

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on December 17, 2018, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Gentile called the Regular Action Meeting to order at 7:01 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Gentile read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Kathleen Gentile- President	Ms. Anissa Esposito-Vice President
	Mr. Kevin Ahearn (arrived 7:49 pm)	Mr. Kenneth Aitken
	Mr. Weymouth Brittingham	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Ms. Joelle Nappi	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Esposito seconded by Mr. Aitken and approved by a unanimous roll call vote to approve the following minutes.

- Committee of the Whole Meeting Minutes – November 12, 2018
- Executive Meeting Minutes - November 12, 2018
- Regular Action Meeting Minutes – November 26, 2018
- Executive Meeting Minutes - November 26, 2018

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Gentile made the following statements:

- Good luck to our new and existing Board members
- Bittersweet night for me as this is my last meeting on the Board
- It has been a pleasure sitting on the Board with these Board members and the dedication of the Administrative team
- To parents, good luck and happy holidays
- Thanks to Ms. Miller for the donation of the piano to the High School
- Congratulations to the Pee Wee Cheerleading Team

VII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Thanks to Board members for your support during my application process to come to the district, some who are leaving after tonight
- Dr. Majka introduced Ms. Esposito
 - Ms. Esposito presented Ms. Gentile, Mr. Aitken and Ms. Martinez plaques of appreciation
- Dr. Majka introduced Mr. Jerabek, Principal for Lloyd Road Elementary School
- Mr. Jerabek shared building updates for the school's professional learning goals, student activities, and work being done on school culture.
 - Lloyd Road's professional learning goals for 2018-19 focus on the four main areas of writing, math, co-teaching, and school culture and equity.
 - Professional Learning Goals update - Mr. Jerabek explained that the teachers have worked on professional development; multi-step problem solving instruction; co-teaching strategies; reading intervention support and small group or school-wide enrichment activities
 - Pay It Forward kindness concept - Two 4th grade students, Rylee Carnovsky and Rylie Signorile, then shared their Google presentation on a school culture project
- Dr. Majka introduced Mr. Swisher, Suplee, Clooney
 - Audit presentation
 - Mr. Swisher updated the Board on Draft reports and GASB 75
 - Mr. Swisher updated Board on Audit Management Report
 - Mr. Swisher read the findings
- Mr. Ferreira presented the Budget information

VIII. STUDENT REPRESENTATIVE’S REPORT

- Cambridge Park - New marquee; Gingerbread House Project; yoga program; STEAM activities and the Preschool of Rock.
- Strathmore - 3rd graders preparing for annual class concert, the theme is “What a Wonderful World” and will be held on January 29th.
- Cliffwood - Safety Patrol organized the Holiday Food Drive; ESL Family Night, Family Math Night, and the PTO Holiday Festival; the Book Fair and Holiday Shop; hosted 3rd Annual Shark Tank Night
- Ravine Drive - 3rd grade students Winter Choral Concert on February 6th; Book Fair and Holiday Bazaar.
- Lloyd Road - Student of the Month Lunch on December 7th; PTO Winter Chill will be held December 19th; student-faculty basketball game; the 6th, 7th, and 8th Grade Bands as well as Jazz Band held their concerts; Spirit Week began today, and there are a number of events from a Talent Show to clothing theme days.
- High School - the Fall Drama 45 Seconds from Broadway was performed; the Band and Choir held their Annual Winter Concert; the Civil Leaders fundraisers to raise funds for their Adopt-a-Family Program; the Boys’ Basketball team upset Neptune

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Martinez and seconded by Ms. Esposito.

The Board had comments on value of protecting data.

The Board had comments on importance of Future Ready Programs and protecting privacy and maintaining non-technology connections with staff and students.

Mr. Bombardier addressed their concerns

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Gentile and seconded by Ms. Esposito.

The Board had comments on the nursing plan. Mr. Liebmann addressed their concern.

XII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Friedman.

XIII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Mr. Aitken.

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- A member of the public had comments on Technology Education and Future Ready
 - Impact on teaching staff and personalized learning
 - Protecting student data and privacy
 - Impact of Future Ready and using technology instead of teachers
- A member of the public commented on role of Future Ready student records within FERPA

XV. ACTION ON AGENDA ITEMS**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2019-2020 school calendar. **(Curriculum & Instruction Attachment #2)**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the District's participation in **Future Ready Schools New Jersey (FRS-NJ)**. The Matawan-Aberdeen Regional School District Board of Education first seeks to support the identification of Future Ready School – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education. The Matawan-Aberdeen Regional School District Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple discipline including: math, technology, education, media, arts, science, language arts, and Career and Technical Education. Therefore, it is resolved that the Matawan-Aberdeen Regional School District Board of Education agrees to participate in the Future Ready Schools – New Jersey. We hereby appoint, Mr. John Bombardier, Assistant Superintendent of Curriculum & Instruction, to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the Board upon the completion of tasks for the certification program. We do hereby recognize that Mr. John Bombardier will be the responsible agent at the District level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey. We agree to follow through with the district's commitment and support our school achieve certification through the Future Ready Schools – New Jersey Certification Program.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School baseball team for an overnight trip to compete in pre-season games in Delaware and Maryland. With approval, the team will be departing on Thursday, March 14, 2019, and will be returning on Saturday, March 16, 2019.

Rationale: Providing this opportunity will enable our Student-Athletes and Coaches to gain camaraderie as a team and to improve their skills required for participating in the sport of baseball. The team is scheduled to compete in four scrimmages that they normally would not be able to play in if they were in New Jersey due to weather conditions in March.

Cost: This trip will be at no cost to the district. Student-Athletes and the Matawan Baseball Booster Club will continue to fundraise to cover trip costs. Student-Athletes and Coaches will be asked to contribute approximately \$209.60 each additionally if the total cost cannot be covered through fundraising.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School softball team to attend a National Softball Tournament at Disney in Orlando, Florida in the spring of 2019. With approval, the team will be departing on Saturday, April 19, 2019 and will be returning on Tuesday, April 23, 2019.

Rationale: Providing this opportunity will enable our Student-Athletes and Coaches to gain camaraderie as a team and to improve their skills required for participating in the sport of softball. The team will be able to participate in approximately 5 games against teams that they normally would never be scheduled to compete against.

Cost: This trip will be at no cost to the district. Student-Athletes and the Matawan Softball Booster Club will continue to fundraise to cover the costs. Student-Athletes and Coaches will be asked to contribute approximately \$400.00 each additionally if the total cost cannot be covered through fundraising.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Carmen Vega to provide professional development on March 8, 2019 for Lloyd Road teachers as part of the District In-Service Day.

Rationale: The Nurtured Heart Approach® (NHA) is a relationship-focused methodology founded strategically in “The 3 Stands™” for helping children and adults build Inner Wealth™ and use their intensity in successful ways. It has become a powerful way of awakening the inherent greatness in all children while facilitating parenting and classroom success. The essence of the NHA is a set of core methodologies developed for working with the most difficult children. It has a proven impact on every child, including those who are challenged behaviorally, socially and academically.

Cost: NTE: \$3,000.00 (\$875.00/day) Account #: 20-250-200-320-00-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised 2018 – 2019 school calendar to reflect a staff professional development day for Cambridge Park Preschool on January 18, 2019. **(Curriculum & Instruction Attachment #3)**

Rationale: Full day professional development training for pre-school staff on Friday January 19, 2019. No School for students only.

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
158984	PESI	\$3,600.00	11/26/18-1/18/19 (retroactive)
163510	New Hope	\$13,200.00	11/27/18-5/27/19 (retroactive)

Cost: \$16,800.00

Account#: 11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
160155	Autistic	The Deron School	\$60,170.06	12/3/18-6/30/19 (retroactive)
161900	General Ed.	Penns Grove Middle School	\$8,700.00	9/16/18-2/21/19 (retroactive)

Cost: \$43,025.06

Account #: 11-000-100-566-09-0000-0

Cost: \$8,700.00

Account#: 11-000-100-562-09-0000-0

Cost: \$17,145.00

Account#: 11-000-217-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Pallitto, Nancy J.	ST	Instructional Assistant	Retirement	9/1/2003	1/31/2019
Ninger, Ellen W.	RD/ST	School Counselor	Retirement	9/1/2002	1/31/2019
Slee Wojnar, Kathleen	CL	Instructional Assistant	Resignation	9/1/2011	11/29/2018 (Retroactive)
Extra-Curricular Activities – Resignation					
Nikitin, Igor	HS	Boys’ Tennis – Head Coach Spring	Resignation	7/23/2018	11/30/2018 (Retroactive)
Nikitin, Igor	HS	Girls’ Tennis – Head Coach Fall	Resignation	7/23/2018	11/30/2018 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Slee-Wojnar, Kathleen	CL	Instructional Assistant	Medical Leave	With Pay	11/26/18 -(Half Day)11/28/18 (Retroactive) Amended Dates Previously Board Approved 11/26/18
Cinquegrana, Susan	CO	Bus/Van Driver	Medical Leave	Without Pay	11/1/18-12/3/18 (Retroactive)
Weaver, April	CO	Bus/Van Driver	Medical Leave	With Pay	11/30/18-12/14/18 (Retroactive)
Mc Nerney, Karen	ST	Elementary Teacher	FMLA/NJFLA	Without Pay	1/2/19-2/12/19 Amended Dates Previously Board Approved 7/23/18
Morrison, Hollieann	CL	Teacher of Special Education	Medical Leave	With Pay Without Pay	1/11/19-1/15/19 1/16/19-3/8/19
Patel, Payel	CL	Instructional Assistant	Personal Leave	Without Pay	11/26/18 (Retroactive)
Mc Peek, Catherine	RD	Instructional Assistant	Medical Leave	Without Pay	12/1/18-1/1/19 (Retroactive) Amended Dates Previously Board Approved 10/29/18

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Van De Water, Erin CP.TCH.SPECIAL.ED.08 Current Instructional Assistant MAMS	CP	Preschool Disabled Teacher (Replacement Position)	Step C-01	\$49,495.00 (Pro-rated)	1	Falciglia Leave of Absence 1/2/19-6/30/19	12/4/18- 6/30/19 (Retroactive)
Tay, Kathleen	RD/ST	School Counselor	E-01	\$56,495.00 (Pro-rated)	4	Ninger (Retirement)	2/1/19- 6/30/19
Lavoie, Nena CO.TRN.DRIVER.24	CO	Bus/Van Driver F/T	Step 2	\$25.34 (Hourly)	3	Bloomer (Resignation)	12/18/18- 6/30/19
Howell, Matthew CO.TRN.DRIVER.18	CO	Bus/Van Driver P/T	Step 1	\$25.16 (Hourly)	3	Dukes (Transfer)	12/18/18- 6/30/19

2. 2017/2018 Salary Adjustment – 60-Credit Master’s Per MAREA Salary Guide

Name	Loc/Position	MA 2017/2018	MA 60-Credits 2017/2018	Institution
Alvarez, Rachel	CP/LR School Social Worker	Step E-05 59,940.00	Step F-05 \$62,260	Rutgers University
Bauer, Jennifer	LR Occupational Therapist	Step E-08 \$73,130.00	Step F-05 \$75,450.00	Tufts University
Goetz, Gabriella	HS School Counselor	Step E-02 \$56,410.00 Pro-rated – Hire Date 3/13/18	Step F-02 \$58,730.00	Monmouth University
Goetz, Matthew	HS Athletic Trainer	Step E-03 \$57,070.00	Step F-03 \$59,390.00	University of Hawaii at Manoa
Haney, Gerard	MS School Psychologist	Step E-06 \$63,620.00 Pro-rated – Hire Date 5/18/18	Step F-06 \$65,940.00	New Jersey City University
Kelly, Lauren	LR School Social Worker	Step E-03 \$57,070.00	Step F-03 \$59,390.00	Monmouth University
La Plaga, Alyssa	HS Speech Language Specialist	Step E-02 \$56,410.00	Step F-02 \$58,730.00	Seton Hall University
Lo Stocco, Justine	KEYS/HS Student Assistance Coordinator	Step E-02 \$56,410.00 Pro-rated – Hire Date 1/10/18	Step F-02 \$58,730.00	The College of New Jersey
Zibbel, Jamie	MS School Social Worker	Step E-09 \$78,130.00	Step F-09 \$80,450.00	Monmouth University

Rationale: Additional College Credits Earned - Staff Members holding a 60-Credit Master’s Degree move from the Master’s Degree Column to the new 60-Credit Master’s Column per the MAREA 2017-2018 Salary Guide.

Account: Contractual Salaries/Effective: September 1, 2017 (Retroactive)

3. 2018/2019 Salary Adjustment – 60-Credit Master’s Per MAREA Salary Guide

Name	Loc/Position	MA 2018/2019	MA 60-Credits 2018/2019	Institution
Alvarez, Rachel	CP/LR School Social Worker	Step E-06 \$63,835.00	Step F-06 \$66,135.00	Rutgers University
Bauer, Jennifer	LR Occupational Therapist	Step E-09 \$78,385.00	Step F-09 \$80,685.00	Tufts University
Goetz, Gabriella	HS School Counselor	Step E-03 \$57,195.00	Step F-03 \$59,495.00	Monmouth University
Goetz, Matthew	HS Athletic Trainer	Step E-04 \$57,795.00	Step F-04 \$60,095.00	University of Hawaii at Manoa
Haney, Gerard	MS School Psychologist	Step E-06 \$63,835.00	Step F-06 \$66,135.00	New Jersey City University
Kelly, Lauren	LR School Social Worker	Step E-04 \$57,795.00	Step F-04 \$60,095.00	Monmouth University
La Plaga, Alyssa	HS Speech Language Specialist	Step E-03 \$57,195.00	Step F-03 \$59,495.00	Seton Hall University
Lo Stocco, Justine	KEYS/HS Student Assistance Coordinator	Step E-03 \$57,195.00	Step F-03 \$59,495.00	The College of New Jersey
Rohlander, Kathryn	HS School Social Worker	Step E-01 \$56,495.00	Step F-01 \$58,795.00	Rutgers University
Zibbel, Jamie	MS School Social Worker	Step E-10 \$83,850.00	Step F-10 \$86,150.00	Monmouth University

Rationale: Additional College Credits Earned - Staff Members holding a 60-Credit Master’s Degree move from the Master’s Degree Column to the new 60-Credit Master’s Column per the MAREA 2018-2019 Salary Guide.

Account: Contractual Salaries

Effective: September 1, 2018 (Retroactive)

4. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Non Athletic Activities					
Lorefice, Lindsey	MA	Dulcimer Dynamos	Advisor	\$1,320.00	2018/2019 School Year
Palumbo, Christine	HS	Model UN Advisor	Advisor	First Year Club No Stipend	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Wheeler, Justine	Bloomfield College	Christathakis, Nicholas	HS – English Student Observer 2018/2019 School Year

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

6. Home Instruction 2018-2019 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
158316	Algebra 1 Honors	HS	Burns, Kevin	Stetz, Diane	2.5	10	25	11/6/18-1/31/19 (Retroactive)
158316	Lab Biology Honors	HS	Milan, Gregory	Milan, Gregory	2.5	10	25	11/6/18-1/31/19 (Retroactive)
158316	English 1 Honors	HS	Pape, Kimberly	Furman, Jessica	2.5	10	25	11/6/18-1/31/19 (Retroactive)
158316	World Cultures Honors	HS	O’Neill, Michelle	O’ Neill, Michelle	2.5	10	25	11/6/18-1/31/19 (Retroactive)
160445	Reading	RD	Morrissey, Hollieann	Fico, Kristina	2.5	4	10	11/12/18-1/15/19 (Retroactive)
160445	Math	RD	Morrissey, Hollieann	Fico, Kristina	2.5	4	10	11/12/18-1/15/19 (Retroactive)
160445	Social Studies	RD	Morrissey, Hollieann	Fico, Kristina	2.5	4	10	11/12/18-1/15/19 (Retroactive)
160445	Science	RD	Morrissey, Hollieann	Fico, Kristina	2.5	4	10	11/12/18-1/15/19 (Retroactive)
159826	ELA	LR	Moore, Ryan	Longo, Andrea	2.5	4	10	11/20/18-12/20/18 (Retroactive)
159826	Social Studies	LR	Moore, Ryan	Longo, Andrea	2.5	4	10	11/20/18-12/20/18 (Retroactive)
159826	Math	LR	Moore, Ryan	Longo, Andrea	2.5	4	10	11/20/18-12/20/18 (Retroactive)
159826	Science	LR	Moore, Ryan	Longo, Andrea	2.5	4	10	11/20/18-12/20/18 (Retroactive)

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour

Account Number: Special Education 11-000-219-101-09-0000-0 \$45.00/Hour

7. Volunteers

Name	Location	Activity	Effective Date
Bagley, Dorothy	High School	Winter Track	2018-2019 School Year
Pappas, James	High School	Wrestling	2018-2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

8. Substitute Teachers 2018-2019 School Year

Category	School	Account Number for Substitute Teaching
Teacher	As Needed	Per MAREA Contract Daily Per Diem Rate
Prewitt, Caroline	Cambridge Park Preschool	11-216-100-101-11-0000-9
Incorvaia, Caroline	Cambridge Park Preschool	11-216-100-101-11-0000-9
Menconi, Karen	Cambridge Park Preschool	11-216-100-101-11-0000-9
Maqqar Jeandarc	Cambridge Park Preschool	11-216-100-101-11-0000-9
Dhume, Valerie	Cliffwood Elementary School	11-216-100-101-11-0000-9
Johannesen, Michelle	Lloyd Road Elementary School	11-216-100-101-11-0000-9
Perchuk, Tara	Ravine Drive Elementary School	11-209-100-101-11-0000-9
Reda, Vilma	Ravine Drive Elementary School	11-120-100-101-11-0000-9
Turchiano, Carol	Ravine Drive Elementary School	11-120-100-101-11-0000-9
Kruzik, Jacqueline	Strathmore Elementary School	11-216-100-101-11-0000-9

9. Substitutes – 2018/2019

Category	Account Number Per MAREA Contract
11-000-270-160-11-0000-9	Transportation
Lawrence, Anthony	Substitute Bus/Van Driver
Lawrence, Anthony	Substitute Transportation Assistant
Pluhar, Isabel	Substitute Bus/Van Driver
Pluhar, Isabel	Substitute Transportation Assistant

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

10. Staff Array Changes – 2018/2019 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Cardinoza, Kimberly CO.CST.BEHAVIO R.02	LR – 1.00	BCBA District Behaviorist 11-000-219-104-11-0000-1	CP – 1.00	BCBA District Behaviorist 11-000-219-104-11-0000-1	12/10/18-6/30/19 (Retroactive)
Apple, Michael MA.TCH.SPECIAL.E D.20	MA - 0.33 MA - 0.67 MA - 0.33 O/L	Science Grade 8 ICR Science Grade 7 ICR Math Grade 8 ICR 11-213-100-101-11-0000-1	MA - 0.33 MA - 0.67 MA - 0.33 O/L	Science Grade 8 ICR Science Grade 7 ICR Math Grade 6 ICR 11-213-100-101-11-0000-1	Santoro Leave of Absence 12/3/18-TBD (Retroactive)
Hueston, Emily HS.TCH.FINEARTS.0 2	HS - 0.60 HS - 0.20 HS - 0.20	Ceramics AP Art Studio 1 SE Art 20-470-100-101-11-0000-1	HS - 0.60 HS - 0.20 HS - 0.20 KEYS – 0.20 O/L (O/L 2 days per week)	Ceramics AP Art Studio 1 SE Art KEYS – 0.20 O/L (O/L 2 days per week)	11/12/18-6/30/19 (Retroactive)

11. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 26, 2018.

Incidents Reported	Confirmed Incidents
8	3

b. 2018/2019 Nursing Services Plan Preschool through Grade 12

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

POLICY

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education adopt the second reading of the following policy:

M indicates mandated by State law

Series	Category	Policy/ Regulation #	Title
7000	Facilities	P/R # 7510	Use of School Facilities

2. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education adopt the first reading of the following policy:

M indicates mandated by State law

Series	Category	Policy/ Regulation #	Title
5000	Students	R #5460	High School Graduation(M)

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote. Mr. Aitken and Ms. Nappi abstained from Item A. 1.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for November 2018 and Bills List for December 2018 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

November 2018, Payroll	\$4,218,288.79
December 2018, Bills List	\$2,494,512.55
TOTAL	\$6,712,801.34

2. S-1701 Reporting for October 2018

Board Secretary Report for **October 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **October 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Alex Ferreira
Board Secretary

December 17, 2018
Date

3. Acceptance of 2017/18 Annual Audit and Related Corrective Action Plan

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the DRAFT Audit Report for the 2017/18 school year prepared by Suplee, Clooney & Company with three recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

4. Transfer of Funds for June 2018

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the additional line item transfers in the amount of \$731,853.64 for June 2018.

5. Receipt of Bids and Award of Contract for FVHD 4804A2 – HVAC System Replacements at Cambridge Park Elementary School and 4804E2 – HVAC System Replacements at Matawan-Aberdeen Middle School for 2018/19 School Year

WHEREAS, on December 7, 2018, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacements at Cambridge Park Elementary School and Matawan-Aberdeen Middle School for the 2018/19 school year (the “Work”); and

WHEREAS, on December 7, 2018, the following bid proposals were received and publicly read;

Cambridge Park Elementary School – FVHD 4804A2 Contract No. 1B – HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	Thassian Mechanical	DeSesa Engineering
Base Bid	\$811,000	\$683,300	\$683,000	\$602,000	\$615,000

Cambridge Park Elementary School – FVHD 4804A2 Contract No. 1C – Electrical Work

	EDC	Maggio, Pat & Son Electric	MJF Electric	Scout Electric
Base Bid	\$75,000	\$82,000	\$25,000	\$93,000

Matawan-Aberdeen Middle School – FVHD 4804E2 Contract No. 2B – HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	Thassian Mechanical	DeSesa Engineering
Base Bid	\$671,000	\$550,000	\$663,000	\$480,000	\$558,000
Alternate Bids					
MS-HC-1 HVACR work at MS inv. RTU	\$188,000	\$120,760	\$109,000	\$162,000	\$131,000
MS-HC-2 HVACR work at MS inv. RTU	\$148,000	\$96,800	\$91,000	\$149,000	\$126,000
MS-HC -3 HVACR work at MS inv. AHU’s, CU’S, UH’s CF’s DOA’s EF’s & GV’s	\$652,000	\$510,000	\$388,000	\$573,000	\$477,000
MS-HC-4 HVACR work to provide UV exclusively manufactured by Modine-Airedale	\$21,500	n/c	\$12,000	/c	\$12,000
Total	\$1,680,500	\$1,277,560	\$1,263,000	1,364,000	1,304,000

Matawan-Aberdeen Middle School – FVHD 4804E2 Contract No. 2C – Electrical Work

	EDC	Maggio, Pat & Son Electric	MJF Electric	Scout Electric
Base Bid	\$63,400	\$72,000	\$70,000	\$157,000
Alternate Bids				
MS-EC-1 Electric work at MS inv. RTU	\$5,900	\$6,000	\$7,500	\$25,000
MS-EC-2 Electric work at MS inv. RTU	\$14,300	\$7,000	\$7,500	\$15,000
MS-EC-3 Electric work at MS inv. AHU’s, CU’s, UH’s, CF’s, DOAS’s EF’s & GV’s	\$40,600	\$18,000	\$25,000	\$25,000
Total	\$124,200	\$103,000	\$110,000	\$222,000

Cambridge Park Elementary School & Matawan-Aberdeen Middle School 4804A2 & E2 – Contract No. 3A– Combined Overall Work (Contracts 1A & 2A) - General Construction Work

	SMBA Construction
Base Bid	\$395,723

Cambridge Park Elementary School & Matawan-Aberdeen Middle School 4804A2 & E2 – Contract No. 3B– Combined Overall Work (Contracts 1B & 2B) - HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	DeSesa Engineering	Thermal Piping	Preferred Mechanical
Base Bid	\$1,481,000	\$1,200,000	\$1,333,000	\$1,165,000	\$1,196,000	\$1,400,000
Alternate Bids						
MS-HC-1 HVACR work at MS inv, RTU	\$188,000	\$120,760	\$109,000	\$131,000	\$146,000	\$202,000
MS-HC-2 HVACR work at MS inv. RTU	\$148,000	\$96,800	\$91,000	\$126,000	\$155,400	\$203,000
MS-HC-3 HVACR work inv. AHU’s, CU’S, UH’s, CF’s, DOAS’S, EF’S,& GV’S	\$652,000	\$510,000	\$388,000	\$477,000	\$503,000	\$671,000
MS-HC-4 work at MS to provide UV exclusively manufactured by Modine-Airdale	\$21,500	n/c	\$12,000	\$12,000	\$40,000	n/c
Total	\$2,490,500	\$1,927,560	\$1,933,000	\$1,911,000	\$2,040,400	\$2,476,000

Cambridge Park Elementary School & Matawan-Aberdeen Middle School 4804A2 & E2 – Contract No. 3C– Combined Overall Work (Contracts 1C & 2C) - Electrical Work

	EDC	Maggio, Pat & Son Electric	MJF Electric	Scout Electric
Base Bid	\$132,800	\$152,000	\$95,000	\$250,000
Alternate Bids				
MS-EC-1 Electric work at MS inv. RTU	\$5,900	\$5,800	\$7,500	\$25,000
MS-EC-2 Electric work inv. RTU	\$14,300	\$6,800	\$7,500	\$15,000
MS-EC-3 Electric work inv. AHU’s, CU’s, UH’s, CF’s, DOAS’s EF’s & GV’s	\$40,600	\$17,500	\$25,000	\$25,000
Total	\$193,600	\$182,000	\$135,000	\$315,000

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record, Fraytak, Veisz, Hopkins, Duthie PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is as follows:

Matawan-Aberdeen Middle School – FVHD 4804E2 Contract No. 2B – HVACR Work

	Thassian Mechanical Contracting Inc.
Base Bid	\$480,000
Alternate Bid	
MS-HC-4- HVACR work to provide UV exclusively manufactured by Modine-Airedale	n/c
Total	\$480,000

Matawan-Aberdeen Middle School – FVHD 4804E2 Contract No. 2C – Electrical Work

	MJF Electrical Contracting & Maintenance, Inc.
Base Bid	\$70,000

Cambridge Park Elementary School & Matawan-Aberdeen Middle School 4804A2 & E2 – Contract No. 3A- Combined Overall Work (Contracts 1A & 2A) - General Construction Work

	SMBA Construction, LLC
Base Bid	\$395,723

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to the contractors listed above.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

6. Receipt of Bids and Award of Contract for FVHD 4804D2 – HVAC System Replacements at Matawan Regional High School and 4804G1 – HVAC System Replacements at Strathmore Elementary School for 2018/19 School Year

WHEREAS, on December 7, 2018, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for HVAC System Replacements at Matawan Regional High School and Strathmore Elementary School for the 2018/19 school year (the “Work”); and

WHEREAS, on December 7, 2018, the following bid proposals were received and publicly read;

Matawan Regional High School – FVHD 4804D2 Contract No. 1B – HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	Thassian Mechanical	DeSesa Engineering
Base Bid	\$1,481,000	\$1,292,600	\$1,423,000	\$1,315,000	\$1,314,000
Alternate Bids					
HS-HC-1-HVACR work at HS incl. RTU w/assoc. work	\$114,000	\$108,200	\$85,000	\$110,000	\$128,000
HS-HC-2 -HVACR work at HS incl. RTU’s w/associated work	\$293,000	\$210,000	\$165,000	\$329,000	\$247,000
HS-HS-3 –HVACR work at HS incl. RTU, DCU, DS & CP w/associated work	\$166,000	\$126,500	\$115,000	\$117,000	\$181,000
HS-HC-4 – HVACR work at HS incl. RTU,DCU,DS,CP EF’s w/associated work	\$187,000	\$150,300	\$120,000	\$154,000	\$204,000
HS-HC-5 – HVACR work at HS incl. RTU, DOAS, DCU’S, DS’S CP’S AND VAV’S with associated work	\$683,000	\$486,000	\$285,000	\$420,000	\$304,000
HS-HC-6 – HVACR work at HS incl. RTU, DCU, DS with associated work	\$251,000	\$243,000	\$260,000	\$251,000	\$237,000
HS-HC-7 – HVACR work at HS to provide UV excl. as manuf. by Modine-Airdale	\$95,700	n/c	\$25,000	n/c	\$64,000
Total	3,270,700	\$2,616,000	\$2,478,000	\$2,696,000	\$2,679,000

Matawan Regional High School – FVHD 4804D2 Contract No. 1C – Electrical Work

	EDC	Maggio, Pat & Son, Electric	MJF Electrical	Scout Electric
Base Bid	\$161,600	\$177,000	\$150,000	\$203,000
Alternate Bids				
HS-EC-1 Electric work at HS inv. RTU w/ associated work	\$8,900	\$8,000	\$10,000	\$5,000
HS-EC-2 Electric work at HS inv. RTU's, 7 associated work	\$16,700	\$6,000	\$15,000	\$18,500
HS-EC-3 Electric work at HS inv. RTU, DCU, DC & CP	\$14,800	\$6,400	\$10,000	\$12,500
HS-EC-4 Elec work at HS inv. RTU, DS, CP and EF's	\$11,800	n/c	\$10,000	\$13,000
HS-EC-5 Electric work at HS inv. RTU, DOAS, DCU's, DS's CP's & associated work	\$23,000	\$14,000	\$20,000	\$28,000
HS-EC-6 Electric work at HS inv. RTU41, DCU, DS & CP with associated work	\$14,600	\$16,000	\$10,000	\$20,000
Total	\$251,600	\$227,400	\$225,000	\$300,000

Strathmore Elementary School – FVHD 4804G1 Contract No. 2B – HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	Thassian Mechanical	DeSesa Engineering
Base Bid	\$1,031,000	\$984,000	\$1,077,000	\$895,000	\$824,000
Alternate Bids					
SM-HC-1 HVACR work inv. RTU's, UH's, CF's, EF's, DS's, DCU's CP's and assoc. work	\$482,000	\$353,000	\$232,000	\$358,000	\$329,000
SM-HC-2 HVACR work at Strathmore inv. RTU-25 and assoc. roof modifications incl. gas piping in Library	\$117,000	\$85,750	\$91,000	\$71,000	\$107,000
SM-HC-3 HVACR work at Strathmore to provide UV's exclusively as manufactured by Modine-Airdale	\$136,000	n/c	\$23,000	n/c	\$78,000
Total	\$1,766,000	\$1,422,750	\$1,423,000	1,324,000	1,338,000

Strathmore Elementary School – FVHD 4804G1 Contract No. 2C – Electrical Work

	EDC	Maggio, Pat & Son Electric, Inc.	MJF Electrical	Scout Electric
Base Bid	\$86,000	\$79,800	\$125,000	\$97,500
Alternate Bids				
SM-EC-1 Electric work at Strathmore inv. RTU's, UH's, CF's, EF's, DS's, DCU's, CP's w/assoc. work	\$38,900	\$34,000	\$30,000	\$25,000
SM-EC-2 Electric work at Strathmore ES inv. RTU 25 in Library	\$2,700	\$3,000	\$5,000	\$8,000
Total	\$127,600	\$116,800	\$160,000	\$130,500

Matawan Regional High School & Strathmore Elementary School 4804D2 & G1 – Contract No. 3A – Combined Overall Work (Contracts 1A & 2A) - General Construction Work

	SMBA
Base Bid	\$496,700
Alternate Bids	
HS-GC-1 GC work at HS inv. RTU 47	\$17,000
HS-GC-2 GC work at HS for RTU, DOAS, CDU’s, DS’s, CP’s VAV’s and associated work	\$78,000
HS-GC-3 GC work at HS for RTU, DCU, DS, CP and associated work	\$13,000
SM-GC-1 GC work at Strathmore for RTU’s, UH’s, DF’s, EF’s, DS’s, DCU’s, CP’s and associated work	\$73,000
Total	\$677,700

Matawan Regional High School & Strathmore Elementary School 4804A2D2 & G1 – Contract No. 3B– Combined Overall Work (Contracts 1B & 2B) - HVACR Work

	AMCO	Comfort Mechanical	Performance Mechanical	DeSesa Engineering	Thermal Piping	Preferred Mechanical
Base Bid	\$2,511,000	\$2,250,000	\$2,440,000	\$2,138,000	\$2,123,000	\$2,400,000
Alternate Bids						
HS-HC-1 HVACR work at HS for RTU’s and associated work	\$114,000	\$108,200	\$85,000	\$128,000	\$99,500	\$185,000
HS-HC-2 HVACR work for HS for RTU’s and associated work	\$293,000	\$210,000	\$165,000	\$247,000	\$211,000	\$301,000
HS-HC-3 HVACR work for HS for RTU’s, DCU,DS & CP and assoc. work	\$166,000	\$126,500	\$115,000	\$181,000	\$146,000	\$214,000
HS-HC-4 HVACR work for HS for RTU, DCU, DS, CP & EF’s and associated work	\$187,000	\$150,300	\$120,000	\$204,000	\$164,000	\$235,000
HS-HC-5HVACR work at HS for RTU, DOAS, DCU, DS, CP & VAV’s and associated work	\$683,000	\$486,000	\$285,000	\$304,000	\$607,200.	\$621,000
HS-HC -6 HVACR work at HS for RTU, DCU, DS, CP and assoc. work	\$251,000	\$243,000	\$260,000	\$237,000	\$157,000	\$330,000
HS-HC-7 HVACR work at HS to provide UV exclusively as manufactured by Modine-Airdale	\$95,700	n/c	\$25,000	\$64,000	\$120,000	n/c
SM-HC-1 HVACR work at Strathmore For RTU’s, UH’s, CF’s, EF’s, DS’s, DCU’s CP’s & associated work	\$482,000	n/c	\$232,000	\$329,000	\$406,000	\$392,000
SM-HC-2 HVACR work at Strathmore For RTU-25 & associated work	\$117,000	n/c	\$91,000	\$107,000	\$86,000	\$113,000
SM-HC-3 HVACR work at Strathmore to provide exclusively as manufactured by Modine-Airdale	\$136,000	n/c	\$23,000	\$78,000	\$170,000	n/c
Total	\$5,035,700	\$3,574,000	\$3,841,000	\$4,017,000	\$4,289,700	\$4,791,000

Matawan Regional High School & Strathmore Elementary School 4804D2 & G1 – Contract No. 3C– Combined Overall Work (Contracts 1C & 2C) - Electrical Work

	EDC	Maggio, Pat & Son Electric	MJF Electrical	Scout Electric
Base Bid	\$239,800	\$254,000	\$275,000	\$320,000
Alternate Bids				
HS-EC-1 Electrical work at HS for RTU 47 with associated work	\$8,900	\$7,800	\$10,000	\$5,000
HS-EC-2 Electrical work at HS for RTU’s 54A & 54B & associated work	\$16,700	\$5,800	\$15,000	\$18,500
HS-EC-3 Electrical work at HS for RTU, DCU, DS, & CP’s & associated work	\$14,800	\$4,300	\$10,000	\$12,500
HS-EC-4 Electrical work at HS for RTU, DCU, DS CP, EF’s & associated work	\$11,800	\$6,300	\$10,000	\$13,000
HS-EC-5 Electrical work at HS for RTU, DOAS, DCU, DS CP and VAV’s & associated work	\$23,000	\$13,800	\$20,000	\$28,000
HS-EC-6 Electrical work at HS for RTU, DCU & CP & associated work	\$14,600	\$15,500	\$10,000	\$20,000
SM-EC-1 Electrical work at Strathmore for RTU’s, UH’s, CF’s, EF’s DS’s, DCU’s, CP’s & associated work	\$38,900	\$33,500	\$30,000	\$25,000
SM-EC-2 Electrical work at Strathmore inv. RTU 25 in Library	\$2,700	\$2,900	\$5,000	\$20,000
Total	371,200	\$343,900	\$385,000	\$462,000

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the Architect of Record, Fraytak, Veisz, Hopkins, Duthie PC and the Board Attorney the Board has determined that the lowest responsive and responsible bidder for the Work is as follows:

Matawan Regional High School – FVHD 4804D2 Contract No. 1B – HVACR Work

	Thassian Mechanical Contracting, Inc.
Base Bid	\$1,315,000
Alternate Bids	
HS-HS-3 –HVACR work at HS invl. RTU, DCU, DS & CP w/associated work at woodshop	\$117,000
HS-HC-4 – HVACR work at HS invl. RTU,DCU,DS,CP EF’s w/associated work Dance Studio	\$154,000
HS-HC-6 – HVACR work at HS invl. RTU, DCU, DS with associated work at Auditorium	\$251,000
HS-HC-7 – HVACR work at HS to provide UV exclusively as manufactured by Modine-Airdale	n/c
Total	\$1,837,000

Matawan Regional High School – FVHD 4804D2 Contract No. 1C – Electrical Work

	MJF Electrical Contracting & Maintenance, Inc.
Base Bid	\$150,000
Alternate Bids	
HS-EC-3 Electric work at HS inv. RTU, DCU, DC & CP at Woodshop	\$10,000
HS-EC-4 Elec work at HS inv. RTU,DCU, DS, CP and EF's in Dance Studio	\$10,000
HS-EC-6 Electric work at HS inv. RTU, DCU, DS & CP in Auditorium	\$10,000
Total	\$180,000

Strathmore Elementary School – FVHD 4804G1 Contract No. 2B – HVACR Work

	Thassian Mechanical Contracting, Inc.
Base Bid	\$895,000
Alternate Bid	
SM-HC-3 HVACR work at Strathmore to provide UV's exclusively as manufactured by Modine-Airdale	n/c
Total	\$895,000

Strathmore Elementary School – FVHD 4804G1 Contract No. 2C – Electrical Work

	Pat Maggio & Son Electric, Inc.
Base Bid	\$79,800

Matawan Regional High School & Strathmore Elementary School 4804D2 & G1 – Contract No. 3A Combined Overall Work (Contracts 1A & 2A) - General Construction Work

	SMBA Construction, LLC
Base Bid	\$496,700
Alternate Bid	
HS-GC-3 GC work at HS for RTU, DCU, DS, CP & associated work at Auditorium	\$13,000
Total	\$509,700

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to the contractors listed above.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

7. Adoption of the Matawan-Aberdeen Regional School District Purchasing Manual

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2018/19 Matawan-Aberdeen Regional School District Purchasing Manual.

Rationale: The annually updated Purchasing Manual is provided to assist all Board of Education employees' proper purchasing practices to be in compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et seq.;
- New Jersey Administrative Code N.J.A.C. 5:34 et seq.;
- Board of Education Policy;
- NJ QSAC;
- Local Finance Notices (NJ Division of Local Government Services); and
- Other federal and state laws and codes.

It has been designed to achieve three goals:

- Follow the law and Board policy on purchasing;
- Promote efficiency in the purchasing practices; and
- Achieve savings of money through proper purchasing practices

8. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Equipment Description	Estimated Value
2003 Thomas 54 Passenger Bus – Vin# 4UZAAXAK03CJ56788 236,859 Miles – SOLD AS IS	\$500
2003 Thomas 54 Passenger Bus – Vin# 4UZAAXAK23CJ58789 227,417 Miles – SOLD AS IS	\$500
2007 Thomas 54 Passenger Bus – Vin #4UZABRDC17CW15278 199,010 Miles – SOLD AS IS	\$500
1994 Ford E 150 Van – Vin# 1FTEE14N3RHB88627 131,450 Miles - SOLD AS IS	\$300.00

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **November 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Active Shooter	11/6/18 @ 2:00 pm
Cambridge Park Pre-school	Fire Drill	11/15/18 @ 9:30 am
Strathmore Elementary School	Fire Drill	11/1/18 @ 10:15 am
Strathmore Elementary School	Evacuation	11/2/18 @ 10:00 am
Cliffwood Elementary School	Bomb Threat	11/6/18 @ 10:00 am
Cliffwood Elementary School	Fire Drill	11/28/18 @ 10:05 am
Lloyd Road Elementary School	Fire Drill	11/14/18 @ 9:41 am
Lloyd Road Elementary School	Active Shooter	11/26/18 @ 10:01 am
Matawan-Aberdeen Middle School	Fire Drill	11/2/18 @ 1:47 pm
Matawan-Aberdeen Middle School	Lock Down	11/25/18 @ 11:25 am
Ravine Drive Elementary School	Fire Drill	11/1/18 @ 1:53 pm
Ravine Drive Elementary School	Lock Down	11/13/18 @ 2:20 pm
Matawan Regional High School	Lock Down	11/7/18 @ 10:56 am
Matawan Regional High School	Fire Drill	11/14/18 @ 11:47 am

B. TRANSPORTATION

1. Award of Transportation Route Renewals for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals for the 2018/19 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Effective Dates	Cost
647	Lakeview School	Barker Bus	214	\$310.62	8/1/18-6/30/19	\$66,472.68
648	Lakeview School	Barker Bus	214	\$310.62	8/1/18-6/30/19	\$66,472.68

XVI. UNFINISHED BUSINESS

None

XVII. NEW BUSINESS

- Dr. Delaney – Thank you to Ms. Martinez, Ms. Gentile and Mr. Aitken for keeping students first
- Ms. Martinez – Thank you for the six years and appreciate the time here and learning about Board interactions in serving kids
- Mr. Aitken – Happy of accomplishments for district and appreciate the learning experience from everyone

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- MAREA president said he appreciated the work the three outgoing Board members did for building team

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Litigation Update; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 9:07 pm.

The Board returned to Open Session at 10:01 pm.

FINANCE

The following was moved by Ms. Esposito seconded by Ms. Martinez and approved by a unanimous roll call vote upon the completion of Executive Session.

Appointment of Board Attorney - Name change

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$68,000, appropriated from Account # 11-000-230-331-11-0000-0 for the 2018/19 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, P.C. and The Busch Law Group is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney; and

WHEREAS, funds in the amount of \$138,700 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin, Esq., of David B. Rubin, P.C. and The Busch Law Group in Metuchen, as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the

awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.” Compensation for this contract shall be set at \$175 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

XX. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Nappi and a unanimous roll call vote the Board adjourned the meeting at 10:07 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Alex Ferreira', is written over a faint, light blue oval stamp.

Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
December 17, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Adelson, Brenda	LR	12/18/2018	FEA Conference Center Monroe Township, NJ	NJPSA/FEA Improving Instructional Systems and Support for Mathematics within the NJ Tiered System of Supports Framework	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Gonzalez, Nicole	CL	12/18/2018	FEA Conference Center Monroe Township, NJ	NJPSA/FEA Improving Instructional Systems and Support for Mathematics within the NJ Tiered System of Supports Framework	\$149.00*	\$3.97*	\$0.00	\$0.00	\$152.97*	YES
Albanese Azuree	ST	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Baumert, Deana	MS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bombardier, John	CO	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bruder, Angela	RD	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Cassery, Kathleen	HS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$1.50*	\$0.00	\$0.00	\$1.50*	YES

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
 BOARD OF EDUCATION REGULAR ACTION MEETING
 December 17, 2018

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Kinneman, Katelyn	HS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$9.93*	\$0.00	\$0.00	\$9.93*	YES
Kish, Sheryl	HS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Michael, Liebmann	CO	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
McDede, Maria	HS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$2.36*	\$0.00	\$0.00	\$2.36*	YES
Rawls, Elford	CO	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Saviano, Nicole	CL	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$2.66*	\$0.00	\$0.00	\$2.66*	YES
Smolokoff, Mary Beth	MS	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$75.00*	\$7.75*	\$0.00	\$0.00	\$77.50*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
December 17, 2018**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Svenson, Alycia	CL	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$75.00*	\$7.44*	\$0.00	\$0.00	\$82.44*	YES
Tobia, Mona	CO	1/11/2019	Monmouth University West Long Branch, NJ	MC3 Winter Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Stankard, Jamie	CP	2/1/2019	American Hotel Freehold, NJ	Bureau of Education & Research Keys to Enhancing Your Effectiveness as a School Nurse	\$269.00*	\$0.00	\$0.00	\$0.00	\$269.00*	YES
Eyler, Aaron	HS	2/5/2019	Renaissance Woodbridge Hotel Iselin, NJ	NJICLE 2019 School Law Conference	\$235.00**	\$0.00	\$0.00	\$0.00	\$235.00**	NO
Sa, Joana	HS	2/7/2019	Ramad Plaza Monroe Twp., NJ	Association of Mathematics Teachers of New Jersey Annual Winter Conference	\$164.00*	\$0.00	\$0.00	\$0.00	\$164.00*	YES
Miles, Lauren	HS	2/12/2019	FEA Conference Center Monroe Township, NJ	NJPSA/FEA Teaching, Learning, and Leading in an Inclusive World	\$149.00****	\$3.04****	\$0.00	\$0.00	\$152.04****	NO
Cronin, Sean	HS	3/8/2019, 4/12/2019	TCNJ Ewing, NJ	TCNJ Education Interview Days (EID) Program	\$200.00**	\$0.00	\$0.00	\$0.00	\$200.00**	NO
Eyler, Aaron	HS	3/8/2019, 4/12/2019	TCNJ Ewing, NJ	TCNJ Education Interview Days (EID) Program	\$200.00**	\$0.00	\$0.00	\$0.00	\$200.00**	NO

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
 BOARD OF EDUCATION REGULAR ACTION MEETING
 December 17, 2018

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Friscia, MaryJane	HS	3/22/2019	Ramapo College of NJ Mahwah, NJ	New Jersey Council for Exceptional Children Spring Conference: Working Hand N' Hand	\$115.00****	\$40.01****	\$0.00	\$0.00	\$155.01****	YES
Kish, Sheryl	HS	3/22/2019	Ramapo College of NJ Mahwah, NJ	New Jersey Council for Exceptional Children Spring Conference: Working Hand N' Hand	\$115.00****	\$45.97****	\$0.00	\$0.00	\$160.97****	YES
Spagnuolo, Kristy	CP	3/26/2019	NJPAC Newark, NJ	NJPAC Arts Education	\$75.00*	\$20.21*	\$0.00	\$0.00	\$85.21*	YES
Palumbo, David	CO	4/9/2019	Mt. Laurel, NJ	NJASBO Preparing for the 2018 - 2019 Audit	\$100.00***	\$28.22***	\$0.00	\$0.00	\$128.22***	NO
								TOTAL	\$2,227.81	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-221-580-04-0000-2										
***Amount being charged to Account #11-000-251-580-11-000-0										
****Amount being charged to Account #20-250-200-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$2,014.50										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

2019 - 2020 SCHOOL CALENDAR

SEPTEMBER 2019 <table border="1" style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						August/September: 2 - Labor Day 3, 4 - Staff In-Service Day 5 - First Day for Students 30 - Rosh Hashanah Total Days for Students: 17	FEBRUARY 2020 <table border="1" style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td style="background-color: yellow;">12</td><td style="background-color: yellow;">13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </table>	S	M	T	W	T	F	S	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	February: 3 - Early Dismissal - Students Pre-K-8 12, 13 - Early Dismissal - HS for Conferences 14, 17 - President's Weekend Total Days for Students: 18														
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KEY: ☒ = No School for Students Only ☒ = No School for Students & Staff ☒ = Early Dismissal Students & Staff ☐ = Early Dismissal Students Only	Marking Periods 1: Sept. 5 - Nov. 14 (45 days) 2: Nov. 15 - Jan. 31 (45 days) 3: Feb. 3 - Apr. 8 (45 days) 4: Apr. 9 - June 24 (48 days*)	Total days for teaching staff: 187* Total days for students: 183*
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PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/21/19	Pre-K - 3	Evening Conferences - CP, CL, RD, ST
11/22/19	Pre-K-3	Afternoon Conferences - CP, CL, RD, ST
11/25/19	HS	Evening Conferences - Grades 9-12
11/25/19	MS	Afternoon Conferences - Grades 6-8
11/26/19	HS	Afternoon Conferences - Grades 9-12
11/26/19	MS	Evening Conferences - Grades 6-8
12/02/19	MS	Afternoon Conferences - Grades 6-8
12/03/19	MS	Evening Conferences - Grades 6-8
1/13/20	LR	Evening Conferences - Grades 4-5
1/14/20	LR	Afternoon Conferences - Grades 4-5
1/15/20	LR	Evening Conferences - Grades 4-5
1/16/20	LR	Afternoon Conferences - Grades 4-5
2/12/20	HS	Evening Conferences - Grades 9-12
2/13/20	HS	Afternoon Conferences - Grades 9-12
3/11/20	Pre-K-3	Afternoon Conferences - CP, CL, RD, ST
3/12/20	Pre-K-3	Evening Conferences CP, CL, RD, ST

***Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 22, May 26, and May 27 (in this order). If **additional** emergency closing days need to be made up, they may be deducted from holiday weekends, spring break and, if still necessary, as half days beginning June 24, 2020 through June 26, 2020, at the discretion of the Superintendent.

	= Marking Period
	= Parent Conferences
	= Dates of proposed Board of Education meetings