

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**WORKSHOP MEETING** on March 8, 2021, 401 Lloyd Road, Aberdeen, NJ. **IN PERSON AND VIRTUAL MEETING**

**I. CALL TO ORDER**

President, Mr. Ahearn called the Committee of the Whole Meeting to order at 6:30 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Mr. Ahearn read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 8, 2021 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. OATH OF OFFICE (Assistant Board Secretary)**

The Board Secretary conferred the Oath of Office upon the following newly appointed Board Member:

Ms. Joy Przywara \*1 Year Unfilled Term

\*Term expires at the Re-Organization Meeting of the next calendar year (January 2022)

**IV. ROLL CALL**

Present:	Mr. Kevin Ahearn - President	Ms. Annette Ascoli - Vice President
	Dr. John Delaney	Ms. Allison Friedman
	Ms. Tara Martinez	Mr. John Montone
	Ms. Kizzie W. Osborne	Ms. Joy Przywara
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph Majka, Superintendent of Schools

Present:

- Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
- Ms. Patricia Lagarenne, Assistant School Business Administrator/Board Secretary
- Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
- Mr. Michael Liebmann, Director of Personnel
- Mr. David Rubin, Board Counsel

**V. PLEDGE OF ALLEGIANCE**

**VI. MINUTES**

- None

**VII. CORRESPONDENCE TO THE BOARD**

- None

**VIII. SUPERINTENDENT'S REPORT**

Dr. Majka made the following statement:

- Dr. Majka thanked the visiting Nurses for working with the staff for vaccines
- He also thanked the community, teachers, students, BOE, all at large for getting back to 5 days
- He stated what we all need to move positively ahead. Please come together and work together

**IX. STUDENT REPRESENTATIVE'S REPORT**

- None

**X. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Martinez seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 6:36 pm.

It was moved by Ms. Martinez and seconded by Ms. Osborne that the board returned to Open Session at 6:48 pm.

**XI. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A1.

A motion was moved by Ms. Friedman and seconded by Ms. Ascoli.

**XII. SPECIAL SERVICES**

Ms. Perez reviewed the Special Services Agenda requesting the Board take action this evening on Items 1-4.

A motion was moved by Ms. Osborne and seconded by Ms. Friedman.

**XIII. COMMITTEE REPORT (Board President)**

Special Services, Programs & Preschool Committee – Ms. Martinez

- SEL – adopted program, 3 tiers to program
- SEL vs mental health
- SEL foster foundation for life
- Preschool Expansion – Ms. Martinez thanked Ms. Perez and Mr. Bombardier for their endless pursuit of the grant. It is projected there will be @ 498 students over the next 5 years. Goal is to increase community involvement.
- 7 General Education classes, maximum 15 kids with 1 teacher and 1 Instructional Assistant
- 4 Special Education classes, maximum 12 kids with 1 teacher and 2 Instructional Assistant
- Members of the district visited Lightbridge as part of our outreach to private providers to discuss potential partnerships. We will not be partnering with Lightbridge at this time. As the program expands we will be hiring the necessary staff.

**XIV. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda requesting that the Board take action this evening on Items 1-4. The remainder of the items will be presented for action at the March 22, 2021

A motion was moved by Ms. Friedman and seconded by Ms. Ascoli.

A Board member asked if the \$10 per day increase for staff would be coming out of the grant money. The question was addressed.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements – 2020/2021 School Year**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Zanghi, Nancy	HS	Secretary 12 Months	Retirement	07/01/2000	06/30/2021

**B. Leave of Absence – 2020/2021 School Year**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Layton, JoAnn	MS	Teacher	Personal	Without Pay	3/18/21
Lubniewski, Laurie	MS	Teacher	Maternity	With Pay	6/1/21-6/18/21
				Without Pay	9/1/21-9/30/21
Morrison, Hollieann	LR	Teacher	FMLA/NJFLA	Without Pay	10/1/21-11/19/21
			Personal	Without Pay	2/22/21-6/30/21 (Retro)

Name	Loc	Position	Type of Leave	With/W/O Pay	Effective Dates
Vasilenko, Nicholas	MS	Teacher	Paternity FMLA/NJFMLA (Intermittent Weeks)	Without Pay	3/22/21-4/1/21 6/1/21-6/18/21

**C. Appointments**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. New Hires – 2020/2021 School Year**

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
TBD	CO	Assistant Director of Special Services and Programs	TBD	TBD	TBD	Reinstate Position	TBD
TBD	CO	Transportation Dispatcher	TBD	TBD	TBD	Beatrice Resignation	TBD
TBD	CO	School Bus/Van Driver - FT	TBD	TBD	TBD	Bunzel Retirement	TBD
TBD	CO	School Bus/Van Driver - PT	TBD	TBD	TBD	Howell Transfer	TBD
TBD	MS	Assistant Principal	TBD	TBD	TBD	Lazur Transfer	TBD
TBD	ST	Special Education Teacher – FT	TBD	TBD	TBD	Enrollment	TBD
TBD	ST	Special Education Teacher – PT	TBD	TBD	TBD	Enrollment	TBD

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Curriculum & Instruction - 2020/2021 School Year PD Presenters**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
TBD	Presenters of Professional Development	1	Presenter will construct virtual PD Presentations for school-based staff	2	\$30	\$60	CO

**Account #:** 20-270-200-100-04-0000-0

**3. CARES Supplemental Academic Support**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
D’Agostino, Nicole Pappa, Samantha Teixeira, Kristina (Previously Approved 10/26/2020) Viola, Danielle (Previously Approved 12/14/2020)	Supplemental Academic Support Teacher – Ravine Drive	4	Provide supplemental academic assistance to identified students on a regular basis	75 Each	\$35	\$10,500	CO
Minnecci, Frances (Previously Approved 10/26/2020)	Supplemental Academic Support Teacher – Strathmore	1	Provide supplemental academic assistance to identified students on a regular basis	75	\$35	\$2,625	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Small, Alexandra (Previously Approved 11/23/2020)		1		9		\$315	

Account #: 20-477-100-101-04-0000-0

**4. Title I Supplemental Academic Support**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Bauer, Lisa (Replacing Adrienne Scheuing Previously Approved 09/29/2020)	LR Title I Academic Support Program Teacher (Math)	1	Provide supplemental academic assistance to identified students on a regular basis from 03/01/2021 - 06/18/2021 (Retro)	70	\$35	\$2,450	CO

Account #: 20-231-100-100-04-0000-0

**5. Extra-Curricular Activities – 2020/2021 School Year (Subject to Remote Learning MOA)**

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Dates
<b>Athletic Activities</b>					
<b>Non-Athletic Activities</b>					
TBD	CP	Pre-K Community Parent Involvement Specialist	Specialist	\$4,950	2020/2021 School Year
<b>Hourly Activities</b>					

**6. Home Instruction - 2020/2021 School Year**

Student ID #	Subject/Class	Loc	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total Hours Per Subject/Class	Effective Dates

**7. Mentor Teacher – 2020/2021 School Year**

Mentor Teacher	Location

**8. Staff Array Changes – 2020/2021 School Year**

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason

**9. Volunteers – 2020/2021 School Year**

Name	Location	Activity	Effective Date

**Note:** The law on background checks requires ultimate clearance prior to any agreement becoming final.

**D. Other**

**1. HIB** - The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 22, 2021.

Incidents Reported	Confirmed Incidents
1	0

**2. 2020/2021 School Year** – Appointment of Aaron Eyler as School Security Officer, Stipend \$2,500

**3. 2020/2021 School Year** - Two and a half Overload Periods at \$45 per period to be paid by voucher, to Employee # 5431, for time spent on a student deposition on 2/24/21 and 2/25/21 – Total Cost \$112.50

**XV. POLICY**

- None

**XVI. FINANCE**

Ms. Lagarenne reviewed the Finance Agenda requesting the Board take action on Items 1-6. The remainder of the items will be presented for action at the March 22, 2021 Regular Action Meeting.

A motion was moved by Ms. Friedman and seconded by Ms. Martinez.

- Board discussion on capital reserve projects, repairs, moved to outside projects

**7. Payroll for February 2021 and Bills List for March 2021** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>February 2021, Payroll</b>	<b>\$</b>
<b>March 2021, Bills List</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>

**8. Transfer of Funds for January 2021** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **January 2021** as presented.

**9. S-1701 Reporting for January 2021**

Board Secretary Report for **January 2021**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2021**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2021**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



**10. REVISED Allocation and Submission of the Elementary and Secondary Education Act Consolidated Formula Sub grant for the 2020/21 School Year – (originally approved June 15, 2020)**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the revised Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub Grant Amendment for fiscal year 2020/21.

	<b>Grant Title</b>	<b>Amount</b>
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$424,376
Title I SIA, Part A	School Improvement Aid for Improving Basic Programs	\$11,200
Title I, Reallocation	Improving Basic Programs Operated by Local Education Agencies	\$25,243
Title II, Part A	Improving Teacher Quality State Grant	\$42,794
Title III	English Language Acquisition and State Grants	\$34,892
Title III - Immigrant	Supplemental Immigrant Student Aid	\$4,505
Title IV	Student Support and Academic Enrichment	\$15,085

**11. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **February 2021**:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Lock Down	2/9/21 @ 10:00 am
Cambridge Park Pre-school	Fire Drill	2/16/21 @ 1:15 pm
Cliffwood Elementary School	Lock Down	2/9/21 @ 11:15 am
Cliffwood Elementary School	Lock Down	2/10/21 @ 11:45 am
Cliffwood Elementary School	Fire Drill	2/16/21 @ 11:00 am
Cliffwood Elementary School	Fire Drill	2/24/21 @ 10:00 am
Lloyd Road Elementary School	Lock Down	2/17/21 @ 9:35 am
Lloyd Road Elementary School	Fire Drill, Cohort A	2/23/21 @ 11:30 am
Lloyd Road Elementary School	Fire Drill	2/24/21 @ 9:40 am
Lloyd Road Elementary School	Lock Down, Cohort B	2/25/21 @ 11:00 am
Matawan Regional High School	Evacuation Drill (100 wing)	2/9/21 @ 8:30 am
Matawan Regional High School	Evacuation (Non-Fire)	2/11/21 @ 8:10 am
Matawan Regional High School	Fire Drill, Cohort A	2/23/21 @ 8:30 am
Matawan Regional High School	Fire Drill, Cohort B	2/24/21 @ 8:30 pm
Matawan-Aberdeen Middle School	Fire Drill, Cohort A	2/16/21 @ 9:30 am
Matawan-Aberdeen Middle School	Shelter in Place, Medical Emergency	2/23/21 @ 11:50 am
Matawan-Aberdeen Middle School	Fire Drill, Cohort B	2/24/21 @ 9:20 am
Matawan-Aberdeen Middle School	Shelter in Place, Cohort B	2/26/21 @ 10:50 am
Ravine Drive Elementary School	Lock Down	2/22/21 @ 11:00 am
Ravine Drive Elementary School	Fire Drill	2/23/21 @ 9:45 am
Ravine Drive Elementary School	Lock Down	2/24/21 @ 11:05 am
Ravine Drive Elementary School	Fire Drill	2/24/21 @ 1:29 pm
Strathmore Elementary School	Fire Drill	2/16/21 @ 2:05 pm
Strathmore Elementary School	Lock Down	2/17/21 @ 12:00 pm
Strathmore Elementary School	Fire Drill, Cohort B/C/D	2/24/21 @ 2:00 pm
Strathmore Elementary School	Lock Down, Cohort	2/25/21 @ 11:00 am

**XVII. PUBLIC COMMENTS RELATING TO AGENDA ITEMS**

**XVIII. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following item was then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses  
**Rationale:** Required estimates to abide by law and policy

**SPECIAL SERVICES**

The following item was then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service contract for the 2021/22 School Year.

<b>Provider</b>	<b>Cost</b>	<b>Services</b>	<b>Effective Dates</b>
Effective School Solutions	\$491,840.00	In district therapeutic services @ MAMS and HS	7/1/21-6/30-22

**Cost:** NTE: \$491,840.00 **Account #:** 11-000-219-490-09-0000-1  
**Rationale:** Effective School Solutions will provide therapeutic mental health services, crisis interventions and teacher coaching for 36-40 students through licensed clinical professionals in Middle School and High School. Extended School Year will be at no cost to the district. Effective School Solutions will also provide professional development workshops at no cost to the District.

2. The Superintendent recommends that Matawan Aberdeen Regional School District Board of Education approve the submission of the 2021/22 Preschool Operational Plan to the Department of Early Childhood.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

<b>Student</b>	<b>Provider</b>	<b>Cost</b>	<b>Effective Dates</b>
157510	Silvergate Prep	\$1,750.00	2/22/21-3/26/21 (retroactive)
163977	LearnWell	\$1,660.00	3/2/21-4/2/21 (retroactive)

**Cost:** \$1,750.00 **Account#:** 11-150-100-320-09-0000-0  
**Cost:** \$1,660.00 **Account#:** 11-219-100-320-09-0000-0

4. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition adjustment for the 2019/20 school year

Student	School	Cost	Effective Dates
158860	New Road School	\$6,054.30-Tuition was originally approved for \$75,875.10 on 7/22/19. Actual cost is \$81,292.40	2019-2020 (retroactive)
155391	New Road School	\$6,054.30-Tuition was originally approved for \$75,875.10 on 7/22/19. Actual cost is \$81,292.40	2019-2020 (retroactive)
154128	New Road School	\$6,054.30-Tuition was originally approved for \$75,875.10 on 7/22/19. Actual cost is \$81,292.40	2019-2020 (retroactive)
157588	New Road School	\$2,537.04-Tuition was originally approved for \$34,300.00 on 2/24/20. Actual cost is \$36,837.04	2019-2020 (retroactive)
158797	CPC Behavioral Healthcare	\$7,017.05-Tuition was originally approved for \$74,820.90 on 7/22/19. Actual cost is \$81,838.05	2019-2020 (retroactive)
159555	CPC Behavioral Healthcare	\$7,017.15-Tuition was originally approved for \$74,820.90 on 7/22/19. Actual cost is \$80,982.30	2019-2020 (retroactive)
158817	CPC Behavioral Healthcare	\$6,161.40-Tuition was originally approved for \$74,820.90 on 7/22/19. Actual cost is \$80,982.30	2019-2020 (retroactive)
163515	CPC Behavioral Healthcare	\$6,161.40-Tuition was originally approved for \$65,696.40 on 10/28/19. Actual cost is \$80,982.30	2019-2020 (retroactive)
162403	CPC Behavioral Healthcare	\$7,017.15-Tuition was originally approved for \$74,820.90 on 7/22/19. Actual cost is \$81,838.05	2019-2020 (retroactive)
162981	CPC Behavioral Healthcare	\$7,017.15-Tuition was originally approved for \$74,820.90 on 7/22/19. Actual cost is \$81,838.05	2019-2020 (retroactive)
158001	The Center School	\$4,420.00-Tuition was originally approved for \$74,652.00 on 7/22/19. Actual cost is \$79,072.00	2019-2020 (retroactive)
156581	The Center School	\$4,420.00-Tuition was originally approved for \$74,652.00 on 7/22/19. Actual cost is \$79,072.00	2019-2020 (retroactive)
159163	The Center School	\$4,420.00-Tuition was originally approved for \$74,652.00 on 7/22/19. Actual cost is \$79,072.00	2019-2020 (retroactive)

Cost: \$74,351.34

Account#: 11-000-100-566-09-0000-0

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Resignations/Retirements – 2020/2021 School Year**

Policy: 4121.1 Individual Contracts Certificated Staff  
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Hagel, Samantha	LR	Teacher Replacement Position	Resignation	2/22/2021	2/25/2021
Torres, Ariana	CO	Secretary Special Services	Resignation	9/1/2019	3/5/2021

**2. Appointments**

Policy: 4111/4211 Recruiting, Selection and Hiring  
4142/4242 Salary Checks and Deductions  
4122 Substitute Teachers Student Teachers/Interns  
4213/4214 Assignment/Transfer

**New Hires – 2020/2021 School Year**

Name	Loc	Position	Step	Salary/Stipend 2020/2021	# Int	Replace Reason	Effective Dates
Biesiada, Arlene	CO	Interim School Business Administrator/ Board Secretary	N/A	\$100.00 Per hour	5	Arifaj Resignation	3/15/21-4/30/21
Kampf, Dana	LR	Elementary Teacher Replacement Position	C-01	\$51,675	4	Padgett Maternity	3/22/21-6/30/21

**3. Other – 2020/2021 School Year**

Due to the NJDOE’s Preschool Program Implementation Guidelines, Cambridge Park Preschool Teachers will be paid an additional \$10 per day, excluding early dismissal and/or professional development days, for required increased student contact time. To be paid monthly February 1, 2021 through June 18, 2021.

**4. Other – 2020/2021 School Year**

District Danielson Observer/Evaluator – 2020/2021 School Year Jeffrey Hudanish - \$300 per day, not to exceed \$9,000.00.

**FINANCE**

The following item was then approved by a unanimous roll call vote.

**1. Adoption of Tentative Budget for 2021/22**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the adoption of the 2021/22 tentative budget as follows:

General Fund	<b>\$75,651,794</b>
Special Revenue Fund	<b>\$4,617,314</b>
Debt Service Fund	<b>\$2,937,943</b>
<b>Total Tentative Budget</b>	<b>\$83,207,051</b>

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase for the purpose of using any available banked cap from the 3 previous budget years; and

WHEREAS, the Matawan-Aberdeen Regional School District has determined that \$4,815 is available in banked cap and is necessary to balance the general fund for the 2021-22 fiscal year budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district’s goals and objectives for the upcoming fiscal year; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that it is necessary to withdraw \$2,200,000 from Capital Reserve for the local share of capital projects included in the 2021-22 budget which includes the following projects:

- Replacement of turf and track at high school \$1,500,000
- Upgrade of baseball press box at high school \$100,000
- Upgrade of playground at Lloyd Road \$150,000
- Repaving of parking lot at Ravine Drive \$450,000

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that it is necessary to withdraw \$900,000 from Maintenance Reserve for the purpose of funding the general fund maintenance accounts in 11-000-261-XXX;

NOW THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional Board of Education approves the tentative budget for the 2021-22 school year which includes the use of banked cap and withdrawals from capital reserve and maintenance reserve as listed.

**2. Acknowledgement of Amount to be Raised in Local Taxes**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education acknowledge the total amount of funds to be raised in local taxes which includes the use of \$4,815 in banked cap in the general fund for the ensuing school year (2021/22) as follows:

	<b>Total</b>	<b>Matawan</b>	<b>Aberdeen</b>
General Fund	<b>\$57,917,622</b>	<b>\$18,805,743</b>	<b>\$39,111,879</b>
Debt Service Fund	<b>\$2,588,318</b>	<b>\$840,422</b>	<b>\$1,747,896</b>
<b>Total Taxes to be Raised</b>	<b>\$60,505,940</b>	<b>\$19,646,165</b>	<b>\$40,859,775</b>

**3. Advertise Tentative Budget for Public Hearing**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the 2021/22 tentative budget to the Monmouth County Executive County Superintendent of Schools for approval and authorize the advertisement after approval in the Asbury Park Press in accordance with the form suggested by the NJ Department of Education and according to law and establish that the public hearing on the budget for the 2021/22 school year be held at the Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ on **April 26, 2021** at 6:30 pm.

#### 4. Travel and Related Expense Reimbursement for 2021/22

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has expended \$23,871 as of this date;

NOW, THEREFORE BE IT RESOLVED, the Board of Education approve travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$118,376 for all staff and Board members for the 2021/22 school year.

#### 5. Refunding Bond Ordinance

Refunding Bond Ordinance of the Matawan-Aberdeen Regional School District, in the county of Monmouth, New Jersey, providing for the refunding of all or a portion of the outstanding callable school refunding bonds, series 2011, of the school district, dated September 15, 2011, issued in the original principal amount of \$20,530,000, appropriating not to exceed \$10,600,000 therefore and authorizing the issuance of not to exceed \$10,600,000 refunding bonds to provide for such refunding

BE IT ORDAINED by the Board of Education of the Matawan-Aberdeen Regional School District, in the county of Monmouth, New Jersey (with not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1 The Board of Education of the Matawan-Aberdeen Regional School District, in the County of Monmouth, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable School Refunding Bonds, Series 2011, of the School District issued in the original principal amount of \$20,530,000 and dated September 15, 2011 (the "2011 Bonds"). The 2011 Bonds maturing on or after September 15, 2022 (the "Refunded Bonds") may be redeemed at the option of the School District in whole or in part on any date on or after September 15, 2021 at a redemption price equal to 100% of the Refunded Bonds.

Section 2 In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$10,600,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3 An aggregate amount not exceeding \$140,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4 The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5 Supplemental debt statements have been prepared and filed in the offices of the Clerks of the Borough of Matawan and the Township of Aberdeen (the "Constituent Municipalities") and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statements show that an allocated portion of the gross debt of the Constituent Municipalities as defined in the Local Bond Law and the school debt of the School District is increased by the amount of the Bond authorization set forth herein.

Section 6 No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7 The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the

sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2011 Bonds referred to in Section 1 hereof.

Section 8 This bond ordinance shall take effect immediately after final adoption.

## **6. Custodial Contract Audit and RFP Development for the 2020/21 School Year**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for a custodial contract audit and the development of a request for proposals for the 2021/22 and 2022/23 school years to provide the district daily staffing and management of custodial services; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of custodial standards, facility outbreak prevention, response and recovery; and such is not reasonably possible to describe the required services with written bid specifications in addition to the limited nature of service providers and the proven reputation of the service provider, thus warrants the need to deem the service as an extraordinary, unspecified service per exemptions outlined in N.J.S.A. 18A:18A-5;

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2020/21 fiscal year to Edvocate, Executive Woods South, 756 Opatut Court, Toms River, NJ 08753 for the purposes of custodial contract auditing and development of the custodial services request for proposal. The amount of the contract is \$11,250.

**Account:** 11-000-262-340-12-0000-0

## **XIX. UNFINISHED BUSINESS**

- None

## **XX. NEW BUSINESS**

- Ms. Whalen stated a great job at the Cliffwood Elementary School Virtual Title I game night
- Ms. Friedman thanked the administrators and Board for all work done June/July/Summer/Fall/Winter
- Ms. Friedman was thankful for the Board for not giving up
- Ms. Osborne went to the Boys Basketball game, varsity boys won championship
- High school kids did not complain at high school
- Thanked the Administrators for all they do
- Ms. Ascoli stated the high school pickup was “happy”, could see it through masks

## **XXI. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

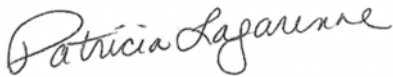
- P1 – in spirit of people who speak during public comments, don’t want to be interrupted, happy for full time at the high school and look forward to other schools
- P2 – reached out to Mr. Eyler/Mr. Bombardier and saved her daughter’s senior year. Happy to report her child is doing ok, human element to pandemic, child does not want to go to college. Child will take GAP year was issue without teachers in classroom. What percentage of teachers will return to classroom? 90% of the staff will return. If all goes well after break, plans to open will be offered by building principals
- A board member asked – what is the plan from principals
- P3 – shout out to Mr. Eyler students seem happy at school. September that will be decoupling of students for remote learning? Not at that point – looking at September and hoping all school will be open. If virtual portion of DOE directive will rule
- P4 – Offensive that staff were bashed for not wanting to come back. This is the most stressful year/experience of their careers. How we got here: guidance from NJDOH - using cohorts. Everybody wants students back 5 days, no one is virologist. He represents people who want to open up 5 days and also represents people who want full remote. Go to the guidance – DOH and DOE who says when we can go back. Example – mercury in gym floor – listened to experts, lead in water – listened to experts. Don’t know the right answer, but we must listen to guidance.

- P5 – clarify 5 half days – principals will review – when will we go to 5 full days, plan was due a long time ago. High school is pilot for full day instruction. Must look at each buildings needs and what need to happen to move to full day – food/eating, etc. Eating in classrooms not determined for staff. How long for 5 full days?
- P6 – what about activities? Plans are in works for activities, depends on Executive Order looking at graduations, proms, etc.
- P6 – understand all issues, but want to open up full day after spring break necessary to get students moving in good direction.
- Ms. Friedman stated “this isn’t phase 1, we’ve gone through many phases and worked very hard to get here. Goal was always get students back”
- P7 – parents feel Phase 1 – only high school is full time it is coming
- Ms. Whalen stated the district is trying hard to work with all concerns

## XXII. ADJOURNMENT

On a motion by Ms. Osborne seconded by Ms. Ascoli and a unanimous roll call vote the Board adjourned the meeting at 7:53 pm.

Respectfully submitted



Patricia Lagarenne  
Assistant School Business Administrator/  
Board Secretary



**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING  
MARCH 8, 2021**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Eyler, Aaron	HS	3/11/2021	Virtual	NJPSA/FEA Legal One: What's New in School Official Ethics Law	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Eyler, Aaron	HS	3/17/2021	Virtual	NJPSA/FEA Legal One: Hot Issues in School Law	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Lagarenne, Patricia	CO	4/13/2021	Virtual	NJASBO Overview of the New Coronavirus Response and Relief Supplemental Appropriations (CRSSA) Act	\$25.00**	\$0.00	\$0.00	\$0.00	\$25.00**	NO
Eyler, Aaron	HS	5/4/2021	Virtual	NJPSA/FEA Legal One Hot Issues In Special Education Law	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Case, Lindsey	CO	5/6/2021	Virtual	NJASBO Preparing for the Audit, GASB84 and Internal Controls	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	NO
Lagarenne, Patricia	CO	5/6/2021	Virtual	NJASBO Preparing for the Audit, GASB84 and Internal Controls	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	NO
Eyler, Aaron	HS	6/9/2021	Virtual	NJPSA/FEA Legal One: The Principal/AP/VP's Survival Guide	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Eyler, Aaron	HS	6/20/2021, 6/21/2021, 6/22/2021, 6/23/2021, 6/24/2021, 6/25/2021	Virtual	Lehigh University Section 504 Coordinators Institute & Special Education Law Conference	\$495.00*	\$0.00	\$0.00	\$0.00	\$495.00*	NO
Eyler, Aaron	HS	6/22/2021	Virtual	NJPSA/FEA Legal One: School Law: Year in Review	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
								<b>Total</b>	\$620.00	

\*Amount being charged to Account #11-000-223-580-04-0000-0

\*\*\*Amount being charged to Account #11-000-251-580-11-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE:

REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.