#### **REGULAR ACTION MEETING – March 25, 2019**

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<u>MISSION STATEMENT</u>: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

<u>VISION STATEMENT</u>: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on March 25, 2019, Cambridge Park Elementary School, One Crest Way, Aberdeen, NJ.

#### I. CALL TO ORDER

President, Ms. Friedman called the Regular Action Meeting to order at 7:01 pm.

#### II. PLEDGE OF ALLEGIANCE

#### III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

"The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 7, 2018 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district's web site."

#### IV. ROLL CALL

Present: Ms. Allison Friedman - President Ms. Anissa Esposito - Vice President

Mr. Kevin Ahearn
Mr. John Montone
Ms. Joelle Nappi
Dr. Jeff Delaney
Ms. Randi Moore
Ms. Shari Whalen

Absent: Mr. Weymouth Brittingham

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction

Mr. Alex Ferreira, School Business Administrator/Board Secretary

Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs

Mr. Michael Liebmann, Director of Personnel

Mr. David Rubin, Board Attorney

#### V. MINUTES

It was moved by <u>Ms. Esposito</u> seconded by <u>Ms. Nappi</u> and approved by a unanimous roll call vote to approve the following minutes. Mr. Ahearn abstained from the Committee of the Whole Meeting Minutes and the Executive Session Minutes of February 11, 2019.

- Committee of the Whole Meeting Minutes February 11, 2019
- Executive Session Meeting Minutes February 11, 2019
- Regular Action Meeting Minutes February 25, 2019
- Executive Session Meeting Minutes February 25, 2019

#### VI. SUPERINTENDENT'S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Ms. Lazur and Ms. Ruscavage
  - o Ms. Ruscavage introduced students who shared what they liked about pre school
  - o Ms. Lazur introduced the goals for the pre-school program and showed a video of pre-school activities
- Dr. Majka introduced Ms. Ruscavage who recognized Matthew O'Brien-Teacher of the Year and Caroline Incorvaia-Educational Services Professional of the Year for Cambridge Park Elementary School
- Dr. Majka introduced Mr. Van Horn who recognized Kelli Werner-Teacher of the Year and Lauren Six-Educational Services Professional of the Year for the Cliffwood Elementary School
- Dr. Majka introduced Ms. Janover who recognized Christine Lenihan-Teacher of the Year and Vishakha Kapadia-Educational Services Professional of the Year for the Ravine Drive Elementary School
- Dr. Majka introduced Ms. Bera who recognized Jennifer Barsi-Teacher of the Year and Annette Langer-Educational Services Professional of the Year for the Strathmore Elementary School
- Dr. Majka introduced Mr. Jerabek who recognized Kathryn Leslie-Teacher of the Year and Raquel Colao-Educational Services Professional of the Year for the Lloyd Road Elementary School
- Dr. Majka introduced Mr. Wells who recognized Dylan Tarrazi-Teacher of the Year and Michelle Bocchieri-Educational Services Professional of the Year for the Matawan-Aberdeen Middle School
- Dr. Majka introduced Mr. Eyler who recognized Andy Lasko-Teacher of the Year and Florence DeCosta-Educational Services Professional of the Year for the Matawan Regional High School
- Dr. Majka introduced Paulo Makalinao for the Student Representative update

#### VII. STUDENT REPRESENTATIVE'S REPORT

- Cambridge Park Parent presentation, sensory pathway in memory of Cheryl Grosso update with dedication ceremony on May 10, 2019
- Ravine Drive Sheriff's Office Assembly, magic show
- Cliffwood Annual Author Visit, Autism Awareness Week, Peer Buddies, 3<sup>rd</sup> Grade Concert
- Strathmore Author visit, Family Art Night, Goats of Anarchy, STEAM event
- Lloyd Road Pi Day, Book Fair, Family Fun STEM Night
- Matawan-Aberdeen Middle School Battle of the Classes, Pennies for Patients, Spring Musical "Addams Family"
- Matawan Regional High School Teen Arts, Civic Leaders, Relay for Life, Junior Norman Guardell made
  it to the semi-finals in the National Biology Olympiad, Dr. Rawls was named the Husky of the Month, The
  Spring Musical "Newsies"

The Board President announced a short recess to congratulate the award recipients.

#### VIII. BOARD PRESIDENT'S REPORT

Board President, Ms. Friedman made the following statements:

- Update on meeting with State Senator O'Scanlon
- Update on Assembly budget committee hearing

It was moved by Mr. Ahearn seconded by Ms. Esposito to table the Transportation Policy 8600 until the Committee of the Whole Meeting scheduled for April 8, 2019.

#### IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Whalen.

#### X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Nappi and seconded by Ms. Esposito.

#### XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Esposito and seconded by Ms. Whalen.

#### XII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Ms. Whalen and seconded by Ms. Moore.

#### XIII. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Nappi.

#### XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

None

#### XV. ACTION ON AGENDA ITEMS

#### **CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

#### A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (Curriculum & Instruction Attachment #1)

**Policy**: #6471 Travel/Reimbursable Expenses **Rationale**: Required estimates to abide by law and policy

#### **B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an agreement with Hackensack Meridian Health and the American Heart Association to provide training for 9th grade students in Cardiopulmonary Resuscitation (CPR) on April 10 and April 11, 2019.

**Rationale**: Supports District Goal #4: Promote a positive, supportive and safe school climate that embraces kindness, diversity, individuality and respect for all. Objective 1: Maintain a safe, healthy and supportive environment; Objective 2: Establish cohesive relationship between students, educators and the community.

**Cost**: No cost to district

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2018-2019 NJ Quality Single Accountability Continuum (NJQSAC) placement results indicating that the district has satisfied at least 80% of the weighted indicators in each of the five QSAC areas below. As a result of the QSAC review process the district has been designated as "high performing".

NJQSAC Areas	Initial Placement
Instruction and Program	81%
Fiscal Management	96%
Governance	87%
Operations	97%
Personnel	100%

Rationale: Pursuant to the requirements of N.J.A.C. 6A:30 the Matawan-Aberdeen Regional School District has undergone the New Jersey Quality Single Accountability Continuum (NJQSAC) review. The Monmouth Executive County Superintendent and team conducted a review of the district's performance against critical indicators in all five NJQSAC areas. Based on that review, the district has been placed on a continuum in five areas: instruction and program, fiscal management, governance, operations, and personnel. The complete NJQSAC results, including county office verification of the district's self-assessment has resulted in the district receiving the placement scores for each area as listed above.

#### **SPECIAL SERVICES**

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
158861	Autistic	Harbor School	\$84,987.00	2/4/19-6/30/19 (retroactive)

 Cost:
 \$56,007.00
 Account#:11-000-100-566-09-0000-0

 Cost:
 \$28,980.00
 Account#:11-000-217-320-09-0000-0

Rationale: Current Out of District Placement, placement changed.

2. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition adjustment for the 2015-2016 School Year.

Student	Classification	School	Cost	Effective Dates
155453	Emotionally Disturbed	Bonnie Brae	\$770.34 – originally approved for \$19,610.00 5/23/16. Actual cost is \$20,380.34	5/2/16-6/30/16 retroactive)

Cost: \$770.34 Account#:11-000-100-566-09-0000-0

Rationale: The Out Of District School was audited. Therefore there was a tuition adjustment.

**3. REVISED**-The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Classification	School	Cost	Effective Dates
162901	Emotionally Disturbed	Daytop NJ Academy	\$7,048.35	11/19/18-12/31/18 (retroactive)

Cost: \$7,048.35 Account#:11-219-100-320-09-0000-0

**4.** The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition adjustment for the 2017-2018 School Year.

1	0	J		
Student	Classification	School	Cost	<b>Effective Dates</b>
157082	Emotionally Disturbed	Winslow Township	\$2,059.80- originally billed for \$19,902.00. Actual cost is \$21,587.16 B/A 4/30/18	10/23/17-2/19/18 (retroactive)
158098	Autistic	Deron School	\$5,553.00 – originally billed for \$66,173. Actual cost is \$\$71,726.00 B/A 7/24/17	7/5/17-6/30/18 (retroactive)
162981	Other Health Impaired	Burlington County Special School District	\$10,271.00 – originally billed for \$39,631.00. Actual cost is \$49.902.00 B/A 4/30/18	3/26/18-6/22/18 (retroactive)

Cost: \$17,883.80 Account#:11-000-100-566-09-0000-0

Rationale: The Out of District Schools were audited. Therefore there was a tuition adjustment.

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**5.** The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following students to receive Extraordinary Services in an Out Of District placement for the 2018-2019 School Year.

Student	Classification	School	Cost	Effective Dates
158098	Autistic	Hawkswood	\$14,800.00	2/11/19-6/30/19 (retroactive)

Cost: \$14,800.00 Account#:11-000-217-320-09-0000-0

#### **PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

#### A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	<b>Effective Date</b>
	,	Staff Resignation	1		
Koch, Bridget RD.TCH.ES.NURSE.01	RD	School Nurse	Resignation	9/1/2010	4/26/2019
Stelluto, Jennifer CL.TCH.SPECIAL.ED.05	CL	Teacher of Special Education	Resignation	9/1/2015	6/30/2019
Mesko, Cindy HS.TCH.BUSINESS.01	HS	Teacher of Business	Resignation	10/7/2014	6/30/2019
Santoro, Danielle MA.TCH.SPECIAL.ED.1	MA	Teacher of Special Education	Resignation	4/13/2004	6/30/2019
Foley, Allison CO.CST.SPEECH.01	LR	CST Speech Therapist	Resignation	9/1/2012	6/30/2019
Van DeWater, Erin CP.TCH.SPECIAL.ED.09	CP	Preschool Teacher Replacement Position	Resignation	03/22/2013	5/10/2019 60 Day Rule Applies
Reda, Vilma RD.ADMSPT.IA.06	RD	Instructional Assistant	Resignation	9/1/2016	6/30/2019
Turchiano, Carol RD.ADMSPT.IA.05	RD	Instructional Assistant	Resignation	11/10/2015	6/30/2019
Harris, Darryl L. HS.ADMSPT.HL.MONT.02	HS	Hallway Safety & Security Monitor	Resignation	2/1/2011	4/24/2019
		Extra-Curricular Activities -	Resignation		
Harris, Darryl L. HS.ADMSPT.HL.MONT.02	HS	Basketball Assistant Coach	Resignation	7/01/2018	4/24/2019

#### **B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Nazarian, Gloria	CO	Transportation	Medical Leave	With Pay	1/8/19 PM-3/20/19
CO.TRN.ASST.04		Assistant		Without Pay	3/21/19-4/22/19 (Retroactive)
Lambert, Lynne MA.TCH.MATH.06	MA	Teacher of Math	Personal Leave	Without Pay	5/1/19-5/6/19
Van Dewater, Erin	CP	Replacement	Personal Leave	Without Pay	2/5/19 and 2/26/19 PM
CP.TCH.SPECIAL.ED.09		Teacher			(Retroactive)
Lepre, Denise	RD	Teacher of Art	Medical Leave	With Pay	3/4/19-6/14/19
RD.TCH.FINEARTS.ART					(Retroactive)
Lenihan, Christine	RD	Teacher of	Maternity Leave	With Pay	4/29/19-6/24/19
RD.TCH.ELEM.KD.03		Kindergarten	Disability Phase		
			FMLA/NJFLA	Without Pay	9/4/19-11/26/19
Debek, Ewa	CO	Bus/Van Driver	Medical Leave	With Pay	2/12/19-3/22/19
CO.TRN.DRIVER.17					(Retroactive)
Rizzo, Shannon	CO	Bus/Van Driver	Medical Leave	With Pay	2/26/19-3/5/19
CO.TRN.DRIVER.08					(Retroactive)

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Name	Loc	Position	Type of Leave	With/ W/O Pay	<b>Effective Dates</b>
Griffith, Elizabeth	CP	Instructional	Personal Leave	Without Pay	2/28/19-3/6/19
CP.ADMSPT.IA.04		Assistant			(Retroactive)
Baldasserini, Andre	HS	Teacher of	Medical Leave	Without Pay	3/1/19 and 3/5/19 Half
HS.TCH.FINEART.MU.01		Music/World			Day-TBD (Retroactive)
		Language - Italian			
Pickell, Lee	HS	Teacher of Special	Personal Leave	Without Pay	3/18/19 (Retroactive)
HS.TCH.SPECIAL.ED.13		Education			
Coccio, Isabelle	HS	Instructional	Personal Leave	Without Pay	5/1/19-5/3/19
HS.ADMSPT.IA.07		Assistant		·	
Weaver, April	HS	Bus/Van Driver	Medical Leave	Without Pay	2/4/19-4/30/19
CO.TRN.DRIVER.21					(Retroactive)
Bebel, Helen	MA	Teacher of Social	Sabbatical Leave	50% Salary Step	9/1/19-6/30/20
MA.TCH.SOCIAL.01		Studies		E-11 \$46,024.50	
Wilson, Tara	MA	Teacher of Math	Medical Leave	Without Pay	4/12/19
MA.TCH.MATH.13					
Turchiano, Carol	RD	Instructional	Medical Leave	Without Pay	3/15/19-3/19/19
RD.ADMSPT.IA.05		Assistant			(Retroactive)

#### C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring

4142/4242 Salary Checks and Deductions

4122 Substitute Teachers Student Teachers/Interns

4213/4214 Assignment/Transfer

#### 1. ESL Family Night Workshops

Name	Position	Activity	Max Hours	Cost/Hour	Total/Cost	Loc
Blodgett, Madeleine	ESL Family	Plan and deliver ESL	4	\$30	\$120.00	CO
Title III Account	Night	Family Workshops				
# 20-241-200-101-11-	Workshop	during the 2018/2019				
0000-1		School Year				

#### 2. College Student Observers/Teachers/Interns 2018/2019 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Chmielowicz,	Monmouth University	Riley, Jessica/	LR – Elementary All Subjects
Madeline	•	Orr, Daisy	LR – Art
		-	Student Observer Spring 2019
			(Retroactive)
Fernandez, Jasmine	Brookdale Community	Maglione, Allison	CL – Elementary – Special
	College	-	Education
	_		Student Observer Spring 2019
			(Retroactive)

Rationale: Student will be able to complete course work requirements toward degree and certification.

**Cost**: None to the Board

#### 3. Substitutes – 2018/2019 School Year

Category	Account Number
Giammarino, Frank	Transportation
Transportation Assistant	11-000-270-160-11

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to preemployment paperwork

#### 4. Home Instruction 2018-2019 School Year

I.D.	Subject	Sch ool	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
162990	ELA	LR	Levine-Nikolic,	Longo,	2.5	4	10	2/28/19-3/28/19
			Alissa	Andrea				(Retroactive)
162990	Social Studies	LR	Levine-Nikolic,	Longo,	2.5	4	10	2/28/19-3/28/19
			Alissa	Andrea				(Retroactive)
162990	Math	LR	Eisenberg,	Marzella,	2.5	4	10	2/28/19-3/28/19
			Randi	Dana				(Retroactive)
162990	Science	LR	Eisenberg,	Marzella,	2.5	4	10	2/28/19-3/28/19
			Randi	Dana				(Retroactive)
162198	Introduction to	HS	Kish, Sheryl	Shalhoub,	2.5	1	2.5	2/19/19-2/22/19
	Algebra			Mary Kate				(Retroactive)
162198	English 2	HS	Lafferty,	Kaiser,	2.5	1	2.5	2/19/19-2/22/19
			Carolyn	Heather				(Retroactive)
162198	Biology	HS	Shalhoub, Mary	Shalhoub,	2.5	1	2.5	2/19/19-2/22/19
			Kate	Mary Kate				(Retroactive)
162198	US History 1	HS	Walsh,	Kaiser,	2.5	1	2.5	2/19/19-2/22/19
			Matthew	Heather				(Retroactive)
162933	Introduction to	HS	Kish, Sheryl	Shalhoub,	2.5	1	2.5	2/22/19-2/27/19
	Algebra			Mary Kate				(Retroactive)
162933	English 1	HS	Casserly,	Kaiser,	2.5	1	2.5	2/22/19-2/27/19
			Kathleen	Heather				(Retroactive)
162933	Biology	HS	Ventorino,	Shalhoub,	2.5	1	2.5	2/22/19-2/27/19
			ToniAnn	Mary Kate				(Retroactive)
162933	World Cultures	HS	Walsh,	Kaiser,	2.5	1	2.5	2/22/19-2/27/19
			Matthew	Heather				(Retroactive)
162445	Geometry	HS	Komito, Marc	Wietecha,	2.5	9	22.50	2/22/19-4/22/19
				Corinne				(Retroactive)
162445	US History 2	HS	Carnovsky,	Carnovsky,	2.5	9	22.50	2/22/19-4/22/19
			Robert	Robert				(Retroactive)
162445	English 3	HS	Segui, Jessica	Castelli,	2.5	9	22.50	2/22/19-4/22/19
				Courtney				(Retroactive)
162445	Lab Chemistry	HS	Mohammed,	Milan,	2.5	9	22.50	2/22/19-4/22/19
			Patrick	Gregory				(Retroactive)
161469	Algebra 2	HS	Colburn,	Marzella,	3 1/3	9	30	2/25/19-4/25/19
			Kendra	Dana				(Retroactive)
161469	US History 2	HS	Walter,	Brubaker,	3 1/3	9	30	2/25/19-4/25/19
			Cathleen	Mark				(Retroactive)
161469	English 3	HS	Segui, Jessica	Brubaker,	3 1/3	9	30	2/25/19-4/25/19
				Mark				(Retroactive)
160344	Introduction to	HS	Kinneman,	Shalhoub,	2.5	9	22.5	3/6/19-5/3/19
	Algebra		Katelyn	Mary Kate				(Retroactive)
160344	Environmental	HS	Ventorino,	Milan,	2.5	9	22.5	3/6/19-5/3/19
	Science		Toniann	Gregory				(Retroactive)
160344	English 1	HS	Casserly,	MOESC	2.5	9	22.5	3/6/19-5/3/19
			Kathleen					(Retroactive)
160344	US History	HS	Brubaker, Mark	MOESC	2.5	9	22.5	3/6/19-5/3/19
					<u> </u>			(Retroactive)

Account #: General Education 11-150-100-101-11-0000-1 \$45.00/Hour Account #: Special Education 11-000-219-104-09-0000-9 \$45.00/Hour

5. Curriculum & Instruction – Title I – Before-School Math Tutorial Program Teachers

. Curriculum & instruction – Title 1 – Before-School Wath Tutorial Frogram Teachers					
			Max		
Name	Loc	Activity	Hours	Cost/Hour	<b>Total Cost</b>
Svenson, Alycia	Cliffwood	Provide before-school supplemental	74	\$35/Hour	\$2,590
		academic assistance to Title I students 4			
		days/week 1.25 hour per day – 59 days			
Mammano, Amy	Lloyd Road	Provide before-school supplemental	177	\$35/Hour	\$6,195

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Name	Loc	Activity	Max Hours	Cost/Hour	Total Cost
Scheuing, Adrienne		academic assistance to Title I students	(59 hours		
Longo, Andrea		4 days/week 1hour per day – 59 days	per		
			person)		

**Effective**: February 26, 2019 – June 13, 2019

**Account** # 20-231-200-101-11-0000-1

# 6. Curriculum & Instruction – Title I, Title IIA, Title III & Title IV – 2018/2019

•	D ''	C4 CC		Max	Cost/	Total	т
Name	Position	Staff	Activity	Hours	Hour	Cost	Loc
Berman, Lauren (CL)	Title I	2	Title I Coordinators will be	100	\$30	\$3,000	CO
Colao, Raquel (LR)	Coordinators		responsible for planning and	(50 Hours			
	Title I Account		delivering Title I parent and student	each)			
	# 20-231-200-		workshops, compiling and analyzing				
	101-11-0000-1		multiple measures of student				
			achievement data to monitor the				
			progress of Title I students and				
			programs at Cliffwood and Lloyd				
			Road on a monthly basis				
Feen, Kathy (MS)	M.O.S.T.	3	Provide after-school academic	120	\$35	\$4,200	CO
Raiola, Amy (MS)	Program Staff		assistance to students – 2 hours per	(40			
Wietecha, Corinne	Account #		day; 2 days per week; 40 additional	additional			
(MS)	11-421-100-		sessions total beginning November	hours per			
Amended Hours	178-11-0000-1		2018 through May 2109	staff			
Originally approved				member)			
10/29/18				,			1

#### 7. High School Prom/Semi Formal & Graduation - School Nurse

Name	Hourly Rate	Effective Date
Godowski, Donna	High School Prom	June 2019
Moore, Susan (Substitute)	4 Hours/\$40.00 per hour	
Godowski, Donna	High School Semi-Formal	June 2019
Moore, Susan (Substitute)	4 Hours/\$40.00 per hour	
Moore, Susan	High School Graduation	June 2019
Mallozzi, Cathy (Substitute)	3 Hours/\$40.00 per hour	

**Account** #: 11-421-100-178-11-0000-1

#### 8. Chaperones – Middle School Graduation Ceremony

Name	Name	Name
Bebel, Helen	Pawlik, Brittany	Wangen, Georgette
Bliss, Jacqueline	Scheuing, James	Wietecha, Corinne
Cahill, Laura	Schnakenberg, Paul	Williams, Devenn
Dansky, Samantha	Smolokoff, Mary Beth	Zibbell, Jamie
Grimaldi, Millie	Sobieski, Cynthia	Mallozzi, Cathy (Nurse)
Layton, Joanne	Spafford, Dana	
Lemma, Cheryl	Tarrazi, Dylan	
Lorefice, Lindsey	Towle, Catherine	
Maltese, Kerri	Vasilenko, Nicholas	

 Cost:
 Three Hours (3) at \$25.00 per hour
 Account #: 11-421-100-178-11-0000-1

 Nurse:
 3 Hours at \$40.00 per hour
 Effective: June 2019 Graduation Ceremony

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## 9. School Nurse for Middle School 8th Grade Dance

Name	Position	Location
Mallozzi, Cathy	Nurse	Matawan-Aberdeen Middle School

**Cost**: Four Hours (4) at \$40.00 per hour **Account** #: 60-990-100-104-1-000-1

**Effective**: June 2019

10. Spring Musical 2019 - Matawan-Aberdeen Middle School Pit Musicians

Name	Instrument	Cost \$75.00/Performance 7 Performances
Peterson, Heidi	Reed 1	\$525.00
Tobias, Samuel	Reed 2	\$525.00
Cotignola, James	Trumpet	\$525.00
Connell, Brian	Bass	\$525.00
Macirowski, Andrew	Keyboard 2	\$525.00
Kovac, Randy	Drums	\$525.00

Account #: 11-401-100-500-40-0000-0

#### 11. Summer Theater 2018/2019

Name	Position	MAREA Stipend
Viel, Linda	Director/Coordinator	\$6,580.00
Wells, Gerard	Director	\$5,920.00
Mosley, Remoh	Musical Director	\$3,340.00
Wells, Amy	Vocal Director	\$3,340.00
De Costa, Florence	Production Design/Construction	\$4,020.00
Hebding, Evelyn	Production Assistant	\$1,490.00
Scola, Toni Marie	Choreographer	\$2,970.00
Sousa Dempsey, Ivette	Choreographer	\$2,970.00
Wells, Michael W.	Technical Director	\$2,580.00
TBD	Nurse	\$3,080.00

**Account** #: 60-990-100-100-11-0000-1

12. High School Spring Musical 2019 – Pit Musicians

		Cost \$75.00/Performance For 6
Name	Position	Performances
Cotignola, James	Trumpet	\$450.00
Kernizan, Teddy	Keyboard 2	\$450.00

Account #: 11-401-100-340-30-0000-1

#### 13. Volunteers

Name	Location	Activity	Effective Date
Servidio, Paul N.	Hs	Cross Country Fall	2018/2019 School Year
		Indoor Track Winter	
		Outdoor Track Spring	
Kaye, John	Hs	Baseball	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to preemployment paperwork

14. Staff Array Changes – 2018/2019 School Year

In Stail Hillay Changes			**		
					Effective
Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Dates/ Reason
Diaz, David	CO - 1.00	Technician A	CO - 1.00	Technician B	3/1/19
CO.TCN.TECH.02		Step-08 - \$46,214.00		Step-08 - \$49,815.00	(Retroactive)
Perchuk, Tara	RD - 1.00	Instructional Assistant	RD - 1.00	Elementary Teacher	4/16/19-6/30/19
RD.TCH.ELEM.K			Replacement Position		
D.05				Step C 01 \$49,495.00 Prorated	
				Lenihan – Leave of Absence	

#### 15. Other

#### a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of March 11, 2019.

Incidents Reported	Confirmed Incidents
10	1

- **b.** Administrative Leave with Pay Employee #5793 Effective: 2/15/19-4/24/19 (Retroactive)
- c. Summer Recommendations ESY Personnel Attachment #1

#### **POLICY**

The policies listed in Item 1 were then approved by a unanimous roll call vote. Item 2, Policy 8600, Transportation was tabled

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies:

M indicates mandated by State law

Series	Category	Policy/Regulation #	Title
2000	Program	P 2431.3	Practice and Pre-Season Heat Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
4000	Support Staff	P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
5000	Students	P/R 5330.04	Administering an Opioid Antidote (M)
5000	Students	P 5756	Transgender Students (M)
7000	Property	P/R 7440	School District Security (M)

**2.** The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policy:

M indicates mandated by State law

Series	S Category Policy/Regulation #		Title
8000	Operations	P 8600	Transportation (M)

#### FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

# 1. Payroll for February 2019 and Bills List for March 2019 (Available for review in Board Secretary's Office)

Policy #6470 Payment of Claims

February 2019, Payroll	\$4,033,697.58
March 2019, Bills List	\$2,919,921.95
TOTAL	\$6,953,619.53

# **2. Transfer of Funds for January 2019** (Available for review in Board Secretary's Office) Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2019** as presented.

#### 3. S-1701 Reporting for January 2019

Board Secretary Report for January 2019

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2019**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Alex Ferreira Date

Board Secretary

# 4. Change Order #3R-HVAC Replacement System at Ravine Drive Elementary School, FVHD #4804F1 (Contract 2C)

	HVAC Replacement at Ravine Drive Elementary School, FVHD #4804F1 (Contract 2C)	
Contractor	Electrical Applications, Inc.	
Change Order	3R	
Amount	\$984.00	

#### **REGULAR ACTION MEETING - March 25, 2019**

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Description	Reinstall existing building surge protection per proposal dated	
_	9/18/18	\$2,345.40
	Install of the NP-1 sub panel plus expedite fee	\$5,659.00
	Allowance	\$7,000.00
	Total Change Order 3R	\$984.40

#### 5. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Quantity	Description	Estimated Value
1	Cybex bicep curl weight training machine	\$1500
1	Cybex tricep curl weight training machine	\$1500
1	Cybex shoulder press weight training machine	\$1500
1	Cybex incline bench press weight training machine	\$1500

#### 6. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during February 2018

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	2/14/19 @ 9:30 am
Cambridge Park Pre-school	Lock Down	2/22/19 @ 1:30 pm
Strathmore Elementary School	Fire Drill	2/4/19 @ 9:30 am
Strathmore Elementary School	Active Shooter	2/5/19 @ 9:40 am
Cliffwood Elementary School	Fire Drill	2/5/19 @ 11:45 am
Cliffwood Elementary School	Lock Down	2/11/19 @ 11:00 am
Lloyd Road Elementary School	Fire Drill	2/4/19 @ 2:39 pm
Lloyd Road Elementary School	Lock Down	2/22/19 @ 2:20 pm
Matawan-Aberdeen Middle School	Active Shooter	2/7/19 @ 1:50 pm
Matawan-Aberdeen Middle School	Fire Drill	2/20/19 @ 8:40 am
Ravine Drive Elementary School	Fire Drill	2/4/19 @ 12:18 pm
Ravine Drive Elementary School	Lock Down	2/22/19 @ 2:38 pm
Matawan Regional High School	Fire Drill	2/6/19 @ 1:30 pm
Matawan Regional High School	Active Shooter/Lock Down	2/19/19 @ 11:47 am

#### XVI. UNFINISHED BUSINESS

• Board Member gave an update on Social Media Policy

#### XVII. NEW BUSINESS

- Board comment on Mr. Matawan event
- Board comment on Future Ready Committee

#### XVIII. PUBLIC COMMENTS RELATING TO ADDITONAL MATTERS

- Public comment on Social Media and app usage in classrooms and potential social media policy development
- Public comment on Utilization of apps at elementary level
- Public comment on Neighborhood watch, transportation committee

Dr. Majka provided an update on VFW event

#### XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Esposito seconded by Ms. Whalen that the Board convene in Executive Session and approved by a unanimous voice vote at 8:45 pm.

The Board returned to Open Session at 9:21 pm.

#### XX. ADJOURNMENT

On a motion by Ms. Nappi seconded by Ms. Whalen and a unanimous roll call vote the Board adjourned the meeting at 9:22 pm.

Respectfully submitted,

Alex Ferreira

School Business Administrator/Board Secretary

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Pattwell, Jourdan	MS	3/26/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Implementing Targeted Literacy Interventions in Tiers 1, 2 & 3, Part 11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bruder, Angela	RD	4/1/2019	New Jersey School Board Association Trenton, NJ	Future Ready Schools - NJ Awards Committee Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Paone-Hurd, Krysten	RD	4/1/2019	New Jersey School Board Association Trenton, NJ	Future Ready Schools - NJ Awards Committee Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Tobia, Mona	СО	4/1/2019	New Jersey School Board Association Trenton, NJ	Future Ready Schools - NJ Awards Committee Meeting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Chodkiewicz, Beth	MS	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Hollinger, Jessica	HS	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Lenihan, Christine	RD	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Naguib, Magy	CL	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$10.85*	\$0.00	\$0.00	\$10.85*	YES

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Saccomondo, Kristina	ST	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tomkins, Amy	ST	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Van Horn, Mark	CL	4/5/2019	Long Branch High School Long Branch, NJ	MC3 Meeting with Lucy Calkins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Liebmann, Michael	СО	4/9/2019	Montclair State University Montclair, NJ	Montclair State University Educator's Exchange (Job Fair)	\$75.00****	\$0.00	\$0.00	\$0.00	\$75.00****	NO
DeLeonardo, Christine	СО	5/7/2019	Mt. Laurel, NJ	New Jersey Association of School Business Officials Administrative Assistant Program	\$100.00**	\$39.76**	\$0.00	\$0.00	\$139.76**	NO
Cameron, Kathryn	СО	5/8/2019	Forsgate Country Club Monroe Twp., NJ	NJPSA/FEA Legal One School Law for Administrative Assistants	\$100.00***	\$0.00	\$0.00	\$0.00	\$100.00***	NO
Black, Laura	MS	5/30/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Reader's Workshop Targeted Instruction: Conferring Models, Guided Reading and Strategy Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Pattwell, Jourdan	MS	5/30/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Reader's Workshop Targeted Instruction: Conferring Models, Guided Reading and Strategy Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Kaiser, Heather	HS	6/4/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Engaging Students in Deeper Learning in our Connected Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Segui, Jessica	HS	6/4/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Engaging Students in Deeper Learning in our Connected Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Ferreira, Alex	со	6/5/2019, 6/6/2019, 6/7/2019	Borgata Hotel Atlantic City, NJ	2019 Annual NJASBO Conference	\$275.00**	\$143.50**	\$218.00**	\$215.00**	\$851.50**	NO
Eyler, Aaron	HS	6/7/2019	Brookdale Community College Lincroft, NJ	Strauss Esmay Policy Seminar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Liebmann, Michael	СО	6/7/2019	Brookdale Community College Lincroft, NJ	Strauss Esmay Policy Seminar	\$50.00****	\$0.00	\$0.00	\$0.00	\$50.00*****	NO

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Montone, John	СО	6/15/2019	Lawrence High School Lawrenceville, NJ	NJSBA New Board Member Orientation	\$0.00	\$18.54***	\$0.00	\$0.00	\$18.54****	NO
Flynn, Nancy	LR	8/9/2019, 8/10/2019	Princeton Lodge Stillman, NJ	Hello Literacy - Jen Jones Hello LitCon Princeton	\$300.00*	\$39.18*	\$0.00	\$0.00	\$339.18*	NO
								TOTAL	\$1,584.83	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-251-580-11-0000-0										

<sup>\*\*\*</sup>Amount being charged to Account #20-250-200-580-09-0000-0

<sup>\*\*\*\*</sup>Amoint being charged to Account #11-000-230-585-11-0000-0

<sup>\*\*\*\*\*</sup>Amount being charged to Account #11-000-230-585-02-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1303.50

REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

# MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT PERSONNEL OFFICE ESY and Summer 2019 Staff Recommendations

#### Special Education Extended School Year Program (ESY)

Students 3 hours Staff 3.5 hours Monday – Friday July 1 to August 12 (30 days) (No School July 4<sup>th</sup>)

#### **Title I and Title III Programs**

Students 3 hours Staff 3.5 hours July 8 to August 8 (20 days)

Locations
CP: PreK-1 and REACH
CL: Title I, Title III, ESL
LR: Credit Recovery

Recommended Staff	Position	# of Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
Corinne Witecha Jourdan Pattwell MAMS Michael Redmond Cynthis Sobieski HS	<b>Teacher</b> 11-130-100-101-11-0000-7	4	Credit Recovery Blended Model Grades 6-8 (1) Math & (1) ELA Two Days Per Week  Credit Recovery Blended Model (1) Algebra I (1) HS English I & II Two Days Per Week	40 Each	\$40	\$6,400.00	LR
Amy Tomkins Felicia Abramowitz Nicole Cordi Kindergarten  Lauren Berman Frances Minneci Joann Sullam Grades K-1  Laura Pappas Alycia Svenson Grade 2  Raquel Colao Grade 3  Wenona DuBrosky Grade 4	Title 1 Teacher FY 20 Title 1 Funds  11-120-100-101-11- 0000-7	11	Title 1 Summer Kindergarten Jumpstart Program Title 1 Summer Grades 1-3 Monday-Thursday Title 1 Summer Grades 4-5 Monday-Thursday	70 Each	\$40	\$30,800.00	CL
Vishakha Kapadia Kristen Paone-Hurd Elba Gonzalez* Nicole Matarazzo* Kelly Wiggett*	Title III ESL Teacher FY 20 Title 1 Funds 11-120-100-101-11- 0000-7	5	ESL Program Grades K-5 Monday-Thursday	70 Each	\$40	\$14,000.00	CL
Jessica Riley Beth Chodkiewicz Michelle Johannesen Heather Kaiser Alyssa Ellerson*	Summer School Substitute Teachers	N/A	Substitute Teachers for Summer School Programs	N/A	\$40	N/A	LR/CL
Kristy Spagnuolo Noreen Sands Gloria Natale Kristin Fisco Alexandra Small Caitlin Farley Brianna Burlew	Special-Education Teacher PreK-12 11-216-100-101-11- 0000-7	19	ESY	105 Each	\$50	\$5,250 each \$99,750.00 total	CP or CL

# MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT PERSONNEL OFFICE

## **ESY and Summer 2019 Staff Recommendations**

			19 Stall Reco				
Recommended Staff	Position	# of Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
Tara Purchuk	11-214-100-101-11-						
Mary Biagianti	0000-7						
Brittany Bennett							
Daniel Wilensky	11-204-100-101-11-						
Leah Layton	0000-7						
Lee Pickell							
Michelle Sloan	11-204-100-101-11-						
Maureen Montano	0000-7						
Kathleen Joyce							
Maureen Montano	11-212-100-101-11-						
Beth Chodkiewicz	0000-7						
Ashley Salerno*							
Edward Barrett	Special Education	1	REACH program	80.5	\$50	\$4,025	CP and
	Teacher		runs from 7/2 to		,	1 /	Job Sites
	Reach Program		approx. 8/9 (23				
	11-214-100-101-11-		days)				
	0000-7						
			9:15-12:30 to teach				
			and visit job sites				]
Valarie Dhume	ESY	N/A	ESY	N/A	\$50	N/A	CP or CL
Mary McFadden	Substitute	11/7			450	'*/'`	Ci Ci CL
Jessica Riley	Teacher						
Michele Johannesen	i cacilei						
Melaina Osmanovic							
Caroline Prewitt							
Mindy Esposito	Instructional	34	ESY	105 each	Hourly	TBD	CP or CL
	Assistant	34	LJI	103 each	Per Diem	עס ו	CF OI CL
Payal Patel					Rate		
Suzanne Mergner	PreK-12				Rate		
(Teacher)	11-216-100-106-11-						
Melanie Schueller	0000-7						
Michelle Bocchieri	11 214 100 100 11						
Magda Potter	11-214-100-106-11-						
Kendra Grillo	0000-7						
Sharon Collins	44 004 100 100 1						
Beth Letowsky	11-204-100-106-11-						
Lori Donaghue	0000-7						
Nancy Walsh							
Denise Zitzman	11-212-100-106-11-						
LoriAnn Santos	0000-7						
Latieffa Mackey							
Lara Dela Rosa Hona	11-000-217-106-11-						
Lisa McPherson	0000-7						
Leslie Kops							
Denise O'Brien							
Melaina Osmanovic							
Caroline Prewitt							
VACANCY (12)							<u> </u>
Corrine Wietecha	Instructional	4	Reach Program	81	IA Hourly	TBD	CP and
VACANCY (3)	Assistant			Each	Per Diem		Job Sites
	Reach Program				Rate or		
	11-214-100-106-11-				\$14 Per		
	0000-7				Hour		
Rachel Alvarez	CST Member	1	Program Services /	105	\$50	\$5,250	CP or CL
	Social Worker	_	Social Skills		+	1 70,200	J. J. GL
	11-000-217-106-11-		3.5 hours/daily				
	0000-7		5.5 Hours/dully				
Nicole D'Agostino	CST Member	1	SE Classes	105	\$50	\$\$5,250	CP or CL
INICOIC D'AGUSUITU	BCBA	1	JL CIASSES	103	ال عادم	پر کرد فو	CF OI CL
	11-000-217-106-11-						
Jacobs Hellinger	0000-7	2	Cabadulina	20 ha::::-	±40	¢000	Dietwi-t
Jessica Hollinger	CST Member	2	Scheduling	20 hours	\$40	\$800	District
Lauren Miles				shared		shared	
	1			1			

# MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT PERSONNEL OFFICE

## **ESY and Summer 2019 Staff Recommendations**

Recommended Staff	Position	# of Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
Susan Moore	School Nurse	2	ESY	105	\$50	\$10,500.00	CP or CL
Cathy Mallozzi	11-000-217-106-11- 0000-7			Each			
Susan Moore	<b>School Nurse</b> 11-000-217-106-11- 0000-7	1	Summer Evaluations	8	\$40	\$320.00	District