

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on January 10, 2022, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Committee of the Whole Meeting to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 8, 2021 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Annette Ascoli - President	Ms. Kizzie Osborne - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Ms. Katie Feiles	Ms. Allison Friedman
	Ms. Tara Martinez	Mr. John Montone
	Ms. Dianna Pell	

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
 Ms. Lindsey Case, School Business Administrator/Board Secretary
 Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel
 Mr. David Rubin, Board Counsel

V. MINUTES

- None

VI. CORRESPONDENCE TO THE BOARD

A motion was moved by Mr. Ahearn and seconded by Ms. Martinez and approved by a unanimous roll call vote to accept the Correspondence received.

Email received Jan 2, 2022, ladyandtramp450@gmail.com, regarding “Thanks for staying open”

Email received Jan 2, 2022, abracer060106@aol.com, regarding “School Update”

Email received Jan 2, 2022, kerikoo@aol.com, regarding “Thank you for keeping our schools open!”

Email received Jan 2, 2022, maryalexis646@aol.com, regarding “School Open”

Email received Jan 2, 2022, leeshabot@gmail.com, regarding “Thank you”

Email received Jan 2, 2022, bewel0219@gmail.com, regarding “Thank you”

Email received Jan 2, 2022, SheetalWerneke@optonline.net, regarding “Thank you”

Email received Jan 3, 2022, joyce6489@aol.com, regarding “Many thanks”

Email received Jan 5, 2022, ladyandtramp450@gmail.com, regarding “The KIDS ARE NOT OK”

Email received Jan 5, 2022, memes727@live.com, regarding “Please Read Regarding Upcoming

Proposed State School Guidelines”

Email received Jan 5, 2022, SheetalWerneke@optonline.net, regarding “Adopting Health “Guidance”

Email received Jan 6, 2022, ladyandtramp450@gmail.com, regarding “Test scores for New Jersey”

VII. STUDENT REPRESENTATIVE’S REPORT

- None

VIII. SUPERINTENDENT’S REPORT

- None

IX. BOARD PRESIDENT’S REPORT

- Ms. Ascoli’s report can be viewed on YouTube

X. CURRICULUM AND INSTRUCTION

- None

XI. STUDENT SERVICES

Ms. Perez reviewed the Student Services Agenda on which the Board will take action this evening.

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action this evening on Item 1. The remainder of the items will be presented for action at the January 24, 2022 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements – 2021/2022 School Year

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Uriarte, Ana	CO	Secretary	Retirement	9/1/2005	6/30/2022

B. Leave of Absence – 2021/2022 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Cagnina, Erin	CL	Teacher	Personal	Without Pay	2/4/22-2/07/22
Groark, Nicole	CL	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay	12/14/21-2/15/22 2/16/22-5/18/22 Amended Dates – Previously Approved on 9/27/22
Gallitelli, Jessie	LR	Teacher	FMLA/NJFLA	Without Pay	10/19/21-1/21/22 Amended Dates – Previously Approved on 6/14/21
Komito, Marc	HS	Teacher	Medical/ FMLA	With Pay Without Pay	1/6/22-1/13/22 1/14/22-6/03/22

C. Appointments

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. New Hires - 2021/2022 School Year

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace/ Reason	Effective Dates
TBD	CO	Supervisor of Operations & Maintenance/District Energy Specialist	TBD	TBD	TBD	New Position	TBD
TBD	CO	School Bus/Van Driver – Full Time	TBD	TBD	TBD	Howell Resignation	TBD
TBD	CO	School Bus/Van Driver – Full Time	TBD	TBD	TBD	Lara Resignation	TBD
TBD	CO	School Bus/Van Driver – Part Time	TBD	TBD	TBD	Hausmann Transfer	TBD
TBD	CO	Transportation Assistant	TBD	TBD	TBD	Enrollment	TBD
TBD	CO	Transportation Assistant	TBD	TBD	TBD	Monge Transfer	TBD
TBD	CP	School Nurse Replacement Position	TBD	TBD	TBD	Anticipated LOA	TBD
TBD	CP	Preschool Disabilities Teacher	TBD	TBD	TBD	Belcastro Resignation	TBD
TBD	CL	Special Education Teacher Replacement Position	TBD	TBD	TBD	Groark LOA	TBD
TBD	HS	Hallway Safety & Security Monitor – Part Time	TBD	TBD	TBD	Pease LOA	TBD
TBD	HS	Secretary	TBD	TBD	TBD	Georgalas Retirement	TBD
TBD	HS	Special Education Teacher - Science	TBD	TBD	TBD	Scholl Resignation	TBD
TBD	HS	Special Education Teacher – English	TBD	TBD	TBD	Giannone Resignation	TBD
TBD	HS	Principal’s Secretary	TBD	TBD	TBD	Prinzi Retirement	TBD
TBD	HS	School Secretary	TBD	TBD	TBD	Maida Retirement	TBD
TBD	KEYS	High School English Teacher-Part Time	TBD	TBD	TBD	Enrollment	TBD
TBD	MS	Hallway Safety & Security Monitor	TBD	TBD	TBD	New Position Grant Funded	TBD
TBD	MS	School Nurse	TBD	TBD	TBD	McNulty Resignation	TBD
TBD	MS	Part-Time School Social Worker or School Psychologist	TBD	TBD	TBD	New Position ESSR	TBD
TBD	MS	Special Education Teacher – BD	TBD	TBD	TBD	Enrollment	TBD
TBD	RD/ST	School Social Worker or Psychologist – Part Time	TBD	TBD	TBD	New Position ESSR/ American Rescue Plan Grant	TBD

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities – 2021/2022 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend Pending Negotiations	Effective Dates
Athletic Activities					
TBD	HS	Baseball	Assistant Coach (Cella Resignation)	TBD	2021/2022 School Year
TBD	HS	Girls Track & Field Spring	Coach (Bagley Resignation)	TBD	2021/2022 School Year
TBD	HS	Girls Track	Assistant Coach (Cordasco Resignation)	TBD	2021/2022 School Year
Non-Athletic Activities					
Hourly Activities					

3. School Nurse for HS Prom - 2021-2022 School Year

- Donna Godowski
- Susan Moore (Alternate)

Cost: Up to four (4) hours at \$40.00/hr. **Account #** 11-421-100-178-11-0000-1

4. Chaperones – June 2022 HS Graduation – 2021-2022 School Year

Name	Name	Name

Cost: Up to three (3) hours each at \$25.00/hr.- * School Nurse Up to three (3) hours at \$40.00/hr.
Account # 11-421-100-178-11-0000-6

5. C&I – High School Data Analysis Professional Development Committee – 2021/2022 School Year

Name	Position	Staff	Activity	Max Hrs	Cost/Hr	Total Cost	Loc

Account # 20-235-200-100-04-0000-0

6. College Student Teachers/Observers/Teachers/Interns – 2021/2022 School Year

Name	College	Cooperating Staff Member	Location/Subject/Date

7. Volunteers – 2021/2022 School Year

Name	Location	Activity	Effective Date

8. Substitutes – 2021/2022 School Year

Name	Position	Loc	Account #	Effective Date

9. Staff Array Changes – 2021/2022 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason

10. Home Instruction - 2021/2022 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
160374	Social Studies	MS	Anthony Certa	2	2	4	12/3/21-12/17/21
160374	Science	MS	Joseph Coppola	2	2	4	12/3/21-12/17/21
160374	Math	MS	Corinne Wietecha	2	2	4	12/03/21-12/17/21
160374	Language Arts	MS	Taylor Moslowitz	2	2	4	12/3/21-12/17/21

D. Other

- HIB - 2021/2022 School Year** – The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of December 20, 2021.

Incidents Reported	Confirmed Incidents
16	5

- Nursing Services Plan – 2021-2022 School Year**

- Nursing Services Plan for the 2021-2022 School Year – Preschool through Grade 12

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will approve and adopt the second reading of the policies/regulations listed on agenda.

XIV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action at the January 24, 2022 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

- Payroll for December 2021 and Bills List for January 2022** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

December 15, 2021 Payroll	\$2,024,128.42
December 23, 2021 Payroll	\$2,002,795.50
Total December Payroll	\$4,026,923.92
January 2022 Bills List	\$
Total Bills List	\$

- Transfer of Funds for November 2021** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary's Monthly Certification for November 2021

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of November 30, 2021, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for November 2021

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of November 30, 2021, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

5. School Board Recognition Month in New Jersey January 2022

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Matawan-Aberdeen Regional School District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as School Board Recognition month; and be it further

RESOLVED, That the Matawan-Aberdeen Regional School District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

6. REVISED - Tuition Contract Agreement with Monmouth County Vocational School District
(previously approved on Sep 27, 2021)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2021 - June 30, 2022. There will be 85 General Education students (62 Regular Education students and 23 Shared-Time). Tuition costs:

Program	Annual Amount	Number of Students	Total
Academy of Allied Health & Science	\$6,885	12	\$82,620
Academy of Law & Public Safety	\$6,885	1	\$6,885
Biotechnology High School	\$6,885	7	\$48,195
Communications High School	\$6,885	4	\$27,540
Design Academy	\$6,885	0	\$0
High Technology High School	\$6,885	10	\$68,850
Marine Academy of Sci. & Tech.	\$6,885	7	\$48,195
Career Center	\$6,120	21	\$128,520
Shared-Time Regular Education	\$ 969	23	\$22,287
Total		85	\$433,092

Cost: NTE: \$433,092
\$304,572
\$128,520

Account #: 11-000-100-563-11-0000-0
11-000-100-564-11-0000-0

7. Long Range Facilities Plan (LRFP)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the district’s architect, Fraytak, Veisz, Hopkins, & Duthie P.C., working in conjunction with the district’s School Business Administrator, to perform the necessary amendments to the district’s Long Range Facilities Plan (LRFP) in accordance with the requirements of the New Jersey Department of Education, and

To authorize the district’s architect Fraytak, Veisz, Hopkins, & Duthie PC, working in conjunction with the district’s School Business Administrator, to submit the updated Long Range Facilities Plan (LRFP) in accordance with the requirements of the New Jersey Department of Education

8. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **December 2021**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	12/1/21 @ 9:00 am
Cambridge Park Pre-school	Lock Down – Active Shooter	12/7/21 @ 9:45 am
Cliffwood Elementary School	Fire Drill	12/7/21 @ 10:30 am
Cliffwood Elementary School	Lock Down	12/20/21 @ 10:00 am
Lloyd Road Elementary School	Fire Drill	12/8/21 @ 1:45 pm
Lloyd Road Elementary School	Lock Down – Active Shooter	12/20/21 @ 9:15 am
Matawan Regional High School	Fire Drill	12/3/21 @ 10:00 am
Matawan Regional High School	Lock Down	12/7/21 @ 1:30 pm
Matawan-Aberdeen Middle School	Fire Drill	12/7/21 @ 9:10 am
Matawan-Aberdeen Middle School	Shelter in Place	12/23/21 @ 9:05 am
Ravine Drive Elementary School	Fire Drill	12/3/21 @ 2:35 pm
Ravine Drive Elementary School	Lock Down – Active Shooter	12/22/21 @ 9:4 am
Strathmore Elementary School	Fire Drill	12/2/21 @ 10:00 am
Strathmore Elementary School	Lock Down – Active Shooter	12/3/21 @ 9:50 am

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL ITEMS

All public comments can be viewed on YouTube

XVI. VOTE/ROLL CALL ON AGENDA ITEMS

Motion by Ms. Friedman, seconded by Ms. Martinez to approve the following resolution(s):

STUDENT SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Location	Cost	Effective Dates
158337	Learn Well	\$870.00	12/30/21-1/13/22 (retroactive)

Cost: \$870.00 Account # 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education Approve the following provider for the 2021-2022 school year.

Provider	Cost	Effective Dates
Pier Phillips, Teacher of the Deaf	\$80.00 per hour	1/4/22-6/30/22 (retroactive)

Cost: NTE: \$15,000.00 Account #: 11-000-213-330-09-0000-0

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

PERSONNEL

Motion by Ms. Martinez, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Appointments

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace/ Reason	Effective Dates
Hlavach, Madison	HS	English Teacher	E-03	\$59,250.00	1	Miseo Resignation	3/14/22-6/30/22
Lindsay, Jennifer	HS	Special Education Teacher – MD Class	C-05	\$53,375.00	1	Wilensky Resignation	2/10/22-6/30/22
Santos, Lisa	LR	Special Education Teacher Replacement Position (Reappointment/Extension)	C-01	\$51,675.00	N/A	Gallitelli Extended LOA	9/1/21-1/25/22 Amended Dates – Previously Approved on 8/23/21

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

POLICY

Motion by Mr. Ahearn, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following:

Series	Category	Policy/ Regulation	Title
1000	Administration	P&R1642	Earned Sick Leave Law (M)
2000	Program	P2422	Comprehensive Health and Physical Education (M)
7000	Property	P7243	Supervision of Construction (M)
7000	Property	P&R7440	School District Security (M)
7000	Property	P7450	Property Inventory (M)
8000	Operations	P&R8220	School Day (M)
8000	Operations	P&R8320	Personnel Records (M)
8000	Operations	P8420	Emergency and Crisis Situations (M)
8000	Operations	P8462	Reporting Potentially Missing or Abused Children (M)
8000	Operations	P&R8630	Bus Driver/Bus Aide Responsibility (M)
8000	Operations	P8670	Transportation of Special Needs Students (M)

(M) indicates mandated by state law.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XVII. UNFINISHED BUSINESS

- None

XVIII. NEW BUSINESS

- Ms. Friedman – Will share an email about schooling piloting to sharing leftovers from food service with places of need.

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 10 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 7:18 pm.

It was moved by Ms. Martinez and seconded by Dr. Delaney that the Board returned to Open Session at 7:48 pm.

XX. ADJOURNMENT

On a motion by Mr. Ahearn seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 7:49 pm.