REGULAR ACTION MEETING – January 25, 2021

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<u>MISSION STATEMENT</u>: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

<u>VISION STATEMENT</u>: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on January 25, 2021, 401 Lloyd Road, Aberdeen, NJ. <u>IN PERSON AND VIRTUAL MEETING</u>

I. CALL TO ORDER

President, Mr. Ahearn called the Committee of the Whole Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Mr. Ahearn read the following statement:

"The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on September 9, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district's web site."

III. ROLL CALL

Present: Mr. Kevin Ahearn - President Ms. Annette Ascoli - Vice President

Dr. John Delaney
Ms. Allison Friedman
Ms. Tara Martinez
Mr. John Montone
Ms. Kizzie W. Osborne
Ms. Shari Whalen

Absent:

Also Dr. Joseph Majka, Superintendent of Schools

Present: Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction

Mr. Thomas W. Venanzi, Interim School Business Administrator/Board Secretary Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs

Mr. Michael Liebmann, Director of Personnel

Mr. David Rubin, Board Counsel

IV. PLEDGE OF ALLEGIANCE

V. MINUTES

It was moved by <u>Ms. Martinez</u> seconded by <u>Ms. Friedman</u> and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- Regular Action Meeting Minutes – December 2, 2020

It was moved by <u>Ms. Ascoli</u> seconded by <u>Ms. Friedman</u> and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- Executive Session Meeting Minutes – December 2, 2020

It was moved by <u>Ms. Friedman</u> seconded by <u>Ms. Ascoli</u> and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- Regular Action Meeting Minutes – December 14, 2020

It was moved by <u>Ms. Martinez</u> seconded by <u>Ms. Friedman</u> and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- Executive Session Meeting Minutes – December 14, 2020

VI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by <u>Ms. Osborne</u> seconded by <u>Ms. Friedman</u> that the Board convene in Executive Session and approved by a unanimous voice vote at <u>6:35 pm</u>.

It was moved by Ms. Friedman and seconded by Ms. Ascoli that the board returned to Open Session at 7:23 pm.

VII. CORRESPONDENCE TO THE BOARD

It was moved by <u>Ms. Ascoli</u> seconded by <u>Ms. Whalen</u> and approved by a unanimous roll call vote to approve the Correspondence received.

- Email received Jan 10, 2021 from Ben Flanders regarding A Parent's Concern
- Email received Jan 10, 2021 from Sheryl Kish regarding Increasing in-person instruction
- Email received, Jan 11, 2021 from Ben Flanders regarding Delay in 5 day opening
- Email & attachment received Jan 11, 2021, from Jacqueline Kruzik regarding Letter to BOE Jan 11, 2021
- Email received, Jan 11, 2021 from Joanne Velez regarding The postponement of 5 day in person school
- Email received, Jan 11, 2021 from Joshua L. Spruell regarding Data references
- Email received Jan 11, 2021 from Jourdan Pattwell regarding A Return to "Normal" Instruction
- Email received Jan 11, 2021 from Katelyn Kinneman regarding Decision to start five days
- Email received, Jan 11, 2021 from Kim Leahey regarding In person school 5 days/per week
- Email received Jan 11, 2021 from Lauren Blank regarding A Concerned parent
- Email received, Jan 11, 2021 from Mary-Alexis Feehan regarding In person set back
- Email received Jan 11, 2021 from Melanie Cregin regarding Cancellation of google meets
- Email received, Jan 11, 2021 from Melissa regarding Plexiglass
- Email received, Jan 11, 2021 from Michele Lasko regarding 5 days a week
- Email received, Jan 11, 2021 from Nicole Jakobowicz regarding In person 5 days
- Email received, Jan 11, 2021 from Shannon Ferreira regarding In favor of returning to in-person instruction
- Email received, Jan 11, 2021 from Stephanie DeLuca regarding Need for plexiglass
- Email received, Jan 12, 2021 from Larissa Loua regarding 5 day instruction
- Email received Jan 12, 2021 from Mary Elizabeth Germaine regarding 5 day schedule
- Email received, Jan 12, 2021 from sheetalwerneke regarding A reminder
- Email received, Jan 13, 2021 from Bobbie Maitoglou regarding School re opening
- Email received, Jan 15, 2021 from Corey Souza regarding 5 days please
- Email received, Jan 18, 2021 from Mrs. Sgroi regarding Board meeting 1/25/21
- Email & attachment received from Jan 19, 2021 Jason Gavilanes regarding MARSD BOE COVID Policy
- Email received, Jan 20, 2021 from Keith Miano regarding School shutdown

VIII. SUPERINTENDENT'S REPORT

Dr. Majka reported on the following:

- Dr. Majka introduced Mr. Michael Wells, Middle School Principal who highlighted school activities which included a message from 8th grade Student Council President, Prachet Trived. Activities highlighted included Esports team, Peer Buddies, Week of Respect, Thanksgiving Food Drive, Honor Roll achievements, Good Apples Program and Golden Apple Program.
- Ms. Randi Moore, board member who recently passed and Mr. Weymouth Brittingham were recognized for their contributions to the board and a plaque was presented.
- Ms. Perez recognized the community efforts of La Madonna Italian Cuisine & Pizzeria and DiBari's Main Street Pizza for all of the meals that they had prepared and served to families in need in the community.
- Mr. Rubin explained the legal process for conducting a public hearing whenever changes are made in the middle of the year for senior administrative personnel. In this case, the employment agreements of both Assistant Superintendents were being recommended for changes. Mr. Ahearn allowed for any public input on these agreements at this time. It was noted that there was no input or questions.

IX. STUDENT REPRESENTATIVE'S REPORT

 Gevar Youman provided an update of the various programs and events occurring at all of the district schools.

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action

A motion was moved by Ms. Friedman and seconded by Ms. Osborne.

XI. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action

A motion was moved by Ms. Friedman and seconded by Ms. Whalen.

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action

A motion was moved by Ms. Martinez and seconded by Ms. Friedman.

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action

A motion was moved by Ms. Friedman and seconded by Ms. Ascoli.

XIV. FINANCE

Mr. Venanzi reviewed the Finance Agenda on which the Board will take action

A motion was moved by Ms. Friedman and seconded by Ms. Martinez.

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

Sheetal Werneke asked how parents will find out more information about the bridge program that Mr. Bombardier mentioned during his report. She also asked about whether the Esports program will be implemented at the high school and whether the policy on facility use will apply to outside groups.

Mr. Bombardier stated that the information on the bridge program was just released and there is not enough information on it at this time. As information becomes available, it will be shared with the parents through the high school.

XVI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (Curriculum & Instruction Attachment #1)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract between the Matawan-Aberdeen Regional School District and Dr. Renee Whalen, Preschool Master Teacher Consultant, to provide embedded coaching, professional development and technical support for preschool staff.

Rationale: The Preschool Master Teacher Consultant will provide embedded professional development focused on curriculum implementation, assessments, data collection and analysis and support teacher's reflective practice to ensure curriculum and program fidelity.

Cost: \$85.00/hour x 7 hours/day

\$595.00 x 3 days/month (February – June) = \$8,925.00

NTE: \$10,000.00 **Account** #: PEA

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the 2021-2022 school calendar. (**Curriculum & Instruction Attachment #2**)

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2020-2021 School Year.

Student	School	Cost	Effective Dates
164686	The Harbor School	\$76,511.82 (Tuition: \$51,871.82, 1:1 Aide: \$24,640.00)	10/21/20-6/30/21 (retroactive)
161393	The Collier School	Tuition: \$38,170.00	1/4/21-6/30/21 (retroactive)

\$90,041.82 Account#:11-000-100-566-09-0000-0 Cost: Account#:11-000-217-320-09-0000-0 Cost: \$24,640.00

2. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education

approve the following tuition adjustment for the 2018-2019 school year

Student	School	Cost	Effective Dates
158659, 158065, 157082	Children's Center of Monmouth County	\$3,617.00	2018-2019 (retroactive)

Cost: \$3,617.00 Account#: 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Provider	Cost	Effective Dates
157510	Silvergate Prep	\$1,400.00	12/23/20-1/29/21 (retroactive)
163348	Rutgers University BHC	\$700.00	12/12/20-1/5/21 (retroactive)
164633	Inspira Health Network	\$180.00	12/10/20-12/14/20 (retroactive)

\$2,100.00 Account#: 11-150-100-320-09-0000-0 Cost: \$180.00 Account #: 11-219-100-320-09-0000-0 Cost:

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements – 2020/2021 School Year

Policy: 4121.1 Individual Contracts Certificated Staff 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
McFadden Mary	MS	Special Education Teacher	Retirement	9/1/1977	4/30/2021
Beatrice, Kathleen	СО	Transportation Dispatcher/ Bus Driver	Resignation	9/1/2015	2/10/2021
Springs, Tamira	CO	Payroll Coordinator	Resignation	10/23/2019	3/19/2021
Brophy, Eileen	LR	Elementary Teacher	Retirement	3/1/1996	4/16/2021

B. Leave of Absence - 2020/2021 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Liotti, Frank	HS	Vice Principal	Medical Leave	Without Pay	1/1/21-2/28/21
					(Retro – Amended
					Date Previously
					Approved on
					11/23/20 and
					12/14/20)
Palumbo, Christine	HS	School Counselor	Personal Leave	Without Pay	2/4/21-6/18/21
Pauli, Kaylan	CL	Speech Language	Personal Leave	Without Pay	2/22/21-6/18/21
		Specialist			
Weaver, April	CO	School Bus/Van Driver	Medical Leave	Without Pay	12/1/20-2/26/21
					(Retro – Amended
					Date Previously
					Approved on
					11/23/20)
Komito, Marc	HS	Teacher	Medical Leave	Without Pay	3/4/21-4/15/21
O'Brien, Jessica	LR	Teacher	NJFLA	Without Pay	2/8/21-2/19/21

C. Appointments

Policy: 4111/4211 Recruiting, Selection and Hiring

4142/4242 Salary Checks and Deductions

4122 Substitute Teachers Student Teachers/Interns

4213/4214 Assignment/Transfer

1. New Hires - 2020/2021 School Year

		ZUZU/ZUZI DENOUI TEUI					
Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
Lazur, Margaret	CP	Director of Preschool	A-04	\$146,275.07	4	Preschool	2/1/21-6/30/21
						Expansion	
						Funding	
						Awarded	
Oczkowski,	CP	Preschool Teacher	E-02	\$58,950.00	4	Preschool	2/11/21-6/30/21
Christina						Expansion	
						Funding	
						Awarded	
Walsh, Melanie	CP	Preschool Teacher	C-02	\$51,925.00	4	Preschool	2/3/21-6/30/21
						Expansion	
						Funding	
						Awarded	

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
McCormick, Tara	СР	Instructional Assistant	Step 1	\$22, 025.00 + \$1,485.00 BA Stipend \$23,510.00	6	Preschool Expansion Funding Awarded	2/1/21-6/30/21
Franzese, Jenna	СР	Instructional Assistant	Step 1	\$22, 025.00 + \$1,485.00 BA Stipend \$23,510.00	6	Enrollment	2/1/21-6/30/21
Galassa, Dana	СР	Instructional Assistant	Step 1	\$22, 025.00 + \$1,485.00 BA Stipend \$23,510.00	6	Preschool Expansion Funding Awarded	2/1/21-6/30/21
Adeiye, Nancy	СР	Instructional Assistant	Step 1	\$22, 025.00	6	Preschool Expansion Funding Awarded	2/1/21-6/30/21
Sa, Cristina	LR	School Social Worker	E-01	\$58,700.00	2	Kelly Transfer	3/12/21-6/30/21
DeCarlo, Salvatore	LR	Special Education Teacher	C-01	\$51,675.00	8	Increased Enrollment	1/26/21-6/30/21

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Salary Adjustments - 2020/2021 School Year - Effective date February 1, 2021

		From Degree		
Name	Location/Positon	Step/Salary	Step/Salary	Institution
Paone-Hurd,	RD - Elementary School	BA C-04	BA +30 D-04	Montclair State
Krysten	Teacher	\$52,625.00	\$57,450.00	University

3. Curriculum & Instruction - 2020/2021 School Year Thought Partners

5. Curriculum & Instruction - 2020/2021 School Tear Thought Farthers								
Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc	
Grade 4 ELA Colao, Raquel	Grades 4-5 (Lloyd Road)	8 (2 teachers	Curriculum "Thought Partners to collaborate and	164 hours (20.5 hours	\$35	\$5,740	СО	
Levine-Nikolic, Alissa	Curriculum Committee – Curriculum "Thought	per grade level per subject)	plan curricular units and assessments; share ideas, strategies, and resources; identify PD needs; plan	per teacher)				
Grade 4 Math TBD	Partners"		and deliver PD (as needed).					
Grade 5 ELA Colao, Raquel								
Kyvelos, Susan								
Grade 5 Math TBD								

Account #: 11-000-221-104-04-0000-2

4. Extra-Curricular Activities –2020/2021 School Year (Subject to Remote Learning MOA)

		ies –2020/2021 School Year	•	2020/2021	
Name	Loc	Activity	Position	Step/Stipend	Effective Date
			letic Activities		
Momyer, Pamela	HS	Spring Musical	Vocal Director	\$3,340.00	2020/2021
• •				. ,	School Year
Cotter, Kevin	HS	Tri-M Music Honor	Advisor	First Year	2020/2021
·		Society		No Stipend	School Year
Parlow, Samantha	HS	Art Club	Advisor	\$1,320.00	2020/2021
					School Year
Krista, Huebsch	HS	Women's Empowerment	Advisor	\$1,320.00	2020/2021
		Club			School Year
Groninger,	HS	National Honor Society	Advisor	\$1,400.00	2020/2021
Rebecca				(Amended	School Year
				Amount –	
				Revised from	
				12/14/20 and	
D 1 1	TT0	N		9/29/20)	2020/2021
Palumbo,	HS	National Honor Society	Co-Advisor	\$0.00	2020/2021
Christine				(Amended	School Year
				Amount – Revised from	
				12/14/20 and	
				9/29/20)	
Gurney, Tara	LR	Art Club	Advisor	\$1,130.00	2020/2021
j ,				, -, · · · ·	School Year
O'Brien, Denise	LR	Chess Club	Advisor	\$1,130.00	2020/2021
, , , , , , , , , , , , , , , , , , , ,				, ,	School Year
Lehman, David	LR	Technology Club	Advisor	\$1,130.00	2020/2021
,				. ,	School Year
Dubrosky,	LR	STEM Club	Advisor	\$1,130.00	2020/2021
Wenona					School Year
Raiola, Amy	LR	Speech & Debate Club	Advisor	\$1,130.00	2020/2021
•					School Year
Maniscalchi,	LR	Student Council	Co-Advisor	\$565.00	2020/2021
Kristine				(Split Stipend –	School Year
				CO-Advisor)	
Zwirko, Tracy	LR	Student Council	Co-Advisor	\$565.00	2020/2021
				(Split Stipend –	School Year
				CO-Advisor)	
			ly Activities		
Pickell, Lee	HS	Ticket Seller/Crowd	Ticket Seller/Crowd	\$62.50/Game	2020/2021
		Control	Control		School Year

5. Home Instruction - 2020/2021 School Year

	S-hio at/		II am a In atmostice	Hours	No of	Total Hours	Teffo oddino
Student ID #	Subject/ Class	Loc	Home Instruction Teacher	Per Week	No. of Weeks	Per Subject/ Class	Effective Dates
156402	Occupational Therapy	OOD	Allcare	1	12	12	12/1/20- 2/26/21 (retroactive)
156402	Physical Therapy	OOD	Allcare	1	12	12	12/1/20- 2/26/21 (retroactive)
156402	Science	OOD	Megan Mellock	2.5	12	30	12/1/20- 2/26/21 (retroactive)
156402	Social	OOD	Megan Mellock	2.5	12	30	12/1/20-

Student ID #	Subject/ Class	Loc	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/ Class	Effective Dates
	Studies						2/26/21
							(retroactive)
							12/1/20-
156402	Math	OOD	Megan Mellock	2.5	12	30	2/26/21
							(retroactive)
	Languaga						12/1/20-
156402	Language Arts	OOD	Megan Mellock	2.5	12	30	2/26/21
	Alts						(retroactive)

6. Mentor Teacher – 2020/2021 School Year

Mentor Teacher	Location
Berman, Lauren	Cliffwood
Biagianti, Mary	Lloyd Road

7. Staff Array Changes – 2020/2021 School Year

7. Stan Array Changes - 2020/2021 School Teal					
					Effective
Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Dates/Reason
Alvarez, Rachel	CP - 1.00	School Social Worker	CP – 1.00	PIRT Specialist	2/1/21
Baumert, Deana	MS - 1.00	Special Ed Teacher	MS – 1.00	Special Ed Teacher	1/28/21-4/12/21
			MS33 O/L	Adaptive Design Lab	(Vasilenko/Deegan)
Dean, Brian	MS - 1.00	Physical Ed Teacher	MS – 1.00	Physical Ed Teacher	1/28/21-4/12/21
			MS33 O/L	Challenger PE	(Vasilenko/Deegan)
Ciaravino, Maria	HS – 1.00	English Teacher	HS – 1.00	English Teacher	1/28/21-6/18/21
			HS20 O/L	Brookdale English 155	(Rogers Retirement)
Castelli, Courtney	HS – 1.00	English Teacher	HS – 1.00	English Teacher	1/28/21-6/18/21
			HS20 O/L	Brookdale English 155	(Rogers Retirement)
Brubaker, Mark	HS – 1.00	Special Ed Teacher	HS – 1.00	Special Ed Teacher	1/28/21-6/18/21
			HS20 O/L	English IV ICR	(Rogers Retirement)
Kelly, Lauren	LR - 1.00	School Social Worker	CP – 1.00	School Social Worker	2/8/21-6/30/21

8. Volunteers – 2020/2021 School Year

	Name	Location	Activity	Effective Date
	Unterburger, Erica	HS	Winter Guard/Color Guard	2020/2021 School Year
Ī	Rean, Richard	HS	Basketball	2020/2021 School Year

Note:

The law on background checks requires ultimate clearance prior to any agreement becoming final.

D. Other

1. HIB - The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of January 11, 2021.

Incidents Reported	Confirmed Incidents
0	0

2. Approval of Administrative Contracts – 2020/2021 School Year

- a. Assistant Superintendent for Curriculum and Instruction
- **b.** Assistant Superintendent for Special Services and Programs

Contracts approved by the Executive County Superintendent.

Name/Title	2019/2020 Salary	2020/2021 Salary with 2% Increase
		\$162,551.41 + \$5,000 Stipend
Bombardier, John	\$159,364.13	(Retro To July 1, 2020)
		\$162,551.41 + \$5,000 Stipend
Perez, Nelyda	\$159,364.13	(Retro To July 1, 2020)

3. Job Descriptions – 2020/2021 School Year

The Superintendent recommends the Board of Education approve the following Job Description:

• Early Childhood Administrator

4. Non-Affiliated Administrative Staff Salary Increases – 2020/2021 School Year

Effective Date July 1, 2020 (does not include longevity where applicable).

		2020/2021 Salary with 2%
Name	2019/2020 Salary	Increase
		\$97,920.00
Lagarenne, Patricia	\$96,000.00	(Retro to July 1, 2020)
		\$146,295.54 + \$5,000 Stipend
Liebmann, Michael	\$143,427.00	(Retro to July 1, 2020)

$\textbf{5.} \quad \textbf{Non-Affiliated Administrative Support Staff Salary Increases - 2020/2021 School Year} \\$

Effective Date July 1, 2021 (does not include longevity where applicable).

		2020/2021 Salary with
Name	2019/2020 Salary	2% Increase
	-	\$46,002.00
Cameron, Kathryn	\$45,100.00	(Retro to July 1, 2020)
		\$52,115.55
De Leonardo, Christine	\$51,093.68	(Retro to July 1, 2020)
		\$131,254.62
Dugal, Kevin	\$128,681.00	(Retro to July 1, 2020)
		\$50,061.60
Fay, Nicole	\$49,080.00	(Retro to July 1, 2020)
		\$49,503.10
Ferrara, Francine	\$48,533.10	(Retro to July 1, 2020)
		\$50,173.67
Gallagher, Darlene	\$49,189.87	(Retro to July 1, 2020)
		\$59,655.98
Giaimo, Mary	\$58,486.25	(Retro to July 1, 2020)
		\$39,538.38
Lazar, Betsy	\$38,763.12	(Retro to July 1, 2020)
		\$61,833.13
Puleo, Carla	\$60,620.72	(Retro to July 1, 2020)
		\$60,196.32
Springs, Tamira	\$59,016.00	(Retro to July 1, 2020)

POLICY

The following item was approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following Policy:

Series	Category	Policy/Regulation #	Title
7000	Property	7510 (M)	Use of School
		Policy & Regulation	Facilities

M indicates mandated by state law.

FINANCE

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for December 2020 and Bills List for January 2021 (Available for review in Board Secretary's Office)

Policy #6470 Payment of Claims

December 2020, Payroll	\$ 3,726,125.97
January 2021, Bills List	\$3,718,442.67
TOTAL	\$7,444,568.64

Transfer of Funds for November 2020 (Available for review in Board Secretary's Office) Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **November 2020** as presented.

3. S-1701 Reporting for November 2020

Board Secretary Report for November 2020

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **November 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2020**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Thomas M. Venanzi
Interim Board Secretary

January 25, 2021
Date

4. School Board Recognition Month in New Jersey January 2021

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Matawan-Aberdeen Regional School District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as School Board Recognition month; and be it further

RESOLVED, That the Matawan-Aberdeen Regional School District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

5. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following appointment for the remainder of the 2020/21 school year:

Affirmative Action Officer

Mr. Mike Liebmann

6. Grant Funds for Energy Savings Measures at Cambridge Park Elementary School

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the NJ Board of Public Utilities Clean Energy Program Direct Install Program in the amount of \$86,583.76 and to execute a Letter of Participation Agreement formalizing the responsibilities and expectations of the program to install equipment and energy savings measures for the period ending July 31, 2021. The District's final cost portion of the project will be \$28,560.11 and will replace 13 split A/C systems, replace 160 lighting fixtures with LEDs, add economizers to RTUs 1 to 4, wrap pipe insulation, and replace faucet aerators. Total project cost is valued at \$115,143.87.

Account #: 12-000-400-450-12-0000-0

7. PEA Classroom Furniture - Retroactive

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through Educational Data Services:

Vendor	Lakeshore Learning Material
State Contract #	17-FOOD-00250
Account	20-218-100-600-09-0000-0
Amount	\$89,580.68
Description	7 classrooms PEA related furniture

8. Plexiglass Shields and Sheets - Retroactive

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through Educational Data Services:

Vendor	Crystal Clear Glass
State Contract #	Ed Data Bid #9752
Account	11-190-100-610-12-0000-0
Amount	\$12,301.00
Description	10 "x" shaped plexiglass shields and 60 4' x 8' x ¹ / ₄ " plexiglass sheets

9. Tri-Fold Student Desk Barriers - Retroactive

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount:

Vendor	Hatteras Press, Inc.
Account	11-190-100-610-12-0000-0
Amount	\$9,900.00
Description	450 Tri-Fold Student Desk Barriers - Economy

10. Additional Custodians prorated from 2/1/21 through 6/30/21 - Retroactive

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following change order, in the following amount to be made to the District's Custodial Services Contract:

Vendor	Aramark
Account	11-000-262-420-12-0000-0
Amount	\$82,762.00
Description	5 additional custodians prorated from 2/1/21 through 6/30/21

11. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2020**:

School Name	Security Drill Type	Date & Time			
Cambridge Park Pre-school	Fire Drill	12/3/20 @ 1:30 pm			
Cambridge Park Pre-school	Lock Down	12/7/20 @ 1:30 pm			
Cliffwood Elementary School	Fire Drill	12/4/20 @ 10:00 am			
Cliffwood Elementary School	Active Shooter	12/9/20 @ 9:20 am			
Lloyd Road Elementary School	Fire Drill	12/3/20 @ 12:45 pm			
Lloyd Road Elementary School	Lock Down	12/7/20 @ 12:50 pm			
Matawan Regional High School	Non Evacuation Fire Drill	12/3/20 @ 11:30 am			
Matawan Regional High School	Active Shooter, Lock Down	12/9/20 @ 11:30 am			
Matawan-Aberdeen Middle School	Fire Drill	12/15/20 @ 8:30 am			
Matawan-Aberdeen Middle School	Active Shooter Lock Down	12/22/20 @ 10:00 am			
Ravine Drive Elementary School	Lock Down	12/14/20 @ 1:25 pm			
Ravine Drive Elementary School	Fire Drill	12/15/20 @ 1:19 pm			

School Name	Security Drill Type	Date & Time			
Strathmore Elementary School	Fire Drill	12/2/20 @ 9:00 am			
Strathmore Elementary School	Active Shooter	12/7/20 @ 2:10 pm			

12. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the School Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Equipment Description	Estimated Value			
2004 Thomas Freightliner FS65 54 Passenger Bus #4UZAAXAK04CL84100 / 218,714 Miles - Sold as is	\$1,000.00			
2004 Thomas Freightliner FS65 54 Passenger Bus #4UZAAXAK24CL84101 / 209,930 Miles - Sold as is	\$1,000.00			
2005 GMC Collins 16 Passenger Van #1GBJG31U741215320 / 280,348 Miles - Sold as is	\$500.00			
2005 GMC Collins 16 Passenger Van #1GBJG31U041215580 / 248,764 Miles- Sold as is	\$500.00			
2005 Thomas Minotour 24 Passenger Bus #1GDJG31U441156072 / 241,517 Miles - Sold as is	\$500.00			
2006 Thomas Minotour 24 Passenger Bus #1GDJG31U651162974 / 222,440 Miles - Sold as is	\$500.00			
2007 Thomas Saf-T-Liner C2 54 Passenger Bus #4UZABRDC17CW15278 / 199,010 Miles - Sold as is	\$1,000.00			
2007 Thomas Saf-T-Liner C2 54 Passenger Bus #4UZABRDC87CW15276 / 218,631 Miles - Sold as is	\$1,000.00			
2010 International 18 Passenger Wheelchair Van #4DRAPSKK1AB165602 / 129,181 Miles - Sold as is	\$1,000.00			

13. Agreement with (YMCA of Greater Monmouth County)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an agreement with YMCA of Greater Monmouth County to provide a six hour comprehensive preschool educational program to meet the educational needs of the eligible three and four year old preschool children of the District for the 2020-21 school year effective February 1, 2021 through June 30, 2021 at a cost of \$210,233, such cost included in the Preschool Education Aid Grant.

XVII. UNFINISHED BUSINESS

• None

XVIII. NEW BUSINESS

 Ms. Friedman commented on the Middle School presentation and it was encouraging to see how the students have been adjusting and getting involved in activities. She thanked the administration and staff for making these opportunities available to the students.

XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

- Stephanie Bonnert raised several questions regarding the current status of school attendance where she requested answers related to decisions made about not opening for 5 days per week. Dr. Majka stated that he would follow up with her to answer all of her questions.
- Kristen Giblin stated that her son is thriving in full virtual and commended the district for the improvements and keeping the safety of students in mind.
- Nicole Johnson questioned why there is an imbalance for Cohorts A and B for Wednesdays. Dr. Majka stated that he would discuss this issue with Mr. Bombardier.
- Jamie Melack raised various questions such as why the district can't open for 5 days per week and what is
 the need for plexiglass if students are wearing masks. She felt that virtual learning does not work for all
 students.
- Diana Pell questioned how the district determines quarantining of students and felt that it was inconsistently applied across the district.
- Cindy Santoro questioned how student grades were during different phases and whether the pandemic has negatively impacted grades for students.
- Mr. Ahearn responded at this time that there isn't anyone in the district that isn't frustrated. The district receives fluctuating guidance and inconsistent information during this pandemic. It becomes very hard to answer these questions due to the lack of consistent information coming to the district. We can try to answer as many questions as we can, but in many cases we can't give definitive answers.
- Kristen Giblin stated that she felt that the district is not failing the students and felt that schools should not open until the vaccine has been administered.
- Stephanie Bonnert stated that although her child is striving, she stills want to see her child in school and questioned how others are opened 5 days per week but it can't be done in this district. She suggested that plans be shared with parents which show how the district will respond during different phases.
- Peter Laudati asked what the district is doing to improve remote instruction. Mr. Bombardier shared how
 the district has invested in various resources and tools and provided professional development for staff to
 improve remote instruction. Mr. Ahearn suggested that the administration give a presentation in February
 on the various improvements so the parents can see what we are doing.
- Diana Pell stated that the district has improved ventilation through the referendum that was previously approved and has purchased plexiglass and questioned whether there is anything else that the district needs.
- Jamie Melack asked if someone can explain the difference between private schools and public schools and why the private schools are able to open 5 days per week. Mr. Ahearn responded that public schools are under the auspices of the NJ Department of Education on how they run schools whereas that control does not exist for the private schools.
- Bobby Carnovsky who is a teacher at the high school spoke about the success of the Mock Trial Team where they participated in a zoom competition and they recently competed successfully through the 3rd round. Ms. Friedman responded that she served as a judge in this competition between other schools and all the students were awesome and mentioned that she heard that our team was phenomenal. She continued regarding the various comments made tonight that every move that the district administration and board is doing is trying to get students back in school and there is a lot of love for these students and everyone is doing the best that can be done. Mr. Ahearn requested the names of the students participating in the Mock Trial.
- Cindy Santoro stated that if the district has a plan to open the parents should see it. Mr. Ahearn responded that the State required all districts to submit a plan before the opening of the school year but things have changed since then. Regarding the comment about a public school being opened 5 days per week in the county, Mr. Ahearn stated that community has the highest rate of infection in the county.
- Dr. Majka concluded remarks by stating that the board, administration and staff are working as hard as we can to get back to as close to normal as we can.

REGULAR ACTION MEETING – January 25, 2021

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XX. ADJOURNMENT

On a motion by $\underline{\text{Ms. Friedman}}$ seconded by $\underline{\text{Ms. Osborne}}$ and a unanimous roll call vote the Board adjourned the meeting at $\underline{9:36~\text{pm}}$.

Respectfully submitted,

From In Jenji

Thomas M. Venanzi

Interim School Business Administrator/

Board Secretary

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION REGUALR ACTION MEETING JANUARY 25, 2021

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Brereton, Tracey	HS	TBD Online Course	Online Course	Fundamental of Coaching	\$100.00*	\$0.00	\$0.00	\$0.00	\$100.00*	NO
Neely, Sean	HS	TBD Online Course	Online Course	Fundamental of Coaching	\$100.00*	\$0.00	\$0.00	\$0.00	\$100.00*	NO
Tovar, Denzel	HS	TBD Online Course	Online Course	Fundamental of Coaching	\$100.00*	\$0.00	\$0.00	\$0.00	\$100.00*	NO
Nieves, Jennise	KEYS	1/26/2021, 2/23/2021, 3/5/2021	Virtual Workshops	NJPSA NJLA Series 7: Leading for An Equity Revolution	\$450.00****	\$0.00	\$0.00	\$0.00	\$450.00****	NO
Cronin, Sean	HS	1/27/2021, 1/28/2021, 1/29/2021	Virtual	Association for Supervision & Curriculum Development (ASCD) 2021 Leadership Summit on Educator Mental Health & Wellness	\$149.00**	\$0.00	\$0.00	\$0.00	\$149.00**	NO
Tyburczy, Philip	HS	1/30/2021	Virtual	National Interscholastic Administrators Association LTC 504 Legal Issues (Risk Management)	\$125.00*	\$0.00	\$0.00	\$0.00	\$125.00*	NO
Lagarenne, Patricia	СО	2/2/2021	Virtual	NJASBO Budget Guidelines and Software Review	\$50.00***	\$0.00	\$0.00	\$0.00	\$50.00***	NO
Nieves, Jennise	KEYS	2/15/2021	Virtual Workshop	NJPSA Succeeding As a Female Leader	\$60.00****	\$0.00	\$0.00	\$0.00	\$60.00****	NO
Lagarenne, Patricia	СО	2/23/2021	Virtual	NJASBO Understanding School Ethics NJSA 18A:12	\$50.00***	\$0.00	\$0.00	\$0.00	\$50.00***	NO
Lagarenne, Patricia	CO	3/16/2021	Virtual	NJASBO Purchasing Update and Best Practices & NJSTART State Contract Purchasing	\$50.00***	\$0.00	\$0.00	\$0.00	\$50.00***	NO
								Total	\$1,234.00	

*Amount being charged to Account: #11-402-100-580-30-1402-1

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$

REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

^{**}Amount being charged to Account #11-000-223-580-04-0000-0

^{***}Amount being charged to Acount #11-000-251-580-11-0000-0

^{****}Amount being charged to Account #20-470-100-500-09-0000-0

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

2021 - 2022 DISTRICT CALENDAR

	SE	PTE	MBE	R 202	21		September:		F	EBR	UARY	2022	2		February:
S	M	Т	W	Т	F	S	1, 2, 3: Staff In-Service Day	S	M	Т	W	Т	F	S	1: Early Dismissal/HS Students - Midterms
			\bowtie	X	\times	4	6: Labor Day			1	2	3	4	5	2 Early Dismissal Students Pre-K-8
5	>4	\times	X	9	10	11	7-8: Rosh Hashanah	6	7	8	9	10	11		15, 16: Early Dismissal - HS for Conferences
12	13	14	15	X 6	17	18	9: First Day for Students	13	14	15	16	17	X		17: Early Dismissal Students Only (PD)
19	20	21	22	23	24	25	16: Yom Kippur	20	\gg	22	23	24	25		18 - 21: President's Weekend
26	27	28	29	30				27	28						
							Total Days for Students: 15								Total Days for Students: 18
		OCTO	DBER	202	1		October:			MAF	RCH 2	2022			March:
S	М	Τ	W	Т	F	S	11: Staff In-Service Day	S	М	Т	W	Т	F	S	4: Early Dismissal Students Only (PD)
					1	2				1	2	3	4	5	9 & 10 Early Dismissal - Pre-K-3
3	4	5	6	7	8	9		6	7	8	9	10	11	12	for Conferences
10	\mathbb{X}	12	13	14	15	16		13	14	15	16	17	18	19	
17	18	19	20	21	22	23		20	21	22	23	24	25	26	
24	25	26	27	28	29	30		27	28	29	30	31			
31							Total Days for Students: 20								Total Days for Students: 23
	N	OVE	MBE	R 202	1		November:			API	RIL 20	022			April:
S	М	Т	W	Т	F	S	4-5: NJEA Convention	S	М	Т	W	Т	F	S	15-22: Spring Break
	1	2	3	\mathbb{X}	\mathbb{X}	6	17: Early Dismissal - Students Pre-K-8						1	2	29: Early Dismissal Students Only (PD)
7	8	9	10	11	12	13	24: Early Dismissal Students/Staff	3	4	5	6	7	8	9	
14	15	16	17	18	19	20	25-26: Thanksgiving	10	11	12	13	14	_	16	
21	22	23	24	\gg	\aleph	27	29, 30: Early Dismissal Pre-K-3 for Conferences	17	×	X	\gg	\gg	$>\!$	23	
28	29	30					30: Early Dismissal MS for Conferences	24	25	26	27	28	29	30	Total Days for Students: 15
							Total Days for Students: 18								
	D	ECE	MBE	₹ 202	1					M	AY 20	22			
S	М	Т	W	T	F	S	December:	S	М	Т	W	Т	F	S	May:
			1	2	3	4	1, 2, 3: Early Dismissal MS for Conferences	1	2	3	4	5	6	7	27: Early Dismissal Students/Staff
5	6	7	8	9	10	11	1, 2: Early Dismissal HS for Conferences	8	9	10	11	12	13	14	30: Memorial Day
12	13	14	15	16	17	18	23: Early Dismissal - Students/Staff	15	16	17	18	19	20	21	
19	20	21	22	23	\nearrow	25	24-31: Winter Recess	22	23	24	25	26	21	28	
26	\gg	>28	> 28	\gg	\gg	•		29	\gg	31					Total Days for Students: 21
							Total Days for Students: 17								
	,	JANU	JARY	2022						JU	NE 20)22			
S	М	Т	W	Т	F	S	January:	S	М	Т	W	Т	F	S	June:
							3: Winter Recess				1	2	3	4	10: Early Dismissal HS Students & Staff Only for Prom
2	$\nearrow\!$	4	5	6	7	8	10-13: Early Dismissal for LR Conferences	5		7	8	9	10	11	16,17 20,21 Early Dismissal/HS Students (Finals)
9	10	11	12	13	14		14: Early Dismissal Students Only (PD)	12	13	14	15	16	17		22-23: Early Dismissal Students/Staff
16	\mathbb{X}	18	19	20	21	22	17: Martin Luther King Jr. Day	19	20	21	22	23	24	25	23: Tentative Last Day of School*
23	24	25	26	27	28	29	27, 28, 31: Early Dismissal/HS Students (Midterms)	26	27	28	29	30			23: HS/MS Graduation
30	31					_	Total Days for Students: 19								

Proposed Board of Education Meetings K-3 Evening Conferences - CL, RD, ST 11/29 Pre-K Afternoon Conferences - CP 11/29 Marking Period Days Key 11/30 K-3 Afternoon Conferences - CL, RD, ST 1: Sep 9-Nov 16 (45 Days) No School for Students Only Pre-K Evening Conferences - CP 11/30 MS Evening Conferences - Grades 6-8 11/30 2: Nov 17-Feb 1 (45 Days) No School for Students & Staff 12/1 MS Afternoon Conferences - Grades 6-8 Early Dismissal Students & Staff 3: Feb 2-Apr 7 (45 Days) 12/1 HS Evening Conferences - Grades 9-12 12/2 HS Afternoon Conferences - Grades 9-12 4: Apr 8-Jun 23 (48 Days) Early Dismissal Students Only 12/2 MS Evening Conferences - Grades 6-8 MS Afternoon Conferences - Grades 6-8 187 - Total Days (Teaching Staff) * 1/10 &1/12 LR Evening Conferences - Grades 4-5 183 - Total Days (Students) 1/11 &1/13 LR Afternoon Conferences - Grades 4-5 HS Evening Conferences - Grades 9-12 2/15 *Note: Three extra days have been built into the calendar for emergencies, weather HS Afternoon Conferences - Grades 9-12 2/16 closings, etc. For each of these days not used, the District will be closed on the following 3/9 Pre-K Afternoon Conferences - CP dates: May 31, June 1, and June 2 (in this order). If additional emergency days need to be

Parent Conferences Dates (Four Hour Session)

K-3 Evening Conferences - CL, RD, ST

K-3 Afternoon Conferences - CL, RD, ST

Pre-K Evening Conferences - CP

3/9

3/10

3/10

Marking Period Parent Conferences

of the Superintendent.

made up, they may be deducted from holiday weekends, spring break, and if still

necessary, as half days beginning June 24, 2022 through June 28, 2022, at the discretion