

SALEM SCHOOL DISTRICT
Salem, Connecticut

FACILITIES PLANNING

DEVELOPING EDUCATIONAL SPECIFICATIONS

It shall be the policy of the Board of Education to develop Educational Specifications which address all aspects of a planned facility that affect the educational program. Educational Specifications are the means by which the Board of Education describes the educational activities, spaces and adjacencies of spaces which need to be incorporated in a new or renovated facility. They are written statements that serve as a vehicle of communication between the school district, the architect and Building Committee.

The Superintendent will present the Educational Specifications to the Board of Education for adoption. The Board of Education, upon approval of the Educational Specifications, shall present them to the Board of Selectmen.

Content of Educational Specifications:

As a minimum, Educational Specifications shall include the following:

- Project rationale
- Master plan for the district
- Capacity and enrollment data
- Programs to be housed
- Support facilities
- Community use
- Systems to be incorporated (HVAC, computers, clocks, etc.), along with the use and feasibility of wireless connectivity technology.
- Environment controls
- Handicap access
- Site development
- Priority category and rationale (for State Department of Education grant application)
- Other data - room sizes, adjacencies, acoustics, lighting levels (with due consideration of the maximization of natural light), configuration of rooms, colors, windows, floor finish, furniture, and classroom equipment.
- Automatic sprinkler systems
- Compliance, on and after July 1, 2014, with the school safety infrastructure standards developed by the School Safety Infrastructure Council, pursuant to Section 80 of PA 13-3. (Industry standards for school building infrastructure)
- Compliance with all applicable state and federal laws, including but not limited to those standards and requirements for state grant eligible projects, as may be amended from time to time.

Legal Reference: CGS: 10-283 Applications for grants for school building projects. 10-284 Receipt and review of applications by Commissioner of Education. Approval or disapproval of applications by Commissioner of Construction Services (as amended by Section 81 of PA 13-3). 29-315 Fire extinguishing system required for certain buildings for human occupancy; other occupancies (as amended by PA 01-173). PA 13-3 An Act Concerning Gun Violence Prevention and Children's Safety (Sections 80 and 81).

1st Reading: November 23, 1999

Policy Adopted: December 14, 1999

Revised Policy 1st Reading: October 7, 2013

Revised Policy Adopted: November 4, 2013

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