

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on September 23, 2019, Administration Building, 1 Crest Way, Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Friedman called the Regular Action Meeting to order at 7:02 pm.

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present: Ms. Allison Friedman - President                      Mr. Kevin Ahearn  
              Dr. Jeff Delaney    Mr. John Montone  
              Ms. Randi Moore    Ms. Joelle Nappi  
              Ms. Shari Whalen

Absent: Mr. Weymouth Brittingham, Ms. Anissa Esposito

Also Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction

Present: Mr. Alex Ferreira, School Business Administrator/Board Secretary  
              Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
              Mr. Michael Liebmann, Director of Personnel  
              Mr. David Rubin, Board Attorney

**V. MINUTES**

It was moved by Ms. Nappi seconded by Ms. Moore and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting Minutes – August 26, 2019
- Executive Session Meeting Minutes – August 26, 2019

**EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Personnel and Privacy Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Mr. Ahearn seconded by Ms. Nappi that the Board convene in Executive Session I and approved by a unanimous voice vote at 7:05 pm.

The Board returned to Open Session at 7:45 pm.

#### **VI. BOARD PRESIDENT’S REPORT**

Ms. Friedman made the following statements:

- Review of Back to School Nights
- Band competition
- Football games
- Importance of parents reaching out to Building Administrators, not Facebook
- Welcoming the new Student Representative

#### **VII. SUPERINTENDENT’S REPORT**

Ms. Friedman made the following statements in Dr. Majka’s absence:

- Ms. Friedman introduced Mr. Eyler
  - Mr. Eyler introduced Ms. O’Neill, reviewed the Civic Leaders program
  - Ms. O’Neill review of Civic Leader’s retreat
- Ms. Friedman introduced Ms. Bera for Strathmore PTO donation
  - Ms. Bera recognized the Strathmore PTO and for their donation
- Ms. Friedman introduced Mr. Liebmann
  - Mr. Liebmann reviewed the 2018/19 HIB Self-Assessment Grade Report

#### **VIII. STUDENT REPRESENTATIVE’S REPORT**

Anthony Peters made the following statements:

- Anthony reviewed short report and the importance of High School building opportunities

#### **IX. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Nappi and seconded by Ms. Whalen.

#### **X. SPECIAL SERVICES**

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Mr. Ahearn.

#### **XI. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action to include Walk-In Item.

A motion was moved by Ms. Nappi and seconded by Ms. Moore.

#### **XII. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action on the first reading.

A motion was moved by Ms. Nappi and seconded by Ms. Whalen.

- Board discussion regarding Policy Committee recommendations for policy adoption

#### **XIII. FINANCE/TRANSPORTATION**

Mr. Ferreira reviewed the Finance/Transportation Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Nappi.

**XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

- None

**XV. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote. Mr. Montone abstained from Item B. 11.

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses  
**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement/partnership between the Matawan-Aberdeen Regional School District and the Florida Virtual School to provide blended learning/online course options, as needed, for the 2019-2020 school year.

**Rationale:** Florida Virtual School is a fully accredited, online school dedicated to personalize learning, with access to more than 180 courses. Florida Virtual School courses are aligned to national standards. The curriculum includes NCAA-approved core courses, electives, honors, Advanced Placement, and Career & Technical Education. FLVS courses are designed to engage all types of students. The courses are one to one instruction and focus on student success. Courses including Language Arts, Science, Social Studies, Foreign Language and AP. Courses are available for Middle School and High School Students. FVS offer engaging and interactive content that encourages mastery before moving forward.

**Cost:** NTE \$ 35,000.00 **KEYS Account** (Pending Receipt of Funding)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an opportunity for up to ten middle and high school students to attend the Annual Middle and High School Student Leadership Forum, as part of our district membership in the Central Jersey Consortium for Excellence and Equity, (CJCEE) at Monmouth University in West Long Branch, NJ on October 16, 2019 and June 1, 2020 from 9 a.m. to 2 p.m. Students will be accompanied by school staff as well as at least one district administrator.

**Rationale:** Selected students in grades 7-12 will develop skills of awareness, knowledge, and empathy of the disparities and access within their respective districts. Additionally, students will develop leadership skills that will empower them to take action and promote advocacy. Students will spend the academic year promoting awareness for and within their student body. They will become social justice advocates within school and initiate change from a student-directed perspective. As a culminating activity, they will reconvene at the June 3, 2019 event and discuss what they implemented throughout the year in their own schools including their struggles and challenges, positives and achievements, as well as the outcomes they experienced. Goal #3, Objective 3: Maintain an inclusive environment that celebrates differences and diversity.

**Cost:** \$1,500.00 (transportation) **Account #:** 11-000-270-162-11-0000-5

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of a 2019-2020 *Unified Grant* in the amount of \$4,000.00 for Matawan Regional High School.

**Rationale:** The Unified Champion Schools initiative is offered by SONJ through the Play Unified School Partnership. SONJ is committed to ensuring that every individual has an equal opportunity to participate safely and successfully in Physical Education and athletic, extracurricular and recreational activities that lead to a healthy,

active and fulfilling lifestyle. Play Unified Grants fund Unified Champion School activities bringing students with and without disabilities together as classmates, teammates, friends, and agents of change in their school. The focus moves beyond volunteerism toward meaningful interaction and building relationships, creating equal opportunity and a level playing field where students discover that they all have uniquely different abilities.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following staff members for their participation and compensation in the Tools of the Mind Curriculum Training that took place on August 26 and August 27, 2019:

ST, CL, YMCA, & Select CP Teachers	ST, CL, YMCA & Select CP Instructional Assistants
Karen Menconi (Two Days)	Valerie Dhume (Two Days)
Kristina Saccomondo (Two Days)	
Tara Nicolaou (Two Days)	
Jessica Fabula (One Day)	
Melanie Walsh (One Day)	
Brianna Belcastro (One Day)	

**Rationale:** This two day training trained PreK teachers and Instructional Assistants on the Tools of the Mind Curriculum that will be implemented in all PreK classrooms for the 2019-2020 school year.

**Cost:** \$1,980.00 **Account #:** PreK

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following change of hours for all preschool classes/locations for the 2019-2020 school year:

- Staff Arrival: 8:45 AM
- Student Arrival: 8:50 AM
- Student Dismissal: 2:35 PM
- Staff Dismissal: 3:30 PM

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2019 – 2020 school calendar. (**Curriculum & Instruction Attachment #2**)

**Rationale:** In order to provide two additional half days of professional development for staff, October 25, 2019 and January 17, 2020 are proposed half days for students, with staff PD taking place in the afternoon.

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation in the amount of \$750.00 from LinkIt toward food and soft drinks for district employees on October 14, 2019 during the District-Wide Professional Development Day.

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district’s participation in the College Board Advanced Placement Questionnaire.

**Rationale:** Participation in the College Board survey will provide students, families, and staff with the opportunity to have “voice” on a national scale regarding their perceptions of the academic work they complete during Advanced Placement courses at the beginning and end of the year. Participation in this survey is voluntary, and the student may stop at any time. Additionally, student may choose to skip any questions(s) on the questionnaire he/she does not wish to answer.

9. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to host an *EdTech Google Summit* at Matawan Regional High School on a Saturday and Sunday in January 2020.

**Rationale:** The *EdTechTeam Google Summit* New Jersey will focus on the use of technology to support teaching and learning as well as amplifying student voice. The sessions will be intended for an audience of teachers, school leaders, and IT managers (with varying technology skills) from schools in the region. The content will focus on the use of G Suite for Education (and other Google tools) and strategies, tools and applications used to amplify student voice. Because technology is now a part of best practice in education, sessions will go beyond just using technology but how to address equity, access and inclusion in instruction. Other topics such as SEL, blended learning, project based learning and other best practices will be included. Attendees will have access to a variety of

informative and hands-on concurrent sessions led by experienced and knowledgeable presenters. EdTechTeam will provide workshop leaders, online resources for participants, and an online evaluation for the session. EdTechTeam will also provide catering (breakfast for both days and lunch on day 1) for participants.

**Cost:** No Cost to the District

**10. REVISED-**The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the subscription renewal for ***Unique Learning System***, an online, interactive, standard based curriculum specifically designed for students with special needs in grades PK-12+ for the 2019 – 2020 school year.

**Rationale:** *Unique Learning System* is a NJSL standards-aligned online program specifically designed for students with special needs to gain access to the general education curriculum. The Unique curriculum provides a way for special education instruction to include ALL students in the same activity, with different levels of expectation in content areas: ELA, Mathematics, Science, and Social Studies.

**Targeted Students:** Students in Cognitively Impaired (CI) classrooms and selected Autism classrooms in grades PK through age 21.

**Cost:** NTE: \$10,841.68 (revised amount) **SPED Account #:** 11-000-213-330-09-000-0  
(previously approved for \$10,000 on June 17, 2019)

**11.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Elementary Child Assault Prevention (CAP) grant for students in Kindergarten and 3<sup>rd</sup> grade in the amount of \$2,956.00 for the 2019 – 2020 school year.

**Rationale:** Kindergarten and 3<sup>rd</sup> grade students – The NJ Child Assault Prevention (NJ CAP) seeks to improve school climate, strengthen families and reduce families' vulnerability to assault and bullying.

ST, CL, YMCA & Select CP Teachers	ST, CL, YMCA & Select CP Instructional Assistants
Brianna Belcastro - CP	TBD - CL
Jenn Philippi - CP	TBD - ST
Kate Sidley - CP	TBD - ST
Magy Naguib - CP	TBD - ST
Maria Stagich - CP	TBD –ST
Melanie Walsh – CP	TBD - ST
Taylor Connelly - CP	Caroline Incorvaia - CL
Julie Schaeffer (day 1) – CP	Carrie Prewitt - CL
Susan Ripple - CP	Val Dhume - CL
Alexandra Small - ST	TBD - YMCA
Christina Oczkowski - ST	TBD – YMCA
TBD - YMCA	TBD – YMCA
TBD - YMCA	TBD – YMCA
TBD - YMCA	TBD – YMCA
TBD - YMCA	

**Rationale:** This is a two day workshop will train Pre-K teachers and Instructional Assistants on the Tools of the Mind Curriculum that will be implemented in all Pre-K classrooms for the 2019-2020 school year.

**Cost:** No Cost to District

**16.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following change of hours for all preschool classes/locations for the 2019 – 2020 school year:

- Staff Arrival: 8:45 AM
- Student Arrival: 8:50 AM
- Student Dismissal: 2:45 PM
- Staff Dismissal: 3:30 PM

**17.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the participation for one team of Matawan Regional High School students in the Future Problem Solving Program of New Jersey’s Global Issues Competition.

**Rationale:** This registration fee covers the 2019 – 2020 school year for students taking the Media Research Seminar course. Students who compete in Future Problem Solving will explore challenges and propose an action plan to complex societal problems.

**Cost:** \$120.00

**Account #:** 11-000-223-580-04-0000-0

**SPECIAL SERVICES**

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between the Matawan-Aberdeen Regional School District and The Community YMCA which will provide counseling and social services for students at MARSD and the K.E.Y.S. Academy. Effective July 1, 2019 through June 30, 2020.

**Rationale:** The Community YMCA will work in collaboration with Matawan Aberdeen Regional School District in supporting the children and families served by out mutually agreed upon programs that emphasize skill building and development of healthy coping skills to facilitate positive behavior and growth in school, home and the community.

**Cost:** No Cost

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement and/or Extraordinary Services for 2019-2020 School Year.

Student	School	Cost	Effective Dates
158134	The Deron School of NJ	\$89,137.80 (Tuition \$63,937.80, 1:1 Aide \$25,200.00)	9/4/19-6/30/20 (retroactive)
160840	Long Branch Township Public School	\$39,305.96	9/5/19-6/30/20 (retroactive)
157588	Academy Learning Center	\$95,760.00 (Tuition \$56,340.00, 1:1 Aide \$39,420.00)	9/4/19-6/30/20 (retroactive)
158860	Collier School	\$69,510.00	9/4/19-6/30/20 (retroactive)
159624	Collier School	\$69,510.00	9/4/19-6/30/20 (retroactive)
156190	The Shore Center	\$94,000.00 (Tuition- \$52,000.00, 1:1 Aide \$42,000.00)	9/1/19-6/30/20 (retroactive)
157154	The Shore Center	\$94,000.00 (Tuition- \$52,000.00, 1:1 Aide \$42,000.00)	9/1/19-6/30/20 (retroactive)
158071	Rock Brook School	\$98,478.00 (Tuition - \$62,748.00, 1:1 Aide \$36,000.00)	9/6/19-6/30/20 (retroactive)
156971	The Harbor School	\$86,745.60 (Tuition - \$59,745.60, 1:1 Aide \$27,000.00)	9/4/19-6/30/20 (retroactive)

**Cost:** \$143,305.96

**Account#:** 11-000-100-562-09-0000-0

**Cost:** \$378,791.40

**Account#:** 11-000-100-569-09-0000-0

**Cost:** \$211,620.00

**Account#:** 11-000-217-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between the Matawan-Aberdeen Regional School District and the Center for Vocational Rehabilitation which will provide vocational skills and training, as part of a Structured Learning Experience, for identified special education students. Students will attend as

per their IEP at the rate of \$60.00 per student per day (up to 20 students). This will be for the 2019-2020 school year including the 2019 summer program (retroactive).

**Rationale:** Students benefit from authentic vocational experiences that prepare them for life after graduation. This program ensures compliance with student IEP’s.

**Cost:** NTE: \$40,000.00 **Account #:** 11-000-100-564-09-0000-0

**4.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following additional related services for the 2019 ESY Program

Student	School	Cost	Effective Dates
156190	The Shore Center	\$576.20	6/25/19-8/7/19 (retroactive)

**Cost:** \$576.20 **Account#:** 11-000-217-320-09-0000-0

**5.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
158471	Professional Education Services Inc.	\$450.00	9/3/19-9/9/19 (retroactive)

**Cost:** \$450.00 **Account#:** 11-150-100-320-09-0000-0

**6.** The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2015-2016 and 2016-2017 School Year.

Student	Provider	Cost	Effective Dates
156836	Green Brook Academy	\$2,174.00–tuition was originally approved for \$65,522.00 on 8/25/15. Actual cost is \$67,696.00.	2015-2016 School Year
		\$3,901.00 – tuition was originally approved for \$73,627.00 on 7/25/16. Actual cost is \$77,528.00	2016-2017 School Year

**Cost:** \$6,075.00 **Account#:** 11-000-100-566-09-0000-0



**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
<b>Extra-Curricular Activities</b>					
DeBeVoise, Margaret	MAMS	Science Club \$1,260.00	Advisor	4/29/2019	9/17/2019 (Retroactive)

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Christathakis, Nicholas	HS	Teacher of English	Medical Leave	With Pay	9/3/19-10/4/19 (Retroactive)
De Costa, Florence	HS	School Counselor	Personal Leave	Without Pay	11/6/19
Weaver, Mary	CO	Transportation Assistant P/T	Medical Leave	Without Pay	9/4/19-11/16/19 (Retroactive)
Castelli, Courtney	HS	Teacher of English	Medical Leave	With Pay	9/26/19-11/6/19
Berman, Lauren	CL	Elementary Teacher	Maternity Leave Disability Phase  FMLA	With Pay  Without Pay	12/2/19-1/23/20  1/24/20-4/9/20
Bunzel, Richard	CO	Bus/Van Driver	Medical Leave	With Pay Without Pay	9/4/19-9/11/19 9/12/19-12/31/19 Amended Dates Previously BOE Approved 8/28/19 (Retroactive)
Fineran, Melissa	CO	Bus/Van Driver	Medical Leave	Without Pay	9/5/19 Half Day- 9/30/19 (Retroactive)
Morrison, Hollieann	ST	Teacher of Special Education	Medical Leave	With Pay	9/3/19 Half Day- 9/23/19
Burden, Colleen	ST	Teacher	Personal Leave	Without Pay	11/4/19-11/5/20
Jennings, Casey	ST	Teacher	Personal Leave	Without Pay	11/4/19-11/6/19
Wegrzyn, Louise	HS	Teacher	Medical Leave	With Pay	11/18/19-11/27/19

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	Salary/ Stipend 2019/2020 Salary Guide	# Int	Replace Reason	Effective Dates
Chevalier, Davina CO.TRN.ASST.02	CO	Transportation Assistant	Step-01	\$21.02/Hour	1	Howell (Transfer)	9/25/19-6/30/20

Name	Loc	Position	Step	Salary/ Stipend 2019/2020 Salary Guide	# Int	Replace Reason	Effective Dates
Montaperto, Eileen	CO	Benefit Coordinator P/T	N/A	\$20.00/Hour	2	New Position	9/25/19-6/30/20
Groninger, Rebecca	HS	CST School Counselor	Step E-03 Corrected Step Previously Approved July 22, 19	\$57,490.00	3	Gallo (Transfer)	9/1/19-6/30/20
Frye, Christine	MAMS	CST Social Worker P/T	Step F-01 Corrected Step Previously Approved July 22, 19	(\$59,265.00) 0.77% FTE = \$45,634.05	12	Salsano (Resignation)	9/1/19-6/30/20
Springs, Tamira CO.PAYROLL.COOR DINATOR	CO	Payroll Coordinator	N/A	\$59,016.00	5	Arvanitis (Resignation)	TBD-6/30/20

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

**2. Substitute – 2019/2020 School Year**

Name	Position
Hausmann, John Retroactive 9/1/19	Substitute Bus/Van Driver 11-000-270-160-11-0000-9

**3. Salary Adjustments – MAREA 2019-2020 School Year**

Name	Loc/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Bennett, Brittany	MAMS Teacher of Special Education	Step D-04 Bachelors + 30 \$55,790.00	Step F-04 Masters + 30 \$60,265.00	Georgian Court University Lakewood, NJ
Harrington, Meghan	HS Teacher of Social Studies	Step E-11 Masters \$91,099.00	Step F-11 Masters + 30 \$93,450.00	Loyola Marymount University Los Angeles, CA/ Walden University Minneapolis, MN
Maltese, Kerri	MAMS Teacher of Language Arts Literacy	Step C-06 Bachelors \$57,005.00	Step E-06 Masters \$64,030.00	Western Governors University Salt Lake City, UT

**Rationale:** Additional College Credits/Degrees Earned

**Cost:** Per MAREA 2019/2020 Salary Guide

**Account:** Contractual Salaries

**Effective Date:** 9/1/19 (Retroactive)

**4. Home Instruction 2019-2020 School Year**

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
161852	1 <sup>st</sup> Grade	CL	Polakowski, Shannon	Rocco, Sandra	10	3	30	9/9/19-9/25/19 (Retroactive)
161852	1 <sup>st</sup> Grade	CL	Occupational Therapist	Six, Lauren	1	2	2	9/9/19-9/25/19 (Retroactive)
161852	1 <sup>st</sup> Grade	CL	Speech Therapist	Allcare	1	3	2	9/9/19-9/25/19 (Retroactive)
156402	Occupational Therapy	OOD	N/A	VNA	1	9	9	9/5/19-11/3/19 (Retroactive)
156402	Physical Therapy	OOD	N/A	VNA	1	9	9	9/5/19-11/3/19 (Retroactive)
156402	Speech Therapy	OOD	N/A	Allcare	.5	9	4.5	9/5/19-11/3/19 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
156402	Science	OOD	N/A	Mellock, Megan	2.5	9	22.5	9/5/19-11/3/19 (Retroactive)
156402	Social Studies	OOD	N/A	Mellock, Megan	2.5	9	22.5	9/5/19-11/3/19 (Retroactive)
156402	Math	OOD	N/A	Mellock, Megan	2.5	9	22.5	9/5/19-11/3/19 (Retroactive)
156402	Language Arts	OOD	N/A	Mellock, Megan	2.5	9	22.5	9/5/19-11/3/19 (Retroactive)

Account #: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

**5. College Student Observers/Teachers/Interns 2019/2020 School Year**

Name	College	Cooperating Teacher Administrator	School/Area
Bloomer, Gabrielle	Brookdale Community College	Kristy Spagnuolo/ Regina Maiello	CL – PreK CL – Elementary Grade 2 Student Observer Fall 2019
Walsh, Samantha	Brookdale Community College	Corrine Wietecha	MAMS-Math Student Observer Fall 2019
Anderson, Kaylen	Brookdale Community College	Alexis Fischer	LR – Elementary Grade 4 Student Observer Fall 2019
Ruiz, Brianna	Brookdale Community College	Randi Eisenberg	LR – Elementary Grade 4 Student Observer Fall 2019
Adil, Zehra	Brookdale Community College	Randi Eisenberg	LR – Elementary Grade 4 Student Observer Fall 2019
Bloomer, Shannon	Brookdale Community College	Jessica Trischitta (Formerly: Riley)	LR – Elementary Special Education Student Observer Fall 2019
Kacen, Pamela	Monmouth University	Lauren Miles	HS – LDT/C Internship Fall 2019
Fusic, Brittany	Monmouth University	Vishaka Kapadia Krysten Paone-Hurd	RD – ESL RD – Elementary Student Observer Fall 2019
Facao, Andreia	Monmouth University	Myra Ogurek	HS – ESL Student Observer Fall 2019
Petillo, Lauren	Monmouth University	Joanne Sullam	RD – Elementary – Kindergarten Student Observer Fall 2019
Colonna, Julianna	Monmouth University	Myra Ogurek	HS – Spanish Student Observer Fall 2019

**Rationale:** Student will be able to complete course work requirements toward degree and certification.

**Cost:** None to the Board

**6. Extra-Curricular Activities – 2019-2020**

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
<b>Athletic Activities</b>					
Mason, Michael	HS	Wrestling	Head Coach	Step – 01 Stipend - \$6,920.00	2019/2020 School Year
<b>Hourly Activities</b>					
Melikhova, Julia	HS	Physics Tutorial Program	Instructor	\$35.00/Hour	2019/2020 School Year

Whitney, Alexis	HS	English Tutorial Program	Instructor	\$35.00/Hour	2019/2020 School Year
Unterberger, Erica	HS	Social Studies Tutorial Program	Instructor	\$35.00/Hour	2019/2020 School Year
Colburn, Kendra	HS	SAT Prep Math (Fall)	Instructor	\$35.00/Hour Split With J. Greco	2019/2020 School Year
Melikhova, Julia	HS	Physics Club	Advisor	\$1,320.00	2019/2020 School Year
Coccio, Isabelle	HS	One To One	Aide	Per Diem Hourly Rate	2019/2020 School Year
Cisek, Paul	HS	One To One	Aide	Per Diem Hourly Rate	2019/2020 School Year
Walsh, Nancy	LR	Structured Homework Club	Substitute Teacher	\$35.00/Hour	2019/2020 School Year
O’Brien, Denise	LR	Structured Homework Club	Substitute Teacher	\$35.00/Hour	2019/2020 School Year

**7. Instructional Assistants as Substitute Teachers 2019-2020**

Category Teacher	School As Needed	Account # for Substitute Teaching Per MAREA Contract Daily Per Diem Rate
Dhume, Valerie	Cliffwood	11-216-100-101-11-0000-9
Calandra, Debra		11-216-100-101-11-0000-9
Prewitt, Caroline		11-216-100-101-11-0000-9

**8. Volunteers 2019-2020 School Year**

Name	Location	Activity	Effective Date
Horwath, Robert	HS	Boys Soccer	2019/2020 School Year
Flaherty, Zachary	HS	Football	2019/2020 School Year
Ramos, Moriah	MAMS	Field Hockey	2019/2020 School Year
Cokefair, Noelle	MAMS	Field Hockey	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

**9. Staff Array Changes – 2019/2020 School Year**

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Dawson, Vanessa	RD – 1.00	Basic Skills	LR – 1.00	Basic Skills	9/1/19-6/30/20 (Retroactive)
Meany, Karen	LR – 1.00	Basic Skills	RD – 1.00	Basic Skills RD.TCH.BASIC.SK.01	9/1/19-6/30/20 (Retroactive)
Small, Alexandra	ST – 1.00	Preschool Teacher ST.TCH.PREK.01	ST – 1.00	In Class Resource Kindergarten ST.TCH.SPECIAL.ED.03	9/1/19-6/30/20 (Retroactive)
Alvarez, Rachel	CP – 1.00	PIRT Preschool Intervention Response Team Specialist	CP – 1.00	CST Social Worker CO.CST.SOCIAL.WKR.05	9/1/19-6/30/20 (Retroactive)
Kinneman, Katelyn	ST/RD/CL – 1.00	CST LDT/C	HS – 0.20 HS – 0.40 HS – 0.40	Geometry POR Geometry ICR Algebra I POR HS.TCH.SPECIAL.ED.14	9/1/19-6/30/20 (Retroactive)
Feen, Kathleen	ST – 1.00	Counselor	ST – 0.50 RD – 0.50	Counselor ST.TCH.ES.02	9/1/19-6/30/20 (Retroactive)
Saccomondo, Kristina	CP – 1.00	CST School Psychologist	CP/ST/RD	CST School Psychologist CO.CST.PSYCH.04	9/1/19-6/30/20 (Retroactive)
Fabula, Jessica	CP – 1.00	Preschool Teacher	CL – 1.00	Preschool	9/1/19-6/30/20 (Retroactive)
Marsh, Charles	HS – 1.00	Career Empowerment	HS – 0.80 HS – 0.20	Career Empowerment Social Studies Support	9/1/19-6/30/20 (Retroactive)
Gross, Zachary	HS – 0.40 MS – 0.40	Library-Media/Technology	HS – 0.40 MAMS – 0.40	0.08 Media Research Seminar 0.92 Library –	9/5/19-6/30/20 (Retroactive)

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
	LR – 0.20		LR – 0.20	Media/Technology HS/MAMS/LR	
Mancuso, Kathleen	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20	Math Applications Transitional Skills Reading & Writing Structured Learning Experience English Language Arts Support	HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20 HS – 0.20	Math Applications Transitional Skills Reading & Writing Structured Learning Experience English 4 ICR	9/5/19-6/30/20 (Retroactive)
Burns, Kevin	HS - 1.00	Algebra 2 Honors	HS - 1.00 HS – 0.20 O/L	Algebra 2 Honors Advanced Algebra/Trig	9/9/19-1/31/20 (Retroactive)
Colburn, Kendra	HS - 0.40 HS - 0.60	Algebra 2 ICR Algebra 2	HS - 0.40 HS - 0.60 HS – 0.20 O/L	Algebra 2 ICR Algebra 2 Pre-Calculus	9/9/19-1/31/20 (Retroactive)
Jackman, Neil	HS - 0.40 HS - 0.40 HS - 0.10 HS – 0.10	Calculus AB Advanced Placement Calculus BC Advanced Placement Multivariable Calculus Topics in Mathematics for 21 <sup>st</sup> Century Careers in Math	HS - 0.40 HS - 0.40 HS - 0.10 HS – 0.10 HS - 0.20 O/L	Calculus AB Advanced Placement Calculus BC Advanced Placement Multivariable Calculus Topics in Mathematics for 21 <sup>st</sup> Century Careers in Math Calculus Honors	9/9/19-1/31/20 (Retroactive)
Cornacchia, Maria	HS - 0.40 HS - 0.60	Statistics-Advanced Placement Statistics	HS - 0.40 HS - 0.60 HS – 0.20 O/L	Statistics-Advanced Placement Statistics Pre-Calculus	9/9/19-1/31/20 (Retroactive)
Sa, Joana	HS - 0.40 HS - 0.40 HS - 0.20	Pre Cal Honors Algebra 1 Honors Algebra 1	HS - 0.40 HS - 0.40 HS - 0.20 HS - 0.20 O/L	Pre Cal Honors Algebra 1 Honors Algebra 1 Calculus Honors	9/9/19-1/31/20 (Retroactive)
Monro, David	MAMS - 0.67 MAMS - 0.33	Math Grade 8 POR Math Grade 8	MAMS - 0.67 MAMS - 0.33 MAMS -0.08 O/L	Math Grade 8 POR Math Grade 8 ESS Learning Strategies	9/9/19-1/31/20 (Retroactive)
Gray, Barbara	MAMS - 0.50 MAMS - 0.50	Social Studies POR Grades 6- 8 Science POR Grades 6-8	MAMS - 0.50 MAMS - 0.50 MAMS -0.08 O/L	Social Studies POR Grades 6-8 Science POR Grades 6-8 ESS Learning Strategies	9/9/19-1/31/20 (Retroactive)
Hueston, Emily	HS - 0.60 HS - 0.20 HS - 0.10 HS - 0.10	Ceramics Art Studio- Advanced Placement Art Class Extra Duty 11-140-100-101-11-0000-1	HS - 0.60 HS - 0.20 HS - 0.10 HS - 0.10	Ceramics Art Studio- Advanced Placement Art Class KEYS Art – Creative Arts	9/9/19-1/31/20 (Retroactive)
Ratcliffe, Jill	LR – 1.00	Personal Aide	CP – 1.00	Personal Aide	9/13/19-6/30/20 (Retroactive)
Shalhoub, Mary Kate	HS - 1.00	Biology Lab ICR	HS - 1.00 HS - 0.20 O/L	Biology Lab ICR Life Skills	9/12/19-6/30/20 (Retroactive)
Wallace, Eileen MA.TCH.PHYSED. 05	MAMS - 1.00	Physical Education/Health Education Gr 6-8	MAMS - 1.00 MAMS - 0.17 O/L	Physical Education/Health Education Gr 6-8 Challenger Health & PE Teacher 11-130-100-101-11-0000-1	9/1/19-6/30/20 (Retroactive)

**10. Curriculum and Instruction Thought Partners**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
#1 <b>Cliffwood</b> Abramowitz, Felicia Cherence, Christine Maiello, Regina Schultz, Lisa  <b>Ravine Drive</b> Lenihan, Christine Sullum, Joann Teixeira, Kristina Burlew, Brianna Bruder, Angela  <b>Strathmore</b> Marion, Colleen TBD Gr. 1 TBD Gr. 2 Preiser, Sheryl	K-3 Curriculum Committee Curriculum “Thought Partners”  Cliffwood Ravine Drive Strathmore	12  (1 teacher per grade level per building)	Curriculum “Thought Partners” to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed); assist in curricular updates (as needed) throughout the 2019-2020 school year in collaboration with building Principals, Director of C&I and grade-level colleagues.	240 Hours  (20 hours per teacher)	\$30	\$7,200	CO
#2 <b>Cliffwood</b> TBD <b>Ravine Drive</b> TBD <b>Strathmore</b> TBD <b>Lloyd Road</b> TBD	Elementary K-5  Cliffwood Ravine Drive Strathmore Lloyd Road	12  (2 teachers per grade level – K-5, representing a cross-section of schools)	The district is exploring the creation and implementation of Standards-Based Report Cards for grades K-5. This posting is seeking teacher representatives to begin this process by conducting research, gathering samples, collaborating with colleagues and staff at other schools, and engaging in professional development leading to the creation of a new Standards-Based Report Card for K-5.	96  (8 hours per person)	\$30	\$2,880	CO

C&I Local Account #: 11-000-221-104-11-0000-1

**11. Curriculum and Instruction M.O.S.T. Program**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
#1 Raiola, Amy	M.O.S.T Program (Mentoring Our Students Together)	1 ELA Teacher	Provide after-school academic assistance and mentoring services to students in Grades 2-12  November 12th - May 27th 2 days/ week 4:00-6:00pm @ MAMS	80	\$35	\$2,800	MAMS
#2 Wietecha, Corinne	M.O.S.T Program (Mentoring Our Students Together)	1 Math Teacher	Provide after-school academic assistance and mentoring services to students in Grades 2-12  November 12th - May 27th 2 days/ week 4:00-6:00pm @ MAMS	80	\$35	\$2,800	MAMS
#3 Torres, Ariana	M.O.S.T Program (Mentoring Our Students Together)	1 School Counselor	Provide after-school academic assistance and mentoring services to students in Grades 2-12  November 12th - May 27th 2 days/ week 4:00-6:00pm @ MAMS	80	\$35	\$2,800	MAMS

Account #: 11-140-100-101-11-0000-7

**12. Curriculum and Instruction Wilson Reading/Visualizing & Verbalizing Programs**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
#1 Joyce, Kathleen	MAMS - After School Supplemental Instruction - Wilson	1 Teacher	Provide supplemental instruction for identified students utilizing the Wilson Reading System  3 Hours/ Week (30 weeks total)	90	\$35	\$3,150	MAMS
#2 Chodkiewicz, Beth	MAMS - After School Supplemental Instruction - V&V	1 Teacher	Provide supplemental instruction for identified students utilizing the Visualizing and Verbalizing Program  3 Hours/ Week (30 weeks total)	90	\$35	\$3,150	MAMS

Account #: IDEA Funds

**13. Mentors – 2019/2020 School Year**

Mentoring Teacher	School
Bakley, Sara	Cambridge Park Preschool
Brereton, Helen	Strathmore Elementary School
Ciambruschini, Dina	Cliffwood Elementary School
Teixeira, Kristina	Ravine Drive Elementary School
Mc DEDE, MARIA	High School
Pisano, Susan	Ravine Drive Elementary School
Riley, Jessica	Lloyd Road Elementary School
Ripple, Susan	Cambridge Park Preschool
Smith, Meredith	Strathmore Elementary School
Sullam, Joanne	Ravine Drive
Zwirko, Tracy	Lloyd Road

**Rationale:** To assist first year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A:9B-6. **COST:** None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

**Effective Date:** 2019/2020 School Year

**14. Other**

**a. Moving Compensation 2019/2020 School Year - MAREA**

Name	From School	To School	Account Number	Total
Gwizdz, Nicole	Lloyd Road Elementary School	Lloyd Road Elementary School	11-213-100-101-11-0000-3	\$25.00/Hour Max: 5 Hours
Certa, Anthony	Lloyd Road Elementary School	Lloyd Road Elementary School	11-212-100-101-80-0000-1	\$25.00/Hour Max: 5 Hours
Longo, Andrea	Lloyd Road Elementary School	Lloyd Road Elementary School	11-213-100-101-11-0000-2	\$25.00/Hour Max: 5 Hours
Rocco, Sandra	Cliffwood Elementary School	Strathmore Elementary School	11-204-100-101-11-0000-1	\$25.00/Hour Max: 5 Hours
Gonzalez, Nicole	Cliffwood Elementary School	Cliffwood Elementary School	11-230-100-101-11-0000-1	\$25.00/Hour Max: 5 Hours
Marion, Colleen	Strathmore Elementary School	Strathmore Elementary School	11-120-100-101-11-0000-2	\$25.00/Hour Max: 5 Hours
Cordi, Nicole	Strathmore Elementary School	Strathmore Elementary School	11-120-100-101-11-0000-2	\$25.00/Hour Max: 5 Hours

<b>Name</b>	<b>From School</b>	<b>To School</b>	<b>Account Number</b>	<b>Total</b>
Small, Alexandra	Strathmore Elementary School	Strathmore Elementary School	11-120-100-101-11-0000-2	\$25.00/Hour Max: 5 Hours

- b. Administrative Leave** - Employee #4879 - Effective Sep 10,-Sep 16, 19 (Retroactive)
- c. Additional District Translators 2019/2020 School Year**
  - Mc Dede, Maria Italian - HS
  - Provines, Effie Greek - HS
  - Ogurek, Mayra Spanish - HS
- d.** The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Self-Assessment for the 2018/2019 School Year.
- e.** Curriculum & Instruction 2019/2020 Title I, Title II-A, Title III & Title IV **Personnel Attachments # 1**



**POLICY**

Motion to table 1<sup>st</sup> Reading of Policy 0169.2 was made by Ms. Friedman. Motion to table did not receive second motion.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policy:

**M** indicates mandated by State law

<b>Series</b>	<b>Category</b>	<b>Policy/ Regulation #</b>	<b>Title</b>
0000	Bylaws	0169.02	Board Member Use of Social Networks

**FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote. Mr. Ahearn abstained from Item A. 6.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for August 2019 and Bills List for September 2019** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>August 2019, Payroll</b>	\$840,428.14
<b>September 2019, Bills List</b>	\$6,083,728.84
<b>TOTAL</b>	<b>\$6,924,156.98</b>

**2. Transfer of Funds for July 2019** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **July 2019** as presented.

**3. S-1701 Reporting for July 2019**

Board Secretary Report for **July 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **July 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **July 31, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Alex Ferreira  
Board Secretary

September 23, 2019  
Date

**4. REVISED - Preschool Tuition Costs for the 2019/20 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised tuition rates, previously approved on Jun 17, 2019 for the 2019/20 school year. These tuition points consider a variety of issues, including competitive rates in our area and what

the families we are targeting can afford. This price point provides a cost effective incentive for parents to register their children in our program. Reduced rates are set at 75% of the full tuition costs. Students who qualify for free and/or reduced meals using the US Department of Agriculture guidelines are eligible for reduced tuition rates.

Tuition	<b>\$5,328.00</b>
Reduced Tuition	<b>\$4,455.00</b>

**5. Receipt of Re-Bid and Award of Contract for Athletic and Field Trips (Bid 20-08A) for the 2019/20 School Year**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) prepared the bid specifications to secure Athletic & Field Trips for the 2019/20 school years (hereinafter the “Work”); and

WHEREAS, on September 10, 2019 no bid proposals were received: and

Pursuant to N.J.S.A. 18A:18A-5, the administration has on two occasions advertised for bids for such services and no bids were received.

NOW THEREFORE BE IT RESOLVED the Board of Education directs the Administration to negotiate a contract for services not previously awarded.

**6. Approval of Administration of Non-Public Funds MOESC Technology and Security Aid Grant**

Pursuant to official action taken at the meeting of the Board of Education of Matawan-Aberdeen Regional School District, hereinafter referred to as the “Board”, held on **September 23, 2019** the Board agrees that the Monmouth-Ocean Educational Services Commission (hereafter known as the “Commission”), shall provide Non-Public Technology and Non-Public Security Aid Services pursuant to the requirements of the Law on behalf of the Board. These services shall be limited to those permitted under the law and pertinent regulations.

The terms of this Agreement shall be in effect from the date of adoption by the Board until June 30, 2020. The Board may withdraw from participation with Commission by providing written notice to the Commission by December 31 of any year for withdrawal effective June 30 of the ensuing year.

The Board agrees to pay the Commission the full amount of State Aid received in support of Non-Public Technology Services and Non-Public Security Aid Services. The following payment schedule is hereby agreed to; 50% of State Aid by September 30, 25% of State Aid by December 31, and 25% of State Aid by March 31 of each fiscal year. No other funding is due the Commission in order to operate this program. In the event the Board fails to remit the funds according to the schedule indicated above, the Commission retains the right to suspend service under this contract.

It is understood that the Commission will provide services to all of the eligible non-public school students that attend school within the borders of the District.

Administrative costs related to providing Technology and Security Aid for a participating non-public school are limited to 5% of the funds allocated for each participating non-public school or actual costs, whichever is less.

The Commission will prepare all pertinent reporting forms for signature by appropriate District personnel. The District will promptly forward copies of funding statements and other pertinent documents required to the Commission.

The Commission shall contact the designated non-public schools within the District and determine the services to be provided within the parameters of the law and limitation of funding.

**7. REVISED-Student Placement within District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the requests to receive the following students on a tuition/services basis from the East Brunswick School District.

Student	Cost	Effective Dates
161537 D. B.	\$5,759.14	Jul 1-Aug 12, 2019 (ESY) Retroactive
162490 I. B.	\$1,511.83	Jul 1-Aug 12, 2019 (ESY) Retroactive
161537 D. B.	\$80,771.50	Sep 5-Jun 30, 2019 Retroactive
162490 I. B.	\$19,907.00	Sep 5-Jun 30, 2019 Retroactive
160900 J. C.	\$15,722.50	Sep 5-Jun 30, 2019 Retroactive

Previously approved on July 22, 2019

**8. Acceptance of Donation from an Anonymous Donor**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from an anonymous donor in the amount of \$25,000.00 for the K.E.Y.S Academy. This donation will help strengthen and enhance the K.E.Y.S. Academy Recovery Program.

**9. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **August** 2019:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Shelter in Place	8/7/19 @ 10:10 am
Cambridge Park Pre-school	Fire Drill	8/8/19 @ 12:15 pm
Cliffwood Elementary School	Fire Drill	8/5/19 @ 9:55 am
Cliffwood Elementary School	Shelter in Place	8/7/19 @ 10:00 am
Lloyd Road Elementary School	Fire Drill	8/5/19 @ 10:25 am
Lloyd Road Elementary School	Lock Down	8/6/19 @ 10:25 am

**XVI. UNFINISHED BUSINESS**

- Board discussion on OPRA Request resolution
  - Motion read
  - Opinion by Board Attorney
  - Board discussion on resolution and whether district received response from the NJDOE
  - Ms. Perez advised that the district did receive some feedback from the NJDOE
  - Motion to table resolution

**XVII. NEW BUSINESS**

- None

**XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

- None

**XIX. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy Matters and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Nappi seconded by Mr. Ahearn that the Board convene in Executive Session II and approved by a unanimous voice vote at 8:48 pm.

The Board returned to Open Session at 8:56 pm.

**XX. ADJOURNMENT**

On a motion by Ms. Nappi seconded by Ms. Whalen and a unanimous roll call vote the Board adjourned the meeting at 8:57 pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
SEPTEMBER 23, 2019**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Douglas, Tyniesha	MS	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Eyler, Aaron	HS	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Mackey, Latieffa	HS	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
O'Neill, Michelle	HS	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Raiola, Amy	MS	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Rawls-Dill, Elford	CO	9/23/2019 (retroactive) 11/11/2019, 12/9/2019, 1/27/2020, 3/23/2020	Monmouth University West Long Branch, NJ	Central Jersey Consortium for Excellence and Equity Bias and Inequity in Education 2019 - 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Leuin, Harvey	MS	10/3/2019	New Jersey Law Center New Brunswick, NJ	New Jersey State Bar Foundation The Role of the School Climate Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
SEPTEMBER 23, 2019**

*Curriculum and Instruction Attachment #1*

<b>NAME</b>	<b>BLDG</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>REGIS FEE</b>	<b>Transportation</b>	<b>LODGING</b>	<b>MEALS/ MISC.</b>	<b>TOTAL</b>	<b>SUB YES/NO</b>
Tyburczy, Phil	HS	10/3/2019, 10/10/2019, 10/17/2019, 10/24/2019	Webinar at High School	Title IX Coordinator Boot Camp for K-12 Schools	\$1,199.00**	\$0.00	\$0.00	\$0.00	\$1,199.00**	NO
Cronin, Sean	HS	10/18/2019	Ocean Place Resort Long Branch, NJ	FEA/NJPSA/NJASCD FALL Conference	\$292.00*	\$0.00	\$0.00	\$0.00	\$292.00*	NO
Groninger, Rebecca	HS	10/18/2019, 11/15/2019, 12/13/2019, 1/17/2020, 3/13/2020, 4/24/2020, 5/15/2020	Various Locations in Monmouth County	Student Assistance Professionals County Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
DiDio, Blair	HS	10/18/2019, 11/15/2019, 12/13/2019, 1/17/2020, 3/13/2020, 4/24/2020, 5/15/2020	Various Locations in Monmouth County	Student Assistance Professionals County Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Kaiser, Heather	HS	10/21/2019	Rutgers University New Brunswick, NJ	New Jersey Council for Social Studies	\$90.00*	\$0.00	\$0.00	\$0.00	\$90.00*	YES
Tobia, Mona	CO	10/22/2019	Convention Center Atlantic City, NJ	NJSBA Workshop	\$100.00**	\$106.12**	\$130.00**	\$140.00**	\$476.12**	NO
Bruder, Angela	RD	10/22/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy STEM, STEAM, and Literacy Connections in the Elementary Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
SEPTEMBER 23, 2019**

*Curriculum and Instruction Attachment #1*

<b>NAME</b>	<b>BLDG</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>REGIS FEE</b>	<b>Transportation</b>	<b>LODGING</b>	<b>MEALS/ MISC.</b>	<b>TOTAL</b>	<b>SUB YES/NO</b>
Irons, Mark	MS	10/22/2019	Princeton Marriott Forrestal Princeton, NJ	NJ Science Teacher Convention	\$180.00*	\$0.00	\$0.00	\$0.00	\$180.00*	YES
Junquet, Kristen	MS	10/22/2019	Princeton Marriott Forrestal Princeton, NJ	NJ Science Teacher Convention	\$180.00*	\$0.00	\$0.00	\$0.00	\$180.00*	YES
Wells, Mike	MS	10/22/2019	Princeton Marriott Forrestal Princeton, NJ	NJ Science Teacher Convention	\$180.00*	\$0.00	\$0.00	\$0.00	\$180.00*	NO
Colaneri, Joni	ST	10/24/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Free, Real-Time Interactive Technologies for Mathematics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Giacchi, Gabrielle	LR	10/30/2019	New Jersey Law Center New Brunswick, NJ	New Jersey State Bar Foundation The Role of the School Climate Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tay, Kathleen	LR	10/30/2019	New Jersey Law Center New Brunswick, NJ	New Jersey State Bar Foundation The Role of the School Climate Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO



**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
SEPTEMBER 23, 2019**

*Curriculum and Instruction Attachment #1*

<b>NAME</b>	<b>BLDG</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>REGIS FEE</b>	<b>Transportation</b>	<b>LODGING</b>	<b>MEALS/ MISC.</b>	<b>TOTAL</b>	<b>SUB YES/NO</b>
Torres, Ariana	MS	10/31/2019	New Jersey Law Center New Brunswick, NJ	New Jersey State Bar Foundation Middle School/High School Conflict Resolution	\$0.00	\$8.82*	\$0.00	\$0.00	\$8.82*	NO
Paone-Hurd, Krysten	RD	11/13/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Pressure to Succeed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bruder, Angela	RD	11/15/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Bridging the Gap between Principles and Practice: Behavioral Strategies for Managing Problematic Behaviors in Class	\$0.00	\$0.00	\$.00	\$0.00	\$0.00	YES
Torres, Melissa	RD	12/9/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Effectively Including Students with Disabilities in the General Education Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Harrington, Meghan	HS	12/17/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Think-Write-Learn: Daily Routines that Building Engagement, Reflection and Accountability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Paone-Hurd, Krysten	RD	3/23/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Questioning Strategies for Promoting Engagement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Hausmann, Kathryn	ST	3/25/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Workshop The Missing Link for Remediating Word Recognition Difficulties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

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Torres, Melissa	RD	3/27/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy ADHD in Your Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Colaneri, Joni	ST	3/27/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy ADHD in Your Classroom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bombardier, John	CO	4/1/2020	NJASA Trenton, NJ	NJASA Focused Discussions to Avoid Pitfalls - End of Year Tasks	\$150.00**	\$0.00	\$0.00	\$0.00	\$150.00**	NO
								<b>TOTAL</b>	\$2,755.82	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-221-580-04-0000-2										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$3,199.50										
<b>REQUIRED ESTIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.</b>										

<b>MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT</b> <b>PERSONNEL OFFICE</b> <b>2019- 2020 Title 1, Title II-A, Title III &amp; Title IV Postings</b>
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Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
#1 FY 20 Title 1 Funded Colao, Raquel	Lloyd Road Title 1 Coordinator	1	Title 1 Coordinators will be responsible for planning and delivering Title 1 parent and student workshops, compiling and analyzing multiple measures of student achievement data to monitor the progress of Title 1 students and programs at Cliffwood, and Lloyd Road on a monthly basis.	100	\$30	\$3,000	CO
#2 FY 20 Title 1 Funded Berman, Lauren	Cliffwood Title 1 Coordinator	1	Title 1 Coordinators will be responsible for planning and delivering Title 1 parent and student workshops, compiling and analyzing multiple measures of student achievement data to monitor the progress of Title 1 students and programs at Cliffwood, and Lloyd Road on a monthly basis.	100	\$30	\$3,000	CO
#3 FY 20 Title 1 Funded Nau, Sara Svenson, Alycia Vergaretti, Kathleen Berman, Lauren Ciambuschini, Dina	Cliffwood Title 1 Supplemental Before-School program Teachers (Math & ELA)	5	Provide before-school supplemental academic assistance to Title 1 students four days per week (Mon-Thur) at 1.25 hours per day.	750 (150 hours per person)	\$35	\$26,250	CO
#4 FY 20 Title 1 Funded Cherence, Christine TBD (4)	Cliffwood Title 1 Supplemental Before-School program <u>Substitute</u> Teachers (Math & ELA)	5	Provide before-school supplemental academic assistance to Title 1 students on a substitute basis	NA	\$35	\$TBD	CO
#5 FY 20 Title 1 Funded Cherence, Christine TBD (3)	Cliffwood Title 1 Family Night Teachers	4	Teachers to plan and facilitate Title 1 Family Nights during the 2019-2020 school year	48 (12 hours per teacher)	\$30	\$1,440	CO

<b>MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT</b> <b>PERSONNEL OFFICE</b> <b>2019- 2020 Title 1, Title II-A, Title III &amp; Title IV Postings</b>
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Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
#6 FY 20 Title 1 Funded Cherence, Christine	Program Coordinator: One School, One Book Program	1	Teacher to plan and implement new school-wide program. Facilitate 2 kickoff assemblies (Fall and Spring) and lead OS/OB Family Nights. Oversee OS/OB school activities including video and website.	Stipend	NA	\$1,000	CO
#7 FY 20 Title 1 Funded Colao, Raquel Fisher, Alexis Mammano, Amy Scheuing, Adrienne Riley, Jessica Zwirko, Tracy	Lloyd Road Title 1 Supplemental Before-School program Teachers (Math & ELA)	6	Provide before-school supplemental academic assistance to Title 1 students four days per week (Mon-Thur) at 1.25 hours per day.	876 hours (up to 146 hours each)	\$35	\$30,660	CO
#8 FY 20 Title 1 Funded Foti, Stephani Kyvelos, Susan Weitecha, Corinne Zwirko, Tracy TBD (1)	Lloyd Road Title 1 Supplemental Before-School program Substitute Teachers (Math & ELA)	5	Provide before-school supplemental academic assistance to Title 1 students on a substitute basis	NA	\$35	\$TBD	CO
#9 FY 20 Title 1 Funded Padgett, Ashley	Lloyd Road Title 1 Family Night Teachers	3	Teachers to plan and facilitate Title 1 Family Nights during the 2019-2020 school year	36 (12 hours per teacher)	\$30	\$1,080	CO
#10 FY 20 Title III ESL Funded Kapadia, Vishakha RD Minnecci, Francis CL Spaur, Isabel LR	ESL Tutorial Teachers	3	Provide before-school supplemental ESL Tutorial services to identified ESL students in Grades K-3, two days per week (Tuesdays & Thursdays) at 1.25 hours per day.	258 (Shared)	\$35	\$9,030	CO

<b>MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT</b> <b>PERSONNEL OFFICE</b> <b>2019- 2020 Title 1, Title II-A, Title III &amp; Title IV Postings</b>
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Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
<b>#11</b>  <b>FY 20 Title III ESL Funded</b>  <b>Tomkins, Amy</b> <b>TBD (2)</b>	<b>ESL Tutorial</b> <b>Substitute</b> <b>Teachers</b>	3	Provide before-school supplemental ESL Tutorial services to identified ESL students in Grades K-3, two days per week (Tuesdays & Thursdays) at 1.25 hours per day. ESL Tutorial to run from September 18, 2018 through May 30, 2019  Total: 67 Days	TBD	\$35	TBD	CO
<b>#12</b>  <b>FY 20 Title III ESL Funded</b>  <b>Alli, Asma CL</b> <b>Blodgett, Madeleine MS/HS</b> <b>Kapadia, Vishakha RD</b> <b>Leslie, Kathryn LR</b> <b>Spaur, Isabel ST</b>	<b>ESL Family</b> <b>Night</b> <b>Workshops</b>  (1 ESL teacher from CL, RD, ST, LR MS/HS)	5	Plan and deliver (4) ESL Family Workshops during the 2019-2020 School year. Dates TBD	40  (8hours per person)	\$30	\$1,200	CO
<b>#13</b>  <b>FY 20 Title II-A PD Funded</b>  <b>Kapadia, Vishaka</b> <b>Leslie, Kathryn</b>	<b>ESL PD Coaches</b>	2	ESL PD Coaches to provide before/ after-school professional development/instructional strategies to support staff who work with ESL students; updating ESL curricular resources and documents; progress monitoring current and former ELLs; offering guidance and support to teachers and admin as it relates to supporting and instructing English Language Learners.	100  (50 hours each)	\$30	\$3,000	CO
<b>#14</b>  <b>FY 20 Title IV Funded</b>  <b>Royston, JoAnn CL</b> <b>Wietecha, Corinne MS</b> <b>Kyvelos, Susan LR</b> <b>Foti, Stephanie LR</b> <b>Paone-Hurd, Krysten RD</b> <b>Mammano, Amy LR</b>	<b>School-Based</b> <b>Technology</b> <b>Committee</b> <b>Members</b>	TBD	School-based technology Committee members to review and evaluate new proposed technology programs, conduct Technology Needs Assessment, Support Technology Integration and PD	100  (17 hours per school to be divided among school tech team committee	\$30	\$3,000	CO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
PERSONNEL OFFICE  
2019- 2020 Title 1, Title II-A, Title III & Title IV Postings**

Posting #	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
<p><b>Lenihan, Christine RD</b> <b>Papa, Samantha RD</b></p> <p>TBD (ST/HS)</p>				members			
<p><b>#15</b></p> <p><b>FY 20 Title II-A PD Funded</b></p> <p><b>Cliffwood:</b> <b>Berman, Lauren</b> <b>Cherence, Christine</b> <b>Royston, JoAnn</b> <b>TBD (2)</b></p> <p><b>Ravine:</b> <b>Bruder, Angela</b> <b>Lenihan, Christine</b> <b>Paone-Hurd, Krysten</b> <b>Papa, Samantha</b> <b>TBD (1)</b></p> <p><b>Strathmore:</b> <b>TBD (5)</b></p> <p><b>Lloyd Road:</b> <b>TBD (5)</b></p> <p><b>Middle School:</b> <b>Raiola, Amy</b> <b>Weitecha, Corrine</b> <b>TBD (3)</b></p> <p><b>High School:</b> <b>TBD (5)</b></p>	<p><b>District-Wide Data and Assessment Committee</b></p> <p>(5 Teachers per School)</p>	20	<p>The district-wide Data and Assessment Professional Development Committee will be responsible for planning and leading PD related to the implementation of the new assessment system, including PD focused on assessment creation using standards-aligned item banks, creating Data Locker templates.</p> <p>Committee members will also be responsible for working with administrators and grade-level colleagues to plan and deliver PD to support teachers in the analysis of district wide-data sources, identifying patterns and trends by standard and skill from district benchmarks, and compiling data analysis reports after each administration of district benchmark assessments.</p>	300	\$30	\$9,000	CO