

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on April 25, 2022, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30 PM.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 10, 2022 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Annette Ascoli - President	Ms. Kizzie Osborne - Vice President
	Mr. Kevin Ahearn	Dr. Jeff Delaney
	Ms. Katie Feiles	Ms. Allison Friedman
	Ms. Tara Martinez	Mr. John Montone
	Ms. Dianna Pell	

Absent:

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Ms. Lindsey Case, School Business Administrator/Board Secretary
 Dr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel
 Mr. David Rubin, Board Counsel (arrived at 6:46 pm)

V. MINUTES

Motion by Ms. Martinez, seconded by Mr. Ahearn to approve the following minutes:

- Committee of the Whole Meeting Minutes, March 14, 2022
- Executive Session I Meeting Minutes, March 14, 2022
- Executive Session II Meeting Minutes, March 14, 2022
- Regular Action Meeting Minutes, March 28, 2022
- Executive Session I Meeting Minutes, March 28, 2022
- Executive Session II Meeting Minutes, March 28, 2022

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

VI. CORRESPONDENCE TO THE BOARD

- None

VII. STUDENT REPRESENTATIVE’S REPORT

- Jake Perlowin’s report can be viewed on YouTube

VIII. SUPERINTENDENT’S REPORT

- Ms. Case’s Public Hearing on the 2022-2023 Budget presentation can be viewed on YouTube

IX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 6:40 pm.

It was moved by Ms. Martinez, seconded by Ms. Friedman that the Board returned to Open Session at 6:59 pm.

X. BOARD PRESIDENT’S REPORT

- Ms. Ascoli’s report can be viewed on YouTube

XI. CURRICULUM AND INSTRUCTION

Dr. Bombardier reviewed the Curriculum and Instruction Agenda.

Motion by Ms. Friedman, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2021 – 2022 school calendar (**Curriculum & Instruction Attachment #2**)

Rationale: The District has two remaining snow days. As a result, Memorial Day weekend will be extended to include Tuesday, May 31, 2022, and Wednesday, June 1, 2022, with two exceptions. Since Ravine Drive Elementary and Strathmore Elementary had to use on one more snow day during the school year as opposed to the other schools, Ravine Drive and Strathmore will have an in-person half-day of school on Wednesday, June 1st to make up for the extra day closures at these schools. All other schools will reopen on Thursday, June 2nd.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XII. STUDENT SERVICES

Ms. Perez reviewed the Student Services Agenda.

Motion by Ms. Friedman, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the change in school hours for students at Cambridge Park Preschool and all other District Preschools to 9:20am-3:35pm to align with the other elementary schools for the 2022-2023 School Year.
2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following High School CBI Trip (Curriculum Based Instruction) for the 2021-2022 School Year.

Store Name	Number of Student/Staff	Effective Dates
Home Depot	15 student/10 Staff	5/6/22

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include a Walk-In Item.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements – 2021/2022 School Year

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
D'Achille, Nicole	RD	Teacher	Resignation	12/16/2020	6/30/2022
Marsh, Ann	LR	Secretary 10.5 Month-Media Center	Retirement	9/1/2001	6/30/2022

B. Leave of Absence – 2021/2022 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Burlew, Brianna	RD	Teacher	Maternity	With Pay	5/31/22-6/24/22
Cohen, Jennifer	ST	Teacher	Personal	Without Pay	12/2/22-12/23/22 Addition to Maternity LOA Previously Approved On 3/28/22
Gascot, Deja	LR	Secretary – 10.5 Month	Personal	Without Pay	3/30/22
Kruzik, Jacqueline	ST	Instructional Assistant	Personal	Without Pay	4/25/22
Levine, Jamie	CL	School Counselor	Personal	Without Pay	5/23/22-6/17/22
Nastro, Kaitlin	LR	Teacher	Personal	Without Pay	4/4/22-4/5/22
Nazarian, Gloria	CO	Transportation Assistant	FMLA	With Pay Without Pay	4/27/22-5/13/22 5/15/22-5/25/22
Ramsey, Holly	CO	Bus/Van Driver	Personal	Without Pay	5/16/22-5/20/22
Sodono, Lauren	HS	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay	5/9/22-6/24/22 9/1/22-12/1/22

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Weaver, April	CO	Bus/Van Driver	FMLA Intermittent	Without Pay	Taken: 2/24/22 Half Day 3/14/22 Half Day 3/21/22 Half Day Planned: 5/9/22 Half Day
			Medical Personal	Without Pay Without Pay	4/4/22-4/5/22 3/18/22, 4/13/22 Half Day PM
Yacovelli, Cynthia	LR	Secretary	Medical	Without Pay	3/8/22-4/25/22 Amended End Date Previously Approved on 2/28/22

C. Appointments

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. New Hires

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace/ Reason	Effective Dates
D'Amico, Victor	CO	School Bus/Van Driver Part Time	Step 1	\$25.83/Hr	4	Hausmann Transfer	4/26/22- 6/30/22
Giles, Thomas	MS	Science Teacher	E-01	\$58,700.00	1	Vacancy	9/1/22-6/30/23
Padilla, Lajuan	CL	Secretary - 10.5 Month	P-1	\$24,105.00	4	DiPalma Transfer	4/27/22- 6/30/22

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Summer 2022 ESY Program – 2022/2023 School Year

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
1831 Billich, Rachel Krešević, Megan	ESY Special Education Teacher	2	ESY (PK-12 self-contained) Hours include 3 hours prep	Up to 123 hours each	\$50
1832 Adeiyé, Nancy Coccio, Isabelle Folcetti, Maryann Roberts, Edward	ESY Instructional Assistants	50	ESY (PK-12 self-contained)	Up to 120 hours each	Hourly per diem rate
1840 Lindsay, Jennifer Tarrazi, Dylan	IEP Meetings: General Education Teachers; Special Education Teachers; CST Members; Related Services		Attend IEP Meetings	As needed	\$40
1837 Kelly, Lauren	CST Members: Social Workers; Psychologists; LDTCS		Student Contact Time; Case Management	As Needed	\$50
1838 Kelly, Lauren	CST Members: Social Workers; Psychologists; LDTCS		Evaluations	As Needed	\$400 per eval

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr
1842 Godowski, Donna Hulsart, Kim Lorenzo, Karen Preuss, Rosalie	Sub Nurse	N/A	Summer Programs	As needed	\$50

3. Summer 2022 General Ed Program – 2022/2023 School Year

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Total Cost
1856 Blake, Samantha Budinsky, Katherine Cherence, Christine Flynn, Nancy Haughey, Michael, Levy, Joshua Mills, Emily Peterson, Ellen Scheuing, Adrienne Schultz, Lisa Thiel, Alycia Tomkins, Amy Viola, Danielle Vitone, Amanda	Elementary Teachers – Grades K-5	18	Elementary Summer Program Teachers Hours include 3 hours of prep Appointments based upon confirmed student enrollment	Up to 99 each 1,782 total	\$40	\$71,280 ARP Account \$61,280 FY 23 Title I \$10,000
1857 Bauer, Lisa Bowman, Jennifer Church, Patricia Fallon, Jill Minnecci, Frances Preiser, Sheryl	Special Area Elective Teachers – Grades K-5	6	Elementary Summer Program Special Area Elective Teachers Hours include 3 hours of prep Appointments based upon confirmed student enrollment	Up to 99 each 594 total	\$40	\$23,760 ARP Account
1858 Cooper, Melissa Gonzalez, Elba Kapadia, Vishakha Matarazzo, Nicole	Title III ESL Teachers	4	Elementary Summer Program Title III ESL Teachers Hours include 3 hours of prep Appointments based upon confirmed student enrollment	Up to 99 each 396 total	\$40	\$15,840 ARP Account \$5,840 FY 23 Title III \$10,000
1853 Ellerson, Alyssa Fisher, Alexis Johannesen, Michele Redmond, Michael	Substitute Teachers	As Needed	Summer Program Substitute Teachers	As needed	\$40	N/A

4. Summer 2022 Summer Theater Workshop – 2022/2023 School Year

Name	Position	Stipend
Viel, Linda	Director/Coordinator	\$6,580.00
Wells, Gerard	Director	\$5,920.00
Mosley, Remoh	Musical Director	\$3,340.00
Wells, Amy	Vocal Director	\$3,340.00
DeCosta, Florence	Production Design Construction	\$4,020.00
Ryder, Kayla	Production Assistant	\$1,490.00

Name	Position	Stipend
Moslowitz, Taylor	Choreographer	\$2,970.00
Wells, Michael, W.	Technical Director	\$2,580.00
Hulsart, Kim	Nurse	\$3,080.00

5. Chaperones – Middle School – 2021/2022 School Year

To be paid only in the event that Graduation will be held on Saturday, June 25, 2022.

Altiero, Elysia; Bebel, Helen; Cahill, Laura; Certa, Anthony; Grimaldi, Millie; Kicha, Samantha; Lemma, Cheryl; LoStocco, Justine; McCabe, Kenneth; McGuirk, Lauren; Moslowitz, Taylor; Raiola, Amy; Scheuing, James; Schnakenberg, Paula; Spafford, Dana; Tarrazi, Dylan; Towle, Catherine; Wangen, Georgette; White, Dominique; Wietecha, Corinne; Wilensky, Daniel

Up to three hours each at \$25/Hr

6. College Student Teachers/Observers/Teachers/Interns – 2021/2022 and 2022/2023 School Years

Name	College	Cooperating Staff Member	Location/Subject/Date
Hurvitz, Rachel	Rutgers	Kristina Saccomondo	Cambridge Park Preschool School Psychology Internship Spring 2022 Semester and 2022-2023 School Year

7. Substitutes – 2021/2022 School Year

Name	Position	Loc	Salary	Account #	Effective Date
Udiale, Nicole	Substitute School Nurse	District	\$150/per Diem	11-000-213-104-11-0000-9	2021/2022 2022/2023 School Years

8. Staff Array Changes – 2021/2022 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Colburn, Kendra Account # 11-140-100-101-11-0000-9	HS: 1.00	Teacher	HS: 1.00 .20 O/L	Teacher Pre-Calculus	6/7/22-6/30/22 Amended Dates – Previously Approved on 1/24/22 Komito LOA
Graber, Joseph Account # 11-140-100-101-11-0000-9	HS: 1.00 .20	Teacher KEYS	HS: 1.00 .20 .40 O/L	Teacher KEYS Pre-Calculus & Advanced Algebra/Trigonometry	1/10/22-4/14/22 Amended End Date –Previously Approved on 1/24/22 Komito LOA
Greco, Joseph Account # 11-140-100-101-11-0000-9	HS: 1.00	Teacher	HS: 1.00 .20 O/L	Teacher Pre-Calculus Honors	6/7/22-6/30/22 Amended End Date Previously Approved on 1/24/22 Komito LOA
Biagante, Mary	MS: 1.00 .17	Special Ed Teacher Science POR O/L	MS: 100	Special Ed Teacher	4/15/22-6/30/22 Amended End Date to O/L Previously Approved on 12/20/22
Stevens, Vanessa	MS: 1.00 .33	Special Ed Teacher Science POR O/L	MS: 100	Special Ed Teacher	4/15/22-6/30/22

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
					Amended End Date to O/L Previously Approved on 12/20/22
Graber, Joseph	HS: 1.00 HS: .40 O/L KEYS: .20 O/L	Math/Spec Ed Math (Komito) Math (KEYS)	HS: 1.00 HS: .40 O/L KEYS: .20 O/L HS: .20 O/L	Math/Spec Ed. Math (Komito) Math (KEYS) Math (Robbins)	4/25/22-6/30/22 Robbins-LOA
Kinneman, Katelyn	HS: .60 HS: .40	Math/Spec Ed Math/Spec Ed	HS: .60 HS: .40 HS: .40 O/L	Math/Spec Ed Math/Spec Ed Math (Robbins)	4/25/22-6/30/22 Robbins-LOA
Kish, Sheryl	HS: 1.00	Math/Spec Ed	HS: 1.00 HS: .40 O/L	Math/Spec Ed Math (Robbins)	4/25/22-6/30/22 Robbins-LOA

9. Home Instruction - 2021/2022 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
158347	Italian I	HS	Baldasserini, Andre	2.5	6	15	2/8/22-3/22/22
158347	Drawing	HS	Samantha Parlow	2.5	6	15	2/8/22-3/22/22
158347	Career Explorations	HS	MOESC Virtual School	2.5	6	15	2/8/22-3/22/22
158347	English 4	HS	MOESC Virtual School	2.5	6	15	2/8/22-3/22/22
158347	Law for Business	HS	Krista Huebsch	2.5	6	15	2/8/22-3/22/22
158347	Grade 12 Physical Education	HS	Dee Dellert	2.5	6	15	2/8/22-3/22/22
158347	Food & Nutrition 1	HS	Shannon Claudio	2.5	6	15	2/8/22-3/22/22
159683	Math	HS	Dr. L. Hanes & Associates	2.5	2	5	3/24/22-4/7/22
159683	English I	HS	Dr. L. Hanes & Associates	2.5	2	5	3/24/22-4/7/22
163072	World Cultures	HS	Dr. L. Hanes & Associates	2.5	2	5	3/21/22-4/4/22
163072	English I	HS	Dr. L. Hanes & Associates	2.5	2	5	3/21/22-4/4/22
163072	Algebra I	HS	Corinne Wietecha	2.5	2	5	3/21/22-4/4/22
163072	Lab Biology	HS	MaryKate Shalhoub	2.5	2	5	3/21/22-4/4/22
161486	Math	LR	Andrea Longo	2.5	17	42.5	2/25/22-6/24/22
161486	Science	LR	Andrea Longo	2.5	17	42.5	2/25/22-6/24/22
161486	Language Arts	LR	Kaitlin Nastro	2.5	17	42.5	2/25/22-6/24/22
161486	Social Studies	LR	Kaitlin Nastro	2.5	17	42.5	2/25/22-6/24/22
161486	Speech	LR	Amy Gallagher	1	17	17	2/25/22-6/24/22
161486	Occupational Therapy	LR	Jennifer Bauer	.5	17	8.5	2/25/22-6/24/22
162076	Math	LR	Ashley Padgett	2.5	6	15	4/5/22-5/26/22
162076	Science	LR	Ashley Padgett	2.5	6	15	4/5/22-5/26/22
162076	Language Arts	LR	Brianna Scatorchia	2.5	6	14	4/5/22-5/26/22

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
162076	Social Studies	LR	Brianna Scatorchia	2.5	6	14	4/5/22-5/26/22
161939	Language Arts	OOD	Dr. L. Hanes & Associates	2.5	12	30	3/14/22-6/13/22
161939	Math	OOD	Dr. L. Hanes & Associates	2.5	12	30	3/14/22-6/13/22
161939	Science	OOD	Dr. L. Hanes & Associates	2.5	12	30	3/14/22-6/13/22
161939	Social Studies	OOD	Dr. L. Hanes & Associates	2.5	12	30	3/14/22-6/13/22
161939	Occupational Therapy	OOD	Allcare	1.5	12	18	3/14/22-6/13/22
161939	Speech Therapy	OOD	Allcare	1.5	12	18	3/14/22-6/13/22

D. Other

1. HIB - 2021/2022 School Year – The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of April 11, 2022.

Incidents Reported	Confirmed Incidents
6	2

2. Administrative Leave with Pay – 2021/2022 School Year

- Employee # 6501, 04/06/2022 – 04/14/2022

3. Pay Adjustment – 2020/2021 School Year

- Employee # 5524 – Pursuant to the terms of a written agreement that is hereby approved

4. District Translator (Spanish) – 2021/2022 School Year

- Ruby Almanzar, \$30/Hr

5. Extra Hours Compensation – Child Study Team 2021/2022 School Year

- Linda Gumina, Speech Language Specialist, 04/11/2022 – 06/24/2022
Up to 1 hour at hourly per diem rate of \$71.79
- Jaime Roche, Speech Language Specialist, 04/11/2022 – 6/24/2022
Up to 1.5 hours per week at hourly per diem rate of \$52.76
- Jennifer Nangano, School Psychologist, 01/04/2021 – 06/24/2022
Up to 45 hours at hourly per diem rate of \$54.50
- Amy Gallagher, Speech Language Specialist, 04/11/2022 – 06/24/2022
Up to 5 hours at hourly per diem rate of \$71.01

6. Approval of Administrator Contract – 2022/2023, 2023/2024, 2024/2025, 2025/2026, 2026/2027

- Dr. Joseph G. Majka, Superintendent
Note: Contract has been approved by the Monmouth County Office of Education

7. Approval of Administrator Contract – 2022/2023 School Year

- Lindsey Case, School Business Administrator/Board Secretary
Note: Contract has been approved by the Monmouth County Office of Education

8. Safety Award Pay – 2015/2021 School Years

Incentive pay per the MAREA Bus Drivers Contract, Miscellaneous Provisions, G, \$100 per employee for every two (2) consecutive years:

Name	Years	Amount
Bartolotta, Geena	2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$200.00
Debek, Ewa	2016-2017 & 2017-2018; 2018-2019 & 2019-2020	\$200.00
Dukes, Jennifer	2016-2017 & 2017-2018; 2018-2019 & 2019-2020	\$200.00
Easterday, Joann	2018-2019 & 2019-2020	\$100.00
Fineran, Heather	2015-2016 & 2016-2017; 2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$300.00
Fineran, Melissa	2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$200.00
Hampton, Eric	2016-2017 & 2017-2018; 2018-2019 & 2019-2020	\$200.00
Howell, Matthew	2018-2019 & 2019-2020	\$100.00
Lara, Lisa	2015-2016 & 2016-2017; 2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$300.00
Lawrence, Anthony	2019-2020 & 2020-2021	\$100.00
Leahy, Sydney	2018-2019 & 2019-2020	\$100.00
Logue, Doreen	2015-2016 & 2016-2017; 2018-2019 & 2019-2020	\$200.00
McCarthy, Donna	2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$200.00
Ramsey, Holly	2015-2016 & 2016-2017; 2019-2020 & 2020-2021	\$200.00
Schifini, Samantha	2015-2016 & 2016-2017; 2019-2020 & 2020-2021	\$200.00
Weaver, April	2015-2016 & 2016-2017; 2017-2018 & 2018-2019	\$200.00
Zeller, Kerri	2015-2016 & 2016-2017; 2017-2018 & 2018-2019; 2019-2020 & 2020-2021	\$300.00

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XIV. POLICY

Mr. Liebmann reviewed the Policy Agenda.

Motion by Ms. Martinez, seconded by Ms. Friedman the following policies/regulations:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the second reading and adopt the following policies:

Series	Category	Policy/ Regulation	Title
2000	Program	P2415.04	District-Wide Parental Involvement (M)
2000	Program	P2415.30	Educational Stability for Children in Foster Care (M)

(M) indicates mandated by state law.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XV. FINANCE

Ms. Case reviewed the Finance Agenda.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for March 2022 and Bills List for April 2022 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

March 15, 2022 Payroll	\$2,035,638.65
March 30, 2022 Payroll	\$2,072,514.66
Total March Payroll	\$4,108,153.31
April 2022 Bills List	\$2,713,075.18
Total Bills List	\$6,821,228.49

2. Transfer of Funds for February 2022 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for February 2022

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of February 28, 2022, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for February 2022

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of February 28, 2022, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

5. Approval of Collective Bargaining Agreement between the Matawan-Aberdeen Regional School District Board of Education and the Matawan Aberdeen Regional Education Association

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Agreement which has been duly executed by both parties for the period July 1, 2021 through June 30, 2024 (salary guides pending).

6. Public Hearing Adoption of the 2022-2023 Budget and Tax Levy

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the resolution pertaining to the approval of the 2022-2023 budget as presented at the public hearing on April 25, 2022, as follows:

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education adopted a tentative budget on March 28, 2022 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 18, 2022; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 21, 2022; and

WHEREAS, the adopted budget was presented to the public during a public hearing on April 25, 2022; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$80,222,830, of which \$59,075,974 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$9,919,852, of which \$0 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$2,716,805, of which \$2,372,857 shall be raised by tax levy.

BE IT RESOLVED that the proposed budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following proposed budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the 2022-2023 budget supported by a general fund local tax levy in the following amounts:

General Fund	\$80,222,830
Special Revenue Fund	\$9,919,852
Debt Service Fund	\$2,716,805
Total Budget	\$92,859,487

BE IT FURTHER RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approve the Tax Levy Certification Form A and B (A4F) to be raised in the following amounts:

	Total	Matawan	Aberdeen
General Fund	\$59,075,974	\$19,181,858	\$39,854,16
Debt Service Fund	\$2,371,857	\$770,138	\$1,601,719
Total Taxes to be Raised	\$61,447,831	\$19,951,996	\$41,495,835

Capital Reserve Withdrawal - Other Capital Projects

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$3,500,000 for other capital project costs of Cambridge Park Preschool Renovations for additional classrooms. The total cost of this project is \$3,500,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Travel and Related Expense Reimbursement

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education established \$110,311 as the maximum travel amount for the current school year and has expended \$22,368 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$82,412 for the 2022-2023 school year.

7. Authorization to Implement the 2022-2023 Budget

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Superintendent and the School Business Administrator/Board Secretary to implement the 2022-2023 budget pursuant to Board of Education policy and state regulations.

8. Tax Payment Schedule for the 2022-2023 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2022-2023 school year.

Township of Aberdeen Tax Payment Schedule			
		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
July 7, 2022	\$4,132,869.67	\$3,332,009.67	\$800,860.00
August 4, 2022	\$3,332,009.67	\$3,332,009.67	-
September 8, 2022	\$3,332,009.67	\$3,332,009.67	-
October 6, 2022	\$3,332,009.67	\$3,332,009.67	-
November 3, 2022	\$3,332,009.67	\$3,332,009.67	-
December 8, 2022	\$3,332,009.67	\$3,332,009.67	-
Total 2022	\$20,792,918.00	\$19,992,058.00	\$800,860.00
		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
January 5, 2023	\$4,117,868.67	\$3,317,009.67	\$800,859.00
February 9, 2023	\$3,317,009.67	\$3,317,009.67	-
March 9, 2023	\$3,317,009.67	\$3,317,009.67	-
April 6, 2023	\$3,317,009.67	\$3,317,009.67	-
May 4, 2023	\$3,317,009.67	\$3,317,009.67	-
June 8, 2023	\$3,317,009.67	\$3,317,009.67	-
Total 2023	\$20,702,917.00	\$19,902,058.00	\$800,859.00
Total 2022-2023 Fiscal Year	\$41,495,835.00	\$39,894,116.00	\$1,601,719.00

Borough of Matawan Tax Payment Schedule			
		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
July 7, 2022	\$1,983,557.17	\$1,598,488.17	\$385,069.00
August 4, 2022	\$1,598,488.17	\$1,598,488.17	-
September 8, 2022	\$1,598,488.17	\$1,598,488.17	-
October 6, 2022	\$1,598,488.17	\$1,598,488.17	-
November 3, 2022	\$1,598,488.17	\$1,598,488.17	-
December 8, 2022	\$1,598,488.17	\$1,598,488.17	-
Total 2022	\$9,975,998.00	\$9,590,929.00	\$385,069.00
		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
January 5, 2023	\$1,983,557.17	\$1,598,488.17	\$385,069.00
February 9, 2023	\$1,598,488.17	\$1,598,488.17	-
March 9, 2023	\$1,598,488.17	\$1,598,488.17	-
April 6, 2023	\$1,598,488.17	\$1,598,488.17	-
May 4, 2023	\$1,598,488.17	\$1,598,488.17	-
June 8, 2023	\$1,598,488.17	\$1,598,488.17	-
Total 2023	\$9,975,998.00	\$9,590,929.00	\$385,069.00
Total 2022-2023 Fiscal Year	\$19,951,996.00	\$19,181,858.00	\$770,138.00

9. NJSIG Grant Application for the 2022-2023 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Schools Insurance Group (NJSIG) Safety Grant application for the 2022-2023 school year in the amount of \$23,716.

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **March 2022**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	3/2/22 @ 9:00 am
Cambridge Park Pre-school	Lock Down	3/8/22 @ 2:00 pm
Cliffwood Elementary School	Fire Drill	3/3/21 @ 9:50 am
Cliffwood Elementary School	Active Shooter – Lock Down	3/16/22 @ 10:00 am
Lloyd Road Elementary School	Fire Drill	3/15/22 @ 9:10 am
Lloyd Road Elementary School	Lock Down	3/18/22 @ 9:10 am
Matawan Regional High School	Fire Drill	3/7/22 @ 8:45 am
Matawan Regional High School	Non-Fire Evacuation Drill	3/22/22 @ 7:30 am
Matawan-Aberdeen Middle School	Fire Drill	3/15/22 @ 9:15 am
Matawan-Aberdeen Middle School	Shelter in Place – Bomb Threat	3/25/22 @ 9:40 am
Ravine Drive Elementary School	Fire Drill	3/7/22 @ 9:38 am
Ravine Drive Elementary School	Shelter in Place	3/4/22 @ 10:46 am
Strathmore Elementary School	Fire Drill	3/2/22 @ 10:00 am
Strathmore Elementary School	Shelter in Place Medical Emergency	3/8/22 @ 10:20 am
Strathmore Elementary School	Lock Down	3/18/22 @ 9:10 am

11. Settlement Agreement between Framan Mechanical, Inc. v. MARS D

Be It Resolved that a settlement in the matter of Framan Mechanical, Inc. v. Matawan-Aberdeen Regional School District Board of Education, AAA Case No. 02 18 0002 1135, be approved pursuant to a written agreement between the parties.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- All comments can be viewed on YouTube

XVII. UNFINISHED BUSINESS

- None

XVIII. NEW BUSINESS

- Ms. Friedman – Discuss future goals of the athletics and extra-curricular policies.
- Ms. Osborne – I hope everyone enjoyed the break. I went to Yale and saw a former student in a play. Congratulations Anthony Holiday.

XIX. ADJOURNMENT

On a motion by Ms. Martinez, seconded by Ms. Friedman and a unanimous roll call vote the Board adjourned the meeting at 7:13 pm.

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
APRIL 25, 2022**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Cronin, Sean	HS	4/28/2022	Virtual Workshop	ASCD/NJASCD Whole Child Conference	\$99.00*	\$0.00	\$0.00	\$0.00	\$99.00*	NO
Cronin, Sean	HS	5/13/2022	NJPSA 12 Centre Drive Monroe Township, NJ	NJPSA Special Education Summit	\$125.00*	\$0.00	\$0.00	\$0.00	\$125.00*	NO
								Total	\$224.00	
*Amount being charged to Account #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-000-251-580-11-0000-0										
**Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs NTE:										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

2021 - 2022 DISTRICT CALENDAR

SEPTEMBER 2021							September:	FEBRUARY 2022							February:	
S	M	T	W	T	F	S	1, 2, 3: Staff In-Service Day 6: Labor Day 7-8: Rosh Hashanah 9: First Day for Students 16: Yom Kippur	S	M	T	W	T	F	S	1: Early Dismissal/HS Students - Midterms 2 Early Dismissal Students Pre-K-8 15, 16: Early Dismissal - HS for Conferences 17: Early Dismissal Students Only (PD) 18 - 21: President's Weekend	
						4	Total Days for Students: 15			1	2	3	4	5	Total Days for Students: 18	
5	6	7	8	9	10	11			6	7	8	9	10	11	12	
12	13	14	15	16	17	18		13	14	15	16	17	18	19		
19	20	21	22	23	24	25		20	21	22	23	24	25	26		
26	27	28	29	30				27	28							
OCTOBER 2021							October:	MARCH 2022							March:	
S	M	T	W	T	F	S	11: Staff In-Service Day	S	M	T	W	T	F	S	2 & 3: Early Dismissal - Pre-K for Conferences 4: Early Dismissal Students Only (PD) 9: No School for Pre-K Students Only (PD) 9 & 10 Early Dismissal - K-3 for Conferences	
						1					1	2	3	4	5	
3	4	5	6	7	8	9		6	7	8	9	10	11	12		
10	11	12	13	14	15	16		13	14	15	16	17	18	19		
17	18	19	20	21	22	23		20	21	22	23	24	25	26		
24	25	26	27	28	29	30		27	28	29	30	31				
31							Total Days for Students: 20								Total Days for Students: 23	
NOVEMBER 2021							November:	APRIL 2022							April:	
S	M	T	W	T	F	S	4-5: NJEA Convention 17: Early Dismissal - Students Pre-K-8 24: Early Dismissal Students/Staff 25-26: Thanksgiving 29, 30: Early Dismissal Pre-K-3 for Conferences 30: Early Dismissal MS for Conferences	S	M	T	W	T	F	S	15-22: Spring Break 29: Early Dismissal Students Only (PD)	
		1	2	3	4	5	6							1	2	
7	8	9	10	11	12	13		3	4	5	6	7	8	9		
14	15	16	17	18	19	20		10	11	12	13	14	15	16		
21	22	23	24	25	26	27		17	18	19	20	21	22	23		
28	29	30					Total Days for Students: 18	24	25	26	27	28	29	30	Total Days for Students: 15	
DECEMBER 2021							December:	MAY 2022							May:	
S	M	T	W	T	F	S	1, 2, 3: Early Dismissal MS for Conferences 1, 2: Early Dismissal HS for Conferences 23: Early Dismissal - Students/Staff 24-31: Winter Recess	S	M	T	W	T	F	S	27: Early Dismissal Students/Staff 30: Memorial Day 31: No School Students/Staff	
			1	2	3	4		1	2	3	4	5	6	7		
5	6	7	8	9	10	11		8	9	10	11	12	13	14		
12	13	14	15	16	17	18		15	16	17	18	19	20	21		
19	20	21	22	23	24	25		22	23	24	25	26	27	28		
26	27	28	29	30	31		Total Days for Students: 17	29	30	31					Total Days for Students: 20	
JANUARY 2022							January:	JUNE 2022							June:	
S	M	T	W	T	F	S	3: Winter Recess 10-13: Early Dismissal for LR Conferences 14: Early Dismissal Students Only (PD) 17: Martin Luther King Jr. Day 27, 28, 31: Early Dismissal/HS Students (Midterms)	S	M	T	W	T	F	S	1: No School Students/Staff (except RD & ST)* 10: Early Dismissal HS Students & Staff Only for Prom 15,16,17,21 Early Dismissal/HS Students (Finals) 20: Juneteenth 23-24: Early Dismissal Students/Staff 24: Tentative Last Day of School* 24: HS/MS Graduation	
						1		5	6	7	8	9	10	11		
2	3	4	5	6	7	8		12	13	14	15	16	17	18		
9	10	11	12	13	14	15		19	20	21	22	23	24	25		
16	17	18	19	20	21	22		26	27	28	29	30				
23	24	25	26	27	28	29	Total Days for Students: 19								Total Days for Students: 16	
30	31															

Parent Conferences (Four Hour Session)	
11/29	K-3 Evening Conferences - CL, RD, ST
11/29	Pre-K Afternoon Conferences - CP
11/30	K-3 Afternoon Conferences - CL, RD, ST
11/30	Pre-K Evening Conferences - CP
11/30	MS Evening Conferences - Grades 6-8
12/1	MS Afternoon Conferences - Grades 6-8
12/1	HS Evening Conferences - Grades 9-12
12/2	HS Afternoon Conferences - Grade 9-12
12/2	MS Evening Conferences - Grades 6-8
12/3	MS Afternoon Conferences - Grades 6-8
1/10 & 12	LR Evening Conferences - Grades 4-5
1/11 & 13	LR Afternoon Conferences - Grades 4-5
2/15	HS Evening Conferences - Grades 9-12
2/16	HS Afternoon Conferences - Grades 9-12
3/2	Pre-K Afternoon Conferences - CP
3/3	Pre-K Evening Conferences - CP
3/9	K-3 Evening Conferences - CL, RD, ST
3/10	K-3 Afternoon Conferences - CL, RD, ST

Back to School Nights
9/9 - MAMS - 6th Grade, 6:30 PM
9/14 - MAMS - 7th & 8th Grade, 6:30 PM
9/20 - YMCA - 7:00 PM - tentative
9/21 - CP - 7:00 PM
9/21 - CL - 7:00 PM
9/22 - HS - 7:00 PM
9/23 - ST - 7:00 PM
9/28 - LR - Gr. 5 - 6:30 PM, Gr. 4 - 7:45 PM
9/29 - RD - 7:00 PM

Marking Period Days
1: Sep 9-Nov 16 (45 Days)
2: Nov 17-Feb 1 (45 Days)
3: Feb 2-Apr 7 (45 Days)
4: Apr 8-Jun 24 (45 Days)

KEY

- No School for Students Only
- No School for Students & Staff
- Early Dismissal Students & Staff
- Early Dismissal Students Only

- Marking Period
- Parent Conferences
- Proposed Board of Education Meetings

*Note: Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 31, June 1, and June 2 (in this order). If additional emergency days need to be made up, they may be deducted from holiday weekends, spring break, and if still necessary, as half days beginning June 27, 2022 through June 30, 2022, at the discretion of the Superintendent. Ravine Drive Elementary and Strathmore Elementary will have an in-person half-day of school on Wednesday, June 1st to make up for the extra day closures at these schools.

Adopted 1.25.21, Revised 7.26.21, Revised 4.25.22

187 - Total Days (Teaching Staff) *
183 - Total Days (Students)