

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on June 10, 2019, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 7:05 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Anissa Esposito - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Mr. John Montone	Ms. Randi Moore
	Ms. Joelle Nappi	Ms. Shari Whalen

Absent: Mr. Weymouth Brittingham

Also Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction

Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Attorney

V. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Upcoming K.E.Y.S. open house at Brookdale

VI. SUPERINTENDENT’S REPORT

Ms. Friedman made the following statements in Dr. Majka’s absence:

- The presentations scheduled for tonight are being moved to June 17, 2019 meeting due to technical issues
- Ms. Friedman introduced Mr. Ferreira
 - Mr. Ferreira gave a brief overview of the transportation bids received on June 7, 2019

VII. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1. The remainder of the items will be presented for action at the June 17, 2019 Regular Action Meeting.

A motion was moved by Mr. Ahearn and seconded by Mr. Montone. Mr. Montone abstained from Item 31.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the partnership agreement with **Tools of the Mind (TOM)** and the Matawan-Aberdeen Regional School District for the 2019 – 2020 school year.

Rationale: The Tools of the Mind (TOM) curriculum will be implemented in all preschool classrooms for the 2019-2020 school year. Tools of the Mind is an early childhood education curriculum that focuses on both cognitive skills and academic skills. Tools of the Mind gives teachers the tools to ensure every child becomes a successful learner, developing the underlying cognitive, social and emotional skills needed to reach his or her highest potential.

Cost: **\$33,750.00**

Account # 11-000-219-610-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract between Jonathan Mooney and the Matawan Regional School District to provide a keynote presentation for all staff as part of the September 3, 2019 District In-Service Day.

Rationale: Jonathan Mooney is an award-winning writer, entrepreneur, and activist who did not learn to read until he was twelve years old. He holds an honors degree from Brown University, is a Harry S. Truman Scholar for Public Service (California, 1999), and was a finalist for a Rhodes scholarship. With the publication of *Learning Outside the Lines* (now in its 28th printing) when he was 23, Jonathan has established himself as one of the foremost leaders in the neurodiversity and the learning revolution. His second book, *The Short Bus: A Journey Beyond Normal* was published in the spring of 2007 to outstanding reviews in *The New York Times Book Review*, *The Los Angeles Times*, *The Chicago Tribune* and many other national publications. Both books are considered foundational texts in the disability rights movement, the inclusive education movement, and the learning revolution and are used in under-graduate and graduate program at universities and colleges across the country including Harvard Graduate School of Education and Teachers College, Columbia University. A third book will be coming out in the fall of 2019 called "Normal Sucks." Jonathan is a highly sought-after speaker on neurodiversity, education reform, the learning revolution, and creating college and career pathways for at risk youth. He has lectured in 49 states and five countries. He has been featured and quoted in/on *The New York Times*, *The Los Angeles Times*, *The Chicago Tribune*, *USA Today*, *HBO*, *NPR*, *ABC News*, *New York Magazine*, *The Washington Post*, and *The Boston Globe*.

Cost: **\$5,000**

Account # Title II-A PD

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the renewal contract for ***Rubicon Atlas Curriculum Mapping Software*** for the 2019–2020 school year.

Rationale: ***Rubicon Atlas*** is a web-based, completely customizable application designed to manage the curriculum mapping process and facilitate collaboration among teachers across subjects, grades, schools, and districts. This software will support educators and administrators in making complex curriculum decisions in order to advance and improve the student learning experience.

Cost: **\$12,650.00**

Account #: 11-190-100-610-04-0000-2

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal of ***BrainPop*** for a period of 12 months, from July 1, 2019 through June 30, 2020.

Rationale: ***BrainPop*** provides students and staff with 24/7 access to interactive lessons, assessments, videos and online simulations to support the implementation of the curriculum for all Pre-K-12 content areas. ***BrainPop*** creates animated, curricular content that engages students and supports individual, team, and whole-class learning.

Brain Pop characters help teachers introduce new topics and illustrate complex concepts. Brain Pop also allows teachers and students to monitor and track their learning through online quizzes, game play, and activities.

Cost: \$7,600.00

Account #: 11-190-100-610-04-0000-2

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Reflex Math** for a period of 12 months, from July 1, 2019 through June 30, 2020.

Rationale: **Reflex Math** is a 24/7 adaptive online system that supports students in grades 1-5 to become fluent with their math facts.

Cost: \$11,862.00

Account #: 11-190-100-610-04-0000-2

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Gizmos** for a period of 12 months, from July 1, 2019 through June 30, 2020.

Rationale: **Gizmos** provides 24/7 access to on-line simulations for math and science to support students, teachers, and parents in grades 4-8.

Cost: \$5,600.00

Account #: 11-190-100-610-04-0000-2

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Learning Ally** for the 2019 – 2020 school year.

Rationale: **Learning Ally** is a 24/7 online resource to support struggling readers achieve success in the classroom by providing access to grade level audio books, textbooks and resources. Learning Ally is a research-based program proven to improve reading comprehension, boosts confidence and saves time on schoolwork.

Cost: \$4,160.00

Account#: 11-190-100-610-04-0000-2

8. The superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal of **EduTyping** for the 2019 – 2020 school year.

Rationale: **EduTyping** provides 24/7 access to web-based keyboarding software, a comprehensive keyboarding curriculum, classroom management tools, and interactive student games and competitions. EduTyping will be used to support explicit keyboarding/computer instruction in grades K-1 for the 2019-2020 school year.

Cost: \$3,635.00

Account #: 11-190-100-610-04-0000-2

9. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with Advanced Systems Inc., doing business as **LinkIt!**, 80 Fifth Avenue, New York, NY to provide data management and assessment for students and teachers for the 2019 – 2020 school year.

Cost: \$65,555.00

Account #: 11-190-100-610-04-0000-2

10. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with **Staff Development Workshops**, 1427 Fourteenth Street, Lakewood, NJ to provide professional development and coaching support for teacher for the 2019 – 2020 school year.

Cost: NTE: \$45,000.00

Account #: 11-000-221-320-04-0000-0

11. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Educational Software for Guiding Instruction (ESIG)** for kindergarten students for the 2019-2020 school year.

Rationale: **ESIG** is an assessment platform for conducting one-on-one assessments for emergent and non-readers. ESGI assessments allows teachers to efficiently target and differentiate instruction. Each subscription license includes access to preloaded assessments, customizable parent letters, and individual/group reporting. Prior to purchase, no-cost pilot implementation was utilized. ESGI will be utilized by Kindergarten teachers for 2019 - 2020.

Cost: \$2,760.00

Account #: 11-190-100-610-04-0000-2

12. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal of *Mystery Science* for the 2019 - 2020 school year.

Rationale: Mystery Science provides ready-made science mystery investigation lessons for elementary school students. Each lesson contains a central **mystery**, discussion questions, supplemental reading, and a hands-on activity. Mystery Science will be utilized as an NSLS-aligned supplemental instructional resource to support science instruction in grades K-5

Cost: \$4,000.00

Account #: 11-190-100-610-04-0000-2

13. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the purchase of *The Dynamic Indicators of Basic Early Literacy Skills (Dibels)* to be used as a screening and progress monitoring tool for students struggling in reading in the areas of decoding and phonics for students in grades K- 3 (replacing Star Renaissance).

Rationale: *Dibels* are a set of procedures and measures for assessing the acquisition of early literacy skills. They are designed to be short (one minute) fluency measures used to regularly monitor the development of early literacy and early reading skills.

Cost: \$3,831.00

Account #: 11-190-100-610-04-0000-2

14. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for *Learning A-Z* for the 2019 - 2020 school year.

Rationale: *Learning A-Z* provides guided reading materials and lesson plans for grades K-5 to support small group instruction and independent reading practice. The resources from Learning A-Z can be printed for at-home use by students and is available 24/7 to students and teachers.

Cost: \$14,190.00

Account #: 11-190-100-610-04-0000-2

15. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *No Red Ink* for the 2019-2020 school year.

Rationale: *NoRed Ink* is an online web-based language-learning platform designed to help students in grades 6-12 improve their writing skills and ACT/SAT scores. The lessons are aligned to the NJ Student Learning Standards (NJSLS) and the student curriculum is personalized to meet their interests

Cost: \$3,800.00

Account #: 11-190-100-610-04-0000-2

16. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *Stemscopes* as an instructional resource for middle school science for the 2019-2020 school year.

Rationale: The *STEMscopes*TM curriculum is designed around the Next Generation Science Standards & New Jersey Student Learning Standards inquiry model, and includes research-based pedagogical approaches that help teachers differentiate their instruction— intervention for struggling students, and acceleration for students that have demonstrated mastery of a learning objective.

Cost: \$7,820.00

Account #: 11-190-100-610-04-0000-2

17. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription for *IXL* student Licenses (grades 6-12) for the 2019-2020 school year.

Rationale: IXL is the leading online program for NJSLS aligned mathematics, language arts, science, and social studies standards and skill reinforcement. The program features unlimited, algorithmically generated questions in thousands of topics, as well as insightful reporting and data analysis through IXL analytics. All students begin with a level-set diagnostic assessment that creates a personalized learning pathway for each student. It is available to teachers and students 24/7 from school, home, or any other Internet-enabled location. This program will be utilized for students in grades 6-12 to support targeted instructional remediation and skill-focused online review and practice.

Cost: NTE: \$17,050.00

Account #: 11-190-100-610-04-0000-2

18. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *i-Ready* Online Reading Diagnostic and Instructional Program for the 2019-2020 school year.

Rationale: i-Ready **Diagnostic** is an adaptive assessment designed to provide teachers with actionable insight into student needs. The iReady Diagnostic offers a complete picture of student performance and growth and provides an individualized Lexile reading score to each student. Diagnostic results also set a personalized learning path for each student, ensuring they’re working on instruction that matches their unique learning needs. The iReady Instructional component will be utilized to support at-risk students in need of targeted and tailored small group instruction.

Cost: \$35,991.00 (Gen Ed & Spec Ed) **Account #:** 11-190-100-610-04-0000-2

19. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve **Ready Math** and **Big Ideas Math Pilot Program Implementation** and training in grades K-5 for the 2019-2020 school year.

Rationale: Based upon the recommendation of the K-5 Math Committee, the district is seeking to pilot two math programs for the 2019-2020 school year. Math program pilots will allow the district to collect valid and reliable data before making a final curricular decision for the subsequent school year(s). Each pilot program has been represented by general and special education teachers at each K-5 grade level, which will allow the district to analyze each program with fidelity across classroom settings and student populations.

Ready Classroom Math Program Pilot

Cost: \$4,500.00 **Account #:** 11-190-100-610-04-0000-2

Big Ideas Math Program Pilot

Cost: \$3,940.00 **Account #:** 11-190-100-610-04-0000-2

20. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Rethink**, a proprietary web-based training, curriculum, and data tracking platform for children with special needs for the 2019 – 2020 school year.

Rationale: Rethink offers teaching staff a comprehensive curriculum that addresses the needs of special education students across functioning and grade levels with four main pedagogical focuses: core development skills, inclusive practices, transition planning, and behavior. Rethink curriculum makes it easy for teachers to address common core standards while helping students make progress on IEP goals and objectives. It includes data analysis which makes it easy for teachers to evaluate student IEP progress and engage in evidence based practices. By using Rethink to input and track data, teachers will have access to automatically generated data graphs and progress reports in Realtime, providing beautiful, accessible, and easy to understand evidence of student progress that can lead to more effective classroom interventions. The program is also inclusive of parent training and programs to help transfer skills to the home. Rethink will target students in our Autism Programs in grades PK-through age 21.

Cost: NTE: \$16,440.00 **SPED Account #:** 11-000-213-330-09-0000-0

21. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Unique Learning System**, an online, interactive, standard based curriculum specifically designed for students with special needs in grades PK-12+ for the 2019 – 2020 school year.

Rationale: **Unique Learning** System is a NJSL standards-aligned online program specifically designed for students with special needs to gain access to the general education curriculum. The Unique curriculum provides a way for special education instruction to include ALL students in the same activity, with different levels of expectation in content areas: ELA, Mathematics, Science, and Social Studies.

Targeted Students: Students in Cognitively Impaired (CI) classrooms and selected Autism classrooms in grades PK through age 21

Cost: NTE: \$10,000.00 **SPED Account #:** 11-000-213-330-09-000-0

22. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for **Newsela** for a period of 12 months, from July 1, 2019 through June 30, 2020.

Rationale: **Newsela** is a data base of current event stories tailor-made for classroom use in grades 4-12 to differentiate nonfiction reading. Indexed by broad theme (e.g. War and Peace, Arts, Science, Health,

Law, Money), stories are both student-friendly and can be accessed in different formats by reading level. Parent access is included in the cost.

Cost: \$25,725.00

SPED Account #: 11-000-213-330-09-0000-0

23. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *ST Math* from the Mind Research Institute, an online, interactive curriculum designed for identified students in grades PreK-8 for the 2019 – 2020 school year.

Rationale: *ST Math* offers a visual instructional program that builds a deep conceptual understanding of math through rigorous learning and creative problem solving. Educators use this program to deeply engage, motivate, and challenge PreK-8 students toward higher achievement. In addition to providing students with a solid foundation in math, MIND Research Institute aims to prepare them to become part of the STEM workforce the future needs. This program will be utilized as supplemental instructional resource for identified students.

Cost: NTE: \$1,200.00

SPED Account #: 11-000-213-330-09-0000-0

24. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *MATHSPACE*, an online mathematics program designed for students in primary/elementary, secondary, and higher education for the 2019 – 2020 school year.

Rationale: *MATHSPACE'S* adaptive learning technology, designed for students aged between 7 and 18, replicates the benefits of a one-to-one lesson by analyzing student performance in Realtime. They adapt questions and content to the individual's level and pace. This program will be utilized as a supplemental instructional resource for identified students.

Cost: NTE: \$1,500.00

SPED Account #: 11-000-213-330-09-0000-0

25. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the continuation of the following academic support programs for the 2019 – 2020 school year:

- Orton-Gillingham
- Wilson Reading
- Lindamood Bell – Visualizing & Verbalizing
- Foundations
- Connecting Math
- Reading Mastery

26. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district membership to the *Monmouth University Principals' Academy* for the period July 1, 2019 through June 30, 2020.

Rationale: This membership will provide continuing professional development for school level administrators. This comprehensive membership includes attendance for school administrators at each of the four sessions that will be held during the 2019 - 2020 school year.

Cost: \$350.00

Account #: Title II-A PD

27. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district membership to the *Monmouth University Superintendents' Academy* for the period July 1, 2019 through June 30, 2020.

Rationale: This membership will provide continuing professional development for district level administrators. This comprehensive membership includes attendance for district level administrators at each of the four sessions that will be held during the 2019 - 2020 school year.

Cost: \$350.00

Account #: Title II-A PD

28. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district membership to the *Monmouth University Central Jersey Consortium for Excellence and Equity in Education (CJCEE)* for the period July 1, 2019 through June 30, 2020.

Rationale: This membership will provide continuing professional development focused on inter-district collaboration and shared learning for continuous improvement in eliminating the disparities in academic achievement and engagement to ensure the future success of traditionally underachieving students. This

comprehensive membership includes attendance for up to five district representatives at each of the eight sessions that will be held during the 2019 - 2020 school year.

Cost: \$2,000.00

Account #: Title II-A PD

29. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district membership to the *Monmouth County Curriculum Consortium (MC3)* for the period July 1, 2019 through June 30, 2020.

Rationale: This membership will provide continuing professional development for district level administrators on topics related to curriculum, instructional, assessment, and professional development. This comprehensive membership includes attendance for up to five administrators at each of the three professional development summits, and attendance for up to three district administrators at each of the monthly MC3 meetings that will be held during the 2019 - 2020 school year.

Cost: \$375.00

Account #: Title II-A PD

30. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the following **Cambridge Park Preschool Tuition Costs** for the 2019 – 2020 school year:

Full Day Tuition	\$6,6000.00
Half Day Tuition	\$4,950.00
Full Day Reduced Tuition	\$4,600.00
Half Day Reduced Tuition	\$3,950.00

Rationale: These tuition points consider a variety of issues, including competitive rates in our area and what the families we are targeting can afford. The full day price point provides a cost effective incentive for parents to register their children in our full day program. Reduced rates are set at 75% of the full tuition costs. Students who qualify for free and or reduced lunch using the US Department of Agriculture guidelines are eligible for reduced tuition rates.

31. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the **NJ Child Assault Prevention Project (CAP)** Elementary application for the 2019 – 2020 school year.

Rationale: NJCAP is a statewide prevention program whose mission is to provide schools and communities with information and resources to reduce children’s vulnerability to assault. For 2019-2020, students in Kindergarten and 3rd grade will participate in the program.

Elementary CAP Program:

Total Cost to District: \$1,500.00

Total Amount of Grant: \$2,957.00

Account #: 11-000-221-320-04-0000-0

32. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Matawan Regional High School to host an **American Red Cross Blood Drive** on February 25, 2020 for district staff.

Rationale: Participation in the blood drive will engage student leaders and educators to come together and participate in a community service project that saves lives, provides leadership opportunities, and promotes teamwork. All eligible students (16 years old and up), regardless of age, will be required to obtain parental consent by February 19, 2020 in order to participate.

Cost: No cost to District

33. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the **School Voter Registration Law Statement of Assurance** (SOA) for the 2019 – 2020 school year.

Rationale: Pursuant to *N.J.S.A. 18A:36-27*, school districts with high schools must document compliance with all the requirements of the High School Voter Registration Law. This law requires the establishment of procedures for providing annual voter registration services and a voter education program to promote involvement in the electoral process for students 17 years of age or older enrolled in high school.

34. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the **Bilingual Education Program Waiver** to the NJ Department of Bilingual/ESL Education for the 2019-2020 school year.

Rationale: A school district may request a waiver from N.J.A.C. 6A:15-1.4(d), which requires full-time bilingual education for districts that enroll 20 or more students that are in any one language classification. To receive a waiver, districts must establish annually an instructional alternative program type with the approval of the Department when there are 20 or more students eligible for the bilingual education program in grades kindergarten through 12. The school district must demonstrate that it would be impractical to provide a full-time bilingual program due to the age range, grade span, and/or geographic location of eligible students. Districts implementing alternative program type(s) must also submit, on an annual basis, student enrollment and achievement data that demonstrate the continued need for the programs.

VIII. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action at the June 17, 2019 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Dr. Delaney.

SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2019-2020 school year on an as needed basis.

****EBS Scope of Services**

Service	Hourly Rate
Occupational Therapy	Pending Rates
Physical therapy	Pending Rates
Speech Therapy	Pending Rates
School Social Worker	Pending Rates
Structured Learning Experience (SLE) Coordinator	Pending Rates

***Kaleidoscope Scope of Services**

Service	Hourly Rate
Occupational Therapy	Pending Rates
Physical therapy	Pending Rates
Speech Therapy	Pending Rates
Social Worker	Pending Rates
Nursing Services	Pending Rates

***Ardor Health Solutions**

Service	Hourly Rate
Occupational Therapy	Pending Rates
Speech Therapy	Pending Rates

*Department of Education Approved Provider.

Service Provider	Cost	Effective Date
Dr. Lewis Milrod, M.D. Pediatric Neurologist, 80 State Route 27 Edison, NJ 08820	\$600.00 per Neurologic Exam	7/1/19-6/30/20
Dr. Denise Aloisio, M.D. Neurodevelopmental Disabilities 1944 State Route 33, Suite 204 Neptune, NJ 07753	Pending Rates – Neurodevelopmental Evaluation	7/1/19-6/30/20
Dr. Kelly Wilder-Willis, Ph.D. 621 Shrewsbury Avenue, Suite 243 Shrewsbury, NJ 07701	Pending Rates -Neuropsychological full battery Pending Rates -Neuropsychological Evaluation Pending Rates -Individual Batteries	7/1/19-6/30/20
Dr. R. Worth 179 Avenue of the Commons Shrewsbury, NJ 07702	Pending Rates – Psychiatric Evaluation	7/1/19-6/30/20
Dr. William Ernst 495 Iron Bridge Road, Suite 8 Freehold, NJ 07728	Pending Rates -Neuropsychological Evaluation	7/1/19-6/30/20
Resilience Psychiatric Services 901 West Main Street Building A Suite 367 Freehold, NJ 07728	Pending Rates - Psychiatric Evaluation	7/1/19-6/30/20
Comprehensive Assessment Ctr LLC 1806 Route 35 Oakhurst, NJ 07755	\$2,400.00 Neuropsychological Evaluation \$1,200.00 Psycho-educational Evaluation \$500.00 Psychological Evaluation \$400.00 ADOS 2 add-on testing to psychological \$400.00 IQ Testing	7/1/19-6/30/20
The Milestones Center Neelem Sell, M.D. 628 Shrewsbury Ave	\$575.00 Neurodevelopmental Evaluation	7/1/19-6/30/20
Advancing Opportunities 1005 Whitehead Road Extension Ste.1 Ewing, NJ 08638	\$1200.00 per evaluation \$150.00 per hour for training \$60.00 per hour for travel	7/1/19-6/30/20
Summit Speech School 705 Center Avenue New Providence, NJ 07974	\$165.00 per hour	7/1/19-6/30/20
Teresa Sawers Moser Tender Touch Occupational Therapy 1 Bethany Road, Suite 64 Hazlet, NJ 07730	Pending Rates – Occupational Evaluation	7/1/19-6/30/20

CPC Behavioral Healthcare 10 Industrial Way East Eatontown, NJ 07724	\$450.00 Psychiatric (first 2 hours) \$200.00 each additional hour	7/1/19-6/30/20
Alex Troitino 108 Gallows Hill Road Cranford, NJ 07017	Pending Rates – Bilingual Speech Evaluation	7/1/19-6/30/20
The Bilingual Child Study Team Dr. Andre J. Francois 47 Leah way Parsippany, NJ 07054	\$1,000.00 - Bilingual Speech Evaluation \$1,000.00 - Educational Evaluation \$1,000.00 -Speech Evaluation \$1,000.00 - Social Evaluation \$1,000.00 - Battelle (BDI) Evaluation	7/1/19-6/30/20
JVS - Vocational Evaluation 111 Prospect Street East Orange, NJ 07017	Pending Rates – Vocational Evaluation	7/1/19-6/30/20
Brett DiNovi & Associates 1771 Springdale Road Cherry Hill, NJ 08003	\$45.00 per hour Clinical Associate \$125.00 per hour Behavior Consultant	7/1/19-6/30/20
Allcare Therapy Service, LLC Kent Plaza 4772 Route 9 South Howell, NJ 07731	\$325.00 per Occupational or Speech Evaluation \$84.00 per hour for Occupational or Speech Therapy	7/1/19-6/30/20
Learning Tree Multi- Cultural/Multi-Lingual Evaluation and Consulting, Inc. 238 West End Avenue Green Brook, NJ 08812	Pending Rates - Spanish Evaluation Pending Rates - Other Language Evaluation	7/1/19-6/30/20
New Hope Psychological Services 3 Aster Way Dayton, NJ 08810	Pending Rates - Bilingual Speech Evaluation	7/1/19-6/30/20
ITS Translation Services 2810 Morris Avenue Suite 201 Union, NJ	Pending Rates - Spanish Evaluation Pending Rates - any other Foreign Language	7/1/19-6/30/20
Melissa Hickey 12 Ticonderoga Ave. Oceanport, NJ 07757	\$345.00 Woodcock Johnson IV Test of Achievement and Oral Language \$300.00 WJ IV Test of Early Cognitive And Academic Development (ECAD) \$250.00 Comprehensive Test of Phonological Processing 2 \$200.00 Young Children’s Achievement Test	7/1/19-6/30/20
Bernadette M. Racioppi, PT, DPT PO Box 402 Allenwood, NJ 08720	\$99.00 per hour for Physical Therapy	7/1/19-6/30/20
Sandra Fields Kuhn, Au.D., CCC 223 Monmouth Road	Pending Rates - Audiological Evaluation	7/1/19-6/30/20

West Long Branch, NJ	Pending Rates -Audiological and Central Auditory Processing Testing	
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Rationale: Various evaluations must be completed based on individual student need and/or any services needed to comply with as per N.J.A.C 6A:14.

Cost: \$15,000.00

Account #: 11-000-217-320-09-0000-0

Cost: \$75,000.00

Account #: 20-250-200-320-00-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education re-approve four staff members to receive training in the Handle with Care Behavior Management System for the 2018-2019 school year. The four staff members will be certified to train additional staff members in the district. After staff members receive training they will be certified to implement the Handle with Care Behavior Management System.

Rationale: The district requires staff to receive appropriate training to intervene effectively when students are in crisis. The district previously used the Crisis Prevention Institute Behavior Management System. Handle with Care is a similar system which focuses on verbal de-escalation of crisis situations. Handle with Care also provides staff training with situations that may require physical restraint to ensure the safety of students and staff. By having 4 staff members trained to be trainers, the district can train additional staff members more efficiently. The Handle with Care training program is a federally approved vendor and is in full compliance with: Children’s Healthcare Act of 2000; Health and Human Services Departmental Appeals Board rulings; Centers for Medicare and Medicaid Services regulations; Federal case law; Americans With Disabilities Act; No Child Left Behind Act; Section 504 of the Rehabilitation Act of 1973; Individuals with Disabilities Education Improvement Act, and including various other federal and state laws.

Cost: NTE: \$5,000.00

Account #: 11-000-219-580-09-0000-0

IX. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action on Items 1, 2, 3, and 4. The remainder of the items will be presented for action at the June 17, 2019 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Whalen.

- Board discussion on the agenda

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
MARSD Staff					
Molinari, Doreen CO.CST.SPEECH. 04	CL	CST – Speech Therapist	Retirement	5/28/2002	6/30/2019
Adelson, Brenda LR.TCH.BASIC.S K.01	LR	Elementary Teacher Basic Skills Grades 4&5	Retirement	1/25/2000	6/30/2019

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ Without Pay	Effective Dates
Royston, Joann CL.TCH.ELEM.03.03	CL	Elementary Teacher	FMLA	Without Pay	5/23/19-6/30/19 (Retroactive) Extended Dates – Previously BOE Approved 2/25/19
Alvarez, Dawn RD.TCH.ELEM.KD.01	RD	Elementary Teacher	Medical Leave	With Pay	5/31/19-6/30/19 (Retroactive) Extended Dates – Previously BOE Approved 5/20/19
Malave, Robert BCC.TCH.LANG.ARTS .01	BCC	Teacher of Language Arts/English	Medical Leave	With Pay	6/4/19-6/7/219 (Retroactive) Extended Dates – Previously BOE Approved 5/20/19
Bowers, Gillian ST.TCH.ELEM.02.03	ST	Elementary Teacher	Maternity Leave Disability Phase Personal Leave	With Pay Without Pay	9/4/19-11/1/19 11/2/19-6/30/20
Leach, Kristina MA.TCH.ES.03	MS	School Counselor	Maternity Leave Disability Phase FMLA Personal Leave	With Pay Without Pay Without Pay/Without Benefits	9/4/19-10/1/19 10/2/19-12/25/19 12/26/19-2/28/20
Baldwin, Kelly	HS	Teacher of Special Education	Maternity Leave Disability Phase FMLA	With Pay Without Pay	9/4/19-10/18/19 10/21/19-12/19/19

Name	Loc	Position	Type of Leave	With/ Without Pay	Effective Dates
Paone-Hurd, Krysten	RD	Elementary Teacher	Maternity Leave	With Pay	3/25/19-4/4/19
			Disability Phase FMLA/NJFLA	Without Pay	4/5/19-6/14/19 (Retroactive) Amended Dates – Earlier Return Previously BOE Approved 2/25/19
Szymanski, Barbara	RD	Instructional Assistant	Personal Leave	Without Pay	5/21/19
			Medical Leave Without Pay	Without Pay	6/3/19-6/24/19 (Retroactive)
Kruzik, Jacqueline	ST	Instructional Assistant	Personal Leave	Without Pay	6/13/19 (Retroactive)
Mammano, Amy	LR	Elementary Teacher	Personal Leave	Without Pay	5/30/19 (Retroactive)
Sidley, Kate	RD	Child Study Team Speech Therapist	Maternity Leave	With Pay	6/17/19-6/24/19
			Disability Phase	With Pay	9/4/19-10/3/19
			FMLA/NJFLA	Without Pay	10/4/19-11/26/19 (Retroactive) Amended Dates – Previously BOE Approved 5/20//19
Chalmers, Jessie	LR	Teacher of Special Education	Maternity Leave	With Pay	9/3/19-10/18/19
			Disability Phase FMLA/NJFLA	Without Pay	10/21/19-12/13/19

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Brussel, Catherine CL.TCH.ELEM.03.05	CL	Elementary Teacher Replacement Position	Step C-01	\$49,000.00 (Prorated)	N/A	Royston (Leave of Absence)	5/23/19- 6/30/19 Amended Dates – Previously BOE Approved 2/25/19
Fay, Nicole M. CO.ADMSPT.BUS.AC CT	CO	Accountant/ Purchasing Supervisor	Non Bargaining Unit	\$49,080.00	6	Badalamenti (Resignation)	7/1/19-6/30/20
Easterday, Joann CO.TRN.DRIVER.25	CO	Bus/Van Driver P/T	Step-01	\$25.63/Hour 2019/2020 Salary Guide	1	Lavoie (Transfer)	9/1/19-6/30/20
Lawrence, Anthony CO.TRN.DRIVER.11	CO	Bus/Van Driver	Step-01	\$25.63/Hour 2019/2020 Salary Guide	1	Paul-Witt (Resignation)	9/1/19-6/30/20
Ramirez, Yefferson CO.TRN.DRIVER.02	CO	Bus/Van Driver	Step-01	\$25.63/Hour 2019/2020 Salary Guide	1	Bloomer (Retirement)	9/1/19-6/30/20
Leahy, Sydnie CO.TRN.DRIVER.10	CO	Bus/Van Driver	Step-01	\$25.63/Hour 2019/2020 Salary Guide	1	DeVincenzo (Resignation)	9/1/19-6/30/20

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Thorpe, Jacqueline CP.TCH.SPECIAL.ED. 03	CP	Teacher of Special Education Pre-K	Step E-01	\$56,990.00 2019/2020 Salary Guide	4	Carey (Resignation)	9/1/19-6/30/20

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

2. Home Instruction 2018-2019 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hrs Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
162990	ELA	LR	Levine- Nikolic, Alissa	Longo, Andrea	2.5	4	10	5/16/19- 6/14/19 (Retroactive)
162990	Social Studies	LR	Levine- Nikolic, Alissa	Longo, Andrea	2.5	4	10	5/16/19- 6/14/19 (Retroactive)
162990	Math	LR	Eisenberg, Randi	Marzella, Dana	2.5	4	10	5/16/19- 6/14/19 (Retroactive)
162990	Science	LR	Eisenberg, Randi	Marzella, Dana	2.5	4	10	5/16/19- 6/14/19 (Retroactive)
156402	Occupational Therapy	OOD	N/A	VNA (Visiting Nurses Association)	1	10	10	4/2/19-6/30/19 (Retroactive)
156402	Physical Therapy	OOD	N/A	VNA (Visiting Nurses Association)	1	10	10	4/2/19-6/30/19 (Retroactive)
156402	Speech Therapy	OOD	N/A	Allcare	.5	10	5	4/2/19-6/30/19 (Retroactive)
156402	Speech Therapy	OOD	N/A	Mellock, Meghan	2.5	10	25	4/2/19-6/30/19 (Retroactive)
156402	Science	OOD	N/A	Mellock, Meghan	2.5	10	25	4/2/19-6/30/19 (Retroactive)
156402	Social Studies	OOD	N/A	Mellock, Meghan	2.5	10	25	4/2/19-6/30/19 (Retroactive)
156402	Math	OOD	N/A	Mellock, Meghan	2.5	10	25	4/2/19-6/30/19 (Retroactive)
156402	Language Arts	OOD	N/A	Mellock, Meghan	2.5	10	25	4/2/19-6/30/19 (Retroactive)

Account #: General Education 11-150-100-101-11-0000-1 \$45.00/Hour

Account #: Special Education 11-219-100-101-11-0000-1 \$45.00/Hour

3. Extra-Curricular Activities – 2019-2020

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
Athletic Activities					
Pease, Robert	HS	Crowd Control 11-402-100-100-11-0000-1	Monitor	\$62.50/Game	2019/2020 School Year
Christhakis, Nicholas	HS	Football 11-402-100-100-11-0000-2	Assistant Coach	Step-03 \$7,290.00	2019/2020 School Year
Wietecha, Robert	HS	Football 11-402-100-100-11-0000-2	Assistant Coach	Step-03 \$7,290.00	2019/2020 School Year
Bloss, Justin	HS	Winter Track Girls 11-402-100-100-11-0000-2	Assistant Coach	Step-03 \$5,920.00	2019/2020 School Year
Hughes, Susanne	MS	Intra-Mural Bowling 11-402-100-100-11-0000-3	Coach	\$1,045.00	2019/2020 School Year

Non-Athletics					
Hueston, Emily	HS	Art Club 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Servidio, Paul	HS	FMLA Future Medical Leaders of America 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Shalhoub, Mary Kate	HS	Freshman Class 11-401-100-100-11-0000-2	Advisor	\$1,340.00	2019/2020 School Year
Bernstein, Daniel	HS	Investment Club 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Sa, Joana	HS	Junior Class 11-401-100-100-11-0000-2	Advisor	\$1,740.0	2019/2020 School Year
Mancuso, Katherine	HS	Key Club 11-401-100-100-11-0000-2	Advisor	\$1,500.00	2019/2020 School Year
Miseo, Rachel	HS	MRHS News Huskie View 11-401-100-100-11-0000-2	Advisor	\$5,420.00	2019/2020 School Year
Palumbo, Christine	HS	National Honors Society 11-401-100-100-11-0000-2	Co-Advisor	\$700.00	2019/2020 School Year
Pickens, Samuel	HS	Spring Musical Production 11-401-100-100-11-0000-2	Production Design Construction	\$4,020.00	2019/2020 School Year
Mc Kurth, Julie	HS	Spring Musical Production 11-401-100-100-11-0000-2	Co-Choreographer	\$1,485.00	2019/2020 School Year
Burfeindt, Craig	HS	T V Studio 11-401-100-100-11-0000-2	Manager	\$5,580.00	2019/2020 School Year
Burfeindt, Craig	HS	Telecommunications Club 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Gurney, Tara	HS	Women’s Empowerment 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Lisciandro, Tara	HS	World Language Honor Society 11-401-100-100-11-0000-2	Advisor	\$1,320.00	2019/2020 School Year
Hourly Activities					
Godowski, Donna	HS	School Nurse Sport Packet Review 11-000-123-102-11-0000-9	Nurse	\$40.00/Hour 20 Hours Max	2019/2020 School Year
Moore, Susan	HS/MS	School Nurse Sport Packet Review Substitute 11-401-100-100-11-0000-2	Nurse	\$40.00/Hour	2019/2020 School Year
Milan, Gregory	HS	After School Detention 11-421-100-178-11-0000-6	Monitor	\$25.00/Hour	2019/2020 School Year
Goldberg, Deborah	HS	After School Detention 11-421-100-178-11-0000-6	Monitor	\$25.00/Hour	2019/2020 School Year
Brubaker, Mark	HS	After School Detention 11-421-100-178-11-0000-6	Monitor	\$25.00/Hour	2019/2020 School Year
Gross, Zachary	HS	After School Detention 11-421-100-178-11-0000-6	Monitor	\$25.00/Hour	2019/2020 School Year
Certa, Anthony	HS	After School Detention 11-421-100-178-11-0000-6	Monitor	\$25.00/Hour	2019/2020 School Year
Greco, Joseph	HS	SAT Prep Math Fall 11-421-100-178-11-0000-6	Instructor	\$50.00/Hour	2019/2020 School Year
Greco, Joseph	HS	SAT Prep Math Spring 11-421-100-178-11-0000-6	Instructor	\$50.00/Hour	2019/2020 School Year

4. 2019/2020 Summer Bus/Van Drivers & Transportation Assistants

Name	Position	Name	Position
Barkowitz, Edward	Bus/Van Driver	Easterday, Joann	Bus/Van Driver
Cinquegrana, Susan	Bus/Van Driver	Northington, Cleo	Bus/Van Driver
Lavoie, Nena	Bus/Van Driver	Howell, Matthew	Bus/Van Driver
Lawrence, Anthony	Bus/Van Driver	Zeller, Kerri	Bus/Van Driver
Leahy, Sydnie	Bus/Van Driver	Ramsey, Holly	Bus/Van Driver
Lopez, Silvana	Bus/Van Driver	Hampton, Eric	Bus/Van Driver

Name	Position	Name	Position
McCarthy, Donna	Bus/Van Driver	LOGUE, DOREEN	Bus/Van Driver
Rizzo, Shannon	Bus/Van Driver	Bartolotta, Geena	Bus/Van Driver
Stephens-Robinson, Valerie	Bus/Van Driver	Fineran, Heather	Bus/Van Driver
Poulsen, Nicole	Transportation Assistant	Jimenez, Elizabeth	Transportation Assistant
Clark, Janet	Transportation Assistant	Nielsen, Jenny	Transportation Assistant

Cost: Per Diem Hourly Rate

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. Substitute Nurses – 2019/2020 School Year

Last Name	First Name	Position	Effective Date
Bodley-Orriss	Courtney	Substitute School Nurse	2019/2020 School Year
Hulsart	Kimberly	Substitute School Nurse	2019/2020 School Year
Mahoney	Kathleen	Substitute School Nurse	2019/2020 School Year
Olufsen	Carole	Substitute School Nurse	2019/2020 School Year
Richardson	Barbara	Substitute School Nurse	2019/2020 School Year
Schifano	Noreen	Substitute School Nurse	2019/2020 School Year
Nastro	Gina	Substitute School Nurse	2019/2020 School Year

Account #: 11-000-213-104-11-0000-9

6. Other

a. 2019/2020 MARSD Staff Listing – Personnel Attachment #1 (To be available for June 17, 2019 Regular Action Meeting)

b. Administration Contracts 2019/2020 School Year

1. School Business Administrator/Board Secretary - Contract for 2019/20 school year; approved by the Executive County Superintendent

2. Assistant Superintendent for Curriculum and Instruction - Contract for 2019/20 school year; approved by the Executive County Superintendent

3. Assistant Superintendent for Special Services and Programs - Contract for 2019/2020 school year; approved by the Executive County Superintendent

c. 2019/2020 Summer Curriculum Writing – Personnel Attachment #2 (To be available for June 17, 2019 Regular Action Meeting)

d. Administrative Leave With Pay - Employee #6330 - Effective: 06/03/2019 – TBD

e. Operations & Maintenance – License Stipends

Last	First	License	Stipend	Effective Date
Czimcharo CO.O&M.MECH.03	Joseph	Journeyman Electrician	\$6,315.00	2018/2019 School Year (Retroactive) 2019/2020 School Year
Matos CO.O&M.MECH.01	Silvino	Journeyman Plumbing	\$6,315.00	2018/2019 School Year (Retroactive) 2019/2020 School Year
Hamzic CO.O&M.MECH.02	Hidajet	Journeyman Electrician	\$6,315.00	2018/2019 School Year (Retroactive) 2019/2020 School Year

f. Salary Adjustment

Name	Loc/Position	From Degree Step/Salary 2018/2019	To Degree Step/Salary 2019/2020	Effective Date
Bennett, Brittany MA.TCH.SPECIAL.ED.18	MAMS Teacher of Special Education	Step C-03 BA \$50,965.00	Step D-04 BA+30 \$55,790.00 Effective: 9/1/19	2019/2020 School Year

Rationale: Additional College Credits/Degrees Earned – Per MAREA Salary Guide
Retroactive Payment of \$14,185.00 for 2016/2017, 2017/2018 & 2018/2019 School Year

Name	Loc/Position	From Degree Step/Salary 2019/2020	To Degree Step/Salary 2019/2020	Effective Date
Mescal, Debra MA.TCH.SCIENCE.03	MAMS Teacher of Science	Step E-11 MA \$91,099.00	Step F-11 MA+30 \$93,450.00 Effective: 9/1/19	2019/2020 School Year

Rationale: Additional College Credits/Degrees Earned – Per MAREA Salary Guide

g. Counselor – Summer Hours

Name	Position/Location	Hours/Cost	Effective Date
Tay, Kathleen	Counselor - LR	20 Hours - \$40.00/Hour	7/1/19-8/31/19

h. Administrative Leave Employee #5203 Effective: 6/5/19 – Without Pay (1 Day)

i. 2019/2020 Sabbatical – Rescission

Name	Loc	Position	Reason	Effective Date
Bebel, Helen MA.TCH.SOCIAL.01	MA	Teacher of Social Studies Step E-11 \$91,099.00 + \$950.00 = \$92,049.00 2019/2020 Salary Guide	Sabbatical Rescission	9/1/19-6/30/20 Previously BOE Approved 3/25/19

X. POLICY

- None

XI. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action at the June 17, 2019 Regular Action Meeting.

A motion was moved by Ms. Whalen and seconded by Ms. Moore.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for May 2019 and Bills List for June 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

May 2019, Payroll	\$3,879,314.61
June 2019, Bills List	\$
TOTAL	\$

2. Transfer of Funds for April 2019 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **April 2019** as presented.

3. S-1701 Reporting for April 2019

Board Secretary Report for **April 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **April 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **April 30, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

June 17, 2019
 Date

4. Final Bills List and Transfers – 2018/19 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to prepare a final bills list for the 2018/19 school year for bills to be paid between June 17, 2019 and June 30, 2019, to be confirmed at the Board meeting to be held

on Monday, July 22, 2019. Further, to authorize the Business Administrator to employ line item transfers as necessary in order to bring all accounts into balance as of June 30, 2019.

5. Transfer of Unexpended Appropriations and/or Excess Revenue to Capital Reserve

WHEREAS, N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into the Capital Reserve account at year end, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that up to \$2,000,000 is available for such purposes to transfer into the Capital Reserve account,

NOW THEREFORE BE IT RESOLVED by the Matawan-Aberdeen Regional School District Board of Education that it hereby authorizes the district’s Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

6. Transfer of Unexpended Appropriations and/or Excess Revenue to Maintenance Reserve

WHEREAS, N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into the Maintenance Reserve account at year end, and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that up to \$1,000,000 is available for such purposes to transfer into the Maintenance Reserve account,

NOW THEREFORE BE IT RESOLVED by the Matawan-Aberdeen Regional School District Board of Education that it hereby authorizes the district’s Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

7. Receipt of Bids and Award of Contract for Refurbished Computers (B-20-05) for the 2019/20 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Refurbished Computers for the 2019/20 School year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 30, 2019 the following bid proposals were received and publicly read;

Vendor	Amount
TBD	TBD

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Amount
TBD	TBD

8. Receipt of Bids and Award of Contract for Landscaping Services (B-20-06) for the 2019/20 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Landscaping Services for the 2019/20 School year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 30, 2019 the following bid proposals were received and publicly read;

Base Bid	Vendor	Amount
Yearly Service Cost	TBD	TBD
Alternate Bids:		
Alternate No. 1 Rototilling service in addition to playground mulching to endure depth and cushioning of the playground surface.		
Alternate No. 2 Rototilling service of infield Baseball Field Softball Field		

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Amount
TBD	TBD

9. Receipt of Bids and Award of Contract for Student School Transportation Routes (B-T-20-07) for the 2019/20 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Student School Transportation Routes for the 2019/20 School year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 7, 2019 the following bid proposals were received and publicly read;

Vendor	Amount
TBD	TBD

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Amount
TBD	TBD

10. Internet Service 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	Lightpath
Contract	ESNJ 18/19-03
Account	11-000-230-530-07-0000-0
Amount	Not to exceed \$54,000
Description	1,000 Mb fiber optic circuit

11. Microsoft Licensing 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-190-100-610-07-0000
Amount	Not to Exceed \$27,500
Description	Annual Agreement for: Windows Desktop, Microsoft Office Pro, Microsoft Server Client Access License, Microsoft Server Data Center Edition, Microsoft Server Standard Addition – Pricing is based on the number of full-time district employees that utilize network services.

12. Firewall Support Contract 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$11,000
Description	Palo Alto Support Contract, 1 year

13. Endpoint Security Software 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$13,300
Description	Sophos Cloud Endpoint security software

14. Chromebook Cart 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-190-100-610-07-0000-0
Amount	Not to Exceed \$10,000
Description	Spectrum Cloud32 Computer Carts, qty. 6

15. Internet Content Filtering 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Trebron
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$13,100
Description	Internet Content Filtering

16. Wired Network 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Turn-key Technologies
Contract	Data Communications Equipment Contract # 41210
Account	12-000-252-730-07-0000-0
Amount	Not to exceed \$300,000
Description	District Network Upgrade

17. Wireless Network 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Turn-key Technologies
Contract	Data Communications Equipment Contract # 41210
Account	11-000-252-340-07-0000-0
Amount	Not to exceed \$11,100
Description	Annual support contract

18. Web Site (MARSD.ORG) Hosting 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Blackboard
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$12,000
Description	District Web Hosting

19. Storage Area Network (SAN) Appliance 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Ocean Computer Group
Contract	WSCA [NASPO Contract # B27160
Account	12-000-252-730-07-0000-0
Amount	Not to Exceed \$41,000
Description	Dell EMC Unity 300 SAN, qty. 1

20. Chromebooks 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Dell
Contract	MNWNC-108/89967
Account	11-190-100-610-07-0000-0
Amount	Not to Exceed \$75,000
Description	Dell 13 3380 Chromebooks, qty. 250

21. iMacs Computers 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Apple
Account	11-190-100-610-07-0000-3
Amount	Not to Exceed \$11,500
Description	Apple iMac Computers, qty. 7

22. Dell Laptops 2019/20 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

Vendor	Dell
Contract	MNWNC-108/89967
Account	11-190-100-610-07-0000-3
Amount	Not to Exceed \$52,000
Description	Dell Laptops, qty. 64

23. Change Order #4-HVAC Replacement System at Matawan Aberdeen Middle School and Ravine Drive Elementary School, FVHD #4804F1

Contract	HVAC Replacement System at Matawan Aberdeen Middle School and Ravine Drive Elementary School, FVHD #4804F1	
Contractor	Electrical Applications, Inc.	
Change Order	4	
Amount	\$7,057.00	
Description	Labor and material to install new surge protection to replace non-functional existing surge protection at main service panel (Ravine Dr.)	\$8,132.00
	Credit for unused portion of material and labor from Change Order 3R	(\$1,075.00)
	Total Change Order 4	\$7,057.00

24. Change Order #1-HVAC Replacement System at Strathmore Elementary School, FVHD #4804G

Contract	HVAC Replacement System at Strathmore Elementary School, FVHD #4804G	
Contractor	SMBA Construction, LLC	
Change Order	1	
Amount	(-\$3,000)	

Description	Credit to owner for unused allowance	(-\$3,000)
	Total Change Order 1	(-\$3,000)

25. Change Order #003-HVAC Replacement System at Matawan Aberdeen Middle School and Ravine Drive Elementary School, FVHD #4804E/4804F1

Contract	HVAC Replacement System at Matawan Aberdeen Middle School and Ravine Drive Elementary School, FVHD #4804E/4804F1	
Contractor	Electrical Design & Construction Corp	
Change Order	003	
Amount	(-\$14,037)	
Description	Allowance	\$15,000
	Allowance authorized to relocate items in conflict with installation of unit ventilators	-\$963
	Credit to owner for unused allowance	-\$14,037
	Total Change Order 003	(-\$14,037)

26. Allocation and Submission of the Every Student Succeeds Act (ESSA) Consolidated Formula Sub grant

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the Every Student Succeeds Act (ESSA) Consolidated Formula Sub grant for fiscal year 2019/20.

	Grant Title	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$TBD
Title II, Part A	Improving Teacher Quality State Grant	\$TBD
Title III	English Language Acquisition and State Grants	\$TBD
Title III - Immigrant	Supplemental Immigrant Student Aid	\$TBD
Title IV	Student Support and Academic Enrichment	\$TBD

27. Allocation and Submission of the Grant Application for the Individuals with Disabilities Education Act (IDEA-B)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the grant plan for the Individuals with Disabilities Education Act (IDEA-B) for fiscal year 2019/20.

Grant Title	Amount
IDEA Basic – Public Share	\$TBD
IDEA Pre-school	\$TBD

28. Non Resident Student

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following non-resident student enrollment for the 2018/19 school year

Student	School	Cost	Dates
163474	K.E.Y.S.	TBD	11/18/18-6/30/19 (retroactive)

29. Acceptance of Donation from the Cliffwood PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Cliffwood PTO valued at \$7,000.00. This donation will be used to purchase a new Swing Set with 6 swings, which will be located next to the playground.

30. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **May** 2019:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	5/2/19 @ 10:50 am
Cambridge Park Pre-school	Non Fire Evacuation	5/20/19 @ 2:00 pm
Strathmore Elementary School	Fire Drill	5/1/19 @ 11:05 am
Strathmore Elementary School	Evacuation	5/2/19 @ 10:15 am
Cliffwood Elementary School	Shelter in Place/Medical Emergency	5/7/19 @ 9:48 am
Cliffwood Elementary School	Fire Drill	5/16/19 @ 10:45 am
Lloyd Road Elementary School	Fire Drill	5/2/19 @ 2:00 pm
Lloyd Road Elementary School	Evacuation	5/20/19 @ 2:20 pm
Matawan-Aberdeen Middle School	Fire Drill	5/6/19 @ 2:10 pm
Matawan-Aberdeen Middle School	Evacuation	5/20/19 @ 8:49 am
Ravine Drive Elementary School	Fire Drill	5/2/19 @ 2:30 pm
Ravine Drive Elementary School	Evacuation	5/22/19 @ 2:15 pm
Matawan Regional High School	Fire Drill	5/6/19 @ 1:30 pm
Matawan Regional High School	Non Fire Evacuation	5/16/19 @ 9:15 am

B. TRANSPORTATION

1. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
TBD	TBD	TBD	TBD

XII. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XIII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

PERSONNEL

The following items were then approved by a unanimous roll call vote. Ms. Nappi abstained from Action Item 1.

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of May 20, 2019.

Incidents Reported	Confirmed Incidents
4	3

2. Comprehensive Equity Plan 2019/2020, 2020/2021, 2021/2022-Personnel Attachment #1

3. Staff Array Change – 2018/2019 School Year

Name	Loc/ Fte	Current Assignment	Loc/ Fte	New Assignment	Effective Dates/ Reason
Gallo, James HS.TCH.LANG.A RTS.03	HS – 0.40 HS – 0.20 HS – 0.40	English 1 Level 1 English 2 Level 1 English 1 Level 2 ICR	HS – 1.00	AEP	6/3/19-6/30/19 (Retroactive) Continuity of Instruction
Prewitt, Caroline CP.ADMSP.TA.0 6	CP – 1.00	Instructional Assistant	CP – 1.00	Preschool Teacher CP.TCH.SPECIAL.ED.09 Step C-01 \$49,495.00 Prorated	6/6/19-6/30/19 (Retroactive) (DeWater Resignation) Extended Dates – Previously BOE Approved 5/6/19

4. Volunteers

Name	Location	Activity	Effective Date
Messler, Scott	HS	Football Weight Room Assistant Coach	2018/2019 School Year
El-Sherbini, Mohammad	HS	Football	2018/2019 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

XIV. UNFINISHED BUSINESS

- Discussion on policy, making it available and public access to proposed policy
 - Consensus to move forward
- Social Media Policy
 - Update on policy update and request for committee availability

XV. NEW BUSINESS

- None

XVI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- P1 – Question on Board policy for social media

XVII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Negotiations Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn seconded by Ms. Esposito that the Board convene in Executive Session and approved by a unanimous voice vote at 7:37 pm.

The Board returned to Open Session at 8:24 pm.

XVIII. ADJOURNMENT

On a motion by Mr. Ahearn seconded by Ms. Whalen and a unanimous roll call vote the Board adjourned the meeting at 8:25 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Douglas, Tyniesha	MS	8/6/2019	Navesink Country Club Middletown, NJ	New Jersey Council for Economic Education 2019 Personal Finance Learning Requirement Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Rawls, Elford	CO	8/6/2019	Navesink Country Club Middletown, NJ	New Jersey Council for Economic Education 2019 Personal Finance Learning Requirement Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Bera, Kelly	ST	10/18/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Eyler, Aaron	HS	10/17/2019, 10/18/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$292.00*	\$0.00	\$0.00	\$0.00	\$292.00*	NO
Janover, Patricia	RD	10/17/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Rawls, Elford	CO	10/17/2019, 10/18/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$292.00*	\$0.00	\$0.00	\$0.00	\$292.00*	NO
Tobia, Mona	CO	10/17/2019, 10/18/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$292.00*	\$0.00	\$0.00	\$0.00	\$292.00*	NO
Van Horn, Mark	CL	10/17/2019	Ocean Place Resort Long Branch, NJ	NJPSA/NJASCD Fall Conference	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Ahern, Kevin	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.79***	\$282.00***	\$271.00***	\$804.79***	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00**	\$147.95**	\$282.00**	\$271.00**	\$800.95**	NO
Brittingham, Weymouth	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$149.44***	\$282.00***	\$271.00***	\$802.44***	NO
Delaney, Jeff	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$149.37***	\$282.00***	\$271.00***	\$802.37***	NO
Esposito, Anissa	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.54***	\$282.00***	\$271.00***	\$804.54***	NO
Ferreira, Alex	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00****	\$159.13****	\$282.00****	\$271.00****	\$802.31****	NO
Friedman, Allison	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$140.24***	\$282.00***	\$271.00***	\$793.24***	NO
Liebmann, Mike	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00*****	\$75.00*****	\$282.00*****	\$271.00*****	\$782.00*****	NO
Majka, Joseph	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00*****	\$95.00*****	\$282.00*****	\$271.00*****	\$748.00*****	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2019**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Montone, John	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.11***	\$282.00***	\$271.00***	\$804.11***	NO
Moore, Randi	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.17***	\$282.00***	\$271.00***	\$804.17***	NO
Nappi, Joelle	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.04***	\$282.00***	\$271.00***	\$804.04***	NO
Nasr, Adam	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00*****	\$126.68*****	282.00*****	\$271.00*****	\$779.88*****	NO
Perez, Nelyda	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00*****	\$149.37*****	\$282.00*****	\$271.00*****	\$802.37*****	NO
Whalen, Shari	CO	10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019	Convention Center Atlantic City, NJ	New Jersey School Board Association Workshop	\$100.00***	\$151.11***	\$282.00***	\$271.00***	\$804.11***	NO
Borchers, Sheri	HS	10/22/2019	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Convention	\$180.00*	\$0.00	\$0.00	\$0.00	\$180.00*	YES
Hillyer, Patricia	MS	10/22/2019, 10/23/2019	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Convention	\$300.00*	\$26.41*	\$0.00	\$0.00	\$326.41*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2019**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Reynolds, Dustin	MS	10/22/2019, 10/23/2019	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Convention	\$300.00*	\$14.88*	\$0.00	\$0.00	\$314.88*	YES
Shalhoub, MaryKate	HS	10/22/2019, 10/23/2019	Princeton Marriott Forrestal Princeton, NJ	New Jersey Science Convention	\$300.00*	\$0.00	\$0.00	\$0.00	\$300.00*	YES
								TOTAL	\$14,329.61	
*Amount being charged to Account #1-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-221-580-04-0000-2										
***Amount being charged to Account #11-000-230-580-01-0000-0										
****Amount being charged to Account #11-000-230-585-11-00000										
*****Amount being charged to Account #11-000-251-580-11-0000-0										
*****Amount being charged to Account #11-000-230-580-01-0000-0										
*****Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$829.50										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

COMPREHENSIVE EQUITY PLAN FOR THE SCHOOL YEARS
2019/20, 2020/21 AND 2021/22

Prepared:

June 2019

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 - b. Statement of Assurance 2020/21
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 - a. Affirmative Action Officer and Affirmative Action Team 2019/20
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- IV. Comprehensive Equity Plan Needs Assessment – Appendix B
- V. Comprehensive Equity Plan Corrective Actions – Appendix C

Comprehensive Equity Plan 3 Year Statement of Assurance to be Submitted with the Three-Year CEP

School District, Charter School or Renaissance School Project Information School Year 2019-2020:

Name of County: Monmouth

Name of School District/Charter School/Renaissance School Project: Matawan-Aberdeen Regional School Dist

Address: 1 Crest Way, Aberdeen, New Jersey 07747

Affirmative Action Office (AAO): Alex Ferreira Telephone #: 732-705-4016

AAO Email: ba@marsd.org

Alternate Contact Person: Mike Liebmann Telephone #: 732-705-4004

Title: Director of Personnel

Email: mliebmann@marsd.org

1. The school district, charter school or renaissance school project has conducted a comprehensive needs assessment of its equality and equity needs at each school within the district, charter school or renaissance school project, if applicable. The attached Comprehensive Equity Plan is designed to meet the assessed equality and equity needs at each site, if applicable.
2. The local Board has authorized the submission of the Comprehensive Equity Plan and will support full implementation of the plan on September 1, 2019 upon approval by the New Jersey State Department of Education.
3. The school district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Joseph G. Majka, J.D.

Signature: _____

Date: _____

Comprehensive Equity Plan Statement of Assurance 2020-2021

School District, Charter School or Renaissance School Project Information School Year 2020-2021:

Name of County: _____

Name of School District/Charter School/Renaissance School Project: _____

Address: _____

Affirmative Action Office (AAO): _____ Telephone #: _____

AAO Email: _____

Alternate Contact Person: _____ Telephone #: _____

Title: _____

Email: _____

1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2019-2020 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
2. The school district, charter school or renaissance school project will continue to fully implement the NJDOE approved Comprehensive Equity Plan.
3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: _____

Signature: _____

Date: _____

Comprehensive Equity Plan Statement of Assurance 2021-2022

School District, Charter School or Renaissance School Project Information School Year 2021-2022:

Name of County: _____

Name of School District/Charter School/Renaissance School Project: _____

Address: _____

Affirmative Action Office (AAO): _____ Telephone #: _____

AAO Email: _____

Alternate Contact Person: _____ Telephone #: _____

Title: _____

Email: _____

-
1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2020-2021 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
 2. The school district, charter school or renaissance school project will continue to fully implement the NJDOE approved Comprehensive Equity Plan.
 3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: _____

Signature: _____

Date: _____

Affirmative Action Team

The following Affirmative Action Team (AAT) members that participated in the development of the needs assessment and Comprehensive Equity Plan. The AAT must consist of a minimum of three personnel and be comprised of diverse stakeholders.

School District, Charter School And Renaissance School Project Name:

Name	Title	Grade Level (if Applicable)	Signature
Alex Ferreira	Affirmative Action Officer		
Susan Ripple	Affirmative Action Team Member - Cambridge		
Tara Nicolaou	Affirmative Action Team Member - Cliffwood		
Tara Barry	Affirmative Action Team Member – Ravine Drive		
Alexandra Small	Affirmative Action Team Member - Strathmore		
Mary Biagianti	Affirmative Action Team Member – Lloyd Road		
Diana Starr	Affirmative Action Team Member – Matawan Aberdeen Middle School		
Frank Lotti	Matawan Regional High School		

Affirmative Action Team

The following Affirmative Action Team (AAT) members that participated in the development of the needs assessment and Comprehensive Equity Plan. The AAT must consist of a minimum of three personnel and be comprised of diverse stakeholders.

School District, Charter School And Renaissance School Project Name:

Name	Title	Grade Level (if Applicable)	Signature
	Affirmative Action Officer		
	Affirmative Action Team Member - Cambridge		
	Affirmative Action Team Member - Cliffwood		
	Affirmative Action Team Member – Ravine Drive		
	Affirmative Action Team Member - Strathmore		
	Affirmative Action Team Member – Lloyd Road		
	Affirmative Action Team Member – Matawan Aberdeen Middle School		
	Matawan Regional High School		

Affirmative Action Team

The following Affirmative Action Team (AAT) members that participated in the development of the needs assessment and Comprehensive Equity Plan. The AAT must consist of a minimum of three personnel and be comprised of diverse stakeholders.

School District, Charter School And Renaissance School Project Name:

Name	Title	Grade Level (If Applicable)	Signature
	Affirmative Action Officer		
	Affirmative Action Team Member - Cambridge		
	Affirmative Action Team Member - Cliffwood		
	Affirmative Action Team Member – Ravine Drive		
	Affirmative Action Team Member - Strathmore		
	Affirmative Action Team Member – Lloyd Road		
	Affirmative Action Team Member – Matawan Aberdeen Middle School		
	Matawan Regional High School		

APPENDIX B: COMPREHENSIVE EQUITY PLAN NEEDS ASSESSMENT

Directions: *Indicate compliance by yes or no. If non-compliant, list the name of the school(s) not in compliance; specific areas identified as non-compliant MUST be addressed on the Comprehensive Equity Plan forms.*

I. BOARD RESPONSIBILITY	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance MUST include Board policy title, number and date of adoption.	Date Policy or Regulation Last Updated by Strauss Esmay	List name of non-compliant school(s) in the district
<p>NTAC 6A:7-1.7; Title VII, Civil Rights Act of 1964; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5; Title IX; U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard</p> <p>A. Adopt or re-adopt written equality and equity policies, requiring the following:</p>				
<p>1) Equality and Equity in School and Classroom Practices, that shall, as a minimum, do the following:</p> <p>a) Identify and address all forms of prejudice and discrimination in all district, charter and renaissance school project programs, practices, curricula, instructional materials and assessments.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy 1523 – Comprehensive Equity Plan, June 2016 ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>June 2016 June 2016 P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992 June 2016</p>	
<p>b) Ensure equal access to all schools, facilities, programs, activities, and benefits for all students, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy 1523 – Comprehensive Equity Plan, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>June 2016 June 2016 P5750 June 2016 R5750 Nov 1992 June 2016</p>	
<p>c) Provide equitable treatment for pregnant and married students.</p>	Y	<ul style="list-style-type: none"> ● Policy 2416 – Programs for Pregnant Students, July 2009 ● Policy 5752 – Marital Status and Pregnancy, July 2010 	<p>April 2005 April 2005</p>	
<p>d) Prohibit or eliminate all forms of harassment, including sexual</p>	Y	<ul style="list-style-type: none"> ● Policy 1523 – Comprehensive Equity Plan, June 2016 ● Policy 5512 – Harassment, Intimidation, and Bullying, September 2018 	<p>June 2016 August 2018 March 1998</p>	

	harassment, intimidation and bullying. (PL.2010,c122).		<ul style="list-style-type: none"> ● Policy & Regulation 5751 – Sexual Harassment, July 2010 	
	2) Equality in Employment and Contract Practices for all persons, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status.	Y	<ul style="list-style-type: none"> ● Policy 1523 – Comprehensive Equity Plan, June 2016 ● Policy 1550 – Equal Employment/Anti-Discrimination Practices, September 2018 	<p>June 2016 April 2018</p>
	3) Appoint an Affirmative Action Officer (AAO) who can also serve as or coordinate with the Section 504 Officer and/or the district, charter and renaissance school project's Title IX Coordinator.	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	June 2016
	4) Provide staff development to ensure that all equity requirements comply with N.J.A.C. 6A:7-1.6.	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	June 2016
	B. Authorize the Affirmative Action Team to develop a Needs Assessment and a Comprehensive Equity Plan, implement the plan over a three-year period of time, submit an annual Statement of Assurance of its implementation and progress.	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	June 2016
	C. Collect and analyze Annual Yearly Progress (Progress Targets) data for underperforming subgroups disaggregated by gender, race, ethnicity, limited English proficiency, special education, migrant status, date of enrollment, student suspension, expulsion, child study team referrals; Pre-K-12 promotion/retention data; Pre-K-12 completion rates and	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy & Regulation 2423 – Bilingual and ESL Education, June 2016 ● Policy 2610 – Educational Program Evaluation, June 2016 ● Policy 2622 – Student Assessment, March 2018 	<p>June 2016 June 2016 June 2016 February 2017</p>

<p>re-examination and re-evaluation of classification and placement of students in special education programs if there is over representation within certain groups; staffing practices; quality of program data; and stakeholder satisfaction data. Identify any school-level underperforming subgroups on Annual Yearly Progress (Progress Targets) reports for state assessments.</p>				
<p>D. Adopt the Comprehensive Equity Plan (CEP) by board resolution, and facilitate and support implementation of the CEP, by undertaking the following actions:</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy 1523 – Comprehensive Equity Plan, June 2016 	<p>June 2016 June 2016</p>	
<p>1) Inform the school community about the Board's policies prohibiting bias, harassment, discrimination and segregation; and ensuring equality in educational programs.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	<p>June 2016</p>	
<p>2) Define the responsibilities of the AAO (Affirmative Action Officer/504 Officer, and/or Title IX Coordinator); require that the AAO be a certificated staff person; and, train the AAO to handle the equity responsibilities.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	<p>June 2016</p>	
<p>3) Provide students, staff and the community with contact information for the AAO and publicize the location and availability of the CEP, policy(ies), grievance procedures and annual reports.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy & Regulation 1510 – Americans with Disabilities Act, May 2018 ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	<p>June 2016 December 2016 P2260 June 2016 R2260 Nov 1992</p>	

<p>4) Investigate and resolve discrimination complaints, grievances and incidents between students and staff or among students, based on race, national origin, sexual orientation, gender, religion, English proficiency, housing status, socio-economic status or disability.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy & Regulation 1510 – Americans with Disabilities Act, May 2018 ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	<p>June 2016 December 2016 P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992</p>	
<p>5) Report on progress made in meeting the adequate yearly targets established for closing the achievement gap as set by the Department of Education.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	<p>June 2016 P2260 June 2016 R2260 Nov 1992</p>	
<p>6) Authorize the AAO to conduct yearly equity training for all staff.</p>	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	<p>June 2016</p>	
<p>E. A county vocational school district shall admit resident students based on board-approved policies and procedures that ensure equity and access for enrollment that shall be posted on the school district, charter and renaissance school project's website. N.J.A.C. 6A:19-2.3(b), Career and Technical Education Programs and Standards.</p>	N/A	<p>(For County Vocational School Districts Only) NOT APPLICABLE ● Policy & Regulation 5111 – Eligibility of Resident/Nonresident Students</p>	<p>March 2016</p>	

II. STAFF DEVELOPMENT AND TRAINING <small>N.J.A.C. 6A:7-1.6 & N.J.S.A. 10:5</small>	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance MUST include Board policy title, number and date of adoption.	Date Policy or Regulation Last Updated by Strauss Esmay	List name of noncompliant school(s) in the district
A. Provide staff development, which will be open to parents and community members, to identify and resolve problems associated with the student achievement gap and other inequities arising from prejudice regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status every school year to:	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 	June 2016	
1) Certificated (administrative and professional) staff.	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy & Regulation 3240 – Professional Development for Teachers and School Leaders, April 2018 	June 2016 May 2017	
2) Non-certificated (non-professional) staff.	Y	<ul style="list-style-type: none"> ● Policy 1140 – Affirmative Action Program, June 2016 ● Policy 4240 – Employee Training, July 2009 	June 2016 November 1992	

III. SCHOOL AND CLASSROOM PRACTICES	Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance MUST include Board policy title, number and date of adoption.	Date Policy or Regulation Last Updated by Strauss Esmay	List name of noncompliant school(s) in the district
<p>A. Equality and Equity in Curriculum N.J.A.C. 6A:7-1.7(b); Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5; Title IX, Education Amendments of 1972, U.S. Supreme Court, 1982; Plyler v. Doe; N.J.A.C. 6A:15-1.7; Castañeda v. Pickard</p> <p>1) Ensure that the district, charter school or renaissance school project's curriculum and instruction are aligned to the State's Core Curriculum Content Standards and that they address the elimination of discrimination and the achievement gap, as identified by underperforming school-level AYP (Progress Targets profiles) for State assessment, by providing equity in educational programs and by providing opportunities for students to interact positively with others regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, immigration status, English proficiency, housing status or socioeconomic status. Areas covered include, but are not limited to, the following:</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2200 – Curriculum Content, June 2016 ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016 P2260 June 2016 R2260 Nov 1992 June 2016	

a) School climate and culture, safe and positive learning environment	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992	
b) Courses of study, including physical education	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy 2422 – Health and Physical Education, March 2018 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	P2260 June 2016 R2260 Nov 1992 March 2016 P5750 June 2016 R5750 Nov 1992	
c) Library materials/instructional materials and strategies	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992	
d) Technology/software and audiovisual materials	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992	
e) Guidance and counseling, including harassment, intimidation and bullying, sexual harassment and grievance procedures	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 2411 – Guidance Counseling, June 2016 	P2260 June 2016 R2260 Nov 1992 June 2016 August 2018 P5750 June 2016	

		<ul style="list-style-type: none"> ● Policy 5512 – Harassment, Intimidation, and Bullying, September 2018 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	R5750 Nov 1992	
f) Extra-curricular programs and activities	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992</p>	
g) Tests and other assessments	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992</p>	
h) Reduction and/or prevention of under representation of minority, female and male students in all classes and programs	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992 June 2016</p>	
2) Incorporate multicultural aspects throughout the instructional content and practices across the curriculum.	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992</p>	
3) Ensure that instruction in African-American History, including the Amistad, and the history of other	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 P5750 June 2016</p>	

<p>cultures is taught as part of the history of the United States. (N.J.S.A. 18A:35-1)</p>		<ul style="list-style-type: none"> ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	R5750 Nov 1992	
<p>4) Include instruction on the Holocaust and other genocide curricula at all grade levels. (N.J.S.A. 18A:35-28)</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 	P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992	
<p>B. Equality and Equity in Student Access N.J.A.C. 6A:7-1.7; Titles VI & VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504, Rehabilitation Act of 1973; N.J.S.A. 10:5 IDEA of 1997; Guidelines for Eliminating Discrimination and Denial of Services in Vocational Education (1989); U.S. Supreme Court, 1982; Plyler v. Doe; U.S. Supreme Court, 1974, Castañeda v. Pickard</p> <p>Provide equal and bias-free access for all students to all school facilities, courses, programs, activities and services, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, English proficiency, housing status or socioeconomic status, as follows:</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 5750 – Equal Educational Opportunity, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	P2260 June 2016 R2260 Nov 1992 P5750 June 2016 R5750 Nov 1992 June 2016	
<p>1) Ensure equal and barrier-free access to all school and classroom facilities.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>2) Attain minority representation of students within each school, including</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	

<p>racial and ethnic balance that approximates the district, charter and renaissance school project's overall minority racial and ethnic representation.</p>				
<p>3) Refrain from locating new facilities in areas that will contribute to imbalanced, isolated, or racially identifiable school enrollments.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>4) Ensure that students are not separated or isolated by race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, immigration status, housing status or socioeconomic status, resulting in disproportionate placement within schools, courses, classes, programs or extracurricular activities.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>a) Ensure that minority and female students are not underrepresented in gifted and talented or accelerated/advanced courses.</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	P2260 June 2016 R2260 Nov 1992 June 2016	
<p>b) Ensure that minority and male students are not disproportionately represented in detentions, suspensions, expulsions, dropouts, or special need classifications.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>c) Ensure equal and bias-free access for all students to computers, computer classes, career and technical education programs, and</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	

<p>technologically-advanced instructional assistance, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional/sexual orientation, gender, religion, disability, English proficiency, immigration status, housing status or socioeconomic status.</p>				
<p>d) Ensure that all English language learners have equal and bias-free access to all school programs and activities.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>e) Ensure that all students with disabilities have equal and bias-free access to all school programs and activities.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>f) Ensure that all schools' registration procedures are in compliance with State and Federal regulations and case law.</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 5111 – Eligibility of Resident/Nonresident Students, April 2018 	March 2016	
<p>5) Utilize a State approved language proficiency assessment on an annual basis for determining the English language proficiency of English language learners.</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2423 – Bilingual and ESL Education, June 2016 	June 2016	

6) Utilize bias-free measures for determining the special needs of students with disabilities.		<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy 2460 – Special Education, April 2017 ● Regulation 2460.1 – Special Education - Location, Identification, and Referral, April 2017 ● Regulation 2460.8 – Special Education - Free and Appropriate Public Education, April 2017 ● Regulation 2460.9 – Special Education - Transition From Early Intervention Programs to Preschool Programs, April 2017 ● Regulation 2460.16 – Special Education - Instructional Material to Blind or Print-Disabled Students, April 2017 	<p>P2260 June 2016 R2260 Nov 1992</p> <p>February 2017 February 2017 February 2017</p> <p>February 2017</p> <p>February 2017</p>	
7) Ensure that support services (e.g. school-based youth services, health care, tutoring and mentoring) are available to all students, including English language learners.	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	<p>P2260 June 2016 R2260 Nov 1992</p>	
8) Ensure that all pregnant students are permitted to remain in the regular school program and activities. Ensure that equivalent instruction is provided the students, if not permitted to attend school by a doctor.	Y	<ul style="list-style-type: none"> ● Policy 2416 – Programs for Pregnant Students, July 2009 ● Policy 5752 – Marital Status and Pregnancy, July 2010 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>April 2005 April 2005 June 2016</p>	

<p>C. Equality and Equity in Guidance Programs and Services N.J.A.C. 6A:7-1.7(c) Title IX, Education Amendments of 1972, & Carl D. Perkins Vocational & Technical Education Act of 1998</p> <p>Ensure that the district, charter and renaissance school project's guidance program provides the following:</p>	<p>Y</p>			
<p>1) Access to adequate and appropriate counseling services for all students, including females, minority students, English language learners, non-college bound students, and students with disabilities.</p>	<p>Y</p>	<ul style="list-style-type: none"> ● Policy & Regulation 2411 – Guidance Counseling, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>June 2016 June 2016</p>	
<p>2) A full range of possible occupational, professional, and Career and Technical Education choices for all students, including careers in the science and technology industries and nontraditional careers.</p>	<p>Y</p>	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 ● Policy & Regulation 2411 – Guidance Counseling, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>P2260 June 2016 R2260 Nov 1992 June 2016 June 2016</p>	
<p>3) Bias-free materials for use by counselors.</p>	<p>Y</p>	<ul style="list-style-type: none"> ● Policy & Regulation 2411 – Guidance Counseling, June 2016 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>June 2016 June 2016</p>	
<p>D. Equality and Equity in Physical Education N.J.A.C. 6A:7 (d) and Title IX, Education Amendment of 1972</p> <p>Ensure that the physical education program and instructional activities are equitable.</p>	<p>Y</p>	<ul style="list-style-type: none"> ● Policy 2422 – Health and Physical Education, March 2018 ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	<p>March 2016 June 2016</p>	

<p>E. Equality and Equity in Athletic Programs Athletic Guidelines 1986; N.J.A.C. 6A:7-1.7(d) and Title IX, Education Amendments of 1972</p> <p>Ensure that the athletic program accomplishes the following:</p>				
<p>1) Relatively equal numbers of varsity and sub-varsity teams for male and female students.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>2) Equitable scheduling of night games, practice times, locations and numbers of games for male and female teams.</p>	Y	<ul style="list-style-type: none"> ● Policy 5755 – Equity in Educational Programs and Services, June 2016 	June 2016	
<p>3) Equitable treatment that includes staff salaries, purchase and maintenance of equipment, etc.</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	P2260 June 2016 R2260 Nov 1992	
<p>4) Comparable facilities for male and female teams.</p>	Y	<ul style="list-style-type: none"> ● Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices, June 2016 	P2260 June 2016 R2260 Nov 1992	

IV. EMPLOYMENT/CONTRACT PRACTICES N.J.A.C. 6A:7-1.8; Title VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; N.J.S.A. 10:5, Equal Pay Act 1973		Compliant (Yes or No)	Documentation or Evidence to Substantiate Compliance MUST include Board policy title, number and date of adoption.	Date Policy or Regulation Last Updated by Strauss Esmay	List name of noncompliant school(s) in the district
A. Ensure that the district, charter and renaissance school project provides equal and bias-free access to all categories of employment, as follows:					
1) Utilize equitable hiring practices that correct imbalance and isolation based on race, national origin, sexual orientation, and gender among the district, charter and renaissance school project's certificated and non-certificated staff and within every category of employment, including administration.	Y		<ul style="list-style-type: none"> ● Policy & Regulation 1510 – Americans with Disabilities Act, May 2018 ● Policy & Regulation 1530 – Equal Employment Opportunities, June 2016 ● Policy & Regulation 1550 – Equal Employment/Anti-Discrimination Practices, June 2016 	<p>December 2016</p> <p>June 2016</p> <p>April 2018</p>	
2) Target recruiting practices for under-represented populations in every category of employment.	Y		<ul style="list-style-type: none"> ● Policy & Regulation 1530 – Equal Employment Opportunities, June 2016 	June 2016	
3) Compliance of employment applications and pre-employment inquiries conform to the guidelines of the New Jersey Division on Civil Rights.	Y		<ul style="list-style-type: none"> ● Policy & Regulation 1510 – Americans with Disabilities Act, May 2018 ● Policy & Regulation 1530 – Equal Employment Opportunities, June 2016 ● Policy & Regulation 1550 – Equal Employment/Anti-Discrimination Practices, June 2016 	<p>December 2016</p> <p>June 2016</p> <p>April 2018</p>	

<p>C. Provide Equality in Employment and Contract Practices for all persons, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, housing status or socioeconomic status.</p>	<p>Y</p>	<ul style="list-style-type: none"> ● Policy & Regulation 1530 – Equal Employment Opportunities, June 2016 ● Policy & Regulation 1550 – Equal Employment/Anti-Discrimination Practices, June 2016 	<p>June 2016 April 2018</p>	
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