

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on October 8, 2018, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present: Ms. Kathleen Gentile - President
Dr. Jeff Delaney
Ms. Tara Martinez
Ms. Anissa Esposito - Vice President
Ms. Allison Friedman
Ms. Joelle Nappi (arrived at 7:07 pm)

Absent: Mr. Kevin Ahearn, Mr. Kenneth Aitken, Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Michael Liebmann, Director of Personnel
Mr. Dave Palumbo, Asst to the School Business Administrator/Board Secretary

V. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

- Notification of the proposal question for the November election

VI. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Introduced Mr. Bombardier
 - Reviewed state testing overview
 - PARCC performance levels (levels 1-5) and terminology
 - Review of graduation assessment requirements for Class of 2019
 - Reviewed ELA data for 2018 vs 2017
 - Reviewed Math data for 2018 vs 2017

- Reviewed data for grades and cohorts
- Reviewed dynamic Learning Map assessment overview
- Reviewed ELP indicator data
- Reviewed HS SAT data
- Reviewed HS AP data
- Mr. Bombardier introduced Ms. Tobia to review teacher professional development and elementary
- Ms. Tobia also reviewed LinkIt assessments
- Mr. Bombardier reviewed teacher professional development and supports for the Middle School and High School
- Mr. Bombardier reviewed the Board comments and questions

VII. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1. The remainder of the items will be presented for action at the October 29, 2018 Regular Action Meeting.

A motion was moved by Ms. Friedman and seconded by Ms. Nappi.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Kristine Nielsen as a School Improvement Panel (ScIP) Committee Member at Matawan-Aberdeen Middle School for the 2018-2019 school year.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the K-5 Directed Physical Activity (DPA) Curriculum as required by statute for the 2018 – 2019 school year.

Rationale: Pursuant to the state and federal administrative rules and regulations, curricula must be approved each year by the local District Board of Education. For 2018-2019, in order to satisfy N.J.S.A. 18A:35-5, et seq., regarding health, safety and physical-education requirements, the district is seeking Board approval of the DPA Curriculum for Grades K-5 with the understanding that effective with the 2019-2020 school year, the recess period will not be used to meet N.J.S.A. 18A:35-5, et seq., regarding health, safety and physical-education requirements.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School Co-Curricular Club Advisor Handbook for the 2018 – 2019 school year.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Elementary Child Assault Prevention (CAP) grant for students in Kindergarten and 3rd grade in the amount of \$2,774.10, and the CAP's Bullying Prevention Program grant for students in grades 4 and 5 at Lloyd Road Elementary School in the amount of \$2,528.00 for the 2018 – 2019 school year.

Rationale: Kindergarten & 3rd grade students - The NJ Child Assault Prevention (NJ CAP) seeks to improve school climate, strengthen families and reduce students' vulnerability to assault and bullying.

4th & 5th grade students @ Lloyd Road Elementary School – CAP's Bullying Prevention Program is an initiative of New Jersey Child Assault Prevention (NJ CAP) for schools (grades K – 8) and is funded through the NJ Department of Children and Families. CAP's Bullying Prevention Program offers a series of workshops for staff, parents and students to assess the specific nature of bullying in the school, to train adults in appropriate intervention strategies and to improve student interaction.

Total Grant Amount: \$5,302.10

VIII. SPECIAL SERVICES

Mr. Bombardier reviewed the Special Services Agenda on which the Board will take action at the October 29, 2018 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Friedman.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018 ESY Program and/or 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
158347	Other Health Impaired	Collier School	\$68,880.00	7/5/18-6/30/19 (retroactive)
157154	Autistic	The Shore Center	\$83,700.00	9/1/18-6/30/19 (retroactive)
156190	Autistic	The Shore Center	\$94,278.00	9/1/18-6/30/19 (retroactive)
158861	Autistic	The Shore Center	\$87,226.00	9/1/18-6/30/19 (retroactive)

Cost: \$206,580.00 **Account#:** 11-000-100-566-09-0000-0

Cost: \$127,504.00 **Account#:** 11-000-217-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the 2018-2019 school year to incorporate the holistic approach to sobriety through the K.E.Y.S Academy.

Service Provider	Cost	Effective Dates
Lisa Cronin, Certified Yoga Instructor	\$30.00 per session	10/1/18--6/30/2019 (retroactive)

Cost: NTE: \$300.00 **Account #:** 20-470-100-500-11-0000-0

IX. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action on Item 1. The remainder of the items will be presented for action at the October 29, 2018 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Friedman.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Slee-Wojnar, Kathleen	CL	Instructional Assistant	Medical Leave	With Pay	9/24/18-11/7/18 (Retroactive) Amended Dates – Previously approved 9/24/18
De Vincenzo, Donald	CO	Bus/Van Driver	Medical Leave	Without Pay	10/1/18-10/31/18 (Retroactive)
Cinquegrana, Susan	CO	Bus/Van Driver	Medical Leave	With Pay	9/20/18-10/3/18
Lara, Lisa	CO	Bus/Van Driver	Medical Leave	Without Pay	10/4/18-10/17/18
				With Pay	9/27/18 Half Day 10/19/18
Rogers, Kimberly	HS	Teacher	Personal Leave	Without Pay	TBD 4/15/19-4/18/19

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

Name	Loc	Position	Step	Salary/Stipend	# Int	Replace Reason	Effective Dates
TBD	CP	Preschool Disabled Teacher	TBD	TBD	TBD	Anticipated Leave of Absence	1/2/19-6/30/19

2. Mentors – 2018/2019 School Year

Mentoring Teacher	Subject	Location
Natale, Gloria	Special Education	Cliffwood Elementary School

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher
 Effective DATE: 2018/2019 School Year

3. Emergency Overload Coverage 2018/2019

Name	Subject
All Matawan Aberdeen Regional School District Certificated Staff	All Subjects

Account #: 11-140-100-101-11-0000-9

4. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Non Athletic Activities					
TBD	LR	Musical Performing Arts Club	Advisor 11-401-100-100-11-0000-1	1,130.00	2018/2019 School Year
TBD	LR	Chorus Club	Advisor 11-401-100-100-11-0000-1	\$1,130.00	2018/2019 School Year
TBD	HS	Chamber Choir	Advisor 11-401-100-100-11-0000-2	\$4,660.00	2018/2019 School Year
TBD	HS	National Honor Society	Advisor 11-401-100-100-11-0000-2	\$1,400.00	2018/2019 School Year
TBD	HS	Women’s Empowerment	Advisor 11-401-100-100-11-0000-2	\$1,320.00	2018/2019 School Year
TBD	MA	African American Student Union	Advisor 11-401-100-100-11-0000-3	\$1,320.00	2018/2019 School Year
TBD	MA	Math Club	Advisor 11-401-100-100-11-0000-2	\$1,320.00	2018/2019 School Year
Wilensky, Daniel	MA	Peer Buddy	Co-Advisor- 11-401-100-100-11-0000-2	\$915.00	2018/2019 School Year
TBD	MA	Theater Arts Spring Musical Production	Production Assistant 11-401-100-100-11-0000-2	\$1,490.00	2018/2019 School Year
TBD	MA	World Language Club	Advisor 11-401-100-100-11-0000-2	\$1,320.00	2018/2019 School Year
TBD	LR	Chorus Club	Co-Advisor 11-401-100-100-11-0000-1	\$1,130.00	2018/2019 School Year
TBD	LR	Chorus Club	Co-Advisor 11-401-100-100-11-0000-1	\$1,130.00	2018/2019 School Year
TBD	LR	Musical Performing Arts	Advisor 11-401-100-100-11-0000-1	\$1,130.00	2018/2019 School Year
TBD	ST	Peer Buddy	Co-Advisor 11-401-100-100-11-0000-1	\$915.00	2018/2019 School Year
TBD	ST	Peer Buddy	Co-Advisor 11-401-100-100-11-0000-1	\$915.00	2018/2019 School Year
Hourly Activities					
TBD	HS	Football	Game Announcer 11-402-100-100-11-0000-1	\$62.50/Game	2018/2019 School Year
TBD	HS/MS	Substitute School Nurse Sport Packet Review	Nurse 11-000-123-102-11-0000-9	\$40.00/Hour	2018/2019 School Year
TBD	HS	Tutorial Program – English	Instructor 11-401-100-100-11-0000-2	\$35.00/Hour	2018/2019 School Year
TBD	HS	After School Detention	Monitor 11-401-100-100-11-0000-2	\$25.00/Hour	2018/2019 School Year

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
TBD	MS	Tutorial Program (Academic Assistance) English	Instructor 11-401-100-100-11-0000-3	\$35.00/Hour	2018/2019 School Year
TBD	MS	One To One	Aide 11-401-100-100-11-0000-3	Per Diem Hourly Rate	2018/2019 School Year
TBD	LR	One To One	Aide 11-421-100-178-11-0000-1	Per Diem Hourly Rate	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. Substitutes – 2018/2019

Category	Account Number Per MAREA Contract
TBD	Substitute Teacher
	11-000-240-103-10-0000-9
TBD	Transportation
	11-000-270-160-11-0000-9

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

6. Professional Development Committee – 2018/2019

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Grade 4 TBD	District Wide Data & Assessment Committee 1 teacher Grade 4 1 teacher Grade 5 (Lloyd Road)	Planning and Leading Professional Development	15 Hours Per Person	\$30	\$900	CO
Grade 5 TBD						

Account# 20-280-200-101-11-0000-1

7. Curriculum & Instruction - Title I, Title II-A, Title III & Title IV – 2018-2019

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	Loc
TBD TBD TBD	Cliffwood Title I Supplemental Before-School program Substitute Teachers Title I Account #: 20-231-100-101-11-0000-1	3	Provide before-school supplemental academic assistance to Title I students four days per week (Mon-Thurs.) at 1.25 hours per day. Title I Supplemental Before-School Program from September 17, 2018 through June 13, 2019.	TBD	\$35	\$TBD	CO
Lehman, David Zwirko, Tracy	Lloyd Road Title I Supplemental Before-School program Substitute Teachers Title I Account #: 20-231-100-101-11-0000-1	1	Provide before-school supplemental academic assistance to Title I students four days per week (Mon-Thurs.) at 1.25 hours per day. Title I Supplemental Before-School Program from September 17, 2018 through June 13, 2019.	TBD	\$35	\$TBD	CO
Feen, Kathy Raiola, Amy	M.O.S.T. Program Staff Title I Account #: 20-231-100-101-11-0000-1	2 (1 ELA Teacher, 1 Math Teacher, 1 Counselor)	Provide after-school academic assistance to Title I students - 2 hours per day; 2 days per week; 40 sessions total beginning November 2018 through May 2019	120 (40 hours per person)	\$35	\$4,200	CO

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	Loc
TBD TBD	ESL Tutorial Substitute Teachers Title III Account #: 20-241-100-101-11-0000-1	2	Provide before-school supplemental ESL Tutorial services to identified ESL students in Grades K-3, two days per week (Tuesdays & Thursdays) at 1.25 hours per day. ESL Tutorial to run from September 18, 2018 through May 30, 2019 Total: 67 Days	TBD	\$35	TBD	CO
Kapadia, Vishaka (RD) Leslie, Kathryn (MS) TBD (HS)	ESL Family Night Workshops Title III Account #: 20-241-200-101-11-0000-1	3 (1 ESL teacher from CL, RD, ST, MS, HS)	Plan and deliver (6) ESL Family Workshops during the 2018-2019 School year. Dates TBD	60 (12 hours per person)	\$30	\$1,800	CO
<u>Cliffwood</u> TBD <u>Lloyd Road</u> Foti, Stephanie Kyvelos, Susan Mammano, Amy TBD <u>Strathmore</u> TBD <u>Middle School</u> Baumert, Deana Bliss, Jacqueline Irons, Mark <u>High School</u> Miles, Lauren	School-Based Technology Committee Members Title IV Account #: 20-280-200-101-11-0000-1	30 (4-5 staff per school - K-12)	School-based technology Committee members to participate in the Needs Assessment and School Level Data Collection and Certification Process during the 2018-2019 school year under the direction of the building principal.	200 (33 hours per school - K-12)	\$30	\$6,000	CO
<u>Cliffwood</u> Saviano, Nicole (2 nd) <u>Strathmore</u> Smith, Meredith (2 nd)	K-3 Curriculum Committee - Curriculum “Thought Partners” C&I Local Account Number 11-000-221-104-11-000-1	12 (1 teacher per grade level per building)	Curriculum “Thought Partners” to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed); assist in curricular updates (as needed) throughout the 2018-2019 school year in collaboration with building principals; Director of C&I and grade level colleagues.	120 hours 10 per teacher	\$30	\$3600	CO

8. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area

Rationale: Student will be able to complete course work requirements toward degree and certification.
 Cost: None to the Board

9. Home Instruction 2018-2019 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
158365	Math	MA	Lambert, Lynn	Wietecha, Corinne	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
158365	Science	MA	Hillyer, Patricia	Hillyer, Patricia	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
158365	Social Studies	MA	Grigoli, Jeremy	Miller, David	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)

158365	Language Arts	MA	Monro, Christine	Raiola, Amy	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
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Account Number: General Education 11-150-100-101-11-0000-1

Account Number: Special Education 11-000-219-101-09-0000-0

10. Volunteers 2018-2019 School Year

Name	Location	Activity	Effective Date
			2018-2019 School Year

11. Staff Array Changes – 2018/2019

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason

12. Other

Employee #4207 Reimbursement of Docked Days – March 1, 2017 and March 2, 2017 (Retroactive)

Jeffrey Hudanish #6257 Substitute Principal \$300.00 – September 24, 2018 (Retroactive) Substitute Principal not to exceed \$5,000.00 for 2018/2019

Mary Giaimo #4191 Salary Increase \$5,800.00 Effective: October 1, 2018 (Retroactive)

Susan Palumbo #4058 2018/2019 School Year Principal Secretary Stipend \$1,400.00 Effective July 1, 2018 (Retroactive)

X. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action at the October 29, 2018 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Esposito.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for September 2018 and Bills List for October 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

September 2018, Payroll	\$3,718,396.39
October 2018, Bills List	\$
TOTAL	\$

2. Transfer of Funds for September 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2018** as presented.

3. S-1701 Reporting for August and September 2018

Board Secretary Report for **August and September 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August and September 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31 and September 30, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

October 29, 2018
 Date

4. Non-Resident Student

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Application for Admission of Affidavit Student pursuant to N.J.S.A. 18A:38-1.b. Affidavit of Non-Resident Parent for Student 163441.

5. Change Order #1-HVAC Replacement at Matawan Regional High School, FVHD #4804D

Contract	HVAC Replacement at Matawan Regional High School, FVHD #4804D	
Contractor	Comfort Mechanical Corp	
Change Order	1	
Amount	(\$12,072.88)	
Description	Labor and material to install approximately (90) linear feet of rooftop 2 ½” gas pipe and (1) shut-off valve and end cap for 100 wing future work. Allowance \$20,000, Actual Cost \$7,927.12	(\$12,072.88)
	Total Change Order 1	(\$12,072.88)

6. Acceptance of Grant Funds for the Recovery High School Access Project

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of \$TBD, and to execute a Letter of Agreement formalizing the responsibilities and expectations of the program to service up to TBD students during the project period dated TBD.

7. Final Expenditure Report for Grant Year 2017/18 ESEA Grant Funds

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Final Expenditure Report for the grant year 2017/18 Elementary and Secondary Education Act (ESEA) Grant Funds.

8. Final Expenditure Report for Grant Year 2017/18 IDEA Grant Funds

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Final Expenditure Report for the grant year 2017/18 Individuals with Disabilities Education Act (IDEA) Grant Funds.

9. Acceptance of Donation from the Matawan Football Alumni Foundation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Matawan Football Alumni Foundation valued at \$2,114.95. This donation will be used to purchase five helmets for the Football Team which will be utilized to replace existing helmets that break, crack, or are deemed defective.

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **September 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/17/18 @ 9:05 am
Cambridge Park Pre-school	Evacuation	9/20/18 @ 9:00 am
Strathmore Elementary School	Fire Drill	9/12/18 @ 2:20 pm
Strathmore Elementary School	Medical Emergency	9/20/18 @ 2:03 pm

School Name	Security Drill Type	Date & Time
Strathmore Elementary School	Lock Down	9/25/18 @ 10:00 am
Cliffwood Elementary School	Fire Drill	9/12/18 @ 10:32 pm
Cliffwood Elementary School	Evacuation	9/14/18 @ 2:30 pm
Lloyd Road Elementary School	Fire Drill	9/14/18 @ 9:06 am
Lloyd Road Elementary School	Lock Down	9/18/18 @ 1:58 pm
Matawan-Aberdeen Middle School	Fire Drill	9/7/18 @ 8:37 am
Matawan-Aberdeen Middle School	Shelter in Place-Medical Emergency	9/13/18 @ 10:15 am
Ravine Drive Elementary School	Evacuation	9/14/18 @ 12:10 pm
Ravine Drive Elementary School	Fire Drill	9/17/18 @ 11:55 am
Ravine Drive Elementary School	Lock Down	9/26/18 @ 10:03 am
Matawan Regional High School	Shelter in Place-Medical Emergency	9/13/18 @ 9:15 am
Matawan Regional High School	Fire Drill	9/17/18 @ 9:15 am
Matawan Regional High School	Non Fire Evacuation	9/24/18 @ 8:00 am

B. TRANSPORTATION

1. Award of Transportation Route Renewals for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals for the 2018/19 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Eff Dates	Cost
TBD	TBD	TBD	TBD	TBD	TBD	TBD

2. Award of Joint Transportation Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2018/19 school year with Matawan-Aberdeen Regional School District as the Host District.

Rte #	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff Dates	Estimated Revenue
TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD

3. Award of Joint Transportation Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2018/19 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff. Dates	Estimated Cost
TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD

4. Award of Transportation Out of District Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Out of District Routes for the 2018/19 school year.

Destination	Route	# of Days	Eff Dates
TBD	TBD	TBD	TBD

5. Approval of In District Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following In District Routes for the 2018/19 school year.

Destination	Route	# of Days	Eff. Dates
HS	TBD	180	9/6/18-6/30/19
MAMS	TBD	180	9/6/18-6/30/19
Lloyd Rd	TBD	180	9/6/18-6/30/19
Cliffwood	TBD	180	9/6/18-6/30/19
Ravine Dr	TBD	180	9/6/18-6/30/19
Strathmore	TBD	180	9/6/18-6/30/19
Cambridge Park	TBD	180	9/6/18-6/30/19

XI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- A member of the public commented on PARCC testing and standards

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement/partnership between the Matawan-Aberdeen Regional School District and the Florida Virtual School to provide blended learning/online course options, as needed, for the 2018-2019 school year.

Rationale: Florida Virtual School is a fully accredited, online school dedicated to personalized learning, with access to more than 180 courses. Florida Virtual School courses are aligned to national standards. The curriculum includes NCAA-approved core courses, electives, honors, Advanced Placement, and Career & Technical Education. FLVS courses are designed to engage all types of students. The courses are one to one instruction and focus on student success. Courses including Language Arts, Science, Social Studies, Foreign Language and AP. Courses are available for Middle School and High School Students. FVS offer engaging and interactive content that encourages mastery before moving forward.

Cost: NTE \$ 35,000.00

KEYS Account

PERSONNEL

The following items were then approved by a unanimous roll call vote.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of September 24, 2018.

Incidents Reported	Confirmed Incidents
1	0

XIII. UNFINISHED BUSINESS

- Ms. Nappi updated the Board on the committee reviewing the facility use policy relating to fees and Policy updates

XIV. NEW BUSINESS

None

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XVI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Litigation Update; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 8:20 pm.

The Board returned to Open Session at 8:35 pm.

XVII. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 8:36 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
October 8, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Tobia, Mona	CO	10/15/2018, 10/16/2018	Ocean County College Toms River, NJ	Ocean County College Leadership Development Workshops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	10/17/2018	Stockton University Galloway, NJ	SRI & ETTC What Schools Need to Know About 504 Plans to Ensure Compliance	\$106.00**	\$0.00	\$0.00	\$0.00	\$106.00**	NO
Sobieski, Cynthia	MS	10/18/2018	New Jersey Performing Arts Center Newark, NJ	Geraldine R. Dodge Poetry Festival Teacher Day	\$0.00	\$19.15*	\$0.00	\$0.00	\$19.15*	YES
Gumina, Linda	ST	10/18/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Literacy Based Activities for School Speech-Language Pathologists	\$0.00	\$7.50**	\$0.00	\$0.00	\$7.50**	NO
Sidley, Kate	RD	10/18/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Literacy Based Activities for School Speech-Language Pathologists	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
DiDio, Blair	HS	10/18/2018, 11/15/2018, 12/20/2018, 01/17/2019, 02/21/2019, 03/21/2019, 04/18/2019, 05/16/2019, 06/20/2019 (half days)	Monmouth County Social Services Freehold, NJ	Monmouth County Traumatic Loss Coalition (TLC) Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

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Ruscavage, Michele	CP/CL/ RD/ST	10/18/2018, 11/15/2018, 12/20/2018, 01/17/2019, 02/21/2019, 03/21/2019, 04/8/2019, 05/16/2019, 06/20/2019 (half days)	Monmouth County Social Services Freehold, NJ	Monmouth County Traumatic Loss Coalition (TLC) Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
DiDio, Blair	HS	10/19/2018, 11/16/2018, 12/14/2018, 01/18/2019, 03/15/2019, 04/12/2019, 05/17/2019	Various Locations throughout Monmouth County	Association of Student Assistance Professionals County Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Majka, Joseph	CO	10/22/2018	Monmouth University West Long Branch, NJ	Monmouth University School Safety Symposium	\$20.00****	\$0.00	\$0.00	\$0.00	\$20.00****	NO
Claudio, Shannon	HS	10/24/2018	Pines Manor Edison, NJ	EFACS-NJ and NJAFCS Fall 2018 Curriculum Connections Conference	\$125.00*	\$0.00	\$0.00	\$0.00	\$125.00*	YES

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Bacharde, Tiffany	RD	10/25/2018	Ocean Township Board of Education Ocean Twp., NJ	Regional Professional Development Academy Wilson Reading and Language Systems Seminar Foundations Level 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Burlew, Brianna	RD	10/25/2018	Ocean Township Board of Education Ocean Twp., NJ	Regional Professional Development Academy Wilson Reading and Language Systems Seminar Foundations Level 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Kapadia, Vishakha	RD	10/25/2018	Ocean Township Board of Education Ocean Twp., NJ	Regional Professional Development Academy Wilson Reading and Language Systems Seminar Foundations Level 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Bowman, Jennifer	CL	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*****	\$11.72*****	\$0.00	\$0.00	\$81.72*****	YES
Church, Patricia	RD	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*****	\$0.00	\$0.00	\$0.00	\$70.00*****	YES
Donovan, Colin	LR	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*****	\$29.88*****	\$0.00	\$0.00	\$99.88*****	YES

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Pappas, James	ST	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*****	\$18.35*****	\$0.00	\$0.00	\$88.35*****	YES
Lazur, Maggie	CP	10/31/2019, 02/11/2019, 02/22/2019	FEA/NJPSA Monroe Twp., NJ	NJPSA/FEA Preparing for Special Education Mediation & Due Process Hearings	\$450.00***	\$0.00	\$0.00	\$0.00	\$450.00***	NO
Perez, Nelyda	CO	10/31/2019, 02/11/2019, 02/22/2019	FEA/NJPSA Monroe Twp., NJ	NJPSA/FEA Preparing for Special Education Mediation & Due Process Hearings	\$450.00**	\$0.00	\$0.00	\$0.00	\$450.00**	NO
Ferreira, Alex	CO	11/1/2018	Hilton Garden Inn Rockaway, NJ	NJASBO ESSA and Submission Audsum	\$100.00***	\$9.34***	\$0.00	\$0.00	\$109.34***	NO
Cassery, Kathleen	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Kaiser, Heather	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Kinneman, Katelyn	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$7.26*	\$0.00	\$0.00	\$7.26*	YES
Kish, Sheryl	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
O'Neill, Michelle	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

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Rohlander, Katie	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$7.44*	\$0.00	\$0.00	\$7.44	NO
Segui, Jessica	HS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Sobieski, Cynthia	MS	11/12/2018	Double Tree Hotel Tinton Falls, NJ	Effective School Solutions Tools for Developing a Trauma- Attuned Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Jerabek, Joseph	LR	11/12/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Liotti, Frank	HS	11/12/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Van Horn, Mark	CL	11/12/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tobia, Mona	CO	11/21/2018, 12/18/2018, 01/08/2019, 02/20/2019	Holiday Inn East Windsor, NJ	New Jersey Association of School Administrators Workshops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Fiorilli, Christina	MS	11/27/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Behavior Planning for Students with Challenging Behaviors: Legal & Clinical Issues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

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Goldstein, Chani	MS	11/27/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Behavior Planning for Students with Challenging Behaviors: Legal & Clinical Issues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Arenella, Danielle	RD	11/29/2018	Cedar Middle School Colts Neck, NJ	MC3 Google Educator Level 1 Certification Boot Camp	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	YES
Gumina, Linda	ST	12/6/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Promoting Social Skills for Students on the Autism Spectrum	\$0.00	\$7.50**	\$0.00	\$0.00	\$7.50**	NO
Sidley, Kate	RD	12/6/2018	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Promoting Social Skills for Students on the Autism Spectrum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ferreira, Alex	CO	1/15/2019	Hilton Garden Inn Rockaway, NJ	NJASBO Accounting and Auditing Checkup	\$100.00***	\$9.34***	\$0.00	\$0.00	\$109.34***	NO
Ferreira, Alex	CO	3/21/2019	Hilton Garden Inn Rockaway, NJ	NJASBO Purchasing	\$100.00***	\$9.34***	\$0.00	\$0.00	\$109.34***	NO
Berman, Lauren	CL	03/25/2019, 03/26/2019, 03/27/2019, 03/28/2019, 03/29/2019	Hilton Hasbrouck Heights Secaucus, NJ	Institute for Multi-Sensory Education Orton-Gillingham Training	\$1,175.00*	\$171.64*	\$0.00	\$0.00	\$1,346.64*	NO

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Colao, Raquel	LR	03/25/2019, 03/26/2019, 03/27/2019, 03/28/2019, 03/29/2019 (Amended dates, previously approved 9/24/18)	Hilton Hasbrouck Heights Secaucus, NJ	Institute for Multi-Sensory Education Orton-Gillingham Training	\$1,175.00*	\$214.51*	\$0.00	\$0.00	\$1,389.51*	NO
Gumina, Linda	ST	3/27/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Evidenced Based Practices for Social Skills Instruction	\$0.00	\$7.50**	\$0.00	\$0.00	\$7.50**	NO
Sidley, Kate	RD	3/27/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Evidenced Based Practices for Social Skills Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ferreira, Alex	CO	4/11/2019	Hilton Garden Inn Rockaway, NJ	NJASBO Preparing for the 2018-2019 Audit	\$100.00***	\$9.34***	\$0.00	\$0.00	\$109.34***	NO
								TOTAL	\$5,264.81	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-219-580-04-0000-0										
***Amount being charged to Account #11-000-251-580-11-0000-0										
****Amount being charged to Account #11-000-230-580-01-0000-0										
*****Amount being charged to Account #20-250-200-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$2,251.50										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										