

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on January 27, 2020, Cliffwood Elementary School, 422 Cliffwood Ave., Cliffwood, NJ.

I. CALL TO ORDER

President, Ms. Friedman called the Regular Action Meeting to order at 7:01 pm.

II. PLEDGE OF ALLEGIANCE

- Mr. Van Horn introduced two students to lead the Pledge

III. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Ms. Tara Martinez	Mr. John Montone
	Ms. Kizzie W. Osborne	Ms. Shari Whalen

Absent: Mr. Weymouth Brittingham

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel

V. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Mr. Van Horn
 - Mr. Van Horn reviewed initiatives at Cliffwood Elementary School
 - Mr. Van Horn reviewed Title I designation school wide
 - Mr. Van Horn introduced Mrs. Donovan and Mrs. Pappas on coding projects
 - Mrs. Donovan described coding demonstration
 - Students demonstrated coding skills with robots

There was a five minutes recess at 7:24 pm

VI. MINUTES

It was moved by Ms. Whalen seconded by Mr. Ahearn and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting – December 16, 2019
- Executive Session Meeting – December 16, 2019

VII. BOARD PRESIDENT’S REPORT

Ms. Friedman made the following statements:

- Ms. Friedman provided an update on Strategic Planning Meeting
- Ms. Friedman thanked the Board for attending district events

VIII. STUDENT REPRESENTATIVE’S REPORT

Anthony Peters made the following statements:

- Cambridge Park – Priority and new registration; Jenkinson’s Aquarium visit; Tools of the Mind theme;
- Strathmore – Winter iReady Assessment; 3rd graders preparing for winter concert
- Ravine Dr – None
- Cliffwood – McTeacher’s night Relay for Life fundraiser; 3rd grade winter concert; Equity Team exercise
- Lloyd Rd – Parent Teacher conferences; Title 1 parent night
- Middle School - field trip to Raritan Center; NJHS fundraiser for animals affected by Australian wildfires; debate team 1st meeting held; chorus winter concert
- High School – Speech and Debate Team Advisor; Key Club recognized for community services; Congratulations to the Ridge Invitational Finalists; Mr. Matawan event

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Martinez and seconded by Ms. Whalen.

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Ascoli.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Whalen and seconded by Mr. Ahearn.

XII. POLICY

- None

XIII. FINANCE

Mr. Ferreira reviewed the Finance Agenda on which the Board will take action.

A motion was moved by Mr. Ahearn and seconded by Ms. Osborne.

- The Board had a question on the update of the baseball field at the high school

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached 2020 – 2021 Staff Holiday Schedule. **(Curriculum & Instruction Attachment #2)**

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
162911	Professional Education Services	\$540.00	12/9/19-12/16/19 (retroactive)
162471	Professional Education Services	\$2,700.00	1/14/20-2/25/20 (retroactive)

Cost: \$3,240.00

Account#: 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2019/20 school year on an as needed basis.

Service Provider	Cost	Effective Date
Beech Tree Psychiatric Services 22 South Holmdel Road, Suite 5 Holmdel, NJ 07733	\$450.00 per Psychiatric Evaluation	1/27/20-6/30/20

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve extraordinary services per student’s IEP, for the following out of district students for the 2019/20 school year.

Student	Provider	Cost	Effective Dates
156971	Project Enterprise	\$2,700.00	12/16/19-6/09/20 (retroactive)
158861	Project Enterprise	\$2,700.00	12/16/19-6/9/20 (retroactive)

Cost: \$5,400.00

Account#: 11-000-216-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement and/or Extraordinary Services for 201920 School Year.

Student	School	Cost	Effective Dates
159946	Cornerstone Day School	\$44,749.56	1/7/20-6/30/20 (retroactive)

Cost: \$44,749.56

Account#: 11-000-100-566-09-0000-0

5. **REVISED** - The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2017/18 School Year.

Student	Provider	Cost	Effective Dates
158065	Children’s Center	\$536.67 – Tuition was originally approved for \$64,554.16 on 7/24/17.	2017/18 School Year (retroactive)
157082	Children’s Center	\$536.67 – Tuition was originally approved for \$46,490.84 on 7/24/17.	2017/18 School Year (retroactive)
158659	Children’s Center	\$536.66 – Tuition was originally approved for \$44,418.00 on 11/27/17	2017/18 School Year (retroactive)

Cost: \$1,610.00

Account#: 11-000-100-566-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
N/A					

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Maida, Michele HS.ADMSPT.SEC.07	HS	Secretary	Personal Leave	Without Pay	3/9/20-3/12/20
Morrison, Hollieann LR.TCH.SPECIAL.ED.11	LR	Elementary School Teacher	Medical Leave	Without Pay	1/2/20-6/30/20 (Retroactive)
Pisani, Laura HS.TCH.LANG.ARTS.05	HS	Teacher of English	Personal Leave	Without Pay	4/20/20-4/22/20
Starr, Diana MA.TCH.SPECIAL.ED.16	MS	Special Education Teacher	FMLA	Without Pay	1/6/20-1/17/20 (Retroactive)
Nielsen, Jenny MA.TCH.LANG.ARTS.09	CO	Transportation Assistant	Personal Leave	Without Pay	1/13/20-1/15/20 (Retroactive)
Barry, Tara RD.TCH.SPECIAL.ED.03	RD	Elementary School Teacher	Maternity Leave Personal Leave	Without Pay	2/19/20-4/17/20 Amended Dates- Previously BOE Approved 11/25/19
Segui, Jessica HS.TCH.LANG.ARTS.02	HS	Teacher of English	Personal Leave	Without Pay	3/23/20-3/27/20
Zimmer, Theresa LR.TCH.SPECIAL.ED.05	LR	Teacher of Special Education	Personal Leave	Without Pay	4/8/20-4/9/20
O'Brien, Jessica LR.TCH.SPECIAL.ED.01	LR	Teacher of Special Education	Maternity Leave Disability Phase FMLA/NJFLA	With Pay Without Pay	3/30/20-5/11/20 5/12/20-5/29/20
Komito, Marc HS.TCH.MATH.10	HS	Teacher of Mathematics	Personal Leave	Without Pay	4/20/20
Fineran, Heather CO.TRN.DRIVER.14	CO	Bus/Van Driver	Personal Leave	Without Pay	4/21/20-4/22/20 ½ Day
Walter, Cathleen HS.TCH.SOCIAL.05	HS	Teacher of Social Studies	Personal Leave	Without Pay	1/13/20 (Retroactive)
Canella, Mary HS.ADMSPT.IA.05	HS	Instructional Assistant	FMLA	Without Pay	1/17/20 & 2/13/20 (Retroactive)
Unterburger, Erica HS.TCH.SOCIAL.08	HS	Teacher of Social Studies	Maternity Leave Disability Phase Disability Phase FMLA/NJFLA	With Pay Without Pay Without Pay	1/2/20-2/18/20 2/19/20-3/5/20 3/6/20-5/15/20
Varma Kumar Yamini HS.TCH.SCIENCE.11	HS	Teacher of Science	FMLA	Without Pay Reduced Schedule Intermittently	2/12/20-4/9/20

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

Name	Loc	Position	Step	Salary/Stipend 2019/2020 Salary Guide	# Int	Replace Reason	Effective Dates
Deliman, Rebecca CP.TCH.SPECIAL.E D.08	CP	Preschool Teacher	Step C-01	\$49,965.00	3	Enrollment	4/1/20-6/30/20
Nieves, Jennise BCC.ASST.PRIN.01	KEYS	Assistant Principal of Student Wellness & Prevention Programs	Step-01	\$132,111.00 (Prorated) Pending MRAA Negotiations	1	New Position Grant Funded	2/1/20-6/30/20

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

2. Salary Adjustments – MAREA 2019/2020 School Year

Name	Loc/Position	From Degree Step/Salary	To Degree Step/Salary	Institution
Carnovsky, Robert HS.TCH.SOCIAL.01	HS Teacher of Social Studies	Step E-11 MA \$91,099.00 Master Degree	Step F-11 MA + 30 \$93,450.00 Master + 30 Degree	Andrews University & Loyola Marymount (LMU/LA)
Reinecke, Taylor MA.TCH.SPECIAL.ED.12	MAMS Teacher of Special Education	Step D-04 BA +30 \$55,790.00 Bachelor + 30 Degree	Step F-04 MA \$60,265.00 Master + 30 Degree	Western Governors University
Fischer, Alexis LR.TCH.ELEM.04.03	Lloyd Road Elementary Teacher	Step C-03 BA \$50,465.00 Bachelor Degree	Step E-03 MA \$57,490.00 Master Degree	Rowan University
Raiola, Amy MA.TCH.LANG.ARTS.02	MAMS Teacher of English/Language Arts	Step E-07 MA \$68,540.00 Master Degree	Step F-07 MA +30 \$70,815.00 Master + 30 Degree	Walden University

3. Home Instruction 2019-2020 School Year

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
164051	U S History 1	HS	Craparo, Michael	Carnovsky, Robert HS.TCH.SOCIAL.01	2.5	4	10	1/2/20-1/31/20 (Retroactive)
164051	English 2	HS	Christathakis, Nicholas	Brubaker, Mark HS.TCH.SPECIAL.ED.02	2.5	4	10	1/2/20-1/31/20 (Retroactive)
164051	Geometry	HS	Provines, Effie	Wietecha, Corinne MA.TCH.MATH.02	2.5	4	10	1/2/20-1/31/20 (Retroactive)
164051	Chemistry	HS	Mohammed, Patrick	Marzella, Dana HS.TCH.SPECIAL.ED.15	2.5	4	10	1/2/20-1/31/20 (Retroactive)
156402	Occupational Therapy	OOD	N/A	VNA	1	9	9	1/3/20-3/2/20 (Retroactive)
156402	Physical Therapy	OOD	N/A	VNA	1	9	9	1/3/20-3/2/20 (Retroactive)
156402	Speech Therapy	OOD	N/A	VNA	.5	9	4.5	1/3/20-3/2/20 (Retroactive)
156402	Science	OOD	N/A	Mellock, Megan	2.5	9	22.5	1/3/20-3/2/20 (Retroactive)

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
156402	Social Studies	OOD	N/A	Mellock, Megan	2.5	9	22.5	1/3/20-3/2/20 (Retroactive)
156402	Math	OOD	N/A	Mellock, Megan	2.5	9	22.5	1/3/20-3/2/20 (Retroactive)
156402	Language Arts	OOD	N/A	Mellock, Megan	2.5	9	22.5	1/3/20-3/2/20 (Retroactive)
162057	Math	MAMS	Lambert, Lynn	Reinecke, Taylor MA.TCH.SPECIAL.ED.12	2.5	4	10	1/2/20-1/31/20 (Retroactive)
162057	Language Arts	MAMS	Monro, Christine	Raiola, Amy MA.TCH.LANG.ARTS.02	2.5	4	10	1/2/20-1/31/20 (Retroactive)
162057	Social Studies	MAMS	Grigoli, Jeremy	Scatorchia, Brianna MA.TCH.SPECIAL.ED.22	2.5	4	10	1/2/20-1/31/20 (Retroactive)
162057	Science	MAMS	Reynolds, Dustin	Reinecke, Taylor MA.TCH.SPECIAL.ED.12	2.5	4	10	1/2/20-1/31/20 (Retroactive)

Account #: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

4. College Student Observers/Teachers/Interns 2019/2020 School Year

Name	College	Cooperating Teacher Administrator	School/Area
Johnson, Alexa CP.TCH.ES.NURSE.01	Rutgers University School of Nursing	Susan Moore HS.TCH.ES.HEAD.NURSE	School Nurse Certificate Program Practicum Spring 2020

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None to the Board

5. Extra-Curricular Activities – 2019-2020

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
Non-Athletics					
Dansky, Samantha	MAMS	Willow Tree	Co-Advisor	\$575.00	2019/2020 School Year
Sullivan, Jacqueline	MAMS	Willow Tree	Co-Advisor	\$575.00	2019/2020 School Year
Hourly Activities					
Borchers, Sheri	Hs	Tutorial	ESL Tutorial Instructor	\$35.00/Hour	2019/2020 School Year
Ogurek, Myra	Hs	Tutorial	ESL Tutorial Instructor	\$35.00/Hour	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

6. Volunteers 2019-2020 School Year

Name	Location	Activity	Effective Date
Downey, John	HS	Wrestling	2019/2020 School Year
Mincy, Laurin	HS	Basketball	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

7. Professional Development Day – Call for Proposals March 13, 2020

Name	Location	Activity
Levine, Jamie - CL.TCH.ES.02	CL	PD Day Presenter
Mancuso, Kathleen - HS.TCH.SPECIAL.ED.05	HS	PD Day Presenter
Pickens, Samuel - HS.TCH.FINEARTS.03	HS	PD Day Presenter
Sodono, Lauren - HS.TCH.LANG.ARTS.10	HS	PD Day Presenter
Wegryzn, Louise - HS.TCH.SOCIAL.02	HS	PD Day Presenter
Zupkus, Emily - CO.CST.PSYCH.06	HS	PD Day Presenter
Biagianti, Mary - LR.TCH.SPECIAL.ED.02	LR	PD Day Presenter
Colao, Raquel - LR.TCH.BASIC.SK.05	LR	PD Day Presenter
Giacchi, Gabrielle - LR.TCH.ES.01	LR	PD Day Presenter
Herman, Carolyn - LR.TCH.ELEM.05.13	LR	PD Day Presenter
Lehman, David - LR.TCH.ES.02	LR	PD Day Presenter
Pattwell, Jourdan - MA.TCH.LANG.ARTS.12	MAMS	PD Day Presenter – 2 Presentations
Raiola, Amy - MA.TCH.LANG.ARTS.02	MAMS	PD Day Presenter
Lasko, Dawn - LR.TCH.ELEM.05.11	LR	PD Day Presenter
Junquet, Kristen - MA.TCH.FINEARTS.02	MAMS	PD Day Presenter
Irons, Mark - MA.TCH.STEM.COACH.01	MAMS	PD Day Presenter

Cost: Two Hours (2) at \$30.00 per hr for Planning Purposes Account#: 20-280-200-100-04-0000-0

8. Instructional Assistants as Substitute Teachers 2019/2020 School Year

Category	School	Account Number Substitute Teaching
Teacher	As Needed	Per MAREA Contract Daily Per Diem Rate
Santos, Loriann CL.ADMSPT.IA.13	Cliffwood Elementary School	11-216-100-101-11-0000-9

9. Staff Array Changes – 2019/2020 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
De Be Voise, Margaret	MAMS - 0.33 MAMS - 0.67 MAMS - 0.33 O/L	Science Grade 6 Science ICR Grade 6 Science LLD 11-130-100-101-11-0000-1	MAMS - 0.33 MAMS - 0.67	Science Grade 6 Science ICR Grade 6 11-130-100-101-11-0000-1	9/1/19-12/20/19 Amended End Date (Retroactive)

10. Chaperones - 2020 High School Graduation Ceremony Chaperones

Name	Name	Name
Antista, Maria	Jackman, Neil	Sa, Joana
Bernstein, Daniel	Marzella, Dana	Shalhoub, Marykate
Booth, Kelly	Mc Dede, Maria	Shaw, Noreen
Canella, Mary	Miles, Lauren	Sloan, Michelle
Frisina, Salvatore	Nangano, Jennifer	Sodono, Lauren
Giannone, Ashley	Olechnowicz, Jeffrey	Tracy, Hannah
Groninger, Rebecca	Palumbo, Christine	Varma, Yamini
Gross, Zachary	Pickens, Samuel	Wishnick, Jennifer
Harnett, Christopher	Prinzi, Maria	Zupkus, Emily
Hueston, Emily	Reingle, Patricia	

Cost: Three Hours (3) at \$25.00 per Hour Account #: 11-421-100-178-11-0000-6

11. School Nurse for High School Prom, Semi Formal and Graduation

Name	Activity/Hourly Rate	Effective Date
Godowski, Donna - HS.TCH.ES.NURSE.01	High School Prom 4 Hours/\$40.00 per Hour	June 2020
Godowski, Donna - HS.TCH.ES.NURSE.01	High School Semi Formal 4 Hours/40 per Hour	June 2020
Godowski, Donna - HS.TCH.ES.NURSE.01	High School Graduation 3 Hours/\$40 per Hour	June 2020

Account # 11-421-100-178-11-0000-1

12. District Translator 2019/2020 School Year

Name	School	Language/Cost
Naguib, Magy	Cliffwood Elementary School	Egyptian Arabic \$30.00/Hour as needed

13. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of January 13, 2020.

Incidents Reported	Confirmed Incidents
7	1

b. Non-Bargaining 2019/2020 Potential Salary Increase

Administrator

Employee Name	2017-2018 Salary	2.65% Increase	2018-2019 Salary	Potential 2019-2020 Salary with 3.5% Increase
6344	135,000.00	138,577.00	\$138,577.00	\$143,427.00

Support Staff

Employee Name	2018-2019 Salary	Potential 2019-2020 Salary with 2.5% Increase
6178	\$44,000.00	\$45,100.00
5821	\$49,847.49	\$51,093.68
4131	\$125,543.00	\$128,681.00
4145	\$47,349.37	\$48,533.10
4653	\$47,990.12	\$49,189.87
4191	\$57,059.76	\$58,486.25
5289	\$37,817.68	\$38,763.12
5300	\$53,765.73	\$55,109.86
4898	\$61,616.09	\$62,643.99

c. Employee 4131 - Longevity Retroactive \$5,150.00 - 2010 - 2020

d. Employee 5524 - Administrative Leave with Pay (Medical) - 1/16/20 and 1/17/20 Retroactive

POLICY

- None

FINANCE/TRANSPORTATION

The following items were then approved by a unanimous roll call vote.

A. BUSINESS OPERATIONS

1. Payroll for December 2019 and Bills List for January 2020 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

December 2019, Payroll	\$3,759,464.07
January 2020, Bills List	\$3,631,112.61
TOTAL	\$7,390,576.68

2. Transfer of Funds for November 2019 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November 2019** as presented.

3. S-1701 Reporting for November 2019

Board Secretary Report for **November 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Alex Ferreira
Board Secretary

January 27, 2020
Date

4. Open Public Meetings Act-Establish Meeting Dates, Time and Place

WHEREBY notice is hereby given that pursuant to the “OPEN PUBLIC MEETINGS LAW”, P.L. 1975, C.231, the Board of Education of the Matawan-Aberdeen Regional School District does herewith announce its schedule of Annual Meetings to be held during the period from February 10, 2020 through January 25, 2021.

A. Committee of the Whole meetings will be held on the second Monday of each month at 7:00 pm in the Administrative Offices at 1 Crest Way in Aberdeen, NJ unless otherwise indicated.

B. Regular Action meetings will be held on the fourth Monday of each month at 7:00 pm in various locations as indicated. The purpose of the meeting is to act on all agenda items and any other business to come before the Board. These meetings are designated as meetings to be recorded for broadcast on the District’s YouTube channel also known as Huskievision.

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in all schools; the Borough of Matawan; Township of Aberdeen; the Public Library and the District website. **(Finance Attachment #1)**

5. School Board Recognition Month in New Jersey January 2020

WHEREAS, New Jersey’s public schools serve approximately 1.4 million children; and

WHEREAS, The educational goals for these districts are charted by local school boards, which serve as advocates for public education as they work with school administrators, teachers, parents and members of the community; and

WHEREAS, Boards of Education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public’s expectations for the district; and

WHEREAS, School Board members devote countless hours to their communities and public education at no pay; and

WHEREAS, Local Board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities’ children; and

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state’s 5,000 local Board of Education members.

NOW, THEREFORE BE IT RESOLVED that the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school Board members in Monmouth County; and be it further

RESOLVED, that the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local Boards of Education.

6. Change Order #1 – HVAC Replacement at Strathmore Elementary School – FVHD 4804G1

Contract	HVAC Replacement at Strathmore Elementary School – FVHD 4804G1	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	\$(16,000)	
Description	Credit to the District for unused project allowance	\$(16,000)
	Total for Change Order # 1	\$(16,000)

7. Change Order #1 – HVAC at Matawan-Aberdeen Middle School – FVHD 4804E2

Contract	HVAC at Matawan-Aberdeen Middle School – FVHD 4804E2	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	1	
Amount	\$(15,000)	
Description	Credit to the District for unused project allowance	\$(15,000)
	Total for Change Order # 1	\$(15,000)

8. Change Order #4 – Hydronic Piping Replacement at Ravine Drive Elementary School FVHD 4804F1

Contract	Hydronic Piping Replacement at Ravine Drive Elementary School FVHD 4804F1	
Contractor	Thassian Mechanical Contracting, Inc.	
Change Order #	4	
Amount	\$83,000	
Description	Costs associated with installation of new HWS/HWR piping, insulation, anchorage, and revisions to existing pumps & piping to the pod area as outlined in bulletin sketches H001/H101/H201.	\$83,000
	Total for Change Order # 4	\$83,000

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2019**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Lock Down	12/10/19 @ 1:42 pm
Cambridge Park Preschool	Fire Drill	12/12/19 @ 9:30 am
Cliffwood Elementary School	Fire Drill	12/16/19 @ 9:45 am
Cliffwood Elementary School	Lock Down, Active Shooter	12/19/19 @ 9:45 am
Lloyd Road Elementary School	Medical Emergency, Shelter in Place	12/10/19 @ 1:45 pm
Lloyd Road Elementary School	Fire Drill	12/18/19 @ 9:18 am
Matawan-Aberdeen Middle School	Fire Drill	12/5/19 @ 1:30 pm
Matawan-Aberdeen Middle School	Lock Down, Active Shooter	12/12/19 @ 2:00 pm
Matawan Regional High School	Lock Down, Active Shooter	12/6/19 @ 11: 47 am
Matawan Regional High School	Fire Drill	12/12/19 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	12/6/19 @ 3:02 pm
Ravine Drive Elementary School	Lock Down, Active Shooter	12/13/19 @ 2:02 pm
Strathmore Elementary School	Active Shooter	12/4/19 @ 10:30 am
Strathmore Elementary School	Fire Drill	12/5/19 @ 9:30 am

10. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
Lloyd Road Elementary School	12/10/19	Front Loop	Mr. Jerabek

11. Award of Parental Contract for Student Transportation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route 831) for the transportation of student 161852 in accordance with N.J.S.A. 6A:27-9.9 (e) and N.J.S.A.6A:27-1.5 (a) and (b) 1 to begin September 1, 2019 – June 30, 2020 (retroactive) at a total cost of \$353.36.

12. Award of Transportation Routes for the 2019/20 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Routes for the 2019/20 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Eff. Dates	Cost
852B	Matawan Regional High School	S & S Transportation	93	\$171.50	2/30/20-6/24/20	\$15,949.50
853B	CPC Elementary	S & S Transportation	93	\$171.50	1/29/20-6/19/20	\$15,949.50

XVI. UNFINISHED BUSINESS

- Strategic Planning Meeting dates – March 20, 2020 at 6 pm and March 21, 2020 at 8:30 am

XVII. NEW BUSINESS

- High School Variety Show was a good show
- Discussion of the Pledge of Allegiance at school events

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- None

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action shall not take place.

It was moved by Ms. Osborne seconded by Mr. Ahearn that the Board convene in Executive Session and approved by a unanimous voice vote at 7:49 pm.

The Board returned to Open Session at 8:06 pm.

The following was moved by Ms. Ascoli seconded by Ms. Whalen and approved by a unanimous roll call vote.

XX. ADJOURNMENT

On a motion by Ms. Osborne seconded by Ms. Friedman and a unanimous roll call vote the Board adjourned the meeting at 8:07 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
January 27, 2020**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	1/29/2020, 1/30/2020, 1/31/2020	Harrah's Resort Atlantic City, NJ	New Jersey Association of School Administrators Techspo 2020	\$475.00***	\$136.72***	\$192.00***	\$165.00***	\$993.04***	NO
Lazur, Margaret	CP	1/31/2020	Harrah's Resort Atlantic City, NJ	New Jersey Association of School Administrators Techspo 2020	\$299.00**	\$97.80**	\$0.00	\$89.50**	\$486.30**	NO
Perez, Nelyda	CO	1/29/2020, 1/30/2020,	Harrah's Resort Atlantic City, NJ	New Jersey Association of School Administrators Techspo 2020	\$475.00***	\$121.04***	\$96.00***	\$139.00***	\$831.04***	NO
Haines, Erin	HS	2/3/2020	Manasquan High School Manasquan, NJ	NJSIAA Fundamentals of Coaching	\$85.00*****	\$16.31*****	\$0.00	\$0.00	\$101.31*****	NO
Harnett, Christopher	HS	2/3/2020	Manasquan High School Manasquan, NJ	NJSIAA Fundamentals of Coaching	\$85.00*****	\$17.85*****	\$0.00	\$0.00	\$102.85*****	YES
Martinez, Tara	CO	2/5/2020	South Brunswick Board of Education Monmouth Junction, NJ	NJSBA Governance IV	\$0.00	\$24.49****	\$0.00	\$0.00	\$24.49****	NO
Perez, Nelyda	CO	2/6/2020	Brick Township PD Center Brick, NJ	NJPSA Pathways to LGBTQ Inclusive Schools	\$100.00***	\$0.00	\$0.00	\$0.00	\$100.00***	NO
Cronin, Sean	CO	3/4/2020	Forsgate Country Club Monroe, NJ	New Jersey Department of Education 2020 Statewide Assessment District Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
January 27, 2020**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Fisher, Alexis	LR	3/25/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Missing Link for Remediating World Recognition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Lazur, Margaret	CO	3/26/2020, 3/27/2020	The Palace at Somerset Park Somerset, NJ	New Jersey Association of School Administrators Women's Leadership Conference	\$389.00**	\$0.00	\$0.00	\$0.00	\$389.00**	NO
Svenson, Alycia	CL	3/27/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy ADHD in Your Classroom? The 20 Best Strategies to Know and Use in 2020	\$0.00	\$6.44*	\$0.00	\$0.00	\$6.44*	YES
Svenson, Alycia	CL	3/31/2020	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Strategies, Activities and Technology Tools to Promote Social and Emotional Learning (SEL) in Your Classroom	\$0.00	\$6.44*	\$0.00	\$0.00	\$6.44*	YES
								TOTAL	\$3,056.59	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-219-580-09-0000-0										
***Amount being charged to Account #20-270-200-500-04-0000-0										
****Amount being charged to Account #11-000-230-585-11-0000-0										
*****Amount being charged to Account #11-402-100-580-30-1402-1										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$474.00										
REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2020–2021

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	3	Independence Day
September	7	Labor Day
November	6	Veteran's Day (Observance)
November	26	Thanksgiving Day
November	27	Day after Thanksgiving
December	24	Undesignated Day #1
December	25	Christmas Day
December	28	Work day after Christmas
December	31	Undesignated day #2
January	1	New Year's Day
January	18	Martin Luther King Jr. Day (In lieu of Lincoln's Birthday)
February	15	Washington's Birthday
April	2	Good Friday
April	5	Undesignated Day #3
May	31	Memorial Day

12 MONTH STAFF HOLIDAYS

July	3	Independence Day
September	7	Labor Day
September	28	Yom Kippur
November	5, 6	NJEA Convention/Veterans Day
November	26	Thanksgiving Day
November	27	Day after Thanksgiving Day
December	24 - 31	Winter Recess
January	1	Winter Recess
January	18	Martin Luther King, Jr. Day
February	15	President's Day
April	2-9	Spring Break
May	31	Memorial Day

BUS DRIVER HOLIDAYS

October	12	Columbus Day
November	6	Veteran's Day (Observance)
November	26	Thanksgiving Day
December	25	Christmas Day
January	1	New Year's Day
January	18	Martin Luther King Jr. Day (In lieu of Lincoln's Birthday)
February	15	Washington's Birthday
April	2	Good Friday
May	31	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	7	Labor Day
September	28	Yom Kippur
October	12	Teacher In-Service
November	5, 6	NJEA Convention/Veterans Day
November	26	Thanksgiving Day
November	27	Day after Thanksgiving
December	24-31	Winter Recess
January	1	Winter Recess
January	18	Martin Luther King, Jr. Day
February	15	President's Day
March	12	Teacher In-Service
April	2-9	Spring Break
May	31	Memorial Day

Tentative Last Day of School June 18, 2021

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2020–2021

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	18	20
October	21	22
November	17	17
December	17	17
January	19	19
February	19	19
March	22	23
April	16	16
May	20	20
June	14	14
TOTAL	183*	187*
		(With 4 Prof. Days included in count)
	*includes 3 snow days	

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Tuesday, September 1, 2020	Full Day	Teacher Workshops/Professional Development
Wednesday, September 2, 2020	Full Day	Teacher Workshops/Professional Development
Monday, October 12, 2021	Full Day	Teacher Workshops/Professional Development
Friday, October 30, 2020	Half Day	Teacher Workshops/Professional Development
Friday, January 15, 2021	Half Day	Teacher Workshops/Professional Development
Friday, March 12, 2021	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 18, 2021

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
ADOPTED 2020
BOARD OF EDUCATION MEETINGS SCHEDULE

In accordance with the Open Public Meetings Act, Chapter 231, PL 1975, the Matawan-Aberdeen Regional School District Board of Education at its Regular Action Meeting on January 27, 2020 adopted the following Board of Education meeting schedule. All meetings will begin at 7:00 pm unless otherwise indicated at the District locations listed. Action may be taken.

REGULAR ACTION/COMMITTEE OF THE WHOLE MEETINGS

MEETING DATE	LOCATION	ADDRESS
MONDAY, February 10, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, February 24, 2020	Strathmore Elementary School	282 Church St., Aberdeen, NJ
MONDAY, March 9, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, March 23, 2020	Cambridge Park Elementary School	1 Crest Way, Aberdeen, NJ
MONDAY, April 6, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, April 27, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, May 11, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, May 18, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
SATURDAY, June 6, 2020 – 9:00 AM	Administration Building (Board Retreat)	1 Crest Way, Aberdeen, NJ
MONDAY, June 15, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, July 20, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, August 24, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, September 14, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
TUESDAY, September 29, 2020	Matawan Regional High School	450 Atlantic Ave., Aberdeen, NJ
MONDAY, October 12, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, October 26, 2020	Matawan-Aberdeen Middle School	469 Matawan Ave., Cliffwood, NJ
MONDAY, November 9, 2020	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, November 23, 2020	Ravine Drive Elementary School	170 Ravine Dr., Matawan, NJ
MONDAY, December 14, 2020	Lloyd Road Elementary School	401 Lloyd Rd., Aberdeen, N
MONDAY, January 4, 2021	Administration Building (Re-Organization Meeting)	1 Crest Way, Aberdeen, NJ
MONDAY, January 11, 2021	Administration Building	1 Crest Way, Aberdeen, NJ
MONDAY, January 25, 2021	Cliffwood Elementary School	422 Cliffwood Ave., Cliffwood, NJ

Alex Ferreira
School Business Administrator/Board Secretary

Adopted: January 27, 2020