

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**WORKSHOP MEETING** on October 11, 2021, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

## **I. CALL TO ORDER**

President, Ms. Ascoli called the Committee of the Whole Meeting to order at 6:30 pm.

## **II. PLEDGE OF ALLEGIANCE**

## **III. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 8, 2021 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

## **IV. ROLL CALL**

Present:	Ms. Annette Ascoli - President	Ms. Kizzie Osborne - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Mr. John Montone	Ms. Joy Przywara
	Ms. Shari Whalen	

Absent:

Also Present: Ms. Lindsey Case, School Business Administrator/Board Secretary  
 Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction  
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
 Mr. Michael Liebmann, Director of Personnel

## **V. MINUTES**

- None

## **VI. CORRESPONDENCE TO THE BOARD**

Email received Sep 22, 2021, [mems727@live.com](mailto:mems727@live.com), regarding: Coronavirus disease (COVID 19) Children and masks  
 Email received Sep 27, 2021, [jinhenn@me.com](mailto:jinhenn@me.com), regarding: Bus 81/Rt 79 & Scenic/Lloyd Rd  
 Email received Sep 27, 2021, [joyce6489@aol.com](mailto:joyce6489@aol.com), regarding: The Road Forward Plan  
 Email received Sep 27, 2021, [drosario1204@gmail.com](mailto:drosario1204@gmail.com), regarding: Request for Curriculum Information  
 Email received Oct 1, 2021, [mchenn@aol.com](mailto:mchenn@aol.com), regarding: Bus 81 / Rt 79 & Scenic / Lloyd Rd  
 Email received Oct 6, 2021, [mchenn@aol.com](mailto:mchenn@aol.com), regarding: Bus 81 / Rt 79 & Scenic / Lloyd Rd

**VII. STUDENT REPRESENTATIVE’S REPORT**

- None

**VIII. SUPERINTENDENT’S REPORT**

- None

**IX. BOARD PRESIDENT’S REPORT**

- Ms. Ascoli’s report can be viewed on YouTube

**X. CURRICULUM AND INSTRUCTION**

Mr. Bombardier reviewed the Curriculum and Instruction Agenda on which the Board will take action on Item A. The remainder of the items will be presented for action at the October 25, 2021 Regular Action Meeting.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the addition of Anthony Certa and Elizabeth Miller to serve on the **School Improvement Panel (ScIP)** Committee for the Middle School for the 2021 – 2022 school year (originally approved on 8/23/2021).

**Rationale:** The **TEACHNJ Act** requires that all schools convene a School Improvement Panel (ScIP) with the charge of providing leadership in the areas of teacher evaluation, mentoring, and professional development. The ScIP plays a significant role in coordinating initiatives and ensuring the consistent application of requirements across the school.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission the **MARSD Emergency Virtual or Remote Instruction Program Plan** for the 2021-2022 school year.

**Rationale:** In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for the 2021-2022 school year.

**Rationale:** *N.J.S.A. 18A:7A-10* established NJQSAC to ensure that school districts are providing a thorough and efficient education for all students. NJQSAC is initiated by a self-evaluation process by which the district submits scores for each the five District Performance Review (DPR) areas. Once the DPR self-evaluation is completed and Board approved, the Monmouth County Office of Education, led by the executive county superintendent, conducts an on-site verification process using this DPR for each of the following quality performance indicator areas: Instruction and Program, Fiscal Management, Governance, Operations, and Personnel.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2021 – 2022 school calendar to reflect March 9, 2022 as a staff in-service day for preschool teachers only. As a result, there will be no school for preschool students on March 9, 2022 for the purpose of staff training. (**Curriculum & Instruction Attachment #2**)

**XI. STUDENT SERVICES**

Ms. Perez reviewed the Special Services Agenda on which the Board will take action this evening on Items 1, 2, 3 and 4.

**XII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda requesting the Board take action this evening on Item 1. The remainder of the items will be presented for action at the October 25, 2021 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements – 2021/2022 School Year**

Policy: 4121.1 Individual Contracts Certificated Staff  
4121.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Howell, Matthew	CO	School Bus/Van Driver	Resignation	10/24/2017	9/30/2021 Amended Date Previously Approved on 9/27/2021
McNulty, Kristen	MS	School Nurse	Resignation	9/14/2020	9/30/2021 Amended Date Previously Approved on 9/27/2021

**B. Leave of Absence – 2021/2022 School Year**

Policy: 4151 Attendance Patterns  
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Colanari, Joni	ST	Teacher	Maternity	With Pay	12/13/21-2/23/22
			FMLA/NJFLA	Without Pay	2/24/22-5/26/22
Fiedler, Charnell	CL	Instructional Assistant	Personal	Without Pay	9/23/2-9/24/21
Giannone, Tara	CL	Teacher	Maternity	With Pay	9/28/21-12/8/21
			FMLA/NJFLA	Without Pay	12/9/2-3/10/22 Amended Dates Previously Approved on 9/27/21
Maida, Michele	HS	Secretary	Personal	Without Pay	11/1/21-11/3/21
Johannesen, Michele	LR	Instructional Assistant	Personal	Without Pay	12/01/2021
O'Brien, Jessica	LR	Teacher	Maternity	With Pay	10/18/21-11/19/21
			FMLA/NJFLA	Without Pay	11/22/21-2/17/22 Amended Dates Previously Approved on 9/27/21
Ross, Joana	HS	Teacher	Maternity	With Pay	11/8/21-12/23/21
			FMLA/NJFLA	Without Pay	1/4/22-3/28/22

**C. Appointments**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. New Hires - 2021/2022 School Years**

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace/ Reason	Effective Dates
TBD	CO	Secretary Special Services - 12 Month	TBD	TBD	TBD	Ambrosia Resignation	TBD
TBD	CO	School Bus/Van Driver – Full Time	TBD	TBD	TBD	Howell Resignation	TBD
TBD	CO	School Bus/Van Driver – Full Time	TBD	TBD	TBD	Lara Resignation	TBD
TBD	CO	School Bus/Van Driver – Part Time	TBD	TBD	TBD	Hausmann Transfer	TBD
TBD	CO	School Bus/Van Driver – Part Time	TBD	TBD	TBD	Howell Transfer	TBD
TBD	CO	Transportation Assistant	TBD	TBD	TBD	Enrollment	TBD
TBD	CP	Preschool Teacher	TBD	TBD	TBD	Enrollment	TBD
TBD	HS	Special Education Teacher – English	TBD	TBD	TBD	Giannone Resignation	TBD
TBD	HS	Principal’s Secretary	TBD	TBD	TBD	Prinzi Retirement	TBD
TBD	MS	School Nurse	TBD	TBD	TBD	McNulty Resignation	TBD
TBD	KEYS	High School English Teacher – Part Time	TBD	TBD	TBD	Enrollment	TBD

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Extra-Curricular Activities – 2021/2022 School Year**

Name	Loc	Activity	Position	2020/2021 Step/Stipend Pending Negotiations	Effective Dates
<b>Athletic Activities</b>					
TBD	HS	Boys Basketball	Assistant Coach (O’Brien Resignation)	TBD	2021/2022 School Year
TBD	HS	Wrestling	Head Coach (Mason Resignation)	TBD	2021/2022 School Year
TBD	HS	Wrestling	Assistant Coach (Tovar Resignation)	TBD	2021/2022 School Year
<b>Non-Athletic Activities</b>					
<b>Hourly Activities</b>					

**3. School Counselors for After-School, Post-Secondary Planning – 2021/2022 School Year**

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
TBD	School Counselor		Provide time for students and parents to meet with counselors to plan for education/career after graduation	TBD Up to ____ hours each	\$35	TBD	HS

**4. Curriculum & Instruction – Title I, II-A, III & IV Teachers – 2021/2022 School Year**

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
Posting #1 FY 22 Title I Funded 20-231-200-070-04-0000-0  Cherence, Christine Schultz, Lisa	Cliffwood Title I PD Coach/ Coordinator	2	Title I PD Coach/Coordinators will be responsible for planning and delivering Title I parent and student workshops, compiling and analyzing multiple measures of student achievement data to monitor the progress of Title I students and programs at Cliffwood, and Lloyd Road on a monthly basis.	50 (up to 25 per teacher)	\$30	\$1,500	CO
Posting #3 FY 22 Title I Funded 20-231-100-070-04-0000-0	Cliffwood Title I Academic Support Program Teachers (Math & ELA)	1	Provide supplemental academic assistance to identified students on a regular basis. Normally 4x/week before school hours.	500 (up to 125 hours per teacher)	\$35	\$17,500	CO
Posting #4 FY 22 Title I Funded 20-231-100-070-04-0000-0	Cliffwood Title I Academic Support Program Substitute Teachers (Math & ELA)	2	Substitute teacher(s) for providing supplemental academic assistance to identified students. Normally 4x/week before school hours.	TBD	\$35	TBD	CO
Posting #5 FY 22 Title I Funded 20-231-200-070-04-0000-0  Perchuk, Tara	Cliffwood Title I Family Night Teachers	1	Teachers to plan and facilitate Title I Family Nights during the 2021-2022 school year.  Title I Family Night Teachers - 4 teachers x 5 events x 4 hours each event (20 hours total each) @ \$30 per hour = \$2,400.	80 (up to 20 hours per teacher)	\$30	\$2,400	CO
Posting #7 FY 22 Title I Funded 20-231-100-060-04-0000-0	Lloyd Road Title I Academic Support program Teachers (Math & ELA)	1	Provide supplemental academic assistance to identified students on a regular basis. Normally 4x/week before school hours.	200 (up to 100 hours per teacher)	\$35	\$7,000	CO
Posting #8 FY 22 Title I Funded 20-231-100-060-04-0000-0	Lloyd Road Title I Academic Support Program	3	Provide supplemental academic assistance to identified students on a regular basis. Normally 4x/week before school hours.	NA	\$35	\$TBD	CO

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc
	Substitute Teachers (Math & ELA)						
Posting #9 FY 22 Title I Funded 20-231-200-060-04-0000-0	Lloyd Road Title I Family Night Teachers	1	Teachers to plan and facilitate Title I Family Nights  Title I Family Night Teachers - 4 teachers X 6 hours per family night X 3 nights @ \$30 per hour = \$2,160	72 (18 hours per teacher)	\$30	\$2,160	CO
Posting #11 FY 21 Title III ESL Funded 20-241-100-100-04-0000-0	ESL Tutorial Substitute Teachers	2	Provide supplemental ESL Tutorial services to identified K-3 ESL Students on an as- needed basis	TBD	\$35	TBD	CO
Posting #12 FY 22 Title III ESL Funded 20-241-200-100-04-0000-0	ESL Family Night Workshops	3	Plan and deliver (4) ESL Family Workshops during the 2021-2022 School year.  ESL Family Night Salaries - 6 Teachers X 4 nights X 3 hours per family night = 12 hours each @ \$30/hour = \$2,160	72 (up to 12 hours per teacher)	\$30	\$2,160	CO

**5. College Student Observers/Teachers/Interns – 2021/2022 School Year**

Name	College	Cooperating Staff Member	Location/Subject/Date
Capela, Gabriela	Monmouth University	Ashley Padgett	Lloyd Road Elementary School Elementary/Science Fall 2021
Diana, Alexa	Brookdale Community College	Amy Tomkins	Strathmore Elementary School Elementary Fall 2021

**6. Staff Array Changes – 2021/2022 School Year**

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Chodkiewicz, Beth Acct # 11-130-100-101-11-0000-9	MS: 1.00	English Teacher	MS: 1.00 MS: .17 O/L	English Teacher English Teacher	9/27/21-2/22/22

**7. Home Instruction - 2021/2022 School Year**

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates

**8. Volunteers - 2021/2022 School Year**

Name	Location	Activity	Effective Date
Becourtney, Chelsea	HS	Winterguard	2021/2022 School Year
Kawka, Mark	HS	Football	2021/2022 School Year

**9. Mentor Teachers - 2021/2022 School Year**

Name	Subject	Location
Russo, Susan	Teacher – Special Education	MS

**10. Staff Moving Compensation - 2021-2022 School Year**

Name	School	Cost
Perchuk, Tara	CL	\$25/Hr. up to 5 hours
Walker, Martine	CL	\$25/Hr. up to 5 hours

**Additional Hours:** Originally Board approved for up to 5 hours each on August 23, 2021.  
**Account #:** 11-000-221-104-04-0000-2

**11. Substitutes - 2021/2022 School Year**

Name	Position	Account Number	Effective Date

**D. Other**

**1. HIB - 2021/2022 School Year** – The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of September 27, 2021.

Incidents Reported	Confirmed Incidents
2	0

**2. Salary Adjustment- 2020/2021 School Year**

- Greici, Jennifer; F-01, \$60,975.00, Effective 09/01/2021
- Longo, Amanda; F-0, \$60,975.00, Effective 09/01/2021
- Strehl, Jennifer; \$3,000.00 Manager Secretary Stipend, Effective 07/01/2021

**XIII. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will approve the first reading of the following:

On a motion from Ms. Friedman and seconded by Ms. Przywara policy 2422 has been tabled

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following:

Series	Category	Policy/ Regulation	Title
2000	Students	P2415.05	Student Surveys, Analysis, and/or Evaluations (M)
2000	Students	P/R2415.20	Every Student Succeeds Act Complaints (M)
2000	Students	P2422	Comprehensive Health and Physical Education (M)
2000	Students	P2431	Athletic Competition (M)
2000	Students	P2431.3	Heat Participation Policy for Student-Athlete Safety
2000	Students	P2425	Emergency Virtual or Remote Instruction Plan (M)
2000	Students	P2451	Adult High School (M)
2000	Students	P2464	Gifted and Talented Students (M)
2000	Students	P2622	Student Assessment
6000	Finances	P6511	Direct Deposit

(M) indicates mandated by state law.

**XIV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take action at the October 25, 2021 Regular Action Meeting.

**A. BUSINESS OPERATIONS**

**1. Payroll for September 2021 and Bills List for October 2021** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>September 15, 2021 Payroll</b>	\$2,011,022.35
<b>September 30, 2021 Payroll</b>	\$2,034,407.97
<b>Total September Payroll</b>	\$4,045,430.32
<b>October 2021, Bills List</b>	\$
<b>Total Bills List</b>	\$

**2. Transfer of Funds for August 2021** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **August and September 2021** presented.

**3. S-1701 Reporting for July and August 2021**

Board Secretary Report for **July and August 2021**

BE IT RESOLVED, that the Report of the Secretary for **July and August 2021** to the Board of Education and the Report of the Treasurer of School Monies for **July and August 2021**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, and September 30, 2021**, after review of the Board Secretary’s monthly financial reports for August and September 2021 (appropriations section) and Treasurer’s Report as of **July and August 2021**, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Lindsey Case  
Board Secretary

October 25, 2021  
Date



**4. Adoption of 2022/2023 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Budget Calendar for the 2022/2023 school year. (**Finance Attachment #1**)

**5. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department.

**6. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department.

**7. Routine Travel Reimbursement for 2021-2022**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2021-2022 school year

<b>Name</b>	<b>Position</b>	<b>Total</b>
Meghan Beal	Bookkeeper	\$100

**8. Approval of in District Routes for the 2021/2022 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following in District Routes for the 2021/2022 school year.

<b>Bus #</b>	<b>Destination</b>	<b># of Days</b>	<b>Eff Dates</b>
58	Spare	180	9/6/21 – 6/30/22
63	Spare (Caravan)	180	9/6/21 – 6/30/22
64	Spare (Caravan)	180	9/6/21 – 6/30/22
65	HS, CL, CP, ST	180	9/6/21 – 6/30/22
66	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
67	HS, CP, MAMS, CL	180	9/6/21 – 6/30/22
68	HS, MAMS, ST, CP (REACH Program WED-FRI)	180	9/6/21 – 6/30/22
69	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
71	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
72	HS, YMCA ST, ST	180	9/6/21 – 6/30/22
73	SPARE	180	9/6/21 – 6/30/22
74	MAMS, LR, RD (MAMS late run)	180	9/6/21 – 6/30/22
75	HS, MAMS, LR, ST	180	9/6/21 – 6/30/22
76	MAMS, LR, RD	180	9/6/21 – 6/30/22
77	HS, LR, MAMS, RD	180	9/6/21 – 6/30/22
78	RD	180	9/6/21 – 6/30/22
79	SPARE (van)	180	9/6/21 – 6/30/22
80	HS, MAMS, LR, RD (MAMS late run)	180	9/6/21 – 6/30/22
81	MAMS, LR, CL (HS late run)	180	9/6/21 – 6/30/22
82	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
83	HS, LR, ST	180	9/6/21 – 6/30/22
85	HS, MAMS, LR, RD	180	9/6/21 – 6/30/22

Bus #	Destination	# of Days	Eff Dates
86	HS, MAMS, LR	180	9/6/21 – 6/30/22
87	CP, CL (REACH Program MON/TUES)	180	9/6/21 – 6/30/22
88	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
89	MAMS	180	9/6/21 – 6/30/22
90	MAMS, CP	180	9/6/21 – 6/30/22
91	HS, MAMS, LR, CL	180	9/6/21 – 6/30/22
94	Hawkswood	180	9/6/21 – 6/30/22

**9. Award of Joint Transportation Routes for the 2021/2022 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2021/2022 school year with Matawan Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff Dates (Retroactive)	Estimated Cost
SE238	Archway School ATCO	MOESC	MARSD	TBD	TBD	TBD	TBD
6047	CCMCO	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ520	Center For LLL/Middlesex ESC	MOESC	MARSD	TBD	TBD	TBD	TBD
6352	Center School-Somerset	MOESC	MARSD	TBD	TBD	TBD	TBD
SE078	Collier HS/MS	MOESC	MARSD	TBD	TBD	TBD	TBD
8050	Collier HS/MS	MOESC	MARSD	TBD	TBD	TBD	TBD
9060	Collier HS/MS	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY140	Cornerstone Day School	MOESC	MARSD	TBD	TBD	TBD	TBD
SE295	Cornerstone Day School	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY020	CPC Adolescent	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY035	CPC Adolescent	MOESC	MARSD	TBD	TBD	TBD	TBD
SE318	CPC Adolescent	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY036	CPC Adolescent	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ600	CPC Adolescent	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ599	CPC Elementary	MOESC	MARSD	TBD	TBD	TBD	TBD
SE318	CPC Elementary	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY036	CPC Elementary	MOESC	MARSD	TBD	TBD	TBD	TBD
9114	Deron School (Union)	MOESC	MARSD	TBD	TBD	TBD	TBD
SE245	Garfield Park Academy	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY088	Harbor School	MOESC	MARSD	TBD	TBD	TBD	TBD
8181	Harbor School	MOESC	MARSD	TBD	TBD	TBD	TBD
SE323	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY204	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ616	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
SE048	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff Dates (Retroactive)	Estimated Cost
SE421	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ616	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
SE149	Hawkswood School	MOESC	MARSD	TBD	TBD	TBD	TBD
3051	Holmdel TWP BOE/Holmdel HS	MOESC	MARSD	TBD	TBD	TBD	TBD
SE404	Honor Ridge Academy	MOESC	MARSD	TBD	TBD	TBD	TBD
SE042	Lakeview School	MOESC	MARSD	TBD	TBD	TBD	TBD
SE410	Long Branch BOE/ Audrey W Clark	MOESC	MARSD	TBD	TBD	TBD	TBD
9061	Montgomery Academy	MOESC	MARSD	TBD	TBD	TBD	TBD
SE221	Newgrange School	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ625	New Road/Parlin	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY059	New Road/Parlin	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY026	New Road/Parlin	MOESC	MARSD	TBD	TBD	TBD	TBD
SE300	New Road/Parlin	MOESC	MARSD	TBD	TBD	TBD	TBD
ESY075	New Road/Somerset	MOESC	MARSD	TBD	TBD	TBD	TBD
SE300	New Road/Somerset	MOESC	MARSD	TBD	TBD	TBD	TBD
ESQ676	Search Day Program	MOESC	MARSD	TBD	TBD	TBD	TBD
9033	Shore Center for Autism	MOESC	MARSD	TBD	TBD	TBD	TBD
7245	Rugby School	MOESC	MARSD	185	TBD	TBD	TBD
ESY037	Rugby School	MOESC	MARSD	185	TBD	TBD	TBD
ESY109	Rock Brook School	MOESC	MARSD	TBD	TBD	TBD	TBD

**10. The following bus evacuation drills are scheduled to occur or did occur as follows:**

School	Date	Location	Supervised by
Cambridge Park Pre-school	TBD	Bus Driveway for all routes	Director Maggie Lazur
Cliffwood Elementary School	9/30/21	Bus Driveway for all routes	Principal Mark Van Horn
Lloyd Rd Elementary School	10/6/21	Bus Driveway for all routes	Principal Joe Jerabek
Matawan-Aberdeen Middle School	10/13/21	Bus Driveway for all routes	Principal Michael Wells
Matawan Regional High School	10/14/21	Bus Driveway for all routes	Principal Aaron Eyler
Ravine Drive Elementary School	9/30/21	Bus Driveway for all routes	Principal Ms. Zitarosa
Strathmore Elementary School	9/30/21	Bus Driveway for all routes	Principal Kelly Bera

**11. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **September 2021**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/14/21 @ 9:45 am
Cambridge Park Pre-school	Evacuation Drill	9/20/21 @ 9:00 am
Cliffwood Elementary School	Fire Drill	9/13/21 @ 10:15 am
Cliffwood Elementary School	Non-Fire Evacuation	9/20/21 @ 10:26 am
Cliffwood Elementary School	Medical Emergency/Shelter in Place	9/23/21 @ 9:45 am
Lloyd Road Elementary School	Fire Drill	9/14/21 @ 9:15 am
Lloyd Road Elementary School	Shelter in Place	9/17/21 @ 1:48 pm
Lloyd Road Elementary School	Lock Down Drill	9/22/21 @ 9:09 am
Matawan Regional High School	Evacuation	9/14/21 @ 7:45 am
Matawan Regional High School	Fire Drill	9/20/21 @ 1:25 pm
Matawan Regional High School	Shelter in Place (Medical Emergency)	9/29/21 @ 9:25 am
Matawan-Aberdeen Middle School	Fire Drill	9/17/21 @ 1:45 pm
Matawan-Aberdeen Middle School	Shelter in Place (Medical Emergency)	9/22/21 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	9/13/21 @ 10:03 am
Ravine Drive Elementary School	Shelter in Place	9/14/21 @ 10:15 am
Strathmore Elementary School	Evacuation Drill	9/22/21 @ 10:27 am
Strathmore Elementary School	Fire Drill	9/24/21 @ 9:47 am
Strathmore Elementary School	Evacuation	9/27/21 @ 10:22 am

**XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL ITEMS**

All public comments can be viewed on YouTube

**XVI. VOTE/ROLL CALL ON ALL AGENDA ITEMS**

Motion by Ms. Martinez, seconded by Ms. Friedman to approve the following resolution(s):

**CURRICULUM AND INSTRUCTION**

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

**STUDENT SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the agreement with the following provider for the 2021-2022 school year on an as needed basis.

Service Provider	Cost	Effective Dates
In-Home Assessments, LLC	\$200.00 Clearance Evaluation	10/11/21-6/30/22 (retroactive)
Anthony Ferruggiaro, MA, LAC	\$250.00 Fit to Return Evaluation	
Dr. Tintorer	\$450.00 Psychiatric Fit to Return	

**Rationale:** Assessments for at risk students that require immediate crisis intervention. In home assessments will provide psychosocial evaluations to ensure student safety. Assessments may be done at home or in school.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2021-2022 School Year.

Student	School	Cost	Effective Dates
165147	Middletown Township School District	Tuition: \$37,608.00	9/14/21-6/30/22 (retroactive)
157011	Center For Life Long Learning	Total Cost: \$101,340.00 (Tuition: 59,200.00, 1:1 Aide: 42,120.00)	9/2/21-6/30/22 (retroactive)
157154	The Shore Center	Pre-Vocational Program Cost: \$3,000.00	7/6/21-6/30/22 (retroactive)
156190	The Shore Center	Pre-Vocational Program Cost: \$3,000.00	7/6/21-6/30/22 (retroactive)

Cost: \$100,108.00 Account #:11-000-100-562-09-0000-0

Cost: \$42,120.00 Account#:11-000-217-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service contract with Effective School Solutions for the 2021-2022 School Year.

Provider	Cost	Services	Effective Dates
Effective School Solutions	\$52,500.00	Clinical Services	9/9/21-6/30/22 (retroactive)

Cost: \$52,500.00 Account # 20-470-100-500-09-0000-0

**Rationale:** Effective School Solutions will provide therapeutic mental health services of one-part time NJ licensed mental health professional for the 2021-2022 school year. This professional will work 20 hours per week, spread over five days for students enrolled in the K.E.Y.S Academy.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the following High School CBI Trips (Curriculum Based Instruction) for the 2021-2022 School Year.

Store Name	Number of Student/Staff	Effective Dates
Shoprite, Aberdeen	18 Students/9 Staff	9/1/21-6/30/22 12 Trips (retroactive)
Stop & Shop, Aberdeen	18 Students/9 Staff	9/1/21-6/30/22 11 Trips (retroactive)
Shoprite, Hazlet	18 Students/9 Staff	9/1/21-6/30/22 9 Trips (retroactive)
Raritan Bay YMCA, Perth Amboy	18 Students/9 Staff	9/1/21-6/30/22 18 Trips (retroactive)
Perkins, Hazlet	18 Students/9 Staff	9/1/21-6/30/22 2 Trips (retroactive)
Freehold Raceway Mall	18 Students/9 Staff	9/1/21-6/30/22 2 Trips (retroactive)
LifeTown, Livingston	18 Students/9 Staff	9/1/21-6/30/22 2 Trips (retroactive)

Cost: NTE \$5,000.00 Account #11-000-219-890-09-0000-0

**Rationale:** Community based instruction facilitates the instruction of mastery skills in a natural environment. Students will be able to generalize classroom learning, concepts and skills across different environments to build student independence and to ensure transfer of skills learned.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

**PERSONNEL**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Appointments**

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary	# Int	Replace/ Reason	Effective Dates
Batchu, Udaya	CO	Assistant School Business Administrator/ Assistant Board Secretary	N/A	\$115,000	7	Lagarenne Resignation	12/13/21 – 6/30/22

Roll Call Vote:            9 Ayes            0 Nays            0 Absent            0 Abstain

**XVII. UNFINISHED BUSINESS**

- Ms. Friedman – Tennis senior night was incredible; watching game on the turf, etc. Reminder of Strategic Planning
- Ms. Przywara – Respect assembly
- Ms. Whalen – Community and team building
- Ms. Osborne – Idling for vehicles is 3 minutes and the middle school or the high school do not need us as much. Teachers are teaching with windows open for environmental purposes

**XVIII. NEW BUSINESS**

- None

**XIX. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 7:38 pm.

It was moved by Ms. Martinez and seconded by Ms. Whalen that the Board returned to Open Session at 8:05 pm.

**XX. ADJOURNMENT**

On a motion by Ms. Whalen seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 8:06 pm.

Respectfully submitted,

Lindsey Case  
 School Business Administrator/  
 Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING  
OCTOBER 11, 2021**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Lazur, Margaret	CP	10/13/2021, 10/20/2021, 11/10/2021, 12/8/2021, 1/12/2021, 2/9/2021, 3/9/2021, 4/13/2021	Virtual Workshop	William Paterson University Early Childhood Leadership Seminar Series	\$300.00***	\$0.00	\$0.00	\$0.00	\$300.00***	NO
Perez, Nelyda	CO	10/13/2021, 10/20/2021, 11/10/2021, 12/8/2021, 1/12/2021, 2/9/2021, 3/9/2021, 4/13/2021	Virtual Workshop	William Paterson University Early Childhood Leadership Seminar Series	\$300.00***	\$0.00	\$0.00	\$0.00	\$300.00***	NO
Alvarez, Rachel	CP	10/18/2021 thru 3/21/2022 (13 days)	Virtual Workshops	Preschool Intervention and Referral Specialists (PIRS) NJDOE and Center for Autism and Early Childhood Mental Health at Montclair State	\$450.00**	\$0.00	\$0.00	\$0.00	\$450.00*	NO
D'Angelo, Christine	CP	10/18/2021	Virtual Workshop	NJDOE Child Study Team Evaluations for Students who are deaf and hard of hearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Gallagher, Amy	LR	10/18/2021	Virtual Workshop	NJDOE Child Study Team Evaluations for Students who are deaf and hard of hearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Gumina, Linda	ST	10/18/2021	Virtual Workshop	NJDOE Child Study Team Evaluations for Students who are deaf and hard of hearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Sidley, Kate	CP	10/18/2021	Virtual Workshop	NJDOE Child Study Team Evaluations for Students who are deaf and hard of hearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING  
OCTOBER 11, 2021**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Sloan, Michelle	HS	10/21/2021, 10/22/2021, 10/23/2021	Virtual Workshop	NJ Autism Conference	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	YES
								<b>Total</b>	\$1,199.00	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #20-218-200-580-09-0000-0										
***Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: 355.50										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										



## MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

### 2021 - 2022 DISTRICT CALENDAR

SEPTEMBER 2021							September:	FEBRUARY 2022							February:	
S	M	T	W	T	F	S	1, 2, 3: Staff In-Service Day	S	M	T	W	T	F	S	1: Early Dismissal/HS Students - Midterms	
						4	6: Labor Day			1	2	3	4	5	2 Early Dismissal Students Pre-K-8	
5	6	7	8	9	10	11	7-8: Rosh Hashanah	6	7	8	9	10	11	12	15, 16: Early Dismissal - HS for Conferences	
12	13	14	15	16	17	18	9: First Day for Students	13	14	15	16	17	18	19	17: Early Dismissal Students Only (PD)	
19	20	21	22	23	24	25	16: Yom Kippur	20	21	22	23	24	25	26	18 - 21: President's Weekend	
26	27	28	29	30			<b>Total Days for Students: 15</b>	27	28						<b>Total Days for Students: 18</b>	
OCTOBER 2021							October:	MARCH 2022							March:	
S	M	T	W	T	F	S	11: Staff In-Service Day	S	M	T	W	T	F	S	2 & 3: Early Dismissal - Pre-K for Conferences	
						1					1	2	3	4	5	4: Early Dismissal Students Only (PD)
3	4	5	6	7	8	9										9: No School for Pre-K Students (Staff PD)
10	11	12	13	14	15	16										9 & 10 Early Dismissal - K-3 for Conferences
17	18	19	20	21	22	23	<b>Total Days for Students: 20</b>	13	14	15	16	17	18	19	<b>Total Days for Students: 23</b>	
24	25	26	27	28	29	30										
31																
NOVEMBER 2021							November:	APRIL 2022							April:	
S	M	T	W	T	F	S	4-5: NJEA Convention	S	M	T	W	T	F	S	15-22: Spring Break	
	1	2	3	4	5	6	17: Early Dismissal - Students Pre-K-8							1	2	29: Early Dismissal Students Only (PD)
7	8	9	10	11	12	13	24: Early Dismissal Students/Staff	3	4	5	6	7	8	9		
14	15	16	17	18	19	20	25-26: Thanksgiving	10	11	12	13	14	15	16		
21	22	23	24	25	26	27	29, 30: Early Dismissal Pre-K-3 for Conferences	17	18	19	20	21	22	23		
28	29	30					30: Early Dismissal MS for Conferences	24	25	26	27	28	29	30	<b>Total Days for Students: 15</b>	
							<b>Total Days for Students: 18</b>									
DECEMBER 2021							December:	MAY 2022							May:	
S	M	T	W	T	F	S	1, 2, 3: Early Dismissal MS for Conferences	S	M	T	W	T	F	S	10: Early Dismissal Students/Staff	
			1	2	3	4	1, 2: Early Dismissal HS for Conferences	1	2	3	4	5	6	7	27: Early Dismissal Students/Staff	
5	6	7	8	9	10	11	23: Early Dismissal - Students/Staff	8	9	10	11	12	13	14	30: Memorial Day	
12	13	14	15	16	17	18	24-31: Winter Recess	15	16	17	18	19	20	21		
19	20	21	22	23	24	25	<b>Total Days for Students: 17</b>	22	23	24	25	26	27	28	<b>Total Days for Students: 21</b>	
26	27	28	29	30	31											
JANUARY 2022							January:	JUNE 2022							June:	
S	M	T	W	T	F	S	3: Winter Recess	S	M	T	W	T	F	S	10: Early Dismissal HS Students & Staff Only for Prom	
						1	10-13: Early Dismissal for LR Conferences					1	2	3	4	15,16,17,21 Early Dismissal/HS Students (Finals)
2	3	4	5	6	7	8	14: Early Dismissal Students Only (PD)	5	6	7	8	9	10	11	20: Juneteenth	
9	10	11	12	13	14	15	17: Martin Luther King Jr. Day	12	13	14	15	16	17	18	23-24: Early Dismissal Students/Staff	
16	17	18	19	20	21	22	27, 28, 31: Early Dismissal/HS Students (Midterms)	19	20	21	22	23	24	25	24: Tentative Last Day of School*	
23	24	25	26	27	28	29	<b>Total Days for Students: 19</b>	26	27	28	29	30			24: HS/MS Graduation	
30	31														<b>Total Days for Students: 17</b>	

Parent Conferences (Four Hour Session)	
11/29	K-3 Evening Conferences - CL, RD, ST
11/29	Pre-K Afternoon Conferences - CP
11/30	K-3 Afternoon Conferences - CL, RD, ST
11/30	Pre-K Evening Conferences - CP
11/30	MS Evening Conferences - Grades 6-8
12/1	MS Afternoon Conferences - Grades 6-8
12/1	HS Evening Conferences - Grades 9-12
12/2	HS Afternoon Conferences - Grade 9-12
12/2	MS Evening Conferences - Grades 6-8
12/3	MS Afternoon Conferences - Grades 6-8
1/10 & 12	LR Evening Conferences - Grades 4-5
1/11 & 13	LR Afternoon Conferences - Grades 4-5
2/15	HS Evening Conferences - Grades 9-12
2/16	HS Afternoon Conferences - Grades 9-12
3/2	Pre-K Afternoon Conferences - CP
3/3	Pre-K Evening Conferences - CP
3/9	K-3 Evening Conferences - CL, RD, ST
3/10	K-3 Afternoon Conferences - CL, RD, ST

Back to School Nights
9/9 - MAMS - 6th Grade, 6:30 PM
9/14 - MAMS - 7th & 8th Grade, 6:30 PM
9/20 - YMCA - 7:00 PM - tentative
9/21 - CP - 7:00 PM
9/21 - CL - 7:00 PM
9/22 - HS - 7:00 PM
9/23 - ST - 7:00 PM
9/28 - LR - Gr. 5 - 6:30 PM, Gr. 4 - 7:45 PM
9/29 - RD - 7:00 PM

Marking Period Days
1: Sep 9-Nov 16 (45 Days)
2: Nov 17-Feb 1 (45 Days)
3: Feb 2-Apr 7 (45 Days)
4: Apr 8-Jun 24 (48 Days)

KEY	
	No School for Students Only
	No School for Students & Staff
	Early Dismissal Students & Staff
	Early Dismissal Students Only

■ Marking Period  
■ Parent Conferences  
■ Proposed Board of Education Meetings

\*Note: Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 31, June 1, and June 2 (in this order). If additional emergency days need to be made up, they may be deducted from holiday weekends, spring break, and if still necessary, as half days beginning June 27, 2022 through June 30, 2022, at the discretion of the Superintendent.

Adopted 1.25.21, Revised 7.26.21

187 - Total Days (Teaching Staff) \*  
 183 - Total Days (Students)

## 2022-2023 Budget Calendar

- October 20, 2021 Administration Meeting Discussion
- November 1, 2021 Distribution of Budget Manual and Information
- December 16, 2021 Deadline to Meet with Facilities and Technology Directors
- December 22, 2021 Budget document(s) due to Business Administrator
  - Deadline for all items entered into Systems 3000
  - Staffing Worksheet must be complete
- January/February/March Development of Budget by Central Office
- January/February/March Board/Cabinet Deliberations of Budget
- March 14, 2022 Preliminary Budget Adoption by the Board of Education
- March 20, 2022 Preliminary Budget due to County
- April 25, 2022 Board Budget Public Hearing and Adoption of Final Budget