

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on October 29, 2018, Matawan-Aberdeen Middle School, 469 Matawan Ave., Cliffwood, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Anissa Esposito-Vice President	Mr. Kevin Ahearn
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Dr. Jeff Delaney
	Ms. Tara Martinez	Ms. Joelle Nappi

Absent: Ms. Kathleen Gentile

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Martinez seconded by Mr. Ahearn and approved by a unanimous roll call vote to approve the following minutes. Mr. Aitken abstained from the August 27, 2018 Regular Action Meeting Minutes and the Executive Session Meeting Minutes

- Regular Action Meeting Minutes – August 27, 2018
- Executive Meeting Minutes – August 27, 2018
- Committee of the Whole Meeting Minutes – September 12, 2018
- Executive Meeting Minutes – September 12, 2018
- Regular Action Meeting Minutes, September 24, 2018
- Executive Meeting Minutes – September 24, 2018

VI. BOARD PRESIDENT’S REPORT

Board Vice President, Ms. Esposito made the following statements:

- Ms. Gentile unfortunately could not make the meeting because she is out of town, but sends everyone her regards

VII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Introduced Mr. Wells
 - Mr. Wells spoke about his transition plan into the Middle School
 - Thanks to staff for great start of school year
- Mr. Wells introduced Student Council Advisor Paulo Makalinao
 - Introduced officers for 2018/19 year
 - Introduced new 8th grade President, George Opoku-Mensah
 - Mr. Wells introduced chorus
 - Review of awards and music program
- Dr. Majka introduced Mr. Tyburczy who thanked the football alumni association for their donation

VIII. STUDENT REPRESENTATIVE’S REPORT

- Reviewed highlights from schools
 - Cambridge Park – Preschool of Rock classes began, life cycle of ducks, trip to Aberdeen Police Department
 - Strathmore – week of respect, Anti-Violence Week, Child Assault Prevention Program, students participate in fire prevention training by having Fire Engine #1 visit
 - Ravine Drive – Celebration of Kindness Assembly, coin drive for Juvenile Diabetes Research Foundation
 - Cliffwood – BMX assembly, week of respect, garden club, Violence Awareness Week Star Students
 - Lloyd Road – class trip to Holmdel Park to study Lenape Indians, presentation of acceptance and week of respect
 - Middle School – welcomed Mr. Wells, unity chain, “Gotcha” initiative to showcase exceptional students, PTSO Halloween Dance, assembly to educate Dwarfism Awareness Month
 - High School – week of respect, battle of the classes, homecoming football game, Matawan Hall of Fame inductees spoke to students, boys and girls soccer state tournaments have begun

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Mr. Aitken.

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Martinez and seconded by Ms. Nappi.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Friedman and seconded by Mr. Ahearn.

XII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Martinez.

XIII. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

None

XIV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Kristine Nielsen as a School Improvement Panel (SciP) Committee Member at Matawan-Aberdeen Middle School and Michele Ruscavage at Cambridge Park Elementary School (Ms. Ruscavage was previously approved at the August 27, 2018 for Cliffwood Elementary School) for the 2018-2019 school year.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School Co-Curricular Club Advisor Handbook for the 2018 – 2019 school year.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Elementary Child Assault Prevention (CAP) grant for students in Kindergarten and 3rd grade in the amount of \$2,774.10, and the CAP’s Bullying Prevention Program grant for students in grades 4 and 5 at Lloyd Road Elementary School in the amount of \$2,528.00 for the 2018 – 2019 school year.

Rationale: **Kindergarten & 3rd grade students** - The NJ Child Assault Prevention (NJ CAP) seeks to improve school climate, strengthen families and reduce students’ vulnerability to assault and bullying.

4th & 5th grade students @ Lloyd Road Elementary School – CAP’s Bullying Prevention Program is an initiative of New Jersey Child Assault Prevention (NJ CAP) for schools (grades K – 8) and is funded through the NJ Department of Children and Families. CAP’s Bullying Prevention Program offers a series of workshops for staff, parents and students to assess the specific nature of bullying in the school, to train adults in appropriate intervention strategies and to improve student interaction.

Total Grant Amount: \$5,302.10

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the partnership agreement between *Preschool of Rock* and the Matawan-Aberdeen Regional School District for the 2018-2019 school year.

Rationale: The Cambridge Park PTO is generously donating bi-monthly music lessons for all preschool students through the Preschool of Rock to provide high quality music education designed to promote intellectual discovery, creative expression, performance and cooperative play. This program is designed to inspire intellectual,

emotional and social development. Teachers will engage preschool students in hands on activities using shakers, drums and unique instrument show and tell activities. Verbal exploration, self-expression and creative movement are also encouraged. Academic goals are music participation, language building and STEM learning. District Goal # 1; Objective # 3

Cost: No Cost to the District

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Dual Enrollment Agreements between Brookdale Community College and Matawan Regional High School for ENGL 121 English Composition: The Writing Process (3 cr), ENGL 155 The Short Story (3 cr), Math 273 Calculus III (4 cr), beginning in September 2018 and ending in June 2019.

Rationale: These courses will be taught at Matawan Regional High School by a Brookdale approved faculty member. These courses are approved for NCAA eligibility. District Goal #1; Objective #1.

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018 ESY Program and/or 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
158347	Other Health Impaired	Collier School	\$68,880.00	7/5/18-6/30/19 (retroactive)
157154	Autistic	The Shore Center	\$83,700.00	9/5/18-6/30/19 (retroactive)
156190	Autistic	The Shore Center	\$94,278.00	9/5/18-6/30/19 (retroactive)
158861	Autistic	The Shore Center	\$87,226.00	9/5/18-6/30/19 (retroactive)
162473	Emotionally Disturbed	Collier School	\$59,040.00	9/5/18-6/30/19 (retroactive)
163515	Emotionally Disturbed	MOESC Regional Alternative School	55,000.00	9/24/18-6/30/19 (retroactive)
157751	Visually Impaired	Holmdel Twp. Public School	\$122,824.00	9/5/18-6/30/19

Cost: \$443,444.00 Account#: 11-000-100-566-09-0000-0
 Cost: \$127,504.00 Account#: 11-000-217-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the 2018-2019 school year to incorporate the holistic approach to sobriety through the K.E.Y.S Academy.

Service Provider	Cost	Effective Dates
Lisa Cronin, Certified Yoga Instructor	\$30.00 per session	10/1/18- 06/30/2019 (retroactive)

Cost: NTE: \$300.00 Account #: 20-470-100-500-11-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
158804	PESI	\$81.00 (\$45.00 per hour (2 hours per day)	10/3/18-10/15/18 (retroactive)
162981	Children’s Home Campus Mount Holly	\$2,160.00 (\$40.00 per hour total of 54.00 hours)	2/9/18-4/9/18 (retroactive)

Cost: \$2,970.00 Account#: 11-150-100-320-09-000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Typetastic.com a web based program that provides an interactive way for students in the self-contained setting to improve keyboarding skills in a game-based environment. The program offers students the ability to develop skills independently, and on their personal level, in the classroom and at home and is configured for use on a variety of platforms providing universal access. The program also

utilizes data to inform the instructor about student progress while also organizing customized typing assessments aligned to student-specific goals and objectives.

Cost: \$99.00

Account#: 20-250-100-610-00-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve RELIAS which will offer online course work to staff members who are interested in learning and obtaining a certification as a registered behavioral technician. The training will provide research based applied behavioral analysis teaching strategies to enhance student success. Through staff development the goal is to improve student behavior, skill attainment and strengthen overall progress within the district. The registered behavioral technician practices under close ongoing supervision of a BCBA, BCaBA, and/or administrator.

Cost: \$2,161.45

Account#: 20-250-200-320-00-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Curcie, Amanda	CL	Instructional Assistant	Resignation	8/24/2015	10/31/2018
Shine, Robert F.	HS	Hallway Safety & Security Monitor	Resignation	10/16/2015	11/15/2018

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Slee-Wojnar, Kathleen	CL	Instructional Assistant	Medical Leave	With Pay	9/24/18-11/7/18 (Retroactive) Amended Dates-Previously approved 9/24/18
De Vincenzo, Donald	CO	Bus/Van Driver	Medical Leave	Without Pay	10/1/18-10/31/18 (Retroactive)
Cinquegrana, Susan	CO	Bus/Van Driver	Medical Leave Medical Leave	With Pay Without Pay	9/20/18-10/3/18 10/4/18-10/31/18 (Retroactive)
Lara, Lisa	CO	Bus/Van Driver	Medical Leave	With Pay	9/27/18 Half Day 10/26/18 (Retroactive)
Rogers, Kimberly	HS	Teacher	Personal Leave	Without Pay	4/15/19-4/18/19
Varricchio, Elissa	LR	Elementary Teacher	Maternity Leave Disability Phase Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay Without Pay	11/5/18-12/7/18 12/10/18-1/14/2019 1/15/19-3/22/19 Amended Dates Previously BOE Approved 9/24/18
Conceicao, Brandon	HS	Instructional Assistant	Personal Leave	Without Pay	10/10/18 (Retroactive)
Sullam, Joanne	RD	Elementary Teacher	Medical Leave	With Pay	11/1/18-3/1/19
Falciglia, Melissa	CP	Preschool Teacher	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	1/28/19-3/11/19 3/12/19-5/31/19
Schifini, Samantha	CO	Bus/Van Driver	Maternity Leave Personal Leave	Without Pay	11/26/18-1/2/19 Amended Dates Previously BOE Approved 9/24/18
Santoro, Danielle	MA	Teacher	Medical Leave	Without Pay	10/18/18-TBD (Retroactive)
Preiser, Sheryl	ST	Teacher	Personal Leave	Without Pay	12/3/18-12/4/18

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Cullen, Melissa	ST	Teacher	Personal Leave	Without Pay	11/6/18, 11/7/18, 11/12/18
Mc Peek, Catherine	RD	Instructional Assistant	Medical Leave	Without Pay	10/31/18-11/30/18
Badalamenti, Elaine	CO	Accountant/ Purchasing Supervisor	Medical Leave	Without Pay	10/29/18-11/2/18 (Retroactive) Amended Dates Previously BOE Approved 9/24/18
Brown, Eric	HS	Teacher	Personal Day	Without Pay	11/21/18

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

2. Mentors – 2018/2019 School Year

Mentoring Teacher	Subject	Location
Natale, Gloria	Special Education	Cliffwood Elementary School

Rationale: To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6. **COST:** None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2018/2019 School Year

3. Emergency Overload Coverage 2018/2019

Name	Subject
All Matawan Aberdeen Regional School District Certificated Staff	All Subjects

Account #: 11-140-100-101-11-0000-9

4. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Non Athletic Activities					
Sardoni, Chelsea	LR	Chorus Club	Advisor 11-401-100-100-11-0000-1	\$1,130.00	2018/2019 School Year
Ryan, Justin	HS	Chamber Choir	Advisor 11-401-100-100-11-0000-2	\$4,660.00	2018/2019 School Year
Paulus, Carolyn	HS	National Honor Society	Advisor 11-401-100-100-11-0000-2	\$1,400.00	2018/2019 School Year
Gurney, Tara	HS	Women’s Empowerment	Advisor 11-401-100-100-11-0000-2	\$1,320.00	2018/2019 School Year
Scatorchia, Brianna	MA	African American Student Union	Advisor 11-401-100-100-11-0000-3	\$1,320.00	2018/2019 School Year
Hynes, Gina	MA	Math Club	Advisor 11-401-100-100-11-0000-2	\$1,320.00	2018/2019 School Year
Wilensky, Daniel	MA	Peer Buddy	Co-Advisor 11-401-100-100-11-0000-2	\$915.00	2018/2019 School Year
TBD	MA	Theater Arts Spring Musical Production	Production Assistant 11-401-100-100-11-0000-2	\$1,490.00	2018/2019 School Year

Small, Alexandra	ST	Peer Buddy	Co-Advisor 11-401-100-100-11-0000-1	\$1,830.00	2018/2019 School Year
Hourly Activities					
Lobikis, Gianni	HS	Football	Game Announcer 11-402-100-100-11-0000-1	\$62.50/Game	2018/2019 School Year
Mallozzi, Catharina	HS/MS	Substitute School Nurse Sport Packet Review	Nurse 11-000-123-102-11-0000-9	\$40.00/Hour	2018/2019 School Year
Friscia, Mary Jane	HS	Tutorial Program – English	Instructor 11-401-100-100-11-0000-2	\$40.00/Hour	2018/2019 School Year
O’Brien, Denise	MS	One To One	Aide 11-401-100-100-11-0000-3	Per Diem Hourly Rate	2018/2019 School Year
Veres, Lisa	MS	One To One	Aide 11-401-100-100-11-0000-3	Per Diem Hourly Rate	2018/2019 School Year
Walsh, Nancy	LR	One To One	Aide 11-421-100-178-11-0000-1	Per Diem Hourly Rate	2018/2019 School Year
O’Brien, Denise	LR	One To One	Aide 11-421-100-178-11-0000-1	Per Diem Hourly Rate	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. Substitutes – 2018/2019

Category	Account Number Per MAREA Contract
RICE, PAULINE	Transportation
Substitute Bus/Van Driver	11-000-270-160-11-0000-9

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

6. Professional Development Committee – 2018/2019

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc
<u>Grade 4</u> Lehman, David	District Wide Data & Assessment Committee 1 teacher Grade 4	Planning and Leading Professional Development	15 Hours Per Person 15 Hours Per Person	\$30 \$30	\$450 \$450	CO CO
<u>Grade 5</u> Lehman, David	1 teacher Grade 5 (Lloyd Road)					

Account# 20-280-200-101-11-0000-1

7. Curriculum & Instruction - Title I, Title II-A, Title III & Title IV – 2018-2019

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
Natale, Gloria	Cliffwood Title I Supplemental Before-School program Substitute Teachers Title I Account #: 20-231-100-101-11- 0000-1	3	Provide before-school supplemental academic assistance to Title I students four days per week (Mon- Thurs.) at 1.25 hours per day. Title I Supplemental Before-School Program from September 17, 2018 through June 13, 2019.	TBD	\$35	\$TBD	CO
Mammano, Amy Lehman, David Zwirko, Tracy	Lloyd Road Title I Supplemental Before-School program Substitute Teachers Title I Account #: 20-231-100-101-11- 0000-1	1	Provide before-school supplemental academic assistance to Title I students four days per week (Mon- Thurs.) at 1.25 hours per day. Title I Supplemental Before-School Program from September 17, 2018 through June 13, 2019.	TBD	\$35	\$TBD	CO

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
Feen, Kathy Raiola, Amy Wietecha, Corinne	M.O.S.T. Program Staff Title I Account #: 20-231-100-101-11-0000-1	3 (1 ELA Teacher, 1 Math Teacher, 1 Counselor)	Provide after-school academic assistance to Title I students - 2 hours per day; 2 days per week; 40 sessions total beginning November 2018 through May 2019	120 (40 hours per person)	\$35	\$4,200	CO
TBD TBD	ESL Tutorial Substitute Teachers Title III Account #: 20-241-100-101-11-0000-1	2	Provide before-school supplemental ESL Tutorial services to identified ESL students in Grades K-3, two days per week (Tuesdays & Thursdays) at 1.25 hours per day. ESL Tutorial to run from September 18, 2018 through May 30, 2019 Total: 67 Days	TBD	\$35	TBD	CO
Tomkins, Amy (ST) Minnecci, Frances (CL) Bruder, Angela (RD) Spaur, Isabel (ST)	ESL Tutorial Teachers Title III Account #: 20-241-100-101-11-0000-1	4	Provide before-school supplemental ESL Tutorial services to identified ESL students in Grades K-3, two days per week (Tuesdays & Thursdays) at 1.25 hours per day. ESL Tutorial to run from September 18, 2018 through May 30, 2019 Total: 67 Days	251.25	\$35	\$8,794	CO
Kapadia, Vishaka (RD) Leslie, Kathryn (MS) TBD (HS)	ESL Family Night Workshops Title III Account #: 20-241-200-101-11-0000-1	3 (1 ESL teacher from CL, RD, ST, MS, HS)	Plan and deliver (6) ESL Family Workshops during the 2018-2019 School year. Dates TBD	60 (12 hours per person)	\$30	\$1,800	CO
<u>Cliffwood</u> Royston, JoAnn Aiello, Nicole Levine, Jamie Natale, Gloria Svenson, Alycia <u>Ravine Drive</u> Barry, Tara Bruder, Angela Dawson, Vanessa Lenihan, Christine Paone-Hurd, Krysten <u>Lloyd Road</u> Foti, Stephanie Kyvelos, Susan Mammano, Amy Lehman, David TBD <u>Strathmore</u> Barsi, Jennifer Cordi, Nicole DeFilippo, Joni Preiser, Sheryl Small, Alexandra <u>Middle School</u> Unterburger, Erica Wietecha, Corinne Baumert, Deana Bliss, Jacqueline	School-Based Technology Committee Members Title IV Account #: 20-280-200-101-11-0000-1	30 (4-5 staff per school - K-12)	School-based technology Committee members to participate in the Needs Assessment and School Level Data Collection and Certification Process during the 2018-2019 school year under the direction of the building principal.	200 (33 hours per school - K-12)	\$30	\$6,000	CO

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
Irons, Mark <u>High School</u> Miles, Lauren Dandola-DePaolo, Andrea Gross, Zachary Wegrzyn, Louise							
<u>Cliffwood</u> Saviano, Nicole (2 nd) Abramowitz, Felicia (K) White, Susan (1 st) Royston, JoAnn (3 rd) <u>Strathmore</u> Smith, Meredith (2 nd) Marion, Colleen (K) Tomkins, Amy (1 st) De Filippo, Joni (3 rd) <u>Ravine Drive</u> Lenihan, Christine (K) Barry, Tara (1 st) Torres, Melissa (2 nd) Bruder, Angela (3 rd)	K-3 Curriculum Committee - Curriculum "Thought Partners" C&I Local Account Number 11-000-221-104-11-000-1	12 (1 teacher per grade level per building)	Curriculum "Thought Partners" to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed); assist in curricular updates (as needed) throughout the 2018-2019 school year in collaboration with building principals; Director of C&I and grade level colleagues.	120 hours 10 per teacher	\$30	\$3600	CO

8. Elementary School Curriculum Guides (PreK-5)

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Cambridge Park Spagnuola, Kristy 11-000-224-104-04-0000-2	PreK-5 Curriculum Writing Guide	1 staff member per elementary school	Preschool STEAM (Science, Technology, Engineering, the Arts and Mathematics)	30 Hours	\$35	\$1,050	CP

9. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Kapadia, Haresh	Montclair State University	Didio, Blair	HS – School Counseling Practicum/Internship Spring 2019 2019 – 2020 School Year
Grillo, Jordan	Rider University	Tarrazzi, Dylan	MS – Special Education Inclusion Class Student Observer Fall 2018 Semester

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

10. Home Instruction 2018-2019 School Year

ID.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
158365	Math	MA	Lambert, Lynn	Wietecha, Corinne	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
158365	Science	MA	Hillyer, Patricia	Hillyer, Patricia	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)

ID.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
158365	Social Studies	MA	Grigoli, Jeremy	Miller, David	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
158365	Language Arts	MA	Monro, Christine	Raiola, Amy	2.5	3	7.5	9/6/18-10/1/18 (Retroactive)
156322	English 3	HS	Christathakis, Nicholas	Furman, Jessica	2	6	12	10/24/18-12/10/18 (Retroactive)
156322	Forensic Science	HS	Mingrone, Christopher	Milan, Gregory	2	6	12	10/24/18-12/10/18 (Retroactive)
156322	Algebra 2	HS	Colburn, Kendra	Stetz, Diane	2	6	12	10/24/18-12/10/18 (Retroactive)
156322	World Cultures	HS	Craparo, Michael	Kaiser, Heather	2	6	12	10/24/18-12/10/18 (Retroactive)
155391	Math	HS	Certa, Anthony	Certa, Anthony	2	6	12	9/28/18-11/13/18 (Retroactive)
155391	English	HS	Frisina, Salvatore	Certa, Anthony	2	6	12	9/28/18-11/13/18 (Retroactive)
155391	Science	HS	Certa, Anthony	Certa, Anthony	2	6	12	9/28/18-11/13/18 (Retroactive)
155391	Related Services	HS	Laplaga, Alyssa	Laplaga, Alyssa	.5	6	3	9/28/18-11/13/18 (Retroactive)
159826	ELA/Social Studies	LR	Moore, Ryan	Longo, Andrea	4	4	16	10/22/18-11/19/18 (Retroactive)
159826	Math/Science	LR	Moore, Ryan	Longo, Andrea	4	4	16	10/22/18-11/19/18 (Retroactive)
156464	US History 1	HS	Kaiser, Heather	Brubaker, Mark	2.5	6	15	10/2/18-11/15/18 (Retroactive)
156464	English 2	HS	Miseo, Rachel	Furman, Jessica	2.5	6	15	10/2/18-11/15/18 (Retroactive)
156464	Geophysical Science	HS	Mingrone, Christopher	Marzella, Dana	2.5	6	15	10/2/18-11/15/18 (Retroactive)
156464	Algebra 2	HS	Colburn, Kendra	Wietecha, Corinne	2.5	6	15	10/2/18-11/15/18 (Retroactive)
160445	Reading	RDS	Morrissey, Christina	Fico, Kristina	2	4	8	9/27/18-11/7/18 (Retroactive)
160445	Math	RDS	Morrissey, Christina	Fico, Kristina	2	4	8	9/27/18-11/7/18 (Retroactive)
160445	Social Studies	RDS	Morrissey, Christina	Fico, Kristina	2	4	8	9/27/18-11/7/18 (Retroactive)
160445	Science	RDS	Morrissey, Christina	Fico, Kristina	2	4	8	9/27/18-11/7/18 (Retroactive)

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour
 Account Number: Special Education 11-000-219-101-09-0000-0 \$45.00/Hour

11. Volunteers 2018-2019 School Year

Name	Location	Activity	Effective Date
Unterbuerger, Erica	HS	Winter Guard	2018-2019 School Year
Rutch, Paul	HS	Softball	2018-2019 School Year
Rean, Richard	HS	Basketball	2018-2019 School Year

12. Staff Array Changes – 2018/2019 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Kops, Leslie	ST – 1.00	Secretary 12 Months Step-03 \$28,835.00 AA Stipend \$805.00 Principal Secretary Differential \$1,400.00 \$31,040.00	TBD	TBD	10/23/18-TBD (Retroactive)

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Georgalas, Florence	CP – 1.00	Secretary 12 Months Step-14 \$50,475.00 Grandfather Differential: Transitional \$4,700.00 Longevity: \$500.00 Total:\$55,675.00	ST – 1.00	Secretary 12 Months Step-14 \$50,475.00 Grandfather Differential: Transitional \$4,700.00 Longevity: \$500.00 Principal Secretary Differential \$1,400.00 Total: \$57,075.00	10/23/18-6/30/19 (Retroactive)
Uriarte, Grace	CO – 1.00	Secretary 12 Months Special Services Step- 07A \$34,775.00 Longevity: \$300.00	CP – 1.00	Secretary 12 Months/Central Office Receptionist Step-07A \$34,775.00 Longevity: \$300.00 Central Office Receptionist Stipend: \$1,600.00 Total: \$36,675.00	10/23/18-6/30/19 (Retroactive)
Torres, Arianna	CP – 1.00	Central Office Registrar/Receptionist Step-01 \$27,435.00 BA Stipend: \$1,485.00 Total: \$28,920.00	CP – 1.00	Central Office Registrar Step-01 \$27,435.00 BA Stipend: \$1,485.00 Registrar Stipend: \$800.00 Total: \$29,720.00	10/23/18-6/30/19 (Retroactive)

13. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 8, 2018.

Incidents Reported	Confirmed Incidents
3	2

- b.** Employee #4207 Reimbursement of Docked Days – March 1, 17 and March 2, 17 (Retroactive)
- c.** Jeffrey Hudanish #6257 Substitute Principal \$300.00 – September 24, 18 (Retroactive) Substitute Principal not to exceed \$5,000.00 for 2018/2019
- d.** Mary Giaimo #4191 Salary Increase \$5,800.00 Effective: October 1, 18 (Retroactive)
- e.** Susan Palumbo #4058 2018/2019 School Year Principal Secretary Stipend \$1,400.00 Effective July 1, 2018 (Retroactive)
- f.** Administrative Leave with Pay Employee #4185 10/18/18-10/22/18 (Retroactive)
- g.** The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Self-Assessment for the 2017/2018 School Year
- h.** Job Description Special Classes Coordinator

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for September 2018 and Bills List for October 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

September 2018, Payroll	\$3,718,396.39
October 2018, Bills List	\$3,737,841.31
TOTAL	\$7,456,237.70

2. Transfer of Funds for September 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2018** as presented.

3. S-1701 Reporting for August 2018

Board Secretary Report for **August 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

October 29, 2018
 Date

4. Non-Resident Student

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Application for Admission of Affidavit Student pursuant to N.J.S.A. 18A:38-1.b. Affidavit of Non-Resident Parent for Student 163441.

5. Change Order #1-HVAC Replacement at Matawan Regional High School, FVHD #4804D

Contract	HVAC Replacement at Matawan Regional High School, FVHD #4804D	
Contractor	Comfort Mechanical Corp	
Change Order	1	
Amount	(\$12,072.88)	
Description	Labor and material to install approximately (90) linear feet of rooftop 2 ½” gas pipe and (1) shut-off valve and end cap for 100 wing future work. Allowance \$20,000, Actual Cost \$7,927.12	(\$12,072.88)
	Total Change Order 1	(\$12,072.88)

6. Change Order #1R-Paving Renovations at Matawan-Aberdeen Middle School, FVHD #5107

Contract	Paving Renovations at Matawan-Aberdeen Middle School, FVHD #5107	
Contractor	DeFino Contracting Company	
Change Order	1R	
Amount	\$48,600.00	
Description	Labor and material for additional excavation and bituminous paving due to unforeseen conditions and unsuitable soil conditions during construction	\$48,600.00
	Total Change Order 1R	\$48,600.00

7. Final Expenditure Report for Grant Year 2017/18 ESEA Grant Funds

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Final Expenditure Report for the grant year 2017/18 Elementary and Secondary Education Act (ESEA) Grant Funds.

8. Final Expenditure Report for Grant Year 2017/18 IDEA Grant Funds

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Final Expenditure Report for the grant year 2017/18 Individuals with Disabilities Education Act (IDEA) Grant Funds.

9. Acceptance of Donation from the Matawan Football Alumni Foundation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Matawan Football Alumni Foundation valued at \$2,114.95. This donation will be used to purchase five helmets for the Football Team which will be utilized to replace existing helmets that break, crack, or are deemed defective.

10. Approval of 2018/19 ESSA Grant Funding of Staff Salaries

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the ESEA as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Berman, Lauren	CL	Basic Skills	CL.TCH.BASIC.SK.04	76%	20-231-100-101-11-0000-1	\$69,289
Berman, Lauren	CL	Basic Skills	CL.TCH.BASIC.SK.04	24%	11-230-100-101-11-0000-1	\$21,360

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Colao, Racquel	LR	Basic Skills	LR.TCH.BASIC.SK.06	75%	20-231-100-101-11-0000-1	\$67,639
Colao, Racquel	LR	Basic Skills	LR.TCH.BASIC.SK.06	25%	11-230-100-101-11-0000-1	\$23,010

11. Routine Travel Reimbursement for 2018/19

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2018/19 school year

Name	Position	Total
Susan Moore	Head Nurse	\$650
Kathleen Mancuso	REACH Teacher	\$650

12. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **September 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/17/18 @ 9:05 am
Cambridge Park Pre-school	Evacuation	9/20/18 @ 9:00 am
Strathmore Elementary School	Fire Drill	9/12/18 @ 2:20 pm
Strathmore Elementary School	Medical Emergency	9/20/18 @ 2:03 pm
Strathmore Elementary School	Lock Down	9/25/18 @ 10:00 am
Cliffwood Elementary School	Fire Drill	9/12/18 @ 10:32 pm
Cliffwood Elementary School	Evacuation	9/14/18 @ 2:30 pm
Lloyd Road Elementary School	Fire Drill	9/14/18 @ 9:06 am
Lloyd Road Elementary School	Lock Down	9/18/18 @ 1:58 pm
Matawan-Aberdeen Middle School	Fire Drill	9/7/18 @ 8:37 am
Matawan-Aberdeen Middle School	Shelter in Place-Medical Emergency	9/13/18 @ 10:15 am
Ravine Drive Elementary School	Evacuation	9/14/18 @ 12:10 pm
Ravine Drive Elementary School	Fire Drill	9/17/18 @ 11:55 am
Ravine Drive Elementary School	Lock Down	9/26/18 @ 10:03 am
Matawan Regional High School	Shelter in Place-Medical Emergency	9/13/18 @ 9:15 am
Matawan Regional High School	Fire Drill	9/17/18 @ 9:15 am
Matawan Regional High School	Non Fire Evacuation	9/24/18 @ 8:00 am

B. TRANSPORTATION

1. Approval of In District Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following In District Routes for the 2018/19 school year.

Bus #	Destination	# of Days	Eff Dates
48	HS,MAMS, LR, RD	180	9/6/18-6/30/19
49	HS, MAMS, LR, CL	180	9/6/18-6/30/19
53	HS, MAMS, LR, CL	180	9/6/18-6/30/19
55	HS, MAMS, CL (SLE runs)	180	9/6/18-6/30/19
57	CP,CL	180	9/6/18-6/30/19
58	HS, MAMS, LR, CL	180	9/6/18-6/30/19
59	HS, MAMS, LR, ST	180	9/6/18-6/30/19
60	HS, MAMS, LR, ST, SLE-REACH	180	9/6/18-6/30/19
62	HS Shuttle, HS, MAMS, LR, RD	180	9/6/18-6/30/19
65	HS, MAMS, LR, CL SLE-REACH	180	9/6/18-6/30/19

Bus #	Destination	# of Days	Eff Dates
66	HS, MAMS, LR, RD (MAMS late run)	180	9/6/18-6/30/19
67	MAST-CL	180	9/6/18-6/30/19
68	HS, MAMS, LR, ST	180	9/6/18-6/30/19
69	Career Center and ST	180	9/6/18-6/30/19
71	Comm/Allied, Food Service, ALPS Neptune Voc.	180	9/6/18-6/30/19
72	HS, MAMS, LR, RD	180	9/6/18-6/30/19
73	Hawkswood SLE-REACH Peer Buddies	180	9/6/18-6/30/19
74	HS, MAMS, LR, RD, SLE	180	9/6/18-6/30/19
75	HS, MAMS, LR, CL Career Center	180	9/6/18-6/30/19
76	HS, MAMS, LR, ST. SLE-REACH	180	9/6/18-6/30/19

XV. UNFINISHED BUSINESS

- Dr. Delaney – K.E.Y.S. Academy event on November 14, 2018
- Ms. Nappi updated the Board on the facility use policy committee – recommendation to the Board shortly

XVI. NEW BUSINESS

None

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Litigation Update; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Aitken seconded by Mr. Ahearn that the Board convene in Executive Session and approved by a unanimous voice vote at 7:45 pm.

The Board returned to Open Session at 8:00 pm.

XIX. ADJOURNMENT

On a motion by Dr. Delaney seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 8:01 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
October 29, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Liebmann, Michael	CO	10/25/2018 (retroactive)	Stockton University Galloway, NJ	I&RS One Day Team Training	\$178.00***	\$0.00	\$0.00	\$0.00	\$178.00***	NO
Brown, Eric	HS	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*	\$25.48*	\$0.00	\$0.00	\$95.48*	YES
Mergner, Suzanne	HS	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*	\$26.72	\$0.00	\$0.00	\$96.72*	YES
Wallace, Eileen	MS	10/30/2018	Special Olympics Sports Center Lawrenceville, NJ	NJAPHERD Adapted Health & Physical Education	\$70.00*	\$25.06*	\$0.00	\$0.00	\$95.06*	YES
Douglas, Tyniesha	MS	11/12/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	11/12/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Torres, Ariana	CO	11/15/2018	Thomas Edison School Fair Lawn, NJ	NJ Registrar's Group Meeting	\$0.00	\$35.66*	\$0.00	\$0.00	\$35.66*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
October 29, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
LoStocco, Justine	KEYS	11/16/2018	Neptune High School Performing Arts Center Neptune, NJ	Monmouth County CIACC Current Drug Trends & Marijuana: What Smokin' in NJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	11/16/2018	Neptune High School Performing Arts Center Neptune, NJ	Monmouth County CIACC Current Drug Trends & Marijuana: What Smokin' in NJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Nangano, Jennifer	HS	11/20/2018	Morris-Union Jointure Commission New Providence, NJ	Morris-Union Jointure Commission Annual Review: Can Your IEP Sustain a Due Process Hearing?	\$185.00**	\$25.73**	\$0.00	\$0.00	\$210.73**	NO
Carnovsky, Robert	HS	11/29/2018	Cedar Middle School Colts Neck, NJ	MC3 Google Educator Level 1 Certification Boot Camp	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	YES
Harrington, Meghan	HS	11/29/2018	Cedar Middle School Colts Neck, NJ	MC3 Google Educator Level 1 Certification Boot Camp	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	YES
Reynolds, Dustin	MS	11/29/2018	Cedar Middle School Colts Neck, NJ	MC3 Google Educator Level 1 Certification Boot Camp	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	YES
Shalhoub, Mary Kate	HS	11/29/2018	Cedar Middle School Colts Neck, NJ	MC3 Google Educator Level 1 Certification Boot Camp	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	YES
Bombardier, John	CO	12/5/2018	Franklin High School Somerset, NJ	New Jersey Department of Education On-Site ELL Superintendent Institute North	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
October 29, 2018**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Perez, Nelyda	CO	12/5/2018	Franklin High School Somerset, NJ	New Jersey Department of Education On-Site ELL Superintendent Institute North	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Kinneman, Katelyn	HS	12/5/2018	Ramada Plaza Conference Center Jamesburg, NJ	Association of Mathematics Teachers of New Jersey 10th Annual Special Education and Mathematics Conference	\$179.00*	\$20.25*	\$0.00	\$0.00	\$199.25*	YES
Kish, Sheryl	HS	12/5/2018	Ramada Plaza Conference Center Jamesburg, NJ	Association of Mathematics Teachers of New Jersey 10th Annual Special Education and Mathematics Conference	\$179.00*	\$5.27*	\$0.00	\$0.00	\$184.27*	YES
D'Alessio, Brianna	MS	12/10/2018	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Mancuso, Kate	HS	12/12/2018	APA Hotel Woodbridge, NJ	New Jersey Key Club Advisor Summit	\$0.00	\$6.70*	\$0.00	\$0.00	\$6.70*	YES
								TOTAL	\$1,297.87	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #20-250-200-580-09-0000-0										
***Amount being charged to Account #11-000-230-585-02-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,522.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										