

SALEM SCHOOL SYSTEM  
Salem, Connecticut

FACILITIES PLANNING

CONSULTANTS

The Board of Education is charged with developing concepts and educational specifications for construction of facilities. To provide the best possible educational environment within financial and physical constraints, it may be necessary to retain a consultant who is familiar with the structures and equipment needed to optimally house educational programs.

Choosing an Architectural Consultant

The Board will advertise for and interview qualified applicants and appoint a consultant for the project.

In selecting an a consultant, the following criteria will be considered:

- 1) Training and experience including that of partners and associates.
- 2) Planning ability and promptness.
- 3) Specification writing, accuracy and sufficiency of detail.
- 4) Familiarity with the type of educational programming and organizations used in the local schools.
- 5) Reference checks.
- 6) Experience with state and local level government agencies in the State of Connecticut.

1<sup>st</sup> Reading: November 23, 1999  
Policy Adopted: December 14, 1999

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