

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**REGULAR ACTION MEETING** on February 27, 2023, Strathmore Elementary School 282 Church St., Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 7, 2022 in the Asbury Park Press and on January 21, 2023 in the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Annette Ascoli - President	Ms. Tara Martinez - Vice President
	Mr. John Montone	Ms. Dianna Pell
	Ms. Danielle Spruell	Ms. Sheetal Werneke

Absent: Mr. Kevin Ahearn, Ms. Feiles, Ms. Gershner

Also Dr. Joseph G. Majka, Superintendent of Schools  
 Present: Ms. Lindsey Case, School Business Administrator/Board Secretary  
 Ms. Nelyda Perez, Assistant Superintendent of Schools  
 Mr. Michael Liebmann, Director of Personnel

**V. MINUTES**

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following minutes:

- Re-Organization Meeting Minutes, January 3, 2023
- Committee of the Whole Meeting Minutes, January 9, 2023
- Executive Session Meeting Minutes, January 9, 2023
- Regular Action Meeting Minutes, January 23, 2023
- Executive Session Meeting Minutes, January 23, 2023

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) members were absent

**VI. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following minutes:

Email received Feb 10, 2023, [sdeluca1283@gmail.com](mailto:sdeluca1283@gmail.com), regarding, “Mams 7th grade bathroom”

Email received Feb 12, 2023, [sdeluca1283@gmail.com](mailto:sdeluca1283@gmail.com), regarding “Mams 7th grade bathroom”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) members were absent

**VII. SUPERINTENDENT’S REPORT**

- Strathmore Elementary School highlights can be viewed on YouTube

**VIII. BOARD PRESIDENT’S REPORT**

- Ms. Ascoli’s report can be viewed on YouTube

**IX. STUDENT REPRESENTATIVE’S REPORT**

- Student Representative report can be viewed on YouTube

**X. CURRICULUM AND INSTRUCTION**

Ms. Perez reviewed the Curriculum and Instruction Agenda on which the Board will take this evening.

Motion by Ms. Martinez, seconded by Ms. Werneke to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan Aberdeen Regional School District approve the renewal agreement with EAB District Leadership Forum for the 2023-2024 school year for year three of our three-year agreement.

**Rationale:** The District Leadership Forum provides district leaders and their staff innovative solutions to our biggest strategic management challenges. This includes providing support and resources to educate key stakeholders across the district to accelerate consensus in supporting implementation of goals the district aims to achieve specifically diversity, equity, inclusion and justice. Services are inclusive of but not limited to-unlimited access to on demand research, dedicated advisor, annual webinar series, personalized webinars, district onsite support, District Leadership and more. With the collaboration with EAB the district will focus on diversity, equity, inclusion and justice which align and support implementation of new regulations, curriculum standards, district goals and strategic planning.

**Cost:** \$25,598 **Account #** Title II

2. The Superintendent recommends that the Matawan Aberdeen Regional School District approve the partnership with Montclair State University to provide an opportunity for district staff to participate in MSU’s off campus M.A. in Education Leadership Program, at a mutually agreed upon location, during the 2023-2024 and 2024-2025 academic years. District staff who register for courses in the program are responsible to pay MSU in accordance with the MSU’s policies applicable to students. Employee reimbursement will be in accordance with the Matawan-Aberdeen Regional School District’s tuition reimbursement policy.

**Rationale:** The Montclair State University M.A. Educational Leadership program offers Matawan-Aberdeen Regional School District employees a local and convenient opportunity to earn their Masters, which will increase the educational and advancement opportunities of our staff.

**Cost:** \$0 **Account #** N/A

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) members were absent

**XI. STUDENT SERVICES**

- None

**XII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take this evening.

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignation/Retirements - 2022/2023 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Butler, Charlene	CL	Teacher	Retirement	9/1/1994	6/30/2023
Kaye, John	HS	Teacher	Retirement	1/20/1995	6/30/2023
Milan, Gregory	HS	Teacher	Retirement	9/1/2005	6/30/2023
Monge, Luz	CO	Secretary - Transportation	Resignation	4/12/2021	2/28/2023

**B. Leave of Absence - 2022/2023 and 2023/2024 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Alston, Lisa	ST	Instructional Assistant	Personal	Without Pay	2/22/23
DeHart, Vanessa	HS	Teacher	Personal	Without Pay	3/30/23 ½ day PM - 3/31/23
Gallo, Kayla	CO	Transportation Assistant	Personal	Without Pay	12/16/202 ½ day PM 2/6/23 ½ day AM
Kinneman, Katelyn	HS	Teacher	FMLA/NJFLA	Without Pay	9/21/23-12/11/23
Kruzik, Jacqueline	ST	Instructional Assistant	Personal	Without Pay	5/22/23-5/23/23
Layton, Leah	MS	Teacher	Personal	Without Pay	3/13/23-3/14/23
Leach, Kristina	MS	School Counselor	Personal	Without Pay	9/1/23-6/30/24
Levine, Jamie	CL	School Counselor	Personal	Without Pay	3/29/23-3/30/23
Maqqar, Jean D'arc	CP	Instructional Assistant	Medical FMLA	With Pay Without Pay	1/25/23-3/10/23 3/13/23-4/28/23
Palandrano, Dora	CO	Supervisor	FMLA/NJFLA	Without Pay	12/14/22-3/3/23 Amended Dates - Previously Approved on 12/19/22
Roberts, Edward	HS	Instructional Assistant	Medical	Without Pay	1/24/23-1/27/23 2/15/23 3/7/23

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Roman, Lauren	CL	Occupational Therapist	Maternity FMLA/NJFLA	With Pay Without Pay	3/30/23-5/4/23 5/5/23-10/6/23
Sa, Cristina	LR	School Social Worker	Personal	Without Pay	3/31/23-4/3/23
Thiel, Alycia	CL	Teacher	Maternity FMLA/NJFLA	With Pay Without Pay	5/25/23-6/23/23 9/1/23-11/24/23
Weaver, April	CO	School Bus/Van Driver	FMLA Personal	Without Pay Without Pay	2/7/23, 2/10/23 Amended to Full Days - Previously Approved on 1/23/23
Yacovelli, Cynthia	LR	Secretary	Medical	Without Pay	2/13/23-2/17/23 2/22/23-3/1/23

### C. Appointments - 2022/2023 School Year

#### 1. New Hires

Name	Loc	Position	Step	Salary/Stipend 2022/2023	Replace/Reason	Effective Dates
Meola, Michael	HS	Business Teacher	C2	\$55,425.00	Bernstein Resignation	9/1/23-6/30/24

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

#### 2. Extra-Curricular Activities - 2022/2023

Name	Loc	Activity	Position	Step/Stipend	Effective Dates
<b>Athletic Activities</b>					
Alston, William	HS	Boys Track (Spring Season)	Assistant Coach	Step 3 \$6,200	2022/2023 School Year
Ramos, Roxanne	HS	Girls Track (Spring Season)	Assistant Coach	Step 2 \$5,670	2022/2023 School Year
Marsh, Charles	MS	Boys/Girls Track	Assistant Coach	Step 3 \$6,200	2022/2023 School Year
<b>Non-Athletic Activities</b>					
Wells, Michael W.	MS	Production/Design/ Construction	Theater Arts Spring Musical	\$2,990	2022/2023 School Year

**3. Substitutes - 2022/2023 School Year**

Name	Position	Loc	Salary	Account #	Effective Date
Fiedler, Charnell	IA as Substitute Teacher	CL	Hourly Differential	11-216-100-101-11-0000-9	2022/2023 School Year
Frischia, Tyler	IA as Substitute Teacher	CP	Hourly Differential	11-216-100-101-11-0000-9	2022/2023 School Year

**4. District Translator - 2022/2023 School Year**

Name	Loc	Language	Cost/Hr
DiPalma, Nadine	CL	Spanish	\$30

**5. College Student Teacher/Observers/Teachers/Interns - 2022/2023**

Name	Cooperating Teacher/Administrator	Assignment
Lacovara, Cecilia	Gloria Natale Special Education Teacher	Student Observer Monmouth University Matawan-Aberdeen Middle School Spring 2023 Semester
Paiva, Vanessa	Jillian Ashed Special Education Teacher	Student Observer Monmouth University Lloyd Road Elementary School Spring 2023

**6. Volunteers - 2022/2023 School Year**

Name	Location	Activity	Effective Date
Giles, Thomas	MS	Baseball	2022-2023 School Year

**7. Staff Array Changes - 2022/2023 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Brubaker, Mark	HS: 1.00 .20	Special Ed Teacher English ICR	HS: 1.00 .20 O/L	Special Ed Teacher English ICR	12/1/22- 6/30/23 Malave LOA Amended Dates - Previously Approved 12/19/23
Whitney, Alexis	HS: 1.00 .20	Special Ed Teacher English ICR	HS: 1.00 .20 O/L	Special Ed Teacher English ICR	12/1/22- 6/30/23 Malave LOA Amended Dates - Previously Approved 12/19/23
Pickell, Lee	HS: 1.00 .20	Special Ed Teacher Economics	HS: 1.00 .20 O/L .04 O/L	Special Ed Teacher Economics Physics Lab POR	12/19/22 - 6/30/23 Bubb Resignation Amended Previously approved on 1/23/23 as Cordasco Resignation

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Barrett, Edward	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher Physics	10/17/22- 6/30/23 Bubb Resignation Amended Dates - Previously Approved on 11/14/23
Mancuso, Kathleen	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher <b>Physics Lab</b>	10/17/22- 6/30/23 Bubb Resignation Amended Dates - Previously Approved on 11/14/2023
Shalhoub, Mary Kate	HS: 1.00	Special Ed Teacher	HS: 1.00 .08 O/L	Special Ed Teacher Physics Lab	10/17/22- 6/30/23 Bubb Resignation Amended Dates - Previously Approved on 11/14/2023
Harrington, Meghan	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher World Cultures O/L	2/14/23- 6/30/23 Unterburger LOA
Moller, Robert	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher World Cultures O/L	2/14/23- 6/30/23 Unterburger LOA
Kaiser, Heather	HS: 1.00	Social Studies Teacher	HS: 1.00 .40 O/L	Social Studies Teacher World Cultures O/L	2/14/23- 6/30/23 Unterburger LOA
Walsh, Matthew	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher World Cultures O/L	2/14/23- 6/30/23 Unterburger LOA
Borchers, Sheri	HS: 1.00	Science/ESL Teacher	HS: 1.00 .20 O/L .20 O/L	Science/ESL Teacher Biology Forensics	2/6/23-5/9/23 Hodnicky LOA
Hadaway, Charlotte	HS: 1.00	Spanish Teacher	HS: 1.00 .20 O/L	Spanish Teacher Oceanography	2/6/23-5/9/23 Hodnicky LOA
O'Neill, Michelle	HS: 1.00 .20	Social Studies Teacher	HS: 1.00 .20 O/L .20 O/L	Social Studies Teacher Creative Arts Oceanography	2/6/23-5/9/23 Hodnicky LOA
Massimini, Geoffrey	HS: 1.00	Science Teacher	HS: 1.00 .04 O/L	Science Teacher Oceanography	2/6/23-5/9/23 Hodnicky LOA
Carnovsky, Robert	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Stock Market	9/14/22-2/1/23 Bernstein Resignation

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
				Analysis and Personal Finance	Amended Dates - Previously Approved on 9/19/22
Frisina, Salvatore	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher Sports and Entertainment Marketing	9/14/22-2/1/23 Bernstein Resignation Amended Dates - Previously Approved on 9/19/22
Kaiser, Heather	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Entrepreneurship	9/14/22-2/1/23 Bernstein Resignation Amended Dates - Previously Approved on 9/19/22
Marsh, Charles	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Stock Market Analysis and Personal Finance	9/14/22-2/1/23 Bernstein Resignation Amended Dates - Previously Approved on 9/19/22
Pickell, Lee	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher Economics	09/14/2022 - 9/14/22-2/1/23 Bernstein Resignation Amended Dates - Previously Approved on 9/19/22

### 8. Home Instruction - 2022/2023 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<b><u>160543</u></b>	Math	MS	Dr. Hanes & Associates	2	8	16	12/7/22-2/10/23
160543	Science	MS	Dr. Hanes & Associates	2	8	16	12/7/22-2/10/23
160543	Social Studies	MS	Dr. Hanes & Associates	2	8	16	12/7/22-2/10/23
160543	Language Arts	MS	Dr. Hanes & Associates	2	8	16	12/7/22-2/10/23
<b><u>160027</u></b>	US History I	HS	Jennifer Moller	2.5	4	10	1/5/23-1/31/23
160027	English II H	HS	Jennifer Moller	2.5	4	10	1/5/23-1/31/23
160027	Geometry H	HS	Deborah Goldberg	2.5	4	10	1/5/23-1/31/23
160027	Chemistry H	HS	Deborah Goldberg	2.5	4	10	1/5/23-1/31/23



Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<b><u>161091</u></b>	ELA 8 H	MS	Dr. Hanes & Assoc.	2	4	8	2/10/23-2/21/23
161091	Social Studies 8	MS	Dr. Hanes & Assoc.	2	4	8	2/10/23-2/21/23
161091	Science 8	MS	Joseph Coppola	2	4	8	2/10/23-2/21/23
<b><u>158900</u></b>	Molecular Cell Biology	HS	Dr. Hanes & Assoc.	2.5	4	10	1/24/23-2/24/23
158900	Statistics	HS	Dr. Hanes & Assoc.	2.5	4	10	1/24/23-2/24/23
158900	English 4 H	HS	Dr. Hanes & Assoc.	2.5	4	10	1/24/23-2/24/23
<b><u>160543</u></b>	Math	MS	Dr Hanes & Assoc.	2.0	12	24	2/13/23-5/12/23
160543	Science	MS	Dr Hanes & Assoc.	2.0	12	24	2/13/23-5/12/23
160543	Social Studies	MS	Dr Hanes & Assoc.	2.0	12	24	2/13/23-5/12/23
160543	Language Arts	MS	Dr Hanes & Assoc.	2.0	12	24	2/13/23-5/12/23
<b><u>156402</u></b>	OT	OOD	Allcare	1	14	14	3/6/23-6/23/23
156402	PT	OOD	Allcare	1	14	14	3/6/23-6/23/23
156402	Science	OOD	Megan Mellock	2.5	14	35	3/6/23-6/23/23
156402	Social Studies	OOD	Megan Mellock	2.5	14	35	3/6/23-6/23/23
156402	Math	OOD	Megan Mellock	2.5	14	35	3/6/23-6/23/23
156402	Language Arts	OOD	Megan Mellock	2.5	14	35	3/6/23-6/23/23

**9. MAMS Spring Musical Pit Musicians - 202/2023 School Year**

Name	Instrument
Vincent Borselli	Trumpet
Brian Connell	Bass
Max Dichter	Trombone
Michael Gennari	Reeds
Andres Holguin	Banjo

Name	Instrument
Randy Kovac	Drums
Andrew Macirowski	Keyboard

Note: Paid as Vendor through Accounts Payable. Up to \$75 per performance (7 performances) or up to \$525 per musician for full run of shows and rehearsals.

**D. Other**

**1. HIB - 2022/2023 School Year**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of January 23, 2023:

Incidents Reported	Confirmed Incidents
3	1

**2. School Hours - 2023/2024 School Year**

- Approve 2023/2024 Staff Holiday Schedule

**3. Middle School Curriculum Writing - 2022/2023 School Year**

- Dave Miller, Social Studies 7, Up to 30 shared hours, \$35/Hr

**4. Additional High School Graduation Chaperones - 2022/2023 School Year**

- Carol Fajardo, Madison Hlavach, Dr. Paul Servidio, Noreen Shaw  
Up to three hours/\$25/Hr

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) members were absent

**XIII. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will approve and adopt the 2<sup>nd</sup> reading of the following policy

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following resolution(s):

- Ms. Werneke stated she was disappointed the state is requiring a virtual policy. (There was a discussion on virtual policy)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Policy/Regulations**

Series	Category	Policy/Regulation	Title
0000	Bylaws	P0152	Board Officers
0000	Bylaws	P0161	Call, Adjournment, and Cancellation
0000	Bylaws	P0162	Notice of Board Meeting
2000	Program	P&R 2423	Bilingual and ESL Education (M)
2000	Program	P&R 2425	Emergency Virtual or Remote Instruction Program (M)
5000	Students	P&R 5200	Attendance (M)
8000	Operations	P8140	Student Enrollment (M)
8000	Operations	R8140	Enrollment Accounting (M)
8000	Operations	P&R 8330	Student Records (M)
8000	Operations	R8420.2	Bomb Threats (M)
8000	Operations	R8420.7	Lockdown Procedures (M)
8000	Operations	R8420.10	Active Shooter (M)

(M) indicates mandated by state law.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke			X		P&R2425
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, five (5) members voted yes, zero (0) members voted no, one (1) member abstained and three (3) members were absent

**XIV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take this evening.

Motion by Ms. Werneke, seconded by Mr. Montone to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for January 2023 and Bills List for February 2023** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>January 13, 2023 Payroll</b>	\$2,569,831.88
<b>January 30, 2023 Payroll</b>	\$2,264,702.34
<b>Total January 2023 Payroll</b>	\$4,834,534.22
<b>February 2023 Bills List</b>	\$4,045,809.36
<b>Total</b>	<b>\$8,880,343.58</b>

**2. Transfer of Funds for January 2023** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

**3. Board Secretary’s Monthly Certification for January 2023 and Treasurer Report for July 2022**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of January 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1.

**4. Treasurer’s Report – July 2022**

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for the month of July 2022.

**5. Board of Education Certification Budget Major/Fund Status for January 2023**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of January 31, 2023, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

**6. Member Participation in a Cooperative Pricing System**

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 27, 2023 the governing body of the Matawan-Aberdeen Regional School District Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**7. Sale or Disposal of Assets**

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the School Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

1 Baseball Portable Back Stop, 17 years old, unable to be repaired, estimated value is \$1.00

**8. Change Order #6 - New Board of Education Office Renovations, Wallace Brothers, Inc., FVHD 5355**

<b>Contract</b>	New Board of Education Office Renovations, FVHD 5355	
<b>Contractor</b>	Wallace Brothers, Inc.	
<b>Change Order #</b>	<b>6</b>	
<b>Amount</b>	+ \$6,329.03	
<b>Description</b>	Relocation of emergency generator and extension of associated electrical gas lines per Bulletin #3.	+ \$6,329.03
	Total Addition - Change Order # 6	+ \$6,329.03

**9. Change Order #7 - New Board of Education Office Renovations, Wallace Brothers, Inc., FVHD 5355**

<b>Contract</b>	New Board of Education Office Renovations, FVHD 5355	
<b>Contractor</b>	Wallace Brothers, Inc.	
<b>Change Order #</b>	<b>7</b>	
<b>Amount</b>	+ \$6,122.63	
<b>Description</b>	Material and labor to provide mud floors for gang toilet rooms for tile flooring due to existing conditions.	+ \$6,122.63
	Total Addition - Change Order # 7	+ \$6,122.63

**10. Acceptance of Grant Award Funds**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and accept the "Project Lead the Way" Grant in the amount of \$10,000. The term period will be from Sept 2023 through May 2025.

**11. Acceptance of Donation from the Strathmore PTO**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Strathmore PTO valued at \$2,949.24 for the Roger Southfield Touchscreen Mic to be used by the K-3 Speech-Language/Student Services.

**12. Routine Travel Reimbursement for 2022-2023**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2022-2023 school year

Name	Position	Total
Scott Taylor	Math Teacher, KEYS	\$150
Tim Knuth	Health & Phys Ed Teacher	\$500

**13. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **January 2023**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Fire Drill	1/4/23 @ 9:30 am
Cambridge Park Preschool	Shelter in Place	1/10/23 @ 10:00 am
Cliffwood Elementary School	Fire Drill	1/6/23 @ 10:45 am
Cliffwood Elementary School	Lockdown	1/13/23 @ 9:35 am
Lloyd Road Elementary School	Fire Drill	1/5/23 @ 10:45 am
Lloyd Road Elementary School	Shelter in Place/Medical Emergency	1/17/23 @ 2:00 pm
Matawan Regional High School	Fire Drill	1/5/23 @ 9:30 am
Matawan Regional High School	Shelter in Place/Medical Emergency	1/18/23 @ 8:30 am
Matawan-Aberdeen Middle School	Shelter in Place/Medical Emergency	1/13/23 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill	1/24/23 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	1/2/23 @ 2:50 pm
Ravine Drive Elementary School	Lockdown/Active Shooter	1/27/23 @ 10:32 am
Strathmore Elementary School	Fire Drill	1/2/23 @ 2:00 pm
Strathmore Elementary School	Lockdown/Active Shooter	1/4/23 @ 2:30 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn				X	
Ms. Feiles				X	
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) members were absent

**XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**

- Public comments can be viewed on YouTube

**XVI. UNFINISHED BUSINESS**

- Dr. Majka and Ms. Perez spoke at the conference
- Ms. Pell – Policy Committee update will meet before the next meeting. Technology policy will be first.
- Ms. Ascoli – Facebook page by the Board, consensus – yes
- Ms. Werneke – Prosecutor could do community service, etc.

**XVII. NEW BUSINESS**

- Ms. Werneke – went to wellness symposium (BCC) – teenage self-care was well received

**XVIII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Pell that the Board convene in Executive Session and approved by a unanimous voice vote at 7:53 pm.

It was moved by Ms. Martinez, seconded by Ms. Spruell that the Board returned to Open Session at 8:18 pm.

**XIX. ADJOURNMENT**

On a motion by Ms. Pell, seconded by Ms. Werneke and a unanimous roll call vote the Board adjourned the meeting at 8:19 pm.