilli, Elizabeth	Margotti, Amy	2	4	8	3/6/18-4/9/18 (Retroactive)
162300	Science-Biology	KEYS	Zeppilli, Elizabeth	Heithmar, David	2	4	8	3/6/18-4/9/18 (Retroactive)
162300	English 1	KEYS	Zeppilli, Elizabeth	Heithmar, David	2	4	8	3/6/18-4/9/18 (Retroactive)
156094	US History	HS	Kaiser, Heather	Kaiser, Heather	2	2	8	4/17/18-5/15/18 (Retroactive)
156094	English 3	HS	Mc Dede, Maria	Furman, Jessica	2	2	8	4/17/18-5/15/18 (Retroactive)
156094	Lab Physics	HS	Melikhova, Julia	Milan, Gregory	2	2	8	4/17/18-5/15/18 (Retroactive)
156094	Algebra 2	HS	Greco, Joseph	Wietecha, Corinne	2	2	8	4/17/18-5/15/18 (Retroactive)
156587	English 1	HS	Pape, Kimberly	Kaiser, Heather	2	3	6	4/26/18-5/25/18 (Retroactive)
156587	Lab Biology	HS	Borchers, Sheri	Milan, Gregory	2	3	6	4/26/18-5/25/18 (Retroactive)
156587	Algebra 1	HS	Goldberg, Deborah	Wilson, Tara	2	3	6	4/26/18-5/25/18 (Retroactive)
156587	World Cultures	HS	Bloss, Justin	Kaiser, Heather	2	3	6	4/26/18-5/25/18 (Retroactive)
161469	Geometry	HS	Komito, Marc	Wietecha, Corinne	2	4	8	4/26/18-5/24/18 (Retroactive)
161469	Chemistry	HS	Mohammed, Patrick	Milan, Gregory	2	4	8	4/26/18-5/24/18 (Retroactive)
161469	English 2	HS	Moller, Jennifer	Furman, Jessica	2	4	8	4/26/18-5/24/18 (Retroactive)
161469	US History 1	HS	Carnovsky, Robert	Carnovsky, Robert	2	4	8	4/26/18-5/24/18 (Retroactive)
161469	English 4	HS	Paulus, Carolyn	Paulus, Carolyn	2.5	1	2.5	4/24/18-5/3/18 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
155963	21 st Century Math & Financial Applications	HS	Kish, Sheryl	Wietecha, Corinne	2.5	3	7.5	4/27/18-5/18/18 (Retroactive)
155963	Astronomy	HS	Mingrone, Christopher	Milan, Gregory	2.5	3	7.5	4/27/18-5/18/18 (Retroactive)
155963	Economics 1	HS	Craparo, Michael	Carnovsky, Robert	2.5	3	7.5	4/27/18-5/18/18 (Retroactive)
155963	English 4	HS	Paulus, Carolyn	Carnovsky, Robert	2.5	3	7.5	4/27/18-5/18/18 (Retroactive)
155963	Career Empowerment	HS	Marsh, Charles	Carnovsky, Robert	2.5	3	7.5	4/27/18-5/18/18 (Retroactive)

Account # 11-150-100-101-11-0000-1 Regular Education

Account # 11-000-219-101-09-0000-0 Special Education

10. Staff Array Changes

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Gallo, James HS.TCH.LANG.ARTS.04	HS – 0.80 HS – 0.20	English 1 Level 1 English 4 Level 2 ICR	HS – 0.80 HS – 0.20 HS – 0.20 O/L	English 1 Level 1 English 4 Level 2 ICR English 4 Level 1	5/7/18-6/22/18 (Retroactive) Pisani Leave of Absence
Moller, Jennifer HS.TCH.LANG.ARTS.02	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20	Global Humanities 1 LA English 2 Level 1 English 2 Honors English 2 Level 2 ICR	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 O/L	Global Humanities 1 LA English 2 Level 1 English 2 Honors English 2 Level 2 ICR English 4 Level 1	5/7/18-6/22/18 (Retroactive) Pisani Leave of Absence
Miseo, Rachel HS.TCH.LANG.ARTS.13	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40	Print Journalism1&2 Adv. Journalism English 2 Honors English 2 Level 1 English 2 Level 2 ICR	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.40 HS – 0.20 O/L	Print Journalism1&2 Adv. Journalism English 2 Honors English 2 Level 1 English 2 Level 2 ICR English 4 Level 1	5/7/18-6/22/18 (Retroactive) Pisani Leave of Absence
Pape, Kimberly HS.TCH.LANG.ARTS.10	HS – 0.40 HS – 0.60	English 1 Level 1 English 1 Honors	HS – 0.40 HS – 0.60 HS – 0.20 O/L	English 1 Level 1 English 1 Honors English 4 Level 1	5/7/18-6/22/18 (Retroactive) Pisani Leave of Absence
Rogers, Kimberly HS.TCH.LANG.ARTS.07	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20	AP English Literature & Comp. English 4 (College/Career Readiness) Brookdale English 121 Brookdale English 155	HS – 0.40 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 O/L	AP English Literature & Comp. English 4 (College/Career Readiness) Brookdale English 121 Brookdale English 155 English 4 Level 1	5/7/18-6/22/18 (Retroactive) Pisani Leave of Absence

11. The Superintendent recommends the abolishment of the following District Positions:

- District Floating Nurse
- Cambridge Park School Nurse

12. Summer Camps and Clinics 2018/2019

- Fall Extra-Curricular Sports & Clubs Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country/Girls Tennis/Cheerleading/Dance/Marching Band/Color Guard

- Winter Extra-Curricular Sports & Clubs Boys Basketball/Girls Basketball/Wrestling/Winter Track & Field/Bowling/Winter Guard
- Spring Extra-Curricular Sports & Clubs Baseball/Softball/Boys Track & Field/Girls Track & Field/Boys Tennis
- Rationale: Adhering to NJSIAA guidelines, Coaches will be permitted to work with their student athletes during the Out-of-Season period.

Effective: 6/11/18-9/1/18
 Account # 11-402-100-100-11-0000-2

13. Job Description - Club/Activity Advisor - Revised

14. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of May 7, 2018.

Incidents Reported	Confirmed HIB Incidents
6	1

b. 2018/2019 Extended School Year Appointments - Personnel Attachment #1

c. 2018/2019 MARSD Non Bargaining Unit Rehire List - Personnel Attachment #2

d. Suspension Without Pay - Employee # 5910 05/14/2018 - Retroactive

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies as a result of the audit of the district’s policy manual by Strauss Esmay

M indicates mandated by State law

Series	Category	Policy/Regulation #	Title
1000	Administration	P 1220	Employment of CSA
		P/R 1240	Evaluation of Superintendent (M)
		P 1310	Employment of School Business Administrator/Board Secretary
		P/R 1510	Americans with Disabilities Act (M)
6000	Finance	P 6472	Tuition Assistance
		P/R 6620	Petty Cash (M)
7000	Property	P/R 7100	Long-Range Facilities Planning (M)
		P/R 7101	Educational Adequacy of Capital Projects
		P/R 7102	Site Selection and Acquisition
		P 7130	School Closing
		P 7300	Disposition of Property
		P 7424	Bed Bugs
		P 7446	School Security Program
		P 7481	Unmanned Aircraft Systems (UAS also known as Drones)
8000	Operations	P/R 8330	Students Records (M)
		P 8350	Records Retention

Series	Category	Policy/Regulation #	Title
		P8454	Management of Pediculosis
		P 8505	Local Wellness Policy/Nutrient Standards for Meals/Other Foods (M)
8000	Operations (Continued)	P 8508	Lunch Offer Versus Serve
		P 8540	School Nutrition Programs
		P 8550	Unpaid Meal Charges/Outstanding Food Service Charge (M)
		P 8820	Opening Exercises/Ceremonies

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote. Mr. Ahearn abstained from Item 45, Non-Resident Students of Staff Members.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. Payroll for April 2018 and Bills List for May 2018** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

April 2018, Payroll	\$3,719,804.02
May 2018, Bills List	\$2,441,479.00
TOTAL	\$6,161,283.02

- 2. Transfer of Funds for March 2018** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **March 2018** as presented.

- 3. S-1701 Reporting for March 2018**
Board Secretary Report for **March 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **March 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **March 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Alex Ferreira
Board Secretary

May 21, 2018
Date

4. Designation of Approved Tax Shelter Annuities

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2018/19 school year.

- AXA Equitable
- AIG VALIC
- Metlife
- Lincoln Investment Planning, Inc.
- NY Life Insurance & Annuity Corp.

5. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2018/19 school year:

Board Secretary	Mr. Alex Ferreira
Assistant to the Board Secretary	Mr. David Palumbo
Affirmative Action Officer	Mr. Alex Ferreira
Affirmative Action Officer for Contracts	Mr. Alex Ferreira
Anti-Bullying Coordinator	Mr. Michael Liebmann
Asbestos Management/AHERA Coordinator	Mr. Adam Nasr
Chemical Hygiene Officer	Mr. Adam Nasr
District School Safety Specialist	Mr. Aaron Eyler
Gender-Equity Officer	Mr. Michael Liebmann
Homeless Liaison	Ms. Nelyda Perez
Indoor Air Quality Officer	Mr. Adam Nasr
Integrated Pest Management Coordinator	Mr. Adam Nasr
Public Agency Compliance Officer	Mr. Alex Ferreira
Right to Know Officer	Mr. Adam Nasr
Safety and Health Officer	Mr. Adam Nasr
School Funds Investor	Mr. Alex Ferreira
School Physician	Dr. Matthew Speesler
Section 504 Plan Officer	Ms. Nelyda Perez
Substance Awareness Coordinator	Ms. Jennise Nieves
Treasurer of School Monies	Mr. Kenneth Jannarone - \$6,119

6. Approval of Depositories

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Matawan-Aberdeen Regional School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

- Investors Bank
- New Jersey Asset & Rebate Management Program

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructs required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

7. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

Accounts	Authorized Signature
Custodian Account (All of the following persons)	Board President (Facsimile); Board Secretary (Facsimile); and Treasurer of School Monies (Facsimile)
Payroll Agency Account	Treasurer or Board Secretary (Facsimile)
Payroll Account	Treasurer or Board Secretary (Facsimile)
Unemployment Compensation Trust	Board Secretary Only
Matawan Regional High School (MRHS) Athletic Activities Account	MRHS Principal, Athletic Director and Business Administrator or Assistant to the Business Administrator
Matawan-Aberdeen Regional School District Student Activities Accounts	Principals, Business Administrator or Assistant to the Business Administrator
Scholarship Account	Board Secretary and Assistant to the Board Secretary
Food Services Account	Board Secretary and Assistant to the Board Secretary

8. Representative Requesting Grant Funding

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Superintendent of Schools as the representative permitted to request federal and state grant funding for the 2018/19 school year.

9. Line Item Transfers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the Superintendent of Schools to approve line item budget transfers between regular board meetings subject to Board ratification for the 2018/19 school year.

10. Adoption of the Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018/19 school year.

11. Appointment of District Qualified Purchasing Agent for the 2018/19 School Year

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above, hereby appoint Alexandre Ferreira (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

12. Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2018/19 School Year

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2018/19 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

13. New Jersey Cooperative Bid Maintenance Program for the 2018/19 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Educational Data Services, Inc. with offices located at 236 Midland Avenue, Saddle Brook, NJ 07663 to provide Maintenance, Right to Know, and Cooperative Skilled Trades through the New Jersey Cooperative Bid Maintenance Program for the 2018/19 school year at a total cost not to exceed \$16,230. Funds are or will be available for this purpose and appropriated from Account # 11-000-251-330-11-0000-0.

14. Resolution Authorizing the Procurement of Goods and Services through the Educational Services Commission of New Jersey

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Educational Services Commission of New Jersey Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

15. Resolution Authorizing the Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Monmouth-Ocean Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

16. Resolution Authorizing the Procurement of Goods and Services through the Hunterdon County Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Hunterdon County Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

17. Resolution Authorizing the Procurement of Goods and Services through the Somerset County Cooperative Pricing System

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Somerset County Cooperative Pricing System #2-SOCCP contracts; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Somerset County Cooperative Pricing System #2 SOCCP utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

18. Appointment of Insurance Brokers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint the following as the District’s Insurance Brokers for the period of July 1, 2018 through June 30, 2019.

Broker	Type of Insurance
Gallagher O’Gorman & Young 707 State Road Princeton, NJ 08542	General Comprehensive and Liability Automobile Liability Professional Liability (per claim and aggregate) Excess Umbrella Employer Liability (each incident) Workers Compensation
Brown & Brown Benefit Advisors 1129 Broad St, Suite 101 Shrewsbury, NJ 07702	Health Prescription Dental

19. Appointment of Architect of Record

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed estimated to be in the amount of \$1,600,000 for the school year 2018/19; and

WHEREAS, the firm of Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) 1515 Lower Ferry Road, Trenton, New Jersey 08628, are architects in the State of New Jersey and are willing to perform said services; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a(1)) since “professional services” contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of “professional services” pursuant to N.J.S.A. 18A.: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at the following rate schedule:

Principal	\$160.00
Associate	\$145.00
Project Architect	\$125.00
Site Planner	\$125.00
Specification Writer	\$115.00
Roofing Specialist	\$115.00
Interior Design	\$110.00
Senior Drafters	\$110.00
Construction Observer	\$105.00
Junior Drafters	\$ 90.00
Support Personnel	\$ 75.00

20. Appointment of Asbestos Project Management for the 2018/19 School Year

WHEREAS, asbestos project management and testing is required in connection to capital projects at Matawan Regional High School, Matawan Aberdeen Middle School, Ravine Drive Elementary School,

Strathmore Elementary School, Cambridge Park Pre-School, Cliffwood Avenue Elementary School, and Lloyd Road Elementary School; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) has approved Environmental Connection, Inc. with principal offices located at 120 North Warren Street, Trenton, NJ 08608, as the district’s asbestos monitor for 2018/19 school year (the “Work”).

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Environmental Connection, Inc. to provide asbestos abatement design, project management, monitoring, and testing without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a.(q)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall set at the following rate schedule:

- Principal - \$190.00/hr
- Certified Industrial Hygienist - \$150.00/hr
- Senior Industrial Hygienist/Senior Project Manager - \$110.00/hr
- Project Manager - \$90.00/hr
- Lead Inspector/Risk Assessor - \$90.00
- AHERA Asbestos Management Planner - \$90.00/hr
- AHERA Asbestos Building Inspector - \$70.00/hr
- Asbestos Safety Technician - \$70.00/hr
- Industrial Hygienist, Technical Monitor - \$70.00/hr
- Drafting/CADD Operator - \$60.00/hr
- Word Processing/Contract Coordinator/Administrative - \$45.00/hr

21. Appointment of Board Attorney

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$68,000, appropriated from Account # 11-000-230-331-11-0000-0 for the 2018/19 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, 44 Bridge Street, P.O. Box 4579, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney; and

WHEREAS, funds in the amount of \$138,700 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires

knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.” Compensation for this contract shall be set at \$175 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

22. Appointment of Board Negotiations Attorney

WHEREAS, there exists a need for labor attorney services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$70,700, appropriated from Account # 11-000-230-331-11-0000-1 for the 2018/19 school year; and

WHEREAS, such legal services can be provided only by Paul C. Kalac, licensed attorney with Schwartz Edelstein Law Group, LLC, 100 South Jefferson Road, Suite 200, Whippany, NJ 07981 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Schwartz Edelstein Law Group, LLC to serve as Board labor attorneys; and

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Schwartz Edelstein Law Group, LLC to provide labor attorney services and that the foregoing appointment is made without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a.(q)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his/her duties.

23. Appointment of Auditor Services for 2018/19 School Year

WHEREAS, there exists a need for auditing services and to hire an auditor estimated to be in the amount of \$32,720, appropriated from Account # 11-000-230-332-11-0000-0 for the 2018/19 school year; and

WHEREAS, such auditing services can be provided only by a licensed auditor and that Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is so recognized; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

- a. The auditing firm of Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is hereby retained to provide auditing services necessary in conjunction with the engagement letter for the audit of the 2017/18 school year.
- b. The Board of Education appoints John Swisher, to serve in the capacity of auditor.
- c. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by person authorized by law to practice a recognized profession.

- d. The Board of Education is required to review the most recent peer review report prior to the engagement of the annual audit, and to acknowledge its review of the peer review report in the minutes that authorizes the engagement of the public school accountant.
- e. The anticipated term of the contract is one (1) year.
- f. John Swisher has completed and submitted a Business Entity Disclosure Certification.
- g. A copy of the resolution as well as the contract shall be placed on file with the Secretary to the Board.

24. Appointment of Continuing Disclosure Agent

WHEREAS, the Matawan-Aberdeen Regional School District requires continuing disclosure agent services to be performed for the school year 2018/19; and

WHEREAS, the firm of Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505 is a continuing disclosure agent in the State of New Jersey and is willing to file the required documents each year for bond or notes that are outstanding.

WHEREAS, funds in the amount of \$850 are or will be available for this purpose and appropriated from Account # 11-000-230-339-11-0000-0; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505.

25. Renewal of Computer Software Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for Computer Software Maintenance services for the 2018/19 school year to assist the district in daily usage of budget, payroll, personnel and accounts payable; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2018/19 fiscal year to Systems 3000, Eatontown, NJ 07724. The amount of the contract is \$23,348.

Funds are or will be available for this purpose and appropriated from Account # 11-000-230-340-02-0000-1 (\$5,370) for Personnel and 11-000-251-340-11-0000-0 (\$17,978) for Accounts Payable and Payroll.

26. Annual Renewal for Realtime Information Technology, Inc.

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5(a)(19) the Matawan-Aberdeen Regional School District Board of Education approve the renewal of a contract with Realtime Information Technology, Inc. for student software system including: Student Information System; Food Service Module; Lesson Planner; I&RS Manager and Notification/Alert System. Total Renewal Fee for period July 1, 2018 - June 30, 2019 is \$65,959. Funds are or will be available for the Core System and appropriated from Account # 11-000-218-390-07-0000-0.

27. Appointment for Empowering Education One School at a Time Services for the 2018/19 School Year

WHEREAS, there exists a need for Empowering Education One School at a Time (e2e Exchange), (formerly known as E-Rate) services for the 2018/19 school year; and

WHEREAS, such (e2e Exchange) services can be provided only by an e2e Exchange firm, and the firm of e2e Exchange is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,495 are or will be available for this purpose and appropriated from Account #11-000-252-340-07-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm e2e Exchange of 6627 Turnstone Lane, Bradenton, FL 34202 to E-Rate Services.

28. Appointment of Policy Services Provider

WHEREAS, there exists a need for Board policies and procedures services for the 2018/19 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,535 are or will be available for this purpose and appropriated from Account # 11-000-230-590-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-205.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

29. Approval to Pay Outstanding Recurring Monthly Expenses

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator be granted the ability to pay any outstanding recurring expenses as needed between Regular Action Meetings. (The bills list will be approved at the following Board meeting.); and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education allow the Business Administrator/Board Secretary to authorize individual purchases of up to \$10,000 of goods and services for the 2018/19 school year.

30. Appointment of Claims Auditor

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator/Board Secretary to be designated as the Board of Education's Claims Auditor with authorization, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt

Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

31. Appointment of Custodian of Records – Public Access to Records

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73, P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records; and

WHEREAS, the law designates that a person be designated as the custodian of a government record; and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation; and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for copying of a government records shall be \$.05 per page for letter sized pages and smaller, and \$.07 per page for legal sized pages and larger.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records for the 2018/19 school year; and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the OPRA Form by any person who requests access to a government record; and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

32. Approval of Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to prove specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and,

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW, THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a

resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Board of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy; and

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School; Business Officials and the New Jersey Education Association.

33. Approval of the 2018/19 Tax Payment Schedule

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2018/19 school year.

Tax Payment Schedules			
Township of Aberdeen			
		10-1210-000-1	40-1210-000-1
Date Due 2018	Amount Due	General Fund	Debt Service
July 10, 2018	\$3,841,761.90	\$3,668,263.50	\$173,498.40
August 10, 2018	\$3,841,761.90	\$3,668,263.50	\$173,498.40
September 10, 2018	\$2,884,246.30	\$2,751,197.75	\$133,048.55
October 10, 2018	\$2,884,246.30	\$2,751,197.75	\$133,048.55
November 10, 2018	\$2,884,246.30	\$2,751,197.75	\$133,048.55
December 10, 2018	\$2,884,246.30	\$2,751,197.75	\$133,048.55
Total 2018	\$19,220,509.00	\$18,341,318.00	\$879,191.00
		10-1210-000-1	40-1210-000-1
Date Due 2019	Amount Due	General Fund	Debt Service
January 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
February 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
March 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
April 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
May 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
June 10, 2019	\$3,199,518.33	\$3,056,886.17	\$142,632.17
Total 2019	\$19,197,110.00	\$18,341,317.00	\$885,793.00
Total 2018/19 School Year	\$38,417,619.00	\$36,682,635.00	\$1,734,984.00

Tax Payment Schedules			
Borough of Matawan			
		10-1210-000-2	40-1210-000-2
Date Due 2018	Amount Due	General Fund	Debt Service
July 10, 2018	\$1,820,961.40	\$1,738,724.70	\$82,236.70
August 10, 2018	\$1,820,961.40	\$1,738,724.70	\$82,236.70
September 10, 2018	\$1,367,107.55	\$1,304,043.65	\$63,063.90
October 10, 2018	\$1,367,107.55	\$1,304,043.65	\$63,063.90
November 10, 2018	\$1,367,107.55	\$1,304,043.65	\$63,063.90
December 10, 2018	\$1,367,107.55	\$1,304,043.65	\$63,063.90
Total 2018	\$9,110,353.00	\$8,693,624.00	\$416,729.00

		10-1210-000-2	40-1210-000-2
Date Due 2019	Amount Due	General Fund	Debt Service
January 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
February 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
March 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
April 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
May 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
June 10, 2019	\$1,516,543.50	\$1,448,937.17	\$67,606.33
Total 2019	\$9,099,261.00	\$8,693,623.00	\$405,638.00
Total 2018/19 School Year	\$18,209,614.00	\$17,387,247.00	\$822,367.00

34. Approval of Shared Services Agreement with Aberdeen Township for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Aberdeen Township for the mutual provision of services in the 2018/19 school year as described below:

Services provided by Aberdeen Township

- Removal of snow in emergency situations
- Purchase of fuel for district owned vehicles
- Provision of road salt
- Maintenance of the Board’s parking lots (annual sweeping and repair of potholes)
- Disposal of tree branches and leaves
- Permitting MARSD to participate in the Township of Aberdeen Cooperative Pricing System

Services provided by the Board

- Provision of Board facilities for use by the Township free of charge
- Season striping of the Guisti Field at the Middle School for use by Township recreation teams
- Summer busing
- Technology advice

35. Award of Contract Renewal for Landscaping Services for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Custom Care Services, Inc., 2817 Williamsburg Drive, Wall, NJ 07719 for the 2018/19 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2018 with a 0% increase. The total renewal fee for the 2018/19 is not to exceed \$45,995.

36. Repair/Maintenance of District Cafeteria’s and HVAC Units for the 2018/19 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the State Contract Pricing System.

Vendor	Multi-Temp Mechanical, Inc./ATV, Inc.
State Contract #	8557
Account	11-000-261-420-12-0000-0 and 61-910-310-420-11-0000-0
Amount	Not to Exceed \$25,000
Description	Repair/Maintenance of District Cafeteria’s and HVAC Equipment

37. Award of Contract Renewal for the Maintenance and Repair of District Owned Vehicles

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Aberdeen Light Truck for the 2018/19 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2018 with a 1.51% increase. The total renewal fee for the 2018/19 is not to exceed \$278,000.

38. Purchase of District Work Order and Facility Use Software for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following services, in the following amount to be made through the Educational Services Commission Pricing System.

Vendor	Dude Solutions (formally School Dude)
Contract	MRESC/AEPA 16-A
Account	11-000-261-420-12-0000-0
Amount	\$10,876.16
Description	Provision of Maintenance Essentials Pro and Event Essentials Pro services for management of work orders and facility use

39. Change Order #1 – HVAC Replacement Systems at Four District Schools

Contract	HVAC Replacement Systems at Four District Schools – FVHD 4804A, 1804B, 4804C, 4804F	
Contractor	MJF Electrical Contracting & Maint., Inc.	
Change Order #	1	
Amount	-\$17,100.00	
Description	Credit to Owner for unused Allowance (Cambridge Park)	-\$5,000.00
	Credit to Owner for unused Allowance (Cliffwood)	-\$4,000.00
	Credit to Owner for unused Allowance (Lloyd Road)	-\$6,000.00
	Credit to Owner for unused Allowance (Ravine Drive)	-\$5,000.00
	Cost to relocate existing lighting fixtures at classroom 25 and Band Room using unit prices	\$2,400.00
	Cost to provide circuit/box/wiring for condensate pump Cliffwood Nurse Office using unit prices established by contract	
	Total for Change Order # 1	-\$17,100.00

40. Change Order #1 – HVAC Replacement Systems at Ravine Drive Elementary School

Contract	HVAC Replacement Systems at Ravine Drive Elementary School FVHD #4804F1	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	-\$27,000.00	
Description	Credit to Owner for the deletion of contract work (ductwork at 13 classrooms) at RD	-\$27,000.00
	Total for Change Order # 1	-\$27,000.00

41. Change Order #1 – HVAC Replacement Systems at Matawan-Aberdeen Middle School

Contract	HVAC Replacement Systems at Matawan-Aberdeen Middle School FVHD #4804E	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	-\$27,000.00	
Description	Credit to Owner for the deletion of contract work (ductwork above ceilings and adding Airedale plenum shroud) at MAMS	-\$27,000.00
	Total for Change Order # 1	-\$27,000.00

42. Designation of Proprietary Equipment

WHEREAS, the Matawan-Aberdeen Regional School District (“Board”) has determined to undertake a project including ATC Control Replacements, Cylinder Core Locks and Fire Alarm Devices, (hereinafter collectively referred to as “the Project.”); and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for these replacements, modification and upgrades; and

WHEREAS, the specifications for the Project identify the ATC Controls by Johnson Controls, Cylinder Core Locks by Best Key System and Fire Alarm Devices by Edwards/General Electric as the only acceptable products for these replacements, modification and/or upgrades for the following reasons;

To follow the District/Building Standards

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the ATC Controls Replacements to name equipment manufactured by Johnson Controls, the Cylinder Core Locks Replacement to name equipment manufactured by Best Key System and Fire Alarm Devices Replacement and Expansion to name equipment manufactured by Edwards/General Electric.

43. Travel and Related Expense Reimbursement for 2018/19

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has expended \$36,550 as of this date;

NOW, THEREFORE BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$53,000 for all staff and board members for the 2018/19 school year.

44. Agreement with Delta Dental

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Delta Dental. The rates are guaranteed from July 1, 2018 through June 30, 2019. The district’s monthly premium rates are as follows:

Premier Plan	\$116.26
PPO Preferred Plan	\$95.70

45. Non-Resident Students of Staff Members

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following non-resident student enrollment for the 2018/19 school year:

Staff Member ID	Grade	School Requested
4235	6	MAMS
4235	7	MAMS

Staff Member ID	Grade	School Requested
4557	5	Lloyd Road
4618	KG	Ravine Drive
4618	3	Ravine Drive
4618	5	Lloyd Road
4715	2	Strathmore
4872	10	MRHS
5164	1	Strathmore
5164	3	Strathmore
5294	1	Ravine Drive
5294	4	Lloyd Road
5294	4	Lloyd Road
5294	11	MRHS
5413	KG	Ravine Drive
5603	7	MAMS
5603	10	MRHS
5652	KG	Ravine Drive
5748	KG	Ravine Drive
5819	KG	Ravine Drive

Rationale: Non-resident students of staff members may attend the Matawan-Aberdeen Regional School District, in accordance with Board of Education Policy 5111. Students will be approved on an annual basis.

46. NJ State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2018/19 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

47. Venue for Graduation 2018

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2018 commencement exercises be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

48. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during April 2018:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	4/9/18 @ 2:00 pm
Cambridge Park Pre-school	Lock Down/Bomb Threat	4/24/18 @ 2:05 pm
Strathmore Elementary School	Fire Drill	4/12/18 @ 9:45 am
Strathmore Elementary School	Bomb Threat/Lock Down	4/13/18 @ 2:50 pm
Cliffwood Elementary School	Fire Drill	4/24/18 @ 2:45 pm
Cliffwood Elementary School	Bomb Threat	4/27/18 @ 2:05 pm

School Name	Security Drill Type	Date & Time
Lloyd Road Elementary School	Bomb Threat	4/20/18 @ 9:50 am
Lloyd Road Elementary School	Fire Drill	4/24/18 @ 1:53 pm
Matawan-Aberdeen Middle School	Fire Drill	4/10/18 @ 2:05 pm
Matawan-Aberdeen Middle School	Lock Down/Active Shooter	4/20/18 @ 8:50 am
Ravine Drive Elementary School	Evacuation	4/20/18 @ 2:15 pm
Ravine Drive Elementary School	Fire Drill	4/23/18 @ 1:52 pm
Matawan Regional High School	Lock Down	4/10/18 @ 10:04 am
Matawan Regional High School	Fire Drill	4/13/18 @ 11:46 am

B. TRANSPORTATION

1. Participate in Coordinated Joint Transportation between MOESC and MARSD

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the participation in a Coordinated Joint Transportation Agreement with Monmouth-Ocean Educational Services Commission for the period of July 1, 2018 through June 30, 2023 as follows.

RECITALS

- A. The Board of Education desires to transport special education, nonpublic, public and /or vocational school students to specific destinations.
- B. The MOESC offers coordinated transportation services.
- C. The MOESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of 5.5 percent (5.5%), the Matawan-Aberdeen Regional School District Board of Education shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

- 1. The MOESC will provide the following services:
 - a. Routes coordinated with other districts, whenever possible, to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. An estimated fee for all routes based on a ratio of the number of students and student mileage. It is understood that initial transportation charges are estimates based on initial mileage and ridership and thereby subject to changes as the number of students and/or mileage increases and/or decreases.
 - c. Monthly billing and invoices;
 - d. A report of students for all routes coordinated by MOESC;
 - e. All necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;
 - f. Constant review and revision of routes;
 - g. Provide transportation within three (3) days or sooner after receipt of the formal written request.
- 2. It is further agreed that the Matawan-Aberdeen Regional School District Board of Education will provide the Matawan-Aberdeen Reg. MOESC with the following:
 - a. Requests for special transportation on approved forms to be provided by the MOESC, completed in full and signed by authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.
 - c. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district making the request. All such costs must first be approved by the Matawan-Aberdeen Regional School District Board of Education.
 - d. Length of Agreement-this agreement and obligations and requirements therein shall be in effect between July 1, 2018 and June 30, 2023.

- e. Entire Agreement – this Agreement constitutes the entire and only agreement between the parties and may be amended by any instrument in writing over authorized signature.
- 3. It is further agreed by the Board of Education to the following:
 - a. Upon the execution of this Agreement, it is agreed that MOESC’s school bus contractor, selected pursuant to the public bidding law, shall exclusively provide pupil transportation services for the identified student during the term of the contract.
 - b. The Board of Education may terminate this contract only for good cause. Good cause shall not be defined to include a lesser transportation cost alternative available to the Board of Education during the term of the Contract. Good cause includes, but shall not be limited to the following: (1) the student’s parent electing to provide transportation for the student for the entire contract term; (2) the student no longer requires the transportation services because the student does not need to travel to the transportation contract’s destination because the student’s education plan has changed, the school assignment is changed for education-based reasons, the student has moved from the school district, the student’s pupil transportation is merged with other route(s) to reduce cost, or for other good cause shown.
 - c. The parties to this Agreement acknowledge that the school bus contractor, who is providing or to be providing pupil transportation services as contemplated in this Agreement, is an “intended third-party beneficiary” of the within contract between MOESC and the Board of Education. In the event that the Board of Education should breach this Agreement, the school bus contractor shall have the right to commence legal action against the Board of Education as a result of such breach and may seek compensatory damages, or any other relief that may be appropriate.

XVI. UNFINISHED BUSINESS

- Status on resolution on school funding
- Education Foundation mini-golf event
- Welcome back Ms. Friedman

XVII. NEW BUSINESS

- Graduation and Diploma policy for special guests
- Success of Relay for Life and dedication of those involved

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

(P) Public Comments

- P1
 - Information and miscommunication on action by Board
 - Reason for people to make public comments
- P2
 - Review of children’s services
 - Incident at Lloyd Road with son
 - Impact on short-term staff
- P3
 - Comments from community and disrespectful Board
- P4
 - Union representative and impact on staff during meetings
 - Next steps and impact on staff
- P5
 - Description of self and her role in community
 - Description of students she serves as aide

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Litigation Update; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Esposito seconded by Mr. Aitken that the Board convene in Executive Session and approved by a unanimous voice vote at 8:54 pm.

The Board returned to Open Session at 9:37 pm

PERSONNEL

It was moved by Ms. Martinez seconded by Mr. Ahearn and approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Staffing Array Changes

Name	FTE	Current Assignment	FTE	New Assignment	Effective Dates/Reason
Ruscavage, Michele	HS-1.00	Principal	CL-1.00	Assistant Principal/District	7/1/18-6/30/18
Eyler, Aaron	MA-1.00	Principal	HS-1.00	Principal	7/1/18-6/30/18
Wells, Michael	HS-1.00	Assistant Principal	MS-1.00	Principal	7/1/18-6/30/18
Zitarosa, Celestine	CL-1.00	Assistant Principal/District	HS-1.00	Assistant Principal	7/1/18-6/30/18

XX. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 9:41 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTON MEETING
MAY 21, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	TRANSPORTATION	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Abrahamsen, Richard	CO	5/31/2018	Rutgers University New Brunswick, NJ	NJDOE/Rutgers University School Climate Showcase and Learning Event	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Feen, Kathy	CO	5/31/2018	Rutgers University New Brunswick, NJ	NJDOE/Rutgers University School Climate Showcase and Learning Event	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Hueston, Emily (replacing Z. Gross and J. Bloss previously approved 4/30/18)	CO	5/31/2018	Rutgers University New Brunswick, NJ	NJDOE/Rutgers University School Climate Showcase and Learning Event	\$0.00	\$12.09*	\$0.00	\$0.00	\$12.09*	NO
Bombardier, John	CO	6/1/2018	Brookdale Community College Lincroft, NJ	Strauss Esmay Educational Policy and School Law SEMINAR	\$50.00*	\$0.00	\$0.00	\$0.00	\$50.00*	NO
Dellert, Deirdre	HS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$7.87*	\$0.00	\$0.00	\$107.87	YES
DiDio, Blair	MS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$8.06*	\$0.00	\$0.00	\$108.06	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTON MEETING
MAY 21, 2018**

Gerard, Gabriella	HS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$0.00	\$0.00	\$0.00	\$100.00*	NO
Nieves, Jennise	HS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$0.00	\$0.00	\$0.00	\$100.00*	NO
Tyburczy, Phil	HS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$8.87*	\$0.00	\$0.00	\$108.87*	NO
Vasilenko, Nick	MS	6/4/2018	FEA/NJPSA Monroe, NJ	Legal One: Meeting NJ's Mandate: Evidence-Based Practices in Substance Use Preventions & Effective Responses to the Opiate Crisis	\$100.00*	\$1.24*	\$0.00	\$0.00	\$101.24*	YES
Irons, Mark	MS	6/18/2018, 6/19/2018, 6/20/2018 6/21/2018 6/22/2018	Rowan University Glassboro, NJ	Project Lead the Way Core Training: Automation and Robotics	\$1,200.00*	\$0.00	\$0.00	\$0.00	\$1,200.00*	NO
Deegan, David	MS	7/30/2018	College of New Jersey Ewing, NJ	College of New Jersey Computer Science Discoveries	\$0.00	\$12.47*	\$0.00	\$0.00	\$12.47*	NO
									TOTAL	\$1,900.60
*Amount being charged to Account #11-000-223-580-04-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$237.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
 PERSONNEL OFFICE
SUMMER 2018 ESY RECOMMENDATIONS

Special Education Extended School Year Program

Students 8:30 AM – 11:30 AM
 Staff 8:15 AM – 11:45 AM
 Monday – Friday
 July 2 to August 13 (30 days) (No School July 4th)

Title I and Title III Programs

Students 8:30 AM – 11:30 AM
 Staff 8:15 AM – 11:45 AM
 (Monday – Thursday)
 July 9 to August 9 (20 days)

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
1 Berman, Lauren Riley, Jessica Saviano, Nicole TBD	Title 1 Teachers FY 19 Title 1 Funds	4	Title 1 Summer Grades 1-3 Monday-Thursday	70 Each	\$40	\$11,200 (\$2,800 each)	Lloyd Road
2 Colao, Raquel DuBrosky, Wenona Oliveira, Jessica TBD	Title 1 Teachers FY 19 Title 1 Funds	4	Title 1 Summer Grades 4 -5 Monday-Thursday	70 Each	\$40	\$11,200 (\$2,800 each)	Lloyd Road
3 Abramowitz, Felecia Lenihan, Christine Tomkins, Amy	Title 1 Kindergarten Teachers FY 19 Title 1 Funds	3	Title 1 Kindergarten Jumpstart Program - for NEW rising Kindergarten students with no preschool experience Monday-Thursday	70 Each	\$40	\$8,400 (\$2,800 each)	Lloyd Road
4 Altman, Robyn Chodkiewicz, Beth Dansky, Samantha Fins, Traci Johannesen, Michele Wietecha, Corinne Ellerson, Alyssa*	Title 1 Substitutes	4	Substitutes for Title 1 Programs Monday-Thursday	N/A	\$40 Hourly per diem	TBD	Lloyd Road
5 Gonzalez, Elba Kapadia, Vishakha Paone, Krysten TBD (2)	Title III ESL Teachers FY 19 Title III Funds	3	ESL Program Grades K – 5 Monday-Thursday	70 Each	\$40	\$8,400 (\$2,800 each)	Lloyd Road
6 Small, Alexandra PSD Spagnuolo, Kristy PSD Whartnaby, Melissa PSD AU TBD PSD AU	Pre-K Special Ed Teacher (PSD) 11-216-100-101-11-0000-7	4	ESY	105 each	\$40	\$16,800 (\$4,200 each)	Lloyd Road
7 Altman, Robyn Dhume, Valerie** Fins, Tracie Johannesen, Michele** McFadden, Mary Beth Ellerson, Alyssa*	Special Ed Teacher Sub (Preschool) 11-216-100-101-11-0000-7	4	ESY	N/A	\$40	TBD	Lloyd Road
8 TBD	Instructional Assistant (PK-12) 11-216-100-106-11-0000-7	25	ESY	105 each	TBD	TBD	Lloyd Road

Personnel Attachment #1

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
PERSONNEL OFFICE
SUMMER 2018 ESY RECOMMENDATIONS**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
9 TBD	Instructional Assistant Sub 13-422-100-106-11-0000-8	10	ESY	N/A	TBD	TBD	Lloyd Road
10 Biagianti, Mary K-1 CI Farley, Caitlin PK-K LLD Lepkowski, Kelly* K-2 AU Dancsecs, Jackie* K-2 MD TBD (2)	Special Education Self Contained Teacher (grades K-3) 11-204-100-101-11-0000-7 & 11-214-100-100-11-0000-7	6	ESY	105 each	\$40	\$25,200 (\$4,200 each)	Lloyd Road
11 Bennett, Brittany 4-6 AU Conceicao, Brandon** 11-12 AU Layton, Leah 8-10 AU Perchuk, Tara** 3-4 MD Pickell, Lee 8-12 CI Santoro, Danielle 4-5 MD Wilensky, Daniel 5-7 AU Salerneo, Ashley* 1-3 LLD	Special Education Teacher (grades 4-12) 11-204-100-101-11-0000-7 & 11-214-100-100-11-0000-7	8	ESY	105 each	\$40	\$33,600 (\$4,200 each)	Lloyd Road
12 Altman, Robyn Chodkiewicz, Beth Fisco, Kristen Johannesen, Michele McFadden, Mary Beth Sloan, Michelle Smolokoff Mary Beth Ellerson, Alyssa*	Special Education Self Contained Teacher (K-12) Sub 11-214-100-106-11-0000-7 & 11-204-100-101-11-0000-7	8	ESY	N/A	\$40	TBD	Lloyd Road
13 Barrett, Edward	Special Education Teacher (CVR or REACH) 11-204-100-101-11-0000-7 & 11-214-100-100-11-0000-7	1	REACH program runs from 7/2 to approx. 8/9 (23 days) 8:15-11:30 to teach and visit job sites	74.75	\$40	\$2,990	Lloyd Road
14 TBD	Instructional Assistant (CVR or REACH) 11-214-100-106-11-0000-7	9	REACH program runs from 7/2 to approx. 8/9 (23 days) 8:15-11:45	80.5 each	TBD	TBD	Lloyd Road
15 Kelly, Lauren Salsano, Jillien Zibell, Jamie	(CST) Social Worker 11-000-219-104-11-0000-7	3	Case management, IEP meetings	as needed	\$40	TBD	DISTRICT
16 Binns, Daphne Kelly, Lauren Salsano, Jillien Zibell, Jamie	(CST) Social Worker 11-000-219-104-11-0000-7	4	Evaluations	12 shared cases	\$200 per case	\$2,400	DISTRICT
17 Jaeger, Tara Mainieri, Dora Saccomondo, Kristina	(CST) Psychologist 11-000-219-104-11-0000-7	3	Case management, IEP meetings	as needed	\$40	TBD	DISTRICT
18 Jaeger, Tara Mainieri, Dora Nangano, Jennifer Saccomondo, Kristina	(CST) Psychologist 11-000-219-104-11-0000-7	4	Evaluations	12 shared cases	\$200 per case	\$2,400	DISTRICT

May 21, 2018 BOE Meeting
*Out of District Employee
** District Aides with Teaching Certification

Personnel Attachment #1

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
PERSONNEL OFFICE
SUMMER 2018 ESY RECOMMENDATIONS**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
19 Hollinger, Jessica Miles, Lauren TBD	(CST) Learning Consultant 11-000-219-104-11-0000-7	3	Case management, IEP meetings	as needed	\$40	TBD	DISTRICT
20 Hollinger, Jessica Miles, Lauren TBD	(CST) Learning Consultant 11-000-219-104-11-0000-7	3	Evaluations	12 shared cases	\$200 per case	\$2,400	DISTRICT
21 Moore, Susan	Nurse 11-000-213-104-11-0000-7	1	Summer Evaluations	8	\$40	\$320	DISTRICT
22 Moore, Susan	Nurse 11-000-213-104-11-0000-7	1	Special Education 8:15 AM – 11:45 AM	105 hours	\$40	\$4,200	Lloyd Road
23 D'Agostino, Nicole	Behaviorist 11-000-216-104-11-0000-7	1	SE Classes 8:30 AM- 11:30 AM	90 hours	\$40	\$3,600	Lloyd Road
24 D'Angelo, Chrisitne Geraldes, Kaylan Gumina, Linda Molinari, Doreen Pirog, Colleen Sidley, Kate	(CST) Speech/ Language Specialist 11-000-219-104-11-0000-7	6	Student service time (8:30-11:30)	360 hours shared max	\$50	\$18,000 total maximum	Lloyd Road
25 D'Angelo, Chrisitne Geraldes, Kaylan Gumina, Linda Molinari, Doreen Pirog, Coleen Sidley, Kate	(CST) Speech/ Language Specialist 11-000-219-104-11-0000-7	6	IEP meetings	as needed	\$50	TBD	DISTRICT
26 Gumina, Linda Molinari, Doreen Sidley, Kate	(CST) Speech/ Language Specialist 11-000-219-104-11-0000-7	3	Evaluations	12 shared cases	\$200 per case	\$2,400	DISTRICT
27 TBD	Occupational Therapist 11-000-219-104-11-0000-7	3	Student service time (8:30-11:30), IEP meetings	270 hours shared max	\$40	\$10,800 total maximum	Lloyd Road
28 TBD	Occupational Therapist 11-000-219-104-11-0000-7	2	Evaluations	12 shared cases	\$200 per case	\$2,400	DISTRICT
29 TBD	Social Worker 11-000-219-104-11-0000-7	1	Program Services-social skills 8:30-11:30 (20 days)	40	\$40	\$1,600	Lloyd Road
30 Bruder, Angela Cacopardo, Maryann Dansky, Samantha Ford, Jennifer Kyvelos, Susan Maltese, Kerri Sobieski, Cynthia Tarrazi, Dylan Wietecha, Corrine	Teacher – General Ed 11-000-219-104-11-0000-7	9	IEP Meetings	12 shared cases	\$40	TBD	DISTRICT
31 Ford, Jennifer TBD	Teacher – Special Ed 11-000-219-104-11-0000-7	2	IEP Meetings	12 shared cases	\$40	TBD	DISTRICT
32 TBD	CST Member 11-000-219-104-11-0000-7	2	Scheduling	20 shared hours	\$40	\$800	DISTRICT
33 TBD	ESS Teacher (Effective School Solutions)	1	ESY (3 hours per week- days/times TBD)	15	\$40	\$600	Lloyd Road

May 21, 2018 BOE Meeting
*Out of District Employee
** District Aides with Teaching Certification

Personnel Attachment #1

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
PERSONNEL OFFICE
SUMMER 2018 ESY RECOMMENDATIONS**

Guidance

Dates and Times TBD

<i>Posting #</i>	<i>Position</i>	<i>Staff</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>Total Cost</i>	<i>School</i>
34 Didio, Blair (18 hours) Feen, Kathy (20 hours) McKurth, Daryl (18 hours)	Student Personnel Services (MS) 11-000-218-104-40-0040-1	3	Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal. Must be able to work August 21-31.	56 Shared	\$40	\$2,240	Middle School
35 DecCosta, Flo Gerard, Gabby Leach, Kristina Leuin, Harvey Palumbo, Christine	Student Personnel Services (HS) 11-000-218-104-30-0030-1 (Dates TBD)	5	Hours to be shared at the discretion of the principal	125 Shared	\$40	\$5,000	High School

Summer Athletics

Dates and Times TBD

<i>Posting #</i>	<i>Position</i>	<i>Staff</i>	<i>Activity</i>	<i>Max Hours</i>	<i>Cost/Hr</i>	<i>Total Cost</i>	<i>School</i>
36 Kaye, John Marsh, Charles	Teacher 11-402-100-100-11-0000-2	2	Weight Training (Shared Hours)	70 Shared	\$40	\$2,800	High School

MARS
2018/2019 NON BARGAINING UNIT REHIRE LIST

PERSONNEL ATTACHMENT #2
BOARD APPROVAL
MAY 21, 2018

	LASTNAME	FIRSTNAME	2017/ 2018 LOC	EMP TYPE	JOBTITLE	2018/2019SALARY Includes Stipends & Longevity	STEP - N/A
NON-BARGAINING							
1	Badalamenti	Elaine	CO	12	ACCOUNTANT/PURCHASING SUPV.	TBD	Non Bargaining
2	Deleonardo	Christine	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
3	Cameron	Kathryn	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
4	Dugal	Kevin	CO	12	MANAGER INFORMATION TECHNOLOGY	TBD	Non Bargaining
5	Ferrara	Francine	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
6	Gallagher	Darlene	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
7	Gaiamo	Mary	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
8	Lazar	Betsy	CO	12	BOOKKEEPER	TBD	Non Bargaining
9	Liebmann	Michael	CO	12	DIRECTOR OF PERSONNEL	TBD	Non Bargaining
10	Palumbo	David	CO	12	ASSISTANT TO THE BUSINESS ADMINISTRATOR/BOARD SECRETARY	TBD	Non Bargaining
11	Puleo	Carla	CO	12	CONFIDENTIAL EXECUTIVE SECRETARY	TBD	Non Bargaining
12	Randazzo	Catherine	CO	12	ADMINISTRATIVE ASSISTANT/CONFIDENTIAL SECRETARY	TBD	Non Bargaining
13	Tilton	Marie	CO	12	PAYROLL/HEALTH BENEFITS MANAGER	TBD	Non Bargaining