

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on November 11, 2019, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 7:04 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Mr. Kevin Ahearn
	Dr. Jeff Delaney	Mr. John Montone
	Ms. Randi Moore	Ms. Joelle Nappi
	Ms. Shari Whalen	

Absent: Mr. Weymouth Brittingham; Ms. Esposito

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel

V. MINUTES

- None

VI. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Nappi seconded by Ms. Moore that the Board convene in Executive Session I and approved by a unanimous voice vote at 7:07 pm.

The Board returned to Open Session at 7:31 pm.

A motion was moved by Ms. Whalen and seconded by Ms. Nappi.

- Ms. Friedman asked Mr. Ferreira to review the MOA with MRAA
- Mr. Ferreira reviewed the process of obtaining in MOA and next steps including development of salary guide
- Board motion, Board discussion and vote on MOA

The following item was then approved by a unanimous roll call vote.

Approval of Memorandum of Agreement between the Matawan-Aberdeen Regional School District Board of Education and the Matawan Regional Administrators Association

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Agreement which has been duly executed by both parties for the period July 1, 2018 through June 30, 2019 and for the successor contract covering the period July 1, 2019 through June 30, 2023.

VII. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Ms. Friedman reviewed state funding process and impact of equalized value in the municipalities
- Ms. Friedman continued by indicating he Board’s advocacy for additional funding
- Ms. Friedman recognized Dr. Majka and Mr. Ahearn on Veteran’s Day

VIII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka thanked Mr. Ahearn and all veterans on Veteran’s Day and a Happy Birthday to the US Marines

IX. STUDENT REPRESENTATIVE’S REPORT

- None

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1. The remainder of the items will be presented for action at the November 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Moore.

- The Board had a question on confidentiality of school safety plan. Mr. Bombardier addressed the question.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan-Aberdeen Regional School District’s School Safety and Security Plan for the 2019 – 2020 school year and the submission of the School Safety and Security Plan Statement of Assurance (SOA) for the 2019 – 2020 school year.

Rationale: Pursuant to N.J.A.C. 6A:16-5.1, each school district is required to have a Board approved School Safety and Security Plan. These comprehensive plans, procedures and mechanisms provide for safety and security in the school district’s public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed annually with key stakeholders such as law

enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Grants from the Matawan-Aberdeen Educational Foundation for the 2019-2020 school year.

Title	Applicants	School	Amount Approved
Preschool Beetbox	S. Bakley, R. Alvarez, A. Johnson	CP/CL	\$750.00
KEVA Planks Education	L. Schultz	CL	\$375.00
Learning Through Movement	K. Fisco	RD	\$800.00
Coding in Kindergarten	C. Burden, C. Marion, N. Cordi, W. Riley, L. Schneider	ST	\$639.80
Power Up with UNICEF	S. Preiser	ST	\$656.25
Grant Me My Tech Wish	L. Bauer, D. Lehman	LR	\$1,549.88
Tapping Tabla	L. Fiore	MS	\$299.00
A Day with Edgar Allen Poe	D. Starr, D. Spafford, S. Dansky, K. Maltese, C. Sobieski	MS	\$800.00
Collaborative Circuit Crafting	M. Sloan	HS	\$700.00
Virtual Business Academy	K. Heubsch	HS	\$995.00
		Total	\$7,564.93

XI. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action at the November 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Whalen.

- The Board had a question on current status of homeless students. Ms. Perez addressed the question.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

Student	Provider	Cost	Effective Dates
162739	Learn Well	\$1,620.00	10/22/19-11/22/19 (retroactive)
155942	Professional Education Services Inc.	\$2,700.00	10/25/19-12/6/19 (retroactive)
162911	Learn Well	\$810.00	10/14/19-10/27/19 (retroactive)
162911	Professional Education Services Inc.	\$2,700.00	10/30/19-12/11/19 (retroactive)

Cost: \$5,130.00 Account#: 11-150-100-320-09-0000-0

Cost: \$2,700.00 Account#: 11-219-100-320-09-0000-0

2. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2016-2017 School Year.

Student	Provider	Cost	Effective Dates
158065	Children’s Center of Monmouth County	\$134.50 - tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$64,511.74	7/1/16-6/30/17 (retroactive)
157082	Children’s Center of Monmouth County	\$134.50 - tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$64,511.74	7/1/16-6/30/17 (retroactive)
154128	New Road School	\$9,645.30 – tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$70,179.90	9/6/16-6/30/17 (retroactive)
158098	The Deron School of New Jersey	\$3,893.00 – tuition was originally approved for \$64,514.00 on 12/19/16. Actual cost is \$68,407.00	9/1/16-6/30/17 (retroactive)

Cost: \$13,807.30 Account#: 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement and/or Extraordinary Services for 2019-2020 School Year.

Student	School	Cost	Effective Dates
162933	Long Branch Public School	Tuition: \$48,292.56	10/15/19-6/30/20 (retroactive)

Cost: \$48,292.56 Account#: 11-000-100-562-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following McKinney Vento Eligible Students to attend the Howell Township Public School District while residing at an address within the zone of Matawan Aberdeen School District for the 2019-2020 School Year

Student	School	Cost	Effective Dates
8903274498	Howell Township Public Schools	Tuition \$48,787.00 Speech \$3,000.00	9/5/19-6/30/20 (retroactive)
4172623010	Howell Township Public Schools	Tuition \$21,126.00	9/5/19-6/30/20 (retroactive)
9316614009	Howell Township Public Schools	Tuition \$16,448.00	9/5/19-6/30/20 (retroactive)

Cost: \$86,361.00

Account#: 11-000-100-562-09-0000-0

Cost: \$3,000.00

Account#: 11-000-217-320-09-0000-0

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action on Items 1, 2 and Walk In Item. The remainder of the items will be presented for action at the November 25, 2019 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Mr. Ahearn.

- The Board discussed the TBD positions at the High School.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Mingrone, Christopher	HS	Teacher of Science	Retirement	9/1/2007	6/30/2020
Extra-Curricular Activities					
Name	Loc	Activity	Position	Hire Date	Effective Date
Donovin, Colin	LR	Chess Club	Advisor	4/29/2019	10/30/2019 (Retroactive)
Fiorilli, Christina	MAMS	Peer Leadership	Co-Advisor	10/28/2019	11/04/2019 (Retroactive)
Sobieski, Cynthia	MAMS	Willow Tree	Advisor	4/29/2019	11/04/2019 (Retroactive)
Curriculum and Instruction					
Chodkiewicz, Beth	MAMS	Visualizing & Verbalizing Program After School	Teacher	9/25/2019	11/01/2019 (Retroactive)

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Nazarian, Gloria	CO	Transportation Assistant	Medical Leave	With Pay	10/28/19, 10/29/19, 11/1/19 AM
			Medical Leave	Without Pay	11/1/19 PM (Retroactive)
Kish, Sheryl	HS	Teacher	Personal Leave	With Pay	1/23/20-1/24/20
			Personal Leave	Without Pay	1/27/20
Barry, Tara	RD	Teacher	Maternity Leave	With Pay	10/17/19-11/20/19
			FMLA/NJFLA	Without Pay	11/21/19-2/18/20 (Retroactive) Amended Dates Previously BOE Approved 8/26/19
Cannella, Mary	HS	Instructional Assistant	FMLA	Without Pay	10/30/19-11/18/19 (Retroactive)
			FMLA	Without Pay Intermittently	11/19/19-6/30/20
Diebold, Chellsea	LR	Secretary 10 Months (Replacement)	Personal Leave	With Pay	11/4/19-11/05/2019
				Without Pay	11/6/19 (Retroactive)

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Brown, Eric	HS	Teacher of Health & Physical Education	Personal Leave	Without Pay	10/7/19 (Retroactive) Amended Date Previously BOE approved for 10/17/19 on 10/28/19
Unterburger, Erica	HS	Teacher of Social Studies	Maternity Leave Disability Phase	With Pay	1/27/20-2/28/20
			Maternity Leave Disability Phase	Without Pay	3/2/20-3/05/20
			FMLA/NJFLA	Without Pay	3/6/20-5/15/20

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/ Stipend2019/20 20 Salary Guide	# Int	Replace Reason	Effective Dates
TBD CO.TRN.ASST.05	CO	Transportation Assistant	STEP-01	\$21.02/Hour	TBD	Giammarino (Resignation)	TBD-6/30/20
TBD	CO	Child Study Team Secretary 12 Months	TBD	TBD	TBD	New Position	TBD-6/30/20
TBD	District	CST Speech Language Specialist P/T	TBD	TBD	TBD	New Position	TBD-6/30/20
TBD	HS	Teacher of Special Education	TBD	TBD	TBD	(Kinneman/ Baldwin/ Dandola)	TBD-6/30/20
TBD	HS	Hallway Safety & Security Monitor P/T	TBD	TBD	TBD	Harris (Resignation)	TBD-6/30/20
Bruns, Sheri	MAMS	Teacher Replacement Position	STEP E-02	\$57,190.00	N/A	Gregg (Leave of Absence)	12/21/19- 6/30/20 Extended Dates Previously BOE Approved 09/09/2019
TBD	MAMS	Hallway Safety & Security Monitor P/T	TBD	TBD	TBD	New Position	TBD-6/30/20

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

2. Home Instruction 2019-2020 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
156402	Occupational Therapy	OOD	VNA	N/A	1	9	9	11/4/19-1/2/20 (Retroactive)
156402	Physical Therapy	OOD	VNA	N/A	1	9	9	11/4/19-1/2/20 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
156402	Speech Therapy	OOD	ALLCARE	N/A	.5	9	4.5	11/4/19-1/2/20 (Retroactive)
156402	Science	OOD	MELLOCK, MEGAN	N/A	2.5	9	22.5	11/4/19-1/2/20 (Retroactive)
156402	Social Studies	OOD	MELLOCK, MEGAN	N/A				11/4/19-1/2/20 (Retroactive)
156402	Math	OOD	MELLOCK, MEGAN	N/A				11/4/19-1/2/20 (Retroactive)
156402	Language Arts	OOD	MELLOCK, MEGAN	N/A				11/4/19-1/2/20 (Retroactive)

Account #: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

3. College Student Observers/Teachers/Interns 2019/2020 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Callahan, Amber	Georgian Court University	Christine Palumbo	MRHS – School Counseling Intern Spring 2020 Semester
Olechnowicz, Jeffrey	Kean University	Aaron Eyler Sean Cronin	MRHS – Administrative Internship Intern Spring 2020 Semester
Mantione, Vanessa	Caldwell University	Dylan Tarrazi Brianna Scatorchia	MAMS – Social Studies/Special Education Student Teacher Spring 2020

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

4. Extra-Curricular Activities – 2019-2020

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
Athletic Activities					
TBD	HS	Tennis (Boy’s)	Head Coach Spring	Step – TBD Stipend - TBD	2019/2020 School Year
TBD	MAMS	Intramural Floor Hockey	Coach (Fall)	\$1,045.00	2019/2020 School Year
Non-Athletics					
TBD	HS	Chamber Choir Club	Advisor	\$4,660.00	2019/2020 School Year
TBD	HS	Forensics Speech & Debate	Advisor	\$4,260.00	2019/2020 School Year
TBD	HS	Robotics Club	Advisor	\$1,320.00	2019/2020 School Year
TBD	HS	Fall Drama	Technical Director	\$1,320.00	2019/2020 School Year
O’Brien, Denise	LR	Chess Club	Advisor	\$1,130.00	2019/2020 School Year
Fiore, Lindsey (MAMS)	LR	Chorus Club	Advisor	\$1,130.00	2019/2020 School Year
Baumert, Deana	MAMS	Peer Leadership	Advisor Previously Co-Advisor	\$2,590.00	2019/2020 School Year
HOURLY ACTIVITIES					
Cahill, Laura	MAMS	Before/After School Detention	Monitor	\$25.00/Hour	2019/2020 School Year

Tarrazi, Dylan	MAMS	Before/After School Detention	Monitor	\$25.00/Hour	2019/2020 School Year
Wietecha, Corinne	MAMS	Before/After School Detention	Monitor	\$25.00/Hour	2019/2020 School Year
TBD	LR	One To One	Aide	Per Diem Hourly Rate	2019/2020 School Year
TBD	HS	Strength & Conditioning Weight Room	Training Instructor Winter	\$25.00/Hour	2019/2020 School Year
TBD	HS	Strength & Conditioning Weight Room	Training Instructor Spring	\$25.00/Hour	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

5. Volunteers 2019-2020 School Year

Name	Location	Activity	Effective Date

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

6. Staff Array Changes – 2019/2020 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason
Wegrzyn, Louise	HS – 0.60 HS – 0.20 HS – 0.20	Psychology Global Humanities 2 SS US History Honors	HS – 0.60 HS – 0.20 HS – 0.20 HS – 0.20 O/L	Psychology Global Humanities 2 SS US History Honors Global Humanities 2	10/11/19-6/30/20 Amended Start Date – Previously approved 10/28/19
Morrison, Hollicann	ST - 1.00	In Class Resource Grade 2 11-214-100-101-11-0000-1	LR - 1.00	BD Class 11-213-100-101-11-0000-3	11/11/19-6/30/20 (Retroactive)
Gwizdz, Nicole	LR - 1.00	BD Class 11-213-100-101-11-0000-3	ST - 1.00	In Class Resource Grade 2 11-214-100-101-11-0000-1	11/11/19-6/30/20 (Retroactive)

8. Other

a. 2019/2020 Nursing Services Plan Preschool through Grade 12

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

b. Curriculum & Instruction 2019-2020 Title I, Title II-A, Title III & Title IV

Personnel Attachment # 1 (To be available for 11/25/2019 Regular Action Meeting)

XIII. POLICY

- None

XIV. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting the Board take action on Items 1 and 2. The remainder of the items will be presented for action at the November 25, 2019 Regular Action Meeting.

A motion was moved by Mr. Ahearn and seconded by Ms. Moore.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

3. Payroll for October 2019 and Bills List for November 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

October 2019, Payroll	\$
November 2019, Bills List	\$
TOTAL	\$

4. Transfer of Funds for September 2019 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2019** as presented.

5. S-1701 Reporting for September 2019

Board Secretary Report for **September 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

November 25, 2019
 Date

6. Revised Treasurer’s Report for June 2019

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised Treasurer’s Report for June 2019.

7. Venue for Graduation 2020

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2020 commencement exercises which will take place on June 24, 2020 be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

8. Acceptance of Donation from the Strathmore Elementary School PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Strathmore Elementary School PTO valued at \$1,043.99. This donation will be used to purchase a FM System for the school library/media center, which will be used during class lessons and instructional periods.

9. Routine Travel Reimbursement for 2019/20

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2019/20 school year

Name	Position	Total
Susan Moore	Head Nurse	\$250

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **October** 2019:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Fire Drill	10/2/19 @ 2:00 pm
Cambridge Park Preschool	Non Evacuate Bomb Threat	10/15/19 @ 10:45 am
Cliffwood Elementary School	Fire Drill	10/4/19 @ 11:30 am
Cliffwood Elementary School	Lock Down	10/11/19 @ 9:40 am
Lloyd Road Elementary School	Fire Drill	10/17/19 @ 9:35 am
Lloyd Road Elementary School	Evacuation Drill	10/24/19 @ 9:12 am
Matawan-Aberdeen Middle School	Medical Emergency Shelter-in-Place	10/4/19 @ 10:15 am
Matawan-Aberdeen Middle School	Fire Drill	10/10/19 @ 1:45 pm
Matawan-Aberdeen Middle School	Bomb Threat	10/15/19 @ 9:30 am
Matawan Regional High School	Fire Drill	10/2/19 @ 12:38 pm
Matawan Regional High School	Bomb Threat	10/15/19 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	10/4/19 @ 9:29 am
Ravine Drive Elementary School	Shelter in Place	10/11/19 @ 10:30 am
Strathmore Elementary School	Bomb Threat	10/7/19 @ 10:20 am
Strathmore Elementary School	Fire Drill	10/7/19 @ 2:00 pm

B. TRANSPORTATION

1. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
Cambridge Park Preschool	TBD	TBD	TBD
Cliffwood Elementary School	TBD	TBD	TBD
Lloyd Road Elementary School	TBD	TBD	TBD
Matawan-Aberdeen Middle School	TBD	TBD	TBD
Matawan Regional High School	TBD	TBD	TBD

School	Date	Location	Supervised by
Ravine Drive Elementary School	TBD	TBD	TBD
Strathmore Elementary School	TBD	TBD	TBD

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XVI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

A motion was moved by Ms. Nappi and seconded by Ms. Moore and the following item was then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

PERSONNEL

A motion was moved by Ms. Moore and seconded by Mr. Ahearn and the following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 28, 2019.

Incidents Reported	Confirmed Incidents
5	1

2. Other

The Superintendent recommends the approval of Alisha Delorenzo – Living Yes, LLC Administration Council Presentation 2 Hours - \$1,200.00. Effective: November 2019

3. Appointments

Name	Loc	Position	Step	Salary/ Stipend 2019/2020 Salary Guide	# Int	Replace Reason	Effective Dates
Carbajal, Lorena	HS	Interim Assistant Principal	Step-01	\$132,111.00 Prorated	14	Zitarosa (Assignment Change)	11/14/19-6/30/20 (Retroactive)

FINANCE

A motion was moved by Mr. Ahearn and seconded by Ms. Moore and the following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Submission of the Annual Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

2. Acceptance of Grant Funds for the Recovery High School Access Project

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of \$1,000,000.00, and to execute a Letter of Agreement formalizing the responsibilities and expectations of the program to service up to 30 students during the project period dated July 1, 2019-June 30, 2020.

XVII. UNFINISHED BUSINESS

- President’s Corner language on website
 - Review of content to be posted on website
 - Discussion on posting process
 - Role of providing presentation highlights as part of President’s Report
 - Review of President’s communication and possible feedback via email
 - President’s Corner draft to include comments and highlights of the Board meeting

XVIII. NEW BUSINESS

- KAEF event on November 16, 2019
- Camp Read a Loud at Lloyd Road on Wednesday
- High School Academy Night

XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- P1 – question on estimated enrollment versus demographer report estimates, and need for additional demographic study
 - Board discussion on purpose of demographic study
 - Question on preschool application feedback
- P2 – supports for students in-class and leading to procedures for in school suspension at the High School–student schedule

XX. EXECUTIVE SESSION II

- None

XXI. ADJOURNMENT

On a motion by Ms. Nappi seconded by Dr. Delaney and a unanimous roll call vote the Board adjourned the meeting at 8:21 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
November 11, 2019

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
DiDio, Blair	HS	11/21/2019, 12/19/2019, 1/16/2020, 2/20/2020, 3/19/2020, 4/16/2020, 5/21/2020, 6/18/2020	Freehold, NJ	Monmouth County Traumatic Loss Coalition (TLC)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Fay, Nicole	CO	11/22/2019	Wyndham Philadelphia Mount Laurel, NJ	National Association of Tax Preparers Business Tax Reporting	\$224.00***	\$21.39***	\$0.00	\$0.00	\$255.39***	NO
Maniscalchi, Kristine	LR	12/5/2019	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Questioning Strategies for Reading Grades 5-8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bombardier, John	CO	12/10/2019	Rutgers Douglass Student Campus West Windsor, NJ	Rutgers Institute for Improving Student Achievement Equity Leadership Symposium: Empowering Cultures of Voice & Advocacy	\$185.00*	\$0.00	\$0.00	\$0.00	\$185.00*	NO
Rawls-Dill, Elford	CO	12/10/2019	Rutgers Douglass Student Campus West Windsor, NJ	Rutgers Institute for Improving Student Achievement Equity Leadership Symposium: Empowering Cultures of Voice & Advocacy	\$185.00*	\$0.00	\$0.00	\$0.00	\$185.00*	NO

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Bruder, Angela	RD	12/11/2019	Hilton Garden Inn Edison, NJ	Teacher Learning Center Motivating and Managing Hard to Reach, Uninterested and Disruptive Students	\$245.00*	\$0.00	\$0.00	\$0.00	\$245.00*	YES
Paone-Hurd, Krysten	RD	12/11/2019	Hilton Garden Inn Edison, NJ	Teacher Learning Center Motivating and Managing Hard to Reach, Uninterested and Disruptive Students	\$245.00*	\$0.00	\$0.00	\$0.00	\$245.00*	YES
Tracy, Hannah	HS	12/11/2019	Double Tree Tinton Falls, Eatontown, NJ	PESI Dyslexia, Dyscalculia and Dysgraphia	\$219.99**	\$0.00	\$0.00	\$0.00	\$219.99**	NO
Zupkus, Emily	HS	12/13/2019	Holiday Inn East East Windsor, NJ	New Jersey Association of School Psychologists Winter Conference	\$170.00*	\$10.85*	\$0.00	\$0.00	\$180.85*	NO
Bauer, Lisa	LR	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Black, Laura	MS	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Hausmann, Kathryn	ST	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00*	\$0.00	\$0.00	\$0.00	\$70.00*	YES

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Marion, Colleen	ST	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00*	\$0.00	\$0.00	\$0.00	\$70.00*	YES
Meany, Karen	RD	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Olsen, Cristina	LR	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Paone-Hurd, Krysten	RD	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Silano, Susan	RD	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00*	\$0.00	\$0.00	\$0.00	\$70.00*	YES
Scatorchia, Brianna	MS	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00	\$7.13*	\$0.00	\$0.00	\$77.13*	YES
Preiser, Sheryl	ST	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00*	\$0.00	\$0.00	\$0.00	\$70.00*	YES

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Torres, Melissa	RD	1/10/2020	Monmouth University West Long Branch, NJ	MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies"	\$70.00*	\$0.00	\$0.00	\$0.00	\$70.00*	YES
Marion, Colleen	ST	2/25/2020	Bally's Atlantic City Atlantic City, NJ	Staff Development for Educators NJ Conference for Kindergarten Teachers	\$244.00*	\$0.00	\$0.00	\$0.00	\$244.00*	YES
Bruder, Angela	RD	3/20/2020	Mercer County Community College West Windsor, NJ	New Jersey Association for Gifted Children 2020 Conference	\$159.00*	\$0.00	\$0.00	\$0.00	\$159.00*	YES
Gumina, Linda	ST	3/26/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Use What You Have: Low Prep Therapy Ideas Using Items Commonly Found In Speech Rooms! Make & Take!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
								TOTAL	\$2,346.36	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-219-580-09-0000-0										
***Amount being charged to Account #11-000-251-580-11-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,777.50										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										