

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**ACTION MEETING** on August 25, 2020, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ - **VIRTUAL MEETING**

**I. CALL TO ORDER**

President, Ms. Friedman called the Regular Action Meeting to order at 6:03 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on July 10, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. ROLL CALL**

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Mr. Weymouth Brittingham	Ms. Tara Martinez
	Mr. John Montone	Ms. Kizzie W. Osborne
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
Mr. Michael Liebmann, Director of Personnel  
Mr. David Rubin, Board Counsel

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES**

- None

**VI. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Martinez seconded by Ms. Whalen that the Board convene in Executive Session and approved by a unanimous voice vote at 6:07 pm.

It was moved by Ms. Ascoli and seconded by Ms. Whalen that the board returned to Open Session at 6:53pm.

**VII. BOARD PRESIDENT’S REPORT**

Ms. Friedman made the following statements:

- Ms. Freidman reviewed protocols for communicating with Board and Administrators
  - Use of social media should be limited
  - Board has been consistent with weekly meetings
  - Commitment by the Board, Administrators and Staff to reopen schools to what the community is accustomed to
  - Revision to hybrid model focused on the social distancing limitations
  - Full hybrid expected October 5, 2020
  - Concern for staffing/coverage
  - Goal is to keep as many students in school and in-person

**VIII. SUPERINTENDENT’S REPORT**

Dr. Majka made the following statements:

- Dr. Majka explained the district’s plan for child care due to personal staff needs in collaboration with administrators and teacher unions
  - Program more cost effective than hiring subs and continuing to paying staff

**XIX. STUDENT REPRESENTATIVE’S REPORT**

- None

**X. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum Agenda on which the Board will take action to include a Walk-In Item.

A motion was moved by Ms. Martinez and seconded by Ms. Ascoli.

- Board had a question on handbooks and impact on COVID requirements
- Mr. Bombardier presented an update to the reopening plan

**XI. SPECIAL SERVICES**

Ms. Perez reviewed the Special Services Agenda on which the Board will take action.

A motion was moved by Ms. Whalen and seconded by Ms. Martinez.

**XII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda to include a walk-in item on which the Board will take action.

A motion was moved by Ms. Moore and seconded by Ms. Osborne.

- Board had comments regarding teacher preparedness for virtual environments.

**XIII. POLICY**

- None

**XIV. FINANCE**

Mr. Ferreira reviewed the Finance Agenda on which the Board will take action.

A motion was moved by Ms. Martinez and seconded by Ms. Osborne.

**XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

- Please refer to Exhibit A which consists of emails from the public comments email account and the zoom chat
- Dr. Majka and Ms. Friedman addressed the comments

**XVI. ACTION ON AGENDA ITEMS****CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

**A. OTHER**

**1.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the summer 2020 curriculum guide updates. **(Curriculum & Instruction Attachment #1)**

**Rationale:** The summer 2020 curriculum updates are necessary to align curricula with the revised New Jersey Student Learning Standards and the curricular requirements mandated by NJQSAC. As per N.J.A.C. 6A:3-3.1; all school districts are required to board approve new and/or revise curricula that clearly and specifically align with the most recent State Board adopted version of the NJ standards for each of the nine K-12 content areas.

**2.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt all existing district curricula and textbooks for the 2020-2021 school year.

**Rationale:** Pursuant to the state and federal administrative rules and regulations, curricula (NJSLS) and textbooks must be approved each year by the local District Board of Education.

**3.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following observation and evaluation instruments for the 2020-2021 school year:

1. *Danielson Framework for Teaching (FfT) 2013 Edition*
2. *NJ Pre-K Danielson Evaluation Rubric 2011 Edition (developed by Early Childhood Consortium with NJDOE)*
3. *NJ Athletic Trainers Evaluation Rubric*
4. *NJSCA's New Jersey School Counselor Evaluation Rubric, 2013*
5. *Social Worker Evaluation Rubric*
6. *Speech Language Pathologist Rubric*
7. *Occupational Therapist Evaluation Rubric*
8. *Behavior Specialist Rubric*
9. *LDTC Evaluation Rubric*
10. *School Psychologist Rubric*
11. *Nurse Evaluation Rubric*
12. *NJ Library Media Specialist Evaluation Rubric*
13. *Marshall Principal Evaluation Instrument*
14. *New Jersey Principal Evaluation for Professional Learning Observation Instrument (NJPEPL)*

**Rationale:** The TEACHNJ Act requires the implementation of educator evaluation systems. Districts must comply with all elements of TEACHNJ as well as all other statutory requirements. The observation/evaluation rubrics noted above were discussed and approved by the District Evaluation Advisory Committee (DEAC). Given that roles such as educational services staff, counselors, and other specialists have varied job descriptions in districts across the state, the creation of common evaluation practice instruments is difficult. As a result, the New Jersey Department of Education will continue to provide school districts with great latitude in evaluating staff members in these roles. Districts can choose to continue existing practice, adopt or adapt instruments from instrument providers, or create their own.

**4.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the utilization of the highly effective teacher practice protocol as a flexibility option for highly effective tenured teachers during the 2020-2021 school year, as per Achieve NJ regulations.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2020-2021 District Professional Development Plan (PDP).

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Statement of Assurance (SOA) for the District Professional Development Plan for the 2020-2021 school year.

**Rationale:** School district leaders must annually affirm through a Statement of Assurance (SOA) that the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2. These requirements apply to all public school districts, charter schools, and approved private schools for students with disabilities (APSSD), and those nonpublic schools that choose to follow state requirements and whose staff members hold positions that require the possession of instructional, education services and administrator certificates.

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2020-2021 MARSD ScIP Committee Members. Staff members highlighted in red will also serve on the District Evaluation Advisory Committee (DEAC) for the 2020-2021 school year.

High School	Middle School	Lloyd Road	Cambridge Park	Cliffwood	Ravine Drive	Strathmore
Aaron Eyler	Michael Wells	Joseph Jerabek	Michele	Mark Van Horn	Jessie	Kelly Bera
Frank Liotti	Richard Abrahamsen	Cristina Olsen	Ruscavage	Lisa Schultz	Zitarosa	Meredith Smith
Phil Tyburczy	Margaret Lazur	Alexis Fisher	Rachel Alvarez	Laura Pappas	Christine	Melissa Cullen
Sean Cronin	Samantha Dansky	Ashley Padgett	Christine	Regina Maiello	Lenihan	James Pappas
Meghan Harrington	Amy Raiola	Amy Mammano	D'Angelo	Nicole Gonzalez	Susan Pisano	Kathleen Feen
Kevin Burns	Leach Layton	Amy Gallagher	Susan Ripple	Shannon	Tara Barry	Jacqueline Kruzik
Nick Christathakis	Kerri Maltese	Shara Moran		Polakowski	David Saraiva	
Sheri Borchers	Nick Vasilenko	Nicole Kliemisch		Christine	Angela	
Matthew Goetz	Kristine Nilsen	Cori Patterson		Cherence	Bruder	
Andy Lasko	Zachary Gross	Emily Mills		Nicole Aiello		
Dana Marzella				Maryann		
Zachary Gross				Cacopardo		
Sheryl Kish				Evelyn Hebbing		
Rachel Miseo				Erin Cagnina		

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following documents for the 2020-2021 school year:

- a. *PreK Parent/Student Handbook*
- b. *K-5 Parent/Student Handbook*
- c. *Grade K-3 Code of Conduct*
- d. *Grade 4-5 Code of Conduct*
- f. *Matawan Regional High School (MRHS) Code of Conduct*
- g. *Athletic Handbook for Coaches*
- h. *Athletic Handbook for Parents*
- i. *District Medical Emergency Action Plan*
- j. *Matawan-Aberdeen Middle School Parent/Student Handbook/Code of Conduct*
- k. *Matawan Regional High School Parent/Student Handbook*

**SPECIAL SERVICES**

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2020/21 school year to provide educational services for the students who are blind or visually impaired.

<b>Service Provider</b>	<b>Cost</b>	<b>Effectives Dates</b>
Commission of the Blind & Visually Impaired	\$14,700.00	9/1/20-6/30/21

**Cost:** \$14,700.00

**Account #:** 11-000-100-569-09-0000-0

**PERSONNEL**

The following items were then approved by a unanimous roll call vote. Mr. Ahearn abstained from Item D.3.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. RESIGNATIONS/RETIREMENTS – 2020/2021 SCHOOL YEAR**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Orr, Daisy	LR	Teacher of Art	Retirement	9/1/2000	11/30/2020
Leuin, Harvey	MS	School Counselor	Retirement	9/1/2001	11/30/2020

**B. LEAVE OF ABSENCE – 2020/2021 SCHOOL YEAR**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Pauli, Kaylan	CL	Speech Therapist	Maternity Leave	With Pay	9/1/20-10/6/20
			Disability Phase	Without Pay	10/7/20-11/20/20
			Disability Phase FMLA/NJFLA	Without Pay	11/23/20-2/19/21 (Amended Dates – previously approved on 7/21/20)
Peterson, Ellen	LR	Elementary Teacher	FFCRA	With Pay (Full Pay)	9/1/20-9/15/20
				With Pay (2/3 Pay)	9/16/20-12/1/20

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

**1. New Hires – 2020/2021 School Year**

Name	Loc	Position	Step	Salary/ Stipend 2020/2021 Salary Guide	# Int	Replace Reason
Easterday, Jo Ann	CO	School Bus/Van Driver Full-Time	Step-2	\$26.01 (Hourly)	4	Rizzo (Resignation)
Hausmann, John	CO	School Bus/Van Driver Part-Time	Step-1	\$25.83 (Hourly)	4	Easterday (Transfer to FT)
McNulty, Kristen	MS	School Nurse	E-08	\$73,590.00	8	Mallozzi (Transfer)

**NOTE:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. College Student Observers/Teachers/Interns - 2020/2021 School Year**

Name	College	Cooperating Teacher/Administrator	School/Area
Paone-Hurd, Krysten	Montclair State University	Jessie Zitarosa	Ravine Drive Elementary Administrative Internship Fall 2020 Semester

**Rationale:** Student will be able to complete coursework requirements toward degree and certification.

**Cost:** None to the Board

**3. Curriculum & Instruction – 2020/2021 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Altiero, E. Bloss, J. Bruder, A. Burns, K. Colaneri, J. Gross, Z. Lasko, D. Lenihan, C. Mc Dede, M. Preiser, S. Scatorchia, B. Smith, M. Sodono, L. Tarrazi, D. Wietecha, C.	Virtual/Blended Learning Professional Development Ambassadors	16	Collaborate and explore Virtual/Blended Learning Protocols designed to enhance staff understanding of Virtual/Blended Learning Instructional practices for September District In-Service days. (Work to be completed in August for September In-Service Days)	160 (10 hours each)	\$30	\$4,800.00 (Retroactive)	CO

Account #: 20-270-200-100-04-0000-0

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Lenihan, C. Marion, C.	Seesaw Learning Management Specialist – Kindergarten	2	Teachers to plan and deliver virtual parent sessions on Seesaw. (Work to be completed in August and September)	12 (6 hours each)	\$30	\$360.00 (Retroactive)	CO

Account #: 11-000-221-104-04-0000-2

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Bloss, J. Baumert, D. Herman, C. Kicha, S. Lehman, D. McDede, M. Mancuso, K. Paone-Hurd, K. Royston, J. Starr, D.	Professional Development Turnkey Teacher Trainers	24	Select staff to plan and create virtual PD to turnkey to staff to enhance staff understanding of various platforms. (Work to be completed in August for September In-Service)	48 (2 hours each)	\$30	\$1,440.00 (Retroactive)	CO

Account #: 20-270-200-100-04-0000-0

**4. Extra-Curricular Activities –2020/2021 School Year**

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Date
<b>Non-Athletic Activities</b>					
Czimcharo, Joseph	DIST	Maintenance	Lead Mechanic	\$10,000.00	2020/2021 School Year
Domenick, Samantha	HS	Marching Band	Assistant Director	\$3,040.00	2020/2021 School Year
Delgado, Israel	HS	Marching Band	Drill Co-Instructor	\$1,970.00	2020/2021 School Year
Schwarz, Benjamin	HS	Marching Band	Drill Co-Instructor	\$1,970.00	2020/2021 School Year
Wasielewski, Donna	HS	Marching Band	Guard Assistant	\$3,930.00	2020/2021 School Year
Caldera, Glenn	HS	Marching Band	Guard Instructor	\$3,940.00	2020/2021 School Year
Cole, William	HS	Marching Band	Percussion	\$3,920.00	2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Date
Trezza, Andrea	DIST	Special Classes	Coordinator	\$4,950.00	2020/2021 School Year
Mc Dede, Maria	HS	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year
Irons, Mark	MS	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year
Lehman, David	LR	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year
Royston, Joann	CL	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year
Bruder, Angela	RD	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year
Colaneri, Joni	ST	Technical Resource	Assistant	\$1,780.00	2020/2021 School Year

#### Hourly Activities

Moore, Susan	DIST	CPR Certified	Trainer	\$20.00/hr.	2020/2021 School Year
Godowski, Donna	HS	Sports Packet Review	School Nurse	\$40.00/hr. (20-hr. max)	2020/2021 School Year
Moore, Susan	MS	Sports Packet Review	School Nurse	\$40.00/hr. (20-hr. max)	2020/2021 School Year
Mallozzi, Catharina	MS	Sports Packet Review	School Nurse	\$40.00/hr. (20-hr. max)	2020/2021 School Year

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

#### 5. Substitute Recommendations

Name	Category	Account #
Panzarelli, Ann Marie	Sub Bus/Van Driver Sub Transportation Assistant	11-000-270-161-11-0000-4

#### 6. Staff Array Changes - 2020/2021 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Nau, Sara	CL – 1.00	Basic Skills	CL – 1.00	Kindergarten Teacher	9/1/20 (Abramowitz Retirement)
Polakowski, Shannon	CL – 1.00	Kindergarten ICR	CL – 1.00	Grade 2 ICR Teacher	9/1/20 (Replacement for Fins)
Perchuk, Tara	CL – 1.00	Instructional Assistant	CL – 1.00	Kindergarten ICR Teacher	9/1/20 (Replacement for Polakowski Transfer)
Fins, Traci	CL – 1.00	Grade 2 ICR	CL - .50 ST - .50	LLD Teacher	9/1/20 (Virtual Scheduling)
Minnecci, Frances	CL – 1.00	Librarian/Media Specialist	ST – 1.00	Interventionist	9/1/20 (Virtual Scheduling)
Fiore, Lindsey	CL - .80 ST - .20	Music Teacher	CL - .33 RD - .33 ST - .33	Music Teacher	9/1/20 (Virtual Scheduling)
Santos, Loriann	CL – 1.00	Instructional Assistant	CL – 1.00	Autism Teacher	9/1/20 (Natale Maternity)
Esposito, Mindy	CL – 1.00	Instructional Assistant	CL – 1.00	MD Teacher	9/1/20 (Virtual Scheduling)



Name	Loc/Fte	Current Assignment	Loc/Fte	New Assignment	Effective Dates/Reason
Berman, Lauren	CL – 1.00	Literacy Coach	CL – 1.00	Kindergarten Teacher	9/1/20 (Increased Enrollment)
Brereton, Helen	ST – 1.00	BSI Teacher	ST – 1.00	Grade 3 Teacher	9/1/20 (Virtual Scheduling)
Jennings, Casey	ST – 1.00	ICR Teacher	ST – 1.00	LLD Teacher	9/1/20 (Replacement for Employee # 6093)
Arenella, Danielle	RD – 1.00	Media Specialist Computer Teacher	RD – 1.00	Grade 3 Teacher	9/1/20 (Virtual Scheduling)
Hausmann, Kathryn	ST – 1.00	BSI Teacher	ST – 1.00	Grade 2 Teacher	9/1/20 (Virtual Scheduling)
Mallozzi, Catharina	MS – 1.00	School Nurse	ST – 1.00	School Nurse	9/1/20 (Langer Retirement)

**7. Summer Curriculum Writing – Summer 2020 – 2020/2021 School Year**

Staff	Position	Max Hours	Cost/Hr	Total Cost	Loc
Casserly, Kathleen	Curriculum Revisions – ELA MRHS (9-12 Group/Band) Posting #32	30	\$35	\$900.00	CO
Castelli, Courtney	Curriculum Writing – ECA/Brookdale English 122 Posting # 45	20 (10 hours each)	\$35	\$700.00	CO
Mc Dede, Maria					

**D. OTHER**

**1. HIB Report**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of August 18, 2020.

Incidents Reported	Confirmed Incidents
0	0

**2. Summer – Additional Hours – 2020/2021 School Year - Personnel Attachment #1**

**3. Superintendent’s Contract** - Amended Contract approved by the Executive County Superintendent for the period of July 15, 2020 through June 30, 2025.

**4. MAREA Salary Guide Correction**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Resolution of the Matawan-Aberdeen Regional Board of Education to correct clerical mistake in Bus Drivers Contract Salary Guides for 2019-2020 and 2020-2021 school years:

WHEREAS, the Matawan-Aberdeen Regional Board of Education (“Board”) and the Matawan-Aberdeen Regional Education Association (“Association”) are parties to a collective negotiations agreement (“Agreement”) covering school bus drivers and transportation assistants employed by the Board; and

WHEREAS, the Agreement contained Salary Guides known as Schedule A-1 covering the 2018-2019, 2019-2020, and 2020-2021 school years; and

WHEREAS those Salary Guides were duly approved by both the Board of Education and the Association in the course of prior negotiations between the parties; and

WHEREAS, on or about July 13, 2020, the Board and the Association acknowledged and confirmed that a clerical error occurred in the numbering of the Steps on Schedule A-1 for 2019-2020 and 2020-2021; and

WHEREAS, on or about July 13, 2020, the Board and the Association acknowledged and confirmed that the clerical error only applied to the numbering of the Steps on Schedule A-1 for 2019-2020 and 2020-2021; and

WHEREAS, on or about July 13, 2020, the Board and the Association acknowledged and confirmed that the clerical error did not result in any employee being owed any additional monies as was previously approved by the parties on Schedule A-1 for the 2019-2020 and 2020-2021; and

WHEREAS, both parties freely discussed this clerical error in an open and transparent manner; and

NOW, THEREFORE, BE IT RESOLVED that the previously approved Schedule A-1 for 2019-2020 and 2020-2021 (found at Pages 28 and 29 of the Agreement) is hereby removed from the Agreement; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that an amended Schedule A-1 for 2019-2020 and 2020-2021 depicting the accurate numbering of steps is now placed into the Agreement as the new Pages 28 and 29.

**POLICY**

- None

FINANCE

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- 1. **Payroll for July 2020 and Bills List for August 2020** (Available for review in Board Secretary’s Office)  
Policy #6470 Payment of Claims

<b>July 2020, Payroll</b>	\$567,958.47
<b>August 2020, Bills List</b>	\$4,712,853.61
<b>TOTAL</b>	<b>\$5,280,812.08</b>

- 2. **Transfer of Funds for June 2020** (Available for review in Board Secretary’s Office)  
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **June 2020** as presented.

- 3. **S-1701 Reporting for June 2020**  
Board Secretary Report for **June 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **June 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **June 30, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
Alex Ferreira  
Board Secretary

August 25, 2020  
Date

- 4. **Receipt of Bids and Award of Contract for Maintenance and Repair of District Owned Vehicles (Bid 21-03)**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure Maintenance and Repair of District Owned Vehicles for the 2020-2021 School year (hereinafter the “Work”); and

WHEREAS, on August 13, 2020 bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on August 13, 2020 the following bid proposals were received:

	<b>Aberdeen Light Truck Service, Inc.</b>
<b>Labor per hour – all repair/services</b>	
Vans and small vehicles	\$80.00
Buses and large maintenance vehicles	\$80.00
<b>Towing</b>	
Within Aberdeen & Matawan Vans and small vehicles (fixed rate)	\$175.00
Within Aberdeen & Matawan Buses and large maintenance vehicles (fixed rate)	\$225.00
From all other locations Vans and small vehicles (fixed rate)	\$175.00 plus \$10.00 per mile
From all other locations Buses and large maintenance vehicles (fixed rate)	\$225.00 plus \$10.00 per mile
<b>% Discount</b>	
Parts discount from list	0%
Supplies discount (batteries, oil, anti-freeze, etc.)	0%
<b>Road Service</b>	
Within Aberdeen Matawan (fixed rate)	1 hour plus time on site
Additional charges (specify basis of charge) for all other locations	1 hour plus time on site
<b>Snow Removal</b>	
Buses and Vans	1.5 hourly rate

and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is, Aberdeen Light and Truck Service, Inc.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to Aberdeen Light Truck Service, Inc. with principal offices located at 620 Prospect Avenue, Keyport, NJ 07735.

BE IT FURTHER RESOLVED that the District professional staff takes any and all action necessary to effectuate the purpose of the Resolution.

**Accounts:** 11-000-270-420-05-0000-0 and 11-000-261-420-12-0000-0

**5. Shared Services Insurance Fund Indemnity and Trust Agreement**

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following agreement with NJSIG for the 2020/21 school year:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

**6. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **July 2020**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Lock Down	7/28/2020 @ 9:00 am
Cambridge Park Pre-school	Fire Drill	7/30/2020 @ 9:00 am

**XVII. UNFINISHED BUSINESS**

- None

**XVIII. NEW BUSINESS**

- Good luck to Husky nation on September 8, 2020

**XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

- Please refer to Exhibit A which consists of emails from the public comments email account and the zoom chat
- Dr. Majka and Ms. Friedman addressed the comments

**XX. ADJOURNMENT**

On a motion by Ms. Ascoli seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 7:40 pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

Office of Curriculum and Instruction

**K-12 Curriculum Approvals**

**Board Meeting Date: August 25, 2020**

**ELEMENTARY SCHOOL CURRICULUM GUIDES (K-5)**

1. Science- Kindergarten
2. Science - Grade 1
3. Science - Grade 2
4. Science - Grade 3
5. Science - Grade 4
6. Science- Grade 5
7. Reading - Grade 2
8. Writing - Grade 2
9. Reading - Grade 3
10. Writing - Grade 3
11. Reading - Grade 4
12. Writing - Grade 4
13. Reading - Grade 5
14. Writing - Grade 5
15. Art - Grade bands K-2
16. Art - Grade bands 3-5
17. Music- Grade bands K-2
18. Music- Grade bands 3-5

**MIDDLE SCHOOL CURRICULUM GUIDES (6-8)**

1. ELA Grades 6-8
2. Math Grades 6-8
3. Social Studies Grades 6-8
4. Science Grades 6-8
5. Design Lab

**HIGH SCHOOL CURRICULUM GUIDES  
(9-12)**

1. ELA Grades 9-12
2. Math (Alg I, Alg II, Geometry)
3. Social Studies (US I, US II, World Cultures)
4. World Language Spanish I, II, III
5. World Language Latin I, II
6. Business Academy
7. Oral Communications
8. Advanced Placement Seminar
9. English II Husky Early College Academy
10. ECA/Brookdale English 122
11. Mindfulness





Personnel Attachment #1

<b>Posting #</b>	<b>Position</b>	<b># Staff</b>	<b>Activity Description</b>	<b>Max Hours</b>	<b>Cost/Hr</b>	<b>Total Cost</b>	<b>School</b>
	Ellerson, Alyssa Johannesen, Michelle Mammano, Amy						
7	<b>Title III ESL Teachers FY 19 Title III Funds</b> Gonzalez, Elba Kapadia, Vishakah Matarazzo, Nicole Paone-Hurd, Krysten Cooper, Melissa	5	ESL Program Grades K – 5 Monday-Friday	105 Each	\$40	\$21,000	District
7.A	<b>Academic Support Teachers K-5</b> Small, Alexandra Cordi, Nicole Schneider, Liza Tomkins, Amy Cullen, Melissa Burden, Colleen Teixeira, Kristina Marion, Colleen Ford, Jennifer Bauer, Lisa O'Brien, Jessica O'Brien, Matthew Murray, Paula Kyvelos, Susan Flynn, Nancy Raiola, Amy Padgett, Ashley Dawson, Vanessa	18	Elementary Summer Program K-5	105 Each	\$40	\$75,600	District
8	<b>Instructional Assistants</b> Osmanovic, Milena Patel, Payal Dhume, Val Santos, Lori Ann Zitzman, Denise Peters Esposito, Mindy Schueller, Melanie Mackey, Latieffa	8	ESY (PK-12 self- contained)	105 each	Employee's Hourly Per Diem Rate	TBD	District
10	<b>Special Education Teacher</b> Sands, Noreen Thorpe, Jackie Spagnuolo, Kristy Menconi, Karen D'Agostino, Nicole Barrett, Ed Ashed, Jillien Werner, Kelli Foti, Stephanie Fisco, Kristen Burlew, Brianna Ciambushini, Dina Biagianti, Mary Trischetta, Jessica Joyce, Kathy Wilensky, Dan Bennett, Brittnay Booth, Kelly Frisinia, Sal Sloan, Michele	20	ESY (PK-12 self- contained)	105 each	\$50	\$5,250 each \$105,000 total	District
11	<b>Special Education</b>	8	ESY (PK-12 self-	As Needed	\$50	TBD	District

Personnel Attachment #1

<b>Posting #</b>	<b>Position</b>	<b># Staff</b>	<b>Activity Description</b>	<b>Max Hours</b>	<b>Cost/Hr</b>	<b>Total Cost</b>	<b>School</b>
	<b>Teacher SUB</b> Pickell, Lee Conceicao, Brandon Rocco, Sandra Santos, LoriAnn Dhume, Valerie Johannesen , Michele Schueller, Melanie Scatorchia, Brianna		contained)				
14	<b>Wilson or OG Teacher</b> Zimmer, Terri Berman, Lauren Dawson, Vanessa Ford, Jennifer Longo, Andrea Vergaretti, Kathy		Special Education  In-Class Support for OG training	As Needed	\$50	TBD	District
15	(CST) Social Worker Alvarez, Rachel Alvarez, Rachel Tracy, Hannah Zibbell, James Kelly, Lauren		IEP Meetings and Case Management	As Needed	\$50	TBD	District
15a	<b>(CST) Social Worker</b> Alvarez, Rachel Tracy, Hannah Zibbell, James Kelly, Lauren Frye, Christine		Evaluations	As needed	\$400/eval	TBD	District
16	<b>(CST) Psychologist</b> Mainieri, Dora Saccomondo, Kristina Jaeger, Tara Zupkus, Emily Nangano, Jen Haney, Gerard		IEP Meetings and Case Management	As Needed	\$50	TBD	District
16a	<b>(CST) Psychologist</b> Nangano, Jen Jaeger, Tara Zupkus, Emily Mainieri, Dora Saccomondo, Kristina Haney, Gerard		Evaluations	As needed	\$400/eval	TBD	District
17	<b>(CST) Learning Disabilities Teacher Consultant</b> Miles, Lauren Bakley, Sarah Hollinger, Jessica		IEP Meetings and Case Management	As Needed	\$50	TBD	District
17a	<b>(CST) Learning Disabilities Teacher Consultant</b> Hollinger, Jessica Miles, Lauren Bakley, Sarah		Evaluations	As needed	\$400/eval	TBD	District
18	<b>Nurse</b> Moore, Susan Mallozzi, Cathy	1	Summer Evaluations	As Needed	\$40	TBD	District
19	<b>Nurse</b> Moore, Susan Mallozzi, Cathy (Presented verbally by ML Added to minutes)	2	Special Education	As Needed	\$50	TBD	District

Personnel Attachment #1

<b>Posting #</b>	<b>Position</b>	<b># Staff</b>	<b>Activity Description</b>	<b>Max Hours</b>	<b>Cost/Hr</b>	<b>Total Cost</b>	<b>School</b>
21	<b>Behaviorist</b> Cardinoza, Kim Trezza Andrea	2	SE classes as needed for consults	As Needed	\$50	TBD	District
22	<b>(CST) Speech/ Language Specialist</b> Pirog, Colleen Pauli, Kaylan LaPlaga, Alyssa	5	Student service time (8:45- 12:15) or (7:45- 11:15)	As Needed	\$50	\$18,000 total maximum	District
23	<b>(CST) Speech/ Language Specialist</b> Pirog, Colleen Pauli, Kaylan LaPlaga, Alyssa D'Angelo, Christine	shared	IEP and Case Management	As Needed	\$50	TBD	District
23a	<b>(CST) Speech/Language Specialist</b> Pirog, Colleen Pauli, Kaylan D'Angelo, Christine LaPlaga, Alyssa	shared	Evaluations	As Needed	\$400/eval	TBD	District
24	<b>Occupational Therapist</b> Bauer, Jennifer Six, Lauren	shared	IEP Meetings and Case Management	As Needed	\$50	TBD	District
25	<b>Occupational Therapist</b> Bauer, Jennifer Six, Lauren	3	Student Service Time	As Needed	\$50	TBD	District
25a	<b>Occupational Therapist</b> Bauer, Jennifer Six, Lauren	shared	Evaluations	As Needed	\$400/eval	TBD	District
26	<b>Social Worker</b> Alvarez, Rachel	1	Program Services- social skills	As Needed	\$50	TBD	District
27	<b>Teacher – General Ed</b> Teixeira, Kristina Preiser, Sheryl Arenella, Danielle Fins, Traci Wilson, Tara Miller, Elizabeth Toomey, Joanne Borchers, Sheri Shalhoub, Mary Kate Ripple, Susan Reinecke, Taylor Bruder, Angela Eisenberg, Randi Herman, Carolyn Bauer, Lisa Altiero, Elysia Mammano, Amy Claudio, Shannon Kyvelos, Susan Burlew, Brianna Wietecha, Corinne Murray, Paula Maltese, Kerri D'Agostino, Nicole Blake, Samantha Ashed, Jillian Sobieski, Cynthia		IEP Meetings	As needed	\$40	TBD	District
28	<b>Teacher – Special Ed</b>		IEP Meetings	As Needed	\$40	TBD	District

Personnel Attachment #1

Posting #	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Total Cost	School
	Fins, Traci Miller, Elizabeth Wishnick, Jennifer Bergrin, Barbara Shalhoub, Mary Kate Ripple, Susan Reinecke, Taylor Gallitelli, Jessie Chodkiewicz, Beth Altiero, Elysia Burlew, Brianna D'Agostino, Nicole Blake, Samantha Scatorchia, Brianna						
29	<b>CST Member</b> Haney, Gerard Miles, Lauren Zupkus, Emily Zibbell, James		Scheduling- MS/HS	20 hours shared	\$40	\$800	District
29.a	<b>Summer Guidance Counselor-Social Emotional</b> Levine, Jamie Groninger, Rebecca LoStocco, Justine		Social Emotional Learning	As Needed	\$40	TBD	District
31	<b>Summer Guidance - HS</b> De Costa, Florence Didio, Blair Goetz, Gabriella Groninger, Rebecca McKurth, Daryl		SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	156 Shared	\$40	\$6,240	District
32	<b>Summer Guidance - MS</b> Leach, Kristina - 19 Hours Leuin, Harvey - 18 Hours LoStocco, Justine - 19 Hours  <b>Amended Summer Hours:</b> Leach, Kristina 28 Hrs. LoStocco, Justine 28 Hrs. Leuin, Harvey 0 Hrs.	3	SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	56 Shared	\$40	\$2,240	District
	<b>District Head Nurse</b>  <b>Susan Moore</b>	1	COVID 19 Consulting	20	Employee's Hourly Per Diem Rate	20 Hour Max	District
	ESY Staff  Alvarez, Rachel Ashed, Jillian Barrett, Ed Bennett, Brittany Biagianti, Mary Booth, Kelly Burlew, Brianna Cardinoza, Kim Ciambrushini, Dina D'Agostino, Nicole Fisco, Kristen Foti, Stephanie Fiscina, Sal Joyce, Kathy Levine, Jamie LoStocco, Justine	26	ESY planning and preparation for virtual learning	5 Each	\$40	\$5,200  (\$200 each)	District

Personnel Attachment #1

<b>Posting #</b>	<b>Position</b>	<b># Staff</b>	<b>Activity Description</b>	<b>Max Hours</b>	<b>Cost/Hr</b>	<b>Total Cost</b>	<b>School</b>
	Menconi, Karen Sands, Noreen Spagnuolo, Kristy Thorpe, Jackie Trezza, Andrea Trishetta, Jessica Werner, Kelli Wilensky, Dan Sloan, Michelle Zimmer, Theresa						
	Speech/OT  Bauer, Jennifer D'Angelo, Christine LaPlaga, Alyssa Pauli, Kaylan Pirog, Colleen Six, Lauren	6	Speech and Occupational Therapists additional hours for set up and scheduling	9  1.5 hours each	\$50	\$450	District
	School Bus/Van Drivers  Cinquegranna, Susan Logue, Doreen Ramsey, Holly  Bartolotta, Genna Dukes, Jennifer Easterday, JoAnn Howell, Matthew McCarthy, Donna Ramirez, Yefersson	3	Drivers for summer programs	TBD	Employee's hourly per diem rate	TBD	District
	Transportation Assistants  Chevalier, Davina DeGennaro, Sara Weaver, Mary  Jiminez, Elizabeth	3	Transportation Assistants for summer programs	TBD	Employee's hourly per diem rate	TBD	District
	<b><u>Title I (CL/LR)</u></b>  Arenella, Danielle Berman, Lauren Cherence, Christine Colao, Raquel Herman, Carolyn Lisi, Amanda Longo, Andrea Minnecci, Frances Pappas, Alyssa Perchuk, Tara Preiser, Sheryl Royston, Joann Saviano Nicole Svenson, Alycia Vergaretti, Kathleen Yaccarine, Francesca  <b><u>Title III (ESL)</u></b>  Cooper, Melissa Gonzalez, Elba Kapadia, Vishakah Matarazzo, Nicole Paone-Hurd, Krysten	53	Additional planning time	5 hours each	\$40	\$10,600	District

Personnel Attachment #1

<b>Posting #</b>	<b>Position</b>	<b># Staff</b>	<b>Activity Description</b>	<b>Max Hours</b>	<b>Cost/Hr</b>	<b>Total Cost</b>	<b>School</b>
	<p><b>Academic Support</b> <b><u>(RD/ST/LR 5<sup>th</sup> Grade</u></b></p> <p>Bauer, Lisa Burden, Colleen Cordi, Nicole Cullen, Melissa Dawson, Vanessa Ford, Jennifer Flynn, Nancy Kyvelos, Susan Marion, Colleen Murray, Paula O'Brien, Jessica O'Brien, Matthew Padgett, Ashley Raiola, Amy Schneider, Liza Small, Alexandra Teixeira, Kristina Tomkins, Amy</p> <p><b>Credit Recovery</b> <b><u>MS/HS</u></b></p> <p>Chodkiewicz, Beth Goldstone, Chani Miller, Elizabeth Pattwell, Jourdan Reineke, Taylor Sobieski, Cynthia Tarazzi, Dylan Wietecha, Corinne Wilson, Tara Borchers, Sheri Cordasco, Robet Kaiser, Heather Mancuso, Kathleen Robbins, Kelly</p>						

Location listed as "District" is Remote/Virtual Instruction due to current NJ Executive Orders and work restrictions.

**Exhibit A, August 25, 2020**

**Public comments emails**

**8/25/2020**

Michele Lasko:

Will spectators be allowed? Has this been discussed in any capacity?

Do you know who decides that? Is it the NJSIAA or the individual schools?

If gatherings of 500 people outdoors are allowed, with masks, I think that would be something that could happen...

If they wear masks on the bus, will the Dance and Cheer Teams be able to join the Football team at the away games?

Michele:

If they wear masks on the bus, will the dance and cheer team go to away games?