

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**WORKSHOP MEETING** on February 22, 2021, 401 Lloyd Road, Aberdeen, NJ. **IN PERSON AND VIRTUAL MEETING**

**I. CALL TO ORDER**

President, Mr. Ahearn called the Committee of the Whole Meeting to order at 6:30 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Mr. Ahearn read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 8, 2021 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. ROLL CALL**

Present:	Mr. Kevin Ahearn - President	Ms. Annette Ascoli - Vice President
	Dr. John Delaney	Ms. Allison Friedman
	Ms. Tara Martinez	Mr. John Montone
	Ms. Kizzie W. Osborne	Ms. Shari Whalen

Absent: None

Also Present: Dr. Joseph Majka, Superintendent of Schools  
 Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
 Mr. Thomas W. Venanzi, Interim School Business Administrator/Board Secretary  
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
 Mr. Michael Liebmann, Director of Personnel  
 Mr. David Rubin, Board Counsel

**IV. PLEDGE OF ALLEGIANCE**

**V. MINUTES**

It was moved by Ms. Martinez seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- **Revised** Executives Session Meeting Minutes – November 9, 2020

It was moved by Ms. Ascoli seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the following minutes. Dr. Delaney abstained.

- **Revised** Executives Session Meeting Minutes –November 23, 2020

It was moved by Ms. Osborne seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following minutes.

- Re-Organization Meeting Minutes – January 4, 2021

It was moved by Ms. Martinez seconded by Ms. Ascoli and approved by a unanimous roll call vote to approve the following minutes.

- Committee of the Whole Meeting Minutes– January 11, 2021

It was moved by Ms. Martinez seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the following minutes.

- Executive Session Meeting Minutes– January 11, 2021

It was moved by Ms. Ascoli seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting Minutes – January 25, 2021

It was moved by Ms. Osborne seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the following minutes.

- Executive Session Meeting Minutes – January 25, 2021

## **VI. SUPERINTENDENT’S REPORT**

Dr. Majka reported on the following:

- He introduced Ms. Kelly Bera, Strathmore Elementary Principal who highlighted school activities which included hybrid schedules, virtual learning, virtual Halloween celebration, honoring of Veterans, teacher and educational support person of the year for the school, and the time capsule project where items are being collected through the end of this school year and will be opened in 2039.
- He thanked Mr. Venanzi for his contributions as Interim Business Administrator and presented him with a plaque in recognition of his service to the district.

## **VII. STUDENT REPRESENTATIVE’S REPORT**

- Gevar Youman reported on various programs and events occurring at the high school, Lloyd Road, Cliffwood, Ravine and Cambridge Park.

## **VIII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will take place.

It was moved by Ms. Osborne seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:52 pm.

It was moved by Ms. Martinez and seconded by Ms. Ascoli that the board returned to Open Session at 7:32 pm.

**IX. CORRESPONDENCE TO THE BOARD**

It was moved by Ms. Ascoli seconded by Ms. Friedman and approved by a unanimous roll call vote to approve the Correspondence received.

Email received Feb 8, 2021 from Melanie Cregin regarding Canceled meets

Email received Feb 8, 2021 from Rosanna Andreacci regarding Thank you

Email received Feb 10, 2021 from Sheetal Werneke regarding MUST WATCH

**X. COMMITTEE REPORTS**

Curriculum and Technology Committee – Ms. Whalen reported that the committee recently met and discussed the following topics:

- Elementary Literacy Task Force
- Curriculum update on the new NJ standards
- Professional Development opportunities for staff
- Formation of a Gifted and Talented Committee
- Technology update on 1:1 Initiative Rollout

Special Services, Programs & Preschool Committee – Ms. Martinez reported that she will give a report at the next board meeting.

Personnel, Policy & Athletics Committee – Ms. Friedman reported that the committee met on February 16 and discussed the following topics:

- District involvement in CJ Pride whose mission is to recruit, hire and retain diverse candidates to fill teaching positions.
- Anticipated policy updates to be received in March which will be shared with the committee.
- Next meeting is March 16 and one of the topics to be discussed will be the review of the transportation policy.

Finance, Facilities, Food Services & Transportation Committee – Ms. Friedman reported that the committee met on February 2 and discussed the following topics:

- Presentation by the district auditor on the June 30, 2020 audit which is on this evening’s agenda for acceptance.
- Costs incurred in operations in response to COVID in excess of \$252,000
- Filtrations systems for buses reviewed but not feasible and opening of windows gives the best ventilation.
- Disinfectant procedures were reviewed.
- Plexiglass installations in classrooms

**XI. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action

A motion was moved by Ms. Friedman and seconded by Ms. Ascoli.

**XII. SPECIAL SERVICES**

Ms. Perez reviewed the Special Services Agenda on which the Board will take action

A motion was moved by Ms. Martinez and seconded by Ms. Whalen.

**XIII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action

A motion was moved by Ms. Osborne and seconded by Ms. Ascoli.

**XIV. POLICY**

- None

**XV. FINANCE**

Mr. Venanzi reviewed the Finance Agenda on which the Board will take action

A motion was moved by Ms. Martinez and seconded by Ms. Friedman.

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

- None

**XVII. ACTION ON AGENDA ITEMS****CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the attached 2021 – 2022 Staff Holiday Schedule. **(Curriculum & Instruction Attachment #2)**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Matawan Regional High School entering into a Memorandum of Agreement with Rowan University to participate in their "Teacher Preparation Academy" initiative. The TPA is a 2 - 4 year pre-collegiate program for high school students to consider a career in education, earn college credits, engage in experiential activities with pre-service candidates and P-12 learners, develop relationships with Rowan faculty/staff, participate in a seamless transition from high school to college, and help lead the state and region in the preparation of future educators inclusive of diversifying the profession.

**No Cost to the District**

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a partnership agreement with **Tools of the Mind (TOM)** and the Matawan-Aberdeen Regional School District for the 2020 – 2021 school year.

**Rationale:** The Tools of the Mind (TOM) curriculum will be implemented in all preschool classrooms for the 2020-2021 school year. Tools of the Mind is an early childhood education curriculum that focuses on both cognitive skills and academic skills. Tools of the Mind gives teachers the tools to ensure every child becomes a successful learner, developing the underlying cognitive, social and emotional skills needed to reach his or her highest potential.

**Cost:** \$15,000.00 (4 classrooms @ \$3,750 each)      **Account:** PEA

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract with Teaching Strategies GOLD® **(TS Gold)** to provide professional development training, materials and print/digital resources for Preschool teachers for the 2020-2021 school year

**Rationale:** Teaching Strategies GOLD® is an authentic, observational assessment system for early childhood students that is fully aligned to the NJ Student Learning Standards / Preschool Teaching and Learning Standards. The system is designed to be implemented with any developmentally appropriate curriculum and blends observational assessment with performance tasks for predictors of school success in the areas of literacy and numeracy. Teaching Strategies GOLD® is inclusive of children with disabilities, children who are English-language learners and children who demonstrate competencies beyond typical developmental expectations. The primary purpose of Teaching Strategies GOLD® is to document children's learning over time, inform instruction, identify at-risk children, and facilitate communication with families and stakeholders. Teaching Strategies GOLD® is not intended as a screening or diagnostic measure. The information obtained will be used as one part of a larger system of data collection for decision making.

**Cost:** \$14,690.00      **Account #:** PEA

**SPECIAL SERVICES**

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2020-2021 school year.

Student	School	Cost	Effective Dates
164746	Garfield Park Academy	Tuition: \$30,254.84	1/21/21-6/30/21 (retroactive)
160344	Honor Rider Academy	Tuition: \$39,804.00	1/25/21-6/30/21 (retroactive)

**Cost:** \$70,058.84 **Account#:** 11-000-100-566-09-0000-0

**Rationale:** These students moved into the district and were already attending an ODD school

2. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition adjustment and/or extraordinary services for the 2019-2020 school year

Student	School	Cost	Effective Dates
158134	Montgomery Academy	Tuition: \$1,004.00	7/1/19-6/30/20 (retroactive)

**Cost:** \$1,004.00 **Account#:** 11-000-100-566-09-0000-0

3. **REVISED (originally approved on 7/21/20 – Transportation cost was added to the contract) -** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following McKinney Vento Eligible Students to attend the Howell Township Public School District while residing at an address within the zone of Matawan Aberdeen School District for the 2020-2021 school year.

Student	School	Cost	Effective Dates
159176	Howell Middle School North – Howell Township BOE	Tuition: \$55,762.00 Transportation: \$18,100.80	7/6/20-6/18/21 (retroactive)
161381	Howell Middle School North – Howell Township BOE	Tuition: \$22,410.00 Transportation: \$18,100.80	9/1/20-6/30-21 (retroactive)
159502	Howell Middle School North – Howell Township BOE	Tuition: \$16,448.00 Transportation: \$18,100.80	9/1/20-6/30/21 (retroactive)

**Cost:** \$94,620.00 **Account#:** 11-000-100-561-09-0000-1

**Cost:** \$36,201.60 **Account#:** 11-000-270-515-05-0000-1

**Cost:** \$18,100.80 **Account#:** 11-000-270-513-05-0000-1

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2020-2021 school year on an as needed basis.

Service Provider	Cost	Effective Date
Soliant 1979 Lakeside Pkwy Ste 800 Tucker, GA 30084 Phone: 678-459-1150	Speech Language Pathologists \$88 Social Workers \$80 Occupational Therapists \$88 Physical Therapists \$98 School Psychologists \$95 All rates are per hour	2/22/21-6/30/21

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements – 2020/2021 School Year**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Brophy, Eileen	LR	Elementary Teacher	Retirement	3/3/1996	4/30/2021 Amended Date – Previously Approved 1/25/21
Miller, Catherine	LR	Spanish Teacher	Retirement	10/10/2000	3/31/2021
Venanzi, Thomas	CO	Interim School Business Administrator/Board Secretary	Resignation	12/7/2020	2/26/2021
Arifaj, Bert	CO	Interim School Business Administrator/Board Secretary	Resignation	2/2/2021	2/10/2021

**B. Leave of Absence – 2020/2021 School Year**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Moore, Ryan	LR	Elementary Teacher	Maternity	With Pay	3/5/21-5/7/21
			FMLA/NJFLA	Without Pay	5/10/21-6/18/21
Padgett, Ashley	LR	Elementary Teacher	Maternity	With Pay	4/7/21-5/7/21
			FMLA/NJFLA	Without Pay	5/10/21-6/18/21 9/9/21-10/14/21
Varma-Kumar, Yamini	HS	Chemistry Teacher	Personal	Without Pay	2/4/21-4/30/21 (Retro)
Goetz, Gabriella	HS	School Counselor	Personal	Without Pay	2/17/21-3/12/21
Komito, Mark	HS	Math Teacher	Medical	Without Pay	3/5/21-4/15/21 (Amended Date-Previously Approved on 1/25/21)
Liotti, Frank	HS	Assistant Principal	Medical	Without Pay	3/1/21-3/31/21
Maglione, Allison	CL	Teacher	Maternity	With Pay	4/19/21-6/18/21
Cacopardo, Maryann	LR	Teacher	Personal	Without Pay	2/10/21-2/11/21 (Retro)

**C. Appointments**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. New Hires – 2020/2021 School Year**

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
Lemanowicz, Christina	LR	Spanish Teacher	E-09	\$78,590.00	2	Miller Retirement	4/26/21- 6/30/21 (or sooner-60- day rule)
Li, Kaitlyn	CP	Preschool Teacher	C-01	\$51,675.00	5	Preschool Expansion Funding Awarded	3/1/21-6/30/21
Case, Lindsey	CO	School Business Administrator/Board Secretary	N/A	\$190,000.00	6	Ferreira Resignation	4/26/21- 6/30/21
Swierz, Dora Ann	CO	Payroll Manager	N/A	\$40.00 per hour  \$90,000.00	5	Springs Resignation	2/24/20- 4/23/21  4/26/21- 6/30/21
Hagel, Samantha	LR	Teacher Replacement Position	C-01	\$51,675.00	3	Padgett Maternity	3/22/21- 6/30/21
Santos, Lisa	LR	Teacher Replacement Position	C-01	\$51,675.00	3	Moore Maternity	3/1/21-6/30/21
O’Neal, Ryan	CP	Instructional Assistant	Step 1	\$22,025.00 + \$1,485.00 BA Stipend \$23,510.00	7	Preschool Expansion Grant Funding	3/1/21-6/30/21

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. College Student Observers/Teachers/Interns - 2020/2021 School Year**

Name	College	Cooperating Teacher/Administrator	School/Area
Abdelaziz, Yasmeen	Hudson County Community College	Jennifer Bauer/Lauren Six Occupational Therapists	Lloyd Road Elementary School Occupational Therapy Spring 2021 Semester
Moore, Karen	Bay Path University	Jennifer Bauer/Lauren Six Occupational Therapists	Cliffwood Elementary School Occupational Therapy Spring 2021 Semester
Noll, Madison	BCC	Kristine Nilsen English/Language Arts	MAMS Student Observer Spring 2021 Semester
Tantillo, Stephanie	BCC	Randi Eisenberg Grade 4 Math/Science	Lloyd Road Elementary School Student Observer Spring 2021 Semester

**Rationale:** Student will be able to complete coursework requirements toward degree and certification.

**Cost:** None to the Board



**3. Curriculum & Instruction - 2020/2021 School Year - PD Presenters**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Lisciandro, Tara Levine, Jamie Giacchi, Gabrielle Waldron, Amanda Bloss, Justin Preiser, Sheryl TBD	Presenters of Professional Development	7	Presenters will construct virtual PD presentations for school-based staff	14 (2 hours each)	\$30	\$420	CO

Account #: 11-000-221-104-04-0000-2

**Cares Supplemental Academic Support**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Krešević, Megan	Supplemental Academic Support Teacher for Strathmore Elementary School	1	Provide supplemental academic assistance to identified students on a regular basis	63	\$35	\$2,205	CO

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

**4. Extra-Curricular Activities –2020/2021 School Year (Subject To Remote Learning MOA)**

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Date
<b>Hourly Activities</b>					
Graber, Joseph	HS	Strength & Conditioning Weight Room Training Spring Season	Instructor	\$25.00 per hour	2020/2021 School Year

**5. High-School Graduation Chaperones –2020/2021 School Year**

Barrett, Edward	Harnett, Christopher	Prinzi, Maria
Bohn, Kimberly	Jackman, Neil	Reingle, Patricia
Booth, Kelly	Mackey, Latiffa	Shalhoub, Mary Kate
Burns, Kevin	Miles, Lauren	Shaw, Noreen
Ciaravino, Maria	Olechnowicz, Jeffery	Whitney, Alexis
Groninger, Rebecca	O’Neill, Michelle	Wishnick, Jennifer
Gross, Zachary	Pickell, Lee	Zibbell, Jamie
Hannah, Tracy	Pickens, Samuel	
Godowski, Donna School Nurse	Moore, Susan Substitute School Nurse	

Cost: Chaperones: Three (3) Hours at \$25.00/Hr.  
School Nurse: Four (4) Hours at \$40.00/Hr

Account # 11-421-100-178-11-0000-6

**6. Home Instruction - 2020/2021 School Year**

Student ID #	Subject/Class	Loc	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
156402	Occupational Therapy	OOD	Allcare	1	16	16	3/1/21-6/18/21
156402	Physical Therapy	OOD	Allcare	1	16	16	3/1/21-6/18/21
156402	Science	OOD	Megan Mellock	2.5	12	40	3/1/21-6/18/21
156402	Social Studies	OOD	Megan Mellock	2.5	12	40	3/1/21-6/18/21

Student ID #	Subject/Class	Loc	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates
156402	Math	OOD	Megan Mellock	2.5	12	40	3/1/21-6/18/21
156402	Language Arts	OOD	Megan Mellock	2.5	12	40	3/1/21-6/18/21
162306	U.S. History I	HS	Walsh, Matthew	2.5	6	15	2/5/21-3/19/21
162306	English II	HS	Brubaker, Mark	2.5	6	15	2/5/21-3/19/21
162306	Chemistry	HS	Marzella, Dana	2.5	6	15	2/5/21-3/19/21
162306	Geometry	HS	Kinnenman, Katelyn	2.5	6	15	2/5/21-3/19/21

### 7. Staff Array Changes – 2020/2021 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Dawson, Vanessa	LR – 1.00	BSI Teacher	LR – 1.00	Elementary Teacher – Grade 5	4/12/21-6/30/21
Stevens, Roderick	MS – 1.00	Art Teacher	MS – 1.00 MS - .33 O/L	PE Teacher PE Teacher Adaptive Art	4/13/21-6/18/21 Baumert/Dean
McCabe, Kenneth	MS – 1.00	PE Teacher	MS – 1.00 MS - .33 O/L	PE Teacher PE Teacher Challenger PE	4/13/21-6/18/21 Baumert/Dean
Bliss, Jacqueline	MS – 1.00	Math	MS – 1.00 MS – .33 O/L	Math Math 7 ICR (Lambert) O/L	2/1/21-6/18/21 (Retro –McFadden Retirement Amended Dates Previously Approved 11/23/21 McFadden LOA)
Monro, David	MS – 1.00	Math	MS – 1.00 MS – .33 O/L	Math Math 7 ICR (Lambert) O/L	2/1/21-6/18/21 (Retro –McFadden Retirement Amended Dates Previously Approved 11/23/21- McFadden LOA)
O'Brien Matthew	MS – 1.00	Special Education	MS – 1.00 MS - .33 O/L	Special Education Math 7 ICR (Toomey)	2/1/21-6/18/21 (Retro –McFadden Retirement Amended Dates Previously Approved 11/23/21- McFadden LOA)
Greco, Joseph	HS	HS – 1.00 Special Education Teacher	HS - .03 O/L	Geometry Honors	1/22/21-4/15/21 (Retro-Komito LOA)
Kish, Sheryl	HS – 1.00	Special Education Teacher	HS - .20 O/L	College & Career Readiness –Mathematics	1/22/21-4/15/21 (Retro-Komito LOA)
Provines, Effie	HS – 1.00	Math Teacher	HS - .20 O/L	Geometry Honors	1/22/21-4/15/21 (Retro-Komito LOA)
Cassery, Kathleen	HS – 1.00	Education Teacher	HS - .20 O/L	Geometry	1/22/21-4/15/21 (Retro-Komito LOA)
Kish, Sheryl	HS – 1.00	Special Education Teacher	HS - .04 O/L	MCVSD Supplemental Support - Math	1/29/21-6/11/21 (Retro-Greco O/Ls)
Millan, Gregory	HS – 1.00	Science Teacher	HS - .04 O/L	MCVSD Science	1/28/21-6/11/21 (Retro-Additional Support to MCVSD Students due to Scheduling Conflicts)

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Moller, Robert	HS – 1.00	Social Studies Teacher	HS - .04 O/L	MCVSD Social Studies	1/28/21-6/11/21 (Retro-Additional Support to MCVSD Students due to Scheduling Conflicts)
Olechnowicz, Jeffrey	HS – 1.00	Chemistry Teacher	HS - .24 O/L	Chemistry Lab Honors	2/16/21-4/30/21 (Retro-Varma-Kumar LOA)
Mohammed, Patrick	HS – 1.00	Chemistry Teacher	HS - .72 O/L	Chemistry Lab	2/11/21-4/30/21 (Retro-Varma-Kumar LOA)
Vidal, Mary	CL – 1.00	Instructional Assistant Special Education	CL – 1.00	Instructional Assistant Kindergarten	2/16/21-6/30/21
Vasilenko, Nicholas	HS	Assistant Baseball Coach	MS	Assistant Baseball Coach	2020/2021 School Year
Jamandron, Matthew	MS	Assistant Baseball Coach	HS	Assistant Baseball Coach	2020/2021 School Year

**8. Volunteers – 2020/2021 School Year**

Name	Location	Activity	Effective Date
Booth, Kelly	HS	Unified Bowling	2020/2021 School Year
Dubina, Robert	HS	Girls’ Basketball	2020/2021 School Year
Lasko, Andrew	HS	Wrestling	2020/2021 School Year
Rutch, Paul	HS	Softball	2020/2021 School Year

**Note:** The law on background checks requires ultimate clearance prior to any agreement becoming final.

**D. Other**

**1. HIB -** The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of January 25, 2021.

Incidents Reported	Confirmed Incidents
0	0

**2. Perfect Attendance Pay-2019/2020 School Year - Retro**

The Superintendent recommends the approval of Perfect Attendance Incentive Pay per the MAREA Contract Article X, Salaries, D, Option #1: \$550 per employee.

David Miller (Retro)

**3. 2020/2021 Extra Hours Compensation-Child Study Team - Retro**

The Superintendent recommends the approval of payment to the following Educational Services Staff for O/L Hours at their hourly per diem rate:

Gumina, Linda-Speech Language Specialist January 25, 2021-June 18, 2021 **Retro**

Up to 3.5 Hours/Week at Hourly Per Diem Rate of \$71.02/Hour

**POLICY**

- None

**FINANCE**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for January 2021 and Bills List for February 2021** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>January 2021, Payroll</b>	\$3,681,209.94
<b>February 2021, Bills List</b>	\$2,929,897.12
<b>TOTAL</b>	<b>\$6,611,107.06</b>

**2. Transfer of Funds for December 2020** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **December 2020** as presented.

**3. S-1701 Reporting for December 2020**

Board Secretary Report for **December 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **December 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **December 31, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



\_\_\_\_\_  
 Thomas M. Venanzi  
 Interim Board Secretary

February 22, 2021  
 Date

**4. Acceptance of 2019/20 Annual Audit and Related Corrective Action Plan**

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the Audit Report for the 2019/20 school year prepared by Suplee, Clooney & Company with five recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with the approved corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

**5. Classroom Desktop Computers 2020/21 School Year**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase.

<b>Vendor</b>	STS Education
<b>Accounts</b>	11-190-100-610-07-0000-3 11-190-100-610-07-0000-4 11-190-100-610-07-0000-6 11-190-100-610-07-0000-7 11-190-100-610-07-0000-8 11-190-100-610-07-0000-9
<b>Amount</b>	Not to Exceed \$43,000
<b>Description</b>	Dell OptiPlex 7050, qty. 100

**6. REVISED - Additional Custodians prorated from 3/1/21 through 6/30/21 (prior approval, Jan 25, 2021)**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following change order, in the following amount to be made to the District’s Custodial Services Contract:

<b>Vendor</b>	Aramark
<b>Account</b>	11-000-262-420-12-0000-0
<b>Amount</b>	\$67,895.92
<b>Description</b>	5 additional custodians prorated from 3/1/21 through 6/30/21

**7. Phone System Upgrades for Alyssa’s Law Compliance**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

<b>Vendor</b>	Eastern DataComm, Inc.
<b>Contract #</b>	Data Communications Equipment Contract 88132
<b>Account</b>	12-000-400-450-12-0000-0
<b>Amount</b>	\$23,477.50
<b>Description</b>	Phone system upgrades for security system tie in and panic buttons

**8. REVISED - Tri-Fold Student Desk Barriers (prior approval, Jan 25, 2021)**

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount:

<b>Vendor</b>	Hatteras Press, Inc.
<b>Account</b>	11-190-100-610-12-0000-0
<b>Amount</b>	\$17,600.00
<b>Description</b>	800 Tri-Fold Student Desk Barriers - Economy

**9. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **January 2021**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	1/15/21 @ 9:15 am
Cambridge Park Pre-school	Lock Down	1/22/21 @ 10:00 am
Cliffwood Elementary School	Fire Drill	1/14/21 @ 10:25 am
Cliffwood Elementary School	Medical Emergency Shelter in Place	1/19/21 @ 10:44 am
Cliffwood Elementary School	Fire Drill	1/20/21 @ 11:10 am
Cliffwood Elementary School	Medical Emergency/Shelter in Place	1/22/21 @ 12:30 pm
Lloyd Road Elementary School	Fire Drill	1/21/21 @ 11:40 am
Lloyd Road Elementary School	Shelter in Place Bomb Threat	1/22/21 @ 9:20 am
Lloyd Road Elementary School	Fire Drill	1/25/21 @ 9:50 am
Lloyd Road Elementary School	Shelter in Place, Bomb Threat	1/26/21 @ 11:42 am
Matawan Regional High School	Non Evacuation Fire Drill	1/5/21 @ 11:30 am
Matawan Regional High School	Bomb Threat	1/8/21 @ 11:30 am
Matawan Regional High School	Non Evacuation Fire Drill	1/29/21 @ 10:30 am
Matawan Regional High School	Shelter in Place	1/29/21 @ 11:45 am
Matawan-Aberdeen Middle School	Active Shooter Lock Down	1/7/21 @ 11:00 am
Matawan-Aberdeen Middle School	Fire Drill Cohort A	1/19/21 @ 11:00 am
Matawan-Aberdeen Middle School	Fire Drill Cohort B	1/21/21 @ 11:30 am
Ravine Drive Elementary School	Fire Drill	1/19/21 @ 11:00 am
Ravine Drive Elementary School	Fire Drill	1/21/21 @ 12:00 pm
Ravine Drive Elementary School	Shelter in Place	1/25/21 @ 11:01 am
Ravine Drive Elementary School	Shelter in Place	1/25/21 @ 11:01 am
Strathmore Elementary School	Fire Drill	1/4/21 @ 1:30 pm
Strathmore Elementary School	Shelter in Place Cohort A	1/12/21 @ 10:25 am
Strathmore Elementary School	Shelter in Place Cohort B	1/14/21 @ 10:30 am
Strathmore Elementary School	Fire Drill Cohort B	1/27/21 @ 9:40 am

**10. The following bus evacuation drills occurred as follows:**

School	Date	Location	Supervised by
Cambridge Park Elementary School	1/27/21; 1/26/21 & 1/28/21	Front of school	M. Ruscavage
Ravine Drive Elementary School	1/26/21 & 1/28/21	Bus loop	J. Zitarosa
Strathmore Elementary School	1/26/21 & 1/28/21	Bus loop	K. Bera

**XVIII. UNFINISHED BUSINESS**

- None

**XIX. NEW BUSINESS**

- None

**XX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

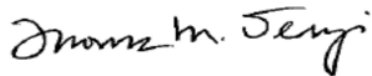
- Keith questioned why the district has not opened 5 days per week yet. Mr. Ahearn responded that the district currently has two surveys to collect data which will be used to determine an opening plan tentatively starting on March 15. He also indicated that the schools are currently open 5 days per week.
- Ms. Nicole Johnson asked if each child will have plexiglass at their desk and if there are any plans to return to a more traditional approach in the classroom. Mr. Bombardier responded that when we do return to in person instruction, traditional instruction will take place to the greatest extent possible. The plexiglass will be provided based on the results from the surveys.
- Ms. Cindy Santora questioned if the district will be doing in person summer programs. Mr. Bombardier responded that the district's goal is to have in person programs for general education and special education. More details will be provided as we get closer to summer.
- Ms. Tina Jimenez asked what plans are in place for September 2021 for full days. Dr. Majka responded that the district is planning for all contingencies that could exist at this time but the plan would be to open 5 full days per week.
- Stephanie Bonnert questioned why the students can't go back to school full days and eat their lunch behind their plexiglass. Dr. Majka stated that he would take that suggestion into consideration. Mr. Ahearn stated that the district is collecting data and it hopes to expand access to in person instruction gradually based on the data.
- Ms. Pauline Vena asked if parents don't want to have their children return, would the district consider going 5 full days? Mr. Ahearn said that this is only an option for parents to opt out at this time but when the state indicates that all children must be back, there won't be an option for parents to keep their children remote.
- Ms. Dianna Pell stated that parents are in need to make plans for the summer and fall at this time and need to know what direction the district is heading. Mr. Ahearn stated as soon as the district has the data that it needs, plans will be shared with the public.
- Mr. Jared Vezeris felt that it was unacceptable that we are only in phase I to bring students back and questioned why it took so long to get a survey out and suggested that the district should have various contingencies in place based on the percentage of students returning. Dr. Majka stated that it's important to know what parents are thinking at this time for a return to school in order for the district to plan accordingly.
- Ms. Ally Berg asked if the district has consulted with other industries on how they are able to handle providing service during the pandemic such as the airline industry. She questioned how an airline can pack a plane but schools can't do this on school buses. Mr. Ahearn stated that the guidelines are different from the CDC for those two industries.
- Jamie questioned why the district isn't planning for all students to return. Mr. Ahearn responded that is not realistic since we have heard from parents that are not comfortable having their children return at this time and the district needs to know how many students are returning and where so appropriate plans can be in place for this.
- Ms. Tina Jimenez asked if the district is taking advantage of grants that are available to handle the expenses that have been incurred due to COVID. Dr. Majka stated that the district has utilized federal funding for these costs and more funds are being provided to the district which is anticipated to be received in late March which the district will utilize for things like the summer programs.
- Mr. Leonardo Marchado stated that he felt that the district was giving parents the run around and parents just want their children in school.



**XXI. ADJOURNMENT**

On a motion by Ms. Ascoli seconded by Ms. Friedman and a unanimous roll call vote the Board adjourned the meeting at 8:58 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas M. Venanzi".

Thomas M. Venanzi  
Interim School Business Administrator/  
Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
FEBRUARY 22, 2021**

*Curriculum and Instruction Attachment #1*

<b>NAME</b>	<b>BLDG</b>	<b>DATES</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>REGIS FEE</b>	<b>Transportation</b>	<b>LODGING</b>	<b>MEALS/ MISC.</b>	<b>TOTAL</b>	<b>SUB YES/NO</b>
Bombardier, John	CO	2/17/2021 (Retroactive)	Virtual	Two River Theater The Art of Social Justice	\$25.00**	\$0.00	\$0.00	\$0.00	\$25.00**	NO
Castelli, Courtney	HS	2/17/2021, 5/19/2021 (Retroactive)	Virtual	Two River Theater The Art of Social Justice	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	YES
Scatorchia, Brianna	MS	2/17/2021 (Retroactive)	Virtual	Two River Theater The Art of Social Justice	\$25.00**	\$0.00	\$0.00	\$0.00	\$25.00**	YES
Segui, Jessica	HS	2/17/2021, 5/19/2021 (Retroactive)	Virtual	Two River Theater The Art of Social Justice	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	YES
Borchers, Sheri	HS	2/18/2021 (Retroactive)	Virtual	WCEPS (Wisconsin Center for Education & Services) WIDA Introduction to Collaboration	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	YES
McKurth, Julie	HS	2/22/2021, 2/23/2021	Virtual	NJAHPERD 2021 Annual Convention	\$99.00*	\$0.00	\$0.00	\$0.00	\$99.00*	YES
Perez, Nelyda	CO	2/24/2021	Virtual	NJSBA 2021 School Law Conference	\$199.00***	\$0.00	\$0.00	\$0.00	\$199.00***	NO
Perez, Nelyda	CO	2/25/2021, 3/11/2021, 3/25/2021, 4/8/2021	Virtual	NJASA SEL Health Series	\$100.00***	\$0.00	\$0.00	\$0.00	\$100.00***	NO
Alvarez, Rachel	CP	3/1/2021, 5/1/2021 (9 days)	Virtual	The Pyramid Model State Leadership Team for NJ Pyramid Model Birth - 5 Series	\$200.00***	\$0.00	\$0.00	\$0.00	\$200.00***	NO
Tobia, Mona	CO	3/1/2021, 3/2/2021, 3/3/2021, 3/4/2021, 3/5/2021	Virtual	Faria Education Group Faria Education Technology Conference Best Practices within Education Technology	\$49.00**	\$0.00	\$0.00	\$0.00	\$49.00**	NO
Bakley, Sarah	LR	3/5/2021	Virtual	Rutgers Using the Patterns of Strengths & Weaknesses Model to Identify Specific Learning Disabilities & Other Learning Problems	\$60.00***	\$0.00	\$0.00	\$0.00	\$60.00***	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
FEBRUARY 22, 2021**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Haney, Gerard	MS	3/5/2021	Virtual	Rutgers Using the Patterns of Strengths & Weaknesses Model to Identify Specific Learning Disabilities & Other Learning Problems	\$60.00***	\$0.00	\$0.00	\$0.00	\$60.00***	NO
Hollinger, Jessica	MS	3/5/2021	Virtual	Rutgers Using the Patterns of Strengths & Weaknesses Model to Identify Specific Learning Disabilities & Other Learning Problems	\$60.00***	\$0.00	\$0.00	\$0.00	\$60.00***	NO
Miles, Lauren	HS	3/5/2021	Virtual	Rutgers Using the Patterns of Strengths & Weaknesses Model to Identify Specific Learning Disabilities & Other Learning Problems	\$60.00***	\$0.00	\$0.00	\$0.00	\$60.00***	NO
Perez, Nelyda	CO	3/5/2021	Virtual	Rutgers Using the Patterns of Strengths & Weaknesses Model to Identify Specific Learning Disabilities & Other Learning Problems	\$60.00***	\$0.00	\$0.00	\$0.00	\$60.00***	NO
Lasko, Dawn	LR	3/19/2021	Virtual	NJAGC New Jersey Association for Gifted Children 2021 Conference	`\$114.00**	\$0.00	\$0.00	\$0.00	\$114.00**	YES
Scheuing, Adrienne	LR	3/19/2021	Virtual	NJAGC New Jersey Association for Gifted Children 2021 Conference	`\$114.00**	\$0.00	\$0.00	\$0.00	\$114.00**	YES
Tobia, Mona	CO	3/19/2021	Virtual	NJAGC New Jersey Association for Gifted Children 2021 Conference	`\$114.00**	\$0.00	\$0.00	\$0.00	\$114.00**	NO
								<b>Total</b>	\$1,489.00	

\*Amount being charged to Account: #11-402-100-580-30-1402-1

\*\*Amount being charged to Account #11-000-223-580-04-0000-0

\*\*\*Amount being charged to Account #11-000-219-580-09-0000-0

\*\*\*\*Amount being charged to Account #20-470-100-500-09-0000-0

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR ACTION MEETING  
FEBRUARY 22, 2021**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$2,133.00										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

# MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

## School Calendar 2021–2022

### STAFF HOLIDAYS

#### MAINTENANCE HOLIDAYS

July 5	Independence Day
September 6	Labor Day
November 5	Veteran's Day (Observance)
November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day
December 27	Work day after Christmas
December 28	Undesignated day #1
December 31	Undesignated day #2
January 3	New Year's Day
February 18	Lincoln's Birthday
February 21	Washington's Birthday
April 15	Good Friday
April 18	Undesignated Day #3
May 30	Memorial Day

#### 12 MONTH STAFF HOLIDAYS

July	5	Independence Day
September	6	Labor Day
September	7	Rosh Hashanah
September	8	Rosh Hashanah
September	16	Yom Kippur
November	4, 5	NJEA Convention/Veterans Day
November	25	Thanksgiving Day
November	26	Day after Thanksgiving
December	24-31	Winter Recess
January	3	Winter Recess
January	17	Martin Luther King, Jr. Day
February	18, 21	President's Weekend
April	15-22	Spring Break
May	30	Memorial Day

#### BUS DRIVER HOLIDAYS

October 11	Columbus Day
November 5	Veteran's Day (Observance)
November 25	Thanksgiving Day
December 24	Christmas Day
January 3	New Year's Day
February 18	Lincoln's Birthday
February 21	Washington's Birthday
April 15	Good Friday
May 30	Memorial Day

#### INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	6	Labor Day
September	7	Rosh Hashanah
September	8	Rosh Hashanah
September	16	Yom Kippur
October	11	Teacher In-Service
November	4,5	NJEA Convention/Veterans Day
November	25	Thanksgiving Day
November	26	Day after Thanksgiving
December	24-31	Winter Recess
January	3	Winter Recess
January	17	Martin Luther King, Jr. Day
February	18-21	President's Weekend
April	15-22	Spring Break
May	30	Memorial Day

Tentative Last Day of School June 23

## MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2021–2022

### TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	15	18
October	20	21
November	18	18
December	17	17
January	19	19
February	18	18
March	23	23
April	15	15
May	21	21
June	17	17
<b>TOTAL</b>	<b>183*</b>	<b>187*</b> (With 4 Prof. Days included in count)

\*includes 3 snow days

### TEACHER PROFESSIONAL DEVELOPMENT DAYS

Wednesday, September 1	Full Day	Teacher Workshops/Professional Development
Thursday, September 2	Full Day	Teacher Workshops/Professional Development
Friday, September 3	Full Day	Teacher Workshops/Professional Development
Monday, October 11	Full Day	Teacher Workshops/Professional Development
Friday, January 14	Half Day	Teacher Workshops/Professional Development
Thursday, February 17	Half Day	Teacher Workshops/Professional Development
Friday, March 4	Half Day	Teacher Workshops/Professional Development
Friday, April 29	Half Day	Teacher Workshops/Professional Development

\*Tentative Last Day of School June 23,2022