

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on January 14, 2019, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Mr. John Montone	Ms. Randi Moore
	Ms. Joelle Nappi	Ms. Shari Whalen

Absent: Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel

V. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Football coach interviews to start this week

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Thank you to the Board for the vote of confidence in the Board Leadership team
- Looking forward to continuing the momentum of past Board

VI. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1 to include the Walk-in item. The remainder of the items will be presented for action at the January 28, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve district field trips for the 2018 – 2019 school year.

VII. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action at the January 28, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Dr. Delaney.

A Board member had a comment on an item on the agenda. Ms. Perez addressed the concern.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
162448	EI US	\$1,482.00	12/18/18-1/14/19 (retroactive)
163569	EI US	\$750.00	1/4/19-1/18/19 (retroactive)

Cost: \$2,232.00

Account#: 11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
161880	Other Health Impaired	The Newgrange School	\$54,740.79	10/1/18-6/30/19 (retroactive)
162981	Other Health Impaired	CPC High Point School	\$46,128.00	12/3/18-6/30/19 (retroactive)
159826	Moderate Intellectual Disability	The Rugby School	\$42,547.68	1/2/19-6/30/19 (retroactive)

Cost: \$143,416.47

Account #: 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the updated contract for the following students to include extraordinary services at an Out of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
163515	Emotionally Disturbed	MOESC Regional Alternative School	\$2,000.00 Counseling Services	12/1/18-6/30/19 (retroactive)
158098	Autistic	The Deron School	\$15,120.00 1:1 Aide	1/2/19-6/30/19 (retroactive)

Cost: \$17,120.00

Account#: 11-000-217-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the 2018-2019 school year to incorporate a holistic approach to provide student wellness and overall health habits.

Service Provider	Cost	Effective Dates
Lisa Cronin, Certified Yoga Instructor	\$60.00 per hour *	1/14/19-06/30/19 (retroactive)

Cost: NTE: \$3,000.00

Account #: 11-000-216-320-09-0000-0

*The cost will be prorated for 30 min or 45 min depending on the student schedule.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following evaluators/agencies on an as needed basis for the 2018-2019 school year:

Related Services Evaluations & Consultations as Listed

Camp Excel	9 Week Winter Program \$999.00 Evaluation \$150.00	1/14/19-6/30/19 (retroactive)
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Cost: NTE: \$3,000.00

Account#:20-250-200-320-09-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Raritan Bay YMCA Area contract for the period of January 4, 2019-June 30, 2019.

Rationale: The district is offering the YMCA program as a component of our special education programs for selected classes. Access will be provided to all common areas of the building: pool, café area, gymnasium, fitness center and locker rooms.

Cost: \$4,138.00

Account#:11-214-100-890-09-0000-0

Account#:20-470-100-500-11-0000-0

VIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action on Item 1. The remainder of the items will be presented for action at the January 28, 2019 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Esposito.

A Board member had a comment on the need to have Certificate of Eligibility in the job description for Assistant Business Administrator position. Dr. Majka addressed the concern.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Staff Resignation					
Leahy, Sydnie CO.TRN.ASST.11	CO	Transportation Assistant	Resignation	1/24/2015	1/19/2019 (Retroactive)
Extra-Curricular Activities - Resignation					
Cotter, Kevin	MAMS	Band Director – Spring Musical	Resignation	6/18/2018 BOE Approved as Band Director	1/9/2019 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Walter, Cathleen HS.TCH.SOCIAL.05	HS	Teacher	Personal Leave	Without Pay	1/18/19 (Retroactive)
Salsano, Jillien CO.CST.SOCIAL.WK R.05	RD	CST Social Worker	Personal Leave	Without Pay	2/13/19-2/14/19
Langer, Annette ST.TCH.ES.NURSE.01	ST	School Nurse	Personal Leave	Without Pay	12/20/18-1/11/19 (Retroactive)
Zimmer, Theresa LR.TCH.SPECIAL.ED. 05	LR	Teacher	Personal Leave	Without Pay	4/16/18-4/18/18 (Amended Dates Previously BOE Approved 11/26/18)
Gascot, Deja LR.ADMSPT.SEC.02	LR	Secretary 10.5 Months	Maternity Leave	With Pay	3/18/19-4/26/19
			Disability Phase	Without Pay	4/29/19-6/24/19
			FMLA/NJFLA	Without Pay	8/23/19-11/15/19
			Personal Leave	Without Pay/Without Benefits	11/18/19-6/30/20
Wilensky, Daniel MA.TCH.SPECIAL.ED .04	MA	Teacher	Paternity Leave	Without Pay	5/14/19-6/24/19
Weaver, April CO.TRN.DRIVER.21	CO	Bus/Van Driver	Medical Leave	With Pay	12/17/18-1/2/19 Half Day
			Medical Leave	Without Pay	1/2/19 Half Day 1/7/19 (Retroactive)

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Szymanski, Barbara RD.ADMSP.T.IA.04	RD	Instructional Assistant	Medical Leave	Without Pay	12/17/18-12/21/18 (Retroactive)
Bunzel, Richard CO.TRN.DRIVER.13	CO	Bus/Van Driver	Medical Leave	With Pay	1/2/19-6/30/19 (Retroactive)
Albanese, Azuree ST.TCH.PHYSED.02	ST	Teacher	Personal Leave	Without Pay	3/28/19 Half Day- 3/29/19

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD LR.LITERACY.INTERV.1	LR	Title I Literacy Interventionist P/T	TBD	TBD	TBD	New Position	TBD- 6/30/19
TBD CL.LITERACY.INTERV.1	CL	Title I Literacy Interventionist P/T	TBD	TBD	TBD	New Position	TBD- 6/30/19
TBD CO.ADMSP.T.SS.SEC.03	CO	Secretary 12 Months Special Services	TBD	TBD	TBD	Uriarte (Transfer)	TBD- 6/30/19
TBD CP.TCH.SPECIAL.ED.10	CP	Preschool Disabilities Teacher	TBD	TBD	TBD	New Position	TBD- 6/30/19
TBD CO.TRN.ASST.02	CO	Transportation Assistant	TBD	TBD	TBD	Howell (Transfer)	TBD- 6/30/19
TBD CO.TRN.ASST.05	CO	Transportation Assistant	TBD	TBD	TBD	Giammarino (Resignation)	TBD- 6/30/19
TBD CO.TRN.DRIVER.25	CO	Bus/Van Driver	TBD	TBD	TBD	Lavoie (Transfer)	TBD- 6/30/19
TBD CO.TRN.DRIVER.11	CO	Bus/Van Driver	TBD	TBD	TBD	Paul-Witt (Transfer)	TBD- 6/30/19
TBD CO.TRN.DRIVER.02	CO	Bus/Van Driver	TBD	TBD	TBD	DeVincenzo (Resignation)	TBD- 6/30/19
TBD HS.ADMSP.T.HL.MONT.03	HS	Hallway Safety & Security Monitor P/T	TBD	TBD	TBD	Employee #5137	TBD- 6/30/19

2. 2017/2018 Salary Adjustment – 60 Credit Master’s Per MAREA Salary Guide

Name	Loc/Position	MA 2017/2018	MA 60-Credits 2017/2018	Institution
Cosentino, Karina LR.TCH.ELEM.05.04	Lloyd Road Elementary School Teacher – Grade 5	Step E-07 \$68,130.00	Step F-07 \$70,450.00	Rutgers The State University of New Jersey
Didio, Blair HS.TCH.ES.02	Matawan Regional High School-School Counselor	Step E-02 \$56,410.00	Step F-02 \$58,730.00	The College of New Jersey

Rationale: Additional College Credits Earned - Staff Members holding a 60-Credit Master’s Degree move from the Master’s Degree Column to the new 60-Credit Master’s Column per the MAREA 2017-2018 Salary Guide.

Account: Contractual Salaries/Effective: September 1, 2017 (Retroactive)

3. 2018/2019 Salary Adjustment – 60-Credit Master’s Per MAREA Salary Guide

Name	Loc/Position	MA 2018/2019	MA 60-Credits 2018/2019	Institution
Cosentino, Karina LR.TCH.ELEM.05.04	Lloyd Road Elementary School Teacher – Grade 5	Step E-08 Master Degree \$73,385.00	Step F-08 Master + 60 \$75,685.00	Rutgers The State University of New Jersey
Didio, Blair HS.TCH.ES.02	Matawan Regional High School- School Counselor	Step E-03 Master Degree \$57,195.00	Step F-03 Master + 60 \$59,495.00	The College of New Jersey

Rationale: Additional College Credits Earned - Staff Members holding a 60-Credit Master’s Degree move from the Master’s Degree Column to the new 60-Credit Master’s Column per the MAREA 2018-2019 Salary Guide.

Account: Contractual Salaries

Effective: September 1, 2018 (Retroactive)

4. Salary Adjustments – MAREA 2018/2019 School Year

Name	Loc/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Bloss, Justin HS.TCH.SOCIAL.08	Matawan Regional High School	Step E-03 Master Degree \$57,195.00	Step F-03 Master + 30 \$59,495.00	Georgian Court University, New Jersey
Pickell, Lee HS.TCH.SPECIAL.ED.13	Matawan Regional High School	Step C-06 Bachelor Degree \$56,835.00	Step D-06 Bachelor +30 \$61,660.00	Georgian Court University, New Jersey

Rationale: Additional College Credits/Degrees Earned

Cost: Per MAREA 2018/2019 Salary Guide

Account: Contractual Salaries – Effective: February 1, 2019

5. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Athletic Activities					
Spadaccini, Dylan	HS	Boys Track & Field	Assistant Coach	Step – Step-01 Stipend \$4,740.00	2018/2019 School Year
Non Athletic Activities					

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

6. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
O’Brien, Kerryann	Brookdale Community College	Jennifer Chan-Philippi Liza Schneider	CP – Pre-school ST – Elementary Student Observer Spring 2019 Semester 30 Hours Pre-K 30 Hours Elementary
Aiken, Hannah	Brookdale Community College	Shara Moran	LR – Elementary Student Observer Spring 2019
Kakoleski, Brittany	Brookdale Community College	Wenona Dubrosky	LR – Elementary Grade 5 Math Student Observer Spring 2019 Semester
Garcia, Jessica	Brookdale Community	Suzanne Mergner	HS – Physical Education

Name	College	Cooperating Teacher Administrator	School/Area
	College		Student Observer Spring 2019 Semester
Sweeney, Patrick	Seton Hall	Gabriella Goetz	HS – School Counselor Intern Fall 2019 Semester

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

7. Home Instruction 2018-2019 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
158064	Geometry	HS	Kinneman, Katelyn	Wietecha, Corinne	5	1	5	12/14/18-12/21/2018 (Retroactive)
158064	English 4	HS	Paulus, Carolyn	Paulus, Carolyn	5	1	5	12/14/18-12/21/2018 (Retroactive)
159374	Math	MA	Toomey, Joanne	Toomey, Joanne	2.5	4	10	12/6/18-1/3/19 (Retroactive)
159374	Science	MA	Reynolds, Dustin	Hillyer, Patricia	2.5	4	10	12/6/18-1/3/19 (Retroactive)
159374	Social Studies	MA	Unterberger, Erica	Miller, David	2.5	4	10	12/6/18-1/3/19 (Retroactive)
159374	Language Arts	MA	DiNoia, Theresa	Raiola, Amy	2.5	4	10	12/6/18-1/3/19 (Retroactive)
160840	ELA	LR	Cosentino, Karina	Longo, Andrea	2.5	2	5	12/10/18-1/30/19 (Retroactive)
160840	Science	LR	Brohy, Eileen	Longo, Andrea	2.5	2	5	12/10/18-1/30/19 (Retroactive)
160840	Social Studies	LR	Cosentino, Karina	Longo, Andrea	2.5	2	5	12/10/18-1/30/19 (Retroactive)
160840	Math	LR	Brohy, Eileen	Longo, Andrea	2.5	2	5	12/10/18-1/30/19 (Retroactive)
156322	English 3	HS	Christathakis, Nicholas	Furman, Jessica	2.5	12	30	12/10/18-3/18/19 (Retroactive)
156322	Forensic Science	HS	Mingrone, Christopher	Milan, Gregory	2.5	12	30	12/10/18-3/18/19 (Retroactive)
156322	Algebra 2	HS	Colburn, Kendra	Stetz, Diane	2.5	12	30	12/10/18-3/18/19 (Retroactive)
156322	World Cultures	HS	Craparo, Michael	Kaiser, Heather	2.5	12	30	12/10/18-3/18/19 (Retroactive)
162198	Introduction To Algebra	HS	Kish, Sheryl	Shalhoub, Mary Kate	2.5	1	2.5	12/20/19-1/7/19 (Retroactive)
162198	English 2	HS	Lafferty, Carolyn	Kaiser, Heather	2.5	1	2.5	12/20/19-1/7/19 (Retroactive)
162198	Biology	HS	Shalhoub, Mary Kate	Shalhoub, Mary Kate	2.5	1	2.5	12/20/19-1/7/19 (Retroactive)
162198	Us History 1	HS	Walsh, Matthew	Kaiser, Heather	2.5	1	2.5	12/20/19-1/7/19 (Retroactive)

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour

Account Number: Special Education 11-000-219-101-09-0000-0 \$45.00/Hour

8. Volunteers

Name	Location	Activity	Effective Date
Bagley, Dorothy	High School	Winter Track	2018-2019 School Year
Pappas, James	High School	Wrestling	2018-2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

9. Substitute Teacher – 2018/2019

Name	Category Account Number Per MAREA Contract
Calandra, Debra	11-216-100-101-11-0000-9 Substitute Teacher

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

10. Staff Array Changes – 2018/2019 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Laplaga, Alyssa CO.CST.SPEECH .08	MA – 1.00	CST Speech Therapist	HS – 1.00	CST Speech Therapist	12/18/18-6/30/19 (Retroactive)
Dhume, Valerie CL.ADMSPT.IA. 21	CL – 1.00	Instructional Assistant	CL – 1.00	Substitute Teacher	1/14/19-2/12/19 (Retroactive)

11. Other

a. Employee #4913 -September 6, 2018 – June 24, 2019 Extra Compensation Hours Total \$1,275.98
Prorated at \$7.09 per Day

b. Statement of Assurance – Paraprofessional Staff 2018/2019

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Statement of Assurance (SOA) for Paraprofessional Staff

Rationale: This biannual Statement of Assurance must be completed twice yearly and submitted to the County Office of Education no later than September 30, 2018 and January 31, 2019.

c. Creation of Anticipated Position and Job Description

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the creation of the following Anticipated Position and Job Description.

Assistant Business Administrator/Assistant Board Secretary

IX. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

X. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting the Board take action on Item 1. The remainder of the items will be presented for action at the January 28, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

A Board member had a comment on the Recovery High School. Ms. Perez addressed the concern.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

2. Payroll for December 2018 and Bills List for January 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

December 2018, Payroll	\$4,310,491.49
January 2019, Bills List	\$
TOTAL	\$

3. Transfer of Funds for November 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November 2018** as presented.

4. S-1701 Reporting for November 2018

Board Secretary Report for **November 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

January 28, 2019
 Date

5. School Board Recognition Month in New Jersey January 2019

WHEREAS, New Jersey’s public schools serve approximately 1.4 million children; and

WHEREAS, The educational goals for these districts are charted by local school boards, which serve as advocates for public education as they work with school administrators, teachers, parents and members of the community; and

WHEREAS, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public’s expectations for the district; and

WHEREAS, School board members devote countless hours to their communities and public education at no pay; and

WHEREAS, Local board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities’ children; and

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state’s 5,000 local board of education members.

NOW, THEREFORE BE IT RESOLVED that the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school board members in Monmouth County; and be it further

RESOLVED, that the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local boards of education.

6. Change Order #1-HVAC Replacement System at Strathmore Elementary School, FVHD #4804G

Contract	HVAC Replacement at Strathmore Elementary School, FVHD #4804G	
Contractor	MJF Electrical Contracting & Maintenance, Inc.	
Change Order	1	
Amount	-\$8,000	
Description	Credit back to the Owner for unused allocation	-\$8,000
	Total Change Order 1	-\$8,000

7. Transfer of Transportation Services for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) entered into an agreement with Wehrle Bus Services, Inc. during the 2014/15 School Year for transportation services and

WHEREAS, Wehrle Bus Services, Inc. requested a transfer of all transportation services with the Matawan-Aberdeen Regional School District Board of Education to Durham School Services, L.P. on December 7, 2018.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education accept this transfer of transportation services with Durham School Services, L.P. effective January 1, 2019 (retroactive).

8. Resolution to Rescind and Re-Award FVHD 4804D2- HVAC Replacements at Matawan Regional High School for 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Board of Education (“the Board”) solicited Bids for FVHD 4804D2 HVAC System Replacement at Matawan Regional High School; and

WHEREAS, on December 17, 2018, the Board adopted a Resolution awarding a contract in accordance with the consulting architect’s recommendation; and

WHEREAS, said resolution awarded the contract to Thassian Mechanical Contracting, Inc. for contract 1B- HVACR work in the amount of \$1,837,000; and

WHEREAS, Thassian Mechanical Contracting, Inc. was recommended for award in error as they were not the lowest responsive and responsible bidder for the FVHD 4804D2 – HVAC System Replacement at Matawan Regional High School project; and

WHEREAS, the consulting architect to the Matawan-Aberdeen Board of Education has corrected their recommendation for award of this contract.

NOW, THEREFORE BE IT RESOLVED this 28th, day of January, 2019, that the contract awarded to Thassian Mechanical Contracting Inc. be rescinded.

BE IT FURTHER RESOLVED that the Board award the contract for FVHD 4804D2- HVAC System Replacement at Matawan Regional High School as follows:

Matawan Regional High School – FVHD 4804D2 Contract No. 1B – HVACR Work

	Comfort Mechanical Corp.
Base Bid	\$1,292,600
Alternate Bid:	
HS-HS-3 –HVACR work at HS incl. RTU, DCU, DS & CP w/associated work at woodshop	\$126,500
HS-HC-4 – HVACR work at HS incl. RTU,DCU,DS,CP EF’s w/associated work Dance Studio	\$150,300
HS-HC-6 – HVACR work at HS incl. RTU, DCU, DS with associated work at Auditorium	\$243,000
HS-HC-7 – HVACR work at HS to provide UV exclusively as manufactured by Modine-Airdale	n/c
Total	\$1,812,400

BE IT RESOLVED, that the district take any and all action necessary to effectuate the purpose of the Resolution.

9. Receipt of Bids and Award of Contract for Athletic and Field Trips Phase II (Bid B 19-15) for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Athletic and Field Trips Phase II, for the 2018/19 School year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on January 9, 2019 the following bid proposals were received and publicly read;

Vendor	Amount
TBD	TBD

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Amount
TBD	TBD

10. Acceptance of Grant Application – IDEA Basic Grant

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of the 2017/18 carryover and submission of the 2018/19 IDEA Grant Funds Application Amendment # **TBD** as follows:

		New Allocation
100-100	Instructional Salaries	\$45,000
100-300	Purchased Services	\$3,000
100-500	Tuition	\$532,131
100-600	Instructional Supplies	\$83,600
200-100	Support Salaries	\$7,000
200-300	Purchased Prof & Educational Services	\$235,000
200-500	Other Purchased Services	\$5,100
200-600	Supplies & Materials	\$9,000
	Total	\$919,831

11. Acceptance of Grant Application – ESSA Grant – Title I Part A, Title II Part A, Title III, Title III Immigrant and Title IV Part A

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of the 2017/18 carryover and submission of the 2018/19 ESSA Grant Funds Application Amendment # **TBD** as follows for carry forward of unspent funds from the Every Student Succeeds Act (ESEA) Title I Part A, Title II Part A, Title III, Title III Immigrant and Title IV

Title I Part A

		New Allocation
100-100	Instructional Salaries	\$253,428
100-600	Instructional Supplies	\$33,311
200-100	Support Salaries	\$3,000
200-200	Employee Benefits	\$51,591
200-300	Purchased Prof & Educational Services	\$12,500
200-500	Other Purchased Services	\$2,000
200-600	Supplies & Materials	\$6,250
200-800	Miscellaneous	\$58,000
	Total	\$420,080

Title II Part A

		New Allocation
200-100	Support Salaries	\$14,500
200-200	Employee Benefits	\$1,110
200-300	Purchased Prof & Educational Services	\$74,100
200-500	Other Purchased Services	\$3,088
200-800	Miscellaneous	\$3,415
	Total	\$96,213

Title III

		New Allocation
100-100	Instructional Salaries	\$10,600
100-600	Instructional Supplies	\$6,481
200-100	Support Salaries	\$2,478
200-200	Employee Benefits	\$1,001
200-500	Other Purchased Services	\$1,644
200-600	Supplies & Materials	\$1,500
	Total	\$23,704

Title III Immigrant

		New Allocation
100-600	Instructional Supplies	\$5,846
	Total	\$5,846

Title IV Part A

		New Allocation
100-300	Purchased Services	\$7,000
100-600	Instructional Supplies	\$3,429
200-100	Support Salaries	\$8,419
200-200	Employee Benefits	\$644
200-300	Purchased Prof & Educational Services	\$5,002
	Total	\$24,494

12. Open Public Meetings Act-Establish Meeting Dates, Time and Place

WHEREBY notice is hereby given that pursuant to the “OPEN PUBLIC MEETINGS LAW”, P.L. 1975, C.231, the Board of Education of the Matawan-Aberdeen Regional School District does herewith announce its schedule of Annual Meetings to be held during the period from February 11, 2019 through January 27, 2020.

A. Committee of the Whole meetings will be held on the second Monday of each month at 7:00 pm in the Administrative Offices at 1 Crest Way in Aberdeen, NJ unless otherwise indicated.

B. Public meetings will be held monthly on the fourth Monday of each month at 7:00 pm in various locations unless otherwise indicated. The purpose of the meeting is to act on all agenda items and any other business to come before the Board. The regular action meetings are designated as meetings to be recorded for broadcast on the District cable access channel.

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Matawan-Aberdeen Regional Board of Education Administration Office and posted on the District website.

13. Selection of Negotiations Committee Members

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need to establish a committee for MRAA negotiations.

NOW THEREFORE BE IT RESOLVED, the Matawan-Aberdeen Regional School District Board of Education appoint Ms. Allison Friedman and Ms. Anissa Esposito as the members of the MRAA Negotiations Committee.

14. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Medical Emergency/Shelter in Place	12/4/18 @ 9:44 am
Cambridge Park Pre-school	Fire Drill	12/13/18 @ 1:45 pm
Strathmore Elementary School	Fire Drill	12/3/18 @ 9:43 am
Strathmore Elementary School	Active Shooter	12/4/18 @ 10:50 am
Cliffwood Elementary School	Lock Down/Active Shooter	12/6/18 @ 10:40 am
Cliffwood Elementary School	Fire Drill	12/14/18 @ 11:30 am
Lloyd Road Elementary School	Fire Drill	12/5/18 @ 2:05 pm
Lloyd Road Elementary School	Evacuation Drill	12/12/18 @ 9:05 am
Matawan-Aberdeen Middle School	Fire Drill	12/5/18 @ 1:50 pm
Matawan-Aberdeen Middle School	Medical Emergency	12/13/18 @ 8:30 am
Ravine Drive Elementary School	Fire Drill	12/3/18 @ 9:35 am
Ravine Drive Elementary School	Lock Down	12/7/18 @ 10:40 am
Matawan Regional High School	Fire Drill	12/6/18 @ 10:56 am
Matawan Regional High School	Lock Down/Active Shooter	12/19/18 @ 11:47 am

B. TRANSPORTATION

1. Award of Parental Contract for Student Transportation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route 830) for the transportation of student 161852 in accordance with N.J.S.A. 6A:27-9.9 (e) and N.J.S.A.6A:27-1.5 (a) and (b) 1 to begin September 1, 2018 – June 30, 2019 (retroactive) at a total cost of \$353.36.

XI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote. Ms. Esposito and Ms. Friedman abstained from their portion of Item A.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

PERSONNEL

The following item was then approved by a unanimous roll call vote.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of December 17, 2018.

Incidents Reported	Confirmed Incidents
7	2

POLICY

The following item was then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the following policy:

M indicates mandated by State law

Series	Category	Policy/ Regulation #	Title
5000	Students	R #5460	High School Graduation (M)

FINANCE

The following item was then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Approval of NJDOE Recovery High School Access Application (2018/19)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Department of Education Recovery High School Access grant application for the 2018/19 school year.

XIII. UNFINISHED BUSINESS

- Dr. Majka updated the Board on upcoming QSAC visit
- Mr. Ferreira provided the Board with status of funding for Recovery High School

XIV. NEW BUSINESS

- Mr. Ferreira provided the Board with the status of E-Rate funding
- Mr. Ferreira provided the Board with the Board Member training schedule
- Ms. Friedman asked for MAEF volunteer
- Ms. Friedman asked for a Transportation Committee volunteer

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- None

XVI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters; Personnel Matters; Negotiations Matters and Security Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 7:34 pm.

The Board returned to Open Session at 7:50 pm.

XVII. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Whalen and a unanimous roll call vote the Board adjourned the meeting at 7:51 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 14, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Rawls-Dill, Elford	CO	1/17/2019	Rutgers Business School Piscataway, NJ	New Jersey Department of Education Supply Chain Management Curriculum Showcase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Dugal, Kevin	CO	2/27/2019	Forsgate Country Club Monroe Township, NJ	New Jersey Department of Education 2019 Mandatory District Technology Coordinator Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombadier, John	CO	2/27/2019	Forsgate Country Club Monroe Township, NJ	New Jersey Department of Education 2019 Mandatory District Test Coordinator Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bombadier, John	CO	3/13/2019	Rutgers Douglas Student Center New Brunswick, NJ	Rutgers Institute for Improving Student Achievement, Equity Leadership Symposium, Part 2	\$150.00**	\$0.00	\$0.00	\$0.00	\$150.00**	NO
Perez, Nelyda	CO	3/13/2019	Rutgers Douglas Student Center New Brunswick, NJ	Rutgers Institute for Improving Student Achievement, Equity Leadership Symposium, Part 2	\$150.00**	\$0.00	\$0.00	\$0.00	\$150.00**	NO
Kinsella, Kristen	LR	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Moore, Susan	HS	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 14, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Salsano, Jillian	RD	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Haney, Gerard	MS	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tay, Kathleean	RD/ST	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Rohlander, Kathryn	HS	1/28/2019	Monmouth University	Central Jersey Consortium for Excellence and Equity (CJCEE) Unconscience Bias: Impact on Equity in School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Dugal, Kevin	CO	1/31/19- 2/1/19	Harrah's Resort, Atlantic City, NJ	Techspo 2019	\$450.00	\$65.72	\$0.00	\$60.00	\$575.72	NO
Friedman, Allison	CO	2/9/2019	NJSBA, Trenton, NJ	Leadership Training, Making Meetings Matter	\$50.00	\$25.04	\$0.00	\$0.00	\$75.04	NO
Esposito, Anissa	CO	2/21/2019	Conference Center, West Windsor, NJ	School Finance Conference	\$99.00	\$18.47	\$0.00	\$0.00	\$117.47	NO
Burns, Kevin	HS	1/15/2019	NJPSA Monroe Township, NJ	New Jersey Department of Education Kickoff Meeting for Mathematical Instructional Units	\$0.00	\$8.74	\$0.00	\$0.00	\$8.74	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 14, 2019**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Liotti, Frank	HS	1/17/2019	Rutgers Business School Piscataway, NJ	New Jersey Department of Education Supply Chain Management Curriculum Showcase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Mesko, Cindy	HS	1/17/2019	Rutgers Business School Piscataway, NJ	New Jersey Department of Education Supply Chain Management Curriculum Showcase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Moore, Susan	HS/ MS	1/23/2019, 2/21/2019, 3/20/2019, 4/9/2019, 6/4/2019	CentraState Medical Center Freehold, NJ	CentrState Medical Center Series of Workshops for Nurses	\$225.00	\$62.62	\$0.00	\$0.00	\$287.62	NO
								TOTAL	\$1,364.59	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-221-580-04-0000-2										
***Amount being charged to Account #11-000-230-580-02-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$237.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										