

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on February 11, 2019, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Mr. Weymouth Brittingham
	Dr. Jeff Delaney	Mr. John Montone
	Ms. Randi Moore	Ms. Joelle Nappi
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Michael Liebmann, Director of Personnel

V. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Ms. Friedman presented slide show on recommendations from Transportation Committee
 - Objectives
 - Process
 - Age distinctions, absolute hazards, weighted hazards
 - Goals of policy and assumptions
 - Next steps
- MAMS Relay for Life fundraiser
- NJSBA county meeting training
- Upcoming Policy updates

VI. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1 to include the Walk-in item. The remainder of the items will be presented for action at the February 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached 2019–2020 Staff Holiday Schedule. (**Curriculum & Instruction Attachment #2**)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following teachers for their participation in the MC3 Google Education Level 1 Certification Training on February 26, 2019 at Matawan Regional High School.

High School	Middle School	Lloyd Road	Cliffwood	Ravine Drive	Strathmore
Kelly Baldwin	Dustin Reynolds	Karina Cosentino	Sonali Anderson	Angela Bruder	Joni DeFilippo
Meghan Harrington	Kenneth McCabe	David Lehman	Traci Fins	Krysten Paone-Hurd	Sheryl Preiser
Heather Kaiser	Erica Unterberger				
Mary Kate Shalhoub					
Maria Gallo					

Rationale: This professional development workshop will train teachers on the essentials of GSuite for Education with focus on the skills and techniques needed to complete the online exam to achieve “Google Educator” status and pursue “Google Education Trainer” status.

Cost: \$784.00
16 staff members @ \$49.00 each

Account #: 11-000-223-580-04-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve two coaches and three high school students to attend the 2019 NJSIAA State Wrestling Tournament at the Convention Hall in Atlantic City, NJ on February 28, March 1, and March 2, 2019.

Rationale: Supervision is required for athletes qualifying for state level wrestling championships.

Cost: \$2,146.27

Account #: 11-402-100-580-1402-1

VII. SPECIAL SERVICES

Mr. Bombardier reviewed the Special Services Agenda on which the Board will take action at the February 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

Mr. Bombardier addressed concerns about Effective School Solutions

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
156640	PESI	\$3,600.00	1/25/19-3/22/19 (retroactive)

Cost: \$3,600.00

Account#: 11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
160840	General Ed	Audrey Clark Alt. School Long Branch Public Schools	\$14,997.39	1/10/19-6/30/19 (retroactive)

Cost: \$14,997.39

Account #: 11-000-100-562-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an additional Mental Health Professional.

Provider	Cost	Services	Effective Dates
Effective School Solutions	\$34,500.00	In district therapeutic services @ HS	4/1/19-6/30/19

Cost: \$34,500.00

Account #: 11-000-219-490-09-0000-1

Rationale: An additional licensed clinician is needed to support additional students due to increased enrollment. This support will offer therapeutic mental health services to increase attendance, decrease anxiety, and address psycho-social needs.

VIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action on Item 1. The remainder of the items will be presented for action at the February 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Moore.

Mr. Liebmann reviewed concerns from Board on Guidance.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Staff Resignation					
Extra-Curricular Activities - Resignation					

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Gwizdz, Nicole	LR	Teacher	Personal	Without Pay	1/28/19-2/8/19 (Retroactive)
Hausmann, Kathryn	ST	Teacher	Personal	Without Pay	2/26/19
Falciglia, Melissa	CP	Teacher	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	1/3/19-2/22/19 2/25/19-5/31/19 (Amended Dates – Originally BOE Approved 10/29/18)
Gallo, James T.	HS	Teacher	Personal Leave	Without Pay	5/8/19-5/10/19

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	CO	Assistant Business Administrator/ Assistant Board Secretary	N/A	TBD	TBD	Palumbo (Resignation)	TBD- 6/30/19

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	LR	Teacher of Special Education Autism Replacement Position	TBD	TBD	TBD	Morrison (Leave of Absence)	4/1/19-10/31/19
TBD LR.ADMSP.T.SEC.03	LR	Secretary 10.5 Month Replacement Position	TBD	TBD	TBD	Gascot (Leave of Absence)	3/18/19-6/30/20
TBD LR.LITERACY.INTERV.1	LR	Title I Literacy Interventionist P/T	TBD	TBD	TBD	New Position	TBD-6/30/19
TBD CL.LITERACY.INTERV.1	CL	Title I Literacy Interventionist P/T	TBD	TBD	TBD	New Position	TBD-6/30/19
TBD CO.TRN.ASST.02	CO	Transportation Assistant	TBD	TBD	TBD	Howell (Transfer)	TBD-6/30/19
TBD CO.TRN.ASST.05	CO	Transportation Assistant	TBD	TBD	TBD	Giammarino (Resignation)	TBD-6/30/19
TBD CO.TRN.DRIVER.25	CO	Bus/Van Driver	TBD	TBD	TBD	Lavoie (Transfer)	TBD-6/30/19
TBD CO.TRN.DRIVER.11	CO	Bus/Van Driver	TBD	TBD	TBD	Paul-Witt (Transfer)	TBD-6/30/19
TBD CO.TRN.DRIVER.02	CO	Bus/Van Driver	TBD	TBD	TBD	DeVincenzo (Resignation)	TBD-6/30/19
TBD HS.ADMSP.T.HL.MONT.03	HS	Hallway Safety & Security Monitor P/T	TBD	TBD	TBD	Employee #5137	TBD-6/30/19

2. Mentor – 2018/2019 School Year

Name	Subject	Location
Fins, Traci	Elementary – All Subjects	Cliffwood Elementary School

Rationale: To assist first year teachers in the performance of their duties and adjustments to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher.

3. Affirmative Action Team Member 2018/2019 School Year

Name	School
Ripple, Susan	Cambridge Park

4. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Athletic Activities					
TBD	HS	Boys Tennis	Head Coach	Step-TBD Stipend-TBD	Spring 2019 Season
Spadaccini, Dylan	HS	Track Boys	Assistant Coach	Step-01 Stipend - \$5,170.00	2018-2019 School Year

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
				(Stipend Correction) Previously approved 1/28/19	
Non Athletic Activities					

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Saporita, Meghan	Monmouth University	Downey, Teresa	MS – World Language – Spanish Student Teacher Spring 2019
Stankard, Jamie District Employee	Rutgers University	Koch, Bridget	RD – School Nurse Practicum Intern Spring 2019

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

6. Transportation – Safety Meeting

Last Name	First Name	Hourly Rate	Last Name	First Name	Hourly Rate
Barkawitz	Edward	\$27.63	Logue	Doreen	\$31.50
Bartolotta	Geena	\$25.54	Lopez	Silvana	\$26.58
Clark	Janet	\$20.65	Mc Carthy	Donna	\$25.34
Debek	Ewa	\$31.50	Nazarian	Gloria E.	\$20.65
Dukes	Jennifer	\$25.79	Nielsen	Jenny	\$20.65
Easterday	Joann	\$22.50	Northington	Cleo	\$31.50
Fineran	Melissa	\$31.87	Poulsen	Nicole	\$20.65
Fineran	Heather	\$26.58	Ramirez	Yefersson	\$22.50
Hampton	Eric	\$26.58	Rizzo	Shannon	\$25.34
Howell	Matthew	\$25.16	Robles – Arroyo	Vanessa	\$20.65
Jimenez	Elizabeth	\$20.65	Weaver	Mary	\$20.65
Lara	Lisa	\$25.79	Weaver	April	\$26.58
Lavoie	Nena	\$25.34	Zeller	Kerri	\$27.63
Lawrence	Anthony	\$22.50			

Transportation Safety Meeting – January 26, 2019 – 3 Hours/Per Diem Rate (Retroactive)

7. Home Instruction 2018-2019 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
157631	World Cultures	HS	Brubaker, Mark	Brubaker, Mark	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
157631	English 1	HS	Cassery, Kathleen	Brubaker, Mark	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
157631	Lab Biology	HS	Hodnicky, Helen	Shalhoub, Mary Kate	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
157631	Introduction to Algebra	HS	Kish, Sheryl	Shalhoub, Mary Kate	2.5	1	2.5	1/17/19- 1/24/19 (Retroactive)
160445	Reading	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19- 3/1/19 (Retroactive)
160445	Math	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19- 3/1/19 (Retroactive)
160445	Social Studies	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19- 3/1/19 (Retroactive)
160445	Science	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19- 3/1/19 (Retroactive)
160445	Counseling	RD	Morrissey, Christina	Tay, Kathleen	1	6	6	1/16/19- 3/1/19 (Retroactive)
158680	Math	MA	Sullivan, Jacqueline	Toomey, Joanne	2.5	8	20	1/17/19- 3/17/19 (Retroactive)
158680	Science	MA	Gray, Barbara	Milan, Gregory	2.5	8	20	1/17/19- 3/17/19 (Retroactive)
158680	Social Studies	MA	Gray, Barbara	Dimario, Joseph	2.5	8	20	1/17/19- 3/17/19 (Retroactive)
158680	Language Arts	MA	Starr, Diana	Starr, Diana	2.5	8	20	1/17/19- 3/17/19 (Retroactive)
158098	Math	ST	Out of District	D’Agostino, Nicole	2.5	4	10	1/22/19- 2/19/19 (Retroactive)
158098	Science	ST	Out of District	D’Agostino, Nicole	2.5	4	10	1/22/19- 2/19/19 (Retroactive)
158098	Social Studies	ST	Out of District	D’Agostino, Nicole	2.5	4	10	1/22/19- 2/19/19 (Retroactive)
158098	Language Arts	ST	Out of District	D’Agostino, Nicole	2.5	4	10	1/22/19- 2/19/19 (Retroactive)

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour

Account Number: Special Education 11-000-219-101-09-0000-0 \$45.00/Hour

8. High School Prom/Semi Formal & Graduation – School Nurse

Name	Hourly Rate	Effective Date
TBD	High School Prom 4 Hours/\$40.00 per hour	June 2019
TBD	High School Semi-Formal 4 Hours/\$40.00 per hour	June 2019
TBD	High School Graduation 3 Hours/\$40.00 per hour	June 2019

9. Chaperones – High School

Name	Name	Name
TBD	TBD	TBD

Cost: Three Hours (3) at \$25.00 per hour Account #: 11-421-100-178-11-0000-6

Effective: June 2019 Graduation Ceremony

10. March 8th PD Day Call For Proposals

Recommended Staff	Position	# of Staff	Activity	Max Hours	Cost/Hour	Total Cost	School
TBD							

11. Volunteers

Name	Location	Activity	Effective Date

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

12. Substitute Teacher – 2018/2019

Name	Category Account Number per MAREA Contract

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

13. Staff Array Changes – 2018/2019 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Carrante, Marlene	RD – 1.00	Instructional Assistant	MA – 1.00	Instructional Assistant	2/4/19 (Retroactive)
Tay, Kathleen	MA – 1.00	Instructional Assistant	RD – 0.50 ST – 0.50	Guidance Counselor	2/7/19 (Retroactive)
Dhume, Valerie	CL – 1.00	Instructional Assistant	CL – 1.00	Substitute Teacher	1/10/19-3/8/19 (Retroactive)

14. Other

a. **Summer Staff 2019 Recommendations** – Pending Budget Approval Personnel Attachment #1 – To be available for Regular Action Meeting

IX. POLICY

None

X. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action at the February 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Esposito and seconded by Ms. Whalen.

The Board had concerns regarding commercialization in district. Mr. Ferreira addressed their concerns.

1. Payroll for January 2019 and Bills List for February 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 2019, Payroll	\$4,039,713.79
February 2019, Bills List	\$
TOTAL	\$

2. Transfer of Funds for December 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **December 2018** as presented.

3. S-1701 Reporting for December 2018

Board Secretary Report for **December 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **December 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **December 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

February 25, 2019
 Date

4. Acceptance of Grant Funds for the Recovery High School Access Project

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of up to and including \$1,000,000, and to execute a Letter of Agreement

formalizing the responsibilities and expectations of the program to service students during the project period dated July 1, 2018-June 30, 2019.

5. Revised Nonpublic Services for Fiscal Year 2018/19

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the following revised funding for Nonpublic Services for fiscal year 2018/19 (previously approved July 23, 2018).

Security Aid (Revised)	\$25,500
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6. Change Order #1-HVAC Replacement System at Cambridge Park Elementary School, FVHD #4804E2

Contract	HVAC Replacement at Cambridge Park Elementary School, FVHD #4804E2	
Contractor	SMBA Construction, LLC	
Change Order	1	
Amount	(\$149,391.00)	
Description	Credit back to the Owner – Delete all General Construction Work at Cambridge Park Elementary School	(\$149,391.00)
	Total Change Order 1	(\$149,391.00)

7. Agreement between Side Effects, Inc. and Matawan-Aberdeen Regional School District

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the agreement to partner with Side Effects, Inc. to acquire a new scorer’s table for the high school at no cost to the district using advertisement subject to the terms of the agreement to be dated February 25, 2019.

8. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Quantity	Description	Estimated Value
10	Calculators-No longer working	\$1500.00
1	Insignia TV Model #NS-20FTV	TBD
1	Toshiba DVD Model #SD4300KU	TBD
1	Phillips TV Model #27PT5441/37	TBD
1	Panasonic VHS Model #PV-V4624S	TBD
1	Panasonic TV	TBD
1	Hitachi VHS Model #VT-M181A	TBD
1	JVC DVD/VHS Model#XVC19SU	TBD
1	Phillips TV Model #27PT5441/37	TBD
1	Panasonic DVD Model # S27	TBD
1	Panasonic VHS Model #PV-V4624S	TBD

Quantity	Description	Estimated Value
1	Sharp TV Model# 27U-550	TBD
1	JVC DVD/VHS Model #HRXVC1SSU	TBD
1	Sharp TV Model #27R-S100	TBD
1	Panasonic VHS Model #PV4617	TBD
1	Hitachi VHS Model #DV-C60Su	TBD
1	Sharp TV Model # 27U-S50	TBD
1	JCV DVD Model #XV-5300BK	TBD
1	Panasonic VHS Model #PV-V4022	TBD
1	Sharp TV Model # 27RS100	TBD
1	JVC DVD/VHS Model # HRXVC19SU	TBD
1	Sharp TV Model # 27U-S50	TBD
1	JVC DVD Model # XV-S300BK	TBD
1	Panasonic VHS Model# PV-V4022	TBD
1	COW (Longhorn) Dell Proj Model # 2400MP, Dell Computer #J5CRHD1, Dell Keyboard #SK8115	TBD
1	COW (Elsie) Samsung DVD/VHS #DVD-V5500, Interlink Keyboard #VP641OK, Dell Computer #DCNEA50/25A	TBD
1	COW Panasonic VHS Model #PV-VS4820, Dell Keyboard Model # SK8115, Dell Computer Model DCNE A40120A	TBD
1	COW (Oralie)-Dell Computer Model #DCNE A50/2A, Keyboard R170D50	TBD
1	COW (Shorthorn) Dell Projector #1100MP, Logitech Keyboard N231, Dell Computer DCNE A20120A, Insignia DVD/VHS #ISDV0400924	TBD
1	COW (ClaraBell) Dell Projector #1100MPZ, Dell Keyboard #SK-8115, Projector #2400MP, Samsung DVD/VHS #DVD-VS5000, Dell Computer DCNE: A50125A	TBD
1	COW (Bessy) Dell Projector Model #1100MP, Logitech Keyboard YU0009, Dell Computer DCNE A50/25A	TBD
1	COW (Queenie) Dell Projector Model #1100MP, Insignia-DVD/VHS Model # ISDVD 0409248, Dell Keyboard Y-RAQ-DEI1, Dell Computer DCNE A5/025A	TBD

9. Procurement and Installation of Acoustic Panels and Materials at the Lloyd Road Elementary School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on procurement and installation of acoustic panels and banners in the gym of Lloyd Road Elementary School, pursuant to the results of the acoustic study performed in December 2017, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
TBD	TBD

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-261-420-12-0000-4 Not to exceed: \$TBD

10. Procurement and Installation of Inline Sewer Grinder at the Matawan Regional High School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on procurement and installation of a new inline sewer grinder to repair the one that failed in January 2019, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
TBD	TBD

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-261-420-12-0000-3 Not to exceed: \$TBD

11. Emergency Water Main Repairs at Matawan Regional High School for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following services, in the following amount to be made through the shared service agreement with Aberdeen Township providing for shared competitive pricing on publicly bid contracts

Vendor	B&W Construction Co. of NJ
Contract	Shared Service Aberdeen Resolution 2018-104
Account	11-000-261-420-12-0000-3
Amount	Not to Exceed \$20,000
Description	Emergency water main repair at MRHS

12. Air Compressor Maintenance for Pneumatic Controls Systems at all District Schools for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on air compressor maintenance for pneumatic systems at Matawan Regional High School, Matawan Aberdeen Middle School, Lloyd Road Elementary School, Cliffwood Elementary School, Ravine Drive Elementary School, Strathmore Elementary School, and Cambridge Park Elementary School, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
Peterson Service Company	\$10,969

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Accounts: 11-000-261-420-12-0000-2, 11-000-261-420-12-0000-3, 11-000-261-420-12-0000-4, 11-000-261-420-12-0000-6, 11-000-261-420-12-0000-7, 11-000-261-420-12-0000-8, 11-000-261-420-12-0000-9

Not to exceed: \$10,969

13. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Lock Down	1/8/19 @ 1:55 pm
Cambridge Park Pre-school	Fire Drill	1/23/19 @ 11:50 am
Strathmore Elementary School	Fire Drill	1/2/19 @ 9:40 am

School Name	Security Drill Type	Date & Time
Strathmore Elementary School	Active Shooter	1/4/19 @ 2:40 pm
Cliffwood Elementary School	Shelter in Place/Medical Emergency	1/9/19 @ 11:19 am
Cliffwood Elementary School	Fire Drill	1/25/19 @ 9:35 am
Lloyd Road Elementary School	Fire Drill	1/4/19 @ 10:38 am
Lloyd Road Elementary School	Shelter in Place/Medical Emergency	1/30/19 @ 9:17 am
Matawan-Aberdeen Middle School	Active Shooter	1/3/19 @ 1:40 pm
Matawan-Aberdeen Middle School	Fire Drill	1/17/19 @ 8:20 am
Ravine Drive Elementary School	Fire Drill	1/10/19 @ 9:25 am
Ravine Drive Elementary School	Shelter in Place/Medical Emergency	1/15/19 @ 11:03 am
Matawan Regional High School	Fire Drill	1/3/19 @ 10:04 am
Matawan Regional High School	Shelter in Place/Medical Emergency	1/9/19 @ 12:38 pm

XI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

XII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

- Policy:** #6471 Travel/Reimbursable Expenses
- Rationale:** Required estimates to abide by law and policy

PERSONNEL

The following item was then approved by a unanimous roll call vote.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of January 28, 2019.

Incidents Reported	Confirmed Incidents
4	2

XIII. UNFINISHED BUSINESS

- Board discussion and consensus to have Board President advocate to County Freeholders
- Board consensus to create ad hoc committee for Social Media Policy and Transportation Policy

It was moved by Ms. Nappi and seconded by Ms. Esposito to form a Social Media Policy ad hoc committee. This was then approved by a unanimous roll call vote.

It was moved by Ms. Nappi and seconded by Ms. Esposito to form a Transportation ad hoc committee. This was then approved by a unanimous roll call vote.

XIV. NEW BUSINESS

- Board member gave an update on NJSBA monthly county meeting
 - Good representation from district
 - Update on bill on panic button
 - Re-authorization of IDEA
 - Bills list training
 - Board meeting process
- Board discussion on recent DEAC meeting

XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

Public (P) Comments:

- P1
 - Several members of the public spoke about (Grove St)
- P2
 - MS drop off issues for Transportation Committee (Speed)
- P3
 - Question on status of HS football coach

XVI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Esposito seconded by Ms. Nappi that the Board convene in Executive Session and approved by a unanimous voice vote at 8:06 pm.

The Board returned to Open Session at 8:50 pm.

PERSONNEL

The following was moved by Ms. Esposito seconded by Ms. Moore and approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

C. APPOINTMENT

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointment - Extra-Curricular/Hourly Activities

Note: The Law on Background Checks Requires Ultimate Clearance Prior to any Employment Becoming Final, in Addition to Pre-Employment Paperwork

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Athletic Activities					
Graber, Joseph	HS	Football	Head Coach	Step – 03 Stipend-\$10,090.00	2019/2020 School Year

XVII. ADJOURNMENT

On a motion by Ms. Nappi seconded by Ms. Esposito and a unanimous roll call vote the Board adjourned the meeting at 8:54 pm.

Respectfully submitted,



Alex Ferreira

School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
LoStocco, Justine	HS	2/20/2019	Freehold Intermediate School Freehold, NJ	New Jersey Health Institute Youth Mental Health First Aid Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Wegrzyn, Louise	HS	2/20/2019	Conover Road Elementary School Colts Neck, NJ	MC3 Mindfulness	\$0.00	\$5.45*	\$0.00	\$0.00	\$5.45*	YES
Nilsen, Kristine	MS	2/26/2019	American Hotel Freehold, NJ	Bureau of Education and Research What's New in Young Adult Literature	\$269.00*	\$0.00	\$0.00	\$0.00	\$269.00*	YES
Eyler, Aaron	HS	2/27/2019	Manchester Police Department Manchester, NJ	# Not Even Once Training	\$50.00*****	\$0.00	\$0.00	\$0.00	\$50.00*****	NO
Majka, Joseph	CO	2/27/2019	Manchester Police Department Manchester, NJ	# Not Even Once Training	\$50.00*****	\$0.00	\$0.00	\$0.00	\$50.00*****	NO
Perez, Nelyda	CO	2/27/2019	Manchester Police Department Manchester, NJ	# Not Even Once Training	\$50.00*****	\$0.00	\$0.00	\$0.00	\$50.00*****	NO
McKurth, Julie	HS	3/8/2019	Millstone Middle School Millstone, NJ	MC3 Physical Education Articulation	\$0.00	\$10.35*	\$0.00	\$0.00	\$10.35*	YES
Riley, Jessica	LR	3/19/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development APP - Solutely Awesome Ways to Promote Literacy with Technology Tools	\$0.00	\$11.73*	\$0.00	\$0.00	\$11.73*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	3/20/2019	Monmouth University West Long Branch, NJ	Monmouth University Educator's Career Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Liebmann, Mike	CO	3/20/2019	Monmouth University West Long Branch, NJ	Monmouth University Educator's Career Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Majka, Joseph	CO	3/20/2019	Monmouth University West Long Branch, NJ	Monmouth University Educator's Career Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Borchers, Sheri	HS	3/21/2019	FEA Monroe Twp., NJ	FEA, Legal One, Casion Publishing ELL Summit	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Leslie, Kathryn	LR	3/21/2019	FEA Monroe Twp., NJ	FEA, Legal One, Casion Publishing ELL Summit	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	YES
Bombardier, John	CO	3/28/2019	Camden County College Cherry Hill, NJ	Standards Based Grading 101	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Tobia, Mona	CO	3/28/2019	Camden County College Cherry Hill, NJ	Standards Based Grading 101	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO
DeLeonardo, Christine	CO	5/8/2019	Freehold, NJ	Skillpath Break Bad Communication Habits	\$199.00***	\$0.00	\$0.00	\$0.00	\$199.00***	NO
Kaeser, Regina	CO	5/8/2019	Freehold, NJ	Skillpath Break Bad Communication Habits	\$199.00***	\$7.37***	\$0.00	\$0.00	\$206.37***	NO
Kopko, Delores	CO	5/8/2019	Freehold, NJ	Skillpath Break Bad Communication Habits	\$199.00***	\$3.03***	\$0.00	\$0.00	\$202.03***	NO
Alli, Asma	CL	5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$234.00****	\$0.00	\$0.00	\$0.00	\$234.00****	YES
Blodgett, Madeleine	HS/ MS	5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$234.00****	\$0.00	\$0.00	\$0.00	\$234.00****	YES
Borchers, Sheri	HS	5/29/2019, 5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$314.00****	\$0.00	\$0.00	\$0.00	\$314.00****	YES
Kapadia, Vishakha	RD	5/29/2019, 5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$314.00****	\$0.00	\$0.00	\$0.00	\$314.00****	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2019**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Leslie, Kathryn	LR	5/29/2019, 5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$314.00****	\$0.00	\$0.00	\$0.00	\$314.00****	YES
Spaur, Isabel	ST	5/30/2019	Hyatt Regency New Brunswick, NJ	New Jersey Teachers of English to Speakers of Other Languages	\$234.00****	\$0.00	\$0.00	\$0.00	\$234.00****	YES
Bernstein, Daniel	HS	6/3/2019, 6/4/2019, 6/5/2019, 6/6/2019, 6/7/2019, 6/10/2019	Cincinnati, OH	College Board AP Reader	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Rawls Elford	CO	6/24/2019, 6/25/2019, 6/26/2019	Pennsylvania Convention Center Philadelphia, PA	ISTE EdTeh 2019 Conference	\$395.00*	\$286.37*	\$0.00	\$202.50*	\$883.87*	NO
								TOTAL	\$4,177.80	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #20-241-200-580-00-0000-0										
***Amount being charged to Account #11-000-251-580-11-0000-0										
****Amount being charged to Account #20-241-200-580-00-0000-0										
*****Amount being charged to Account #11-000-230-580-01-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,422.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2019–2020

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	4	Independence Day
September	2	Labor Day
November	8	Veteran's Day (Observance)
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	24	Undesignated Day #1
December	25	Christmas Day
December	26	Work day after Christmas
December	31	Undesignated day #2
January	1	New Year's Day
February	14	Lincoln's Birthday
February	17	Washington's Birthday
April	10	Good Friday
April	13	Undesignated Day #3
May	25	Memorial Day

12 MONTH STAFF HOLIDAYS

July	4	Independence Day
September	2	Labor Day
September	30	Rosh Hashanah
October	1	Rosh Hashanah
October	9	Yom Kippur
November	7, 8	NJEA Convention/Veterans Day
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	23-31	Winter Recess
January	1	Winter Recess
January	20	Martin Luther King, Jr. Day
February	14, 17	President's Weekend
April	10 -17	Spring Break
May	25	Memorial Day

BUS DRIVER HOLIDAYS

October	14	Columbus Day
November	8	Veteran's Day (Observance)
November	28	Thanksgiving Day
December	25	Christmas Day
January	1	New Year's Day
February	14	Lincoln's Birthday
February	17	Washington's Birthday
April	10	Good Friday
May	25	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	2	Labor Day
September	30	Rosh Hashanah
October	1	Rosh Hashanah
October	9	Yom Kippur
October	14	Teacher In-Service
November	7, 8	NJEA Convention/Veterans Day
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	23-31	Winter Recess
January	1	Winter Recess
January	20	Martin Luther King, Jr. Day
February	14, 17	President's Weekend
March	13	Teacher In-Service
April	10-17	Spring Break
May	25	Memorial Day

Tentative Last Day of School June 24, 2020

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2019–2020

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	17	19
October	20	21
November	17	17
December	15	15
January	21	21
February	18	18
March	21	22
April	16	16
May	20	20
June	18*	18*
TOTAL	183*	187* (With 4 Prof. Days included in count)

*includes 3 snow days

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Tuesday, September 3, 2019	Full Day	Teacher Workshops/Professional Development
Wednesday, September 4, 2019	Full Day	Teacher Workshops/Professional Development
Monday, October 14, 2019	Full Day	Teacher Workshops/Professional Development
Friday, March 13, 2020	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 24, 2020