

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on November 9, 2020, 401 Lloyd Road, Aberdeen, NJ. **VIRTUAL MEETING**

I. CALL TO ORDER

President, Ms. Friedman called the Committee of the Whole Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on September 9, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. ROLL CALL

Present:	Ms. Allison Friedman - President	Ms. Randi Moore - Vice President
	Ms. Annette Ascoli	Mr. Weymouth Brittingham
	Ms. Tara Martinez	Mr. John Montone
	Ms. Kizzie W. Osborne	Ms. Shari Whalen

Absent: Mr. Kevin Ahearn

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
Mr. Alex Ferreira, School Business Administrator/Board Secretary
Mr. Michael Liebmann, Director of Personnel

IV. PLEDGE OF ALLEGIANCE

V. MINUTES

- None

VI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Osborne seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:30 pm.

It was moved by Ms. Osborne and seconded by Ms. Ascoli that the board returned to Open Session at 7:01 pm.

VII. BOARD PRESIDENT’S REPORT

Board President, Ms. Friedman made the following statements:

- Football Season - it was good to see participants take advantage of the season when the season was in doubt due to the pandemic
- Concerns for virus numbers rising and impact on district’s reopening plan

VIII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- Dr. Majka introduced Mr. Ferreira for a budget status update
- Mr. Ferreira provided the Board with short budget status slide presentation on
 - Salaries
 - Benefits
 - COVID-19 grants
 - Food service
- Email to parents – update on the Seamless Summer Option program
- Meal applications – copies to households that have not submitted an application for this school year

VIII. STUDENT REPRESENTATIVE’S REPORT

- None

IX. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1. The remainder of the items will be presented for action at the November 23, 2020 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Ascoli.

- Board discussion on Monmouth County Arts

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the district's *School Safety and Security Plan Annual Review Statement of Assurance* (SOA) for the 2020 – 2021 school year.

Rationale: In accordance with N.J.A.C. 6A:16-5.1 School Safety and Security Plans, each school district is required to have comprehensive plans, procedures and mechanisms that provide for safety and security in the school district's public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed with key stakeholders such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources. By the third week of October, districts together with key stakeholders are required to review and update their district's SSSP. School districts are required to annually submit this Statement of Assurance to their County Office of Education by November 30 of each year.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district's participation in the Monmouth County Arts & Education Program for the 2020 – 2021 school year for any middle or high school student that is selected. If a student is selected, all fees will be funded by the parent/guardian. Classes will be taught remotely. Classes for Arts High (9-12) run once per week for 14 weeks and Arts High (grades 6-8) run for 12 weeks beginning February, 2021.

Cost: There is no cost to the District

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2020-2021 school calendar. (**Curriculum & Instructions Attachment #2**)

Rationale: January 19, 21, and 22 were originally half days for high school students (mid-terms), these will now be regular school days. June 10, 14, 15, and 16 were originally half days for high school students (finals); these will now be regular school days.

X. SPECIAL SERVICES

Mr. Bombardier reviewed the Special Services Agenda on which the Board will take action at the November 23, 2020 Regular Action Meeting.

A motion was moved by Ms. Whalen and seconded by Ms. Osborne.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2020-2021 school year on an as needed basis.

Service Provider	Cost	Effective Dates
Delta-T Group	1:1 Aide - \$23.00 per hour	10/26/20-6/30/21 (retroactive)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2020-2021 School Year.

Student	School	Cost	Effective Dates
159661	Collier High School	\$52,050.00	11/2/20-6/30/21 (retroactive)

Cost: \$52,050.00

Account#: 11-000-100-566-09-0000-0

XI. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda requesting that the Board take action this evening on Items 1 and 2. The remainder of the items will be presented for action at the November 23, 2020 Regular Action Meeting.

A motion was moved by Ms. Moore and seconded by Ms. Osborne.

- Board discussion on basketball and sidebar

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATIONS/RETIREMENTS – 2020/2021 SCHOOL YEAR

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Rogers, Kimberly	HS	Teacher of English	Retirement	1/2/2003	1/31/2020

B. LEAVE OF ABSENCE – 2020/2021 SCHOOL YEAR

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Goetz, Gabriella	HS	School Counselor	Maternity	With Pay	9/2/20-10/16/20
			FMLA/NJFLA	Without Pay	10/19/20-1/6/21
			Personal Leave	Without Pay/ Without Benefits	1/7/21-2/16/21 (Retro – Amended Dates – Previously Approved 7/21/20)
Liotti, Frank	HS	Vice Principal	Medical	Without Pay	11/2/20-11/30/20 (Retro)
Nunziantie, Marybeth	HS	Teacher of Italian	Personal	Without Pay	1/22/21
Palandrano, Dora	LR	School Psychologist	Maternity	With Pay	10/22/20-11/20/20 (Amended Dates-Previously Approved 10/26/20)
Small, Alexandra	ST	Special Education Teacher	Maternity	With Pay	2/1/21-3/24/21
			FMLA	Without Pay	3/25/21-6/30/21
Weaver, April	CO	School Bus/Van Driver	Medical	With Pay	10/5/20-10/26/20
				Without Pay	10/27/20-TBD

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. New Hires – 2020/2021 School Year

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
TBD	HS	Teacher of Art	TBD	TBD	TBD	Gurney Transfer	TBD
TBD	CP	Special Education Teacher	TBD	TBD	TBD	Enrollment	TBD
TBD	CP	Instructional Assistant	TBD	TBD	TBD	Enrollment	TBD

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre- employment paperwork.

2. College Student Observers/Teachers/Interns - 2020/2021 School Year

Name	College	Cooperating Teacher/ Administrator	School/Area
Certa, Anthony	Montclair State University	Dr. Joseph G. Majka	Central Office Administrative Internship 11/1/20-5/13/21 (Retro)
Paone-Hurd, Krysten	Montclair State University	John Bombardier	Central Office Administrative Internship 11/1/20-5/13/21 (Retro)
Laughlin, Kerry	Rutgers University	Corrine Wietecha	MAMS Student Teacher 2020/2021 School Year
Lazur, Michael	Montclair State University	Michael J. Liebmann	Central Office Administrative Internship 11/1/20-5/13/21 (Retro)
O’Brien, Jessica	Montclair State University	Nelyda Perez	Central Office Administrative Internship 11/1/20-5/13/21 (Retro)
Petillo, Lauren	Monmouth University	Melissa Falciglia	Cliffwood Elementary School Student Teacher Fall 2020 Semester (Retro)
Provenza, Michael	Saint Peter’s University	Michael Wells	MAMS Conduct Research Project, “The Impact of Student Life in Relation to School Climate and Culture Awareness, Implementation and Perceptions in Middle Schools Across Middlesex County and Monmouth County, NJ” Spring 2021 Semester

Rationale: Student will be able to complete coursework requirements toward degree and certification.

Cost: None to the Board

3. Curriculum & Instruction – 2020/2021 School Year - Thought Partners

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
	Grades 4-5 (Lloyd Road Curriculum Committee – Curriculum “Thought Partners”	8 (2 teachers per grade level per subject)	Curriculum “Thought Partners to collaborate and plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan and deliver PD (as needed)	164 hours (20.5 hours per teacher)	\$35	\$5,740	CO

Account #: 11-000-221-104-04-0000-2

Cares For Supplemental Academic Support

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #2 Small, Alexandra (Staff and Hours increased for 2 Teachers- Minneci, Frances Previously Approved on 10/26/20)	Strathmore Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	2 Teachers	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week before school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval).	54 Shared	\$35	\$1,890	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
			9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet				

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #3 TBD 3	MAMS Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	3 (1 Teacher Per Grade Level- Gr. 6-8)	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week after school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet	81 (27 hours per teacher X 3 teachers)	\$35	\$2,835	CO

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

Title I, II-A, III & IV Positions

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #2 FY 21 Title I Funded TBD 1	Cliffwood Title I Academic Support Program Teachers (Math & ELA)	4	Provide supplemental academic assistance to identified students on a regular basis. Normally and/or remote learning, with principal approval).	540 (135 hours per teacher)	\$35	\$18,900	CO
Posting #3 FY 21 Title I Funded TBD 2	Cliffwood Title I Academic Support Program Substitute Teachers (Math & ELA)	2	Substitute teacher(s) for providing supplemental academic assistance to identified students.	TBD	\$35	TBD	CO
Posting #4 FY 21 Title I Funded Cianbruschini, Dina (Replacing Cherece Previously Approved 0/29/20)	Cliffwood Title I Family Night Teachers	4	Teachers to plan and facilitate Title I Family Nights during the 2020-2021 school year.	64 (16 hours per teacher)	\$30	\$1,920	CO
Posting #6 FY 21 Title I Funded TBD 3	Lloyd Road Title I Academic Support Program Teachers (Math & ELA)	6	Provide supplemental academic assistance to identified students on a regular basis.	720 (120 hours per teacher)	\$35	\$25,200	CO
Posting #7 FY 21 Title I Funded TBD 4	Lloyd Road Title I Academic Support Program Substitute	5	Provide supplemental academic assistance to identified students on a regular basis.	NA	\$35	TBD	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
	Teachers (Math & ELA)						
Posting #8 FY 21 Title I Funded TBD 3	Lloyd Road Title I Family Night Teachers	5	Teachers to plan and facilitate Title I Family Nights during the 2020-2021 school year 5 teachers x 12 hours of planning each for the 4 family nights (3 hours planning per night)	60 (12 hours per teacher)	\$30	\$1,800	CO
Posting #9 FY 21 Title III ESL Funded TBD	ESL Tutorial Teachers	4	Provide before-school supplemental ESL Tutorial services to identified K-3 ESL Students. Times could be adjusted due to hybrid and/or remote learning, with principal approval). 4 teachers X 3 hours per week X 28 Weeks	336 (84 hours per teacher)	\$35	\$11,760	CO
Posting #10 FY 21 Title III ESL Funded TBD	ESL Tutorial Substitute Teachers	3	Provide before-school supplemental ESL Tutorial services to identified K-3 ESL Students on an as-needed basis.	TBD	\$35	TBD	CO
Posting #11 FY 21 Title III ESL Funded TBD 2 (MS/HS)	ESL Family Night Workshops (1 ESL Teacher from CL, RD, ST, LR, MS, HS)	6	Plan and deliver (4) ESL Family Workshops during the 2020-2021 School year. Dates/Times: TBD 6 teachers x 16 hours of planning/facilitating each for the 4 family nights (4 hours per family night)	96 (16 hours per teacher)	\$30	\$2,880	CO
Posting #13 FY 21 Title II-A PD Funded TBD 19	Data Analysis PD Committee Members – 4 staff per school x 6 schools = 24 staff x 10 hours each	24	The districtwide Data and Assessment Professional Development Committee will be responsible for planning and leading PD related to the implementation of the new assessment system, including PD focused on assessment creation using standards-aligned item banks, creating Data Locker templates. Committee members will also be responsible for working with administrators and grade level colleagues to plan and deliver PD to support teachers in the analysis of district wide data sources, identifying patterns and trends by standard and skill from district	240 (10 hours each)	\$30	\$7,200	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
			benchmarks, and compiling data analysis reports after each administration of district benchmark assessments.				

Summer Curriculum Writing – Summer 2020 – 2020/2021 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #32 Ciaravino, Maria Gross, Zachary Hours Amended- Previously Approved on 10/26/20	Curriculum Revisions - ELA MRHS (9-12 Group/Band)	4	Curriculum Revisions	80 Shared Hours	\$35	\$2,800	CO

4. Extra-Curricular Activities – 2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Date
Athletic Activities					
Non-Athletic Activities					
Hourly Activities					
Borchers, Sheri	Hs	After-School Tutorial	Instructor	\$35	2020/2021 School Year (Retro)
Jackman, Neil	Hs	After-School Tutorial	Instructor	\$35	2020/2021 School Year (Retro)
Melikhova, Julia	Hs	After-School Tutorial	Instructor	\$35	2020/2021 School Year (Retro)
Milan, Gregory	Hs	After-School Tutorial	Instructor	\$35	2020/2021 School Year (Retro)
O’Neill, Michelle	Hs	After-School Tutorial	Instructor	\$35	2020/2021 School Year (Retro)

5. Home Instruction – 2020/2021 School Year

Student ID #	Subject/Class	Loc	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates

6. Mentor Teacher – 2020/2021 School Year

Mentor Teacher	Location

7. Staff Array Changes – 2020/2021 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Berman, Lauren	CL – 1.00	Title I Interventionist	CL – 1.00	Title I Teacher	9/1/20-6/30/21 (Retro-Revision of Job Title)
Colao, Raquel	LR – 1.00	Title I Interventionist	LR – 1.00	Title I Teacher	9/1/20-6/30/21 (Retro-Revision of Job Title)

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Padgett, Ashley	LR – .80	Title I Interventionist	LR – .80	Title I Teacher	9/1/20-6/30/21 (Retro-Revision of Job Title)
Bliss, Jacqueline	MS – 1.00	Math	MS – 1.00 MS - .33 O/L	Math Math 7 ICR (Lambert)	11/8/20-1/31/21 (Retro-McFadden LOA)
Deegan, David	MS – 1.00	Computer Literacy	MS – 1.00 MS – 33 O/L	Computer Literacy Adaptive Computers O/L	11/13/20-1/28/20 (Retro-Replacing Junquet Adaptive Art)
Monro, David	MS – 1.00	Math	MS – 1.00 MS - .33	Math Math 7 ICR (Lambert)	11/8/20-1/31/21 (Retro-McFadden LOA)
O’Brien Matthew	MS – 1.00	Special Education	MS – 1.00 MS - .33 O/L	Special Education Math 7 ICR (Toomey)	11/8/20-1/31/21 (Retro – McFadden LOA)
Vasilenko, Nicholas	MS – 1.00	Physical Education	MS – 1.00 MS - .33 O/L	Physical Education Challenger PE O/L	11/13/20-1/28/20 (Retro-Replacing Wallace)

8. Substitute Recommendations – 2020/2021 School Year

Name	Category	Location	Account #

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

9. Volunteers – 2020/2021 School Year

Name	Location	Activity	Effective Date
Becourtney, Chelsea	HS	Marching Band/Color Guard/Winter Guard	2020/2021 School Year

Note: The law on background checks requires ultimate clearance prior to any agreement becoming final.

D. Other

1. HIB - The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of October 26, 2020.

Incidents Reported	Confirmed Incidents
2	0

2. 2020/2021 School Year – Overloads

Teachers – Rate \$45/Period
MAMS Rate - \$90/Block Period
Per MAREA Contract

XII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action on the following Policy as indicated below.

A motion was moved by Ms. Osborne and seconded by Mr. Brittingham.

- Board discussion and addendum to policy
- Motion to table policy to next meeting subject to consultation from Administration and Governor’s Office guidelines

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following Policy:

Series	Category	Policy/Regulation #	Title
7000	Property	7510 Policy & Regulation	Use of School Facilities

M indicates mandated by state law.

XIII. FINANCE

Mr. Ferreira reviewed the Finance Agenda requesting the Board take action on Items 1 and 2. The remainder of the items will be presented for action at the November 23, 2020 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Osborne.

- Board discussion on Pixellot action item
- Board discussion on AED action item

3. Payroll for October 2020 and Bills List for November 2020 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

October 2020, Payroll	\$TBD
November 2020, Bills List	\$TBD
TOTAL	\$

4. Transfer of Funds for September 2020 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2020** as presented.

5. S-1701 Reporting for September 2020

Board Secretary Report for **September 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

November 23, 2020
 Date

6. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **October 2020**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	10/5/20 @ 9:10 am
Cambridge Park Pre-school	Lock Down, Bomb Threat	10/13/20 @ 2:00 pm
Cliffwood Elementary School	Lock Down	10/13/20 @ 9:40 am
Cliffwood Elementary School	Fire Drill	10/15/20 @ 10:15 am
Cliffwood Elementary School	Lock Down	10/16/20 @ 9:40 am

School Name	Security Drill Type	Date & Time
Cliffwood Elementary School	Fire Drill	10/27/20 @ 11:00 am
Lloyd Road Elementary School	Fire Drill	10/15/20 @ 9:46 am
Lloyd Road Elementary School	Non Fire Evacuation Drill, Cohort A	10/19/20 @ 11:30 am
Lloyd Road Elementary School	Fire Drill	10/20/20 @ 9:45 am
Lloyd Road Elementary School	Fire Drill, Cohort A	10/22/20 @ 11:29 am
Matawan Regional High School	Non Fire Evacuation	10/19/20 @ 9:35 am
Matawan Regional High School	Fire Drill	10/20/20 @ 8:55 am
Matawan Regional High School	Non Fire Evacuation	10/22/20 @ 9:35 am
Matawan Regional High School	Fire Drill	10/28/20 @ 7:30 am
Matawan-Aberdeen Middle School	Shelter in Place, Medical Emergency	10/2/20 @ 10:02 am
Matawan-Aberdeen Middle School	Evacuation	10/15/20 @ 10:47 am
Matawan-Aberdeen Middle School	Fire Drill	10/20/20 @ 11:25 am
Matawan-Aberdeen Middle School	Fire Drill	10/22/20 @ 11:25 am
Matawan-Aberdeen Middle School	Evacuation	10/27/20 @ 10:40 am
Ravine Drive Elementary School	Fire Drill	10/19/20 @ 10:03 am
Ravine Drive Elementary School	Fire Drill	10/22/20 @ 10:02 am
Ravine Drive Elementary School	Lock Down	10/27/20 @ 12:31 pm
Ravine Drive Elementary School	Lock Down Cohort B	10/29/20 @ 12:33 pm
Strathmore Elementary School	Fire Drill	10/15/20 @ 11:40 am
Strathmore Elementary School	Lockdown, Bomb Threat, Cohort A	10/20/20 @ 10:45 am
Strathmore Elementary School	Fire Drill Cohort A	10/27/20 @ 12:00 pm

XIV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

In person attendance comments:

- Ms. Friedman read statement on public comments in compliance with DCA guidance
- P1 – discussion on policy and benefit of taking into consideration all information and input available from stakeholders
- P2 – discussion about facility use policy and possible impact on not only adult recreation opportunities but also student groups
- Please refer to Exhibit A which consists of emails from the public comments email account and/or zoom chat
- Dr. Majka and Ms. Friedman addressed the comments

XV. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following item was then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

PERSONNEL

The following item was then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Appointments

- Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

Extra-Curricular Activities –2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Dates
Athletic Activities					
Bowler, Lauren	HS	Girls Basketball	Head Coach	\$9,480.00	2020/2021 School Year

2. Job Description – 2020/2021 School Year

The Superintendent recommends the Board of Education approve the following Job Description:

- Personnel Coordinator/Confidential Executive Secretary

FINANCE

The following item was then approved by a unanimous roll call vote.

1. Automated External Defibrillators (AED’s)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals to secure pricing on Automated External Defibrillator’s (AED) and a service plan for the 2020/21 school year (hereinafter the “Work”); and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation, the Board of Education hereby awards the purchase to:

Vendor	Quote Amount
Team Life	\$37,685
	AED’s (\$30,900)
	Service Plan (\$6,785)

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-213-610-30-1402-0 **Not to exceed:** \$30,900

2. "One Time Fee" Pixellot Use Agreement

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement in the National Federation School Broadcast Program, powered by PlayOn! Sports, and the terms and conditions of participation with 2080 Media, Inc. d/b/a PlayOn! Sports ("PlayOn").

In consideration of a one-time fee of \$2,500, PlayOn will provide Matawan Regional High School with access to two units of hardware and software ("Pixellot Systems") for use during the term of this Agreement.

This agreement will allow for school events to be live-streamed over the NFHS network and accessible, via subscription, to individuals throughout the United States.

Cost to district: \$2,500

XVI. UNFINISHED BUSINESS

- None

XVII. NEW BUSINESS

- Thanks for high school transportation data
 - Wednesday alternating for hybrid students

XVIII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

In person attendance comments:

- P1 Email comments on high school dance/gym classes and curriculum
- P2 Concerns with vocal academy not being able to participate at football games
- P3 Question on schedule for students attending Wednesday
 - Question regarding dance academy curriculum
 - Question on attendance policy for teachers teaching remotely
 - Reopening plan
 - Facility use and impact on education
- P4 Question on scheduling and reopening
 - Roadblocks to transitioning to 5 day schedules for more students
 - Questions on why students in virtual environment are not required to turn on cameras
- Please refer to Exhibit A which consists of emails from the public comments email account and/or zoom chat
- Dr. Majka and Ms. Friedman addressed the comments

NEW BUSINESS

- None

XIX. ADJOURNMENT

On a motion by Ms. Martinez seconded by Ms. Moore and a unanimous roll call vote the Board adjourned the meeting at 8:51 pm.

Respectfully submitted,



Alex Ferreira
School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
NOVEMBER 9, 2020**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Perez, Nelyda	CO	11/10/2020	Virtual Workshop	NJPSA Legal One: Employment Discrimination Law	\$50.00*	\$0.00	\$0.00	\$0.00	\$50.00*	NO
Osborne, Kizzie	CO	11/12/2020	Virtual Workshop	NJSBA School Law Forum	\$249.00**	\$0.00	\$0.00	\$0.00	\$249.00**	NO
								TOTAL	\$299.00	
*Amount being charged to Account: #11-000-219-580-09-0000-0										
**Amount being charged to Account #11-000-230-585-11-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

2020 - 2021 DISTRICT CALENDAR

SEPTEMBER 2020 <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S														5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				September: 1,2, 3, 4: Staff In-Service Day 7: Labor Day 8: First Day for Students 28: Yom Kippur Total Days for Students: 16	FEBRUARY 2021 <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28							February: 10-11: Early Dismissal - HS for Conferences 12: Early Dismissal Students/Staff 15: President's Day 17: Early Dismissal for all Students Total Days for Students: 19							
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PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/23	Pre-K	Afternoon Conferences - CP
11/23	K-3	Evening Conferences - CL, RD, ST
11/24	K-3	Afternoon Conferences - CL, RD, ST
11/24	Pre-K	Evening Conferences - CP
11/30	MS	Evening Conferences - Grades 6-8
12/1	MS	Afternoon Conferences - Grades 6-8
12/1	HS	Evening Conferences - Grades 9-12
12/2	HS	Afternoon Conferences - Grades 9-12
12/2	MS	Evening Conferences - Grades 6-8
12/3	MS	Afternoon Conferences - Grades 6-8
1/11 & 1/13	LR	Evening Conferences - Grades 4-5
1/12 & 1/14	LR	Afternoon Conferences - Grades 4-5
2/10	HS	Afternoon Conferences - Grades 9-12
2/11	HS	Evening Conferences - Grade 9-12
3/10	Pre-K	Afternoon Conferences - CP
3/10	K-3	Evening Conferences - CL, RD, ST
3/11	Pre-K	Evening Conferences - CP
3/11	K-3	Afternoon Conferences CL, RD, ST

KEY

- X = No School for Students Only
- / = No School for Students & Staff
- / = Early Dismissal Students & Staff
- = Early Dismissal Students Only

Total Days - Teaching Staff: 187*

Total Days - Students: 183*

Marking Period	Days
1: Sep 8 - Nov 11	(44 days)
2: Nov 12 - Jan 27	(45 days)
3: Jan 28 - Apr 12	(46 days)
4: Apr 13 - Jun 18	(48 days*)

= Marking Period
 = Parent Conferences
 = Proposed Board of Education Meetings

*Note: Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 28, June 1 and June 2 (in this order). If additional emergency closing days need to be made up, they may be deducted from holiday weekends, spring break and, if still necessary, as half days beginning June 21, 2021 through June 23, 2021, at the discretion of the Superintendent.

Exhibit A
Public Comments
Board of Education Meeting
November 9, 2020

Michele Lasko

This is regarding the High School only-

How many additional students are returning the 2nd Marking Period for Hybrid?

What is the total number of Students enrolled in Hybrid for the 2 Cohorts (separately please) for the 2nd Marking Period.

How many students on average does that put per gym class per period?

How many students on average does that put per dance class per period?

Will only the 2 gyms be utilized?

Will the dance room be utilized?

Could the auditorium/stage be used for dance this marking period?

Could you use the cafeteria as well?

Is there a dance recital on the agenda for the dance academy for the end of the school year?

Thinking out of the box, is this something that could be done in the gym to help with social distancing to make sure

it can take place?