

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on April 24, 2023, Lloyd Road Elementary School, 401 Lloyd Rd., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on March 24, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Ascoli - President	Ms. Martinez - Vice President
	Mr. Ahearn	Ms. Feiles
	Ms. Gershner	Mr. Montone
	Ms. Pell	Ms. Spruell

Absent: Ms. Werneke

Also Dr. Majka, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Director of Personnel
 Ms. Pantaleo, Board Counsel

V. MINUTES

Motion by Mr. Ahearn, seconded by Ms. Martinez to approve the following minutes:

- Special Meeting March 8, 2023
- Committee of the Whole Meeting Minutes, March 13, 2023
- Executive Session Meeting Minutes, March 13, 2023
- Regular Action Meeting Minutes, March 27, 2023
- Executive Session Meeting Minutes, March 27, 2023

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner			X		
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no, one (1) member abstained and one (1) member was absent

VI. CORRESPONDENCE TO THE BOARD

Motion by Mr. Ahearn, seconded by Ms. Feiles to approve the following minutes:

Email received Apr 2, 2023, wendysmithg0618@gmail.com, regarding, “District personnel changes

Email received Apr 3, 2023, mhintenach01@gmail.com, regarding “Parent concerns”

Email received Apr 19, 2023, ladyandtramp450@gmail.com, regarding “Super visit”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

VII. SUPERINTENDENT’S REPORT

- None

VIII. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Mr. Ahearn, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:33 pm.

It was moved by Mr. Ahearn, seconded by Ms. Martinez that the Board returned to Open Session at 7:25 pm.

IX. STUDENT REPRESENTATIVE’S REPORT

- Cambridge Park Preschool – Week of Young Child; Music Monday; Tasty Tuesday; Work Together Wednesday; Artsy Thursday and PTO arranged for Jenkinson’s Aquarium to come to Cambridge Park
- Ravine Drive – Alan Katz, guest author; Family event on Thursday’s beginning Apr 27th through Memorial Day; field trips beginning with Allaire Park and more to come
- Cliffwood – Title 1 underway; On School/One Book; meeting on May 4th for incoming Kindergarteners
- Strathmore – 3rd grade chorus sang and danced on Mar 29th; Family Literacy night; field trips beginning with Long Street Farms and more to come; Annual fun day
- Lloyd Road – Author, Lesa Cline-Ransome visited; family fun events by PTO to include roller skating and a painting party
- MAMS – Thank you for all that came out for 1st annual Title 1 STEM night; thank you for all that attended the 1st annual MAMS PTSO Spring Glow Dance; Environmental Club sponsored Earth Day Spirit Week and helped clean up our community. Upcoming events- Art Show; Spring Painting Party Band Concert with Chorus to perform
- High School – Career Fair for students interested in public service, sponsored by Superior Court of NJ, Monmouth Vicinage; Annual Spring Dance, theme Cinco De Mayo; senior portraits have begun; Blessing Bag Brigade – students will be making sandwiches that will be distributed to the homeless; end of the year events planned are Battle of the Classes and the Prom

X. BOARD PRESIDENT’S REPORT

- Ms. Ascoli’s – calendar reminder for remainder of year and reminder of budget, 2 new buses, Be Yourself at Bell Works

XI. CURRICULUM AND INSTRUCTION

Ms. Perez reviewed the Curriculum and Instruction Agenda on which the Board will take this evening.

Motion by Ms. Spruell, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Field Hockey Booster Club as an official Booster Club for the Matawan Aberdeen Regional High School Field Hockey Team in accordance with Policy #9191.

Rationale: The Matawan Field Hockey Program to encourage parents and the community to engage in activities and participate in raising funds to enhance and expand the field hockey program.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey School Based Mental Health in the amount up to \$250,000.

Rationale: The funds provided through this program will support New Jersey in increasing the diversity and number of certificated school-based mental health professionals (school psychologists, school counselors and school social workers) in local educational agencies (LEAs) demonstrating increased need.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission for the Enhancing Mental Health Services for Students: The Comprehensive School Mental Health Coaching and Supports Project.

Rationale: The goal of the project is to facilitate the development of school mental health systems that meet the social and emotional needs of children and youth.

4. **REVISION** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following additional field trips for 2022-2023.

Sandy Hook, Highlands, NJ	May 18, 2023	MS Grades 6, 7, 8 Students and Ms. Junquet and Ms. Mescal	Purpose: Northern NJ MS Student Summit to give students hands on experience for Marine environmental education
Huber Woods Park, Locust, NJ	May 2, 2023	RDS Preschool Students and Staff	Purpose: To learn about nature and animals

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XII. STUDENT SERVICES

Motion by Ms. Martinez, seconded by Ms. Gershner to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2021-2022 school year.

Student	School	Cost	Effective Dates
157588	Alpha School	100.00	2021-2022
162981	Brookfield Schools	\$1,580.04	2021-2022

Cost: \$1,680.04

Account #: 11-000-100-566-09-0000-0

Rationale: Due to Audit

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2022-2023 School Year.

Student	School	Cost	Effective Dates
161270	MOESC Regional Achievement Academy	\$15,975.00	4/3/23-6/16/23

Cost: \$15,975.00

Account #: 11-000-100-566-09-0000-0

Rationale: Student placement in compliance with student's IEP.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the 2022-2023 school year:

Student	Program	Cost	Effective Dates
160125	LearnWell	\$780.00	4/5/23-4/14/23
162987	LearnWell	\$1,950.00	4/13/23-5/13/23

Cost: \$780.00

Account #:11-219-100-320-09-0000-0

Cost: \$1,950.00

Account #:11-150-100-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Middle School CBI Trip (Curriculum Based Instruction) for the 2022-2023 school year.

Location	Trip Date (s)
Jenkinson's Boardwalk - Mini Golf 3000 Ocean Ave. North, Point Pleasant Beach, NJ	6/13/23
Yestercades, 80 Broad Street, Red Bank, NJ	4/28/23

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider as an as needed basis for the 2022-2023 school year.

Provider	Cost	Effective Dates
Grace Recovery and Wellness 2164 State Route 35 Bldg C, Suite 8 Sea Girt, NJ 08750 848-216-5809	\$400.00 -Individual Assessment with urine screen \$145.00 - Individual 50 min counseling sessions with urine screen: \$125.00 - Individual counseling without urine screen \$20.00 - Urine Screen	4/24/23-6/30/23

Account #: Varied

Rationale: To provide services as needed to ensure staff and student safety and wellbeing.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X		X		Item # 5

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member abstained from Item #5 and one (1) members was absent

XIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include a Walk-in item on which the Board will take this evening.

Motion by Ms. Martinez, seconded by Ms. Pell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignation/Retirements - 2022/2023 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Edelstein, Joy	MS	Instructional Assistant	Retirement	2/27/2001	5/31/2023
Frischia, Tyler	CP	Instructional Assistant	Resignation	2/8/2022	6/30/2023
Huebsch, Krista	HS	Teacher	Resignation	10/28/2019	6/30/2023
Rodriguez, Ravin	RD	Instructional Assistant	Resignation	1/30/2023	4/28/2023

B. Leave of Absence - 2022/2023 and 2023/2024 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Debak, Ewa	CO	School Bus/Van Driver	Personal	Without Pay	4/24/23-4/28/23
Lawrence, Kimberli	CO	School Bus/Van Driver	Personal	Without Pay	4/5/23-4/6/23
Pirog, Colleen	CL	Speech Language Specialist	Personal	Without Pay	4/3/23 ½ Day PM 4/21/23 ½ Day PM
Pooley, Catrina	MS	School Counselor	Maternity	With Pay Without Pay	5/15/23-5/26/23 6/2/23-6/23/23
Rawls-Dill, Elford, Dr.	CO	Director of DEI	Medical	Unpaid	4/24/23-6/30/23
Roberts, Edward	HS	Instructional Assistant	Personal	Without Pay	3/29/23 4/3/23 4/5/23
Spagnuolo, Kristy	CL	Teacher	Medical	With Pay Without Pay	3/27/23-5/2/23 5/3/23-6/23/23
Weaver, April	CO	School Bus/Van Driver	FMLA	Without Pay	3/27/23 ½ day PM 3/28/23 3/29/23 ½ Day AM 4/4/23
Whitney, Alexis	HS	Teacher	Personal	Without Pay	4/20/23-4/21/23

C. Appointments - 2022/2023 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Cacciatore, Julia	HS	Math Teacher	C3	\$55,725.00	New Position	9/1/23-6/30/24
Lordi, Daniel	HS	Business Teacher	C1	\$55,125.00	Huebsch Resignation	9/1/23-6/30/24

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2022/2023

Name	Loc	Activity	Position	Step/Stipend	Effective Dates
Athletic Activities					
Baumert, Deana	HS	ESPORTS - Spring Season	Head Coach	Step 3 \$6,090.00	2022/2023 School Year
Deyo, Jennifer	MS	ESPORTS - Spring Season	Assistant Coach	Step 2 \$5,080.00	2022/2023 School Year
Olechnowicz, Jeffrey	HS	ESPORTS - Spring Season	Assistant Coach	Step 1 \$4,670.00	2022/2023 School Year

3. Substitutes - 2022/2023 School Year

Name	Position	Loc	Salary	Account #	Effective Date
McAndrews, Catherine	IA as Substitute Teacher	RD	Hourly Differential	11-120-100-101-11-0006-9	2022/2023 School Year
Schueller, Melanie	IA as Substitute Teacher	HS	Hourly Differential	11-130-100-101-11-0000-7	2022/2023 School Year

4. Summer 2023 Staff Recommendations - 2023/2024 School Year

Summer 2023 ESY Staff Recommendations

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
2158 Edward Barrett Salvatore Frisina Alexis Whitney Jennifer Lindsay Michelle Sloan Lee Pickell Janet Renda Brittany Whelan Chrystal Geding Brianna Burlew Amanda Saginor Jacqueline Thorpe Tara Perchuk Lisa Santos Daniel Wilensky Jennifer Wishnick Bethany Budner	ESY Special Education Teachers	23	ESY (PK-12 self-contained) Hours include 3 hours prep	Up to 111 hours each	\$50	TBD

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
Rachel Billich						
2159 Michele Johannesen Brianna Scatorchia Kristen Fisco Melanie Schueller Jessie Gallitelli LoriAnn Santos Scott Taylor Valerie Dhume Jessica Trischitta Brandon Conceicao Latieffa Mackey Cristina Sa	ESY Special Education Substitute Teachers	N/A	ESY (PK-12 self- contained)	As needed	\$50	TBD
2160 Nancy Walsh Latieffa Mackey Melanie Schueller Denise O'Brien Dorothy Feingold Stacey Clifford Gina Caputo Payal Patel Lara Dela Rosa Hona Brandon Conceicao Melissa Saginor Lori Donaghue Sheena Dahlquist Dawn Greco Madeline Scianna LoriAnn Santos Sharon Collins Maryann Fochetti Michelle Bocchieri Leslie Lauter Charnell Fiedler Barbara Soltys Alexis Mohler Valerie Dhum	ESY Instructional Assistants	55	ESY (PK-12 self- contained)	Up to 108 hours each	Hourly per diem rate *\$14 per/Hr	TBD
2161 Mary Cannella Maryann Folchetti	ESY Instructional Assistant Substitutes	N/A	ESY (PK-12 self- contained)	As needed	Hourly per diem rate	TBD
2162 Alan Sniffen	ESY REACH Program Teacher	1	REACH Program Teacher Hours include 3 hours prep	Up to 111 hours	\$50	TBD
2163 Rachel Billich Lisa Santos Raquel Colao Andrea Longo	Specialized Reading Instruction Teachers: Wilson, VV, OG	2	Summer Programs In-Class Support for Specialized Reading	As needed	\$50	TBD
2165 Melissa Scrofani Donna Latin Paula Murray Sandra Rocco Brianna Scatorchia Danielle Viola Katherine Budinsky Kristin Fisco Corinne Wietecha Dylan Tarrazi	IEP Meetings: General Education Teachers; Special Education Teachers; CST Members; Related Services		Attend IEP Meetings	As needed	\$40	TBD

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
Erica Unterburger Delany Mestey-Jones Jennifer Lindsay Lee Pickell Kate Sidley Pamela Kacen Mark Brubaker Chrystal Gerding Kristina Teixeira Meredith Smith Tara Wilson Brianna Burlew Meghan Reistrom Kelley Slater Linda Gumina Susan Kyvelos Keelyn Leonard Lisa Santos Kristi Gambino Christine D’Angelo Jessica Trischitta Amy Mammano Jennifer Wishnick Bethany Budner						
2166 TBD	Behaviorist		SE classes as needed for student contact time and consults	As needed	\$50	TBD
2167 Bernadette Racioppi Amy Gallagher Helena Calvosa Linda Gumina Alyssa LaPlaga	Related Services: Speech Language Specialist/ Occupational Therapist		Student Contact Time; Case Management	As needed	\$50	TBD
2168 Bernadette Racipoppi Amy Gallagher Kate Sidley Helena Calvosa Linda Gumina Alyssa LaPlaga Christine D’Angelo Lauren Roman	Related Services: Speech Language Specialist/ Occupational Therapist		Evaluations	As needed	\$400 per eval	TBD
2169 Cristina Sa Sarah DeNardo Kristina Saccomondo Tara Jaeger Jessica Hollinger Daphne Binns Lauren Miles Christina DeCicco James Zibbell Emily Zupkus Jennifer Nangano Angelina Powers	CST Members: Social Workers; Psychologists; LDTCS		Student Contact Time; Case Management	As Needed	\$50	TBD
2170 Cristina Sa Alison Martignoni Pamela Kacen Sarah DeNardo	CST Members: Social Workers; Psychologists; LDTCS		Evaluations	As Needed	\$400 per eval	TBD

Name	Position	# Staff	Activity Description	Max Hours	Cost/Hr	Loc
Kristina Saccomondo Tara Jaeger Dominique White Jessica Hollinger Daphne Bills Lauren Milles Hannah Wall Christina DeCicco James Zibbell Emily Zupkus Jennifer Nangano Angelina Powers						
2171 Susan Ann Moore Alexa Johnson	Nurse		Summer Evaluations	As Needed	\$40	TBD
2172 Susan Ann Moore Kim Hulsart Jo-Ann Krietzberg Catharina Mallozzi	Nurse		Summer Program School Nurses	As Needed	\$50	TBD
2173 Tara Jaeger Lauren Miles Hannah Wall Christina DeCicco James Zibbell Emily Zupkus	CST Member		Scheduling- MS/HS	Shared Hours	\$40	TBD
2174 Jessica Grieci Rebecca Groninger Amanda Longo Adrian Bennett Daryl McKurth James Zibbell Florence DeCosta	Summer Guidance - HS		SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	Shared Hours	\$40	HS
2175 Amanda Waldron Justine LoStocco	Summer Guidance - MS		SPS - Hours to complete 504 updates, scheduling reviews and other tasks at the discretion of the Principal.	Shared Hours	\$40	MS
2176 JoAnn Easterday Donna McCarthy Victor Damico Marilyn Davila Yersson Ramirez Ahmed Hassanin Melissa Fineran Alison Kobylanski Heather Fineran Stephan Tatrka	School Bus/Van Drivers		Drivers for summer programs	TBD	Hourly per diem rate	CO
2177 Sara DeGennaro Marilyn Glennon Colleen Evans Barbara Soltys Kayla Fineran Davina Chevalier Megan Ruck	Transportation Assistants		Transportation Assistants for summer programs	TBD	Hourly per diem rate	CO

5. Staff Array Changes - 2022/2023 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Hall, Sharen	HS: 1.00 .20	Special Ed Teacher Physics POR	HS: 1.00 .20 .20 O/L	Spe Physics POR Physics ICR	
Hollinger, Jessica	MS: 1.00	LDT/C	DIST: 1.00	Transition Coordinator	9/1/23-6/30/24
Junquet, Kristen	MS: 1.00	Art Teacher	MS: 1.00 .33 O/L	Art Teacher Art BD Program	4/17/23-6/30/23 Vacancy
Sniffen, Alan	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Teacher Postgraduate Health	4/17/23-6/30/23

6. Home Instruction - 2022/2023 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<u>158005</u>	English III Honors	HS	Courtney Castelli	-	-	3.5 Hours Total	3/15/23- 3/16/23
<u>160374</u>	Algebra I	HS	Dr. Hanes & Associates	2	1	2	4/3/23-4/6/23
160374	World Cultures	HS	Dr. Hanes & Associates	2	1	2	4/3/23-4/6/23
160374	Lab Biology	HS	Dr. Hanes & Associates	2	1	2	4/3/23-4/6/23
160374	English I	HS	Dr. Hanes & Associates	2	1	2	4/3/23-4/6/23
<u>158887</u>	English IV	HS	Robert Carnovsky	2.5	2	5	3/27/23-4/6/23
158887	Oceanography	HS	Dr. Hanes & Associates	2.5	2	5	3/27/23-4/6/23
158887	Statistics	HS	Dr. Hanes & Associates	2.5	2	5	3/27/23-4/6/23
158887	Criminal Law	HS	Robert Carnovsky	2.5	2	5	3/27/23-4/6/23
<u>160656</u>	All Subjects	HS	Michele Sloan	5.5	12	-	3/30/23- 6/24/23
<u>161091</u>	Math 8	MS	Dr. Hanes & Associates	2	4	8	12/7/22-1/7/23
161091	ELA 8 Honors	MS	Dr. Hanes & Associates	2	4	8	12/7/22-1/7/23
161091	Social Studies 8	MS	Dr. Hanes & Associates	2	4	8	12/7/22-1/7/23
161091	Science 8	MS	Dr. Hanes & Associates	2	4	8	12/7/22-1/7/23

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<u>161216</u>	Math	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161216	Science	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161216	Social Studies	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161216	Language Arts	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
<u>161216</u>	Math	MS	Dr. Hanes & Associates	2	4	8	4/3/23-5/1/23
161216	Science	MS	Dr. Hanes & Associates	2	4	8	4/3/23-5/1/23
161216	Social Studies	MS	Dr. Hanes & Associates	2	4	8	4/3/23-5/1/23
161216	Language Arts	MS	Dr. Hanes & Associates	2	4	8	4/3/23-5/1/23
<u>161270</u>	Language Arts	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161270	Science	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161270	Social Studies	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
161270	Math	MS	Dr. Hanes & Associates	2	2	4	2/22/23-3/8/23
<u>162809</u>	Math 5	LR	Jennifer Lindsay	2	4	-	4/3/23-5/5/23
162809	Science 5	LR	Jennifer Lindsay	2	4	-	4/3/23-5/5/23
162809	Social Studies 5	LR	Jennifer Lindsay	2	4	-	4/3/23-5/5/23
162809	ELA 5	LR	Jennifer Lindsay	2	4	-	4/3/23-5/5/23

7. College Student Teacher/Observers/Teachers/Interns - 2022/2023

Name	Cooperating Staff Member	Assignment
DeMichele, Krista	Jennifer Bauer/Occupational Therapist	Lloyd Road School Stockton University Student Observer Spring 2023

Name	Cooperating Staff Member	Assignment
Zupkus, Emily	Dora Palandrano/ Supervisor/School Psychologist	Office of Student Services & Programs Georgian Court University Doctoral Internship 2023/2024 School Year

D. Other

1. HIB - 2022/2023 School Year

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of April 3, 2023:

Incidents Reported	Confirmed Incidents
7	3

2. Revised School Calendar - 2022/2023 School Year

The district has three unused snow days remaining. As a result, Memorial Day Weekend will be extended to include Tuesday, May 30, 2023; Wednesday, May 31, 2023; and Thursday, June 1, 2023 with one exception – Strathmore Elementary School had to use a snow day on January 11, 2023 for an emergency school closing. Therefore, Strathmore will have an in-person, half day of school on Thursday, June 1, 2023. All other schools will reopen on Friday, June 2, 2023. (The revised calendar will be available to view on the District website, MARSD.org.)

3. Summer Practices, Camps and Clinic - 2023/2024 School Year

Adhering to NJSIAA Constitution, coaches are permitted to work with their student athletes during the “Summer Recess Period,” June 14, 2023 through August 31, 2023.

Fall Extra-Curricular Sports & Clubs

Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country/Girls Tennis/Girls Volleyball/Cheerleading/Dance/Marching Band/Color Guard/ESPORTS/Unified Special Olympics & Challenger

Winter Extra-Curricular Sports & Clubs

Boys Basketball/Girls Basketball/Wrestling/Boys Winter Track & Field/Girls Winter Track & Field/Bowling/Winter Guard/ESPORTS

Spring Extra-Curricular Sports & Clubs

Baseball/Softball/Boys Track & Field/Girls Track & Field/Boys Tennis/Boys Volleyball/Intramural Golf/Girls Flag Football/ESPORTS

4. Emergency Security Coverage - 2023/2024 School Year

Approval for all MARSD Hallway Safety & Security Monitors, at the discretion of the building Principal, to receive extra hours for safety and security coverage.

5. Rescission of LOA Request - 2023/2024 School Year

Kristina Leach, School Counselor, MAMS

Rescinds Personal Leave of Absence Request for 2023/2024 School Year - Originally Board Approved on February 27, 2023

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) members was absent

PERSONNEL – WALK IN ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Sabbatical Leave - 2023/2024 School Year

- Kimberly Pape - Sabbatical Leave granted per MAREA Contract

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn		X			
Ms. Feiles		X			
Ms. Gershner		X			
Mr. Montone	X				
Ms. Pell		X			
Ms. Spruell		X			
Ms. Werneke				X	
Ms. Martinez		X			
Ms. Ascoli		X			

On a roll call vote, one (1) member voted yes, seven (7) members voted no and one (1) member was absent

XIV. POLICY

- None

XV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take this evening.

Motion by Ms. Feiles, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for March 2023 and Bills List for April 2023 (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

March 15, 2023 Payroll	\$2,357,290.95
March 30, 2023 Payroll	\$2,267,554.84
Total March 2023 Payroll	\$4,624,845.79
April 2023 Bills List	\$5,311,078.76
Total	\$9,935,924.55

2. Transfer of Funds for March 2023 (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for March 2023

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of March 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for March 2023

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of March 31, 2023, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

5. Tentative Budget Approval - Fiscal Year 2023-2024

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the 2023-2024 budget supported by a general fund local tax levy in the following amounts:

General Fund	\$80,099,444
Special Revenue Fund	\$9,012,239
Debt Service Fund	\$2,711,680
Total Budget	\$91,823,363

BE IT FURTHER RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approves the tax levy to be raised in the following amounts:

	Total	Matawan	Aberdeen
General Fund	\$61,235,043	\$20,115,609	\$41,119,434
Debt Service Fund	\$2,350,957	\$772,285	\$1,578,672
Total Taxes to be Raised	\$63,586,000	\$20,887,894	\$42,698,106

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held at the Matawan-Aberdeen Regional School District Board of Education Committee of the Whole Meeting, located at Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ 07747 on May 8, 2023 at 6:30 pm for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-12.2(d) the general fund appropriations include a \$650,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Adjustment for ENROLLMENT

BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education includes in the final budget the adjustment for enrollment in the amount of \$30,808. The district intends to utilize this adjustment to maintain our existing programs for the additional students.

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Matawan-Aberdeen Regional Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$946,125. The additional funds will be used to pay for the additional increases in health benefit premiums.

Travel and Related Expense Reimbursement

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education established \$82,512 as the maximum travel amount for the current school year and has expended \$24,037 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$82,412 for the 2023-2024 school year.

6. Submission of an Additional Spending Proposal for Voter Approval at the Annual School Election

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that an additional spending proposal will be submitted for voter approval at the Annual School Election scheduled for November 7, 2023. The form of the proposal will read substantially as follows with such adjustments as provided by bond counsel in accordance with guidelines or requirements of the Department of Education:

PROPOSAL FOR ADDITIONAL FUNDS

RESOLVED That:

(a) There shall be raised an additional \$2,438,371 for General Funds in the 2023-2024 School Year to provide for recurring additional security costs. These taxes will be used exclusively for additional costs required for additional security personnel and resources, through shared services or otherwise, for the district schools and facilities, including additional costs for compensation, benefits, technology, equipment, uniforms, transportation, insurance and related costs. Approval of these taxes **will result** in a permanent increase in the district's tax levy; and

(b) There shall be raised an additional \$375,000 for General Funds in the 2023-2024 School Year to provide for the non-recurring additional cost of an equipped vehicle needed in connection with the additional security costs. These taxes will be used exclusively for the additional costs of the equipped vehicle. Approval of these taxes **will not result** in a permanent increase in the district's tax levy.

These proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards

2. This Board of Education hereby approves and adopts the proposal set forth above and, subject to the approval of the legal voters of the school district as set forth therein, hereby determines to carry out the purposes described therein.

3. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to arrange for it to be voted on at the Annual School Election once approved as set forth herein.

4. The Business Administrator/Board Secretary is hereby further authorized and directed to send a certified copy of the proposal to the Executive County Superintendent of Schools for approval as required by N.J.S.A. 18A:7F-5(d) (9), 18A:7F-39 and N.J.A.C. 6A:23A-12.1.

5. The Board shall include a copy of the approved proposal as part of the legal notice of public hearing on the budget required pursuant to N.J.S.A. 18A:22-28, shall post it at the public hearing held on the budget pursuant to N.J.S.A. 18A:22-29 and shall request that the County Clerk have a copy printed on the sample ballot pursuant to N.J.S.A. 19:60-10 as may be necessary.

- 6. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, Bond Counsel and other appropriate representatives of the Board are hereby authorized to take all steps necessary to implement this resolution. Any steps taken for this purpose prior hereto are hereby ratified and deemed taken pursuant to this resolution.
- 7. The reference to officers of the Board of Education herein includes any interim, acting or successor officer holding such position.
- 8. This resolution shall take effect immediately.

7. Change Order #8 - New Board of Education Office Renovations, Wallace Brothers, Inc., FVHD 5355

Contract	New Board of Education Office Renovations, FVHD 5355	
Contractor	Wallace Brothers, Inc.	
Change Order #	8	
Amount	- \$684.23	
Description	Unused allowance/change order log	- \$684.23
	Total Decrease - Change Order # 8	- \$684.23

8. Administration of Non-Public Funds MOESC Textbook, Technology, and Security Aid

Pursuant to official action taken at the meeting of the Board of Education of Matawan-Aberdeen Regional School District, hereinafter referred to as the “Board”, held on April 24, 2023 the Board agrees that the Monmouth-Ocean Educational Services Commission (hereafter known as the “Commission”), shall provide Non-Public Textbook, Technology and Security Aid Services pursuant to the requirements of the Law on behalf of the Board. These services shall be limited to those permitted under the law and pertinent regulations.

The terms of this Agreement shall be in effect from July 1, 2023 until June 30, 2024. The Board may withdraw from participation with the Commission by providing written notice to the Commission by December 31 of any year for withdrawal effective June 30 of the ensuing year.

The Board agrees to pay the Commission the full amount of State Aid received in support of Non-Public Textbook, Technology and Security Aid Services. The following payment schedule is hereby agreed to; 50% of State Aid by September 30, 25% of State Aid by December 31, and 25% of State Aid by March 31 of each fiscal year. No other funding is due the Commission in order to operate this program. In the event the Board fails to remit the funds according to the schedule indicated above, the Commission retains the right to suspend service under this contract.

It is understood that the Commission will provide services to all of the eligible non-public school students that attend school within the borders of the District.

Administrative costs related to providing Technology and Security Aid for a participating non-public school are limited to 5% and Textbook is limited to 7% of the funds allocated for each participating non-public school or actual costs, whichever is less.

The Commission will prepare all pertinent reporting forms for signature by appropriate District personnel. The District will promptly forward copies of funding statements and other pertinent documents required to the Commission.

The Commission shall contact the designated non-public schools within the District and determine the services to be provided within the parameters of the law and limitation of funding.

9. NJSIG Grant Application for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Schools Insurance Group (NJSIG) Safety Grant application for the 2023-2024 school year in the amount of \$9,611.

10. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **March 2023**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Fire Drill	3/9/23 @ 9:30 am
Cambridge Park Preschool	Lockdown/Active Shooter	3/14/23 @ 9:45 am
Cliffwood Elementary School	Lockdown/Active Shooter	3/9/23 @ 10:45 am
Cliffwood Elementary School	Fire Drill	3/20/23 @ 10:40 am
Lloyd Road Elementary School	Fire Drill	3/10/23 @ 9:35 am
Lloyd Road Elementary School	Lockdown	3/27/23 @ 9:41 am
Matawan Regional High School	Fire Drill	3/16/23 @ 1:40 pm
Matawan Regional High School	Shelter in Place/Medical Emergency	3/24/23 @ 1:25 pm
Matawan-Aberdeen Middle School	Fire Drill	3/16/23 @ 8:45 am
Matawan-Aberdeen Middle School	Shelter in Place	3/27/23 @ 8:45 am
Ravine Drive Elementary School	Lockdown/Active Shooter	3/13/23 @ 2:08 pm
Ravine Drive Elementary School	Fire Drill	3/17/23 @ 12:38 pm
Strathmore Elementary School	Fire Drill	3/1/23 @ 9:40 am
Strathmore Elementary School	Lockdown/Active Shooter	3/10/23 @ 0:45 am

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Ahearn	X				
Ms. Feiles	X				
Ms. Gershner	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) members was absent

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- Member of the public – children successfully graduated from MARSD. Handed spreadsheet from the Board. Discussed scores on spreadsheet. Spoke of 4/7 letter to community.
- Ms. Ascoli – Yes, we had a presentation publicly at a board meeting in the fall.
- Member of the Public – ESEA and the funded. No money at the MS addressed immediately and gets fixed
- Ms. Ascoli – Appreciate you coming out and expressed addressed concerns.
- Ms. Perez – The article posted was not approved by DOE
- Ms. Case – Ask neighbors to fill out F&R lunch applications
- Ms. Martinez – All districts have different enrollments and much bigger
- Member of the Public – Dig and push so test scores can be higher and hold administration accountable
- Ms. Pell – Quite a few of us have children at MAMS
- Member of the public – give children their diplomas as they exit and graduate. Dr. Rawls is taking a medical leave and hope it’s approved. Prom season 23-24 for getting students bused to this event (add \$ to ticket)
- Ms. Ascoli – will pass along to Dr. Majka.

XVII. UNFINISHED BUSINESS

- Ms. Pell – Policy Committee – 2 meetings and working through technology as a package

XVIII. NEW BUSINESS

- Ms. Feiles – let know if interested in Culture Committee

XIX. ADJOURNMENT

On a motion by Mr. Ahearn, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 7:59 pm.

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ TRIP	TOTAL	SUB YES/NO
Liebmann, Mike *	CO	June 25-28, 2023	Washington, DC	2023 Executive Roundtable for District Superintendents	\$0.00	\$312.42	\$516.00	\$197.50	\$1,025.92	No
Liebmann, Mike *	CO	May 17-18, 2023	Atlantic City, NJ	NJASA Spring Leadership Conference	\$0.00	\$270.00	\$0.00	\$147.50	\$417.50	No
Perez, Nelyda **	CO	May 16-19, 2023	Atlantic City, NJ	NJASA Spring Leadership Conference	\$0.00	\$130.78	\$294.00	\$206.50	\$631.28	No
Shalhoub, Mary Kate	HS	May 16, 2023	Eatontown, NJ	Spring Cover Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes
Cronin, Sean	RD	May 5, 2023	Monroe, NJ	Multi-Tiered Systems of Support Summit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Ascoli, Annette ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$22.31	\$0.00	\$0.00	\$87.31	No
Case, Lindsey ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	No
Martinez, Tara ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$29.45	\$0.00	\$0.00	\$94.45	No
Perez, Nelyda ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	No
Majka, Joseph ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	No
Liebmann, Mike ***	CO	May 24, 2023	Monroe, NJ	Garden State Coalition of Schools Annual Meeting	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	No
Swierz, Dori ****	CO	May 10, 2023	Virtual	Transitioning to Supervisor	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00	No
Kaesar, Regina	CO	May 10, 2023	Virtual	Transitioning to Supervisor	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00	No
Bera, Kelly	ST	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Cronin, Sean	RD	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Jerabek, Joseph	LR	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Kelly, Lauren	CO	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Whelan, Renee	RD/ST	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Zitarosa, Jessie	CO	April, May, Oct., Dec. 2023	Monroe, NJ	Transforming Early Childhood Leadership Institute	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No
Groninger, Rebecca	HS	May 2023	Virtual	American Foundation for Suicide Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
								TOTAL	\$2,914.46	
*Amount being charged to Account #11-000-230-580-02-0000-0										
** Amount being charged to Account #11-000-219-580-09-0000-0										
*** Amount being charged to Account #11-000-251-580-11-0000-0										
**** Amount being charged to Account #11-000-251-590-11-0000-0										
Substitutes costs NTE: \$147.09										
REQUIRED ESTIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										