

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on February 25, 2019, Strathmore Elementary School, 282 Church St., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Regular Action Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present: Ms. Allison Friedman - President Ms. Anissa Esposito
 Dr. Jeff Delaney Mr. John Montone
 Ms. Randi Moore Ms. Joelle Nappi
 Ms. Shari Whalen

Absent: Mr. Kevin Ahearn; Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Mr. Alex Ferreira, School Business Administrator/Board Secretary
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel
 Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Ms. Nappi seconded by Ms. Moore and approved by a unanimous roll call vote to approve the following minutes.

- Re-Organization Meeting Minutes - January 7, 2019

It was moved by Ms. Esposito seconded by Ms. Nappi and approved by a unanimous roll call vote to approve the following minutes.

- Committee of the Whole Meeting Minutes - January 14, 2019
- Executive Meeting Minutes - January 14, 2019
- Regular Action Meeting Minutes - January 14, 2019
- Executive Meeting Minutes - January 14, 2019

VI. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Update on Transportation Committee

VII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Ms. Bera, Principal
 - Ms. Bera introduced Safety Patrol and Pledge Leaders
 - Ms. Bera introduced the Chorus and the Chorus presented songs from “What a Wonderful World”
- Dr. Majka presented the baseball players the certificates for donations
- Dr. Majka introduced Mr. Liebmann for the Semi-Annual SSDS and HIB Reporting
- Dr. Majka introduced Ms. Perez for Special Services update
- Dr. Majka introduced Mr. Ferreira for budget presentation on revenues

VIII. STUDENT REPRESENTATIVE’S REPORT

- Cambridge Park - Cat in the Hat visit; Pre-school Open House
- Strathmore - Review by Ms. Bera
- Ravine Drive - Winter Concert; Read Across America
- Cliffwood - Read Across America; Relay for Life fundraiser and Random Act of Kindness week
- Lloyd Road - Nurtured Heart Approach/Student Teacher Relationships; STEM future developments
- Matawan Aberdeen Middle School - Battle of the Classes; Black History Month; fundraisers for Leukemia; Women’s History Month
- High School – Mr. Matawan event; Brain Bee; Husky Ambassador program; Basketball player Khoryn Bannis total 1000 points; Leukemia and Lymphoma fundraiser; Winter Track and Field Team Central Jersey Group II State Champions; presentation of Newsies
- Importance of media specialists
- Importance of school outreach between campuses

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Nappi.

Board Members commented on the benefits of the China trip

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Whalen.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Nappi and seconded by Ms. Moore.

A Board member had a question on the softball coach, Mr. Liebmann addressed the concern.

XII. POLICY

- None

XIII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Ms. Nappi and seconded by Ms. Esposito.

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached 2019 – 2020 Staff Holiday Schedule. **(Curriculum & Instruction Attachment #2)**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following teachers for their participation in the MC3 Google Education Level 1 Certification Training on February 26, 2019 at Matawan Regional High School.

High School	Middle School	Lloyd Road	Cliffwood	Ravine Drive	Strathmore
Kelly Baldwin	Dustin Reynolds	Karina Cosentino	Sonali Anderson	Angela Bruder	Joni DeFilippo
Meghan Harrington	Kenneth McCabe	David Lehman	Traci Fins	Krysten Paone-Hurd	Sheryl Preiser
Heather Kaiser	Erica Unterberger				
Mary Kate Shalhoub					
Maria Gallo					

Rationale: This professional development workshop will train teachers on the essentials of GSuite for Education with focus on the skills and techniques needed to complete the online exam to achieve “Google Educator” status and pursue “Google Education Trainer” status.

Cost: \$784.00 **Account #:** 11-000-223-580-04-0000-0
 16 staff members @ \$49.00 each

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve two coaches and three high school students to attend the 2019 NJSIAA State Wrestling Tournament at the Convention Hall in Atlantic City, NJ on February 28, March 1, and March 2, 2019.

Rationale: Supervision is required for athletes qualifying for state level wrestling championships.
Cost: \$2,146.27 **Account #:** 11-402-100-580-1402-1

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
156640	PESI	\$3,600.00	1/25/19-3/22/19 (retroactive)
158163	MMC	\$750.00	1/25/19-2/8/19

Cost: \$4,350.00

Account#:11-150-100-320-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
160840	General Ed	Audrey Clark Alt. School Long Branch Public Schools	\$14,997.39	1/10/19-6/30/19 (retroactive)
158098	Autistic	Hawkswood School	\$29,280.00	2/11/19-6/30/19 (retroactive)

Cost: \$14,997.39

Account #: 11-000-100-562-09-0000-0

Cost: \$29,280.00

Account #: 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an additional Mental Health Professional.

Provider	Cost	Services	Effective Dates
Effective School Solutions	\$34,500.00	In district therapeutic services @ HS	4/1/19-6/30/19

Cost: \$34,500.00

Account #:11-000-219-490-09-0000-1

Rationale: An additional licensed clinician is needed to support additional students due to increased enrollment. This support will offer therapeutic mental health services to increase attendance, decrease anxiety, and address psycho-social needs.

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Extra-Curricular Activities - Resignation					
Dubina, Robert	HS	Softball	Head Coach	4/28/2014	2/6/2019 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Gwizdz, Nicole	LR	Teacher	Personal Leave	Without Pay	1/28/19-2/11/19 (Retroactive)
Hausmann, Kathryn	ST	Teacher	Personal Leave	Without Pay	2/26/19
Gallo, James T.	HS	Teacher	Personal Leave	Without Pay	5/8/19-5/10/19
Morrison, Holliann	CL	Teacher	Medical Leave	Without Pay	3/11/19-4/26/19 (Amended Dates – Originally BOE Approved 12/17/18)
Buchanan, Laura	RD	Teacher	Maternity Leave	With Pay	4/29/19-5/30/19
			Disability Phase	Without Pay	5/31/19-6/14/19
			FMLA/NJFLA	Without Pay	9/4/19-11/26/19
			Personal Leave	Without Pay/Without Benefits	6/17/19-6/24/19 and 11/27/19-12/19/19
Falciglia, Melissa	CP	Teacher	Maternity Leave	With Pay	1/3/19-2/20/19
			Disability Phase	Without Pay	2/21/19-3/8/19
			FMLA/NJFLA	Without Pay	3/11/19-5/31/19 (Retroactive) Amended Dates Previously BOE Approved 10/28/18
Gascot, Deja	LR	Secretary 10.5 Months	Maternity Leave	With Pay	3/4/19-4/02/19
			Disability Phase	Without Pay	4/3/19-6/24/19
			FMLA/NJFLA	Without Pay	8/23/19-11/15/19
			Personal Leave	Without Pay/Without Benefits	11/18/19-1/1/20 Amended Dates Previously BOE Approved 1/28/19

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Kinneman, Katelyn	HS	Teacher	Maternity Leave Disability Phase	With Pay	4/10/19-6/24/19
Ashed, Jillian	LR	Teacher	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	3/25/19-5/10/19 5/13/19-10/08/19
Paone-Hurd, Krysten	RD	Teacher	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	4/29/19-5/10/19 5/13/19-6/24/19
Royston, Joanne	CL	Teacher	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	2/4/19-4/2/19 4/3/19-5/22/19 (Retroactive)

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Magtalas, Angela LR.TCH.SPECIAL.ED.15	LR	Teacher of Special Education Replacement Position	Step C-01	\$49,495.00 (Prorated)	5	Ashed (Leave of Absence)	3/20/19- 6/30/19
Homowitz, Rainelda LR.ADMSP.T.SEC.03	LR	Secretary 10.5 Month Replacement Position	Step-01	\$22,795.00 + \$1,485.00 BA Stipend (Prorated)	11	Gascot (Leave of Absence)	3/13/19- 6/30/19 (Amended Date)
Green, Dante HS.ADMSP.T.HL.MONT. 03	HS	Hallway Safety & Security Monitor P/T	Step-01	\$12,636.15 (Prorated)	3	Employee #5137	2/27/19- 6/30/19

2. Mentor – 2018/2019 School Year

Name	Subject	Location
Fins, Traci	Elementary – All Subjects	Cliffwood Elementary School

Rationale: To assist first year teachers in the performance of their duties and adjustments to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher.

3. Affirmative Action Team Member 2018/2019 School Year

Name	School
Ripple, Susan	Cambridge Park

4. Extra-Curricular/Hourly Activities

Name	School	Activity	Position	2018/2019 Step/Stipends	Effective Date
Athletic Activities					
Dellert, Deirdre	HS	Softball	Assistant Coach	Step – 03 Stipend - \$6,200.00	2018/2019 School Year
Spadaccini, Dylan	HS	Track Boys'	Assistant Coach	Step-01 Stipend - \$5,170.00 Stipend Correction Previously approved 1/28/19	2018-2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Saporita, Meghan	Monmouth University	Downey, Teresa	MS – World Language – Spanish Student Teacher Spring 2019 2019/2020 School Year
Stankard, Jamie District Employee	Rutgers University	Koch, Bridget	RD – School Nurse Practicum Intern Spring 2019 2019/2020 School Year
Kacen, Pamela	Monmouth University	Bakely, Sarah	CO – LDT/C Practicum/Internship Intern Fall 2019 2019/2020 School Year
Mantione, Vanessa	Caldwell University	Bliss, Jacqueline	MA - Special Education Student Observer Spring 2019 2019/2020 School Year
Sweeney, Patrick	Seton Hall University	Gabriella Goetz	HS – School Counseling Intern Fall 2019 2019/2020 School Year

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

6. Transportation – Safety Meeting

Last Name	First Name	Hourly	Total	Last Name	First Name	Hourly	Total
Beatrice	Kathleen	\$26.95	\$80.85	Logue	Doreen	\$31.50	\$94.50
Barkawitz	Edward	\$27.63	\$82.89	Lopez	Silvana	\$26.58	\$79.74
Debek	Ewa	\$31.50	\$94.50	Nielsen	Jenny	\$20.65	\$61.95
De Gennaro	SARA	20.65	\$61.95	Poulsen	Nicole	\$20.65	\$61.95
Dukes	Jennifer	\$25.79	\$77.37	Ramirez	Yefersson	\$22.50	\$67.50
Easterday	Joann	\$22.50	\$67.50	Ramsey	Holly	\$31.50	\$94.50
Fineran	Melissa	\$31.50	\$94.50	Robles-Arroyo	Vanessa	\$20.65	\$61.95
Fineran	Heather	\$26.58	\$79.74	Schifini	Samantha	\$26.58	\$79.74
Lawrence	Anthony	\$22.50	\$67.50	Stephens-Robinson	Valerie	\$22.50	\$67.50
Hampton	Eric	\$26.58	\$79.74	Weaver	Mary	\$20.65	\$61.95
Howell	Matthew	\$25.16	\$75.48	Weaver	April	\$26.58	\$79.74
Jimenez	Elizabeth	\$20.65	\$61.95	Zeller	Kerri	\$27.63	\$82.89
Lara	Lisa	\$25.79	\$77.37	Kaeser	Regina	\$45.78	\$137.34
Lavoie	Nena	\$25.34	\$76.02				
Leahy	Sydney	22.50	\$67.50				

Transportation Safety Meeting – January 26, 2019 – 3 Hours/Per Diem Rate (Retroactive)

7. Home Instruction 2018-2019 School Year

ID.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
157631	World Cultures	HS	Brubaker, Mark	Brubaker, Mark	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
157631	English 1	HS	Casserly, Kathleen	Brubaker, Mark	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
157631	Lab Biology	HS	Hodnicky, Helen	Shalhoub, Mary Kate	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
157631	Introduction to Algebra	HS	Kish, Sheryl	Shalhoub, Mary Kate	2.5	1	2.5	1/17/19-1/24/19 (Retroactive)
160445	Reading	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19-3/1/19 (Retroactive)
160445	Math	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19-3/1/19 (Retroactive)
160445	Social Studies	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19-3/1/19 (Retroactive)
160445	Science	RD	Morrissey, Christina	MOESC	2.5	6	15	1/16/19-3/1/19 (Retroactive)
160445	Counseling	RD	Morrissey, Christina	Tay, Kathleen	1	6	6	1/16/19-3/1/19 (Retroactive)
158680	Math	MA	Sullivan, Jacqueline	Toomey, Joanne	2.5	8	20	1/17/19-3/17/19 (Retroactive)
158680	Science	MA	Gray, Barbara	Milan, Gregory	2.5	8	20	1/17/19-3/17/19 (Retroactive)
158680	Social Studies	MA	Gray, Barbara	Dimario, Joseph	2.5	8	20	1/17/19-3/17/19 (Retroactive)
158680	Language Arts	MA	Starr, Diana	Starr, Diana	2.5	8	20	1/17/19-3/17/19 (Retroactive)
158098	Math	ST	Out of District	D'Agostino, Nicole	2.5	4	10	1/22/19-2/19/19 (Retroactive)
158098	Science	ST	Out of District	D'Agostino, Nicole	2.5	4	10	1/22/19-2/19/19 (Retroactive)
158098	Social Studies	ST	Out of District	D'Agostino, Nicole	2.5	4	10	1/22/19-2/19/19 (Retroactive)
158098	Language Arts	ST	Out of District	D'Agostino, Nicole	2.5	4	10	1/22/19-2/19/19 (Retroactive)
157178	Geophysical Science	HS	Mingrone, Christopher	Milan, Gregory	2.5	2	5	1/18/19-1/30/19 (Retroactive)
157178	US History 2	HS	Carnovsky, Robert	Carnovsky, Robert	2.5	2	5	1/18/19-1/30/19 (Retroactive)
157178	English 3	HS	Segui, Jessica	Carnovsky, Robert	2.5	2	5	1/18/19-1/30/19 (Retroactive)
157178	Algebra 2	HS	Colburn, Kendra	Colburn, Kendra	2.5	2	5	1/18/19-1/30/19 (Retroactive)

Account Number: General Education 11-150-100-101-11-0000-1 \$45.00/Hour
 Account Number: Special Education 11-000-219-104-09-0000-9 \$45.00/Hour

8. Chaperones – High School

Name	Name	Name
Antista, Maria	Mackey, Latiefa	Portee-Wells, Patricia
Bernstein, Daniel	Marzella, Dana	Prinzi, Maria
Certa, Anthony	Mc Dede, Maria	Reingle, Patricia
Gross, Zachary	Melikhova, Julia	Sa, Joana
Gurney, Tara	Mesko, Cindy	Schueller, Melanie
Hagan, Scott	Olechowicz	Shaw, Norreen
Harnett, Christopher	Paulus, Carolyn	Sloan, Michelle
Hueston, Emily	Pickell, Lee	Sodono, Lauren
Jackman, Neil	Pickens, Samuel	

Cost: Three Hours (3) at \$25.00 per hour **Account #:** 11-421-100-178-11-0000-6
Effective: June 2019 Graduation Ceremony

9. March 8th PD Day Call For Proposals

Recommended Staff	Position	# of Staff	Activity	Max Hours	Cost/Hour	Total Cost	School
Baumert, Deana Bernstein, Daniel Carnovsky, Robert Dean, Brian Gross, Zachary Irons, Mark Lisciandro, Tara Mc Kurth, Julie Pattwell, Jourdan Reynolds, Dustin Sodono, Lauren Stevens, Roderick	Teacher	12	Presentation Proposals for Professional Development	2 Hours Each	\$30.00/Hour	\$720.00	CO

10. Volunteers

Name	Location	Activity	Effective Date
Scatorchia, Brianna	MAMS	Softball	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

11. Staff Array Changes – 2018/2019 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Carrante, Marlene	RD – 1.00	Instructional Assistant	MA – 1.00	Instructional Assistant MA.ADMSPT.IA.02	2/4/19 (Retroactive)
Tay, Kathleen	MA – 1.00	Instructional Assistant	RD – 0.50 ST – 0.50	Guidance Counselor RD.TCH.ES.02	2/7/19 (Retroactive)
Dhume, Valerie	CL – 1.00	Instructional Assistant	CL – 1.00	Substitute Teacher CL.ADMSPT.IA.21	1/10/19-3/8/19 (Retroactive)
Grillo, Kendra	MA – 1.00	Instructional Assistant	RD – 1.00	Instructional Assistant RD.ADMSPT.IA.09	2/11/19-6/30/19 (Retroactive)
Kops, Leslie	CP – 1.00	Instructional Assistant	MA – 1.00	Instructional Assistant MA.ADMSPT.IA.10	2/11/19-6/30/19 (Retroactive)
Alvarez, Rachel	LR/CP – 1.00	School Social Worker	CP – 1.00	School Social Worker CO.CST.SOCIAL.WKR.06	2/11/19-6/30/19 (Retroactive)

12. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 11, 2019.

Incidents Reported	Confirmed Incidents
6	3

b. Comprehensive Equity Plans

The Superintendent recommends that the Board of Education authorization the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan for the 2019-2020, 2020-2021 and 2021 and 2022 school years.

c. Overload Employee #5442 - 30 Minutes - \$10.44

Retroactive: 2/20/19

Account #: 11-216-100-106-11-0000-1

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for January 2019 and Bills List for February 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 2019, Payroll	\$4,039,713.79
February 2019, Bills List	\$2,754,881.64
TOTAL	\$6,794,595.43

2. Transfer of Funds for December 2018 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **December 2018** as presented.

3. S-1701 Reporting for December 2018

Board Secretary Report for **December 2018**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **December 2018**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **December 31, 2018**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Alex Ferreira
Board Secretary

February 25, 2019
Date

4. Acceptance of Grant Funds for the Recovery High School Access Project

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of up to and including \$1,000,000, and to execute a Letter of Agreement

formalizing the responsibilities and expectations of the program to service students during the project period dated July 1, 2018-June 30, 2019.

5. Revised Nonpublic Services for Fiscal Year 2018/19

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the following revised funding for Nonpublic Services for fiscal year 2018/19 (previously approved July 23, 2018).

Security Aid (Revised)	\$25,500
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6. Change Order #1-HVAC Replacement System at Cambridge Park Elementary School, FVHD #4804E2

Contract	HVAC Replacement at Cambridge Park Elementary School, FVHD #4804E2	
Contractor	SMBA Construction, LLC	
Change Order	1	
Amount	(\$149,391.00)	
Description	Credit back to the Owner – Delete all General Construction Work at Cambridge Park Elementary School	(\$149,391.00)
	Total Change Order 1	(\$149,391.00)

7. Change Order #1-Security Vestibule Renovations & Carpet Replacement at Cambridge Park Elementary School, FVHD #5104

Contract	Security Vestibule Renovations & Carpet Replacement at Cambridge Park Elementary School, FVHD #5104	
Contractor	The G Meyer Group	
Change Order	1	
Amount	\$906.44	
Description	Credit to the Owner for unused allowance	-\$1,000.00)
	Labor and material to relocate existing electrical circuits in conduit under Main Office concrete floor slab	\$1,906.44
	Total Change Order 1	\$906.44

8. Agreement between Side Effects, Inc. and Matawan-Aberdeen Regional School District

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the agreement to partner with Side Effects, Inc. to acquire a new scorer’s table for the high school at no cost to the district using advertisement subject to the terms of the agreement to be dated February 25, 2019.

9. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Quantity	Description	Estimated Value
10	Calculators-No longer working	\$0
1	Insignia TV Model #NS-20FTV	\$25
1	Toshiba DVD Model #SD4300KU	\$25
1	Phillips TV Model #27PT5441/37	\$25
1	Panasonic VHS Model #PV-V4624S	\$10
1	Panasonic TV	\$25
1	Hitachi VHS Model #VT-M181A	\$10
1	JVC DVD/VHS Model#XVC19SU	\$30
1	Phillips TV Model #27PT5441/37	\$25
1	Panasonic DVD Model # S27	\$25
1	Panasonic VHS Model #PV-V4624S	\$10
1	Sharp TV Model# 27U-550	\$30
1	JVC DVD/VHS Model #HRXVC1SSU	\$25
1	Sharp TV Model #27R-S100	\$25
1	Panasonic VHS Model #PV4617	\$10
1	Hitachi VHS Model #DV-C60Su	\$10
1	Sharp TV Model # 27U-S50	\$25
1	JCV DVD Model #XV-5300BK	\$25
1	Panasonic VHS Model #PV-V4022	\$10
1	Sharp TV Model # 27RS100	\$25
1	JVC DVD/VHS Model # HRXVC19SU	\$30
1	Sharp TV Model # 27U-S50	\$25
1	JVC DVD Model # XV-S300BK	\$25
1	Panasonic VHS Model# PV-V4022	\$10
1	COW (Longhorn) Dell Proj Model # 2400MP, Dell Computer #J5CRHD1, Dell Keyboard #SK8115	\$100
1	COW (Elsie) Samsung DVD/VHS #DVD-V5500, Interlink Keyboard #VP641OK, Dell Computer #DCNEA50/25A	\$80
1	COW Panasonic VHS Model #PV-VS4820, Dell Keyboard Model # SK8115, Dell Computer Model DCNE A40120A	\$60
1	COW (Oralie)-Dell Computer Model #DCNE A50/2A, Keyboard R170D50	\$50
1	COW (Shorthorn) Dell Projector #1100MP, Logitech Keyboard N231, Dell Computer DCNE A20120A, Insignia DVD/VHS #ISDV0400924	\$130
1	COW (ClaraBell) Dell Projector #1100MPZ, Dell Keyboard #SK-8115, Projector #2400MP, Samsung DVD/VHS #DVD-VS5000, Dell Computer DCNE: A50125A	\$130
1	COW (Bessy) Dell Projector Model #1100MP, Logitech Keyboard YU0009, Dell Computer DCNE A50/25A	\$100
1	COW (Queenie) Dell Projector Model #1100MP, Insignia-DVD/VHS Model # ISDVD 0409248, Dell Keyboard Y-RAQ-DEI1, Dell Computer DCNE A5/025A	\$130

10. Procurement and Installation of Acoustic Panels and Materials at the Lloyd Road Elementary School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on procurement and installation of acoustic panels and banners in the gym of Lloyd Road Elementary School, pursuant to the results of the acoustic study performed in December 2017, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
SMBA Construction	\$28,500

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-261-420-12-0000-4 **Not to exceed:** \$28,500

11. Procurement and Installation of Inline Sewer Grinder at the Matawan Regional High School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on procurement and installation of a new inline sewer grinder to repair the one that failed in January 2019, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
Rapid Pump & Meter Service Co., Inc.	\$33,657

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-261-420-12-0000-3 **Not to exceed:** \$33,657

12. Emergency Water Main Repairs at Matawan Regional High School for the 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following services, in the following amount to be made through the shared service agreement with Aberdeen Township providing for shared competitive pricing on publicly bid contracts

Vendor	B&W Construction Co. of NJ
Contract	Shared Service Aberdeen Resolution 2018-104
Account	11-000-261-420-12-0000-3
Amount	Not to Exceed \$20,000
Description	Emergency water main repair at MRHS

13. Air Compressor Maintenance for Pneumatic Controls Systems at all District Schools for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on air compressor maintenance for pneumatic systems at Matawan Regional High School, Matawan Aberdeen Middle School, Lloyd Road Elementary School, Cliffwood Elementary School, Ravine Drive Elementary School, Strathmore Elementary School, and Cambridge Park Elementary School, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
Peterson Service Company	\$10,969

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Accounts: 11-000-261-420-12-0000-2, 11-000-261-420-12-0000-3, 11-000-261-420-12-0000-4, 11-000-261-420-12-0000-6, 11-000-261-420-12-0000-7, 11-000-261-420-12-0000-8, 11-000-261-420-12-0000-9
Not to exceed: \$10,969

14. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

Accounts	Authorized Signature
Custodian Account (All of the following persons)	Board President; Board Secretary and Treasurer of School Monies
Payroll Agency Account	Treasurer or Board Secretary
Payroll Account	Treasurer or Board Secretary
Unemployment Compensation Trust	Board Secretary Only
Matawan Regional High School (MRHS) Athletic Activities Account	MRHS Principal, Athletic Director and Business Administrator
Matawan-Aberdeen Regional School District Student Activities Accounts	Principals, Business Administrator
Scholarship Account	Board Secretary
Food Services Account	Board Secretary

15. Acceptance of Donation from an Anonymous Donor and the Husky Diamond Association

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from an Anonymous Donor in the amount of \$17,000.00 and a donation of \$3,000.00 from the Husky Diamond Association, totaling \$20,000.00. This donation will be used to purchase a Press Box which will be utilized by the Matawan Regional High School Baseball Program.

16. Site Preparation and Installation of Concrete Footing and Pad for Donated Varsity Baseball Field Press Box at the Matawan Regional High School for the 2018/19 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on site preparation and installation of concrete footings and pad required for placement of a donated press box, for the 2018/19 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the Contract for Work to:

Vendor	Quote Amount
B&W Construction	\$13,775

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0 **Not to exceed:** \$13,775

17. Acceptance of 2017/18 Annual Audit and Related Corrective Action Plan

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the Audit Report for the 2017/18 school year prepared by Suplee, Clooney & Company with three recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

18. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2018**

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Lock Down	1/8/19 @ 1:55 pm
Cambridge Park Pre-school	Fire Drill	1/23/19 @ 11:50 am
Strathmore Elementary School	Fire Drill	1/2/19 @ 9:40 am
Strathmore Elementary School	Active Shooter	1/4/19 @ 2:40 pm
Cliffwood Elementary School	Shelter in Place/Medical Emergency	1/9/19 @ 11:19 am
Cliffwood Elementary School	Fire Drill	1/25/19 @ 9:35 am
Lloyd Road Elementary School	Fire Drill	1/4/19 @ 10:38 am
Lloyd Road Elementary School	Shelter in Place/Medical Emergency	1/30/19 @ 9:17 am
Matawan-Aberdeen Middle School	Active Shooter	1/3/19 @ 1:40 pm
Matawan-Aberdeen Middle School	Fire Drill	1/17/19 @ 8:20 am
Ravine Drive Elementary School	Fire Drill	1/10/19 @ 9:25 am
Ravine Drive Elementary School	Shelter in Place/Medical Emergency	1/15/19 @ 11:03 am
Matawan Regional High School	Fire Drill	1/3/19 @ 10:04 am
Matawan Regional High School	Shelter in Place/Medical Emergency	1/9/19 @ 12:38 pm

XVI. UNFINISHED BUSINESS

- Transportation policy update
- Social media policy update

XVII. NEW BUSINESS

- Board discussed recent school finance and state aid presentation and impact on budget

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- P1
 - Student enrollment and impact of payment in lieu of taxes (PILOT) program in Aberdeen
 - Need to have district at municipal discussions on future PILOT programs
- P2
 - Question on tax rate and rateables

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Ms. Whalen that the Board convene in Executive Session and approved by a unanimous voice vote at 9:02 pm.

The Board returned to Open Session at 9:27 pm.

XX. ADJOURNMENT

On a motion by Ms. Esposito seconded by Ms. Friedman and a unanimous roll call vote the Board adjourned the meeting at 9:28 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 25, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Moore, Randi	CO	2/22/2019 (retroactive)	Marriott Hotel Princeton, NJ	NJSBA New Board Member Orientation	\$0.00	\$14.57**	\$0.00	\$0.00	\$14.57**	NO
Whalen, Shari	CO	2/22/2019 (retroactive)	Marriott Hotel Princeton, NJ	NJSBA New Board Member Orientation	\$0.00	\$13.76**	\$0.00	\$0.00	\$13.76**	NO
Bombardier, John	CO	3/3/2019 - 3/9/2019	Chengdu City China	Chinese Delegation Meeting 2019	\$500.00*	\$200.00*	\$0.00	\$150.00*	\$850.00*	NO
Perez, Nelyda	CO	3/3/2019 - 3/9/2019	Chengdu City China	Chinese Delegation Meeting 2019	\$500.00*	\$200.00***	\$0.00	\$150.00***	\$850.00***	NO
Rawls, Elford	CO	3/4/2019	NJPSA/FEA Monroe Twp., NJ	NJDOE Curriculum Units Project Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	3/14/2019	The Palace at Somerset Park Somerset, NJ	NJPSA/FEA NJASA Women's Leadership Conference	\$199.00***	\$0.00	\$0.00	\$0.00	\$199.00***	NO
Bruder, Angela	RD	3/22/2019	The Conference Center at Mercer West Windsor, NJ	NJAGC Conference Ignite Passion with Purpose	\$219.00*	\$0.00	\$0.00	\$0.00	\$219.00*	YES
Davenport, Krystal	HS	3/25/2019	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Georgalas, Florence	ST	3/25/2019	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Grimaldi, Millie	MS	3/25/2019	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
FEBRUARY 25, 2019**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Yacovelli, Cynthia	LR	3/25/2019	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence & Equity Unconscious Bias: Impact on Equity in Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Carey, Elizabeth	CP	3/28/2019, 3/29/2019	United Methodist Church Linden, NJ	Grow NJ Kids High Scope Numbers Plus: Preschool Advanced Training	\$0.00	\$23.18*	\$0.00	\$0.00	\$23.18*	YES
Moore, Susan	HS/ MS	3/29/2019, 3/30/2019	Princeton Marriott Princeton, NJ	New Jersey State Nurses Association School Nurses Creating Safe Spaces	\$229.00*	\$52.45*	\$0.00	\$0.00	\$281.45*	NO
Tobia, Mona	CO	3/29/2019	FEA Conference Center Monroe Twp., NJ	NJPSA Legislative Conference and Membership Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Zibbell, Jamie	MS	4/5/2019, 4/6/2019	Hyatt Regency Hotel Boston, MA	Harvard Medical School Treating Young Adults Mental Health Risks and Challenges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Baumert, Deana	MS	6/23/2019, 6/24/2019, 6/25/2019, 6/26/2019	Pennsylvania Convention Center Philadelphia, PA	ISTE EdTech 2019 Conference	\$550.00*	\$357.40*	\$0.00	\$213.50*	\$1,120.90*	YES
Casserly, Kathleen	HS	6/23/2019, 6/24/2019, 6/25/2019, 6/26/2019	Pennsylvania Convention Center Philadelphia, PA	ISTE EdTech 2019 Conference	\$550.00*	\$226.32*	\$0.00	\$213.50*	\$989.82	YES
								TOTAL	\$4,561.68	

*Amount being charged to Account #11-000-223-580-04-0000-0

**Amount being charged to Account #11-000-230-585-11-0000-0

Amount being charged to Account #20-250-200-580-09-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$474.00

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2019–2020

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	4	Independence Day
September	2	Labor Day
November	8	Veteran's Day (Observance)
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	24	Undesignated Day #1
December	25	Christmas Day
December	26	Work day after Christmas
December	31	Undesignated day #2
January	1	New Year's Day
February	14	Lincoln's Birthday
February	17	Washington's Birthday
April	10	Good Friday
April	13	Undesignated Day #3
May	25	Memorial Day

12 MONTH STAFF HOLIDAYS

July	4	Independence Day
September	2	Labor Day
September	30	Rosh Hashanah
October	1	Rosh Hashanah
October	9	Yom Kippur
November	7, 8	NJEA Convention/Veterans Day
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	23-31	Winter Recess
January	1	Winter Recess
January	20	Martin Luther King, Jr. Day
February	14, 17	President's Weekend
April	10 -17	Spring Break
May	25	Memorial Day

BUS DRIVER HOLIDAYS

October	14	Columbus Day
November	8	Veteran's Day (Observance)
November	28	Thanksgiving Day
December	25	Christmas Day
January	1	New Year's Day
February	14	Lincoln's Birthday
February	17	Washington's Birthday
April	10	Good Friday
May	25	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	2	Labor Day
September	30	Rosh Hashanah
October	1	Rosh Hashanah
October	9	Yom Kippur
October	14	Teacher In-Service
November	7, 8	NJEA Convention/Veterans Day
November	28	Thanksgiving Day
November	29	Day after Thanksgiving
December	23-31	Winter Recess
January	1	Winter Recess
January	20	Martin Luther King, Jr. Day
February	14, 17	President's Weekend
March	13	Teacher In-Service
April	10-17	Spring Break
May	25	Memorial Day

Tentative Last Day of School June 24, 2020

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2019–2020

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	17	19
October	20	21
November	17	17
December	15	15
January	21	21
February	18	18
March	21	22
April	16	16
May	20	20
June	18*	18*
TOTAL	183*	187* (With 4 Prof. Days included in count)
*includes 3 snow days		

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Tuesday, September 3, 2019	Full Day	Teacher Workshops/Professional Development
Wednesday, September 4, 2019	Full Day	Teacher Workshops/Professional Development
Monday, October 14, 2019	Full Day	Teacher Workshops/Professional Development
Friday, March 13, 2020	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 24, 2020