

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**REGULAR ACTION MEETING** on January 18, 2024, Lloyd Road Elementary School, 401 Lloyd Road., Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Pell called the Regular Action Meeting to order at 6:33 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Pell read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 1, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Pell - President	Ms. Ascoli - Vice President
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Skop	Ms. Spruell
	Ms. Werneke	

Absent:

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary  
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12  
 Dr. Majka, Director of Personnel  
 Mr. Mandel, Board Counsel

**V. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Feiles seconded by Ms. Martinez that the Board convene in Executive Session I and approved by a unanimous voice vote at 6:35 pm.

It was moved by Ms. Feiles and seconded by Ms. Ascoli that the Board return to Open Session at 7:12 pm.

**VI. MINUTES**

Motion by Ms. Werneke, seconded by Ms. Martinez to approve the following minutes:

- Regular Action Meeting Minutes, December 21, 2023
- Executive Session Meeting Minutes, December 21, 2023

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern			X		Abstained from the minutes from Dec 21, 2023
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, zero (0) members were absent and one (1) member abstained

**VII. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following minutes:

- Email received, Dec 21, 2023, [mhenry84@gmail.com](mailto:mhenry84@gmail.com), regarding “Holiday concert”
- Email received, Jan 2, 2024, [dfin826@yahoo.com](mailto:dfin826@yahoo.com), regarding “Top 10 Intriguing C&C NJ Stories of 2023”
- Email received, Jan 12, 2024, 5:46 pm, [smpitta74@yahoo.com](mailto:smpitta74@yahoo.com), regarding “Policy 5756”
- Email received, Jan 12, 2024, 6:49 pm, [smpitta74@yahoo.com](mailto:smpitta74@yahoo.com), regarding “Policy 5756”
- Email received, Jan 18, 2024, [dfin826@yahoo.com](mailto:dfin826@yahoo.com), regarding “Connect the Dots”

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

**VIII. STUDENT REPRESENTATIVE’S REPORT**

- None

**IX. SUPERINTENDENT’S REPORT**

- Ms. Perez – thanked the BOE members and January is Board Recognition month for all your hard work
- Ms. Steffich – introduced and welcomed the Special Education Advisory Group (SEPAG) to the Board
- SEPAG - Discussed the group and building up awareness. There is a liaison at each building. Next meeting is February 20, 2024

**X. BOARD PRESIDENT’S REPORT**

- Ethics Training – Busch Law Group provided by Mr. Mandel
- Ms. Pell – shared a basic list of important dates for many great events throughout the district
- Ms. Martinez – provided an update about the ad hoc Policy Committee
- Ms. Ascoli – is chairing the Negotiations Committee and we have begun discussions with MAREA

**XI. CURRICULUM AND INSTRUCTION**

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez seconded by Ms. Ascoli to approve the following resolution(s):

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

**1. REVISED** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

Location	Date(s)	School/Grade	Purpose
Dolce Pizzeria, 432 New Brunswick Ave., Fords, NJ <b>(REVISED LOCATION/DATE)</b>	January 24, 2024	RD/PreK Students and Staff	Expose students to additional developmentally appropriate experiences
Choir Festival and Adjudication Lawrenceville, NJ	March 6, 2024	HS Grades 9-12 Choir Students and Staff	Perform for Westminster Choir College Faculty & work with their staff.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

**XII. STUDENT SERVICES**

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Feiles seconded by Ms. Spruell to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
170060	Audrey W. Clark, Long Branch School District	\$53,775.89	1/2/24-6/30/24
158817	Keansburg School District	\$26,698.00	12/11/23-6/30/24

**Rationale:** Per Student's IEP

**Cost:** \$80,473.89 **Account #** 11-000-100-562-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2023-2024 school year.

School	Cost	Effective Dates
Deron School of New Jersey	\$5,062.00	2022-2023 School Year

**Rationale:** Due to Audit

**Cost:** \$5,062.00 **Account #:** 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2023-2024 school year on an as needed basis.

Service Provider	Cost	Effective Date
Donald (Rusty) Reeves, Psychiatrist	\$500.00 per hour for psychiatric evaluations	1/9/24-6/30/24

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s)

Student	Program	Cost	Effective Dates
160142	LearnWell	\$5,250.00	1/9/24-03/19/24
159923	LearnWell	\$6,857.50	1/10/24-4/4/10/24

**Cost:** \$5,250.00 **Account #** 11-150-100-320-09-0000-0

**Cost:** \$6,857.50 **Account #** 11-219-100-320-09-0000-0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

**XIII. PERSONNEL**

Dr. Majka reviewed the Personnel Agenda to include a Walk-In Item on which the Board will take action this evening.

Motion by Ms. Werneke, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2023/2024 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Alston, Lisa	ST	Instructional Assistant	Retirement	10/18/2006	6/30/2024
Colburn, Kendra	HS	Math Teacher	Retirement	9/1/1992	6/30/2024
Hodnicky, Helen	HS	Biological Science Teacher	Retirement	9/1/1999	6/30/2024
Pape, Kimberly	HS	English Teacher	Retirement	9/1/1997	6/30/2024

**B. Leave of Absence - 2023/2024 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Burlew, Brianna	RD	Teacher	Maternity  FMLA/NJFLA	With Pay  Without Pay  Without Pay	1/3/24-1/10/24 1/11/24-3/8/24 3/11/24-6/10/24 Amended Dates - Previously Approved on 12/21/23
Combs, Nicole	ST	Teacher	Medical/FMLA	With Pay  Without Pay	12/12/23-12/18/23 12/19/23-1/31/24 Amended Dates - Previously Approved on 12/21/23
Dela Rosa-Hona, Lara	ST	Instructional Assistant	Medical/FMLA	With Pay  Without Pay	1/2/24-1/10/24 ½ day AM 1/10/24 ½ day PM - 1/31/24
Hollinger, Jessica	HS	Transition Coordinator	Personal	Without Pay	2/14/24
Johnson, Alexa	CP	School Nurse	Personal	Without Pay	2/7/24-2/9/24
Pape, Kimberly	HS	Teacher	Personal	Without Pay	4/8/24-4/12/24
Pisani, Laura	HS	Teacher	Personal	Without Pay	2/8/24-2/13/24

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Zupkus, Emily	MS	School Psychologist	Maternity/FMLA	With Pay	4/8/24-5/17/24
				Without Pay	5/20/24-5/30/24
			FMLA/NJFLA	Without Pay	5/31/24-6/17/24 & 9/3/24-11/12/24

**C. Appointments - 2023/2024 School Year**

**1. Salary Adjustments - 2023/2024 School Year**

Name	Location/Position	From Step/Salary	To Step Salary
Fontana, Dana	Middle School Special Ed/English Teacher	C3 - \$55,725.00	D3 - \$60,625.00
Gambino, Kristi	Middle School Special Ed/Math Teacher	E3 - \$62,775.00	F3 - \$65,125.00
Hadaway, Charlotte	High School Spanish Teacher	E14 - \$94,375.00	F14 - \$96,725.00
Koranda, Terrence	Middle School English Teacher	C11 - \$70,325.00	E11 - \$77,375.00
Latin, Donna	Strathmore Elementary Teacher	C8 - \$62,825.00	D8 - \$67,725.00
Papa, Samantha	Ravine Drive Elementary Teacher	D5 - \$61,875.00	E5 - \$64,025.00
Tay, Kathleen	Lloyd Road School School Counselor	E6- \$65,725.00	F6 - \$68,075.00

**2. Curriculum Developers - 2023/2024 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting # 2462 <u>ELA</u> Vitone, Amanda Grade 4 Mills, Emily - Grade 5  <u>Math</u> Mammano, Amy - Grade 4 Mammano, Amy - Grade 5 Biagianti, Mary - Grade 7  <u>Science</u> Mescal, Debra - Grade 6 (Replacing Metsey-Jones, Delaney)	ELA K-12  Math K-5 Math 6-12 Science K-12	1 per Grade* *2 for Grade 7 1 per Grade 1 per Grade 1 per Grade	Teachers to analyze current curriculum and write updates	Up to 10 hours each	\$30	\$12,000.00	CO/CI

**3. Extra-Curricular Activities - 2023/2024 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
Dellert, Dee	HS	Softball	Assistant Coach	Step 3 \$6,200.00	2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Muratore, Allie	HS	Softball	Assistant Coach	Step 3 \$6,200.00	2023/2024 School Year
Williams, Devenn	MS	Softball	Assistant Coach	Step 3 \$6,200.00	2023/2024 School Year
<b>Non-Athletic Activities</b>					
Wells, Gerard	MS	Spring Musical	Musical Director (Meeker Resignation)	\$3,340.00	2023/2024 School Year

**4. Staff Array Changes - 2023/2024 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Almanzar, Ruby	CP: 1.00	12-Month Secretary Step 7, \$33,845.00	CP: 1.00  Stipend	12-Month Secretary Step 7, \$33,845.00 + PreK-3 Registration \$800.00 = Total Salary \$34,645.00	1/4/24-6/30/24
Werner, Kelli	CL: 1.00	Special Ed Teacher	CL: 1.00 .10 O/L	Special Ed Teacher Supplemental Instruction	1/16/24- 6/17/24 Non Pensionable
Borr, Thomas	MS: .61	Hallway Safety & Security Monitor \$14,460.05 + \$1,500.00 Law Enforcement Stipend = \$15,960.05 Total Salary	MS: .88	Hallway Safety & Security Monitor \$20,860.40 + \$1,500.00 Law Enforcement Stipend = \$22,360.40 Total Salary	2/1/24-6/30/24
Goldstone, Chani	MS: 1.00	Math Teacher	MS:1.00 .33 O/L	Math Teacher Grade 7 Math	9/1/23-6/30/24 Vacancy Amended - Previously Approved on 12/21/23
Lubniewski, Laurie	MS: 1.00	Math Teacher	MS:1.00 .33 O/L	Math Teacher Grade 7 Math	9/1/23-6/30/24 Vacancy Amended - Previously Approved on 12/21/23
Monro, David	MS: 1.00	STEM Teacher	MS: 1.00 .33 O/L	STEM Teacher Math 7 ICR	9/1/23-6/30/24 Vacancy Amended - Previously Approved on 12/21/23
Fernandez, Shayna	HS: 1.00	Art	HS: 1.00 .20 O/L	Art Sculpture	12/11/23- 1/5/24 Huston LOA
Shalhoub, MaryKate	HS: 1.00	Special Education	HS: 1.00 .20 O/L	Special Education Chemistry ICR	12/22/23- 5/9/24 Niesz LOA Amended Dates - Previously

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
					Approved on 12/21/23

**5. Home Instruction - 2023/2024 School Year**

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159557</u>	Lab Chemistry	HS	Dr. Hanes	2	6	12	12/18/23-1/31/24
159557	English II	HS	Dr. Hanes	2	6	12	12/18/23-1/31/24
159557	US History I	HS	Dr. Hanes	2	6	12	12/18/23-1/31/24
159557	Geometry	HS	Dr. Hanes	2	6	12	12/18/23-1/31/24
<u>161152</u>	Lab Biology	HS	Dr. Hanes	2	1	2	12/18/23-1/31/24
161152	English I	HS	Lauren Cohen	2	1	2	12/18/23-1/31/24
161152	World Cultures	HS	Lauren Cohen	2	1	2	12/18/23-1/31/24
161152	Algebra I	HS	Dr. Hanes	2	1	2	12/18/23-1/31/24
<u>162095</u>	Math	MS	Dr. Hanes	2	6	12	12/18/23-1/31/24
162095	Science	MS	Joseph Coppola	2	6	12	12/18/23-1/31/24
162095	Social Studies	MS	David Miller	2	6	12	12/18/23-1/31/24
162095	Language Arts	MS	Dr. Hanes	2	6	12	12/18/23-1/31/24
<u>163389</u>	Lab Biology	HS	Dr. Hanes	2	1	2	1/2/24-1/9/24
163389	English I	HS	Dr. Hanes	2	1	2	1/2/24-1/9/24
163389	World Cultures	HS	Dr. Hanes	2	1	2	1/2/24-1/9/24
163389	Algebra I	HS	Dr. Hanes	2	1	2	1/2/24-1/9/24
<u>170181</u>	Preschool	RD	Dr. Hanes	6	4	24	12/14/23-1/18/24
170181	Speech	RD	Dr. Hanes	1	4	4	12/14/23-1/18/24
170181	BCBA	RD	Michele Parisi Lee	3	4	12	12/14/23-1/18/24

**6. District Translators - 2023/2024 School Year**

Name	Location	Language
Padilla, LaJuan	Cliffwood	Spanish

\$30/Hr as needed - Account # 20-241-200-300-04-0000-0



**7. Volunteers - 2023/2024 School Year**

Name	Location	Activity	Effective Date
Giles, Thomas	MS	Baseball	2023/2024 School Year
O'Brien, Jessica	HS	Varsity Softball	2023/2024 School Year

**8. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year**

Name	Cooperating Staff Member	Assignment
Joyner, Nia	Kristina Saccomondo, School Psychologist	Cambridge Park/Ravine Drive School Psychology Practicum Rutgers University Spring 2024 - Spring 2025
Koch, Hanah	Amy Mammano, Elementary Teacher Francesca Ryder, Elementary Teacher Theresa Zimmer, Special Ed Teacher Keelyn Leonard, Special Ed Teacher	Lloyd Road School Student Observer Brookdale Community College Spring 2024
Lieberman, Jessie	Jamie Zibbell, School Social Worker	Matawan-Regional High School Social Work Junior Internship (Observation) Monmouth University Spring 2024
Scalzo, Danielle	Amy Mammano, Elementary Teacher Francesca Ryder, Elementary Teacher Theresa Zimmer, Special Ed Teacher Keelyn Leonard, Special Ed Teacher	Lloyd Road School Student Observer Brookdale Community College Spring 2024
Thomas, Meredith	Under Direction of Dr. Cronin, Principal	Ravine Drive School G&T Doctoral Research Monmouth University Spring 2024

**D. Other**

**1. HIB - 2023/2024 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of December 21, 2023:

Incidents Reported	Confirmed Incidents
2	0

**2. New Teacher Meeting Presenters - 2023/2024 School Year**

- Leslie, Kathryn
- Zupkus, Emily

Up to three hours each at \$30/Hr (2 hours prep/1 hour present)

**3. Administrative Leave with Pay - 2023/2024 School Year**

- Employee # 6209 - 12/21/2023 - Tentatively on or about 01/31/2024
- Employee # 5313 - 12/22/2023 - Tentatively on or about 01/31/2024

**4. Additional High-School Graduation Chaperones - 2023-2024 School Year**

- Carnovsky, Robert; Ciaravino, Maria; Gascot, Deja; Naimo, Madison; O’Neill, Michele; Shaw, Noreen; Zibbell, Jamie

Up to 3 hours each at \$25/hr

Account # 11-421-100-178-11-0000-6

**5. KEYS CPR/AED Training - 2023/32024 School Year**

- Stevens, Roderick  
 Attended on 11/02/2023, 4:00 to 7:00 PM - Up to 3 hours at \$30/Hr  
 Account # 20-470-100-104-09-0000-1

**6. Additional Hours - 2023/2024 School Year**

- Lupton, Jack - KEYS Teacher (Part Time)
  - IEP Training 12/01/2023, Up to 1.5 hours - \$30/hr (contractual rate)
  - Parent Conferences 12/05/2023, Up to 2 hours; 12/06/2023, Up to 2 hours; 03/13/2024, Up to 2 hours; 03/14/2024, Up to 2 hours - \$47.82/hr (hourly rate)
  - Professional Development 03/22/2024, Up to 2 hours - \$47.82/hr (hourly rate)
  - KEYS Family Picnic, Up to 2 hours (Date TBD) - \$47.82/hr (hourly rate)
  - KEYS Graduation 06/14/2024, Up to 2 hours - \$25/hr (contractual rate)
  - Faculty Meetings 12/18/2023, 02/12/2024; 03/11/2024, 05/13/2024, 06/03/2024  
 Up to 1 hour each Faculty Meeting - \$47.82/hr (hourly rate)

**7. Job Description - 2024/2025 School Year**

- Supervisor of Athletics, Physical Education, Health, and Student Activities - New

**PERSONNEL WALK-IN ITEM**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Appointments - 2023/2024 School Year**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Caputo, Gina	CP	Preschool Teacher (Replacement Position)	E1	\$62,175.00 (Prorated)	Small Transfer	1/22/24-6/30/24
McMullan, Lauren	CP	Instructional Assistant	A1-2	\$23,705.00 + \$1,485.00 = \$25,190.00 (Prorated)	Sparacino Resignation	1/22/24-6/30/24

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. School Calendar Revisions - 2023/2024 School Year**

- The following revisions have been made to the 2023/2024 School Calendar:
  - MAMS conferences have been rescheduled from 1/16/2024 and 1/17/2024 to 1/30/2024 and 1/31/2024, and 2/1/2024 – tentative day if needed.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X		X		Abstain # 3
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, zero (0) members were absent and one (1) member abstained from Item #3.

**XIV. POLICY**

Motion by Ms. Ascoli, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following:

<b>Series</b>	<b>Category</b>	<b>Policy/Regulation</b>	<b>Title</b>
5000	Students	P 5950	Transgender
7000	Property	P 7250	School and Facility Names

Ms. Spruell – motion to strike sentence “The Board of Education 6<sup>th</sup> grade...”

Ms. Werneke seconds the motion.

Conducts vote:

9 Ayes 0 Nays 0 Abstain

Ms. Spruell – motion to strike sentence “The principal shall consult with parents...”

Ms. Werneke seconds the motion.

Conducts vote:

9 Ayes 0 Nays 0 Abstain

Ms. Skop asks the attorney a question

Mr. Mandel explains the policy and if the substance of change requires the policy to move back to a 1<sup>st</sup> read

Discussion ensued about policy

Ms. Feiles motion to adopt Policy 5950 Transgender, Ms. Skop seconds the motion:

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez		X			
Mr. McGovern		X			
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell		X			
Ms. Werneke		X			
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, five (5) members voted yes, four (4) members voted no and zero (0) members were absent

Ms. Martinez motion to rescind P5756, Ms. Spruell seconded the motion:

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop		X			
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, one (1) member voted no and zero (0) members were absent

**XV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Feiles, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for December 2023 and Bills List for January 2024**

(Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

December 15, 2023 Payroll	\$2,305,561.94
December 22, 2023 Payroll	\$2,294,834.46
<b>Total December 2023 Payroll</b>	<b>\$4,600,396.40</b>
<b>Total January 2024 Bill List</b>	<b>\$3,405,947.27</b>

**2. Transfer of Funds for December 2023** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

**3. Board Secretary’s Monthly Certification for December 2023**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of December 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**4. Board of Education Certification Budget Major/Fund Status for December 2023**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of December 31, 2023, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of

NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

**5. Treasurer’s Report**

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for November 2023.

**6. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **December 2023**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	12/1/23 @ 9:15 am
Cambridge Park Pre-school	Lockdown	12/18/23 @ 9:10 am
Cliffwood Elementary School	Fire Drill	12/15/23 @ 9:36 am
Cliffwood Elementary School	Lockdown	12/19/23 @ 10:49 am
Lloyd Road Elementary School	Fire Drill	12/13/23 @ 10:30 am
Lloyd Road Elementary School	Lockdown	12/21/23 @ 9:42 am
Matawan Regional High School	Fire Drill	12/1/23 @ 9:00 am
Matawan Regional High School	Active Shooter Drill/Lockdown	12/7/23 @ 1:27 pm
Matawan-Aberdeen Middle School	Fire Drill	12/7/23 @ 1:48 pm
Matawan-Aberdeen Middle School	Active Shooter/Lockdown	12/15/23 @ 10:10 am
Ravine Drive Elementary School	Fire Drill	12/4/23 @ 10:33 am
Ravine Drive Elementary School	Shelter in Place	12/19/23 @ 10:49 am
Strathmore Elementary School	Fire Drill	12/5/23 @ 9:40 am
Strathmore Elementary School	Lockdown	12/18/23 @ 10:22 am

**7. Acceptance of Donation from Remax Revolution**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Remax Revolution for 11 office chairs for MRHS teachers valued at approximately \$550.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent.

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**

- D. Finney – Read a statement about P5756 and rescind any that replace the policy.
- K. Linley – Discussed P5756 and the impact it has as a former Special Ed teacher. Teacher and student success is by trust and communication. (provided articles to the Board)
- B. Brown – Spoke about children and transgender and what it personally means. Provided reasons of being afraid and spoke of teachers supporting students. Proud Matawan grad and Husky. Protect our trans-youth.
- G. Simon – Agree with everything that was said and main goal is to educate. Accept children as they are and make their own decisions.
- J. Woodroff – Thank you to the board and see what changes will be and expressed why P5756 should be abolished. Spoke about HIP policy. Schools are for the 3R's
- K. Williams – Feels like there is confusion on this policy, we don't have these discussions on a daily basis. As a NY teacher I have a hard time getting in touch with parents. If a student told me, I'd refer to a school counselor. "Use words accepting to all."
- B. Brown – Have additional points about gender and research has shown new genetics. Religion varies but there are that believe in 2 souls. Compared regret for knee surgery vs. gender is much higher.
- K. Linley – Spoke on kids and different ages and observe student. Should have participated in board meetings in my district.
- D. Finney – Appreciate each one of you and the revisions that address concerns.

**XVII. UNFINISHED BUSINESS**

- Ms. Ascoli – Provided feedback about policy revisions, after long consideration we wanted to have a policy that worked well for our district.
- Ms. Pell – Policy can be found on our website. Accommodations would be a request.
- Ms. Skop – If you do a search, you will see I've worked with transgender for 15 years. We compromised on this policy.
- Ms. Spruell – Board took a lot of time to come together and come up with P5950. Thank you for recognizing the parents in K-5. I don't believe the parents should be excluded from a minor's decision, even in 6-8<sup>th</sup> grade. A teacher is not a substitute for a parent.
- Ms. Werneke – Appreciate honest and open communication. My sole priority is with the students. I don't think teachers are swaying any student and having inappropriate discussion. Went over the letters in L.G.B.T.Q.A. Parents need to be kept in the loop. No right or wrong way to be a girl or a boy.
- Ms. Martinez – Agree with what everyone said. Impressed with collaboration of the board. I believe we are here for all. Some get hung up on separating them into categories.

**XVIII. NEW BUSINESS**

- Ms. Ascoli – HS Husky experience with new pathways and it was a great job. The students were great!
- Ms. Pell – BOE Facebook page and fair amount of work. Ms. Werneke will take on the page.
- Dr. Majka – Happy for the snow day and that we'll be able to sleep tonight.
- Ms. Martinez – Congrats to losing the Facebook page, Ms. Ascoli.
- Ms. Werneke – Can we address the website and teacher ask me about making it user friendly.
- Ms. Perez – Blackboard will move to final site and it will begin in March for a release in the fall.
- Ms. Spruell – Is the Prom Committee active?
- Ms. Perez – Will report back out next board meeting.
- Ms. Skop – Received call at 10:15 pm about the 90 minute delay and hard to make plans so late
- Ms. Perez – Everyone wants different times so focusing on making the safest decisions for our student and staff safety.

**XIX. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 10 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli seconded by Ms. Feiles that the Board convene in Executive Session II and approved by a unanimous voice vote at 9:22 pm.

It was moved by Ms. Martinez and seconded by Feiles that the Board return to Open Session at 9:30 pm.

**XX. ADJOURNMENT**

On a motion by Ms. Feiles, seconded by Ms. Ascoli and a unanimous roll call vote the Board adjourned the meeting at 9:31 pm.