

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on March 28, 2022, Cambridge Preschool, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 10, 2022 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Annette Ascoli - President	Ms. Kizzie Osborne - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Ms. Katie Feiles	Ms. Tara Martinez
	Mr. John Montone	Ms. Dianna Pell

Absent: Ms. Allison Friedman

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Ms. Lindsey Case, School Business Administrator/Board Secretary
 Dr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel
 Mr. David Rubin, Board Counsel

V. MINUTES

Motion by Mr. Ahearn, seconded by Ms. Martinez to approve the following minutes:

- Special Meeting Minutes, February 4, 2022
- Committee of the Whole Meeting Minutes, February 14, 2022
- Executive Session Meeting Minutes, February 14, 2022
- Regular Action Meeting Minutes, February 28, 2022
- Executive Session Meeting Minutes, February 28, 2022

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstain

VI. CORRESPONDENCE TO THE BOARD

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following correspondence:

Email received Mar 22, 2022, SheetalWerneke@optonline.net, regarding “Info about Cliffwood program”

VII. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:32 pm.

It was moved by Ms. Martinez, seconded by Ms. Feiles that the Board returned to Open Session at 7:16 pm.

VIII. STUDENT REPRESENTATIVE’S REPORT

- Gianni Tesi’s report can be viewed on YouTube

IX. SUPERINTENDENT’S REPORT

- Cambridge Park Preschool Highlights and Recognitions – Ms. Lazur’s report can be viewed on YouTube

X. BOARD PRESIDENT’S REPORT

- Ms. Ascoli’s report can be viewed on YouTube

XI. CURRICULUM AND INSTRUCTION

Dr. Bombardier reviewed the Curriculum and Instruction Agenda.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following new courses for the Matawan-Regional High School for the 2022 – 2023 school year:

- College Success Seminar Course (CSSC 105) – semester course, grades 11 and 12 (in partnership with BCC)
- The History of American Education – semester course, grades 9-12 (in partnership with Rowan University)
- Business Network III – full year course, grades 11 and 12. This is the final course of a three-course program in Supply Chain Management (in partnership with Rutgers Business School)
- Community Arts – full year course, honors credit, grades 10, 11, and 12

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a field trip for Ravine Drive 3rd grade students to Historic Village of Allaire for the Village Life Tour on March 31, 2022. Seventy-five 3rd grade students, six teachers, and four parent chaperones will be attending.

Rationale: The purpose of the trip is for the students to learn what everyday life was in the 1800’s and to connect to how our lives differ today. This trip supports the implementation of the New Jersey Student Learning Standards (NJSLs).

Cost: No Cost to the District - The trip and transportation will be fully funded by the Ravine Drive PTO

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a field trip for Ravine Drive 1st grade students to Turtle Back Zoo in West Orange, NJ on June 2, 2022. Eighty 1st grade students, five teachers, and four parent chaperons will be attending.

Rationale: The purpose of this trip is to enrich students’ understanding of animal traits. This trip supports the implementation of the New Jersey Student Learning Standards (NJSLs).

Cost: No Cost to the District - The trip and transportation will be fully funded by the Ravine Drive PTO.

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 1 Abstain
(Ms. Pell abstained from Item A only)

XII. STUDENT SERVICES

Ms. Perez reviewed the Student Services Agenda.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the 2021-2022 school year through the K.E.Y.S Academy.

Service Provider	Cost	Effective Dates
SPUR – Sunnyside Equestrian Center	\$1,125.00	4/26/22-6/30/22

Cost: NTE: \$1,125.00 **Account #:** 20-470-100-890-09-0000-0

Rationale: The Sunnyside Recreation Area, known as SPUR is the home of the Monmouth Park Systems Equestrian Division. This division provides fundamental equestrian experiences for people of all abilities, with an emphasis on offering the benefits of therapeutic horseback riding to individuals with physical and cognitive disabilities, helping them to develop to their full potential.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Provider	Cost	Effective Dates
165227	LearnWell	\$1,740.00	3/13/22-4/13/22 (retroactive)

Cost: \$1,740.00 **Account#:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student (s) to attend an out of district placement for the 2021-2022 school year.

Student	School	Cost	Effective Dates
157588	The Alpha School	\$11,535.60	3/14/22-6/30/22 (retroactive)
160609	Collier School	Tuition:\$27,621.00 1:1 Aide: \$4,650.00 Total Cost: \$32,271.00	2/14/22-6/30/22 (retroactive)
158079	MOESC – Regional Achievement Academy	\$15,975.00	3/7/22-5/6/22 (retroactive)

Cost: \$39,156.60
 Cost: \$4,650.00
 Cost: \$15,975.00

Account#: 11-000-100-566-09-0000-0
 Account#: 11-000-217-320-09-0000-0
 Account#: 11-000-100-562-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the following provider for the 21-22 school year.

Provider	Cost	Effective Dates
Positive Pathways	\$75.00 Direct Home Instruction \$75.00 Registered Behavior Technician/Behavior Therapist \$125.00 Behavior Consult (conducted by a BCBA) \$125.00 BCBA/RBT Supervision (conducted by a BCBA) \$125.00 Parent Training All prices are per hour	3/28/22-6/30/22

5. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary services rebill for the 2020-2021 school year.

Student	School	Cost	Effective Dates
46	Search Day Program	\$5,341.00	2020-2021
158860 157966 157588 155391 154128	New Road School	\$51,744.00	2020-2021
160155	Deron School of NJ	\$6,604.00	2020-2021
158861 164686 156971	RKS Associates	\$7.00	2020-2021

Cost: \$5,341.00
 Cost: \$58,355.00

Account#: 11-000-217-320-09-0000-0
 Account#: 11-000-100-566-09-0000-0

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstain

XIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include Walk-In Items 1A.; 1B; 1C; 1D and 1E.

A motion was made by Ms. Pell to table Item 1A from the Personnel Agenda.

Roll Call Vote: 1 Ayes 7 Nays 1 Absent 0 Abstain

Motion by Mr. Ahearn, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1A. Other

Termination for Cause – 2021/2022 School Year

- Employee # 5295, Effective 03/29/2022

1B. 2022/2023 School Year – Approval of Administrator Contract

- Nelyda Perez, Assistant Superintendent for School Administration PreK-12

Note: Contract has been approved by the Monmouth County Office of Education

1C. Appointments – 2022/2023 School Year

Policy: 4111/4211 Recruiting, Selection and Hiring

4142/4242 Salary Checks and Deductions

4122 Substitute Teachers Student Teachers/Interns

4213/4214 Assignment/Transfer

Name	Loc	Position	Step	Salary	# Int	Replace/ Reason	Effective Dates
Perez, Nelyda	CO	Assistant Superintendent for School Administration PreK-12	N/A	\$195,000.00	1	New Position	7/1/22-6/30/23

1D. Leave of Absence – 2021/2022 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Komito, Marc	HS	Math Teacher	Administrative - Non-Disciplinary	With Pay/ With Benefits	4/1/22-6/24/22

1E. Resignations/Retirements – 2021/2022 School Year

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Komito, Marc	HS	Teacher	Resignation	9/1/2009	6/24/2022

Note: The above items are pending receipt of the employee's resignation letter.

A. Resignations/Retirements – 2021/2022 School Year

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Galassa, Dana	CP	Teacher	Resignation	2/1/2021	6/30/2022
Smolokoff, Mary Beth	MS	Teacher	Retirement	9/1/2001	6/30/2022

B. Leave of Absence – 2021/2022 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Blodgett, Madeleine	MS	Teacher	Personal	Without Pay	5/31/22-6/2/22
Cohen, Jennifer	ST	Teacher	Maternity	With Pay	4/25/22-6/24/22
			FMLA/NJFLA	Without Pay	9/1/22-12/1/22
Cotter, Kevin	HS	Teacher	Paternity	Without Pay	4/1/22-4/8/22
			FMLA/NJFLA		
Hampton, Eric	CO	School Bus/Van Driver	Personal	Without Pay	3/10/22 ½ Day PM- 3/14/22
Johnson, Alexa	CP	School Nurse	Maternity	With Pay	4/25/22-5/25/22
			Disability	Without Pay	5/26/22-6/3/22
			FMLA/NJFLA	Without Pay	6/6/22-10/21/22

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
LaPlaga, Alyssa	HS	Speech Therapist	Maternity	With Pay	3/21/22-4/25/22
			Disability Phase	Without Pay	4/26/22-5/6/22
			FMLA/NJFLA	Without Pay	5/9/22-6/10/22
					11/28/22-12/22/22 Amended Dates-Previously Approved on 1/24/22
Maranino, Susan	CP	Instructional Assistant	Personal	Without Pay	3/10/22-3/11/22
Levine-Nikolic, Alissa	LR	Teacher	Personal	Without Pay	4/1/22-4/5/22
Nielsen, Jenny	CO	Transportation Assistant	Personal	Without Pay	3/16/22-3/18/22
Robbins, Kelly	HS	Teacher	Maternity	With Pay	4/25/22-6/3/22
			Disability	Without Pay	6/6/22-6/24/22
			FMLA/NJFLA	Without Pay	9/1/22-12/1/22

C. Appointments

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. New Hires - 2021/2022 School Year

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace/ Reason	Effective Dates
DiPalma, Nadine	CL	School Secretary – Principal 12 Months	S-5	\$31,295.00 +\$1,400.00 Principal's Secretary Stipend = \$32,695.00	5	Matthews Transfer	4/4/22-6/30/22

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Summer 2022 ESY Program – 2022/2023 School Year

Posting #/Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
1831 Ashed, Jillian Barrett, Edward Budner, Bethany D'Agostino, Nicole Foti, Stephanie Frisina, Salvatore Gerding, Chrystal Perchuk, Tara Pickell, Lee Saginer, Amanda Sands, Noreen Thorpe, Jacqueline Trischitta, Jessica Whitney, Alexis	ESY Special Education Teachers	21	ESY (PK-12 self-contained) Hours include 3 hours prep	Up to 123 hours each	\$50

Posting #/Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
Wilensky, Daniel Wishnick, Jennifer					
1851 Dhume, Valerie Fisco, Kristen Incorvaia, Caroline Johannesen, Michele Mackey, Latieffa Santos, LoriAnn	ESY Special Education Substitute Teachers	N/A	ESY (PK-12 self-contained)	As needed	\$50
1832 Canella, Mary Collins, Sharon Dela Rosa Hona, Lara Dhume, Valerie Donague, Lori Hagan, Scott Lauter, Leslie Mackey, Latieffa O'Brien, Denise Santos, LoriAnn Schueller, Melanie Walsh, Nancy	ESY Instructional Assistants	50	ESY (PK-12 self-contained)	Up to 120 hours each	Hourly per diem rate *\$14 per/Hr
1850 TBD	ESY Instructional Assistant Substitutes	N/A	ESY (PK-12 self-contained)	As needed	Hourly per diem rate
1833 Booth, Kelly	ESY REACH Program Teacher	1	REACH Program Teacher Hours include 3 hours prep	Up to 123 hours	\$50
1834 Colao, Raquel Flynn, Nancy	Specialized Reading Instruction Teachers: Wilson, VV, OG	2	Summer Programs In-Class Support for Specialized Reading	As needed	\$50
1840 Ashed, Jillian Blake, Samantha Bruder, Angela D'Agostino, Nicole D'Angelo, Christine Downey, Teresa Fisco, Kristen Foti, Stephanie Gallitelli, Jessie Gerding, Chrystal Gumina, Linda Kacen, Pamela Kyvelos, Susan Leonard, Keelyn Mammano, Amy Murray, Paula O'Neill, Michelle Perchuk, Tara Rocco, Sandra Scatorchia, Brianna Sidley, Kate Tarrazi, Dylan	IEP Meetings: General Education Teachers; Special Education Teachers; CST Members; Related Services		Attend IEP Meetings	As needed	\$40

Posting #/Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
Unterburger, Erica Viola, Danielle White, Dominique Wietecha, Corinne Wilson, Tara Wishnick, Jennifer					
1839 Cardinoza, Kimberly D'Agostino, Nicole Trezza, Andrea	Behaviorist		SE classes as needed for student contact time and consults	As needed	\$50
1835 Calvosa, Helena Gallagher, Amy Gumina, Linda Six, Lauren	Related Services: Speech Language Specialist/ Occupational Therapist		Student Contact Time; Case Management	As needed	\$50
1836 Bauer, Jennifer Calvosa, Helena D'Angelo, Christine Gallagher, Amy Gumina, Linda LaPlaga, Alyssa Sidley, Kate Six, Lauren	Related Services: Speech Language Specialist/ Occupational Therapist		Evaluations	As needed	\$400 per eval
1837 Bakley, Sarah Binns, Daphne Haney, Gerard Hollinger, Jessica Jaeger, Tara Kelly, Lauren Miles, Lauren Nangano, Jennifer Sa, Cristina Saccomondo, Kristina White, Dominique Zibbell, James Zupkus, Emily	CST Members: Social Workers; Psychologists; LDTCS		Student Contact Time; Case Management	As Needed	\$50
1838 Bakley, Sarah Binns, Daphne Frye, Christine Haney, Gerard Hollinger, Jessica Jaeger, Tara Kacen, Pamela Kelly, Lauren Miles, Lauren Nangano, Jennifer Sa, Cristina Saccomondo, Kristina White, Dominique Zibbell, James Zupkus, Emily	CST Members: Social Workers; Psychologists; LDTCS		Evaluations	As Needed	\$400 per eval

Posting #/Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
1843 TBD	Nurse		Summer Evaluations	As Needed	\$40
1841 Krietzberg, JoAnn Mallozzi, Catharina Moore, Susan	Nurse		Summer Program School Nurses	As Needed	\$50
1844 Haney, Gerard Hollinger, Jessica Miles, Lauren Sa, Cristina White, Dominique Zibbell, James Zupkus, Emily	CST Member		Scheduling- MS/HS	Shared Hours	\$40
1845 Grieci, Jessica Groninger, Rebecca Longo, Amanda McKurth, Daryl	Summer Guidance - HS		SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	Shared Hours	\$40
1845 Tay, Kathleen	Summer Guidance - MS		SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	Shared Hours	\$40
1849 Cinquegrana, Sue D'Amico, Victor Easterday, JoAnn Fineran, Heather Fineran, Melissa Hassanin, Ahmed Lopez, Silvana Yeffersson, Mateo McCarthy, Donna Ramsey, Holly Zeller, Kerri	School Bus/Van Drivers		Drivers for summer programs	TBD	Hourly per diem rate
1849 Chevalier, Davina DeGennaro, Sara Jiminez, ElizabethAnn Weaver, Mary	Transportation Assistants		Transportation Assistants for summer programs	TBD	Hourly per diem rate
1842 TBD	Sub Nurse	N/A	Summer Programs	As needed	\$50

3. College Student Teachers/Observers/Teachers/Interns – 2021/2022 and 2022/2023 School Years

Name	College	Cooperating Staff Member	Location/Subject/Date
Groninger, Rebecca	NJ EXCEL	Mona Tobia/Mentor	High School Administrative Certification Program January 2022 – January 2023
Maniscalchi, Allison	TCNJ	Amy Gallagher	Lloyd Road Speech Pathology & Audiology Spring 2022
O'Neill, Michelle	NJ EXCEL	Mona Tobia/Mentor	High School Administrative Certification Program January 2022 – January 2023

4. Volunteers– 2021/2022 School Year

Name	Location	Activity	Effective Date
Harnett, Christopher	HS	Intramural Volleyball	2021/2022 School Year
Huebsch, Krista	HS	Intramural Golf	2021/2022 School Year

5. Substitutes – 2021/2022 School Year

Name	Position	Loc	Salary	Account #	Effective Date
Flanagan, Colleen	School Bus/Van Driver	CO	\$22.50/Hr	11-000-270-160-11-0000-1	3/29/22-6/30/22

6. Staff Array Changes – 2021/2022 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Harnett, Christopher Account # 11-140-100-101-11-0000-9	HS: 1.00	English Teacher	HS: 1.00 HS: .20 O/L	English Teacher English III POR	2/2/22-6/30/22 Giannone Resignation
Whitney, Alexis Account # 11-140-100-101-11-0000-9	HS: 1.00	English Teacher	HS: 1.00 HS: .20 O/L	English Teacher English III POR	2/2/22-6/30/22 Giannone Resignation
Hlavach, Madison	HS: .80 .20	English I Supplemental Support	HS: .80 .20	English I English III	3/25/22-6/30/22

7. Home Instruction - 2021/2022 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
159329	World Cultures	HS	Matthew Walsh	2.5	12	30	1/14/22-5/18/22
159329	English I	HS	Heather Kaiser	2.5	12	30	1/14/22-5/18/22
159329	Algebra I	HS	MOESC	2.5	12	30	1/14/22-5/18/22
159329	Biology	HS	MaryKate Shalhoub	2.5	12	30	1/14/22-5/18/22
156402	Occupational Therapy	OOD	Analisa Sasala	1	17	17	3/1/22-6/24/22
156402	Physical Therapy	OOD	Devon Quiros	1	17	17	3/1/22-6/24/22
156402	Science	OOD	Megan Mellock	2.5	17	42.50	3/1/22-6/24/22
156402	Social Studies	OOD	Megan Mellock	2.5	17	42.50	3/1/22-6/24/22
156402	Math	OOD	Megan Mellock	2.5	17	42.50	3/1/22-6/24/22
156402	Language Arts	OOD	Megan Mellock	2.5	17	42.50	3/1/22-6/24/22
158178	Physics	HS	Daniel Bubb	2.5	2	5	2/16/22-3/7/22
158178	AP History	HS	Heather Kaiser	2.5	2	5	2/16/22-3/7/22
158178	Algebra II	HS	Corinne Wietecha	2.5	2	5	2/16/22-3/7/22
158178	English III	HS	Heather Kaiser	2.5	2	5	2/16/22-3/7/22
160370	Math	MS	Corinne Wietecha	2	6	12	1/11/22-2/17/22
160370	Science	MS	Joseph Coppola	2	6	12	1/11/22-2/17/22
160370	Social Studies	MS	David Miller	2	6	12	1/11/22-2/17/22
160543	Math	MS	Gambino, Kristi	2	9	18	3/1/22-5/1/22
160543	Science	MS	Joseph Coppola	2	9	18	3/1/22-5/1/22
160543	Social Studies	MS	Dylan Tarrazi	2	9	18	3/1/22-5/1/22
160543	Language Arts	MS	Justin Bloss	2	9	18	3/1/22-5/1/22
160840	ELA	MS	Dr. L. Hanes Associates	2.5	8	20	2/17/22-4/15/22
160840	Math	MS	Dr. L. Hanes Associates	2.5	8	20	2/17/22-4/15/22

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
160840	Science	MS	Dr. L. Hanes Associates	2.5	8	20	2/17/22-4/15/22
160840	Social Studies	MS	Dr. L. Hanes Associates	2.5	8	20	2/17/22-4/15/22

D. Other

1. **HIB - 2021/2022 School Year** – The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of March 14, 2022.

Incidents Reported	Confirmed Incidents
9	4

2. **Title III ESL Family Night Teacher – 2021/2022 School Year**

- Madeleine Blodgett, Up to 12 Hours; \$30/Hr - Account #20-241-200-100-04-0000-0

3. **Title III ESL Family Night College/Career Prep School Counselor – 2021/2022 School Year**

- Florence DeCosta, Not to Exceed 3 Hours; \$30/Hr - Account #20-241-200-100-04-0000-0

4. **Tools of the Mind Curriculum Training Teacher – 2021/2022 School Year**

- Michele Gilbert, Not to Exceed 4 Hours; \$30/Hr - Account #20-483-200-100-04-0000-0

5. **Salary Adjustment – 2021/2022 School Year**

- Kim Hulsart, Substitute School Nurse, \$225/Day – Effective 03/01/2022 – 06/24/2022

6. **Administrative Leave with Pay – 2021/2022 School Year**

- Employee # 5295 – 03/04/2022 - 03/09/2022
- Employee # 6083 – 03/04/2022
- Employee # 5928 – 03/04/2022

7. **Extra Hours Compensation – Child Study Team Members – 2021/2022 School Year**

- Lauren Miles, LDTC - 5/9/22-6/24/22 - Up to 45 hours at Hourly Per Diem Rate of \$70.28/Hr
- James Zibbell, School Social Worker - 5/9/22-6/24/22 - Up to 45 hours at Hourly Per Diem Rate of \$72.09/Hr
- Emily Zupkus, School Psychologist - 5/9/22-6/24/22 - Up to 45 hours at Hourly Per Diem Rate of \$58.35

8. **Summer Practices, Camps and Clinics – 2022/2023 School Year**

- **Fall Extra-Curricular Sports & Clubs**
Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country/Girls Tennis/
Cheerleading/Dance/Marching Band/Color Guard/Special Olympics & Challenger
- **Winter Extra-Curricular Sports & Clubs**
Boys Basketball/Girls Basketball/Wrestling/Boys Winter Track & Field/Girls Winter Track & Field Bowling/Winter Guard

3. Board Secretary’s Monthly Certification for January 2022

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of January 31, 2022, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for January 2022

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of January 31, 2022, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

5. Fiscal Year 2022-2023 Tentative Budget Approval

The Superintendent recommends approval to adopt the Tentative Budget for FY 2022-2023:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the 2022-2023 budget supported by a general fund local tax levy in the following amounts:

General Fund	\$80,222,830
Special Revenue Fund	\$9,919,852
Debt Service Fund	\$2,716,805
Total Budget	\$92,859,487

BE IT FURTHER RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approves the tax levy to be raised in the following amounts:

	Total	Matawan	Aberdeen
General Fund	\$59,075,974	\$19,181,858	\$39,854,16
Debt Service Fund	\$2,371,857	\$770,138	\$1,601,719
Total Taxes to be Raised	\$61,447,831	\$19,951,996	\$41,495,835

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held at the Matawan-Aberdeen Regional School District Board of Education located at Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ on April 25, 2022 at 6:30 pm for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 600 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$3,500,000 for other capital project costs of \$3,500,000. The total cost of this project is \$3,500,000 which represents expenditures for construction elements or projects that are in additions to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-12.2(d) the general fund appropriations include a \$650,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursement

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education established \$110,311 as the maximum travel amount for the current school year and has expended \$22,013 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$82,412 for the 2022-2023 school year.

6. Special Education Medicaid Initiative (SEMI) Action Plan for the 2022/2023 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approves the SEMI Action Plan that is required if a school district does not meet at least **90 %** parental consent responses and/or 100 % of budgeted reimbursement revenue by June 30, 2023.

7. Preschool Expansion Aid (PEA) 2022/2023

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Preschool Expansion Aid funding for the 2022/2023 school year in the amount of \$6,228,501.

8. REVISED - Submission of the Amendment of the ESEA Grant (originally submitted on July 26, 2021, and amended on September 27, 2021)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the amended fiscal year 2021/2022 ESSEA Consolidated Grant:

	Grant Title	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$355,944
Title I SIA, Part A	School Improvement Aid for Improving Basic Programs	\$ 12,651
Title I, Reallocation	Improving Basic Programs Operated by Local Education Agencies	\$ 84,137
Title III	English Language Acquisition and State Grants	\$ 31,150
Title III – Immigrant	Supplemental Immigrant Student Aid	\$ 2,229
Title IV	Student Support and Academic Enrichment	\$ 32,225

9. Submission of the Amended Perkins CTE Consolidated Application

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the amended Perkins CTE Consolidated Application originally submitted June 14, 2022 for Matawan Regional High School for the fiscal year 2021/2022.

10. Receipt of Bids and Award of Contract for New Board of Education Office Renovations for Matawan Aberdeen Regional School District FVHD #5355

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) and Fraytak Veisz Hopkins Duthie, P.C. (FVHD), Architects-Planners, prepared the bid specifications for the New Board of Education Office Renovations for Matawan Aberdeen Regional School District located at 1027 Rt. 34, Aberdeen, NJ, FVHD Project #5355. Construction on this project shall proceed in accordance with all applicable statues and executive orders (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

Bidders	G. Meyer Group	J&M Quality Contracting	McCauley Construction Co.	Pharos Enterprises	Santorini Construction	Tekcon Construction	Wallace Brothers, Inc.
Base Bid	\$1,314,490	\$1,615,000	\$1,437,000	\$1,396,000	\$1,350,000	\$1,761,653	\$1,280,000
Alternate 1 - Removed per Add #1						\$20,700	
Alternate 2 - Security Glazing	\$4,900	\$3,200	\$1,800	\$7,500	\$2,000	\$1,679	\$1,600
Alternate 3 - Removed per Add #1						\$10,879	
Alternate 4 - Add'l Gypsum Board	\$18,500	\$50,000	\$25,000	\$5,500	\$17,000		\$25,500
Total	\$1,337,890	\$1,668,200	\$1,463,800	\$1,409,000	\$1,369,000	\$1,794,911	\$1,307,100

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Amount
Wallace Brothers, Inc.	\$1,307,100

11. Submission of Other Capital Project Documents to the New Jersey Department of Education

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following project

- New Board of Education Office Renovations
- FVHD #5355/DOE #4140-X01-22-XXXX

BE IT FURTHER RESOLVED that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the New Jersey Department of Education for approval on the Districts behalf.

BE IT FURTHER RESOLVED that the above project be approved as Other Capital projects as defined in N.J.A.C. 6A:26. The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

12. Use of Lloyd Road Elementary School as an Emergency Shelter

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Home Away From Home Academy to use Lloyd Road Elementary School as their emergency shelter for the 2022/2023 school year, per State School Safety requirements.

13. Acceptance of Donation from Cliffwood PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Cliffwood PTO valued at \$17,000. The donation will be used for a new LED Marquee/Sign Board for the front of Cliffwood Elementary School, same location as the current school sign.

14. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **February 2022**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	2/9/22 @ 9:15 am
Cambridge Park Pre-school	Bomb Threat (Con-credible)	2/28/22 @ 9:30 am
Cliffwood Elementary School	Bomb Threat – Shelter in Place	2/4/22 @ 9:50 am
Cliffwood Elementary School	Fire Drill	2/10/22 @ 3:00 pm
Lloyd Road Elementary School	Fire Drill	2/3/22 @ 9:45 am
Lloyd Road Elementary School	Fire Drill	2/10/22 @ 9:10 am
Lloyd Road Elementary School	Lock Down – Bomb Threat	2/23/22 @ 9:15 am
Matawan Regional High School	Fire Drill	2/9/22 @ 9:11 am
Matawan Regional High School	Active Shooter – Lock Down	2/17/22 @ 8:00 am
Matawan-Aberdeen Middle School	Lock Down – Active Shooter	2/10/22 @ 2:19 pm
Matawan-Aberdeen Middle School	Fire Drill	2/11/22 @ 9:05 am
Ravine Drive Elementary School	Lock Down	2/9/22 @ 2:26 pm
Ravine Drive Elementary School	Fire Drill	2/10/22 @ 2:18 pm
Strathmore Elementary School	Fire Drill	2/8/22 @ 9:30 am
Strathmore Elementary School	Active Shooter	2/9/22 @ 10:00 am

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstain

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- All comments can be viewed on YouTube

XVII. UNFINISHED BUSINESS

- None

XVIII. NEW BUSINESS

- Ms. Osborne – Consider a new mascot moving forward for all schools and having the same uniform along with the same colors.

XIX. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Feiles that the Board convene in Executive Session and approved by a unanimous voice vote at 7:53 pm.

It was moved by Ms. Martinez, seconded by Ms. Feiles that the Board returned to Open Session at 8:43 pm.

XX. ADJOURNMENT

On a motion by Ms. Feiles, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 8:44 pm.

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
MARCH 28, 2022**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Hillyer, Patricia	MS	3/29/2022, 3/30/2022	Virtual	NJ Student Learning Assessment-Science (NJSLA-S) Middle School Advisory Committee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Perez, Nelyda	CO	3/30/2022	The Westwood Greenwood, NJ	NJASA 4th Annual Regional Women's Educational Leadership Forum and Luncheon	\$50.00*	\$0.00	\$0.00	\$0.00	\$50.00*	NO
Tirone, Maryelizabeth	CO	4/7/2022	Forsgate Country Club Monroe, NJ	NJAPSA Winter Academy	\$149.00*	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Bombardier, John	CO	5/18/2022, 5/19/2022, 5/20/2022	Harrah's Resort Atlantic City, NJ	NJASA/NJAPSA 40th Annual Spring Leadership Conference	\$0.00	\$50.00**	\$192.00**	\$222.50**	\$464.50**	NO
Majka, Joseph	CO	5/18/2022, 5/19/2022, 5/20/2022	Harrah's Resort Atlantic City, NJ	NJASA/NJAPSA 40th Annual Spring Leadership Conference	\$0.00	\$50.00***	\$192.00***	\$225.00***	\$464.50***	NO
Perez, Nelyda	CO	5/18/2022, 5/19/2022, 5/20/2022	Harrah's Resort Atlantic City, NJ	NJASA/NJAPSA 40th Annual Spring Leadership Conference	\$0.00	\$50.00*	\$192.50*	\$225.00*	\$464.50*	NO
Swierz, Dori	CO	5/19/2022	Westin Mt. Laurel, NJ	NJSBO Payroll Administrator's Program	\$100.00*****	\$30.19*****	\$0.00	\$0.00	\$130.19*****	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
MARCH 28, 2022**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Bombardier, John	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$0.00	\$0.00	\$0.00	\$65.00****	NO
Case, Lindsey	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$0.00	\$0.00	\$0.00	\$65.00****	NO
Liebmann, Mike	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$0.00	\$0.00	\$0.00	\$65.00****	NO
Majka, Joseph	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$0.00	\$0.00	\$0.00	\$65.00****	NO
Perez, Nelyda	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$0.00	\$0.00	\$0.00	\$65.00****	NO
Pell, Dianna	CO	5/25/2022	Forsgate Country Club Monroe, NJ	Garden State Coalition of School 30th Anniversary Annual Meeting	\$65.00****	\$20.01****	\$0.00	\$0.00	\$85.01****	NO
Dellert, Deirde	HS	6/25/2022, 8/1/2022	Virtual Workshops	Rutgers University Answer Online Professional Development Workshops Certification in Adolescent Sex Education Basics	\$1,800.00*****	\$0.00	\$0.00	\$0.00	\$1,800.00*****	NO
								TOTAL	\$3,932.70	

*Amount being charged to Account #11-000-219-580-09-0000-0

**Amount being charged to Account #20-470-100-500-09-0000-0

***Amount being charged to Account #11-000-230-580-01-0000-0

****Amount being charged to Account #11-000-251-580-11-0000-0

*****Amount being charged to Title IIA - 20-270-200-500-04-0000-0

Substitutes costs NTE: \$200.00

REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.