

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on March 23, 2020, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.- **VIRTUAL MEETING**

**I. CALL TO ORDER**

President, Ms. Friedman called the Regular Action Meeting to order at 6:01 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on March 20, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. ROLL CALL**

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Mr. Weymouth Brittingham (entered at 6:19 pm)	Ms. Tara Martinez
	Mr. John Montone	Ms. Kizzie W. Osborne
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph G. Majka, Superintendent of Schools  
Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
Mr. Michael Liebmann, Director of Personnel  
Mr. David Rubin, Board Counsel

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES**

- None

**VI. BOARD PRESIDENT’S REPORT**

Ms. Friedman made the following statements:

- Building community through many sources
- Outpouring of support
  - Importance to keep things in perspective
- Need to have patience as we all adopt
- Academy announcements were released today

**VII. SUPERINTENDENT’S REPORT**

Dr. Majka made the following statements:

- Thanks to district staff over the last week
- Big thanks to the community

**VIII. STUDENT REPRESENTATIVE’S REPORT**

Anthony Peters made the following statements:

- None

**IX. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

**X. SPECIAL SERVICES**

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

**XI. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

**XII. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

**XIII. FINANCE**

Mr. Ferreira reviewed the Finance Agenda on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Martinez.

**XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

- None

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

A. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the School Voter Registration Law Statement of Assurance (SOA) for the 2019 – 2020 school year.

**Rationale:** Pursuant to N.J.S.A. 18A:36-27, school districts with high schools must document compliance with all requirements of the High School Voter Registration Law. This law requires the establishment of procedures for providing annual voter registration services and a voter education program to promote involvement in the electoral process for students 17 years of age or older enrolled in high school.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School field hockey team to compete in pre-season scrimmages in Orlando, Florida, at the Disney Universal Wide World of Sports Complex departing on August 26, 2020 and returning on August 30, 2020. The trip will be at no cost to the district aside for providing transportation to and from Newark Liberty International Airport. The Matawan Regional High School Field Hockey Team will fundraise to cover trip costs. Student-Athletes and coaches will be asked to contribute approximately \$1,069.00 each if the total cost per individual cannot be covered through fundraising.

**Rationale:** Providing this opportunity will enable Student-Athletes and Coaches to gain camaraderie as a team and to improve their skills required for participating in the sport of field hockey.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the change in school start and end times for students and staff at Matawan Regional High School and the Middle Aberdeen Middle School for the 2020 – 2021 school year as follows:

School	Staff Start Time	Student Start Time	Student End Time	Staff End Time
MRHS	7:10 AM	7:20 AM	2:09 PM	2:13 PM
MAMS	7:56 AM	8:10 AM	2:36 PM	2:50 PM

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2019 – 2020 school calendar. (**Curriculum & Instruction Attachment #1**)

**Rationale:** The school calendar has three emergency days built in. The District used one of these days on Monday, March 16. If no further emergency days are needed for this school year, the district will be closed on Thursday, April 9 and Friday, May 22.

**SPECIAL SERVICES**

The following items were then approved by a unanimous roll call vote. Mr. Ahearn abstained from Item 2.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student:

Student	Provider	Cost	Effective Dates
158700	PESI	\$2,700.00	2/13/20-3/26/20 (retroactive)
160518	PESI	\$2,700.00	2/18/20-3/31/20 (retroactive)
161849	LearnWell	\$1,620.00	2/22/20-3/20/20 (retroactive)
164130	LearnWell	\$1,620.00	2/20/20-3/20/20 (retroactive)

Cost: \$8,640.00

Account#: 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2019-2020 school year on an as needed basis.

Service Provider	Cost	Effective Dates
Burlington County Special Services School District	AAC Evaluation \$925.00 AAC Evaluation w/Speech and Language Evaluation \$1,250.00	3/9/20-6/30/20 (retroactive)

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement and/or Extraordinary Services for 2019-2020 School Year.

Student	School	Cost	Effective Dates
162319	Collier School	\$24,825.00	2/28/20-6/30/20 (retroactive)

Cost: \$24,825.00

Account#: 11-000-100-566-09-0000-0

4. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2018-2019 School Year.

Student	School	Cost	Effective Dates
156581	The Center School	\$6,004.00-Tuition was originally approved on 7/22/19 for \$74,652.00. Actual cost is \$80,656.00	2018/19 School Year (retroactive)
158001	The Center School	\$5,403.60-Tuition was originally approved on 7/22/19 for \$74,652.00. Actual cost is \$80,055.60	2018/19 School Year (retroactive)
162901	Coastal Learning Center	\$623.00-Tuition was originally approved on 7/23/18 for \$54,536.68. Actual cost is \$55,159.68	2018/19 School Year (retroactive)
70	Lakeview School	\$1,992.90-Tuition was originally approved on 8/27/18 for \$99,676.50. Actual cost is \$101,669.40	2018/19 School Year (retroactive)
163064	Lakeview School	\$1,945.45-Tuition was originally approved on 8/27/18 for \$99,676.50. Actual cost is \$101,621.95	2018/19 School Year (retroactive)
156402	Lakeview School	\$1,414.01-Tuition was	2018/19 School Year

Student	School	Cost	Effective Dates
		originally approved on 8/27/18 for \$97,303.25. Actual cost is \$98,717.26	(retroactive)

Cost: \$17,382.96

Account#: 11-000-100-566-09-0000-0

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
<b>Resignation/Retirement</b>					
Langer, Annette	ST	School Nurse	Retirement	9/1/1995	6/30/2020
Naguib, Magy	CP	Preschool Teacher	Resignation	12/11/2017	5/1/2020
<b>Extra-Curricular Activity Positions Resignation</b>					
Name	Loc	Activity	Position	Hire Date	Effective Date
Torres, Ariana	MAMS	Most Program	Counselor (Replacement)	9/1/2019	2/28/2020 (Retroactive)
Flaherty, Zachary	HS	Football	Assistant Coach	8/26/2019	3/18/2020 (Retroactive)

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
McGuirk, Lauren MA.TCH.SPECIAL.ED.17	MAMS	Teacher of Special Education	Maternity Leave Disability Phase	With Pay	4/20/20-5/26/20
			Maternity Leave Disability Phase	Without Pay	5/27/20-6/24/20
			FMLA/NJFLA	Without Pay	9/1/20-11/25/20
Debek, Ewa CO.TRN.DRIVER.17	CO	Bus/Van Driver	Medical Leave	With Pay	2/26/20-3/5/20 (Retroactive)
Fiedler, Charnell CL.ADMSP.T.IA.16	CL	Instructional Assistant	Medical Leave	With Pay	5/29/20-6/24/20
Varma Kumar, Yamini HS.TCH.SCIENCE.11	HS	Teacher	FMLA	Without Pay	2/24/20-2/25/20 (Retroactive)
Folchetti, Mary Ann LR.ADMSP.T.IA.02	LR	Personal Aide	Medical Leave	Without Pay	2/27/20-2/28/20 (Retroactive)
Berman, Lauren CL.TCH.BASIC.SK.04	CL	Elementary Teacher	FMLA	Without Pay	1/24/20-6/12/20 (Retroactive) Amended Dates Previously BOE Approved 11/25/19
Cacopardo, Mary Ann CL.TCH.BASIC.SK.0	CL	Elementary Teacher	Personal Leave	Without Pay	2/29/20 & 3/02/20 (Retroactive)
Varma Kumar, Yamini HS.TCH.SCIENCE.11	HS	Teacher of Science	FMLA	Without Pay	3/13/20 & 3/24/20 (Retroactive) Amended Dates Previously BOE Approved 1/27/20
Gurney, Tara HS.TCH.FINEARTS.01	HS	Teacher of Art	Maternity Leave Disability Phase	With Pay	6/8/20-10/27/20
			FMLA/NJFLA	Without Pay	10/28/20-12/21/20
Palumbo, Christine. HS.TCH.ES.06	HS	Guidance Counselor	Maternity Leave Disability Phase	With Pay	5/22/20-9/4/20
			Disability Phase	Without Pay	9/8/20-9/25/20
			FMLA/NJFLA	Without Pay	9/29/20-12/21/20

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. Substitutes – 2019/2020 School Year**

Name	Position	Hours	Effective
Hausmann, John	Substitute Bus/Van Driver #11-000-270-160-11-0000-9	5 days/week Total 20 Hours	2019/2020 School Year
Mandarino, Audra	Substitute School Nurse #11-000-213-104-11-0000-9	As Needed	2019/2020 School Year

Account #: 11-000-270-160-11-0000-9

**2. Home Instruction 2019-2020 School Year**

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
160257	Math	MAMS	Lambert, Lynn	Reinecke, Taylor	2.5	4	10	2/4/20-2/28/20 (Retroactive)
160257	Language Arts	MAMS	Monro, Christine	Raiola, Amy	2.5	4	10	2/4/20-2/28/20 (Retroactive)
160257	Social Studies	MAMS	Grigoli, Jeremy	Scatorchia, Brianna	2.5	4	10	2/4/20-2/28/20 (Retroactive)
160257	Science	MAMS	Reynolds, Dustin	Reinecke, Taylor	2.5	4	10	2/4/20-2/28/20 (Retroactive)
158563.	US History 1	HS	Barrett, Edward	Walsh, Matthew	2.5	4	10	2/11/20-3/12/20 (Retroactive)
158563.	English 2	HS	Frischia, Mary Jane	Walsh, Matthew	2.5	4	10	2/11/20-3/12/20 (Retroactive)
158563.	Algebra 1	HS	Kish, Sheryl	Milan, Gregory	2.5	4	10	2/11/20-3/12/20 (Retroactive)
158563.	Chemistry	HS	Olechnowicz, Jeffrey	Milan, Gregory	2.5	4	10	2/11/20-3/12/20 (Retroactive)
162445	English 4	HS	Pisani, Laura	Carnovsky, Robert/ Walsh, Matthew	5	5	25	2/10/20-3/12/20 (Retroactive)
162445	Algebra 2	HS	Colburn, Kendra	Shalhoub, Mary Kate	2.0	5	10	2/10/20-3/12/20 (Retroactive)
156957	Functional Academics	HS	Sloan, Michelle	Sloan, Michelle	1	2	2	3/2/20-3/12/20 (Retroactive)
156957	Social Skills	HS	Sloan, Michelle	Zupkus, Emily	1	2	2	3/2/20-3/12/20 (Retroactive)
156402	Occupational Therapy	OOD	N/A	VNA	1	2	2	3/3/20-3/12/20 (Retroactive)
156402	Physical Therapy	OOD	N/A	VNA	1	2	2	3/3/20-3/12/20 (Retroactive)
156402	Speech Therapy	OOD	N/A	ALLCARE	.5	2	1	3/3/20-3/12/20 (Retroactive)
156402	Science	OOD	N/A	Mellock, Megan	2.5	2	5	3/3/20-3/12/20 (Retroactive)
156402	Social Studies	OOD	N/A	Mellock, Megan	2.5	2	5	3/3/20-3/12/20 (Retroactive)
156402	Math	OOD	N/A	Mellock, Megan	2.5	2	5	3/3/20-3/12/20 (Retroactive)
156402	Language Arts	OOD	N/A	Mellock, Megan	2.5	2	5	3/3/20-3/12/20 (Retroactive)
163001	Language Arts	CL	Ciambruschini, Dina	Ciambruschini, Dina	2.5	3	7.5	4/21/20-5/12/20
163001	Math	CL	Ciambruschini, Dina	Ciambruschini, Dina	2.5	3	7.5	4/21/20-5/12/20

I.D.	Subject	School	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
163001	Social Studies	CL	Ciambruschini, Dina	Ciambruschini, Dina	2.5	3	7.5	4/21/20-5/12/20
163001	Science	CL	Ciambruschini, Dina	Ciambruschini, Dina	2.5	3	7.5	4/21/20-5/12/20

Account #: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

**3. College Student Observers/Teachers/Interns 2019/2020 School Year**

Name	College	Cooperating Teacher Administrator	School/Area
Showerman, Matthew	Brookdale Community College	Kelly Robbins	HS – Math/Special Education Student Observer Spring 2020 – (Retroactive)

**Rationale:** Student will be able to complete course work requirements toward degree and certification.

**Cost:** None to the Board

**4. Extra-Curricular Activities – 2019-2020**

Name	Loc	Activity	Position	2019/2020 Step/Stipends	Effective Date
<b>Athletic Activities</b>					
O'Brien, Jessica	HS	Softball	Head Coach	Step-01 - \$6,920.00	2019/2020 School Year
Muratore, Allie	HS	Softball	Interim Head Softball Coach	Step-01 Stipend-\$5,190.00 (9 weeks)	2019/2020 School Year
Cella, Alex	HS	Baseball	Assistant Coach	Step-01 \$2,585.00 1/2 Stipend	2019/2020 School Year
Jamandron, Matt	MAMS	Baseball	Assistant Coach	Step-03 \$3,100.00 1/2 Stipend	2019/2020 School Year
<b>Hourly Activities</b>					
Grillo, Kendra	MAMS	One to One	Instructional Assistant	Per Diem Hourly Rate	2019/2020 School Year
Colburn, Kendra	HS	Tutorial Program	Accuplacer Prep	\$35.00/Hour	2019/2020 School Year
Christhakis, Nicholas	HS	Tutorial Program	Accuplacer Prep	\$35.00/Hour	2019/2020 School Year
Goldberg, Deborah	HS	Tutorial Program	Accuplacer Prep	\$35.00/Hour	2019/2020 School Year
Foti, Stephanie	LR	Tutorial Program	F.I.T. Focused Intensive Teaching	\$35.00/Hour	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork



**5. Volunteers 2019-2020 School Year**

Name	Location	Activity	Effective Date
Coulahan, Jacqueline	HS	Softball	2019/2020 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork

**6. Staff Array Changes – 2019/2020 School Year**

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Sidley, Kate CO.CST.SPEECH.04	CP – 1.00	CST Speech Therapist	HS – 1.00	CST Speech Therapist	Laplaya 2/26/20-5/20/20 (Retroactive)
Gallagher Amy CO.CST.SPEECH.01	LR – 1.00	CST Speech Therapist	LR – 0.90 RD – 0.10	CST Speech Therapist	3/2/20-6/30/20 (Retroactive)
Torres, Ariana MA.TCH.ES.02	MS – 1.00	SPS Guidance Counselor Replacement Position	CO – 1.00	Secretary 12 Months Special Services Step-02 \$29,055.00 + \$1,485.00 BA Stipend = \$30,540.00 CO.ADMSP.T.SS.SEC.03	3/9/20-6/30/20 (Retroactive) Amended End Date Previously BOE Approved 2/24/20
Varma Kumar, Yamini HS.TCH.SCIENCE.11	HS - 0.25 HS - 0.50 HS - 0.25	Chemistry Lab Academy Chemistry Lab Honors Chemistry Lab Advanced Placement 11-140-100-101-11-0000-1	HS - 0.25 HS - 0.50 HS - 0.25	Chemistry Lab Academy Chemistry Lab Honors Chemistry Lab Advanced Placement 11-140-100-101-11-0000-1	Varma - FMLA Intermittently 2/12/2-3/13/20 (Retroactive) (Previously BOE Approved until 4/9/20) Early Return
Milan, Gregory HS.TCH.SCIENCE.07	HS - 0.24 HS - 0.24 HS - 0.20 HS - 0.20 HS - 0.12 HS - 0.08 O/L	Biology Lab Honors Chemistry Lab POR Meteorology Astronomy Foundations of Biology Lab Days for Lab Chemistry Honors & Academy Chemistry O/L 11-140-100-101-11-0000-1	HS - 0.24 HS - 0.24 HS - 0.20 HS - 0.20 HS - 0.12	Biology Lab Honors Chemistry Lab POR Meteorology Astronomy Foundations of Biology 11-140-100-101-11-0000-1	3/16/2-6/30/20 (Retroactive)
Olechnowicz, Jeffrey HS.TCH.SCIENCE.12	HS - 0.72 HS - 0.24 HS - 0.04 HS - 0.16 O/L	Chemistry Lab Chemistry Lab Honors Extra Duty Lab Chemistry Honors O/L 11-140-100-101-11-0000-1	HS - 0.72 HS - 0.24 HS - 0.04	Chemistry Lab Chemistry Lab Honors Extra Duty 11-140-100-101-11-0000-1	3/16/20-6/30/20 (Retroactive)
Weibel, Charles (Chad) HS.TCH.SCIENCE.04	HS - 0.25 HS - 0.25 HS - 0.25 HS - 0.25 HS - 0.20 O/L	Academy Physics Lab Academy Engineering AP Physics C Physics Lab Honors Academy Chemistry O/L 11-140-100-101-11-0000-1	HS - 0.25 HS - 0.25 HS - 0.25 HS - 0.25	Academy Physics Lab Academy Engineering AP Physics C Physics Lab Honors 11-140-100-101-11-0000-1	3/16/20-6/30/20 (Retroactive)
Fitzgerald, Conor HS.TCH.SPECIAL.ED.17	HS - 0.50 HS - 0.25 HS - 0.25 HS - 0.04 O/L	Biology Lab- POR Chemistry Lab- POR Foundations of Biology Lab Day for Academy Chemistry O/L 11-213-100-101-11-0000-2	HS - 0.50 HS - 0.25 HS - 0.25	Biology Lab- POR Chemistry Lab- POR Foundations of Biology 11-213-100-101-11-0000-2	3/16/20-6/30/20 (Retroactive)

**7. ESL Family Night Workshop**

Name	Position	Cost/Effective Date
Didio, Blair	School Counselor	\$60.00 - 2 Hours

Account #: 20-241-200-100-04-0000-0 - March 25, 2020 - \$30.00/Hour (1 Hour Prep/1 Hour Presentation)

**8. Other**

**a. Administrative Leave with Pay**

- Employee #4415 February 12, 2020 – June 30, 2020
- Employee # 5452 - Instructional Assistant – After School Activities Peer Buddies Valentine Activities  
Cost: \$29.39 February 6, 2020 (Retroactive)

- Employee #5650 - Reimbursement of 5 hours – moving expense  
**Cost:** \$25.00/Hour -February 18, 2020 (Retroactive)

**b.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Zachary Gross’ participation and compensation to attend the AP Capstone Professional Development Training at Fordham University in NYC from August 3, 2020 – August 7, 2020 at the hourly rate of \$30.00, not to exceed eight (8) hours per day

**Cost:** \$1,200.00 (All College Board materials and a daily meal are provided)

**Rationale:** This 5 day professional development workshop is a required component for district’s implementing the AP Capstone Program (previously Board approved on 12/16/2019). Teachers and staffers from schools approved by the College Board to offer AP Capstone courses, including AP Seminar, are required to attend this training. The AP Capstone professional development summer workshops train instructors to teach college-level thinking and research skills; concurrently, exploring academic and real-world questions, problems, and issues from different disciplines and from multiple perspectives. Particular attention is given to facilitating student learning across collaborative settings, motivating students to think critically and creatively about research questions.

**e.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Krista Huebsch’s participation and compensation to attend the Supply Chain Management Teachers Summer Training at Rutgers University in New Brunswick from July 13 – 17, 2020 at the hourly rate of \$30.00/hour, not to exceed eight (8) hours per day.

**Rationale:** This 5 day professional development workshop is a required component for district’s implementing “Supply Chain Management – Course 1” program. Teachers attending the program will learn about the national success and recognition of the Supply Chain Management Program, experience how high school teams utilize the program and participate in the project-based learning activities inclusive of the annual showcase, receive professional development on how the program can be continually adopted and modified to increase student engagement, and develop an understanding of the industry credential and articulated credit from Rutgers that is a critical component of the program.

**9. Pandemic Proactive Plan**

**10. HIB REPORT**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of March 9, 2020.

<b>Incidents Reported</b>	<b>Confirmed Incidents</b>
6	1

**POLICY**

The following item was then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading the following policy/regulation:

**M** indicates mandated by State law

<b>Series</b>	<b>Category</b>	<b>Policy/Regulation #</b>	<b>Title</b>
5000	Students	P 5111	Eligibility of Resident/Nonresident Students ( <b>M</b> )

**FINANCE**

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for February 2020 and Bills List for March 2020** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>February 2020, Payroll</b>	\$3,669,442.05
<b>March 2020, Bills List</b>	\$1,689,429.72
<b>TOTAL</b>	<b>\$5,358,871.77</b>

**2. Transfer of Funds for January 2020** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2020** as presented.

**3. S-1701 Reporting for January 2020**

Board Secretary Report for **January 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Alex Ferreira  
Board Secretary

March 23, 2020  
Date

**4. Change Order #2 – HVAC Replacement Systems at Matawan Regional High School – FVHD 4804D2**

<b>Contract</b>	HVAC Replacement Systems at Matawan Regional High School – FVHD 4804D2	
<b>Contractor</b>	MJF Electrical Contracting & Maintenance, Inc.	
<b>Change Order #</b>	2	
<b>Amount</b>	\$(10,000)	
<b>Description</b>	Credit back to Owner for Unused Allowance	\$(10,000)
	Total for Change Order # 2	\$(10,000)

**5. Acceptance of Donation from the Husky Diamond Association**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Husky Diamond Association, valued at \$3,000.00. This donation will be used to purchase a Hack Attack Pitching Machine, which will be used by the high school baseball program to enhance their practice sessions.

**6. Cooperative Sports Program Application for Ice Hockey with Howell High School for the 2020/21 and 2021/22 School Years**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Cooperative Sports Program Application for Ice Hockey with Howell High School of the Freehold Regional High School District for the 2020/21 and 2021/22 school years.

**7. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **February 2020**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Lock Down	2/10/20 @ 10:00 am
Cambridge Park Preschool	Fire Drill	2/18/20 @ 9:15 am
Cliffwood Elementary School	Fire Drill	2/12/20 @ 2:45 pm
Cliffwood Elementary School	Lock Down	2/20/20 @ 2:45 pm
Lloyd Road Elementary School	Lock Down – Active Shooter	2/13/20 @ 9:11 am
Lloyd Road Elementary School	Fire Drill	2/18/20 @ 1:35 pm
Matawan-Aberdeen Middle School	Fire Drill	2/5/20 @ 1:20 pm
Matawan-Aberdeen Middle School	Active Shooter	2/10/20 @ 8:30 am
Matawan Regional High School	Fire Drill	2/18/20 @ 9:15 am
Matawan Regional High School	Active Shooter Drill	2/19/20 @ 12:38 pm
Ravine Drive Elementary School	Fire Drill	2/12/0 @ 2:57 pm
Ravine Drive Elementary School	Lock Down	2/20/20 @ 10:25 am
Strathmore Elementary School	Fire Drill	2/4/20 @ 10:30 am
Strathmore Elementary School	Active Shooter	2/5/20 @ 2:45 pm

**8. Matawan Regional Administrators Association**

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby approves the collective bargaining agreements with the Matawan Regional Administrators Association pursuant to the Memorandum of Agreement dated October 29, 2019 covering the one-year period of July 1, 2018 to June 30, 2019, and the four-year period of July 1, 2019 to June 30, 2023, and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education directs the Superintendent to implement all the terms and conditions of the new agreements.

**9. Fall Athletics Transportation Bid**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the receipt of, and reject all bids received on March 17, 2020 for Fall 2020 athletic trips due to non-compliance of bid specifications pursuant to N.J.S.A. 18A:18A-22 et seq.

**XVI. UNFINISHED BUSINESS**

- None

**XVII. NEW BUSINESS**

- Ms. Ascoli - monthly update for MAEF
- Ms. Martinez – thank you for support and dedication
- Ms. Osborne – thank you for hard work and dedication
- Lloyd Road home school spirit week
- Ms. Friedman – appreciation to district for hard work in difficult time
  - Received feedback emails from parents

**XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

- None

**XIX. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 10 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Brittingham seconded by Ms. Whalen that the Board convene in Executive Session and approved by a unanimous voice vote at 6:27 pm.

The Board returned to Open Session at 6:43 pm.

**XX. ADJOURNMENT**

On a motion by Mr. Ahearn seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 6:44 pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

## MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2019 - 2020 SCHOOL CALENDAR

<b>SEPTEMBER 2019</b> <table border="1" style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S								1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						<b>August/September:</b> 2 - Labor Day 3, 4 - Staff In-Service Day 5 - First Day for Students 30 - Rosh Hashanah <b>Total Days for Students: 17</b>	<b>FEBRUARY 2020</b> <table border="1" style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </table>	S	M	T	W	T	F	S								2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	<b>February:</b> 3 - Early Dismissal - Students Pre-K-8 12, 13 - Early Dismissal - HS for Conferences 14, 17 - President's Weekend <b>Total Days for Students: 18</b>							
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<b>KEY:</b> ☒ = No School for Students Only ☒ = No School for Students & Staff / = Early Dismissal Students & Staff ☐ = Early Dismissal Students Only	<b>Marking Periods</b> 1: Sept. 5 - Nov. 14 (45 days) 2: Nov. 15 - Jan. 31 (45 days) 3: Feb. 3 - Apr. 8 (44 days) 4: Apr. 20 - June 24 (46 days*)	<b>Total days for teaching staff: 184</b> <b>Total days for students: 180</b>
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PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/21/19	Pre-K - 3	Evening Conferences - CP, CL, RD, ST
11/22/19	Pre-K-3	Afternoon Conferences - CP, CL, RD, ST
11/25/19	HS	Evening Conferences - Grades 9-12
11/25/19	MS	Afternoon Conferences - Grades 6-8
11/26/19	HS	Afternoon Conferences - Grades 9-12
11/26/19	MS	Evening Conferences - Grades 6-8
12/02/19	MS	Afternoon Conferences - Grades 6-8
12/03/19	MS	Evening Conferences - Grades 6-8
1/13/20	LR	Evening Conferences - Grades 4-5
1/14/20	LR	Afternoon Conferences - Grades 4-5
1/15/20	LR	Evening Conferences - Grades 4-5
1/16/20	LR	Afternoon Conferences - Grades 4-5
2/12/20	HS	Evening Conferences - Grades 9-12
2/13/20	HS	Afternoon Conferences - Grades 9-12
3/11/20	Pre-K-3	Afternoon Conferences - CP, CL, RD, ST
3/12/20	Pre-K-3	Evening Conferences CP, CL, RD, ST

**\*Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. **March 16 was used as an emergency day. For each of the 2 remaining days not used, the District will be closed on the following dates: April 9 and May 22 (in this order).** If **additional** emergency closing days need to be made up, they may be deducted from holiday weekends, spring break and, if still necessary, as half days beginning June 24, 2020 through June 26, 2020, at the discretion of the Superintendent.

- ☐ = Marking Period
- ☐ = Parent Conferences
- ☐ = Dates of proposed Board of Education meetings