

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on November 26, 2018, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:02 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on November 21, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

| | | |
|----------|---------------------------------|------------------------------------|
| Present: | Ms. Kathleen Gentile- President | Ms. Anissa Esposito-Vice President |
| | Mr. Kevin Ahearn | Mr. Kenneth Aitken |
| | Mr. Weymouth Brittingham | Dr. Jeff Delaney |
| | Ms. Allison Friedman | Ms. Tara Martinez |
| | Ms. Joelle Nappi | |

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Michael Liebmann, Director of Personnel
Mr. Dave Palumbo, Asst to the School Business Administrator/Board Secretary

V. MINUTES

It was moved by Ms. Esposito seconded by Ms. Nappi and approved by a unanimous roll call vote to approve the following minutes. Mr. Gentile abstained from the Regular Action Meeting Minutes of October 29, 2018 and the Executive Session Minutes of October 29, 2018.

- Committee of the Whole Meeting Minutes - October 8, 2018
- Executive Meeting Minutes - October 8, 2018
- Regular Action Meeting Minutes - October 29, 2018
- Executive Meeting Minutes - October 29, 2018

VI. BOARD PRESIDENT'S REPORT

Board President, Ms. Gentile made the following statements:

- Welcomed the new Board members in the audience
- Ms. Esposito to review with the Board an update on the MRAA and upcoming mediation session as part of Unfinished Business
- District and Board goals session scheduled with K. Winecoff for Saturday, June 1, 2019

VII. SUPERINTENDENT'S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Mr. Liebmann to present the SSDS and HIB Reports, January 1-June 30, 2018
 - Mr. Liebmann reviewed the data for 2017/18
 - Board updates take place a couple times per year and this report data presented to the Board was cumulative from routine reports
- Dr. Majka presented the Student Representative Report in his absence
 - Cambridge Park – Fall Fiesta Music Curriculum; Math Magic Show provided to students by the PTO; Theme centered on Giving Thanks for November and Holidays from Different Cultures for December
 - Ravine Drive – Native American Day celebration held in all 3 elementary schools for Kindergarten students
 - Strathmore – Food Drive; 3rd graders participated in Veteran's Day parade; Star Students honored
 - Cliffwood – Peer Buddies; PTO Bood Fair; PTO holiday shop from Dec 4-6, 2018
 - Lloyd Rd – Annual Food Drive; Student Council Meat Drive; Bully Prevention lesson; 11 different after school activities
 - Middle School – Make-a-Meal fundraiser; applications for Vocational schools; Addams Family production; coat drive and Halloween costume contest
 - High School – Girls Soccer Team went to state sectional finals; Open House for 7th and 8th graders; Civil Leaders hosted pancake breakfast collecting donations for the food banks; fall drama will have 4 showings of its production of *45 Seconds from Broadway*

VIII. STUDENT REPRESENTATIVE'S REPORT**IX. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

- A member of the public had a question on NJSIG grant. Mr. Ferreira addressed the concern

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

The Board had a question on the QSAC DPR resolution. Mr. Bombardier addressed their concern.

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the School Safety and Security Plan Statement of Assurance (SOA) for the 2018 – 2019 school year.

Rationale: Pursuant to *N.J.A.C. 6A:16-5.1*, each school district is required to have a Board approved School Safety and Security Plan. These comprehensive plans, procedures and mechanisms provide for safety and security in the school district’s public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed annually with key stakeholders such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the School Voter Registration Law Statement of Assurance (SOA) for the 2018 – 2019 school year.

Rationale: Pursuant to *N.J.S.A. 18A:36-27*, school districts with high schools must document compliance with all the requirements of the High School Voter Registration Law. This law requires the establishment of procedures for providing annual voter registration services and a voter education program to promote involvement in the electoral process for students 17 years of age or older enrolled in high school.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for the 2018-2019 school year.

Rationale: *N.J.S.A. 18A:7A-10* established NJQSAC to ensure that school districts are providing a thorough and efficient education for all students. NJQSAC is initiated by a self-evaluation process by which the district submits scores for each the five District Performance Review (DPR) areas. Once the DPR self-evaluation is completed and Board approved, the Monmouth County Office of Education, led by the executive county superintendent, conducts an on-site verification process using this DPR for each of the following quality performance indicator areas: Instruction and Program, Fiscal Management, Governance, Operations, and Personnel.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Grants from the Matawan-Aberdeen Educational Foundation for the 2018-2019 school year.

| Title | Applicants | School | Amount Approved |
|--------------------------------|--------------------|---------------|------------------------------|
| Engineering for Preschoolers | K. Spagnuolo | CP | \$513.00 |
| Kindness “Rocks” | C. Morrissey | RD | \$200.00 |
| MAMS Goes VR | D. Baumert | MS | \$300.00 (plus tax) |
| Earth Box STEM Garden Kit | J. Bliss | MS | \$214.53 |
| Tower Gardens in the Classroom | J. Layton | MS | \$1,100.00 |
| Steel Drum: Real Fun! | L. Lorefice | MS | \$199.95 (plus tax) |
| Breakout EDU Boxes | L. Lubniewski | MS | \$490.00 |
| Disc Golf 9 Hole Course | N. Vasilenko | MS | \$981.00 |
| Robotics and Java | A. Dandola-DePaolo | HS | \$1,800.00 |
| Physics and Philm | D. Kaplan | HS | \$1,150.00 (plus tax) |
| | | TOTAL | \$6,948.48 (plus tax) |

XI. SPECIAL SERVICES

Mr. Bombardier reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

The Board had a question on CPC resolution.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

| Student | Provider | Cost | Effective Dates |
|---------|----------|----------|---------------------------------|
| 156487 | MMC | \$825.00 | 11/2/18-11/16/18 (retroactive) |
| 158984 | MMC | \$750.00 | 11/16/18-11/30/18 (retroactive) |

Cost: \$1,575.00

Account#: 11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the 2018-2019 school year through the K.E.Y.S Academy.

| Service Provider | Cost | Effective Dates |
|------------------------------------|------------|-----------------|
| SPUR – Sunnyside Equestrian Center | \$5,600.00 | 10/2/18-6/30/18 |

Cost: NTE: \$5,600.00

Account #: 20-470-100-500-11-0000-0

Rationale: The Sunnyside Recreation Area, known as SPUR is the home of the Monmouth Park Systems Equestrian Division. This division provides fundamental equestrian experiences for people of all abilities, with an emphasis on offering the benefits of therapeutic horseback riding to individuals with physical and cognitive disabilities, helping them to develop to their full potential.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018-2019 School Year.

| Student | Classification | School | Cost | Effective Dates |
|---------|-----------------------|-----------------------|-------------|-------------------------------|
| 155391 | Autistic | New Road School | \$47,615.72 | 11/9/18-6/30/18 (retroactive) |
| 162981 | Other Health Impaired | CPC High Point School | \$66,960.00 | 12/3/18-6/30/18 |

Cost: \$114,575.72

Account #: 11-00-100-566-09-0000-0

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

Mr. Liebmann recommended the administrative withdrawal of Item 7a. subject to discussion by the Board tonight in Executive Session. Item may be re-introduced after Executive Session.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

| Name | Loc | Position | Reason | Hire Date | Effective Date |
|---|-----|--------------------------------------|-------------|---|-----------------------------|
| Paul-Witt, Jenna | CO | Bus/Van Driver | Resignation | 2/3/2015 | 12/5/2018 |
| Extra-Curricular/Hourly Activities | | | | | |
| Burns, Kevin | HS | Spring Track & Field Assistant Coach | Resignation | 6/18/2018 BOE Approved for 2018/2019 | 11/16/2018 (Retroactive) |

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

| Name | Loc | Position | Type of Leave | With/W/O Pay | Effective Dates |
|---------------------------|-----|---|-------------------------------------|--------------|--|
| Walling, Linda | HS | Instructional Assistant | Personal Leave | Without Pay | 10/29/18 (Retroactive) |
| Hueston, Emily | HS | Teacher of Art | Personal Leave | Without Pay | 11/5/18-11/6/18 (Retroactive) |
| Lara, Lisa | CO | Bus/Van Driver | Medical Leave | With Pay | 10/29/18-11/27/18 (Retroactive) Amended Dates BOE Approved 10/29/18 |
| Pirog, Colleen | CL | Speech Correction/ Language Specialist | Maternity Leave Disability Phase | With Pay | 1/2/19-2/22/19 |
| | | | Maternity Leave FMLA/NJFLA | Without Pay | 2/25/19-5/25/19 |
| Zimmer, Theresa | LR | Teacher | Personal Leave | Without Pay | 4/17/19-4/18/19 |
| Baldasserini, Andre | HS | Teacher | Personal Leave | Without Pay | 11/7/18 Half Day PM (Retroactive) |
| Six, Lauren | CL | Occupational Therapist | Personal Leave | Without Pay | 11/29/18-12/4/18 |
| Lavoie, Nena | CO | Bus/Van Driver | Personal Leave | Without Pay | 11/12/18-11/14/18 (Retroactive) |
| Slee, Wojnar, Kathleen | CL | Instructional Assistant | Medical Leave | With Pay | 11/12/18-11/26/18 (Retroactive) |
| Maiello, Regina | CL | Teacher | Maternity Leave | With Pay | 11/26/18-12/21/18 |
| | | | Maternity Leave | Without Pay | 1/2/19-1/30/19 |
| | | | FMLA/NJFLA | Without Pay | 1/31/19-3/14/19 (Retroactive) |

| Name | Loc | Position | Type of Leave | With/W/O Pay | Effective Dates |
|-----------------------|-----|----------------------------------|---------------|--------------|--|
| Cosentino, Karina | LR | Teacher | Medical Leave | With Pay | 11/19/18-11/21/18 |
| | | | Medical Leave | Without Pay | 11/26/18 (Half Day)-12/7/18 (Retroactive) Amended Dates Previously Approved 9/24/18 |
| DeLeonardo, Christine | CO | Confidential Executive Secretary | Medical Leave | With Pay | 12/4/18-12/14/18 |

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

| Name | Loc | Position | Step | Salary/ Stipend | # Int | Replace Reason | Effective Dates |
|---|-----|---------------------------------------|---------|---|-------|-----------------------------|--------------------------------|
| Trezza, Andrea CO.TCH.SPEC.CL.COO RD | CO | Special Classes Coordinator | Step-01 | \$4,950.00 | 1 | Additional Responsibilities | 11/27/18-6/30/19 |
| Wells, Michael W. HS.ADMSPT.HL.MONT. 01 | HS | Hallway Safety & Security Monitor P/T | Step-01 | \$20,715.00 61% FTE = \$12,636.15 | 9 | Shine (Resignation) | 11/16/18-6/30/19 (Retroactive) |

2. Extra-Curricular/Hourly Activities

| Name | School | Activity | Position | 2018/2019 Step/Stipends | Effective Date |
|--------------------------------|--------|---|--|-------------------------|-----------------------|
| Non Athletic Activities | | | | | |
| Hollinger, Jessica | MA | Peer Buddy | Co-Advisor | \$915.00 | 2018/2019 School Year |
| Zibbel, James | MA | Peer Buddy | Co-Advisor | \$915.00 | 2018/2019 School Year |
| Bliss, Jacqueline | MA | Peer Buddy | Advisor BOE Approved 6/18/18 As Co-Advisor along with Daniel Wilensky | \$1,830.00 | 2018/2019 School Year |
| Hebding, Evelyn | MA | Theater Arts Spring Musical Production 11-401-100-100-11-0000-3 | Production Assistant 11-401-100-100-11-0000-2 | \$1,490.00 | 2018/2019 School Year |
| Lorefice, Lindsey | MA | Dulcimer Dynamos 11-401-100-100-11-0000-3 | Advisor | \$1,320.00 | 2018/2019 School Year |
| Hourly Activities | | | | | |
| Joyce, Kathleen | MA | Special Education Academic Assistance Tutorial 11-421-100-178-0000-5 | Instructor | \$35.00/Hour | 2018/2019 School Year |

| | | | | | |
|--------------------|-------|--|---------|-----------------|-----------------------|
| Kelly, Lauren | LR | After-School Detention 11-421-100-178-11-0000-3 | Monitor | \$25.00/Hour | 2018/2019 School Year |
| Bocchieri, Michele | MA | One To One | Aide | Hourly Per Diem | 2018/2019 School Year |
| Williams, Devonn | MA | One To One | Aide | Hourly Per Diem | 2018/2019 School Year |
| Bloss, Justin | HS/MS | Crowd Control | Monitor | \$62.50/Game | 2018/2019 School Year |
| Jackson, William | HS/MS | Crowd Control | Monitor | \$62.50/Game | 2018/2019 School Year |

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

3. Curriculum Writing – Elementary Spanish

| Name | Position | Staff | Activity | Max Hours | Cost/ Hour | Total Cost | Loc |
|------------|-------------------------------------|-------|---|-----------|------------|------------|-----|
| Perez, Ana | Teacher - NJ Certification Required | 1 | Curriculum Writing – Elementary Spanish | 60 | \$35 | \$2100 | CO |

Account # 11-0000-224-104-04-0000-2

4. College Student Observers/Teachers/Interns 2018/2019 School Year

| Name | College | Cooperating Teacher Administrator | School/Area |
|------------------|--------------------------|-----------------------------------|--|
| Turchiano, Carol | University of Phoenix | Buchanan, Laura | RD – Elementary All Subjects Student Observer 2018-2019 School Year District Employee P/T Instructional Assistant |
| Riley, Sarah | Monmouth University | Feen, Kathy | MA – School Counselor Intern Spring 2019 |
| Gamble, Kyle | Middlesex County College | Mergner, Suzanne/ Brown, Eric | HS – Special Education HS – Physical Education Student Observer 2018-2019 School Year Now adding Special Ed, S. Mergner (Previously approved 7/23/18 Fall) |

Rationale: Student will be able to complete course work requirements toward degree and certification.
Cost: None to the Board

5. Home Instruction 2018-2019 School Year

| I.D. | Subject | School | Classroom Teacher | Home Instruction Teacher | Hours Per Week | No. of Weeks | Total Hours Per Subject/ Class | Effective Dates |
|--------|----------------|--------|-------------------|--|----------------|--------------|--------------------------------|---------------------------------|
| 156464 | English 2 | HS | Miseo, Rachel | Carnovsky, Robert Amended Instructor (J. Furman BOE Approved 10/29/18) | 2.5 | 6 | 15 | 10/2/218-11/15/18 (Retroactive) |
| 160034 | ELA | LR | Reistrom, Meghan | ROCCO, SANDY | 2.5 | 4 | 10 | 11/2/18-12/7/18 (Retroactive) |
| 160034 | Science | LR | Chalmers, Jessie | Rocco, Sandy | 2.5 | 4 | 10 | 11/2/18-12/7/18 (Retroactive) |
| 160034 | Social Studies | LR | Reistrom, Meghan | Rocco, Sandy | 2.5 | 4 | 10 | 11/2/18-12/7/18 (Retroactive) |
| 160034 | Math | LR | Chalmers, Jessie | Rocco, Sandy | 2.5 | 4 | 10 | 11/2/18-12/7/18 (Retroactive) |
| 160840 | ELA | LR | Cosentino, Karina | Longo, Andrea | 2.5 | 2 | 5 | 11/16/18-12/7/18 (Retroactive) |

| | | | | | | | | |
|--------|----------------|----|-------------------|---------------|-----|---|---|-----------------------------------|
| 160840 | Science | LR | Brophy, Eileen | Longo, Andrea | 2.5 | 2 | 5 | 11/16/18-12/7/18 (Retroactive) |
| 160840 | Social Studies | LR | Cosentino, Karina | Longo, Andrea | 2.5 | 2 | 5 | 11/16/18-12/7/18 (Retroactive) |
| 160840 | Math | LR | Brophy, Eileen | Longo, Andrea | 2.5 | 2 | 5 | 11/16/18-12/7/18 (Retroactive) |

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour

Account Number: Special Education 11-000-219-101-09-0000-0 \$45.00/Hour

6. Staff Array Changes – 2018/2019 School Year

| Name | Loc/Fte | Current Assignment | Loc/Fte | New Assignment | Effective Dates/Reason |
|--|------------------------|--|---|--|---|
| Mc Fadden, Marybeth MA.TCH.SPECIA L.ED.06 | MA - 0.67 MA - 0.33 | Math Grade 6 ICR Math Grade 7 ICR 11-213-100-101-11-0000-1 | MA - 0.67 MA - 0.33 MA – 0.33 O/L | Math Grade 6 ICR Math Grade 7 ICR Math Grade 7 ICR 11-213-100-101-11- 0000-1 | Santoro Leave of Absence 11/1/18-TBD (Retroactive) |
| Layton, Leah MA.TCH.SPECIAL. ED.05 | MA - 0.67 MA - 0.33 | Language Arts Grade 6 POR Language Arts Grade 7 POR 11-213-100-101-11-0000-1 | MA - 0.67 MA - 0.33 MA – 0.33 O/L | Language Arts Grade 6 POR Language Arts Grade 7 POR Math Grade 7 ICR 11-213-100-101-11- 0000-1 | Santoro Leave of Absence 11/1/18-TBD (Retroactive) |

7. Other

b. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 7, 2018.

| Incidents Reported | Confirmed Incidents |
|--------------------|---------------------|
| 7 | 4 |

c. Job Description - Treasurer of School Monies

d. Office Manager/Special Services - Harriet Pellicione-Secretary 12 Months Stipend \$3,000.00
Retroactive: July 1, 2018 – June 30, 2019

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Martinez.

- During the discussion of the resolution, the resolution was amended and provided to Mr. Liebmann for minor language changes
- The Board thanked the Committee for work

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policy:

M indicates mandated by State law

| Series | Category | Policy/Regulation # | Title |
|---------------|-----------------|----------------------------|--------------------------|
| 7000 | Facilities | P/R # 7510 | Use of School Facilities |

XIV. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Friedman.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for October 2018 and Bills List for November 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

| | |
|----------------------------------|-----------------------|
| October 2018, Payroll | \$3,569,845.68 |
| November 2018, Bills List | \$3,103,766.88 |
| | |
| TOTAL | \$6,673,612.56 |

2. Transfer of Funds for October 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **October 2018** as presented.

3. S-1701 Reporting for September 2018

Board Secretary Report for **September 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Alex Ferreira
Board Secretary

November 26, 2018
Date

4. Submission of the Annual Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

5. Change Order #2-HVAC Replacement at Four District Schools, FVHD #4804A, B, C, and F

| | | |
|---------------------|---|----------|
| Contract | HVAC Replacement at Four District Schools, FVHD #4804A, B, C, and F | |
| Contractor | MJF Electrical Contracting & Maintenance, Inc. | |
| Change Order | 2 | |
| Amount | -\$2,500 | |
| Description | Credit back to the Owner for installation of smaller electrical panel NP-1 (Ravine Drive) | -\$2,500 |
| | | |
| | Total Change Order 2 | -\$2,500 |

6. Receipt of Quotation and Award of Contract for Main Auditorium Doors at Matawan-Aberdeen Middle School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on replacement for the main Auditorium doors at the Matawan Regional Middle School for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

| Vendor | Quote Amount |
|-----------------------------|---------------------|
| Smitty’s Door Service, Inc. | \$10,000 |

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-261-420-12-0000-4 **Not to exceed:** \$10,000

7. Venue for Graduation 2019

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2019 commencement exercises which will take place on June 24, 2019 be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

8. Acceptance of NJSIG Grant

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the New Jersey Schools Insurance Group (NJSIG) Safety Grant in the amount of \$21,413.46 for the 2018/19 school year.

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **October 2018**

| School Name | Security Drill Type | Date & Time |
|--------------------------------|--------------------------|---------------------|
| Cambridge Park Pre-school | Fire Drill | 10/4/18 @ 2:00 pm |
| Cambridge Park Pre-school | Fire Drill | 10/24/18 @ 9:24 am |
| Cambridge Park Pre-school | Active Shooter | 10/26/18 @ 9:00 am |
| Strathmore Elementary School | Fire Drill | 10/1/18 @ 10:30 am |
| Strathmore Elementary School | Evacuation | 10/2/18 @ 10:00 am |
| Cliffwood Elementary School | Lock Down | 10/10/18 @ 10:05 am |
| Cliffwood Elementary School | Fire Drill | 10/16/18 @ 2:55 pm |
| Lloyd Road Elementary School | Bomb Threat | 10/2/18 @ 10:52 am |
| Lloyd Road Elementary School | Fire Drill | 10/10/18 @ 2:15 am |
| Matawan-Aberdeen Middle School | Fire Drill | 10/2/18 @ 1:40 pm |
| Matawan-Aberdeen Middle School | Evacuation – Bomb Threat | 10/5/18 @ 8:45 am |
| Ravine Drive Elementary School | Evacuation | 10/3/18 @ 2:23 pm |
| Ravine Drive Elementary School | Fire Drill | 10/10/18 @ 2:15 pm |
| Matawan Regional High School | Fire Drill | 10/12/18 @ 8:00 am |
| Matawan Regional High School | Bomb Threat – Evacuation | 10/16/18 @ 8:00 am |

B. TRANSPORTATION

1. Award of Transportation Route Renewals for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals for the 2018/19 school year.

| Rte # | Destination | Contractor | # of Days | Per Diem | Effective Dates | Cost |
|-------|------------------|------------|-----------|----------|--|-------------|
| 803 | SJV/St Bens | Wehrle’s | 180 | \$195.82 | 9/6/18-6/30/19 (retroactive) | \$35,247.60 |
| 680 | The Shore Center | Wehrle’s | 214 | \$203.11 | 7/1/18-6/30/19 (retroactive to include ESY) | \$43,465.54 |

2. Award of Joint Transportation Routes for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2018/19 school year with Matawan-Aberdeen Regional School District as the Joiner District.

| Rte# | Destination | Host | Joiner | # of Days | Joiner Per Diem | Effective Dates | Estimated Cost |
|------|-------------------|-------|--------|-----------|-----------------|-----------------|----------------|
| 6071 | Coastal LC | MOESC | MARSD | 180 | \$92.38 | 9/6/18-6/30/19 | \$16,628.40 |
| 8080 | Rutgers Day | MOESC | MARSD | 180 | \$255.31 | 9/6/18-6/30/19 | \$45,955.80 |
| 5462 | Collier | MOESC | MARSD | 180 | \$335.51 | 9/6/1-6/30/19 | \$60,391.80 |
| 4250 | Search Day School | MOESC | MARSD | 180 | \$175.39 | 9/6/18-6/30/19 | \$31,570.20 |

| Rte# | Destination | Host | Joiner | # of Days | Joiner Per Diem | Effective Dates | Estimated Cost |
|-------------|---------------------|-------------|---------------|------------------|------------------------|------------------------|-----------------------|
| 7039 | Center for LLL | MOESC | MARSD | 180 | \$476.56 | 9/6/18-6/30/19 | \$85,780.80 |
| 6349 | Collier | MOESC | MARSD | 180 | 247.29 | 9/6/18-6/30/19 | \$44,512.20 |
| 6352 | Center School | MOESC | MARSD | 180 | 214.78 | 9/6/18-6/30/19 | \$38,660.40 |
| 8016 | Honor Ridge Academy | MOESC | MARSD | 180 | \$63.30 | 9/6/18-6/30/19 | \$11,394.00 |
| 7003 | Bridge Academy | MOESC | MARSD | 180 | \$147.25 | 9/6/18-6/30/19 | \$26,505.00 |
| 1095 | CPC-ES | MOESC | MARSD | 180 | \$140.52 | 9/6/18-6/30/19 | \$45,538.20 |
| 3033 | CPC Adol | MOESC | MARSD | 180 | \$67.17 | 9/6/18-6/30/19 | \$12,087.00 |
| 6022 | Deron School | MOESC | MARSD | 180 | \$243.83 | 9/6/18-6/30/19 | \$43,889.40 |
| 7006 | Academy LC | MOESC | MARSD | 180 | \$221.69 | 9/6/18-6/30/19 | \$39,904.20 |
| 8001 | New Grange | MOESC | MARSD | 180 | \$207.84 | 9/6/18-6/30/19 | \$37,411.20 |
| 7441 | New Road (Parlin) | MOESC | MARSD | 180 | \$206.69 | 9/6/18-6/30/19 | \$37,204.20 |
| E8328 | Holmdel HS | MOESC | MARSD | 180 | \$235.27 | 9/6/18-6/30/19 | \$42,348.60 |
| E8315 | Strathmore ES | MOESC | MARSD | 180 | \$54.86 | 9/6/18-6/30/19 | \$9,874.80 |
| 6047 | CCMCO | MOESC | MARSD | 180 | \$209.12 | 9/6/18-6/30/19 | \$37,641.60 |
| E8313 | Matawan Ave ES | MOESC | MARSD | 180 | \$125.55 | 9/6/18-6/30/19 | \$22,599.00 |
| E8316 | Lloyd Rd School | MOESC | MARSD | 180 | \$125.55 | 9/6/18-6/30/19 | \$22,599.00 |

XV. UNFINISHED BUSINESS

- Ms. Esposito provided an update on negotiations for MRAA and the upcoming mediation session that may occur after January

XVI. NEW BUSINESS

- The Board had a discussion about the upcoming vaping parent program and possible conflicts around other community events, and compiling information sheet for parents that cannot attend
- Ms. Nappi provided the Board information on her attendance at the NJSBA Delegate Assembly
 - No resolution requiring action
 - NJSBA Workshop
 - NJSBA financials and new Board member orientation
 - NJSBA Task Force recommendation for non-college bound students
 - NJSBA presentation on funding

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

None

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Litigation Update; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 7:47 pm.

The Board returned to Open Session at 8:24 pm.

PERSONNEL

The following was moved by Ms. Friedman seconded by Ms. Esposito and approved by a unanimous roll call vote upon the completion of Executive Session.

7. Other**a. Proposed New Superintendent's Contract**

The Superintendent recommends that the Board of Education approve the proposed Superintendent of Schools amended contract for the period of January 1, 2019 through June 30, 2023 as approved by the Executive County Superintendent approval. This proposed contract supersedes any prior contract issued to the Superintendent of Schools.

Dr. Majka thanked the Board for vote of confidence and looking forward to staying in District for a long time.

XIX. ADJOURNMENT

On a motion by Ms. Martinez seconded by Ms. Esposito and a unanimous roll call vote the Board adjourned the meeting at 8:29 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
November 26, 2018**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|----------------------|------|-----------------------------|--|---|-----------|----------------|---------|-----------------|-----------|---------------|
| Binns, Daphene | CL | 11/15/2018 (retroactive) | Morris County Public Safety Academy Morristown, NJ | NJDOE Safe School, Safe Future K-12 School Threat Assessment Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Douglas, Tyniesha | MS | 12/5/2018 | FEA Center Monroe, NJ | NJPSA/FEA Student Safety, Student Discipline & Student Rights | \$150.00* | \$0.00 | \$0.00 | \$0.00 | \$150.00* | NO |
| Altman, Robyn | LR | 12/7/2018 | Monmouth Mall Eatontown, NJ | Regional Professional Development Managing Chronic Behaviors with "When-Then" Strategies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Kinsella, Kristen | LR | 12/7/2018 | Monmouth Mall Eatontown, NJ | Regional Professional Development Managing Chronic Behaviors with "When-Then" Strategies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Blake, Samantha | RD | 12/10/2018 | Monmouth University West Long Branch, NJ | MC3 Unconscious Bias: Impact on Equity in Schools | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| O'Neill, Michelle | HS | 12/10/2018 | Monmouth University West Long Branch, NJ | MC3 Unconscious Bias: Impact on Equity in Schools | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Pangborn, Sandra | LR | 12/10/2018 | Monmouth University West Long Branch, NJ | MC3 Unconscious Bias: Impact on Equity in Schools | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Reistrom, Meghan | LR | 12/10/2018 | Monmouth University West Long Branch, NJ | MC3 Unconscious Bias: Impact on Equity in Schools | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
November 26, 2018**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|----------------------|------|--|--|---|-------------|----------------|---------|-----------------|-------------|---------------|
| Torres, Melissa | RD | 12/10/2018 | Monmouth University West Long Branch, NJ | MC3 Unconscious Bias: Impact on Equity in Schools | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Fins, Traci | CL | 12/11/2018 | Monmouth Mall Eatontown, NJ | Regional Professional Development Academy How Did I Get That? Open Response in Math | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Goldheimer, Tara | CL | 12/11/2018 | Monmouth Mall Eatontown, NJ | Regional Professional Development Academy How Did I Get That? Open Response in Math | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Mancuso, Kathleen | HS | 12/12/2018 (previously approved for mileage 10/29/2018 agenda | APA Hotel Woodbridge, NJ | New Jersey Key Club Advisor Summit | \$95.00* | \$6.70* | \$0.00 | \$0.00 | \$101.70* | YES |
| Altman, Robyn | LR | 12/13/2018, 3/26/2019 | Monmouth Mall Eatontown, NJ | Regional Professional Development Implementing Targeted Literacy Intervention, Part I & II | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Wells, Michael | MS | 12/14/2018 | Somerset, NJ | NJDOE Principal Learning Network | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Liebmann, Mike | CO | 12/17/2018 | FEA Center Monroe, NJ | NJPSA/FEA Legal One Healthy Workplace Environment: Legal Do's & Don'ts | \$150.00*** | \$0.00 | \$0.00 | \$0.00 | \$150.00*** | NO |
| Bombardier, John | CO | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$150.00** | \$0.00 | \$0.00 | \$0.00 | \$150.00** | NO |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
November 26, 2018**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|----------------------|------|------------|--|---|------------|----------------|---------|-----------------|------------|---------------|
| Dawson, Vanessa | RD | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$15.93* | \$0.00 | \$0.00 | \$190.93* | YES |
| Hausmann, Kathryn | ST | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$14.14* | \$0.00 | \$0.00 | \$189.14* | YES |
| Lehman, David | LR | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$0.00 | \$0.00 | \$0.00 | \$175.00* | YES |
| Miseo, Rachel | HS | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$14.26* | \$0.00 | \$0.00 | \$189.26* | YES |
| Raiola, Amy | MS | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$13.45* | \$0.00 | \$0.00 | \$188.45* | YES |
| Rawls, Elford | CO | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$150.00** | \$0.00 | \$0.00 | \$0.00 | \$150.00** | NO |
| Saviano, Nicole | CL | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$175.00* | \$10.54* | \$0.00 | \$0.00 | \$185.54* | YES |
| Tobia, Mona | CO | 12/17/2018 | Center for Effective School Practices Somerset, NJ | LinkIt! Principal and Teacher Data Leadership Academy | \$150.00** | \$0.00 | \$0.00 | \$0.00 | \$150.00** | NO |
| Bombardier, John | CO | 1/16/2019 | Forrestdale School Rumson, NJ | Educational Resource Group Building Teacher Capacity Through Feedback | \$100.00** | \$0.00 | \$0.00 | \$0.00 | \$100.00** | NO |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
November 26, 2018**

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|---|------|-----------|----------------------------------|---|-------------|----------------|---------|-----------------|-------------|---------------|
| Lazur, Margaret | CO | 1/16/2019 | Forrestdale School Rumson, NJ | Educational Resource Group Building Teacher Capacity Through Feedback | \$100.00** | \$0.00 | \$0.00 | \$0.00 | \$100.00** | NO |
| Liebmann, Mike | CO | 1/16/2019 | Forrestdale School Rumson, NJ | Educational Resource Group Building Teacher Capacity Through Feedback | \$100.00*** | \$0.00 | \$0.00 | \$0.00 | \$100.00*** | NO |
| Rawls, Elford | CO | 1/16/2019 | Forrestdale School Rumson, NJ | Educational Resource Group Building Teacher Capacity Through Feedback | \$100.00** | \$0.00 | \$0.00 | \$0.00 | \$100.00** | NO |
| Tobia, Mona | CO | 1/16/2019 | Forrestdale School Rumson, NJ | Educational Resource Group Building Teacher Capacity Through Feedback | \$100.00** | \$0.00 | \$0.00 | \$0.00 | \$100.00** | NO |
| Kinsella, Kristen | LR | 3/21/2019 | Monmouth Mall Eatontown, NJ | Regional Professional Development Focusing on Social Skills to Support Students in the School Community | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| | | | | | | | | TOTAL | \$2,469.98 | |
| *Amount being charged to Account #11-000-223-580-04-0000-0 | | | | | | | | | | |
| **Amount being charged to Account #11-000-221-580-04-0000-2 | | | | | | | | | | |
| ***Amount being charged to Account #11-000-230-580-02-0000-0 | | | | | | | | | | |
| Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$2,014.50 | | | | | | | | | | |
| REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED. | | | | | | | | | | |