

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on May 18, 2020, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.- **VIRTUAL MEETING**

I. CALL TO ORDER

President, Ms. Friedman called the Regular Action Meeting to order at 6:01 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 4, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Mr. Weymouth Brittingham	Ms. Tara Martinez
	Mr. John Montone	Ms. Kizzie W. Osborne
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Counsel

IV. PLEDGE OF ALLEGIANCE

V. MINUTES

- None

VI. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- None

VII. BOARD PRESIDENT’S REPORT

Ms. Friedman made the following statements:

- The Board and Administration care for students and are trying to be consistent based on circumstances and information known
- The Board members are volunteers and try to be as transparent as possible
- The Board is trying to accommodate whatever can be done to support graduates

VIII. STUDENT REPRESENTATIVE’S REPORT

Anthony Peters made the following statements:

- None

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action.

Mr. Bombardier administratively removed Item #4 from the agenda.

A motion was moved by Mr. Brittingham and seconded by Ms. Osborne.

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Mr. Brittingham and seconded by Ms. Osborne.

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action.

A motion was moved by Mr. Brittingham and seconded by Ms. Osborne.

XII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action.

A motion was moved by Mr. Brittingham and seconded by Ms. Osborne.

XIII. FINANCE

Mr. Ferreira reviewed the Finance Agenda on which the Board will take action.

A motion was moved by Mr. Brittingham and seconded by Ms. Osborne.

- Board discussion on tax payments
- Board discussion on Architect of Record
- Board discussion on health benefits

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XV. ACTION ON AGENDA ITEMS**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote with the exception of Item A.4. which was administratively withdrawn prior to the vote

A. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following resolution:

WHEREAS, in the event a board of education is either provided a written directive by either the New Jersey Department of Health or the health officer of the jurisdiction to institute a public health-related closure, or the Superintendent, in consultation with representatives from the New Jersey Department of Education and public health officer decides to close schools in response to the COVID-19 public health concern, the Matawan-Aberdeen Board of Education may utilize home instruction to provide instructional services to enrolled students;

WHEREAS, The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students;

WHEREAS, any day in which students impacted by a public health-related closure have access to home instruction services, provided consistent WITH N.J.A.C. 6A:16-10, will count as a day in which the Matawan-Aberdeen Board of Education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9;

WHEREAS, the Matawan-Aberdeen Regional School District has developed a school health-related closure preparedness plan (“Preparedness Plan”) to provide home instruction in the event of such a closure. The planned services include equitable access to instruction for all students. The Preparedness Plan which addresses the provision of appropriate special education and the provision of school nutrition benefits or services for eligible students has been submitted to the Executive County Superintendent;

WHEREAS, the Matawan-Aberdeen Regional School District has adopted enhanced school cleanliness and disinfection protocols, including disinfection of frequently touched surfaces and objects;

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Board of Education will implement the Preparedness Plan in the event that the Matawan-Aberdeen Board of Education issued a directive to institute a public health-related closure.

Rationale: This resolution provides district and Board guidance addressing public health-related closures.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following new textbooks for the Matawan-Aberdeen Regional High School for the 2020 – 2021 school year:

Course:	The Business Network (Supply Chain Management)	
Proposed Book:	Horngren’s Accounting	
Author/Publisher/Copyright:	Miller-Nobles, Mattison, Matsumura – Pearson, 2018	
ISBN:	9780134489728	
Cost:	NTE: \$4,260.00	Account #: 11-190-100-640-04-0000-0

Course:	Mindfulness for Students	
Proposed Book:	The Mindful Education: Cultivating Well-Being in Teachers and Students	
Author/Publisher/Copyright:	Daniel Rechtschaffen, W.W. Norton & Company, 2014	
ISBN:	0393708950	
Cost:	NTE: \$1,500.00	Account #: 11-190-100-640-04-0000-0

Early College Academy

Course: CHEM 136 Inorganic, Organic & Biological Chemistry
Proposed Book: An Introduction to General, Organic & Biological Chemistry/Essential Lab Manual
Author/Publisher/Copyright: Karen C. Tiberlake, Pearson, 2018
ISBN: 9780134554631/9780136055471

Course: HIST 135 American Civilization 1
Proposed Book: American Promise – Volume 1
Author/Publisher/Copyright: James L. Roark, Michael P. Johnson, Bedford/St. Martins, 2020
ISBN: 9781319209018

Course: HIST 136 Civilization 11
Proposed Book: American Promise – Volume 11
Author/Publisher/Copyright: James L. Roark, Michael P. Johnson, Bedford/St. Martins, 2020
ISBN: 9781319209018

Course: Math 131 Statistics
Proposed Book: Elementary Statistics
Author/Publisher/Copyright: Ron Larsen, Betsy Farber, Pearson Education, 2015
ISBN: 9780321901118

Course: Psychology
Proposed Book: Discovering Psychology
Author/Publisher/Copyright: Sandra E. Hockenbury, Susan Nolan, McMillan Learning, 2018
ISBN: 9781319352066

Total Cost for ECA NTE: \$10,700.00 **Account #:** 11-190-100-640-04-0000-0

Rationale: As per NJDOE regulations, all districts must have a written policy and procedure for textbook replacement. The Matawan-Aberdeen Regional School District reviews and evaluates textbooks every five years to ensure alignment to state standards and content relevance. Textbooks are re-evaluated when curriculum guides are revised, new courses are established, and/or when programmatic changes occur.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract agreement between Matawan-Aberdeen Regional School District and Ready Classroom Mathematics for the adoption of print and online materials and professional development for elementary K-5 mathematics program implementation beginning with the 2020-2021 school year.

Instructional Supply Cost: \$67,242.00 **Account #:** 11-190-100-610-04-0000-2

PD Cost: \$24,000.00 **Account #:** 11-000-221-320-04-0000-0

(3 days, 4 providers/day @ \$6,000/day)

Total Cost: \$91,242.00

Rationale: Implementation timeline pending NJDOE announcement of school district reopening.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract agreement between Matawan-Aberdeen Regional School District and Proximity Learning for the adoption of print and online materials for the American Sign Language (ASL) Course at Matawan Regional High School.

Rationale: New MRHS pilot elective course for the 2020-2021 school year for students in grades 10 through 12.

Cost: NTE: \$6,275.00 **Account #:** 11-190-100-610-04-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the following Cambridge Park Preschool Tuition Costs for the 2020 – 2021 school year:

Full Day Tuition	\$5,328.00
Full Day Reduced Tuition	\$4,455.00

Rationale: These tuition points consider a variety of issues, including competitive rates in our area and what the families we are targeting can afford. The full day price point provides a cost effective incentive for parents to register their children in our full day program. Reduced rates are set at 75% of the full tuition costs. Students who qualify for free and or reduced lunch using the US Department of Agriculture guidelines are eligible for reduced tuition rates.

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the NJ Child Assault Prevention Project (CAP) Elementary application for the 2020 – 2021 school year.

Rationale: NJCAP is a statewide prevention program whose mission is to provide schools and communities with information and resources to reduce children’s vulnerability to assault. For 2020-2021, students in Kindergarten and 3rd grade will participate in the program.

Elementary CAP Program:

Total Cost to District: \$1,360.00

Total Amount of Grant: \$3,166.00

Account #: 11-000-221-320-04-0000-0

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Leadership Academy students to participate in an overnight team-building retreat at the Princeton-Blairstown Center in Blairstown, NJ on September 20 and September 21, 2020.

Rationale: The purpose of this retreat will be to allow the Civic Leadership students to have the opportunity to develop new skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting the new school year.

Cost: \$3,660.00

Account #: 11-190-100-890-30-0000-0

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2018/19 School year.

Student	Provider	Cost	Effective Dates
163474	New Hope	\$10,450.00	2/18/20-6/30/20 (retroactive)
164274	New Hope	\$1,650.00	3/14/20-4/7/20 (retroactive)

Cost: \$12,100.00

Account #: 20-470-100-500-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Resignation/Retirement					
Brudner, Hillary	LR	Instructional Assistant	Retirement	9/1/2003	6/30/2020
Ratcliffe, Jill	CO	Personal Aide	Retirement	3/10/1992	6/30/2020
Szymanski, Barbara	RD	Instructional Assistant	Retirement	9/1/2007	6/30/2020
Lyttle, Barbara	RD	Teacher of Special Education	Retirement	9/6/1983	6/30/2020
Butler, Laura	RD	Elementary Teacher	Resignation	9/1/2019	6/30/2020

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Buchanan, Laura	RD	Teacher	Personal Leave	Without Pay	5/18/20-6/22/20 Extended Dates Previously BOE Approved to extend to 5/15/20 on 4/27/20 (Retroactive)
Didio, Blair	HS	Guidance Counselor	Maternity Leave	With Pay	9/1/20-10/28/20
			Disability Phase		
			FMLA	Without Pay	10/29/20-1/21/21
			Personal Leave	Without Pay	1/22/21-2/26/21

POLICY

The following item was then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policy/regulation.

M indicates mandated by State law

Series	Category	Policy/ Regulation #	Title
5000	Students	R-5460	High School Graduation

FINANCE

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. Payroll for April 2020 and Bills List for May 2020** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

April 2020, Payroll	\$3,866,662.70
May 2020, Bills List	\$2,260,519.55
TOTAL	\$6,127,182.25

- 2. Transfer of Funds for March 2020** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **March 2020** as presented.

- 3. S-1701 Reporting for March 2020**
Board Secretary Report for **March 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **March 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **March 31, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Alex Ferreira
Board Secretary

May 18, 2020
Date

4. Designation of Approved Tax Shelter Annuities

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2020/21 school year pursuant to Policy 6520.

AXA Equitable
 AIG VALIC
 Met Life
 Lincoln Investment
 NY Life

5. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2020/21 school year:

Affirmative Action Officer	Mr. Alex Ferreira
Affirmative Action Officer for Contracts	Mr. Alex Ferreira
Anti-Bullying Coordinator	Mr. Michael Liebmann
Asbestos Management/AHERA Coordinator	Mr. Adam Nasr
Assistant School Board Secretary	Ms. Patricia Lagarenne
Chemical Hygiene Officer	Mr. Adam Nasr
District School Safety Specialist	Dr. Joseph Majka
Gender-Equity Officer	Mr. Michael Liebmann
Homeless Liaison	Ms. Nelyda Perez
Indoor Air Quality Officer	Mr. Adam Nasr
Integrated Pest Management Coordinator	Mr. Adam Nasr
Public Agency Compliance Officer	Mr. Alex Ferreira
Right to Know Officer	Mr. Adam Nasr
Safety and Health Officer	Mr. Adam Nasr
School Board Secretary	Mr. Alex Ferreira
School Funds Investor	Mr. Alex Ferreira
School Physician	Dr. Matthew Speesler
Section 504 Plan Officer	Ms. Nelyda Perez
Substance Awareness Coordinator	Ms. Rebecca Groninger
Title IX Coordinator	Mr. Phil Tyburczy

6. Approval of Depositories

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Matawan-Aberdeen Regional School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Santander
 Investors Bank
 New Jersey Asset & Rebate Management Program
 Bank of America

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructs required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

7. Representative Requesting Grant Funding

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Superintendent of Schools as the representative permitted to request federal and state grant funding for the 2020/21 school year.

8. Line Item Transfers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the Superintendent of Schools to approve line item budget transfers between regular board meetings subject to Board ratification for the 2020/21 school year.

9. Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2020/21 school year.

10. District Qualified Purchasing Agent for the 2020/21 School Year

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37.c provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above, hereby appoint Alex Ferreira (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Alex Ferreira, is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Alex Ferreira, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

11. District Transportation Officer for the 2020/21 School Year

WHEREAS, pursuant to Administrative Code 6A:27-9.2 et seq. the Matawan-Aberdeen Regional School District Board of Education needs to appoint a District Transportation Officer for the 2020/21 School Year responsible for distributing specifications.

BE IT RESOLVED, the Matawan-Aberdeen Regional School District Board of Education hereby appoints the School Business Administrator to assume the role of the District Transportation Officer responsible for distributing specifications.

12. New Jersey Cooperative Bid Maintenance Program for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Educational Data Services, Inc. with offices located at 236 Midland Avenue, Saddle Brook, NJ 07663 to provide Maintenance, Right to Know, and Cooperative Skilled Trades through the New Jersey Cooperative Bid Maintenance Program for the 2020/19 school year at a total cost not to exceed \$16,230. Funds are or will be available for this purpose and appropriated from Account # 11-000-251-330.

13. Procurement of Goods and Services through State Agency for the 2020/21 School Year

WHEREAS, N.J.S.A 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2020/21 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

14. Procurement of Goods and Services through the Educational Services Commission of New Jersey

WHEREAS, N.J.S.A. 18A:18A-10 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Educational Services Commission of New Jersey Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2020/21 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

15. Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

WHEREAS, N.J.S.A. 18A:18A-10 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Monmouth-Ocean Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2020/21 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

16. Procurement of Goods and Services through the Hunterdon County Educational Services Commission

WHEREAS, N.J.S.A. 18A:18A-10 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Hunterdon County Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2020/21 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

17. Procurement of Goods and Services through the Somerset County Cooperative Pricing System

WHEREAS, N.J.S.A. 18A:18A-10 (shared services purchasing) provides that a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Somerset County Cooperative Pricing System contracts; and

WHEREAS, the Matawan- Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2020/21 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Somerset County Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

18. Insurance Brokers for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint the following as the district’s insurance brokers for the period of July 1, 2020 through June 30, 2021.

Broker	Type of Insurance
Arthur J. Gallagher 707 State Road Princeton, NJ 08542	General Comprehensive and Liability Automobile Liability Professional Liability Excess Umbrella Employer Liability Workers Compensation
Brown & Brown Benefit Advisors 1129 Broad St, Suite 101 Shrewsbury, NJ 07702	Health Prescription Dental

19. Architect of Record for the 2020/21 School Year

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed estimated to be in the amount of \$200,000 for the school year 2020/21; and

WHEREAS, the firm of Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) 1515 Lower Ferry Road, Trenton, New Jersey 08628, are architects in the State of New Jersey and are willing to perform said services; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5.a.(1)) since “professional services” contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at the following rate schedule:

Principal	\$160.00
Associate	\$145.00
Project Architect	\$125.00
Site Planner	\$125.00
Specification Writer	\$115.00
Roofing Specialist	\$115.00
Interior Design	\$110.00
Senior Drafters	\$110.00
Construction Observer	\$105.00
Junior Drafters	\$ 90.00
Support Personnel	\$ 75.00

Additional Services for Consultants – 1.5 times the amount billed to Architect for such services.

Reproduction Expense – Unit Costs – Photo Copies @ \$.20 per page

Blue and Blackline Prints –

24 x 36 \$1.45 per sheet

30 x 42 \$2.15 per sheet

34 x 44 \$2.60 per sheet

36 x 48 \$2.80 per sheet

20. Asbestos Project Management for the 2020/21 School Year

WHEREAS, asbestos project management and testing is required in connection to capital projects at Matawan Regional High School, Matawan Aberdeen Middle School, Ravine Drive Elementary School, Strathmore Elementary School, Cambridge Park Pre-School, Cliffwood Avenue Elementary School, and Lloyd Road Elementary School; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) has approved Environmental Connection, Inc. with principal offices located at 120 North Warren Street, Trenton, NJ 08608, as the district’s asbestos monitor for 2020/21 school year (the “Work”).

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Environmental Connection, Inc. to provide asbestos abatement design, project management, monitoring, and testing without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5a(1)) since “professional services”

contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall set at the following rate schedule:

Principal	\$200.00/hr
Certified Industrial Hygienist	\$160.00/hr
Senior Industrial Hygienist/ Senior Project Manager	\$125.00/hr
Project Manager	\$100.00/hr
Lead Inspector/Risk Assessor	\$90.00
AHERA Asbestos Management Planner	\$90.00/hr
AHERA Asbestos Building Inspector	\$80.00/hr
Asbestos Safety Technician	\$90.00/hr
Industrial Hygienist, Technical Monitor	\$70.00/hr
Word Processing/Contract Coordinator/Administrative	\$50.00/hr
Miscellaneous Expenses:	
Report, Asbestos Assessment -	\$400.00/Building or Space
Report, Asbestos/Lead Abatement -	\$200.00 Project
Report, Asbestos Bulk Sampling -	\$100.00 Location Studied
Report, Indoor Air Quality -	\$400.00/Project

21. Asbestos Management Services for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education renew Environmental Connection Inc. for asbestos management services in connection with monitoring, and abatement training for the 2020/21 school year at a Professional Fee Estimate of \$50,000 based on the fee schedule on file in the Board Secretary’s Office. Funds are or will be available and appropriated from Account # 11-000-262-340.

22. Board Attorney for the 2020/21 School Year

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$98,600, appropriated from Account # 11-000-230-331 for the 2020/21 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney, and David B. Rubin, P.C. and the Busch Law Group, 450 Main Street, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin, P.C. and the Busch Law Group to serve as Board Attorney; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin, P.C. and the Busch Law Group as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5a(1)) since “professional services”

contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$175.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

23. Board Negotiations Attorney for the 2020/21 School Year

WHEREAS, there exists a need for labor attorney services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of \$43,000, appropriated from Account # 11-000-230-331 for the 2020/21 school year; and

WHEREAS, such legal services can be provided only with the Weiner Law Group, 331 Newman Springs Road, Building 1, Suite 136, Red Bank, NJ 07701 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Weiner Law Group, 331 Newman Springs Road, Building 1, Suite 136, Red Bank, NJ 07701 to serve as Board labor attorneys; and

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Weiner Law Group, 331 Newman Springs Road, Building 1, Suite 136, Red Bank, NJ 07701 to provide labor attorney services and that the foregoing appointment is made without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5a(1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his/her duties.

24. Auditor Services for the 2020/21 School Year

WHEREAS, there exists a need for auditing services and to hire an auditor estimated to be in the amount of \$34,050, appropriated from Account # 11-000-230-332; and

WHEREAS, such auditing services can be provided only by a licensed auditor and that Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is so recognized; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

- a. The auditing firm of Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is hereby retained to provide auditing services necessary in conjunction with the engagement letter for the audit of the 2019/20 school year.
- b. The Board of Education appoints John Swisher, to serve in the capacity of auditor.

- c. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5a(1), because it is for services performed by person authorized by law to practice a recognized profession.
- d. The Board of Education is required to review the most recent peer review report prior to the engagement of the annual audit, and to acknowledge its review of the peer review report in the minutes that authorizes the engagement of the public school accountant.
- e. The anticipated term of the contract is one (1) year.
- f. John Swisher has completed and submitted a Business Entity Disclosure Certification.
- g. A copy of the resolution as well as the contract shall be placed on file with the Secretary to the Board.

25. Continuing Disclosure Agent for the 2020/21 School Year

WHEREAS, the Matawan-Aberdeen Regional School District requires continuing disclosure agent services to be performed for the school year 2020/21; and

WHEREAS, the firm of Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505 is a continuing disclosure agent in the State of New Jersey and is willing to file the required documents each year for bond or notes that are outstanding.

WHEREAS, funds in the amount of \$1500 are or will be available for this purpose and appropriated from Account # 11-000-230-339; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505.

26. Systems 3000 for the 2020/21 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for Computer Software Maintenance services for the 2020/21 school year to assist the district in daily usage of budget, payroll, personnel and accounts payable; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2020/21 fiscal year to Systems 3000, Eatontown, NJ 07724. The amount of the contract is \$24,291.

Funds are or will be available for this purpose and appropriated from Accounts 11-000-230-340 and 11-000-251-340.

27. Student Information System for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with N.J.S.A.18A:18A-5 approve the renewal of a contract with Realtime Information Technology, Inc. for student software system including: Student Information System; Food Service Module; Lesson Planner; I&RS Manager and Notification/Alert System. Total Renewal Fee for period July 1, 2020-June 30, 2021 is \$66,500. Funds are or will be available for the Core System and appropriated from Account # 11-000-218-390.

28. Individualized Education Program/Student Information System for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5 approve the renewal of a contract with Frontline Education for IEP-Direct, unlimited for internal employees (\$17,811); Applicant Tracking, unlimited usage for internal employees (\$4,548) and 504 Program Management-Direct, unlimited usage for internal employees (\$3,561). Total Renewal Fee for period July 1, 2020 - June 30, 2021 is \$26,000. Funds are or will be available appropriated from Accounts 11-000-219-390 and 11-000-230-340.

29. District Work Order and Facility Use Software for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5 approve the renewal of a contract with Dude Solutions for Provision of Maintenance Essentials Pro and Event Essentials Pro services for management of work orders and facility use. Total Renewal Fee for period July 1, 2020-June 30, 2021 is \$13,476. Funds are or will be available from Account # 11-000-261-420.

30. E-Rate Consultant for the 2020/21 School Year

WHEREAS, there exists a need for E-rate (e2e Exchange), services for the 2020/21 school year; and

WHEREAS, such (e2e Exchange) services can be provided only by an e2e Exchange firm, and the firm of e2e Exchange is so recognized; and

WHEREAS, funds in the amount not to exceed \$10,000 are or will be available for this purpose and appropriated from Account #11-000-252-340; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm e2e Exchange of 6627 Turnstone Lane, Bradenton, FL 34202 to E-Rate Services.

31. Board of Education Policy Services for the 2020/21 School Year

WHEREAS, there exists a need for Board policies and procedures services for the 2020/21 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,585.00 are or will be available for this purpose and appropriated from Account # 11-000-230-590; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

32. Outstanding Recurring Monthly Expenses for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the School Business Administrator be granted the ability to pay any outstanding recurring expenses as needed between Regular Action Meetings. (The bills list will be approved at the following Board meeting.); and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education allow the School Business Administrator/Board Secretary to authorize individual purchases of up to \$10,000 of goods and services for the 2020/21 school year.

33. Claims Auditor for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator/Board Secretary to be designated as the Board of Education's Claims Auditor with authorization, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

34. Custodian of Records for the 2020/21 School Year

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73, P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records; and

WHEREAS, the law designates that a person be designated as the custodian of a government record; and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation; and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for copying of a government records shall be \$0.5 per page for letter sized pages and smaller, and \$0.7 per page for legal sized pages and larger.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records for the 2020/21 school year; and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the OPRA Form by any person who requests access to a government record; and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

35. Shared Services with Hazlet Board of Education for Refuse and Recycling for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Sakoutis Brothers Disposal for the 2020/21 school year as per Bid Specifications and by the Hazlet Board of Education. The renewal will commence on July 1, 2020 with a 0% increase. The total renewal fee for the 2020/21 is not to exceed \$12,951 from Account # 11-000-262-422.

36. Tax Payment Schedule for the 2020/21 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2020/21 school year.

Township of Aberdeen Tax Payment Schedule			
		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
July 2020	\$3,248,575	\$3,124,539	\$124,035
August 2020	\$3,248,575	\$3,124,539	\$124,035
September 2020	\$3,248,575	\$3,124,539	\$124,035
October 2020	\$3,248,575	\$3,124,539	\$124,035
November 2020	\$3,248,575	\$3,124,539	\$124,035
December 2020	\$3,248,575	\$3,124,539	\$124,035
Total 2020	\$19,491,447	\$18,747,235	\$744,212

		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
January 2021	\$3,337,467	\$3,173,161	\$164,306
February 2021	\$3,337,467	\$3,173,161	\$164,306
March 2021	\$3,337,467	\$3,173,161	\$164,306
April 2021	\$3,337,467	\$3,173,161	\$164,306
May 2021	\$3,337,467	\$3,173,161	\$164,306
June 2021	\$3,337,467	\$3,173,161	\$164,306
Total 2021	\$20,024,800	\$19,038,965	\$985,835
Total 2020/21 School Year	\$39,516,247	\$37,786,200	\$1,730,047

Borough of Matawan Tax Payment Schedule			
		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
July 2020	\$1,553,784	\$1,494,458	\$59,326
August 2020	\$1,553,784	\$1,494,458	\$59,326
September 2020	\$1,553,784	\$1,494,458	\$59,326
October 2020	\$1,553,784	\$1,494,458	\$59,326
November 2020	\$1,553,784	\$1,494,458	\$59,326
December 2020	\$1,553,784	\$1,494,458	\$59,326
Total 2020	\$9,322,701	\$8,966,747	\$355,954

		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
January 2021	\$1,629,248	\$1,558,278	\$80,688
February 2021	\$1,629,248	\$1,558,278	\$80,688
March 2021	\$1,629,248	\$1,558,278	\$80,688
April 2021	\$1,629,248	\$1,558,278	\$80,688
May 2021	\$1,629,248	\$1,558,278	\$80,688
June 2021	\$1,629,248	\$1,558,278	\$80,688
Total 2021	\$9,775,485	\$9,349,666	\$484,125
Total 2020/21 School Year	\$19,098,187	\$18,316,413	\$840,079

37. Medical Plans

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Horizon Blue Cross Blue Shield of New Jersey. The rates are guaranteed from July 1, 2020 through December 31, 2021. The district’s monthly premium rates are as follows:

Coverage Type	Horizon Direct Access Design 7 \$10	Horizon Direct Access Design 7 \$15	Horizon Direct Access Design 8 \$15	Horizon Direct Access Design 7 \$15/25	Horizon Direct Access Design 8 \$15/25
Single	\$1,041.14	\$990.86	\$979.99	\$961.67	\$949.14
2 Adults	\$2,081.74	\$1,981.75	\$1,960.01	\$1,923.33	\$1,898.26
Family	\$2,977.11	\$2,833.86	\$2,802.78	\$2,750.38	\$2,714.55
Parent/Child	\$1,936.00	\$1,852.23	\$1,831.92	\$1,788.71	\$1,765.41

Coverage Type	Horizon Direct Access Design 7 \$20/30	Horizon Direct Access Design 7 \$20/35	Horizon POS 10 \$20	Horizon OMNIA	*Horizon HDHP with MyWay HSA
Single	\$903.79	\$777.26	\$820.45	\$747.95	\$906.05
2 Adults	\$1,807.56	\$1,554.50	\$1,640.85	\$1,495.49	\$1,811.61
Family	\$2,584.84	\$2,222.98	\$2,346.48	\$2,138.72	\$2,590.81
Parent/Child	\$1,681.05	\$1,445.70	\$1,526.03	\$1,390.79	\$1,684.78

*For the 2020/21 medical plan year, the Board of Education agrees to contribute up to 50% of the employee’s deductible for the High Deductible Health Benefits Plan only.

38. Prescription Plan

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a contract with BeneCard for prescription benefits coverage effective July 1, 2020 through June 30, 2021. The monthly rates are listed below:

Coverage Type	Rate
Single	\$228.73
2 Adults	\$457.45
Family	\$606.12
Parent/Child	\$377.39

39. Dental Plan

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education enter into an agreement with Delta Dental. The rates are guaranteed from July 1, 2020 through June 30, 2021. The district’s monthly premium rates are as follows:

Premier Plan	\$116.26
PPO Preferred Plan	\$94.26

40. Plan Connect Modification Due to CARES Act

The undersigned hereby certify that they constitute all the members of the Matawan-Aberdeen Regional School District Board of Education (“Employer”) and consent to the following resolutions:

WHEREAS, the Employer has maintained the Matawan-Aberdeen Regional School District 403(b) Plan (“Plan”) since 2008/2009 for the benefit of eligible employees; and

WHEREAS, the Employer is restating the above-referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the tax benefits of an IRS pre-approved plan.

WHEREAS, The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was enacted on March 27, 2020. The CARES Act provides the following temporary retirement plan related relief to participants in 403(b) and governmental 457 retirement plans subject to the enactment law.

- Loan Amount - Modify current loan provision during the 180-day period starting with the date of the CARES Act enactment. The amount available for a retirement plan loan may be increased to the lesser of \$100,000 or 100% of the vested account balance during the 180-day period starting with the date of the CARES Act enactment:
- Extend Loan Repayment Period - Modify current loan provisions regarding loan repayment periods for Plan loan payments due between March 27, 2020 and December 31, 2020: The due date for any loan repayment that is otherwise due between March 27, 2020 and December 31, 2020. Qualifying Individuals will be permitted to delay loan repayments due between March 27, 2020 and December 31, 2020 for one year.
- Waive Required Minimum Distributions Through 2020 - Modify default provision by making distributions that include RMDs in 2020. Distribution equal to the RMD amount will be made unless the participant or beneficiary elects to waive the 2020 RMD.
- Coronavirus-Related Distributions Qualified Individuals are permitted to take coronavirus-related distributions up to \$100,000. Under the terms of the CARES Act, such distribution will not be subject to the 10% early distribution tax imposed by the Internal Revenue Service (IRS) for 403(b) plans (10% early distribution tax does not apply to 457(b) governmental plans). Qualified Individuals can repay all or part of the amount of this distribution, in one or more repayments, to an eligible retirement plan within three years after the date of this withdrawal. Amounts required to be included in income with respect to corona virus related distributions will, unless the participant elects otherwise, be included in taxable income ratably over a three-year period.
 - Modify existing Plan in-service distribution provisions by allowing Qualified Individuals to take coronavirus-related distributions up to \$100,000 before December 31, 2020.

41. Shared Services Agreement with Aberdeen Township for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Aberdeen Township for the mutual provision of services in the 2020/21 school year as described below:

Services provided by Aberdeen Township

- Removal of snow
- Purchase of fuel
- Purchase of deicing materials
- Maintenance of the Board's parking lots
- Seasonal environmental services
- Participation in the Township of Aberdeen Cooperative Pricing System

Services provided by the Board

- Use of Board facilities pursuant to Policy 7510
- Striping of the Guisti Field
- Summer busing
- Technology consulting

42. Shared Services Agreement with Matawan Borough for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Matawan Borough for the mutual provision of services in the 2020/21 school year as described below:

Services provided by Matawan Borough

- Removal of snow
- Purchase of fuel
- Purchase of deicing materials
- Maintenance of the Board’s parking lots
- Seasonal environmental services
- Participation in the Matawan Borough Cooperative Pricing System

Services provided by the Board

- Use of Board facilities pursuant to Policy 7510
- Summer busing
- Technology consulting

43. Repair/Maintenance of District Refrigeration Equipment for the 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the State Contract Pricing System.

Vendor	Multi-Temp Mechanical, Inc./ATV, Inc.
State Contract #	8557
Account	11-000-261-420-12-0000-0 and 61-910-310-420-11-0000-0
Amount	Not to Exceed \$25,000
Description	District Refrigeration Equipment Maintenance, Inspection and Repair

44. Designation of Proprietary Equipment

WHEREAS, the Matawan-Aberdeen Regional School District (“Board”) has determined to undertake a project including ATC Control Replacements, Cylinder Core Locks and Fire Alarm Devices, (hereinafter collectively referred to as “the Project.”); and

WHEREAS, based upon the advice and recommendation of its design professionals, the Board determined that it is in its best interests to require the use of brand name products for these replacements, modification and upgrades; and

WHEREAS, the specifications for the Project identify the ATC Controls by Johnson Controls, Cylinder Core Locks by Best Key System and Fire Alarm Devices by Edwards/General Electric as the only acceptable products for these replacements, modification and/or upgrades for the following reasons;

To follow the District/Building Standards

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the specifications for the ATC Controls Replacements to name equipment manufactured by Johnson Controls, the Cylinder Core Locks Replacement to name equipment manufactured by Best Key System and Fire Alarm Devices Replacement and Expansion to name equipment manufactured by Edwards/General Electric.

45. Internet Service 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	Lightpath
Contract	ESNJ 18/19-03
Account	11-000-230-530-07-0000-0
Amount	Not to exceed \$51,000
Description	District Internet Access Connection

46. Microsoft Licensing 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-190-100-610-07-0000
Amount	Not to Exceed \$31,200
Description	Annual Agreement for: Windows Desktop, Microsoft Office Pro, Microsoft Server Client Access License, Microsoft Server Data Center Edition, Microsoft Server Standard Addition – Pricing is based on the number of full-time district employees that utilize network services.

47. Firewall Support Contract 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$15,000
Description	Palo Alto Support Contract, 1 year

48. Endpoint Security Software 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Educational Services Commission of New Jersey Cooperative Pricing System.

Vendor	CDW-G
Contract	ESNJ 18/19-03
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$13,300
Description	Sophos Cloud Endpoint security software

49. Internet Content Filtering 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Securly
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$16,400
Description	Internet Content Filtering

50. Wireless Network Upgrade 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Turn-key Technologies
Contract	Data Communications Equipment Contract # 41210
Account	12-000-252-730-07-0000-0
Amount	Not to exceed \$182,300
Description	District Wireless Network Upgrade

51. Network Maintenance and Support 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Turn-key Technologies
Contract	Data Communications Equipment Contract # 41210
Account	11-000-252-340-07-0000-0
Amount	Not to exceed \$21,000
Description	Annual support contract

52. Web Site (MARSD.ORG) Hosting 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Blackboard
Account	11-000-252-340-07-0000-0
Amount	Not to Exceed \$12,000
Description	District Web Hosting

53. Replacement Student Chromebooks 2020/21 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Dell
Contract	MNWNC-108/89967
Account	11-190-100-610-07-0000-0
Amount	Not to Exceed \$430,000
Description	Dell Chromebooks, qty. 1,600

54. Renewal for the Maintenance and Repair of District Owned Vehicles

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Aberdeen Light Truck for the 2020/21 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2020 with a .974% increase. The total renewal fee for the 2020/21 is not to exceed \$335,585.

55. Renewal for Landscaping Services for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Custom Care Services, Inc., 2817 Williamsburg Drive, Wall, NJ 07719 for the 2020/21 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2020 with a 0% increase. The total renewal fee for the 2020/21 is not to exceed \$47,500.

56. Nursing Services for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Educational Services Commission of New Jersey, New Jersey state approved Cooperative Pricing System for the 2020/21 school year to provide registered nursing services to the district at the following rates for services described:

Substitute School Nurse \$41.75 per hour
 RN \$35.00 per hour
 Account: 11-000-213-320 NTE: \$15,000

57. Nursing Services for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Monmouth-Ocean Educational Services Commission of Tinton Falls, New Jersey for the 2020/21 school year to provide registered nursing services to the district at the following rates for services described:

RN \$56.00 per hour
 Public School Certified Nurse \$56.00 per hour
 LPN \$44.50 per hour
 Account: 11-000-213-320 NTE: \$15,000

58. Non-resident Students of Staff Members

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following non-resident student enrollment for the 2020/21 school year pursuant to Policy 5111. Students will be approved on an annual basis.

Staff Member ID	Student ID	Grade	School Requested
4235	163328	8	MAMS
4235	162740	9	MRHS
4345	163945	1	Strathmore
4557	160559	7	MAMS
4872	162703	12	MRHS
4918, 5047	163796	1	Strathmore
4938	164410	KG	Ravine Drive
4938	164470	1	Ravine Drive

Staff Member ID	Student ID	Grade	School Requested
5164	162651	3	Strathmore
5164	161719	5	Lloyd Road
5294	162874	3	Ravine Drive
5294	161354	6	MAMS
5294	161355	6	MAMS
5652	163267	2	Ravine Drive
5819	163246	2	Ravine Drive
5912	159982	6	MAMS

59. NJ State Interscholastic Athletic Association (NJSIAA) Membership 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2020/21 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

60. Inter-local Agreement - Borough of Matawan

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education shall enter into an Inter-local Government Services Agreement with the Borough of Matawan, pursuant to the provisions of N.J.S.A. 18A:20-22 and N.J.S.A. 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Borough's 2020 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Matawan Borough.

61. Inter-local Agreement - Township of Aberdeen

Matawan-Aberdeen Regional School District shall enter into an Inter-local Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of N.J.S.A. 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township's 2020 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township.

Ms. Moore left at 6:20 pm.

XVI. UNFINISHED BUSINESS

- None

XVII. NEW BUSINESS

- None

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- None

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 10 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Osborne seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:24 pm.

The Board returned to Open Session at 6:29 pm.

XX. ADJOURNMENT

On a motion by Ms. Martinez seconded by Ms. Whalen and a unanimous roll call vote the Board adjourned the meeting at 6:55 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary