

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on October 12, 2020, 401 Lloyd Road, Aberdeen, NJ. **VIRTUAL MEETING**

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on September 9, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Mr. Kevin Ahearn	Ms. Annette Ascoli
	Mr. Weymouth Brittingham	Mr. John Montone
	Ms. Kizzie W. Osborne	Ms. Shari Whalen

Absent: Ms. Tara Martinez

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Mr. Alex Ferreira, School Business Administrator/Board Secretary
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel

IV. PLEDGE OF ALLEGIANCE

V. MINUTES

- None

VI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Osborne seconded by Ms. Whalen that the Board convene in Executive Session and approved by a unanimous voice vote at 6:32 pm

It was moved by Mr. Ahearn and seconded by Ms. Whalen that the board returned to Open Session at 7:05 pm.

VII. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Reopening – Thanks to community, parents, students, staff and administration on steps to continue to reopen schools
 - Importance of seeing normalcy for students

VIII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- None

VIII. STUDENT REPRESENTATIVE’S REPORT

- None

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action at the October 26, 2020 Regular Action Meeting.

A motion was moved by Mr. Ahearn and seconded by Ms. Osborne

- The Board had a question on Election Day calendar change
- Mr. Bombardier addressed the question

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following new textbook for the 2020 – 2021 school year:

Course: MRHS Psychology Course
Proposed Textbook: Thinking About Psychology, High School Version
Author/Publisher/Copyright: Charles Blair-Broeker; Randal Ernst, 4th Edition, copyright 2019
ISBN: 9781464186547
Cost: \$2,915.57
Account: 11-190-100-640-04-0000-0

Rationale: As per NJDOE regulations, all districts must have a written policy and procedure for textbook replacement. The Matawan-Aberdeen Regional School District reviews and evaluates textbooks to ensure alignment to state standards and content legislation. Textbooks are re-evaluated when curriculum guides and/or standards are revised, new courses are established, and/or when programmatic changes occur. This new textbook will meet the new legislation set forth by the NJDOE pertaining to gender and culture inclusivity, and align to the most current NJ Student Learning standards (NJSLS).

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Tuesday, November 3, 2020 (Election Day), as a full virtual school day for all students and teachers, including specialized populations.

Rationale: Pursuant to paragraph 5 of Executive Order No. 177, all public schools are required to be closed to in-person instruction on Election Day, November 3, 2020, regardless of whether a particular school building is designated for use as a polling location. Buildings must be closed to in-person instruction for both students and teachers. The order also prohibits a public school from denying the request of county Boards of Elections for use of their buildings as polling places. Districts may, at their discretion, provide remote instruction to all students on that day.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2020-2021 school calendar. (**Curriculum & Instruction Attachment #2**)

Rationale: In order to provide targeted professional development for district teachers and staff, the following dates are proposed as half days for all students, including specialized populations, with staff PD taking place in the afternoon. Half days for students only are proposed on the following dates in 2021: **Wednesday January 20th, Wednesday February 17th, Wednesday March 17th, and Wednesday April 14th.**

X. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action at the October 26, 2020 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Ms. Whalen

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Provider	Cost	Effective Dates
164633	LearnWell	\$996.00	9/28/20-10/13/20 (retroactive)
164302	New Hope	\$2,200.00	6/1/20-6/30/20 (retroactive)

Cost: \$996.00 Account #: 11-219-100-320-09-0000-0

Cost: \$2,200.00 Account #: 20-470-100-500-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2020-2021 school year on an as needed basis.

Service Provider	Cost	Effective Date
Speech Language Associates	AAC Evaluation - \$930.00 AAC Evaluation w/ Speech Language Evaluation \$1250.00	10/1/20-6/30/21 (retroactive)
Megan Mellock, Teacher of Handicap	\$45.00 per hour for Educational Teaching of Home Instruction Student.	7/1/20-6/30/21 (retroactive)
Educational Services Commission of NJ	For Children w/ hearing loss Direct Instruction - \$144.00 per hour Professional Development ½ Day - \$500.00 Educational Consultation - \$144.00 per hour	10/1/20-6/30/21 (retroactive)

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider to provide one –to-one in person RN/LPN Nursing services for the 2020-2021 school year.

Student	Provider	Cost	Effective Dates
158134	Bayada Home Health Care, Inc.	\$126,000.00	9/8/20-8/30/21 (retroactive)

Cost: \$126,000.00 Account #: 11-000-217-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2020-2021 School Year.

Student	School	Cost	Effective Dates
158563	Honor Ridge Academy	\$87,756.00	10/8/20-6/30/21 (retroactive)

Cost: \$87,756.00 Account #: 11-000-100-566-09-0000-0

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting that the Board take action this evening on Item 1. The remainder of the items will be presented for action at the October 26, 2020 Regular Action Meeting.

A motion was moved by Ms. Osborne and seconded by Ms. Ascoli

- The Board had a question on overloads
- The Board commented on supplemental support offered
- Mr. Liebmann addressed the concerns

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS – 2020/2021 SCHOOL YEAR

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date

B. LEAVE OF ABSENCE – 2020/2021 SCHOOL YEAR

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Bakley, Sarah	LR	LDTC	FFCRA	21 Intermittent Days	10/2/20-12/17/20 (Retro)
Chodkiewicz, Beth	MS	Teacher	Personal Leave	Without Pay	10/30/20
Liotti, Frank	HS	Assistant Principal	Medical Leave	Without Pay	10/20/20-10/31/20 (Retro)
Nangano, Jennifer	MS	School Psychologist	FFCRA	6 Intermittent Days	10/8/20-11/18/20 (Retro)
Palandrano, Dora	LR	School Counselor	Maternity Leave	With Pay	11/2/20-12/3/20

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. New Hires – 2020/2021 School Year

Name	Loc	Position	Step	Salary/ Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
Venanzi, Thomas, M.	CO	Interim School Business Administrator/Board Secretary	N/A	\$100.00	1	Ferreira (Resignation)	12/7/20-6/30/21
TBD	CO	Administrative Assistant/Confidential Executive Secretary	TBD	TBD Non-Bargaining	TBD	Randazzo (Retirement)	
TBD	CP	Special Education Preschool Teacher	TBD	TBD	TBD	New PSD Class	
TBD	CO	School Bus/Van Driver Part-Time	TBD	TBD	TBD	Increased Enrollment	

Name	Loc	Position	Step	Salary/ Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
TBD	CO	Transportation Assistant Part Time	TBD	TBD	TBD	Leahy (Driver)	
TBD	LR	Teacher of Art	TBD	TBD	TBD	Orr (Retirement)	

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre- employment paperwork.

2. Curriculum & Instruction – 2020/2021 School Year - Thought Partners

Name	Position	Staff	Activity	Max Hours	Cost/H r	Total Cost	Loc
Anderson, Sonali Chrenece, Christine Maiello, Regina Posting # Blake, Samantha Bruder, Angela Burlaw, Brianna Lenihan, Christine Teixeira, Kristina Marion, Colleen Tomkins, Amy	K-3 Curriculum Committee - Curriculum “Thought Partners”	10	Curriculum “Thought Partners” to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed); assist in curricular updates (as needed) throughout the 2020 2021 school year in collaboration with building principals; Director of C&I and grade level colleagues.	205 (20.5 hours each)	\$35	\$7,200	CO

Parent Tech Workshop Presenters

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
Colaneri, Joni Royston, Joann	Presenter for Google Classroom Parent Workshop	2	Teachers to plan and deliver virtual parent session on Google Classroom in September 2020 (45 minutes recorded). <ul style="list-style-type: none"> Google Classroom: What Parents Need to Know Q&A to follow 	6 (3 hours each)	\$30	\$180	CO
Bruder, Angela	Presenter for iReady Parent Workshop	2	Teachers to plan and deliver virtual parent session on iReady in September 2020 (45 minutes recorded). <ul style="list-style-type: none"> iReady: What Parents Need to Know Q&A to follow 	6 (3 hours each)	\$30	\$180	CO

Account #: 11-000-221-104-11-000-2

Cares for Supplemental Academic Support

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #1	Ravine Drive Supplemental Academic Support	3 (1 Teacher Per Grade)	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week	81 (27 hours per teacher X 3)	\$35	\$2,835	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
	Teacher Before/After School Supplemental Support (ELA)	Level – Gr. 1-3)	before school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet	teachers)			
Posting #2	Strathmore Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	1 Teacher Gr. 1	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week before school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet	27	\$35	\$945	CO
Posting #3	MAMS Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	3 (1 Teacher Per Grade Level – Gr. 6-8)	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week after school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon – Thurs Virtual via Google Meet	81 (27 hours per teacher X 3 teachers)	\$35	\$2,835	CO

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

Title I, II-A, III & IV Positions

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
Posting #1 FY 21 Title I Funded TBD	Cliffwood Title I Coach/ Coordinator	1	Title I Coordinators will be responsible for planning and delivering Title I parent and student workshops, compiling and analyzing multiple measures of student achievement data to monitor the progress of Title I students and programs at Cliffwood, and Lloyd Road on a monthly basis.	100	\$30	\$3,000	CO
Posting #2 FY 21 Title I Funded TBD 1	Cliffwood Title I Academic Support Program Teachers (Math & ELA)	4	Provide supplemental academic assistance to identified students on a regular basis. Normally and/or remote learning, with principal approval).	540 (135 hours per teacher)	\$35	\$18,900	CO
Posting #3 FY 21 Title I Funded TBD	Cliffwood Title I Academic Support Program Substitute Teachers (Math & ELA)	2	Substitute teacher(s) for providing supplemental academic assistance to identified students.	TBD	\$35	TBD	CO
Posting #6 FY 21 Title I Funded TBD 3	Lloyd Road Title I Academic Support Program Teachers (Math & ELA)	6	Provide supplemental academic assistance to identified students on a regular basis.	720 (120 hours per teacher)	\$35	\$25,200	CO
Posting #7 FY 21 Title I Funded TBD 4	Lloyd Road Title I Academic Support Program Substitute Teachers (Math & ELA)	5	Provide supplemental academic assistance to identified students on a regular basis.	NA	\$35	TBD	CO
Posting #8 FY 21 Title I Funded TBD 3	Lloyd Road Title I Family Night Teachers	5	Teachers to plan and facilitate Title I Family Nights during the 2020-2021 school year 5 teachers x 12 hours of planning each for the 4 family nights (3 hours planning per night)	60 (12 hours per teacher)	\$30	\$1,800	CO
Posting #9 FY 21 Title III ESL Funded	ESL Tutorial Teachers	4	Provide before-school supplemental ESL Tutorial services to identified K-3 ESL Students. Times could be adjusted due to hybrid and/or remote learning.	336 (84 hours per teacher)	\$35	\$11,760	CO

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
TBD 3			with principal approval). 4 teachers X 3 hours per week X 28 Weeks				
Posting #10 FY 21 Title III ESL Funded TBD	ESL Tutorial Substitute Teachers	3	Provide before-school supplemental ESL Tutorial services to identified K-3 ESL Students on an as-needed basis.	TBD	\$35	TBD	CO
Posting #11 FY 21 Title III ESL Funded TBD 5 CL ST LR MS HS	ESL Family Night Workshops (1 ESL Teacher from CL, RD, ST, LR, MS, HS)	6	Plan and deliver (4) ESL Family Workshops during the 2020-2021 School year. Dates/Times: TBD 6 teachers x 16 hours of planning/facilitating each for the 4 family nights (4 hours per family night)	96 (16 hours per teacher)	\$30	\$2,880	CO
Posting #13 FY 21 Title II-A PD Funded TBD 19	Data Analysis PD Committee Members – 4 staff per school x 6 schools = 24 staff x 10 hours each	24	The districtwide Data and Assessment Professional Development Committee will be responsible for planning and leading PD related to the implementation of the new assessment system, including PD focused on assessment creation using standards-aligned item banks, creating Data Locker templates. Committee members will also be responsible for working with administrators and grade level colleagues to plan and deliver PD to support teachers in the analysis of district wide data sources, identifying patterns and trends by standard and skill from district benchmarks, and compiling data analysis reports after each administration of district benchmark assessments.	240 (10 hours each)	\$30	\$7,200	CO

Summer Curriculum Writing – Summer 2020 – 2020/2021 School Year

Name	Position	Max Hours	Cost/Hr	Total Cost	Loc

3. College Student Observers/Teachers/Interns - 2020/2021 School Year

Name	College	Cooperating Teacher/ Administrator	School/Area
Chattopadhyay, Indranath	NJCU	Gerard Wells	Matawan-Aberdeen Middle School Student Observer October, 2020 (Retro)

Rationale: Student will be able to complete coursework requirements toward degree and certification.

Cost: None to the Board

4. Extra-Curricular Activities –2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/ Stipend	Effective Date
Athletic Activities					
Schueller, Melanie	HS	Challenger League	Acting Coach	Per Diem Rate of Stipend Submitted by Voucher	9/26/20-10/26/20 (Pickell LOA – Retro)
TBD	HS	Wrestling	Assistant Coach	TBD	(Fraley Resignation)
TBD	HS	ESPORTS	Coach	No Stipend First- Year Club	2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/ Stipend	Effective Date
TBD	MS	ESPORTS	Coach	No Stipend First-Year Club	2020/2021 School Year
Berdel, Brad	HS/MS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2020/2021 School Year
Lemma, Cheryl	HS/MS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2020/2021 School Year
Pease, Robert	HS/MS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2020/2021 School Year
Non-Athletic Activities					

5. Substitute Recommendations – 2020/2021 School Year

Name	Category	Location	Account #
Conceicao, Brandon	Instructional Assistant as Substitute Teacher	HS	
Incorvaia, Caroline	Instructional Assistant as Substitute Teacher	CL	11-120-100-101-11-0004-9
Norwood, Janice	Instructional Assistant as Substitute Teacher	MS	11-130-100-101-11-0000-7

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

6. Volunteers – 2020/2021 School Year

Name	Location	Activity	Effective Date
Calloway, Niya	HS	Field Hockey	2020/2021 School Year
Long, Jennelle	HS	Field Hockey	2020/2021 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

D. Other

a. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of September 29, 2020.

Incidents Reported	Confirmed Incidents
0	0

b. Registered Behavioral Technical Stipend – 2020/2021 School Year Stipend to be paid according to assignment.

Name	Stipend Amount
Dhume, Valerie	\$2,000.00 (Retro)
Santos, Loriann	\$2,000.00 (Retro)
Schueller, Melanie	\$2,000.00 (Retro)
Zitzman, Denise	\$2,000.00 (Retro)

c. Employee # 6057 – Administrative Leave with Pay September 25, 28, 29, 30, 2020; Suspension without Pay October 1, 2, 5, 6, 7, 2020; 10 additional days without pay as per schedule agreed upon by Employee, Personnel Office and Business Office.

XII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action on the following Policies as indicated below.

A motion was moved by Ms. Osborne and seconded by Ms. Ascoli.

- The Board had comments on facility use policy adjustments due to COVID limitations and impact on indoor/outdoor activities
- Mr. Liebmann addressed their concerns.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the second reading of the following Policy:

Series	Category	Policy/Regulation #	Title
8000	Operations	8561	Procurement Procedures For School Nutrition Programs

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following Policy:

Series	Category	Policy/Regulation #	Title
7000	Property	7510	Use of School Facilities

M indicates mandated by state law.

XIII. FINANCE

Mr. Ferreira reviewed the Finance Agenda on which the Board will take action at the October 26, 2020 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Ms. Osborne

- The Board had comments on the Coronavirus Relief Fund (CRF)
- Mr. Ferreira addressed the concerns.

1. Payroll for September 2020 and Bills List for October 2020 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

September 2020, Payroll	\$TBD
October 2020, Bills List	\$TBD
TOTAL	\$

2. Transfer of Funds for August 2020 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **August 2020** as presented.

3. S-1701 Reporting for August 2020

Board Secretary Report for **August 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

October 26, 2020
 Date

4. Tuition Contract Agreement with Monmouth County Vocational School District

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Tuition Contract Agreement with Monmouth County Vocational School District.

The term of this agreement will be from September 1, 2020 - June 30, 2021. There will be 91 General Education students (61 Regular Education students and 30 Shared-Time). Tuition costs:

Program	Annual Amount	Number of Students	Total
Academy of Allied Health & Science	\$6,750.00	9	\$60,750.00
Academy of Law & Public Safety	\$6,750.00	4	\$27,000.00
Biotechnology High School	\$6,750.00	4	\$27,000.00
Communications High School	\$6,750.00	8	\$54,000.00
Design Academy	\$6,750.00	0	\$0
High Technology High School	\$6,750.00	7	\$47,250.00
Marine Academy of Sci. & Tech.	\$6,750.00	7	\$47,250.00
Class Academy	\$6,750.00	0	\$0
Career Center	\$6,000.00	22	\$132,000.00
Shared-Time Regular Education	\$950.00	30	\$28,500.00
TOTAL		91	\$ 423,750.00

Cost: NTE **\$423,750.00**

\$TBD

Account #: TBD

\$TBD

Account #: TBD

5. Coronavirus Relief Fund (CRF)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Coronavirus Relief Fund (CRF) in the amount of \$233,229.00.

6. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department for the 2020/21 School Year.

7. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department for the 2020/21 School Year.

8. Transportation Route – Out of District for the 2020/21 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Out of District Route for the 2020/21 school year.

Destination	Route	# of Days	Effective Dates	Estimated Cost
Cornerstone Day School	C100	90	9/28/20-12/29/20	\$24,750.00

9. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **September 2020**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/10/20 @ 2:00 pm
Cambridge Park Pre-school	Shelter in Place	9/14/20 @ 10:15 am
Cambridge Park Pre-school	Evacuation Drill	9/17/20 @ 9:30 am
Cliffwood Elementary School	Fire Drill	9/15/20 @ 10:00 am
Cliffwood Elementary School	Fire Drill	9/17/20 @ 10:00 am

School Name	Security Drill Type	Date & Time
Cliffwood Elementary School	Non-Fire Evacuation	9/25/20 @ 10:30 am
Cliffwood Elementary School	Non-Fire Evacuation	9/29/20 @ 10:00 am
Lloyd Road Elementary School	Fire Drill, Cohort A	9/15/20 @ 11:45 am
Lloyd Road Elementary School	Fire Drill	9/17/20 @ 10:23 am
Lloyd Road Elementary School	Shelter in Place, Cohort A	9/21/20 @ 9:47 am
Lloyd Road Elementary School	Shelter in Place, Cohort B	9/24/20 @ 11:46 am
Matawan Regional High School	Shelter in Place, Medical Emergency	9/16/20 @ 9:10 am
Matawan Regional High School	Fire Drill	9/18/20 @ 10:35 am
Matawan Regional High School	Fire Drill	9/21/20 @ 10:35 am
Matawan Regional High School	Shelter in Place	9/30/20 @ 10:45 am
Matawan-Aberdeen Middle School	Fire Drill	9/18/20 @ 8:45 am
Matawan-Aberdeen Middle School	Fire Drill, Cohort A	9/22/20 @ 8:45 am
Matawan-Aberdeen Middle School	Shelter in Place	9/29/20 @ 10:05 am
Matawan-Aberdeen Middle School	Tabletop Security Drill	9/30/20 @ 12:00 pm
Ravine Drive Elementary School	Fire Drill	9/15/20 @ 11:11 am
Ravine Drive Elementary School	Fire Drill	9/17/20 @ 11:00 am
Ravine Drive Elementary School	Shelter in Place, Medical Emergency	9/18/20 @ 10:07 am
Ravine Drive Elementary School	Evacuation Drill	9/25/20 @ 10:02 am
Ravine Drive Elementary School	Evacuation Drill	9/29/20 @ 10:09 am
Strathmore Elementary School	Fire Drill	9/14/20 @ 2:15 pm
Strathmore Elementary School	Medical Emergency	9/17/20 @ 2:30 pm
Strathmore Elementary School	Evacuation Drill, Cohort B	9/24/20 @ 12:00 pm
Strathmore Elementary School	Evacuation (Non-Fire), Cohort A	9/29/20 @ 12:50 pm

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

- None

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

PERSONNEL

The following item was then approved by a unanimous roll call vote.

1. Staff Array Changes - 2020/2021 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Conceicao, Brandon	HS – 1.00	Instructional Assistant	HS – 1.00	Special ED Teacher	9/30/20-10/26/20 (Retro-Pickell LOA)
Longo, Andrea	LR – 1.00	ICR Teacher	LR – 1.00 HS - .20 O/L	Special ED Teacher Special Ed Teacher O/L	9/8/20-6/30/21 (Retro-New Course)
Stevens, Roderick	MS – 1.00	Teacher of Art	MS – 1.00 KEYS – 0.20 O/L (M, W, F)	Teacher of Art KEYS - Teacher of Art O/L	10/2/20-6/30/21 (Retro)
Burns, Kevin	HS - 1.00	Algebra 2 Honors	HS - 1.00 0.20	Algebra 2 Honors Calculus Honors O/L	9/9/20-6/30/21 (Retro-Dandola Vacancy)
Casserly, Kathleen	HS - 0.60 0.20 0.20	English I ICR English 4 POR English 2 POR	HS - 0.60 0.20 0.20 0.20	English I ICR English 4 POR English 2 POR Geometry ICR O/L	9/21/20- 12/23/20 (Retro-Provines LOA)
Colburn, Kendra	HS - 0.60 0.40	Algebra 2 Algebra 2 ICR	HS - 0.60 0.40 0.20	Algebra 2 Algebra 2 ICR Algebra 1 O/L	9/9/20-6/30/21 (Retro-Dandola Vacancy)
Cordasco, Robert	HS - 0.40 0.48 0.20	Algebra I ICR Lab Physics POR US History I POR .08 O/L	HS - 0.40 0.40 0.20 0.20	Algebra I ICR Physics POR US History I POR Physics POR O/L	9/9/20-6/18/20 (Wishnick-Transfer)
Cornacchia Mario	HS - 0.20 0.20 0.40 0.10 0.10	Statistics – Adv. Placement Statistics Pre-Calculus Intro to Statistics Brookdale Math 131	HS - 0.20 0.20 0.40 0.10 0.10 0.20	Statistics-Adv. Placement Statistics Pre-Calculus Intro to Statistics Brookdale Math 131 Calculus Honors O/L	9/9/20-6/30/21 (Retro-Dandola Vacancy)
Fitzgerald, Conor	HS - 0.72 0.24 0.04	Biology Lab- POR Biology-KEYS Academy Extra Duty	HS - 0.80 0.20	Biology - POR Physics POR	9/9/20-6/18/20 (Wishnick-Transfer)
Giannone, Ashley	HS - 0.60 0.40	English 3 POR English 3 ICR	HS - 0.40 0.40 0.20	English 3 POR English 3 ICR English 3 POR	9/9/20-12/23/20 (Retro-Friscia LOA)

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Graber, Joseph	HS - 0.40 0.60	Algebra 2 ICR Geometry POR	HS - 0.40 0.60 0.20	Algebra 2 ICR Geometry POR Adv Algebra/Trig O/L	9/9/20-6/30/21 (Retro-Dandola Vacancy)
Komito, Marc	HS - 0.80 0.20	Geometry Honors College and Career Readiness – Mathematics	HS - 0.80 0.20 0.40	Geometry Honors College and Career Readiness – Mathematics Geometry O/L	9/21/20-12/23/20 (Retro-Provines LOA)
Mancuso, Kathleen	HS - 0.80 .20	English 1 POR English 2 POR	HS - 0.80 0.20 0.20	English 1 POR English 2 POR English 2 POR O/L	9/9/20-12/23/2020 (Retro-Friscia LOA)
Marzella, Dana	HS - 0.48 0.48 0.04	Chemistry Lab ICR Physics Lab ICR Extra Duty	HS - 0.48 0.48 0.04 0.20	Chemistry Lab ICR Physics Lab ICR Extra Duty Physics POR O/L	9/9/20-6/18/20 (Wishnick-Transfer)
Melikhova, Julia	HS - 0.24 0.48 0.24 0.04	Physics Lab Physics Lab ICR Physics Lab Honors Extra Duty	HS - 0.24 0.48 0.24 0.04 0.16	Physics Lab Physics Lab ICR Physics Lab Honors Extra Duty Physics POR O/L	9/9/20-6/18/20 (Wishnick-Transfer)
Milan, Gregory	HS - 0.10 0.72 0.10 0.08	Astronomy Lab Physics Meteorology Extra Duty	HS - 0.10 0.72 0.10 0.08 0.16 0.04	Astronomy Lab Physics Meteorology Extra Duty Physics POR O/L Supplemental Support Science O/L	9/9/20-6/18/20 (Wishnick-Transfer)
Robbins, Kelly	HS - 0.20 0.80	Algebra I ICR Algebra I POR	HS - 0.20 0.80 0.20	Algebra I ICR Algebra I POR Geometry ICR O/L	9/21/20-12/23/20 (Retro-Provines LOA)
Sa, Joana	HS - 0.20 0.60 0.20	Algebra 1 Algebra 1 Honors Pre Calc Honors	HS - 0.20 0.60 0.20 0.20	Algebra 1 Algebra 1 Honors Pre Calc Honors Algebra 1 O/L	9/9/20-6/30/21 (Retro-Dandola Vacancy)
Whitney, Alexis	HS - 0.20 0.80	English POR English 4 ICR	HS - 0.20 0.80 0.20	English POR English 4 ICR English 4 POR O/L	9/9/20-12/23/20 (Retro-Friscia LOA)
Christathakis, Nicholas	HS - 0.40 0.60	English 2 English I	HS - 0.04 0.16 0.40 0.40	Supplemental Support ELA Progress Monitoring English 1 English 2	10/9/20-6/18/21
Greco, Joseph	HS – 0.20 0.10 0.60 0.10	Computer Science Advanced Placement Brookdale 129 Comp Science Extra Duty	HS – 0.04 0.20 0.10 0.60 0.06	Supplemental Support Math Computer Science Advanced Placement Brookdale 129 Comp STEM Tech Extra Duty	10/9/20-6/18/21
Moller, Robert	HS – 0.40 0.60		HS – 0.40 0.60 0.04 O/L	US History AP US History 1 Honors Supplemental Support Social Studies O/L	10/9/20-6/18/21 (Retro)

XVI. UNFINISHED BUSINESS

- None

XVII. NEW BUSINESS

- None

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- Ms. Friedman reviewed the public comment procedures
 - P1 – Lead volunteer for volleyball league
 - Negative impact of COVID on volunteers, participants and school community
 - Reopening plan for volleyball complies with various state and local authorities
 - Volleyball is considered medium risk sports
 - If proper protocols are followed, time has shown that volleyball has not contributed to COVID cases
 - P2 – Question regarding next phase of district’s reopening plan
 - Question regarding high school club schedules
 - Question regarding timeline for yearbook preparation
 - Question regarding fundraising opportunities for parent groups
 - P3 – Question on staffing for in district hybrid classes vs virtual
 - Measure for level of instruction for virtual vs hybrid students
 - P4 – Role of NJSBA to advocate for continued reopening guidance
 - Governing body responsible for protocols for arts programs
- Please refer to Exhibit A which consists of emails from the public comments email account and the zoom chat
- Dr. Majka and Ms. Friedman addressed the comments

NEW BUSINESS

- None

XIX. ADJOURNMENT

On a motion by Ms. Osborne seconded by Ms. Moore and a unanimous roll call vote the Board adjourned the meeting at 7:53 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
OCTOBER 12, 2020**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Perez, Nelyda	CO	9/21/2020 (to be rescheduled) 10/8/2020, 12/7/2020, 2/23/2021, 3/4/2021	Virtual or Cobblestone Country Club Lawrence Twp., NJ	NJASA One Day Seminars	\$600.00*	\$0.00	\$0.00	\$0.00	\$600.00*	NO
Perez, Nelyda	CO	9/23/2020 (retroactive), 10/19/2020, 11/4/2020	Virtual Workshops	NJPSA/FEA Legal One Seminars	\$400.00*	\$0.00	\$0.00	\$0.00	\$400.00*	NO
Perez, Nelyda	CO	10/16/2020	Virtual Workshop	NJPSA One Day Free Celebration of Resilience	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ascoli, Annette	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Bombardier, John	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Ferreira, Alex	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Friedman, Allison	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Liebmann, Mike	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
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NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Majka, Joseph	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Osborne, Kizzie	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Perez, Nelyda	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Rawls-Dill, Elford	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Tobia, Mona	CO	10/20/2020, 10/21/2020, 10/22/2020	Virtual Conference	NJSBA Annual Workshop	\$112.50**	\$0.00	\$0.00	\$0.00	\$112.50**	NO
Perez, Nelyda	CO	10/28/2020	Virtual Workshop	ASCD Symposium on Building Trauma-Sensitive Schools	\$49.00*	\$0.00	\$0.00	\$0.00	\$49.00*	NO
								TOTAL	\$1,949.00	
*Amount being charged to Account: #11-000-219-80-09-0000-0										
**Amount being charged to Account #11-000-230-585-11-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

Exhibit A
Public Comments
Board of Education Meeting
October 12, 2020

Stevenson - Where can the public read the proposed policy changes?

McCarthy - Are teachers being held accountable for attendance? A Lot of teachers inform the students they are not available to do a zoom meet at the given time.