

**COMPLAINT - SCHOOL TRUANCY/DEFIANCE
FAMILY WITH SERVICE NEEDS**

JD-JM-119 Rev. 10-07
C.G.S. §§ 46b-120, 149, 10-198a, 10-200

STATE OF CONNECTICUT
SUPERIOR COURT
JUVENILE MATTERS



ADDRESS OF COURT					DOCKET NO.		
NAME OF CHILD		ADDRESS OF CHILD		GRADE	SEX	DATE OF BIRTH	INDIAN TRIBE/RESERVATION, IF ANY
NAME OF MOTHER			ADDRESS OF MOTHER				
NAME OF FATHER			ADDRESS OF FATHER				
NAME OF GUARDIAN, IF ANY			ADDRESS OF GUARDIAN				
MOTHER'S HOME TEL.	MOTHER'S WORK TEL.	FATHER'S HOME TEL.	FATHER'S WORK TEL.	GUARDIAN'S HOME TEL.	GUARDIAN'S WORK TEL.		
NAME OF COMPLAINANT			ADDRESS OF COMPLAINANT				
NAME OF SCHOOL AND CONTACT PERSON AT SCHOOL					TELEPHONE	FAX NO.	

A family with service needs complaint may be filed only after the school has exhausted all available options to rectify the problem.

A complaint may be found insufficient if it does not include the following as required by state law including but not limited to C.G.S. Sec. 10-198a:

- A meeting was held with the parent of the child who is truant and appropriate school personnel reviewed and evaluated the reasons for the child being truant and such meeting was held not later than ten school days after the child's fourth unexcused absence in a month or the tenth unexcused absence in a school year.
- Coordination of services and referrals for said child were made to community agencies providing child and family services.
- Parent was annually at the beginning of the school year and upon any enrollment during the school year, informed in writing of the obligations of the parent or such other person pursuant to C.G.S. Sec. 10-184.
- Reasonable efforts to notify, by telephone, the parent or such other person were made by school personnel whenever said child failed to report to school on a regularly scheduled school day and no indication was received by school personnel that the child's parent or other person having control of the child was aware of the pupil's absence.

If records are incomplete or do not exist please attach an explanation for the Court.

TYPE OF REFERRAL

THE ABOVE FAMILY IS A FAMILY WITH SERVICE NEEDS BECAUSE IT INCLUDES A CHILD WHO IS (PLACE AN "X" IN THE APPROPRIATE BOX(ES)):

- TRUANT** (Four (4) unexcused absences in one month or Ten (10) unexcused absences in a school year)
- HABITUALLY TRUANT** (Twenty (20) unexcused absences in a school year)
- DEFIANT** (Continuously and overtly defiant of school rules and regulations)

ATTENDANCE

LIST SPECIFIC DATES OF UNEXCUSED ABSENCES IN THE SPACE BELOW. DO NOT JUST REFERENCE THE INCLUDED ATTENDANCE REPORT IN THIS SECTION.

BEHAVIOR

IF THIS REFERRAL IS BASED ON THE CHILD'S IN-SCHOOL CONDUCT RATHER THAN TRUANCY, PROVIDE DOCUMENTATION THAT THE CHILD HAS BEEN CONTINUOUSLY AND OVERTLY DEFIANT OF SCHOOL RULES AND REGULATIONS. THERE MUST BE A PATTERN OF DEFIANCE OVER TIME. A SINGLE INCIDENT IS NOT SUFFICIENT TO ESTABLISH THAT A CHILD IS DEFIANT OF SCHOOL RULES. *(List all dates and description of behavior)*

LIST DATE(S) OF MEETING(S) WITH PARENT(S): _____

Parent or guardian failed to attend meeting(s) on _____ or otherwise failed to cooperate with the school in attempting to solve the truancy problem.

Community Services attempted on: _____

Has the parent/guardian been notified of the filing of this complaint? Yes No

SIGNED (<i>Superintendent of School, only</i>)	PRINT OR TYPE NAME OF PERSON SIGNING	DATE SIGNED
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