

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**COMMITTEE OF THE WHOLE MEETING** on November 16, 2023, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Ascoli called the Committee of the Whole Meeting to order at 6:34 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on November 9, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Ascoli, President	Ms. Martinez, Vice President
	Ms. Feiles	Mr. Montone
	Ms. Pell	Ms. Skop
	Ms. Spruell	Ms. Werneke

Absent: Ms. Gershner

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary  
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12  
 Dr. Majka, Director of Personnel  
 Mr. Mandel, Board Council

**V. MINUTES**

- None

**VI. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Martinez, seconded by Ms. Werneke to approve the following correspondence:

Email received October 18, 2023, [jwoodruff@businessinsure.com](mailto:jwoodruff@businessinsure.com), regarding “5756 Policy”

Email received October 18, 2023, [rayberryrobinson@gmail.com](mailto:rayberryrobinson@gmail.com), regarding “Please protect the rights of LGBTQ students”

Email received Oct 23, 2023, [dfin.954k@gmail.com](mailto:dfin.954k@gmail.com), regarding “Board Meeting of 10/19”

Email received Oct 23, 2023, [dfin.954k@gmail.com](mailto:dfin.954k@gmail.com), regarding “Legal/Financial Jeopardy”

Email received Oct 23, 2023, [carolynmack@ccob.org](mailto:carolynmack@ccob.org), regarding “ Board Meeting of 10/19”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				

Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

**VII. BOARD PRESIDENT’S REPORT – Ms. Ascoli**

- Wish everyone a Happy Thanksgiving
- Thank you and congratulations to Board members beginning in January 2024.
- Second Question did not pass but Ms. Perez and Ms. Case did meet with the towns and will provide an update with further information when available.

**VIII. SUPERINTENDENT’S REPORT – Ms. Perez**

- Thank you to Maintenance Department for Ravine and Cliffwood preschool playground, and next up will be Cambridge Park preschool playground.

**IX. STUDENT REPRESENTATIVE’S REPORT**

- None

**X. CURRICULUM AND INSTRUCTION**

Mr. Liebmann reviewed the Curriculum and Instruction Agenda requesting the Board to take action on Items A and B.1. The remainder of the items will be approved at the November 30, 2023 Regular Action Meeting.

**B. OTHER**

**3.** The Superintendent recommends that the Matawan-Aberdeen Regional School District board of Education approve the summer 2023 curriculum guide updates. ([Curriculum & Instruction Attachment #2](#))

**Rationale:** The summer 2023 curriculum updates are necessary to align curriculum with the revised New Jersey Student Learning Standards (NJSLS) and the curricular requirements mandated by NJQSAC. As per N.J.A.C. 6A:3-3.1; all school districts are required to board approve new and/or revise curricula that clearly and specifically align with the most recent State Board adopted version of the NJ standards for each of the nine K-12 content areas.

**XI. STUDENT SERVICES**

Mr. Liebmann reviewed the Student Services Agenda requesting the Board to take action on all items listed on the Student Services Agenda.

**XII. PERSONNEL**

Dr. Majka reviewed the Personnel Agenda requesting the Board take action on Items 1 through 5 this evening. The remainder of the items will be presented for action at the November 30, 2023 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2023/2024 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Capalbo, Marina	CP	Preschool Disabilities Teacher	Recession	11/27/2023	10/13/2023
Sparacino, Brielle	CP	Instructional Assistant	Resignation	9/1/2023	11/17/2023

**B. Leave of Absence - 2023/2024 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Burlaw, Brianna	RD	Teacher	Maternity	With Pay	1/10/24-1/24/24
			FMLA/NJFLA	Without Pay	1/25/24-3/11/24
				Without Pay	3/12/24-6/12/24
Colaneri, Joni	ST	Teacher	Maternity	With Pay	1/16/24-3/1/24
			FMLA/NJFLA	Without Pay	3/4/24-6/3/24
				Personal	Without Pay
Foti, Stephanie	LR	Teacher	Personal	Without Pay	12/11/23-12/12/23
Hendricks, Chelsea	CL	Teacher	Maternity	With Pay	1/2/24-1/23/24
			FMLA/NJFLA	Without Pay	1/24/24-2/16/24
				Without Pay	2/20/24-4/24/24
Jaeger, Tara	MS	School Psychologist	Maternity	With Pay	11/16/23-1/5/24
			Maternity	Without Pay	1/8/24-2/9/24
			FMLA/NJFLA	Without Pay	2/12/24-5/10/24
				Personal	Without Pay
Kacen, Pamela	HS	Teacher	Medical/FMLA	Without Pay	9/22/23 ½ Day PM - 11/13/23 Amended Dates - Previously Approved on 10/19/23
					2/8/24-5/9/24 Amended Dates - Originally Approved on 8/24/23
Niesz, Hillary	HS	Teacher	FMLA/NJFLA	Without Pay	2/8/24-5/9/24 Amended Dates - Originally Approved on 8/24/23

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Small, Alexandra	CP	Teacher	FMLA/NJFLA	Without Pay	10/13/23-12/1/23 Amended Dates - Previously Approved on 5/22/23
Weaver, April	CO	School Bus Driver	Medical/FMLA	Without Pay With Pay	10/26/23 11/2/23-½ Day PM

**C. Appointments - 2023/2024 School Year**

**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Instructional Assistants as Substitute Teachers - 2023/2024 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates

**3. Mentor Teachers - 2023/2024 School Year**

Name	Location	Certification
Vasilenko, Nicholas	MS	Physical Education
Walker, Julianna	HS	Teacher of Biological Science, Teacher of American Sign Language, Teacher of Deaf, Teacher of Deaf with Sign Language Communication, Elementary

**4. Extra-Curricular Activities - 2023/2024 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
TBD	HS	Boys Track	Assistant Coach (Alston Vacancy)		2023/2024 School Year
Murphy, Kevin	HS	Boys Winter Track	Assistant Coach (Alston Vacancy)	Step 3 \$5,920.00 Amended Stipend - Originally Approved on 10/19/23 (Walk-In)	2023/2024 School Year
<b>Non-Athletic Activities</b>					
Fisco, Kristen	ST	Peer Buddy	Advisor	\$1,830.00	2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Hourly Activities</b>					
Beaty, Vincenzia	HS	Crowd Control/Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2023/2024 School Year
Davila, Jessica	HS	Tutorial Program - ESL	Instructor	\$35/Hr	2023/2024 School Year
Carnovsky, Robert	HS	Detention	Monitor	\$25/Hr	2023/2024 School Year
Cohen, Lauren	HS	Detention	Monitor	\$25/Hr	2023/2024 School Year
Hagan, Scott	LR	One-to-One IA	As needed for extra-curricular programs	Employee’s Hourly Rate	2023/2024 School Year
Clifford, Stacy	MS	One-to-One IA	As needed for extra-curricular programs	Employee’s Hourly Rate	2023/2024 School Year

**5. Curriculum & Instruction - 2023/2024 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc

**6. District Translators - 2023/2024 School Year**

Name	Location	Language

\$30/Hr as needed - Account # 11-000-219-105-11-0000-1

**7. Staff Array Changes - 2023/2024 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/ O/L	New Assignment	Effective Dates/Reason
Saccomando, Kristina	CP: 1.00	School Psychologist	CP: .50 RD: .50	School Psychologist	11/27/23-6/30/24
Almanzar, Ruby	CO: 1.00	CO Registrar \$7 \$33,845.00 \$800 Registrar Stipend \$800 CO Mail Stipend	CP: 1.00	12-Month Secretary \$7 \$33,845.00	1/4/24-6/30/24
Martignoni, Allison	CL: .33 RD: .33 ST: .33	LDTC	ST: .50 CL: .50	LDTC	11/27/23-6/30/24
Fitzgerald, Connor	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Science Chemistry ICR	11/29/23-5/23/24 Niesz LOA
Hall, Sharen	HS: 1.00	Special Ed Teacher	HS: 1.00 .20 O/L	Special Ed Science Chemistry ICR	11/29/23-5/23/24 Niesz LOA
Naimo, Madison	HS: 1.00	English Teacher	HS: 1.00 .20 O/L	English Teacher Race, Class & Gender Course	1/29/24-6/17/24
Walker, Julianna	HS: .20	ASL 1 Teacher	HS: .20	ASL 1 Teacher	11/29/23-5/23/24

Name	Loc/Fte	Current Assignments	Loc/Fte/ O/L	New Assignment	Effective Dates/Reason
	.40 .20 .20	ASL 2 Teacher ASL 3 Teacher Academy Bio Teacher	.40 .20 .20 .20 O/L	ASL 2 Teacher ASL 3 Teacher Academy Bio Teacher Chemistry ICR	Niesz LOA
Wishnick, Jennifer	HS: 1.00 .20	Special Ed Teacher Social Studies O/L	HS: 1.00 .20 O/L	Special Ed Teacher Social Studies O/L	10/4/23-11/14 23 Kacen LOA Amended Dates - Previously Approved on 10/19/23
Zupkus, Emily	HS: 1.00	School Psychologist	MS: 1.00	School Psychologist	11/20/23-6/30/24
Binns, Daphne	RD: .50 CL: .50	School Social Worker	HS: 1.00	School Social Worker	11/27/23-6/30/24

**8. Home Instruction - 2023/2024 School Year**

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<u>159567</u>	Lab Biology	HS	Dr. Hanes	2	8	16	9/6/23-11/3/23
159567	English III	HS	Jennifer Wishnick	2	8	16	9/6/23-11/3/23
159567	US History I	HS	Jennifer Wishnick	2	8	16	9/6/23-11/3/23
159567	Algebra I	HS	Dr. Hanes	2	8	16	9/6/23-11/3/23
159567	Grade 10 Physical Ed	HS	Dee Dellert	2	8	16	9/6/23-11/3/23

Amended - Originally approved on 10/19/2023

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per subject	Effective Dates
<u>161665</u>	Language Arts	MS	Dr. Hanes	2	4	8	10/2/23-10/31/23
161665	Social Studies	MS	Dylan Tarrazi	2	4	8	10/2/23-10/31/23
161665	Science	MS	Dr. Hanes	2	4	8	10/2/23-10/31/23
161665	Math	MS	Dr. Hanes	2	4	8	10/2/23-10/31/23

**9. Volunteers - 2023/2024 School Year**

Name	Location	Activity	Effective Date
Lasko, Andrew	HS/MS	Wrestling	2023/2024 School Year

**10. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year**

Name	Cooperating Staff Member	Assignment

**D. Other**

**1. HIB - 2023/2024 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of October 19, 2023:

Incidents Reported	Confirmed Incidents
1	0

**2. Administrative Leave with Pay - 2023/2024 School Year**

- Employee # 4125 - 10/31/2023 - 11/08/2023

**3. Additional Responsibilities - 2023/2024 School Year**

- Kathleen Tay, School Counselor, 504s and HIB only at CL (Levine LOA)  
Up to 5 hours per week beginning 11/13/2023 - 06/17/2024 at Employee’s Hourly Rate
- Justine LoStocco, School Counselor, SAC Procedure & Protocol only at HS (Groninger LOA)  
Up to 5 hours per week beginning 11/13/2023 - 06/17/2024 at Employee’s Hourly Rate

**4. Revised Job Description - 2023/2024 School Year**

- Assistant Manager of Information Systems & Technology

**5. Grievance Settlements - 2022/2023 and 2023/2024 School Years**

- Grievance 23-836 - 2022/2023 School Year
  - Employee #5831  
To be reimbursed \$112.50 for overpayment of health benefits contributions
- Grievance 23-388 - 2022/2023 School Year
  - Employee # 6487  
To be paid \$2,475.00 as compensation for the second half of the Unit Leader stipend
- Grievance 23-390 - 2023/2024 - AM Arrival Coverage, MAMS
  - Michelle Bocchieri
  - Marlene Carrante
  - Ann Fiehl
  - Kendra Grillo
  - Leslie Lauter
  - Lisa Veres
  - Michelle Wilk
  - Devin Williams

IAs provide student supervision for up to 10 minutes per day/50 minutes per week \$33.30/Week (\$6.66/Day) from 09/21/2023 - 06/17/2024

**6. Salary Adjustment - 2023/2024 School Year**

- Gina Caputo, Instructional Assistant, CP  
Registered Behavior Technician Stipend - \$2,000.00/School Year

**XIII. POLICY**

- None

**XIV. FINANCE**

Ms. Case reviewed the Finance Agenda requesting the Board take action on Items 1-3 this evening. The remainder of the items will be presented for action at the November 30, 2023 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**4. Payroll for October 2023 and Bills List for November, 2023**

(Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

October 13, 2023 Payroll	\$2,361,644.69
October 30, 2023 Payroll	\$2,279,531.52
<b>Total October 2023 Payroll</b>	<b>\$4,641,176.21</b>
November 2023 Bills List	\$
<b>Total November 2023 Bill List</b>	<b>\$</b>

**5. Transfer of Funds for October 2023** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

**6. Board Secretary’s Monthly Certification for October 2023**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of October 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**7. Board of Education Certification Budget Major/Fund Status for October 2023**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of October 31, 2023, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary



**8. Treasurer’s Report**

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for September 2023.

**9. REVISED - Acceptance of Donation from Matawan Donut Shop** (originally approved on Oct 19, 2023)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Matawan Donut Shop valued at approximately \$5,150.00. This donation will be deposited in the MRHS SAF Drama/Musical account.

**10. Acceptance of Donation from Tigger Stavola Foundation**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Tigger Stavola Foundation valued at approximately \$15,000.00. This donation will be used at the KEYS kitchen located at Brookdale Community College. Contractor to install kitchen cabinets, sink, faucet and accessories.

**11. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **October 2023**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	10/2/023 @ 2:00 pm
Cambridge Park Pre-school	Evacuation	10/12/23 @ 9:20 am
Cliffwood Elementary School	Fire Drill	10/4/23 @ 1:59 pm
Cliffwood Elementary School	Lockdown	10/17/23 @ 9:49 am
Lloyd Road Elementary School	Fire Drill	10/11/23 @ 10:28 am
Lloyd Road Elementary School	Evacuation	10/26/23 @ 9:21 am
Matawan Regional High School	Non Fire Evacuation	10/5/23 @ 9:15 am
Matawan Regional High School	Fire Drill	10/17/23 @ 1:30 pm
Matawan-Aberdeen Middle School	Fire Drill	10/12/23 @ 10:20 am
Matawan-Aberdeen Middle School	Lockdown	10/24/23 @ 2:03 pm
Ravine Drive Elementary School	Fire Drill	10/2/23 @ 10:28 am
Ravine Drive Elementary School	Evacuation	10/3/23 @ 2:46 pm
Strathmore Elementary School	Fire Drill	10/4/23 @ 10:30 am
Strathmore Elementary School	Non Fire Evacuation	10/19/23 @ 9:45 am

**12. The following bus evacuation drills occurred as follows:**

School	Date	Location	Supervised by
Matawan-Aberdeen Middle School	9/19/23	Back of MAMS	Richard Abrahamsen
Lloyd Road Elementary School	9/28/23	Front of school	Cristina Olsen
Ravine Drive Elementary School	9/28/23	Side Loop	Vishakha Kapadia
Cliffwood Elementary School	9/28/23	Bus loop	Lauren Kelly
Strathmore Elementary School	9/28/23	Bus Loop	Joseph Jerabek
Matawan Aberdeen Regional High School	9/29/23	Front loop	Kelly Slate
Cambridge Park Elementary School	9/29/23	Front loop	Kelly Bera

**XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL ITEMS**

- Ms. Ascoli - thanked the foundation for the grants.
- Mr. Barilka (Union) – fix total on Student Services, #2, total off by \$4,000
- Ms. Friedman and Ms. Knupp - MAEF grants will try to have 12/22 for items to teachers. Awarding \$21,060, \$60,000 was requested through grants. Reviewed each grant parameters and amounts. Gala on December 14<sup>th</sup> is a jazz night. The High School Jazz band will perform. There will be some wine and the Pampered Chef. On November 28<sup>th</sup>, to give a sneak peak of the grants to inspire additional donations. Want to give letters to the kids of the classrooms receiving the grants to bring home so parents know.
- Ms. Martinez – link for Pampered Chef and Venmo for donations.
- Ms. Werneke – thank you to the teachers for applying and add to Facebook Board page to spread the word.
- Ms. Ascoli – public comments up to 8:00 pm
- D. Finny – given new attention to P5756, spoke of state, reviewed health curriculum, disappointed there is little teaching on core elements. Modes and abstinence. NJ laws on Child Endangerment discussed. Discussed medical care and more. Letter from American Association of Pediatrics wrote letter to NJSBA and will email to the board. Thank you for service.
- C. Sanborn – vaping has become a big concern in the MS. Who is selling and asking police for assistance. 12 yr olds caught vaping.
- Ms. Ascoli – yes, big concern for MS & HS. Numerous discussions and have vape detectors. Kids don't understand what it can do to their health and parents/guardians should speak.
- Ms. Perez – we will have assemblies and admin adhering to board policy. Monthly meetings with Chiefs to increase their level of awareness.
- C. Sanborn – rumors and hear from daughters were its coming from, can we drop the dime.
- Ms. Perez – parent can email me
- Ms. Ascoli – working on the Substance Abuse Policy
- K. Linlee – consider rescinding P5756. Teacher/parent relationship. Lack of trust by parent with the teacher. Child shouldn't be living a double life. Brain development facts read.
- C. Mack – at MAMS and Hannah spoke about no doors.
- Ms. Ascoli – it was fixed next day.
- C. Mack – 14 districts have rescinded P5756, the ones who revised are under litigation and injunction. Monmouth University did a poll about this policy and required to inform parents. Child can change sex and no drug or surgery can change that. Can a district become liable?
- K. Cartman – doing some research and read a state requirement. Biologically you must still register as M or F. American Government Graph. Saddened to see P5756 to add more and not telling kids. Why hid this from parents? Child and parents have human rights. Kids aren't getting tattoos and parents make decision for them. Read parts of policy. Spoke of rape percentages on a 1 minute google search and be aware much lower on standardized tests and we used AI to our student.
- Ms. Ascoli – If 5756 is repealed, from a legal stand point then school must provide right for facilities of their chose and sports?
- Mr. Mandel (Attorney) – Yes, and policy is not saying don't tell parents.
- J. Magneo – thank you for service and how you handled health policy. Discussed 5756 and affirmative duty. Promotes adversity and told to consult the board attorney, will getting support services outside of school. Spoke of types of procedures and how they are performed. Spoke about Congress' stance, will 2 bills on the floor.
- R. Mag – use to be Matawan resident and thanks for your service. Spoke about P5756 and Freehold abolished 2 days ago. Elephant in room is 95% are minors and few seniors over 18 years. No one is talking about the billion-dollar industry. Also doesn't speak about the litigation going on. Counselors in school are not medical and should not assist. Rescind P5756 for the sake of the community.
- P. Westercamp – 2 sons attended school here and thank you, they received a fine education. I made my living as an arbitrator and mediator. Learned everyone was firm in their positions and my job was to determine what to do. P5756 is a hard problem to decide what to do and make sure you get facts, discuss carefully, and make a decision.
- J. Potter – why are you kicking can down the road and make a decision. Don't need a special class with special privileges. Parents are responsible for their children. Don't need a billion-dollar industry impacting our children.

- A. Knupp – first time I was able to attend and thank your service. Working teach for over 10 years and promote tech safety. What’s in place for early access to smart phone, social media, gaming, talking to strangers. ‘Protect young Eyes’ working with Apple. Start at elementary schools and have a quote.
- Ms. Perez – all students receive a Chromebook and we have software filters then we are made aware. That’s across district safeguard. Even teachers have to request to unblock certain website. We do hold parent nights and would love to see more parents come out. Teach and use apps appropriately.
- A. Knupp – Should use peer positive reinforcement.
- Ms. Spruell – worked hard on the devices policy and made adjustments on devices and leaving in the locker. We are on the same page.
- Ms. Werneke – we joined other districts with a lawsuit about social media and causes. We are put in a position about cyber bullying and how outside activities impact school.
- Mr. Barilka – MCEA from NJEA that we could order 20 coats which every building received 3, with 1 receiving 2.

**XVI. VOTE/ROLL CALL ON AGENDA ITEMS**

**CURRICULUM & INSTRUCTION**

Motion by Ms. Werneke, seconded by Ms. Martinez to approve the following resolution(s):

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. ([Curriculum & Instruction Attachment #1](#))

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

**1. REVISED** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
BioTech HS, Freehold, NJ	December 1, 2023	HS Grades 9-12 Students and Staff	Academic Competition (Quiz Bowl Tournament)
Ladacin Schroth School, Ocean Twp., NJ	December 18, 2023	HS Grades 9-12 Chorus Students and Staff	Sing Holiday Program and Give out Toys from Toy Drive
REVISED - Jenkinson’s Aquarium, 300 Ocean Ave., Point Pleasant Beach, NJ	May 14, 2024	RD Kindergarten Students and Staff	Expose students to additional developmentally appropriate experiences.
REVISED - Manasquan Bank, 2221 Landmark Place, Manasquan, NJ	November 29, 2023	HS Grades 9-12 Students CBI Trip and Staff	Students will learn basic budgeting and various bank positions, as well as open a debit account to be used for future CBI trips.
REVISED - Physics Club Field Trip Bayonne High School, Bayonne, NJ	January 13, 2024	HS Grade 9-12 Students and Staff	Physics Olympics

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X		X		Item A
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member abstained from Item A and one (1) member was absent.

**STUDENT SERVICES**

Motion by Ms. Feiles, seconded by Ms. Spruell to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

<b>Student</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
161665	MOESC Regional Achievement Academy	\$51,850.00	10/26/23-6/30/24
170193	Long Branch Public School	\$17,792.09	9/20/23-6/18/24
170194	Long Branch Public School	\$17,792.09	9/20/23-6/18/24
170195	Long Branch Public School	\$20,009.33	9/21/23-6/18/24
170196	Middletown School District	\$15,349.50	10/2/23-6/30/24

**Cost:** \$122,793.01

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

<b>Student</b>	<b>Program</b>	<b>Cost</b>	<b>Effective Dates</b>
162864	LearnWell	\$3,165.00	10/13/23-11/23/23
162346	LearnWell	\$2,637.50	10/13/23-11/13/23
170052	LearnWell	\$2,848.50	10/23/23-11/30/23
159391	LearnWell	\$2,110.00	10/24/23-11/21/23
158830	Hampton Behavioral Health	\$1,800.00	10/27/23-11/27/23

**Cost:** \$12,561.00

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2021-2022 school year.

<b>Student</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
157082	Archway Programs	\$298.52	2021-2022

**Cost:** \$298.52

**Account#:** 11-000-100-566-09-0000-0

**Rationale:** Due to Audit

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following REACH Trips for the 2023-2024 school year.

Location	Number of Student/Staff	Trip Date (s)
Salvation Army, Red Bank	11 students 5 staff	11/16/23

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Lloyd Road CBI Trips (Curriculum Based Instruction) for the 2023-2024 school year.

Location	Number of Student/Staff	Trip Date (s)
Jenkinson's Aquarium	10 students/8 staff	12/14/23

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Agreement between the Matawan-Aberdeen Regional School District and CPC Behavioral Healthcare, Project Insight Program with regard to the provision of Early Intervention Substance Abuse for Matawan Regional High School and Matawan-Aberdeen Middle School.  
**Rationale:** CPC will provide an appropriate clinical staff person on a weekly basis to perform the assessments, individual and group therapy sessions according to the preexisting Project Insight, 5-Session Early Intervention Model. Staff will identify appropriate students for the program throughout the year and obtain consent for participation from these students and their guardians and then refer them to the program. There will be no charge for these services for as long as they are grant funded by Monmouth County Human Services for the 2023-2024 school year.

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the TCNJ to provide Professional Development - Bilingualism & Disabilities: Critical Steps to Differentiate Both to be presented on 12/1/23.

**Cost:** \$3,400.00

**Rationale:** The proper assessment of multilingual populations for disabilities has been a concern among professionals in K-12 settings. This session will explore steps that professionals should consider to prevent the misidentification of these learners for special needs. The presenter will engage participants in reflection and in high levels of participation. Grade Levels: K-12

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent.

**PERSONNEL**

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Appointments - 2023/2024 School Year**

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Buro, Stefanie	MS	Special Education/ Math/Science Teacher	E6	\$65,725.00	Bliss Resignation	11/13/23-6/30/24
Castellano, Kimberly	HS	Art Teacher - Replacement Position	C1	\$55,125.00	Hueston LOA	1/16/24-6/30/24 or sooner
Gallo, Maria	CL	School Social Worker (Counseling Only)	N/A	\$75/Hr Up to 25 Hours per Week	Levine LOA	11/13/23-3/28/24
Kelahan, Jean	HS	Instructional Assistant- REACH Program	A1-2	\$23,705.00 + \$1,485.00 BA Stipend + \$25,190.00	Alston Resignation	11/27/23-6/30/24
Santos, LoriAnn	LR	Elementary Teacher	C1	\$55,125.00	Ashed Resignation	11/27/23-6/30/24 or sooner Anticipated Start Date - Pending Issuance of NJDOE Certification
Somohano, Danielle	CL	Elementary Teacher	D1	\$60,025.00	Berman Resignation	1/2/24-6/30/24 or sooner Anticipated Start Date - Pending Issuance of NJDOE Certification

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Curriculum & Instruction - 2023/2024 School Year**

**Title III ESL Funded Family Nights**

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
Posting #2454 Asma Alli - CL Vishakha Kapadia- RD Isabelle Spaur - ST Kathryn Leslie - LR Mary Biagianti - MS Madeleine Blodgett - MS Delaney Mestey-Jones -	Title III ESL Funded ESL Family Nights K- 12	13	Plan and deliver (4) ESL Family Workshops during the 2023/2024 School Year	Up to 9 hours each	\$30	\$3,510.00	CO/CI

MS Sheri Borchers - HS Jessica Davila - HS							
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**Title I Funded Family Nights**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #2455 Alyssa Barillari - CL Michelle Gilbert - CL Regina Maiello - CL Breigh Myers-Miller - CL Christina Ozkowski - CL Shannon Polakowski - CL Christine Lenihan - RD Samantha Papa - RD Amanda Saginor - RD Melissa Torres - RD Danielle Viola - RD Kathryn Hausmann - ST Larissa Holynskyj - ST Liza Larkin - ST Colleen Marion - ST Amy Tomkins - ST Jennifer Hudak - LR David Lehman - LR Sam Levine - LR Kathleen Tay - LR	Title I Funded Family Night Teachers K- 5	Per Building	Teachers to plan and facilitate Family Nights during the 2023/2024 School Year	Up to 40 hours per building per year	\$30	\$1,200 per building per year	CO/CI

**3. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year**

Name	Cooperating Staff Member	Assignment
Uljaj, Lirije	Jacqueline Thorpe, Preschool Disabled Teacher (Assignment Change from 10/19/2023 Agenda)	Cambridge Park Elementary School Student Teacher Touro University Fall 2023

**4. KEYS CPR/AED Training - 2023/2024 School Year**

- Joseph Coppola
- Jack Lupton
- Scott Taylor

Attended on 11/02/2023, 4:00 to 7:00 PM - Up to 3 hours each at \$30/Hr  
Account # 20-470-100-104-09-0000-1

**5. KEYS Back to School Night - 2023/2024 School Year**

- Joseph Coppola
- Jack Lupton
- Rod Stevens
- Scott Taylor

Attended on 10/11/2023, 6:00 to 7:30 PM - Up to 1.5 hours each at \$30/Hr  
Account # 20-470-100-104-09-0000-1

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X		X		Item 1, line 4

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member abstained from Item 1, row 4 and one (1) member was absent

**FINANCE**

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

**1. Annual Preschool Expansion Operational Plan for the 2024-2025 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Annual Preschool Expansion Operational Plan 2024-2025 along with projected enrollment for 2024-2025.

**2. Submission of NJDOE Health and Safety Evaluation of School Buildings’ Checklist**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the NJDOE Health and Safety Evaluation of School Buildings’ Checklists for the 2023-2024 school year to the County Office.

**3. Submission of the Annual Comprehensive Maintenance Plan and Form M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Gershner				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				



Ms. Spruell	X				
Ms. Werneke	X				
Ms. Martinez	X				
Ms. Ascoli	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

**XVII. UNFINISHED BUSINESS**

- Ms. Pell – very soon we will be continuing to work on policies
- Ms. Spruell – what is the plan since 2<sup>nd</sup> question was voted down
- Ms. Perez – Ms. Case and I met with town administrators to make a plan and get update so security can be increased. We are hoping to have answers so it can align with budget preparation.
- Ms. Ascoli – we will be including community input
- Ms. Skop – can all participate?
- Ms. Spruell – will the meeting in December be public?
- Ms. Perez – this first meeting will not be public.

**XVIII. NEW BUSINESS - None**

**XIX. EXECUTIVE SESSION**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 90 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 8:05 am.

It was moved by Ms. Martinez and seconded by Ms. Ascoli that the Board return to Open Session at 10:00 pm.

**XX. ADJOURNMENT**

On a motion by Ms. Feiles seconded by Ms. Werneke and a unanimous roll call vote the Board adjourned the meeting at 10:01 pm.