

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**WORKSHOP MEETING** on October 17, 2022, Matawan- Aberdeen Middle School, 469 Matawan Ave., Cliffwood, NJ.

## **I. CALL TO ORDER**

President, Ms. Ascoli called the Regular Action Meeting to order at 6:31pm.

## **II. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 7, 2022 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

## **III. PLEDGE OF ALLEGIANCE**

### **IV. ROLL CALL**

Present:	Ms. Annette Ascoli - President	Mr. Kevin Ahearn
	Ms. Katie Feiles	Ms. Allison Friedman
	Mr. John Montone	Ms. Dianna Pell

Absent: Ms. Tara Martinez, Ms. Kizzie Osborne

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Ms. Lindsey Case, School Business Administrator/Board Secretary  
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs  
 Mr. Michael Liebmann, Director of Personnel  
 Mr. David Rubin, Board Counsel

### **V. SUPERINTENDENT’S REPORT – PART I**

- Mr. Wells, Band and Choir performances can be viewed on YouTube

### **VI. STUDENT REPRESENTATIVE’S REPORT**

- C. Coco’s report can be viewed on YouTube

### **VII. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 55 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Friedman that the Board convene in Executive Session I and approved by a unanimous voice vote at 7:07 pm.

It was moved by Ms. Friedman, seconded by Mr. Ahearn that the Board returned to Open Session at 7:54 pm.

### VIII. SUPERINTENDENT’S REPORT – PART II

- HIB Self-Assessment Grade Report, 2021-2022 – Mr. Liebmann

### IX. MINUTES

Motion by Mr. Ahearn, seconded by Ms. Feiles to approve the following minutes:

- Committee of the Whole Meeting Minutes, September 12, 2022
- Executive Session Meeting Minutes, September 12, 2022
- Regular Action Meeting Minutes, September 19, 2022
- Executive Session Meeting Minutes, September 19, 2022

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

### X. CORRESPONDENCE TO THE BOARD

Motion by Mr. Ahearn, seconded by Ms. Friedman to approve the following minutes:

Email received Oct 11, 2022, [kthum60@aol.com](mailto:kthum60@aol.com), regarding, “Art Donation”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

### XI. BOARD PRESIDENT’S REPORT

- Ms. Ascoli’s report can be viewed on YouTube

**XII. CURRICULUM AND INSTRUCTION**

Ms. Perez reviewed the Curriculum and Instruction Agenda to include Walk in items B.2 and 3.

Motion by Mr. Ahearn, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2022-2023 school year.

CL Kindergarten Classes	October 18, 2022	CL Firehouse, 478 Angel St., Cliffwood, NJ 07721	No Cost	Purpose: Fire Safety & Prevention
CL Kindergarten Classes	October 20, 2022	181 County Road, Colts Neck, NJ 07722	\$412.50 (PTO Funded)	Purpose: Observe the end of the year cycle of pumpkins and apples
MRHS Junior Achievement Finance Park (Shannon Claudio)	January 27, 2023	Raritan Center, Edison, NJ	TBD (based on participation)	Purpose: Reality based learning environment for students to build a financial foundation.
MRHS Monmouth County Teen Arts Festival (Julie McKurth)	March 16, 2023	Brookdale Community College, Lincroft, NJ	TBD (based on participation)	Purpose: Students in VPA programs compete for state advancement
MRHS Monmouth County Teen Arts Festival (Julie McKurth)	March 17, 2023	Brookdale Community College, Lincroft, NJ	TBD (based on participation)	Purpose: Students in VPA programs complete for state advancement
MAMS NJ DOE Science Bowl	February 24, 2023	PPPL, Princeton, NJ	TBD (cost of bus)	Purpose: Science Competition
MAMS NJ Vietnam Vet Memorial	November 16, 2023	PNC Bank, Holmdel, NJ	\$3,500	Purpose: Integrated Unit
MAMS 7th	June 14, 2023	Six Flags Great	\$6,000	Purpose:

Culmination Celebration		Adventure, Jackson, NJ		Culminating Activity
MAMS NJHS Leadership Conference	June 8, 2023	Morey’s Piers, Wildwood, NJ	\$2,000	Purpose: Leadership Conference

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve an opportunity for the MAMS Esports Team (students and head coach) to travel to the New Jersey School Board Convention on October 26, 2022.

**Rationale:** The MAMS ESPORTS Team has been invited to participate in an in-person tournament event with Garden State ESPORTS at a showcase event at the New Jersey School Board Convention at the Atlantic City Convention Center on Wednesday, October 26, 2022. This event is meant to demonstrate to other districts all of the outstanding benefits that having an esports team brings to a school district. Our Rocket League team was invited because we are one of the more established teams and programs participating in the league. The players will participate in a tournament, share with other districts what being a member of our championship team means to them as a student, and have the opportunity to bring home a championship belt. We are so excited to showcase our amazing players and phenomenal program.

Cost to district (transportation)

**Cost:** Transportation Cost **Account #:** 11-000-270-162-11-0000-5

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a field trip for grade three students and staff of Strathmore Elementary School to attend the Gateway National Recreation Area in Fort Hancock, NJ on Thursday, October 27, 2022. Transportation costs to be paid for by Strathmore PTO.

**Rationale:** Students will study the ecosystem.

**Cost:** \$0 **Account #:** N/A

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli			X		Section B

On a roll call vote, five (5) members voted yes, two (2) members were absent, one (1) member abstain

**XIII. STUDENT SERVICES**

Ms. Perez reviewed the Student Services Agenda to include a Walk in item.

Motion by Mr. Ahearn, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2022-2023 School Year.

Student	School	Cost	Effective Dates
157082	Archway Program	\$100,862.48 (Tuition \$65,552.48, 1:1 Aide \$35,310.00)	7/14/22-6/30/23

**Cost:** \$100,862.48 **Account#:** 11-000-100-566-09-0000-0

**2. REVISION** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of distinct placement for the 2022-2023 School Year. **Student was originally approved on 6/21/22 for a full year 1:1 Aide. As of September 21, 2022 the student no longer requires a 1:1 Aide.**

Student	School	Cost	Effective Dates
158107	Hawkswood	\$90,749.40 (Tuition \$82,139.40, 1:1 Aide \$8,610.00)	7/6/22-6/30/23

**Cost:** \$90,749.40

**Account#:** 11-000-100-566-09-0000-0

**3. REVISION** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of distinct placement for the 2022-2023 School Year. **Student was originally approved on 6/21/22 for a full year 1:1 Aide. As of October 4, 2022 the student no longer requires a 1:1 Aide.**

Student	School	Cost	Effective Dates
158134	Hawkswood	\$86,444.40 (Tuition \$82,139.40, 1:1 Aide \$10,455.00)	7/6/22-6/30/23

**Cost:** \$86,444.40

**Account#:** 11-000-100-566-09-0000-0

**4.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following High School CBI Trips (Curriculum Based Instruction) for the 2022-2023 school year. 10/17/22-6/24/23 for up to 2 times each trip.

Location	Number of Student/Staff
Casola Farms	28 students/12 staff
Manasquan Reservoir Tour/Boat Ride	28 students/12 staff
Petco/Petsmart	28 students/12 staff
Delicious Orchards	28 students/12 staff
Monmouth Mall	28 students/12 staff
Jersey Shore Outlets	28 students/12 staff
Yestercades	28 students/12 staff
Bev and Wally's Arcade	28 students/12 staff
McDonald's (Aberdeen/Hazlet)	28 students/12 staff

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

#### XIV. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include Walk in items 1 and 2.

Motion by Mr. Ahearn, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

##### A. Resignations/Retirements – 2022/2023 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Beaty, Vincenzia	HS	Instructional Assistant	Resignation	9/1/2022	9/23/2022
Ciambriello, Susan	MA	World Language Teacher	Resignation	9/1/2022	11/18/2022
Walter, Cathleen	HS	Social Studies Teacher	Retirement	9/1/2002	12/31/2022

##### B. Leave of Absence - 2022/2023 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Hlavach, Madison	HS	Teacher	Personal	Without Pay	12/19/22-1/2/23
Incorvaia, Caroline	CL	Instructional Assistant	Personal	Without Pay	5/10/23-5/12/23
Mehta, Vinitia	CP	Teacher	Personal	Without Pay	11/1/22-11/4/22
Ross Joana	HS	Teacher	Personal	Without Pay	4/3/23-4/6/23

##### C. Appointments - 2022/2023 School Year

###### 1. New Hires

Name	Loc	Position	Step	Salary/Stipend 2022/2023	Replace/Reason	Effective Dates
Gorski, Carolyn	CO	School Bus/Van Driver	1	\$32.15/Hr	Enrollment	11/1/22-6/30/23
Lamicela, Joseph	RD	Instructional Assistant	A1	\$23,020.00 + \$1,485.00 = \$24,505.00	Enrollment	11/2/22-6/30/23

Name	Loc	Position	Step	Salary/Stipend 2022/2023	Replace/ Reason	Effective Dates
Homowitz, Crystal	ST	Instructional Assistant	A1	\$23,020.00 + \$1,485.00 = \$24,505.00	Enrollment	11/2/22-6/30/23
Cherence, Christine	MS	Assistant Principal	B1	\$136,448.20	Maclearie Resignation	12/16/22-6/30/23 or sooner
Cronin, Sean	RD	Principal	A10	\$163,805.04 + \$1,000.00 Longevity = \$164,805.04	Zitarosa Transfer	10/18/22-6/30/23
Raiola, Amy	HS	Assistant Principal	B1	\$136,448.20	Cronin Transfer	11/16/22-6/30/23 or sooner
Zitarosa, Jessie	CO	Director of C&I	A13	\$169,116.59 + \$2,750.00 Longevity = \$171,866.59	Rawls-Dill Transfer	10/18/22-6/30/23
Kopko, Delores	CO	Transportation Dispatcher	Step 8	\$60,500.00	Leahy Transfer	11/4/22-6/30/23 or sooner Amended date previously approved on 10/3/22

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

## 2. Salary Adjustments - 2021/2022 and 2022/2023 School Years

Name	Position	From Step/Salary 2020/2021	To Step/Salary 2021/2022	Effective Date
Scatorchia, Brianna	Teacher	D-4 \$58,385.00	F-4 \$62,885.00	2/1/22

Name	Position	From Step/Salary 2021/2022	To Step/Salary 2022/2023	Effective Date
Scatorchia, Brianna	Teacher	F-4 \$62,885.00	F-5 \$64,810.00	9/1/22

## 3. Extra-Curricular Activities - 2021/2022 and 2022/2023

Name	Loc	Activity	Position	Step/Stipend	Effective Dates
<b>Athletic Activities</b>					
Kalieta, Thomas Jr.	HS	Girls Winter Track & Field	Assistant Coach	Step 1 \$4,740.00	2022/2023 School Year Turner Resignation
Kalieta, Thomas Jr.	HS	Boys Spring Track & Field	Assistant Coach	Step 1 \$5,170.00	2022/2023 School Year
Marsh, Charles	MS	Wrestling	Assistant Coach	Step 3 \$6,200.00	2022/2023 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Dates
Moore, Aniyah	HS	Girls Basketball	Assistant Coach	Step 1 \$6,400.00	2022/2023 School Year
Turner, Samuel	HS	Boys Winter Track	Head Coach	Step 3 \$6,820.00	2022/2023 School Year Burns Resignation
<b>Non-Athletic Activities</b>					
Baumert, Deana	MS	Technical Resource	Assistant	\$1,780.00	2022/2023 School Year Irons Resignation
Giles, Thomas	MS	Peer Leadership	Co-Advisor	\$1,295.00	2022/2023 School Year Baumert EC Resignation
Nilsen, Kristine	MS	7th-Grade	Advisor	\$1,320.00	2022/2023 School Year Moslowitz Resignation
Ryder, Kayla	MS	Peer Leadership	Co-Advisor	\$1,295.00	2022/2023 School Year Baumert EC Resignation
<b>Hourly Activities</b>					
Bocchieri, Michelle	MS	One-to-One Aide	Extra-Curricular Activities	Hourly Per Diem Rate	2022/2023 School Year

**4. Substitutes - 2022/2023 School Year**

Name	Position	Loc	Salary	Account #	Effective Date
Greco, Dawn	IA as Substitute Teacher	CL	Hourly Differential	11-216-100-101- 11-0000-9	2022/2023 School Year
Howell, Jason	Substitute School Bus/Van Driver	CO	\$29/Hr	11-000-270-160- 11-0000-9	2022/2023 School Year

**5. Mentor Teachers - 2022/2023 School Year**

Name	Certification	Location
Teixeira, Kristina	Elementary & Reading	Ravine Drive School

**6. College Student Teacher/Observers/Teachers/Interns - 2022/2023**

Name	Cooperating Teacher	Assignment
Capela, Gabriella	Sandy Pangborn Jessica Trischitta Lloyd Road Elementary School	Early Field Placement Monmouth University Fall 2022 Semester
Montoya, Gabriella	Larissa Holynskyj	Early Field Placement Monmouth



Name	Cooperating Teacher	Assignment
	Strathmore Elementary School	University Fall 2022 Semester
Somohano, Danielle	Melissa Falciglia Shannon Polakowski Cliffwood Elementary School	Early Field Placement Monmouth University Fall 2022 Semester
Whitney, Grant	Alexis Whitney Matawan Regional High School	Student Observer SUNY Rockland Community College October 25, 2022

#### 7. Volunteers - 2022/2023 School Year

Name	Location	Activity	Effective Date
Kettrell, Frederick	HS	Varsity Boys Basketball	2022/2023 School Year
Pluff, Richard	HS	Football	2022/2023 School Year
Rutch, Paul	HS	Varsity Softball	2022/2023 School Year

#### 8. Staff Array Changes - 2022/2023 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Brubaker, Mark	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher English ICR	10/17/22- 11/30/22 Malave LOA
Mancuso, Kathleen	HS: 1.00	Special Ed Teacher	HS: 1:00 .20 O/L	Special Ed Teacher English ICR	9/1/22-10/14/22 Malave LOA Amended Dates - Previously Approved on 9/12/22
Biagante, Mary	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Wilson Reading Supplemental Inst.	10/3/22-6/16/23 Vacancy
Chodkiewicz, Beth	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher V&V Supplemental Inst.	10/3/22-6/16/23 Vacancy
Giles, Thomas	MS: 1:00	Science Teacher	MS: 1.00 .17 O/L	Science Teacher STEAM Exp 8	9/28/22-6/30/23 Irons Vacancy
Hillyer, Patricia	MS: 1:00	Science Teacher	MS: 1.00 .17 O/L	Science Teacher STEAM Exp 7	9/28/22-6/30/23 Irons Vacancy
Mestey-Jones, Delaney	MS: 1:00	Science Teacher	MS: 1.00 .33 O/L	Science Teacher STEAM Exp 6	9/28/22-6/30/23 Irons Vacancy
Monro, David	MS: 1:00	Special Ed Teacher	MS: 1.00 .17 O/L	Science Teacher STEAM Exp 7	9/28/22-6/30/23 Irons Vacancy
Towle, Catherine	MS: 1:00	Science Teacher	MS: 1.00 .17 O/L	Science Teacher STEAM Exp 8	9/28/22-6/30/23 Irons Vacancy

**9. Home Instruction - 2022/2023 School Year**

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
159329	Algebra I	HS	Dr. Hanes & Associates	2.5	4	10	9/6/22-10/18/22
159329	English II	HS	Dr. Hanes & Associates	2.5	4	10	9/6/22-10/18/22
159329	Chemistry	HS	Dr. Hanes & Associates	2.5	4	10	9/6/22-10/18/22
159329	US History I	HS	Dr. Hanes & Associates	2.5	4	10	9/6/22-10/18/22
159329	Physical Education	HS	Dee Dellert	2.5	4	10	9/6/22-10/18/22
161216	Math	MS	Dr. Hanes & Associates	2	5	10	9/6/22-10/18/22
161216	Science	MS	Dr. Hanes & Associates	2	5	10	9/6/22-10/18/22
161216	Social Studies	MS	Dr. Hanes & Associates	2	5	10	9/6/22-10/18/22
161216	Language Arts	MS	Dr. Hanes & Associates	2	5	10	9/6/22-10/18/22

**D. Other**

**1. HIB - 2022/2023 School Year**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of October 3, 2022:

Incidents Reported	Confirmed Incidents
4	1

**2. District HIB Self-Assessment Grade Report Review - 2021/2022 School Year**

- Presented by Michael Liebmann

**3. Substitute School Nurse Additional Pay - 2022/2023 School Year**

- Kim Hulsart - Up to and NTE 6 hours at \$34.62 - Ms. Hulsart will work beyond the regular school day to attend a trip extending into the afternoon on Friday, May 19, 2023, and arriving back in the evening.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

**XV. POLICY**

Motion by Mr. Ahearn, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following:

**A. Policy/Regulations**

<b>Series</b>	<b>Category</b>	<b>Policy/Regulation</b>	<b>Title</b>
0000	Bylaws	P0143.2	High School Student Representative to the Board of Education (M)
1000	Administration	P1511	Board of Education Website Accessibility (M)
2000	Program	P2415	Every Student Succeeds Act (M)
5000	Students	P/R5513	Care of School Property (M)
5000	Students	P5722	Student Journalism (M)

(M) indicates mandated by state law.

**B. Policy /Regulations**

<b>Series</b>	<b>Category</b>	<b>Policy/Regulation</b>	<b>Title</b>
5000	Students	P5512	Harassment, Intimidation, or Bullying (M)

(M) indicates mandated by state law.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

**XVI. FINANCE**

Ms. Case reviewed the Finance Agenda.

Motion by Mr. Ahearn, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for September 2022 and Bills List for October 2022** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>September 15, 2022 Payroll</b>	\$2,228,797.90
<b>September 30, 2022 Payroll</b>	\$2,242,787.26
<b>Total September Payroll</b>	\$4,471,585.16
<b>October 2022 Bills List</b>	\$3,838,875.44
<b>Total Bills List</b>	<b>\$8,310,460.60</b>

**2. Transfer of Funds for September 2022** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

**3. Board Secretary’s Monthly Certification for September 2022**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of September 30, 2022, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**4. Board of Education Certification Budget Major/Fund Status for September 2022**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of September 30, 2022, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

**5. Acceptance of Unified Champion Schools (UCS) Grant for the 2022-2023 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Approve the acceptance of the Unified Champion Schools (USC) grant from the Special Olympics New Jersey (SONJ) in the amount of \$5,000 for the 2022-2023 school year.

**6. Adoption of 2023-2024 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the adopt the Budget Calendar for the 2023-2024 school year.

**7. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department.

**8. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department.

**9. Data Use & Security Agreement**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Data Use & Security Agreement between MARSD and the Higher Education Student Assistance Authority (HESAA) in order for students that are required to file a Free Application for Federal Student Aid (FAFSA) can receive access to Title IV student aid programs such as Federal Pell Grant and Federal student loans.

**10. Submission of NJDOE Health and Safety Evaluation of School Buildings' Checklist**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the NJDOE Health and Safety Evaluation of School Buildings' Checklists for the 2022-2023 school year to the County Office.

**11. Submission of the Annual Comprehensive Maintenance Plan and Form M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

**12. Venue for Graduation 2023**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2023 commencement exercises which will take place on June 23, 2023 to be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ for the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes.

**13. Garden State Coalition of Schools for the 2022-2023 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to join the Garden State Coalition of Schools (GSCS) for the 2022-2023 school year. The purpose of the GSCS is to promote sound educational practices, reasonable state regulations and state laws which further high quality education for all children. GSCS’ primary focus is on the interrelated issues of academic achievement education practices and school funding.

WHEREAS, the Board of Education wishes to join the Garden State Coalition of Schools (GSCS), a member-directed grassroots advocacy organization successfully representing Boards of Education, parents, school administrators and community members in advocating for quality education for all New Jersey students for 26 years, and

WHEREAS, the Board of Education desires to be part of GSCS' efforts to focus on the inter-related issues of academic achievement, educational practices and school finance, while continuing to strengthen New Jersey school programs that have led to high student achievement, and

WHEREAS, by joining GSCS, the Board of Education will be joining 100 other New Jersey school districts, and

WHEREAS, membership in GSCS is initiated by a one-time resolution form each Board of Education wishing to join the Coalition,

NOW THEREFORE BE IT RESOLVED that the Board of Education does agree to join the Garden State Coalition of Schools, and

BE IT FURTHER RESOLVED that the Board secretary be authorized to initiate membership arrangements and pay the yearly dues, which may be pro-rated for the remainder of the year where applicable, based on the resolution date.

**14. Boys Basketball Booster Club**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the recognize the Matawan Boys Basketball Booster Club as the official booster club of the Matawan Regional High School Boys Basketball Team. The booster club will assist with coordinating fundraising activities, parent/guardian involvement with the program, and serving as an advisory board to the boys’ basketball program in accordance with BOE Policy 9191.

**15. Acceptance of State Aid**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the accept the award of state aid in the amount of \$500,000 as set forth in the FY 2023 Appropriations Act, P.L. 2022, c.49. The Appropriations Act provides this funding to be used for capital improvements at the KEYS Academy.

**16. Change Order #3 - New Board of Education Office Renovations, Wallace Brothers, Inc., FVHD 5355**

<b>Contract</b>	New Board of Education Office Renovations, FVHD 5355	
<b>Contractor</b>	Wallace Brothers, Inc.	
<b>Change Order #</b>	3	
<b>Amount</b>	\$11,524.99	
<b>Description</b>	Credit for power poles not to be installed. Additional cost for labor and material to provide under slab and in wall electrical outlets for the new office cubicles.	\$11,524.99
	Total Addition - Change Order # 3	\$11,524.99

**17. Receipt of Bids and Award of Contract for Parking Lot Renovations at the Board of Education Office Building FVHD-5355A**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) and Fraytak Veisz Hopkins Duthie, P.C. (FVHD), Architects-Planners, prepared the bid specifications for the Parking Lot Renovations at the Board of Education Office Building FVHD #5355A. Construction on this project shall proceed in accordance with all applicable statues and executive orders (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

<b>Bidders</b>	ShoreTop Construction	Haelcon Inc.	Seacoast Construction	Black Rock Enterprises, LLC
<b>Bid</b>	\$234,600.00	\$ 247,000.00	\$264,994.51	\$ 350,000.00

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

<b>Vendor</b>	<b>Amount</b>
ShoreTop	\$234,600.00

**18. Receipt of Bids and Award of Contract for Alterations and Renovations to Cambridge Park Preschool FVHD-5327**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) and Fraytak Veisz Hopkins Duthie, P.C. (FVHD), Architects-Planners, prepared the bid specifications for the Alterations and Renovations to Cambridge Park Preschool FVHD-5327. Construction on this project shall proceed in accordance with all applicable statues and executive orders (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

<b>Single Overall Contract – C009 Prime with C030, C032 and C047 Subs</b>							
<b>Bidders</b>	<b>Base Bid</b>	<b>Alt 1</b>	<b>Alt 2</b>	<b>Alt 3</b>	<b>Alt 4</b>	<b>Alt 5</b>	<b>Alt 6</b>
Santorini Construction	\$3,024,000	\$23,000	\$12,000	\$15,000	\$18,000	\$33,000	\$23,000
GPC, Inc.	\$3,055,000	\$27,000	\$22,000	\$19,500	\$35,000	\$56,000	\$39,000
M&M Construction	\$3,060,000	\$24,000	\$22,000	\$14,500	\$54,000	\$42,000	\$44,000
EMY Solutions	\$3,062,000	\$20,000	\$11,000	\$15,000	\$20,000	\$50,000	\$40,000
H&S Construction & Mech.	\$3,088,000	\$24,500	\$20,500	\$17,000	\$23,000	\$61,500	\$42,000
Pharos Enterprises	\$3,095,000	\$24,000	\$19,000	\$16,000	\$22,000	\$54,000	\$42,000
G. Meyer Group	\$3,226,242	\$23,000	\$19,000	\$17,000	\$17,000	\$62,000	\$33,000
Shorelands Construction	\$3,260,000	\$19,000	\$15,000	\$12,000	\$8,000	\$46,200	\$19,200
Tekcon Construction	\$3,487,000	\$16,800	\$16,215	\$10,465	\$44,850	\$85,514	\$40,100

Alternate Bids

- No. 1 Provide and Install Doors 114, 117, 122, 125, 129, 133, 137, 141, 145 & 148
- No 2 Provide and Install Doors 103.1, 104.1, 151, 153.1, 154 & 155.1
- No 3 Provide and Install Doors 103.2, 104.2, 108, 109, 153.2 & 155.2
- No 4 Patch Existing Terrazzo Floor @ doors: 106.1, 112.1, 115.1, 119.1, 123.1, 127.1, 135.1, 138.1, 143.1 & 146.1

- No 5 Synthetic Sports Flooring and Rubber Base @ Multi-Purpose Room 153
- No 6 Acoustic Ceiling Board Replacement @ Multi-Purpose Room 153, Stage 154, Storage 155 & 156

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts:

Vendor	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5	Alt 6	Total Awarded
Santorini Construction	\$3,024,000	\$23,000	\$12,000	\$15,000	\$18,000	\$33,000	\$23,000	<b>\$3,148,000</b>

### 19. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **September 2022**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	9/12/22 @ 9:30 am
Cambridge Park Pre-school	Evacuation	9/13/22 @ 10:00 am
Cambridge Park Pre-school	Lock Down	9/28/22 @ 10:25 am
Cliffwood Elementary School	Fire Drill	9/9/22 @ 10:00 am
Cliffwood Elementary School	Non-Fire Evacuation	9/13/22 @ 10:00 am
Cliffwood Elementary School	Medical Emergency/Shelter-in-Place	9/16/22 @ 10:05 am
Lloyd Road Elementary School	Fire Drill	9/9/22 @ 9:15 am
Lloyd Road Elementary School	Lock Down	9/13/22 @ 2:02 pm
Lloyd Road Elementary School	Medical Emergency/Shelter-in-Place	9/15/22 @ 10:46 am
Matawan Regional High School	Medical Emergency/Shelter-in-Place	9/13/22 @ 9:30 am
Matawan Regional High School	Bus Evacuation	9/15/22 @ 7:05 am
Matawan Regional High School	Fire Drill	9/21/22 @ 1:40 pm
Matawan Regional High School	Non Fire Evacuation Drill	9/29/22 @ 8:30 am
Matawan-Aberdeen Middle School	Fire Drill	9/16/22 @ 10:46 am
Matawan-Aberdeen Middle School	Medical Emergency/Shelter-in-Place	9/22/22 @ 1:30 pm
Matawan-Aberdeen Middle School	Evacuation	9/30/2022 @ 10:00 am
Ravine Drive Elementary School	Medical Emergency/Shelter-in-Place	9/13/22 @ 3:02 pm
Ravine Drive Elementary School	Fire Drill	9/14/22 @ 10:00 am
Ravine Drive Elementary School	Evacuation Drill	9/23/22 @ 10:23 am
Strathmore Elementary School	Fire Drill	9/9/22 @ 10:00 am
Strathmore Elementary School	Evacuation	9/19/22 @ 9:50 am

### 20. The following bus evacuation drills are scheduled to occur or did occur as follows:

School	Date	Location	Supervised by
Cambridge Park Preschool	10/4/22	Bus Driveway for all routes	Director Maggie Lazur
Cliffwood Elementary School	9/29/22	Bus Driveway for all routes	Principal Mark Van Horn
Lloyd Rd Elementary School	10/6/22	Bus Driveway for all routes	Principal Joe Jerabek
Matawan-Aberdeen Middle School	10/4/22	Bus Driveway for all routes	Principal Michael Wells
Matawan Regional High School	9/15/22	Bus Driveway for all routes	Principal Aaron Eyler
Ravine Drive Elementary School	10/4/22	Bus Driveway for all routes	Principal Ms. Zitarosa
Strathmore Elementary School	10/4/22	Bus Driveway for all routes	Principal Kelly Bera



**21. Tuition Contract Agreement with Monmouth County Vocational School District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the approve a Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2022 - June 30, 2023. There will be **101** General Education students (**67** Regular Education students and **34** Shared-Time). Tuition costs:

<b>Program</b>	<b>Annual Amount</b>	<b>Number of Students</b>	<b>Total</b>
Academy of Allied Health & Science	\$7,023	13	\$91,299
Academy of Law & Public Safety	\$7,023	1	\$7,023
Biotechnology High School	\$7,023	5	\$35,115
Communications High School	\$7,023	2	\$14,046
High Technology High School	\$7,023	10	\$73,230
Marine Academy of Sci. & Tech.	\$7,023	6	\$42,138
Career Center	\$6,242	30	\$187,260
Shared-Time Regular Education	\$ 988	34	\$33,592
<b>Total</b>		<b>101</b>	<b>\$ 483,703</b>

Cost: NTE \$483,703

Account #: 11-000-100-563-11-0000-0

**22. Approval of In District Routes for the 2022-2023 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the approve the following In District Routes for the 2022-2023 school year.

	<b>Destination</b>	<b># of Days</b>	<b>Eff Dates</b>
65	CL	180	9/6/22-6/30/23
66	HS, MAMS, LR, ST	180	9/6/22-6/30/23
67	CP, Brookdale	180	9/6/22-6/30/23
68	CP, SPARE	180	9/6/22-6/30/23
69	HS, MAMS, LR, CL, REACH	180	9/6/22-6/30/23
71	HS, MAMS, LR, CL	180	9/6/22-6/30/23
72	HS, YMCA ST, ST	180	9/6/22-6/30/23
73	Hawkswood	180	9/6/22-6/30/23
74	SPARE	180	9/6/22-6/30/23
75	HS, MAMS, LR, ST, Brookdale	180	9/6/22-6/30/23
76	AM Shuttle, HS, MAMS, LR, RD	180	9/6/22-6/30/23
77	AM Shuttle, Career Center, CL	180	9/6/22-6/30/23
78	Hawkswood	180	9/6/22-6/30/23
79	SPARE (Van)	180	9/6/22-6/30/23
80	HS, MAMS, LR, RD (MAMS late run)	180	9/6/22-6/30/23
81	HS, MAMS, LR, CL (HS late run)	180	9/6/22-6/30/23
82	CBI, REACH, HS, MAMS, LR, CL	180	9/6/22-6/30/23
83	CBI, HS, LR, ST, Training	180	9/6/22-6/30/23
85	HS, MAMS, LR, RD, (MAMS late run)	180	9/6/22-6/30/23
86	HS, MAMS, LR, CL, Peer Buddy	180	9/6/22-6/30/23
87	HS, MAMS, LR, CL	180	9/6/22-6/30/23
88	HS, MAMS, LR, CL	180	9/6/22-6/30/23
89	Shore Center/REACH	180	9/6/22-6/30/23
90	LR, CP, Career Center, McKinney-Vento	180	9/6/22-6/30/23
91	Brookdale, HS, MAMS, LBA	180	9/6/22-6/30/23
92	HS, MAMS, LR, ST, (HS late run)	180	9/6/22-6/30/23
94	HS, MAMS, LR, CP	180	9/6/22-6/30/23
95	HS, LR, ST	180	9/6/22-6/30/23

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Friedman	X				
Ms. Martinez				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Osborne				X	
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

**XVI. UNFINISHED BUSINESS**

- None

**XVII. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 5 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Friedman that the Board convene in Executive Session and approved by a unanimous voice vote at 8:22 pm.

It was moved by Ms. Friedman, seconded by Ms. Feiles that the Board returned to Open Session at 8:27 pm.

**XVIII. ADJOURNMENT**

On a motion by Mr. Ahearn, seconded by Ms. Feiles and a unanimous roll call vote the Board adjourned the meeting at 8:34 pm.

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC	TOTAL	SUB YES/NO
Unterbuerger, Erica *	HS	10/25/22	New Brunswick, NJ	Mock Trial Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes
Rawls-Dill, Elford *	CO	10/28/2022	Union, NJ	Liberty & Justice for All:Promoting Culturally	\$0.00	\$16.92	\$0.00	\$0.00	\$16.92	NO
Groninger, Rebecca *	HS	12/01/22	Piscataway, NJ	Traumatic Loss Coalition for Youth - Suicide	\$90.00	\$6.11	\$0.00	\$0.00	\$96.11	NO
White, Dominique	MS	12/01/22	Piscataway, NJ	Traumatic Loss Coalition for Youth - Suicide	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	NO
Lyttle, Amanda *	MS	12/01/22	Piscataway, NJ	Traumatic Loss Coalition for Youth - Suicide	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	NO
LoStocco, Justine *	MS	12/01/22	Piscataway, NJ	Traumatic Loss Coalition for Youth - Suicide	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	NO
Tirone, Maryelizabeth **	CO	12/15/22	Monroe Twp., NJ	Peparing for Mediation & Due Process Hearings	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	NO
Zupkus, Emily **	HS	02/07/23 - 02/10/23	Denver, CO	NASP 2023 Annual Convention	\$624.00	\$550.00	\$486.00	\$276.50	\$1,936.50	NO
								<b>TOTAL</b>	\$2,469.53	
*Amount being charged to Account #20-270-200-300-04-0000-0										
** Amount being charged to Account #11000-219-580-09-0000-0										
Substitutes costs NTE: \$147.09										
REQUIRED ESTIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										