

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on January 13, 2020, Administration Building, One Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Randi Moore, Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Mr. Weymouth Brittingham	Ms. Martinez
	Mr. John Montone	Ms. Osborne
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Counsel

V. MINUTES

- None

VI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy; Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Martinez seconded by Ms. Osborne that the Board convene in Executive Session and approved by a unanimous voice vote at 7:02 pm.

Mr. Ferreira advised the public that the Executive Session would last approximately 25 minutes more than estimated.

The Board returned to Open Session at 8:20 pm.

VII. BOARD PRESIDENT’S REPORT

- None

VIII. SUPERINTENDENT’S REPORT

- Mr. Ferreira introduced Mr. May and Mr. Swisher for review of the 2018/19 audit
- Mr. Swisher read the findings into the record
- Mr. Swisher reviewed Comprehensive Annual Financial Report and Auditor’s Management Report and District’s financial position

Ms. Perez left at 8:38 pm

- Mr. Ferreira – Reviewed the Introduction to the Budget
 - Calendar
 - Terminology
 - Discussion Points
 - Resources
- Mr. Rubin provided training on School Ethics to the Board
- Board discussion on common community interactions for Board members

IX. STUDENT REPRESENTATIVE’S REPORT

- None

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Items A1 and B2. The remainder of the items will be presented for action at the January 27, 2020 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Osborne.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached 2020 – 2021 Staff Holiday Schedule. (**Curriculum & Instruction Attachment #2**)

XI. SPECIAL SERVICES

Mr. Bombardier reviewed the Special Services Agenda on which the Board will take action at the January 27, 2020 Regular Action Meeting.

A motion was moved by Ms. Whalen and seconded by Ms. Moore.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
162911	Professional Education Services	\$540.00	12/9/19-12/16/19 (retroactive)

Cost: \$540.00 Account#: 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2019-2020 school year on an as needed basis.

Service Provider	Cost	Effective Date
Beech Tree Psychiatric Services 22 South Holmdel Road, Suite 5 Holmdel, NJ 07733	\$450.00 per Psychiatric Evaluation	1/27/20-6/30/20

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve extraordinary services per student’s IEP, for the following out of district students for the 2019-2020 school year.

Student	Provider	Cost	Effective Dates
156971	Project Enterprise	\$2,700.00	12/16/19-6/9/20 (retroactive)
158861	Project Enterprise	\$2,700.00	12/16/19-6/9/20 (retroactive)

Cost: \$5,400.00 Account#: 11-000-216-320-09-0000-0

XII. PERSONNEL

Mr. Ferreira reviewed the Personnel Agenda requesting the Board take action on Items 1, 2 and 3. The remainder of the items will be presented for action at the January 27, 2020 Regular Action Meeting.

A motion was moved by Ms. Whalen and seconded by Ms. Moore.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Extra-Curricular Activities					
Name	Loc	Activity	Position	Hire Date	Effective Date

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Maida, Michele	HS	Secretary	Personal Leave	Without Pay	3/9/20-3/12/20
Morrison, Holлиеann	LR	Elementary School Teacher	Medical Leave	Without Pay	1/2/20-6/30/20
Pisani, Laura	HS	Teacher of English	Personal Leave	Without Pay	4/20/20-4/22/20
Starr, Diana	MS	Special Education Teacher	FMLA	Without Pay	1/6/20-1/17/20

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/Stipend 2019/2020 Salary Guide	# Int	Replace Reason	Effective Dates
TBD CO.TRN.DRIVER.08	CO	Bus/Van Driver	TBD	TBD	TBD	Rizzo (Resignation)	TBD-6/30/20
TBD CP.TCH.SPECIAL.E D.08	CP	Preschool Teacher	TBD	TBD	TBD	Enrollment	TBD-6/30/20
TBD BCC.ASST.PRIN.01	KEYS	Assistant Principal of Student Wellness & Prevention Programs	TBD	TBD	TBD	New Position	TBD-6/30/20
TBD HS.TCH.MATH.07	HS	Teacher of Math	TBD	TBD	TBD	Dandola (Resignation)	TBD-6/30/20

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

2. Salary Adjustments – MAREA 2019-2020 School Year

Name	Loc/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Carnovsky, Robert				
Reinecke, Taylor	MAMS Teacher of Special Education	Step D-04 BA +30 \$55,790.00	Step E-04 MA \$57,990.00	Western Governors University

3. Home Instruction 2019-2020 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates

Account #: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

4. College Student Observers/Teachers/Interns 2019/2020 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Johnson, Alexa	Rutgers University School of Nursing	Susan Moore	School Nurse Certificate Program Practicum Spring 2020

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

5. Extra-Curricular Activities – 2019-2020

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
Athletic Activities					
TBD	HS	Tennis (Boy’s)	Head Coach Spring	Step-TBD Stipend-TBD	2019/2020 School Year
Non-Athletics					
TBD	HS	Forensics Speech & Debate	Advisor	\$4,260.00	2019/2020 School Year
TBD	HS	Robotics Club	Advisor	\$1,320.00	2019/2020 School Year
Hourly Activities					
TBD	HS	Strength & Conditioning Weight Room	Training Instructor Spring	\$25.00/Hour	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

6. Volunteers 2019-2020 School Year

Name	Location	Activity	Effective Date
Downey, John	HS	Wrestling	2019/2020 School Year
Laramie, Brigitte	HS	Color Guard	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

7. Professional Development Day – Call for Proposals March 13, 2020

Name	Location	Activity
Levine, Jamie	CL	PD Day Presenter
Mancuso, Kathleen	HS	PD Day Presenter
Pickens, Samuel	HS	PD Day Presenter
Sodono, Lauren	HS	PD Day Presenter
Wegryzn, Louise	HS	PD Day Presenter
Zupkus, Emily	HS	PD Day Presenter
Biagianti, Mary	LR	PD Day Presenter

Name	Location	Activity
Colao, Raquel	LR	PD Day Presenter
Giacchi, Gabrielle	LR	PD Day Presenter
Herman, Carolyn	LR	PD Day Presenter
Lehman, David	LR	PD Day Presenter
Pattwell, Jourdan	MA	PD Day Presenter
Raiola, Amy	MA	PD Day Presenter

Cost: Two Hours (2) at \$30.00 per Hour Account #: 20-280-200-100-04-0000-0

8. Substitutes – 2019/2020 School Year

Name	Category	Account Number

9. Instructional Assistants as Substitute Teachers 2019/2020 School Year

Category	School	Account Number Substitute Teaching
Teacher	As Needed	Per MAREA Contract Daily Per Diem Rate
		11-216-100-101-11-0000-9

10. Staff Array Changes – 2019/2020 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/ Reason

11. Chaperones - 2020 High School Graduation Ceremony Chaperones

Name	Name	Name
Antista, Maria	Jackman, Neil	Sa, Joana
Bernstein, Daniel	Marzella, Dana	Shalhoub, Mary Kate
Booth, Kelly	Mc Dede, Maria	Shaw, Noreen
Canella, Mary	Miles, Lauren	Sloan, Michelle
Frisina, Salvatore	Nangano, Jennifer	Sodono, Lauren
Giannone, Ashley	Olechnowicz, Jeffrey	Tracy, Hannah
Groninger, Rebecca	Palumbo, Christine	Varma, Yamini
Gross, Zachary	Pickens, Samuel	Wishnick, Jennifer
Harnett, Christopher	Prinzi, Maria	Zupkus, Emily
Hueston, Emily	Reingle, Patricia	

Cost: Three Hours (3) at \$25.00 per Hour Account #: 11-421-100-178-11-0000-6

12. School Nurse for High School Prom, Semi Formal and Graduation

Name	Activity/Hourly Rate	Effective Date
Godowski, Donna	High School Prom 4 Hours/\$40.00 Per Hour	June 2020
Godowski, Donna	High School Semi Formal 4 Hours/40 Per Hour	June 2020
Godowski, Donna	High School Graduation 3 Hours/\$40 Per Hour	June 2020

Account #: 11-421-100-178-11-0000-1

XIII. POLICY

- None

XIV. FINANCE/TRANSPORTATION

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting the Board take action on Items 1 and 2. The remainder of the items will be presented for action at the January 27, 2020 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

3. Payroll for December 2019 and Bills List for January 2020 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

December 2019, Payroll	\$
January 2020, Bills List	\$
TOTAL	\$

4. Transfer of Funds for November 2019 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November 2019** as presented.

5. S-1701 Reporting for November 2019

Board Secretary Report for **November 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

January 27, 2020
 Date

6. Open Public Meetings Act-Establish Meeting Dates, Time and Place

In accordance with the Open Public Meetings Act, Chapter 231, PL 1975, the Matawan-Aberdeen Regional School District Board of Education at its Regular Action Meeting on January 27, 2020 adopted the following Board of Education meeting schedule. All meetings will begin at 7:00 pm unless otherwise indicated at the District locations listed. Action may be taken.

NOW THEREFORE BE IT RESOLVED that notices of meetings of the Board of Education will be posted in the Matawan-Aberdeen Regional Board of Education Business Office and posted on the District website.

7. School Board Recognition Month in New Jersey January 2020

WHEREAS, New Jersey’s public schools serve approximately 1.4 million children; and

WHEREAS, The educational goals for these districts are charted by local school boards, which serve as advocates for public education as they work with school administrators, teachers, parents and members of the community; and

WHEREAS, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public’s expectations for the district; and

WHEREAS, School board members devote countless hours to their communities and public education at no pay; and

WHEREAS, Local board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities’ children; and

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state’s 5,000 local board of education members.

NOW, THEREFORE BE IT RESOLVED that the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school board members in Monmouth County; and be it further

RESOLVED, that the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local boards of education.

8. Change Order #1 – HVAC Replacement at Strathmore Elementary School – FVHD 4804G1

Contract	HVAC Replacement at Strathmore Elementary School – FVHD 4804G1	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	\$(16,000)	
Description	Credit to the District for unused project allowance	\$(16,000)
	Total for Change Order # 1	\$(16,000)

9. Change Order #1 – HVAC at Matawan-Aberdeen Middle School – FVHD 4804E2

Contract	HVAC at Matawan-Aberdeen Middle School – FVHD 4804E2	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	\$(15,000)	
Description	Credit to the District for unused project allowance	\$(15,000)
	Total for Change Order # 1	\$(15,000)

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2019**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Lock Down	12/10/19 @ 1:42 pm
Cambridge Park Preschool	Fire Drill	12/12/19 @ 9:30 am
Cliffwood Elementary School	Fire Drill	12/16/19 @ 9:45 am
Cliffwood Elementary School	Lock Down, Active Shooter	12/19/19 @ 9:45 am
Lloyd Road Elementary School	Medical Emergency, Shelter in Place	12/10/19 @ 1:45 pm
Lloyd Road Elementary School	Fire Drill	12/18/19 @ 9:18 am
Matawan-Aberdeen Middle School	Fire Drill	12/5/19 @ 1:30 pm
Matawan-Aberdeen Middle School	Lock Down, Active Shooter	12/12/19 @ 2:00 pm
Matawan Regional High School	Lock Down, Active Shooter	12/6/19 @ 11: 47 am
Matawan Regional High School	Fire Drill	12/12/19 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	12/6/19 @ 3:02 pm
Ravine Drive Elementary School	Lock Down, Active Shooter	12/13/19 @ 2:02 pm
Strathmore Elementary School	Active Shooter	12/4/19 @ 10:30 am
Strathmore Elementary School	Fire Drill	12/5/19 @ 9:30 am

11. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
Lloyd Road Elementary School	TBD	TBD	TBD
Matawan Regional High School	TBD	TBD	TBD

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- P1 – comment from member of the public pertaining to language in Board meeting calendar resolution

XVI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

A motion was moved by Ms. Martinez and seconded by Ms. Osborne and the following item was then approved by a unanimous roll call vote. Ms. Ascoli abstained from Item A1.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses
Rationale: Required estimates to abide by law and policy

B. OTHER

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the *NSTA Shell Lab Challenge Grant* for Matawan Regional High School.

Rationale: The annual Shell Science Lab Challenge Competition recognizes outstanding middle and high school programs for their exemplary approaches to science lab instruction utilizing limited school and laboratory resources. The Shell Science Lab Challenge Grant will showcase the work of teachers, representing their schools, who submit innovative, replicable strategies to deliver quality lab experiences with limited equipment/resources, and award teachers/schools with additional tools, resources, and rich professional development opportunities needed to support high-quality science teaching and strengthen their existing capabilities. The Shell Science Lab Challenge is sponsored by Shell, whose support entails professional development to science educators to improve their content knowledge and instructional methods, and to improve science instruction in classrooms and science labs. Recognition includes a lab makeover support package valued at \$20,000.

PERSONNEL

A motion was moved by Ms. Moore and seconded by Ms. Martinez and the following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of December 16, 2019.

Incidents Reported	Confirmed Incidents
8	3

2. Resignations/Retirements

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Gregg, Jennifer	MA	Teacher of English	Resignation	10/26/1998	12/31/2019(Retroactive)

3. Appointments

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Extra-Curricular Activities – 2019-2020

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
Athletic Activities					
Cordasco, Robert	HS	Strength & Conditioning Weight Room	Training Instructor Winter	\$25.00/Hour	2019/2020 School Year
Fraley, Tyler	HS	Wrestling	Assistant Coach	Step – 1 Stipend - \$5,170.00	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

FINANCE

A motion was moved by Ms. Moore and seconded by Ms. Martinez and the following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. New Jersey School Boards Code of Ethics

Mr. David Rubin, Board Attorney will provide training to members.

CODE OF ETHICS FOR SCHOOL BOARD MEMBER

N.J.S.A.: 18A:12-24.1

A School Board Member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in

concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The Board Secretary has provided each board member with a copy of the Code of Ethics.

BE IT RESOLVED, that the members of the Matawan-Aberdeen Regional School District Board of Education will abide by the New Jersey School Board Member Code of Ethics and certifies the following:

That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.

That Policies and Procedures regarding training of District Board of Education Members have been adopted, and

That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

2. Acceptance of 2018/19 Annual Audit and Related Corrective Action Plan

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the DRAFT Audit Report for the 2018/19 school year prepared by Suplee, Clooney & Company with four (4) recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

XVII. UNFINISHED BUSINESS

- None

XVIII. NEW BUSINESS

- Ms. Friedman discussed upcoming President’s Corner topics
- Board discussion on liaison for MAEF – Ms. Ascoli volunteered
- Food services contract for FY 21
 - Looking for volunteers for committee
- Presentation on bias and Board participation in functions held by District.
- Dr. Martin Luther King annual presentation on January 18, 2020 at the Middle School

XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- None

XX. ADJOURNMENT

On a motion by Ms. Osborne seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 9:38 pm.

Respectfully submitted,



Alex Ferreira

School Business Administrator/Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 13, 2020

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Moore, Susan	HS	1/14/2020	Middlesex County Fire Academy Sayreville, NJ	University Hospital Stop the Bleed for NJ Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Goldstone, Chani	MS	1/16/2020	Brookdale College Lincroft, NJ	Brookdale College Using Seesaw in the K-12 Classroom	\$99.00*	\$0.00	\$0.00	\$0.00	\$99.00*	YES
Huebsch, Krista	HS	1/16/2020	Rutgers Business School Piscataway, NJ	Supply Chain Management Curriculum Showcase	\$0.00	\$12.81*	\$0.00	\$0.00	\$12.81*	YES
Groninger, Rebecca	HS	1/21/2020	Morris County Public Safety Academy Morristown, NJ	Sandy Hook Promise Signs of Suicide Implementer Training	\$0.00	\$27.30*	\$0.00	\$0.00	\$27.30*	NO
Bauer, Lisa	LR	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Bruder, Angela	RD	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
DuBrosky, Wenona	LR	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Marion, Colleen	ST	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Svenson, Alycia	CL	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$19.74*	\$0.00	\$0.00	\$19.74*	YES

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 13, 2020

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Winchel, Wendy	ST	1/28/2020	North Dover Elementary School Toms River, NJ	Ready Math Pilot Visit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Dugal, Kevin	CO	1/30/2020, 1/31/2020	Harrah's Resort Atlantic City, NJ	Techspo '20	\$545.00****	\$135.18****	\$0.00	\$0.00	\$680.18****	NO
Bombardier, John	CO	2/6/2020	Brick Township PD Center Brick, NJ	NJPSA Pathways to LGBTQ Inclusive Schools	\$100.00***	\$0.00	\$0.00	\$0.00	\$100.00***	NO
McKurth, Julie	HS	2/24/2020 2/26/2020	Ocean Place Resort Long Branch, NJ	NJ AHPERD Annual Convention	\$125.00*****	\$26.18*****	\$0.00	\$0.00	\$151.18*****	YES
Lagarenne, Patricia	CO	2/25/2020	Mt. Laurel, NJ	NJASBO NJ Pension Systems	\$100.00****	\$28.27****	\$0.00	\$0.00	\$128.27****	NO
Springs, Tamira	CO	2/25/2020	Mt. Laurel, NJ	NJASBO NJ Pension Systems	\$100.00****	\$40.17****	\$0.00	\$0.00	\$140.17****	NO
Nieves, Jennise	KEYS	2/26/2020, 2/27/2020, 2/28/2020	Ocean Resort Atlantic City, NJ	34th Annual ASAP-NJ Conference: Embracing Wellness in our Students and Ourselves	\$200.00*****	\$65.83*****	\$188.00*****	\$50.00***** *	\$503.83*****	NO
Perez, Nelyda	CO	2/26/2020, 2/27/2020, 2/28/2020	Ocean Resort Atlantic City, NJ	34th Annual ASAP-NJ Conference: Embracing Wellness in our Students and Ourselves	\$200.00*****	\$114.44*****	\$0.00	\$50.00***** *	\$364.44*****	NO

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 13, 2020

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	3/4/2020	Forsgate Country Club Monroe, NJ	New Jersey Department of Education 2020 Statewide Assessment District Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Segui, Jessica	HS	3/10/2020	American Hotel Freehold, NJ	Bureau of Education & Research What's New in Young Adult Literature & How to Use it in Your Program (Grades 6 - 12)	\$279.00****	\$0.00	\$0.00	\$0.00	\$279.00****	YES
Lagarenne, Patricia	CO	3/17/2020	Mt. Laurel, NJ	NJASBO Purchasing Workshop	\$100.00****	\$18.27****	\$0.00	\$0.00	\$118.27****	NO
Harrington, Meghan	HS	3/19/2020	American Hotel Freehold, NJ	Bureau of Education & Research Strengthen Your Social Studies Instruction Using Google Classroom	\$279.00***	\$0.00	\$0.00	\$0.00	\$279.00***	YES
Ruscavage, Michele	CO	3/26/2020, 3/27/2020	The Palace at Somerset Park Somerset, NJ	New Jersey Association of School Administrators Women's Leadership Conference	\$389.00*****	\$0.00	\$0.00	\$0.00	\$389.00*****	NO
Scatorchia, Brianna	MS	3/27/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy ADHD in the Classroom: 20 of the Best Strategies to Know for 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Scatorchia, Brianna	MS	3/30/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Inquiry Based Research - How to Support All Students in Utilizing an Inquiry Based Research Process	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
January 13, 2020**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Harrington, Meghan	HS	4/2/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Think-Write-Learn: Daily Routines that Build Engagement, Reflection, and Accountability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Fay, Nicole	CO	4/8/2020	Rutgers New Brunswick, NJ	Rutgers Continuing Studies Public School Bidding	\$253.00****	\$22.74****	\$0.00	\$0.00	\$275.74****	NO
Ascoli, Annette	CO	4/28/2020	NJSBA Trenton, NJ	NJSBA Governances I	\$0.00	\$30.19**	\$0.00	\$0.00	\$30.19**	NO
Black, Laura	MS	6/4/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Creating and Sustaining a Growth Mindset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Pattwell, Jourdan	MS	6/4/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Creating and Sustaining a Growth Mindset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
								TOTAL	\$3,598.12	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-230-585-11-0000-0										
****Amount being charged to Account #20-270-200-500-04-0000-0										
****Amount being charged to Account #11-000-230-580-11-0000-0										
*****Amount being charged to Account #11-402-100-580-30-1402-1										
*****Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,896.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2020–2021

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	3	Independence Day
September	7	Labor Day
November	6	Veteran's Day (Observance)
November	26	Thanksgiving Day
November	27	Day after Thanksgiving
December	24	Undesignated Day #1
December	25	Christmas Day
December	28	Work day after Christmas
December	31	Undesignated day #2
January	1	New Year's Day
January	18	Martin Luther King Jr. Day (In lieu of Lincoln's Birthday)
February	15	Washington's Birthday
April	2	Good Friday
April	5	Undesignated Day #3
May	31	Memorial Day

12 MONTH STAFF HOLIDAYS

July	3	Independence Day
September	7	Labor Day
September	28	Yom Kippur
November	5, 6	NJEA Convention/Veterans Day
November	26	Thanksgiving Day
November	27	Day after Thanksgiving Day
December	24 - 31	Winter Recess
January	1	Winter Recess
January	18	Martin Luther King, Jr. Day
February	15	President's Day
April	2-9	Spring Break
May	31	Memorial Day

BUS DRIVER HOLIDAYS

October	12	Columbus Day
November	6	Veteran's Day (Observance)
November	26	Thanksgiving Day
December	25	Christmas Day
January	1	New Year's Day
January	18	Martin Luther King Jr. Day (In lieu of Lincoln's Birthday)
February	15	Washington's Birthday
April	2	Good Friday
May	31	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	7	Labor Day
September	28	Yom Kippur
October	12	Teacher In-Service
November	5, 6	NJEA Convention/Veterans Day
November	26	Thanksgiving Day
November	27	Day after Thanksgiving
December	24-31	Winter Recess
January	1	Winter Recess
January	18	Martin Luther King, Jr. Day
February	15	President's Day
March	12	Teacher In-Service
April	2-9	Spring Break
May	31	Memorial Day

Tentative Last Day of School June 18, 2021

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2020–2021

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	18	20
October	21	22
November	17	17
December	17	17
January	19	19
February	19	19
March	22	23
April	16	16
May	20	20
June	14	14
TOTAL	183*	187*
		(With 4 Prof. Days included in count)
	*includes 3 snow days	

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Tuesday, September 1, 2020	Full Day	Teacher Workshops/Professional Development
Wednesday, September 2, 2020	Full Day	Teacher Workshops/Professional Development
Monday, October 12, 2021	Full Day	Teacher Workshops/Professional Development
Friday, October 30, 2020	Half Day	Teacher Workshops/Professional Development
Friday, January 15, 2021	Half Day	Teacher Workshops/Professional Development
Friday, March 12, 2021	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 18, 2021