

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**REGULAR ACTION MEETING** on March 27, 2023, Lloyd Road Elementary School, 401 Lloyd Rd., Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Ascoli called the Regular Action Meeting to order at 6:32 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on March 24, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Ascoli - President	Ms. Martinez - Vice President
	Mr. Ahearn	Ms. Feiles
	Mr. Montone	Ms. Pell
	Ms. Spruell	Ms. Werneke

Absent: Ms. Gershner

Also

Present: Ms. Case, School Business Administrator/Board Secretary  
 Ms. Nelyda Perez, Assistant Superintendent of Schools  
 Mr. Liebmann, Director of Personnel  
 Mr. Rubin, Board Counsel

**V. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Martinez, seconded by Ms. Werneke to approve the following minutes:

- Email received Mar 13, 2023, [beckelm229@gmail.com](mailto:beckelm229@gmail.com), regarding “3/13 Meeting Question from Public”
- Email received Mar 13, 2023, [jallocco@gmail.com](mailto:jallocco@gmail.com), regarding “Permanent Property Tax Increase”
- Email received Mar 13, 2023, [crenschler1120@icloud.com](mailto:crenschler1120@icloud.com), regarding “Tax”
- Email received Mar 13, 2023, [jdipiazza5@gmail.com](mailto:jdipiazza5@gmail.com), regarding “property tax increase for schools”
- Email received Mar 13, 2023, [my3boysdbc@gmail.com](mailto:my3boysdbc@gmail.com), regarding “Property tax increase”
- Email received Mar 13, 2023, [gypsymarge@yahoo.com](mailto:gypsymarge@yahoo.com), regarding “Permanent Tax Levy”
- Email received Mar 13, 2023, [alexkatpac@gmail.com](mailto:alexkatpac@gmail.com), regarding “Increase in school taxes”
- Email received Mar 23, 2023, [ladyandtramp450@gmail.com](mailto:ladyandtramp450@gmail.com), regarding “Summer enrichment at MAMS”
- Email received Mar 25, 2023, [ladyandtramp450@gmail.com](mailto:ladyandtramp450@gmail.com), regarding “How can we not offer in school tutoring at MAMS”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) members was absent

**VI. MINUTES**

Motion by Ms. Feiles, seconded by Ms. Spruell to approve the following minutes:

- Committee of the Whole Meeting Minutes, February 13, 2023
- Executive Session Meeting Minutes, February 13, 2023
- Regular Action Meeting Minutes, February 27, 2023
- Executive Session Meeting Minutes, February 27, 2023

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) members was absent

**VII. SUPERINTENDENT’S REPORT**

- Cambridge Park Preschool highlights can be viewed on YouTube

**VIII. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 40 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:53 pm.

It was moved by Ms. Feiles, seconded by Ms. Pell that the Board returned to Open Session at 7:35 pm.

**SUPERINTENDENT’S REPORT (Continued)**

- SSDS and HIB Reporting, September 2022 – December 2022 – Mr. Liebmann read the report into the record
- Review the 2021-2022 Annual Audit – Ms. Case read the findings into the record

**IX. BOARD PRESIDENT’S REPORT**

- Ms. Ascoli’s – A moment of silence for the loss of an alumni student; counseling services are being offered, reviewed activities in district

**X. STUDENT REPRESENTATIVE’S REPORT**

- None

**XI. CURRICULUM AND INSTRUCTION**

Ms. Perez reviewed the Curriculum and Instruction Agenda on which the Board will take this evening.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

**1. REVISION** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following additional field trips for 2022-2023.

Sandy Hook/Bayshore Waterfront, Port Monmouth, NJ	June 6, 2023	Bayshore Waterfront	RDS Grade 2 students and staff from Ms. Murray’s and Ms. Burlew’s classes	Purpose: To learn about Sandy Hook Bay and effects humans have on the environment.
Escapeology	April 20, 2023 and April 21, 2023	Crawfords Corner Road, Holmdel, NJ	MRHS Grade 10 Business Academy	Participate in a “Team Building” activity at Escapeology and then participate in Career Exploration at Bellworks

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) members was absent

**XII. STUDENT SERVICES**

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2021-2022 school year.

Student	School	Cost	Effective Dates
46	Search Day Program	\$1,086.00	2021-2022
158861,164686,156971	Harbor School	\$20,493.00	2021-2022

Cost: \$21,579.00

Account #:11-000-100-566-09-0000-0

Rationale: Due to Audit

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of distinct placement for the 2022-2023 School Year.

Student	School	Cost	Effective Dates
160566	The Center School	\$75,973.59	9/20/22-6/30/23

Cost: \$75,973.59

Account #:11-000-100-566-09-0000-0

Rationale: Student placement in compliance with students IEP.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the 2022-2023 school year:

Student	School	Cost	Effective Dates
159391	LearnWell	\$1,950.00	3/15/23-4/12/23
159544	Princeton Health Care Systems	\$3,900.00	3/20/23-5/3/23

Cost: \$5,850.00

Account #:11-150-100-320-09-0000-0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) members was absent

**XIII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take this evening.

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignation/Retirements - 2022/2023 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Brereton, Helen	ST	Teacher	Retirement	9/1/2005	6/30/2023
D'Agostino, Nicole	MS	Special Ed Teacher	Resignation	9/1/2016	5/19/2023
Davidson, Debra	LR	Instructional Assistant	Resignation	9/1/2017	4/14/2023
Migliore, June	CO	Transportation Assistant	Resignation	9/1/2022	3/22/2023
Pirog, Colleen	CL	Speech Language Specialist	Resignation	9/1/2014	4/28/2023
Reingle, Patricia	HS	Secretary	Retirement	9/3/1998	8/31/2023
Sommer, Lynne	MS	Teacher	Retirement	10/28/1997	6/30/2023

**B. Leave of Absence - 2022/2023 and 2023/2024 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
DeGuzman, Rosewynne	CP	Instructional Assistant	Personal	Without Pay	4/5/23
Fiore, Lindsey	CL/ST	Teacher	Medical	With Pay Without Pay	3/14/23-6/9/23 6/12/23-6/23/23
Griffith, Elizabeth	CL	Instructional Assistant	FMLA (Intermittent)	Without Pay	3/20/23-4/6/23
Grimaldi, Millie	MS	Secretary	Personal	Without Pay	5/10/23
Hodnicky, Helen	HS	Teacher	Medical	Without Pay	5/10/23-6/23/23
Levine, Jamie	CL	School Counselor	Personal	Without Pay	3/29/23 Amended Date - Previously Approved on 2/27/23
Olechnowicz, Jeffrey	HS	Teacher	Paternity FMLA/NJFLA	Without Pay	5/25/23-6/23/23
Pisani, Laura	HS	Teacher	Medical	Without Pay	5/3/23-6/23/23
Pape, Kimberly	HS	Teacher	Personal	Without Pay	5/8/23-5/12/23

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Racioppi, Bernadette	District	Physical Therapist	Personal	Without Pay	5/9/23-5/10/23
Robbins, Kelly	HS	Teacher	Personal	Without Pay	9/1/23-6/30/24
Sa, Cristina	LR	School Social Worker	Personal	Without Pay	3/31/23-4/3/23 Rescinded Days Without Pay Previously Approved on 2/27/23
Santora, Kimberly	CP	Teacher	Personal	Without Pay	3/16/23-½ day PM
Schueller, Melanie	HS	Instructional Assistant	Personal	Without Pay	3/20/23
Thompson, Ashley	CP	Secretary	Personal	Without Pay	3/15/23-½ Day PM
Thomson, Lori	LR	Teacher	Personal	Without Pay	5/11/23-5/12/23
Yacovelli, Cynthia	LR	Secretary	Medical	Without Pay	3/2/23-3/6/23
Zeller, Kerri	TR	School Bus/Van Driver	Medical	Without Pay	3/16/23-6/30/23
Zimmer, Theresa	LR	Teacher	Personal	Without Pay	4/3/23-4/6/23

### C. Appointments - 2022/2023 School Year

#### 1. New Hires

Name	Loc	Position	Step	Salary/Stipend 2022/2023	Replace/Reason	Effective Dates
Gargulinski, Melissa	Preschool	Teacher	C6	\$58,675.00	New Position Preschool Expansion	9/1/23-6/30/24
Marques, Erin	Preschool	Teacher	C6	\$58,675.00	New Position Preschool Expansion	9/1/23-6/30/24
Wood, Audra	Preschool	Teacher	E6	\$65,725.00	New Position Preschool Expansion	9/1/23-6/30/24
Davila, Jessica	HS	ESL/World Language Teacher	E9	\$72,175.00	Ogurek Retirement	9/1/23-6/30/24

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

#### 2. Extra-Curricular Activities - 2022/2023

Name	Loc	Activity	Position	Step/Stipend	Effective Dates
Saul, Sonia	MS	Sports Packet Review	School Nurse	\$40/Hr Up to 25 hours	2022/2023 School Year

**3. Substitutes - 2022/2023 School Year**

Name	Position	Loc	Salary	Account #	Effective Date
Mackey, Latieffa	Instructional Assistant as Teacher	HS	Hourly Differential	11-130-100-101-11-0000-7	2022/2023 School Year

**4. Title I and Literacy/Math Family Nights - 2022/2023 School Year**

Name	Position	Staff	Max Hours	Cost Per Hour	Loc
Posting #1 <i>FY 23 Title I Funded</i> Bauer, Lisa Colao, Raquel Dawson, Vanessa Giacchi, Gabrielle Gurney, Tara Levine, Sam Tay, Kathleen	Lloyd Road School Title I Family Night Teachers	4 per event	Up to 40 per teacher	\$30	LR
Posting #2 <i>FY 23 Title I Funded</i> Hillyer, Patricia Massa, Lauren Mescal, Debra Mestey-Jones, Delaney Shalaby, Tamer Taylor, Scott Wietecha, Corrine	Matawan Aberdeen Middle School Title I Family Night Teachers	4 per event	Up to 40 per teacher	\$30	MS
Posting #3 Blake, Samantha Budinsky, Katherine Burlaw, Brianna Colonna, Julianna Papa, Samantha Saginor, Amanda Torres, Melissa Walsh, Melanie	Ravine Drive School Literacy/Math Family Night Teachers	4 per event	Up to 40 per teacher	\$30	RD
Posting #4 Colaneri, Joni Hausmann, Kathryn Marion, Colleen Tomkins, Amy	Strathmore School Literacy/Math Family Night Teachers	4 per event	Up to 40 per teacher	\$30	ST

**5. Middle School MOST (Mentoring Our Students Together) Program - 2022/2023 School Year**

Name	Position	Stipend
Colonna, Juliana	Teacher	\$35/Hr

**6. College Student Teacher/Observers/Teachers/Interns - 2022/2023**

Name	Cooperating Teacher/Administrator/Mentor	Assignment
Gambino, Kristi	Michael C. Wells, Principal	Administrative Observation Monmouth University Spring and Summer 2023
Viola, Danielle	Tara Barry Special Education Teacher	Clinical Experience/TOSD Certification Rowan University Spring/Summer 2023

**7. Mock AP Exam Administration - 2022/2023 School Year**

Name	Position	Activity	Cost/Hr	Loc
Ciaravino, Maria	Mock Exam AP Seminar	Up to 2.5 hours for exam and 10 hours for grading	\$35	HS
Cornacchia, Mario	Mock Exam Statistics	Up to 4 hours for exam and 1.5 hours for grading	\$35	HS
Harnett, Christopher	Mock Exam English Literature	Up to 3.5 hours for exam and 26 hours for grading	\$35	HS
Hlavach, Madison	Mock Exam English Language	Up to 3.4 hours for exam and 20 hours for grading	\$35	HS
Jackman, Neil	Mock Exam Calculus AB	Up to 4 hours for exam and 1.5 hours for grading	\$35	HS
Jackman, Neil	Mock Exam Calculus BC	Up to 4 hours for exam and 2.5 hours for grading	\$35	HS
Wegrzyn, Louise	Mock Exam Psychology	Up to 2.5 hours for exam and 22 hours for grading	\$35	HS

Account # 11-421-100-178-11-0000-6

**8. Staff Array Changes - 2022/2023 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Borchers, Sheri	HS: 1.00	Science/ESL Teacher	HS: 1.00 .20 O/L .20 O/L	Science/ESL Teacher Biology Forensics	2/6/23-6/30/23 Amended Dates Previously Approved on 2/27/22 Hodnicky LOA
O'Neill, Michelle	HS: 1.00 .20	Social Studies Teacher	HS: 1.00 .20 O/L .20 O/L	Social Studies Teacher Creative Arts Oceanography	2/6/23-6/30/23 Amended Dates Previously Approved on 02/27/2022 Hodnicky LOA
Hadaway, Charlotte	HS: 1.00	Spanish Teacher	HS: 1.00 .20 O/L	Spanish Teacher Oceanography	2/6/23-6/30/23 Amended Dates Previously



Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
					Approved on 02/27/2022 Hodnický LOA
Kinneman, Katelyn	HS: 1.00 .40	Special Ed Teacher Algebra I ICR/ Geometry POR	HS: 1.00	Special Ed Teacher	3/10/23- 6/30/23
Barrett, Edward	HS: 1.00 .20	Special Ed Teacher Physics	HS: 1.00 .20 .20 O/L	Special Ed Teacher Physics Algebra I ICR	3/10/23-6/5/23 Kinneman LOA

### 9. Home Instruction - 2022/2023 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<b><u>161852</u></b>	Math	LR	Jennifer Wishnick	2.5	6	15	2/1/23-3/10/23
161852	Science	LR	Jennifer Wishnick	2.5	6	15	2/1/23-3/10/23
161852	ELA	LR	Jennifer Wishnick	2.5	6	15	2/1/23-3/10/23
161852	Social Studies	LR	Jennifer Wishnick	2.5	6	15	2/1/23-3/10/23
<b><u>159329</u></b>	US History I	HS	Dr. Hanes & Associates	2.5	12	30	1/2/23-3/24/23
159329	Algebra I	HS	Dr. Hanes & Associates	2.5	12	30	1/2/23-3/24/23
159329	English II	HS	Dr. Hanes & Associates	2.5	12	30	1/2/23-3/24/23
159329	Chemistry	HS	Dr. Hanes & Associates	2.5	12	30	1/2/23-3/24/23
159329	Physical Ed	HS	Dee Dellert	2.5	12	30	1/2/23-3/24/23
<b><u>161852</u></b>	Math	LR	Jennifer Wishnick	1	4	4	3/13/23-4/7/23
161852	Science	LR	Jennifer Wishnick	1	4	4	3/13/23-4/7/23
161852	ELA	LR	Jennifer Wishnick	1	4	4	3/13/23-4/7/23
161852	Social Studies	LR	Jennifer Wishnick	1	4	4	3/13/23-4/7/23
<b><u>161199</u></b>	Math	LR	Wenona DuBrosky	1	5	5	3/6/23-4/10/23
161199	Science	LR	Wenona DuBrosky	1	4	5	3/6/23-4/10/23
161199	ELA	LR	Wenona DuBrosky	1	4	5	3/6/23-4/10/23
161199	Social Studies	LR	Wenona DuBrosky	1	4	5	3/6/23-4/10/23
<b><u>161270</u></b>	Language Arts	MS	Dr. Hanes & Associates	2	4	8	3/9/23-4/6/23

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
161270	Science	MS	Dr. Hanes & Associates	2	4	8	3/9/23-4/6/23
161270	Social Studies	MS	Dr. Hanes & Associates	2	4	8	3/9/23-4/6/23
161270	Math	MS	Dr. Hanes & Associates	2	4	8	3/9/23-4/6/23
<b><u>159287</u></b>	English III	HS	Robert Carnovsky	2.5	8	20	3/8/23-5/1/23
159287	US History II	HS	Robert Carnovsky	2.5	8	20	3/8/23-5/1/23
159287	Algebra II	HS	Kendra Colburn	2.5	8	20	3/8/23-5/1/23
159287	Lab Physics	HS	Kendra Colburn	2.5	8	20	3/8/23-5/1/23
<b><u>160027</u></b>	Geometry/ Chemistry	HS	Deborah Goldberg	-	-	5 Additional Hrs	1/16/23- 1/31/23 Amended Hours Previously Approved 2/27/23
<b><u>161216</u></b>	Math	MS	Dr. Hanes & Associates	2	3	5	3/9/23-3/31/23
161216	Science	MS	Dr. Hanes & Associates	2	3	5	3/9/23-3/31/23
161216	Social Studies	MS	Dr. Hanes & Associates	2	3	5	3/9/23-3/31/23
161216	Language Arts	MS	Dr. Hanes & Associates	2	3	5	3/9/23-3/31/23

**D. Other****1. HIB - 2022/2023 School Year**

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of March 13, 2023:

Incidents Reported	Confirmed Incidents
13	3

**2. NJ Spine & Wellness - 2022/2023 School Year**

- NJ Spine and Wellness to partner with MARS D esports students to help promote healthy habits and injury prevention by working with our students during the season to promote proper posture at a PC as well as a console. They will teach students stretches and exercises that will help prevent common back, neck and wrist pain from long periods of gaming.

**3. Student Safety Data System (SSDS) Reporting Period 1 - 2022/2023 School Year**

- September through December, 2022 - Reported by Mr. Liebmann

**4. Administrative Leave with Pay - 2022/2023 School Year**

- Employee #4918, 03/06/2023
- Employee #5712, 03/06/2023

**5. Supplemental Instruction - 2022/2023 School Year**

- Brianna Scatorchia, Up to 30 hours at \$45/Hr - 01/02/2023 - 06/30/2023
- Catherine Towle, Up to 30 hours at \$45/Hr - 01/02/2023 - 06/30/2023  
MAMS/Student ID 162990

**6. Sabbatical Leave - 2023/2024 School Year**

- Kimberly Pape - Sabbatical Leave granted per MAREA Contract

**7. Dungeons & Dragons After-School Club - 2022/2023 School Year**

- New Extracurricular Club at MAMS. Patricia Hillyer, Voluntary Advisor for the current school year, 2022-2023.

**8. MAMS Speech & Debate Team - 2022/2023 School Year**

- Matawan-Aberdeen Middle School Speech & Debate Team will travel to Uniondale High School, Uniondale, NY, to compete on Saturday, April 1, 2023.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Mr. Ahearn	X	X			Item D.6.
Ms. Feiles	X	X			Item D.6.
Ms. Gershner				X	Item D.6.
Mr. Montone	X	X			Item D.6.
Ms. Pell	X	X			Item D.6.
Ms. Spruell	X	X			Item D.6.
Ms. Werneke	X	X			Item D.6.
Ms. Martinez	X	X			Item D.6.
Ms. Ascoli	X	X			Item D.6.

On a roll call vote, eight (8) members voted yes, eight (8) members voted no to Item D.6., one (1) members was absent

**XIV. POLICY**

- None

**XV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take this evening.

Motion by Ms. Werneke, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for February 2023 and Bills List for March 2023** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>February 15, 2023 Payroll</b>	\$2,299,748.53
<b>February 28, 2023 Payroll</b>	\$2,291,747.29
<b>Total February 2023 Payroll</b>	\$4,591,495.82
<b>March 2023 Bills List</b>	\$3,355,987.70
<b>Total</b>	<b>\$7,947,483.52</b>

**2. Transfer of Funds for February 2023** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

**3. Board Secretary’s Monthly Certification for February 2023**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of February 28, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**4. Board of Education Certification Budget Major/Fund Status for February 2023**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of February 28, 2023, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

**5. Acceptance of 2021/2022 Annual Audit and Related Corrective Action Plan**

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the Audit Report for the 2021/2022 school year prepared by Suplee, Clooney & Company with two (2) recommendations per the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with the approved corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

**6. Acceptance of Grant Funds for Project Lead the Way (PLTW)**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the grant funds in support of the Project Lead the Way (PLTW) Grant for Engineering Funds through Lockheed Martin in the amount of \$10,000. Project Lead the Way is a nonprofit organization that provides a transformative learning experience for PreK-12 students and teachers focused on the sciences, engineering, math and technology. The funding this grant offers includes courses for High School students and professional development for the staff.

**7. Change Order #8 - New Board of Education Office Renovations, Wallace Brothers, Inc., FVHD 5355**

<b>Contract</b>	New Board of Education Office Renovations, FVHD 5355	
<b>Contractor</b>	Wallace Brothers, Inc.	
<b>Change Order #</b>	<b>8</b>	
<b>Amount</b>	- \$684.23	
<b>Description</b>	Unused allowance	- \$684.23
	Total Addition - Change Order # 8	- \$684.23

**8. Award of Transportation Out of District Route for the 2022-2023 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Out of District Route for the 2022-2023 school year.

<b>Destination</b>	<b>Route</b>	<b>Per Diem</b>	<b># of Days</b>	<b>Effective Dates</b>
Matawan Regional High School, Matawan-Aberdeen Middle School and Lloyd Road Elementary School	0003	\$223.00	77	2/27/23-6/30/23

**9. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **February 2023**:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Preschool	Fire Drill	2/6/23 @ 10:30 am
Cambridge Park Preschool	Shelter in Place/Bomb Threat	2/15/23 @ 10:00 am
Cliffwood Elementary School	Bomb Threat	2/16/23 @ 10:32 am
Cliffwood Elementary School	Fire Drill	2/6/23 @ 10:27 am
Lloyd Road Elementary School	Bomb Threat/Shelter in Place	2/16/23 @ 9:28 am
Lloyd Road Elementary School	Fire Drill	2/10/23 @ 10:45 am
Matawan Regional High School	Fire Drill	2/8/23 @ 9:19 am
Matawan Regional High School	Lockdown/Active Shooter Drill	2/13/23 @ 1:25 pm
Matawan-Aberdeen Middle School	Lockdown	2/6/23 @ 10:05 am
Matawan-Aberdeen Middle School	Fire Drill	2/15/23 @ 2:00 pm
Ravine Drive Elementary School	Fire Drill	2/13/23 @ 9:34 am
Ravine Drive Elementary School	Shelter in Place	2/23/23 @ 2:30 pm
Strathmore Elementary School	Fire Drill	2/2/23 @ 9:45 am
Strathmore Elementary School	Shelter in Place/Medical Emergency	2/7/23 @ 10:30 am

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) members was absent

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**

- Public comments can be viewed on YouTube

**XVII. UNFINISHED BUSINESS**

- Ms. Pell – Policy Committee update on 6-7 working

**XVIII. NEW BUSINESS**

- Ms. Ascoli – Spoke with Administrator about SEL and making supports to our students and families. Go deeper into each school
- Ms. Werneke – Appreciate Ms. Osborne suggestions and our band need participates. Can this be used during Physical Education.

**XIX. ADJOURNMENT**

On a motion by Ms. Martinez, seconded by Ms. Pell and a unanimous roll call vote the Board adjourned the meeting at 7:55 pm.

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Kish, Sheryl	HS	May 16, 2023	Eatontown, NJ	Spring Cover Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes
Cronin, Sean *	RD	March 31, 2023	Ewing, NJ	Reggio Emilia Early Childhood Philosophy: Bringing it to America	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	No
Whelan, Renee *	RD	March 31, 2023	Ewing, NJ	Reggio Emilia Early Childhood Philosophy: Bringing it to America	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	No
Kelly, Lauren ***	CO	May 18, 2023	Atlantic City, NJ	41st Annual NJASA/NJAPSA Spring Leadership Conference	\$299.00	\$60.00	\$0.00	\$44.25	\$403.25	No
Palandrano, Dora ***	CO	May 17, 2023	Atlantic City, NJ	41st Annual NJASA/NJAPSA Spring Leadership Conference	\$299.00	\$60.00	\$0.00	\$44.25	\$403.25	No
Perez, Nelyda **	CO	May 17-19, 2023	Atlantic City, NJ	41st Annual NJASA/NJAPSA Spring Leadership Conference	\$0.00	\$130.78	\$196.00	\$147.50	\$474.28	No
Tirone, Maryelizabeth **	CO	May 17-19, 2023	Atlantic City, NJ	41st Annual NJASA/NJAPSA Spring Leadership Conference	\$550.00	\$128.76	\$196.00	\$147.50	\$1,022.26	No
Perez, Nelyda **	CO	June 25-28, 2023	Washington, DC	2023 Executive Rountable for District Superintendents		\$312.42	\$516.00	\$197.50	\$1,025.92	No
								<b>TOTAL</b>	\$3,578.96	
*Amount being charged to Account #11-000-222-610-80-0000-0										
** Amount being charged to Account #11-000-219-580-09-0000-0										
** Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs NTE: \$0										
REQUIRED ESTIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										