

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on February 22, 2024, Strathmore Elementary School, 282 Church Street, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:33 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 20, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Skop	Ms. Spruell
	Ms. Werneke	

Absent:

Also Present: Ms. Perez, Superintendent of Schools
 Ms. Case, School Business Administrator/Board Secretary
 Dr. Majka, Director of Personnel
 Mr. Rubin, Board Counsel - Virtually

V. MINUTES

Motion by Ms. Skop, seconded by Ms. Martinez to approve the following minutes:

- Meet and Greet Meeting Minutes, January 4, 2024
- Re-Organization Meeting Minutes, January 4, 2024
- Executive Meeting Minutes, January 4, 2024
- Workshop Meeting Minutes, January 18, 2024
- Regular Action Meeting Minutes, January 18, 2024
- Executive Session Meeting Minutes I and II, January 18, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) members were absent

VI. CORRESPONDENCE TO THE BOARD

Motion by Ms. Werneke, seconded by Ms. Ascoli to approve the following minutes:

Email received, Feb 9, 2024, din826@yahoo.com, regarding “PRESS RELEASE: Barranco statement on inappropriate material in public schools: ‘the book ban hoodwink of the 21st century’”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

VII. STUDENT REPRESENTATIVE’S REPORT

Strathmore has a Grade 2 & 3 Family literacy night on February 27th with an escape room format and book exchange. April 16th is their family night for all other grades. They are also preparing for Read Across America week activities March 4th to the 8th.

On Thursday, February 1st Cliffwood had our Title 1 Math & STEM night. Cliffwood students and families had a blast creating igloos out of toothpicks and marshmallows, a hot chocolate station, raffle baskets, and photo op. The students celebrated the 100th day of school by dressing up as 100 year olds and creating 100 day projects. They are celebrating Black History month with guest readers, fun facts read every morning over the announcements, and creating projects to learn and reflect on achievements of Black leaders, past and present to inspire future innovation and achievement. In addition, the kindergarteners created Lunar New Year masks and paraded around the hall for all to enjoy! Last night they celebrated our Star Students who have displayed Perseverance. For the start of March, they are looking forward to celebrating read Across America week with a themed spirit wear week and guest readers!

Lloyd Road Elementary School held their PTO Pancake Breakfast and Craft Fair on Saturday, January 13th. The Lloyd Road Elementary School Student Council is excited to announce monthly student “theme days” that have been developed by our homeroom student council representatives in collaboration with their grade level peers. Lloyd Road Elementary School conducted a student assembly focused on bullying prevention in partnership with the Monmouth County Sheriff’s Office. Lloyd Road Elementary School is gearing up for Random Acts of Kindness Week which will take place from February 12th through February 16th.

MAMS Players proudly presents Legally Blonde The Musical. This show will be performed on March 1 and 2 (at 7:00) and 3 (at 2:00). The cast, crew, and band have been working hard to get ready for this show so don’t miss out! To purchase tickets, visit our school website. 8th graders are visiting Matawan Regional High School today and tomorrow. During their visit to MRHS, students will learn about programs, course

offerings, and more. Students will attend a presentation by the high school administration and will participate in a fun trivia activity hosted by Civic Leaders. 8th grade students will also be taking a field trip on Monday, February 26 visiting the State Theatre in New Brunswick to see a performance of Keep Marching: The Road to the March on Washington. This one-act play explores the historic 1963 March On Washington which should be a memorable learning experience for MAMS students.

This brings me to the end of my report. Thank you and have a wonderful day.

VIII. SUPERINTENDENT’S REPORT

- Mr. Jerabek reviewed the highlights and recognitions for Strathmore Elementary School
- Ms. Perez, Ms. Case, and Dr. Majka provided an update of the District Goals
- Ms. Spruell - discussed the incident at Lloyd Road and work on the communication aspect
- Ms. Martinez - asked about district roofs
- Ms. Case – all building warranties have expired and we applied and awarded ROD grants to assist
- Ms. Werneke – social media and the log out approach and how important it is to our youth

IX. BOARD PRESIDENT’S REPORT

- Ms. Pell - Provided a power point on board goals

X. CURRICULUM AND INSTRUCTION

Dr. Majka presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Feiles seconded by Ms. Martinez to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. REVISED The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

Location	Date(s)	School/Grade	Purpose
Colonia High School Colonia, NJ	March 1, 2024	HS Grade 9-12 Club/Class Students and Staff	2024 Colonia Academic Tournament Academic Competition in team jeopardy style/academic bowl
Brookdale Community College Lincroft, NJ	February 23, 2024	HS Grade 9-12 Students and Staff	Equity Conference. Part of the district’s equity initiative.
Ramapo College Mahwah, NJ	March 22, 2024	HS Grade 9-12 Students (Recommended by Case Mgr) and Staff	Dare to Dream Student Leadership Conference - Empowering Students of all Abilities!

2. The Superintendent recommends that the Matawan Aberdeen Regional School District approve the renewal agreement with EAB District Leadership Forum for the 2024-2025 school year for year one of our two-year agreement.

Rationale: The District Leadership Forum provides district leaders and their staff innovative solutions to our biggest strategic management challenges. This includes providing support and resources to educate key stakeholders across the district to accelerate consensus in supporting implementation of goals the district aims to achieve specifically diversity, equity, inclusion and justice. Services are inclusive of but not limited to-unlimited access to on demand research, dedicated advisor, annual webinar series, personalized webinars, district onsite support, District Leadership and more. With the collaboration with EAB the district will focus on diversity, equity, inclusion and justice which align and support implementation of new regulations, curriculum standards, district goals and strategic planning.

Cost: \$27,056.00 **Account #** 11-000-221-320-04-0000-0

3. The Superintendent recommends that the Matawan Aberdeen Regional School District approve Matawan Regional High School to submit an application to the NJ State Department of education for “Establishing Advanced Placement African American Studies Grant-Competitive.” The intent of the grant is to support the high school by establishing a section of the AP African American Studies (AP AAS) course. Funds will be used for purchasing high-quality resources and materials, providing enrichment opportunities to students, and covering the cost of the exam fees during the next school year.

Rationale: Adding an additional AP course in African American Studies meets the following areas of focus from the District Strategic Plan: Student Success - Goal #2: Increase the achievement of all students through access to rigorous PreK-12 courses and programs; Diversity, Equity & Inclusivity - Goal #1: Create and maintain a diverse, equitable, and inclusive environment to best educate all students.

ITEM #3 WAS TABLED

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				Items 1 & 2 only
Ms. Martinez	X				Items 1 & 2 only
Mr. McGovern	X				Items 1 & 2 only
Mr. Montone	X				Items 1 & 2 only
Ms. Skop	X				Items 1 & 2 only
Ms. Spruell	X				Items 1 & 2 only
Ms. Werneke	X				Items 1 & 2 only
Ms. Ascoli	X				Items 1 & 2 only
Ms. Pell	X				Items 1 & 2 only

On a roll call vote, nine (9) members voted yes for Items 1 and 2 only, zero (0) members voted no and zero (0) members were absent

XI. STUDENT SERVICES

Dr. Majka presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
158830	Silvergate Prep	\$2,800.00	1/5/24-3/8/24
163537	LearnWell	\$2,110.00	1/27/24-2/25/24
160042	LearnWell	\$2,110.00	1/1/24-2/26/24
159391	LearnWell	\$633.00	1/22/24-1/29/24
170052	Hampton Behavioral Health	\$2,700.00	1/24/24-3/7/24
170052	Silvergate Prep	\$4,200.00	2/9/24-4/10/24

Cost: \$14,553.00

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

School	Cost	Effective Dates
CPC Behavioral Healthcare	\$23,844.50	2022-2023

Cost: \$23,844.50

Account#: 11-000-100-566-09-0000-0

Rationale: Due to Audit

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
170895	Children's Center	\$31,787.24	1/29/24-6/30/24

Cost: \$31,787.24

Rationale: Per Student's IEP

4. **REVISED** - (originally approved on 7/13/23 without the additional services) The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
157011	Center for Lifelong Learning	\$120,930.50 (Tuition \$68,620.00, 1:1 Aide \$49,623.00, Additional Services \$2,687.50)	6/26/23-6/30/24

Cost: \$120,930.50

Rationale: Per Student's IEP

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Matawan Aberdeen Middle School Curriculum Based Instruction Trip for the 2023-2024 school year.

Location	Number of Student/Staff	Trip Date (s)
Bowlero Bowling, Hazlet, NJ	3 students/3 staff	3/15/24

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Extended School Year (ESY) Program for any eligible students receiving special education, from July 1- August 2* (Monday-Thursday, August 2nd Friday).

Rationale: The intent of the ESY program is to reduce any potential regression in a student's academic skills. The program will run from July 1- August 2* (Monday-Thursday, August 2nd Friday). The ESY program will take place at the following locations: Matawan Regional High School (7:30-11:00), Strathmore Elementary (8:15-11:45), Cambridge Park (9:00-12:30), and REACH (9:00-12:30). Students in the ESY program will receive (3.5) hours of instruction/ and or related services in accordance with student’s IEP, daily for the duration of the Extended School Year Program. Staff hours are as follows (4 hours) MRHS 7:15-11:15, Strathmore 8:00-12:00, CP/REACH 8:45-12:45.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

XII. PERSONNEL

Dr. Majka reviewed the Personnel Agenda on which the Board will take action this evening.

Motion by Ms. Werneke, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2023/2024 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Banafato, Frank	LR	Instructional Assistant	Retirement	3/1/2006	6/30/2024
Glennon, Marilyn	CO	Transportation Assistant	Resignation	1/17/2023	2/09/2024
Graber, Joseph	HS	Dean of Students	Resignation	9/1/2019	2/29/2024

B. Leave of Absence - 2023/2024 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Burlaw, Brianna	RD	Teacher	Maternity FMLA/NJFLA	With Pay	1/3/24-1/11/24
				Without Pay	1/12/24 -3/8/24
				Without Pay	3/11/24-6/10/24 Amended Dates - Previously Approved on 1/18/24
Combs, Nicole	ST	Teacher	Medical/FMLA	With Pay	12/12/23-12/18/23

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
				Without Pay	12/19/23-2/26/24 Amended Dates - Previously Approved on 1/18/24
Dela Rosa-Hona, Lara	ST	Instructional Assistant	Medical/FMLA	With Pay Without Pay	1/2/24-1/10/24 ½ day AM 1/10/24 ½ day PM - 3/28/24 Amended Dates - Previously Approved on 1/18/24
Evans, Colleen	CO	Transportation Assistant	Medical	Without Pay	2/22/24-2/29/24
Fineran, Kayla	CO	Transportation Assistant	Maternity/NJFLA	With Pay Without Pay	1/22/24-2/27/24 ½ day AM 2/27/24 ½ day PM - 3/7/24
Levine, Jamie	CL	School Counselor	Personal Maternity FMLA/NJFLA Personal	Without Pay With Pay Without Pay Without Pay Without Pay	9/1/23 10/16/23-11/27/23 11/28/23-12/22/23 1/2/24-3/26/24 3/27/24-6/17/24 Amended Dates - Previously Approved on 9/28/23
O'Brien, Jessica	LR	Teacher	Personal	Without Pay	1/26/24-5/3/24 Amended Dates - Previously Approved on 7/27/23
Schueller, Melanie	CP	Instructional Assistant	Personal	Without Pay	2/16/24-2/20/24
Teixeira, Kristina	RD	Teacher	Maternity	With Pay	4/22/24-6/17/24
Toomey, Joanne	MS	Teacher	FMLA Intermittent	Without Pay	1/2/24-2/23/24 Amended Dates - Previously Approved on 12/21/23
Zimmer, Theresa	LR	Teacher	Personal	Without Pay	3/25/24-3/28/24

C. Appointments - 2023/2024 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Clifford, Stacey	MS	Language Arts Teacher (Replacement Position)	C1	\$55,125.00 (Prorated)	Kicha LOA	2/20/24- 6/30/24
Hampton, Stacy	CO	School Bus/Van Driver	Step 1	\$32.30/Hr	Matysczak Vacancy	3/25/24- 6/30/24
Lasher, Eric	MS	Health & Physical Education Teacher	C3	\$55,725.00 (Prorated)	Wallace LOA	4/15/24- 6/30/24 or Sooner
Toscano, Christine	CO	Transportation Assistant	N/A	\$27.00/Hr	Nazarian Retirement	3/1/24-6/30/24

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Salary Adjustments - 2023/2024 School Year (February -June)

Name	Location/Position	From Step/Salary	To Step Salary
Shalaby, Tamer	Middle School Special Ed/Social Studies	E11 - \$77,375.00	F11 - \$79,725.00
Thiel, Alycia	Cliffwood/ Elementary Interventionist	C8 - \$62,825.00	D8 - \$67,725.00

3. Curriculum Developers - 2023/2024 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting # 2462 <u>ELA</u> Lenihan Christine - K Barillari, Alyssa - Grade 1 Smith Meredith - Grade 2 Royston, Joann - Grade 3 Vitone, Amanda - Grade 4 Mills, Emily - Grade 5 Nilsen, Olivia - Grade 6 Koranda, Terrance - Grade 7 San Martin, Stephanie Grade 7 Monro, Christine - Grade 8 Mancuso, Kathleen - Grade 9&10 Ciaravino, Maria - Grade 11&12 <u>Math</u> Marion, Colleen - K Paone Hurd, Krysten - Grade 1 (Replacing Barillari, Alyssa) Pappas, Alyssa, Grade 2 Budinsky, Katherine - Grade 3 Mammano, Amy - Grade 4&5 Wilson, Tara - Grade 6 Biagianti, Mary - Grade 7	ELA K-12 Math K-5 Math 6-12 Science K-12	1 per Grade* *2 for Grade 7 1 per Grade 1 per Grade 1 per Grade	Teachers to analyze current curriculum and write updates	Up to 10 hours each	\$35	\$12,000.00	CO/ CI

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Wangen, Georgette - Grade 8 <u>Science</u> Barillari Alyssa - K Pappas, Alyssa - Grade 1&2 Paone-Hurd, Krysten - Grade 3 Dawson, Vanessa - Grade 4&5 Mescal, Debra - Grade 6 (Replacing Metsey-Jones, Delaney) Hillyer, Patricia - Grade 7 Towle, Catherine - Grade 8 Mancuso, Kathleen - Grade 9							

4. Instructional Assistant as Substitute Teacher - 2023/2024 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Incorvaia, Caroline	Instructional Assistant as Substitute Teacher	CL	Hourly Differential	11-120-100-101-11-0004-9	2023/2024 School Year

5. Extra-Curricular Activities - 2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Meola, Michael	HS	Baseball	Co-Assistant Coach (Palitto Resignation)	Step 1 \$2,585.00 (½ Stipend - Co- Assistant Coach)	2023/2024 School Year
Non-Athletic Activities					
Lordi, Daniel	HS	D.E.C.A. Club (Distributed Education Clubs of America)	Advisor	\$1,320	2023/2024 School Year
Hourly Activities					
Califano, Shannon	HS	Chemistry Tutorial	Instructor	\$35/Hr	2023/2024 School Year
Pickell, Lee	HS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2023/2024 School Year
Wietecha, Robert	HS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2023/2024 School Year

6. Staff Array Changes - 2023/2024 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Blodgett, Madeleine	MS: 1.00	ESL Teacher	MS: .67 .33	ESL Teacher French Teacher	1/29/24-6/30/24
Huer, Rebecca	LR: 1.00	Special Ed Teacher Grade 4-5 ICR	RD: 1.00	Special Ed Teacher Kindergarten - ICR	2/22/24-6/30/24
Schueller, Melanie	HS: 1.00	Instructional Assistant	CP: 1.00	Instructional Assistant	1/29/24-6/30/24

7. Home Instruction - 2023/2024 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159362</u>	English 11-12	HS	Jennifer Wishnick	2	8	16	1/2/24-2/23/24
159362	Math 11-12	HS	Pamela Kacen	2	8	16	1/2/24-2/23/24
159362	Physical Education	HS	Educere	2	8	16	1/2/24-2/23/24
159362	21st Century Arts	HS	Educere	2	8	16	1/2/24-2/23/24
159362	21st Century Career	HS	Educere	2	8	16	1/2/24-2/23/24
<u>159375</u>	Algebra II	HS	Dr. Hanes	2	4	8	1/8/24-2/2/24
159375	English IV	HS	Robert Carnovsky	2	4	8	1/8/24-2/2/24
159375	Physical Education	HS	Educere	2	4	8	1/8/24-2/2/24
<u>159567</u>	English/9-10	HS	Christa Hanson	2	4	8	1/13/24-2/12/24
159567	Social Studies	HS	Christa Hanson	2	4	8	1/13/24-2/12/24
159567	Physical Education - Grade 10	HS	Dee Dellert	2	4	8	1/13/24-2/12/24
<u>160042</u>	Algebra I	HS	Dr. Hanes	2	8	16	1/11/24-3/8/24
160042	Global Humanities/LA	HS	Robert Carnovsky	2	8	16	1/11/24-3/8/24
160042	Global Humanities/SS	HS	Robert Carnovsky	2	8	16	1/11/24-3/8/24
160042	Lab Biology	HS	Dr. Hanes	2	8	16	1/11/24-3/8/24
<u>161199</u>	Math	MS	Tatiana Lenge	2	15	30	2/1/24-6/17/24
161199	Language Arts	MS	Olivia Nilsen	2	15	30	2/1/24-6/17/24
161199	Social Studies	MS	Emily Posyton	2	15	30	2/1/24-6/17/24
161199	Science	MS	Debra Mescal	2	15	30	2/1/24-6/17/24
<u>161296</u>	Lab Biology	HS	Dr. Hanes	2	4	8	1/9/24-2/1/24

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
161296	English I	HS	Jennifer Moller	2	4	8	1/9/24-2/1/24
161296	World Cultures	HS	Jennifer Moller	2	4	8	1/9/24-2/1/24
161296	Algebra I	HS	Dr. Hanes	2	4	8	1/9/24-2/1/24
164080	Math	CL	Dr. Hanes	2	12	24	1/11/24-4/16/24
164080	Reading	CL	Dr. Hanes	2	12	24	1/11/24-4/16/24
164080	Science	CL	Dr. Hanes	2	12	24	1/11/24-4/16/24
164080	Social Studies	CL	Dr. Hanes	2	12	24	1/11/24-4/16/24
164337	World Cultures	HS	Christa Hanson	2	1	2	1/19/24-1/25/24
164337	Geometry	HS	Dr. Hanes	2	1	2	1/19/24-1/25/24
164337	English I	HS	Christa Hanson	2	1	2	1/19/24-1/25/24
164337	Lab Chemistry	HS	Christa Hanson	2	1	2	1/19/24-1/25/24
164683	Advanced Algebra/ Trigonometry	HS	Dr. Hanes	2	6	12	1/24/24-3/6/24
164683	English IV	HS	Jennifer Moller	2	6	12	1/24/24-3/6/24

8. Volunteers - 2023/2024 School Year

Name	Location	Activity	Effective Date
Esposito, Matthew	HS	Baseball	2023/2024 School Year
Leonard, Keelyn	MS	Softball	2023/2024 School Year
Mejia, Edward	HS	Baseball	2023/2024 School Year
Murphy, Kevin	HS	Tennis	2023/2024 School Year

9. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year

Name	Cooperating Staff Member	Assignment
Ring, Ashley	Kristina Saccomondo, School Psychologist	Cambridge Park/Ravine Drive Student Observer Rutgers University Spring 20234
Ring, William	Jamie Zibbell, School Social Worker	High School Junior Intern Brookdale Community College Spring 2024
Siaw, Victoria	Rachel Alvarez, School Social Worker	Cambridge Park Practicum Chamberlain University Spring 2024

10. MAMS Spring Musical Pit Musicians - 2023/2024 School Year

Name	Instrument
Connell, Brian	Bass
Gennari, Michael	Reed 2
Hack, Sean	Trumpet
Holguin, Andres	Guitar
Kovac, Randy	Drums
Macirowski, Andrew	Keyboard 2

Note: Paid as Vendors through Accounts Payable. Up to \$75 per performance (7 performances) or up to \$525 per musician for full run of shows and rehearsals.

D. Other

1. HIB - 2023/2024 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of February 8, 2024:

Incidents Reported	Confirmed Incidents
5	3

2. Substitute Administrator(s) - 2023/2024 School Year

- Ruscavage, Michele
Up to 40 hours at \$46.15/per hour for sporting event coverage

3. SEI Training - 2023/2024 School Year

- Leslie, Kathryn, ESL Teacher
Up to 5 hours at \$30/hr for planning and preparation of SEI (Sheltered English Instruction) Training

4. Adoption of Transportation Employee Manual - 2023/2024 School Year

5. Substitute School Nurse Additional Pay - 2023/2024 School Year

- Hulsart, Kim
Up to 1.5 additional hours at \$34.62/hr to work beyond the regular school day to attend a school trip on 3/15/224

6. Termination - 2023/2024 School Year

- Employee #5713, Termination of Employment Effective 02/02/2024

7. Additional Hours - 2023/2024 School Year

- Hudak, Jennifer - Teacher
Up to an additional 5 hours at \$30/hr for Orton Gillingham Virtual Training which occurred from 11/28/23-12/19/23

8. Moving Compensation - 2023/2024 School Year

- LaPlaga, Alyssa - Speech Language Specialist
- Roman, Lauren - Occupational Therapist
Up to 5 hours each at \$25/Hr

	AYE	NO	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X	X			Yes to all except No to Item B last entry
Mr. McGovern	X	X			Yes to all except No to Item B last entry
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X	X			Yes to all except No to Item B last entry
Ms. Ascoli	X	X	X		Yes to all except No to Item B last entry Abstain Item C9
Ms. Pell	X	X			Yes to all except No to Item B last entry

On a roll call vote, nine (9) members voted yes to all items **except Item B last entry**, five (5) members voted no to **Item B last entry**, one (1) member abstained from Item C9 and zero (0) members were absent

XIII. POLICY

Motion by Ms. Skop, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following:

Series	Category	Policy/Regulation	Title	First Reading
2000	Program	P 2270	Religion in Schools	February 22, 2024
3000	Teaching Staff Members	P 3161	Examination for Cause	February 22, 2024
3000	Teaching Staff Members	P&R 3212	Attendance	February 22, 2024
3000	Teaching Staff Members	P 3324	Right of Privacy	February 22, 2024
4000	Support Staff Members	P 4161	Examination for Cause	February 22, 2024
4000	Support Staff Members	P&R 4212	Attendance	February 22, 2024
4000	Support Staff Members	P 4324	Right of Privacy	February 22, 2024
5000	Students	P&R 5111	Eligibility of Resident/Nonresident Students (M)	February 22, 2024
5000	Students	P&R 5116	Education of Homeless Children and Youths	February 22, 2024
5000	Students	5533	Student Smoking	February 22, 2024

Series	Category	Policy/ Regulation	Title	First Reading
			(M)	

(M) indicates mandated by state law

B. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the abolishment of the following policies:

- 3000, Teaching Staff Members, P&R 3432 Sick Leave
- 4000, Support, P&R 4432 Sick Leave
- 5000, Students, P&R 5460.02 Bridge Year Pilot Program
- 5000, Students, P 5750 Equal Educational Opportunity

	AYE	NO	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no and zero (0) members were absent

XIV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for January 2024 and Bills List for February 2024

(Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

January 12, 2024 Payroll	\$2,641,459.09
January 30, 2024 Payroll	\$2,298,466.21
Total January 2024 Payroll	\$4,939,925.30
Total February 2024 Bill List	\$4,314,241.18

2. Transfer of Funds for January 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

3. Board Secretary’s Monthly Certification for January 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of January 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for January 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of January 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for December 2023.

6. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **January 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	1/2/24 @ 9:15 am
Cambridge Park Pre-school	Lockdown Active shooter Drill	1/30/24 @ 10:07 am
Cliffwood Elementary School	Fire Drill	1/10/24 @ 9:50 am
Cliffwood Elementary School	Lockdown	1/18/24 @ 9:55 am
Lloyd Road Elementary School	Medical Emergency/Shelter in Place	1/24/24 @ 10:40 am
Lloyd Road Elementary School	Fire Drill	1/30/24 @ 2:30 pm
Matawan Regional High School	Fire Drill	1/4/24 @ 9:30 am
Matawan Regional High School	Shelter in Place/Medical Emergency	1/18/24 2 8:30 am
Matawan-Aberdeen Middle School	Fire Drill	1/11/24 @ 1:53 pm
Matawan-Aberdeen Middle School	Lockdown	1/31/24 @ 9:00 am
Ravine Drive Elementary School	Fire Drill	1/8/24 @ 2:16 pm
Ravine Drive Elementary School	Shelter in Place	1/24/24 @ 10:53 am
Strathmore Elementary School	Fire Drill	1/4/24 @ 9:35 am
Strathmore Elementary School	Active shooter	1/10/24 @ 2:30 pm

7. Routine Travel Reimbursement for 2023-2024

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2023-2024 school year:

Name	Position	Total
*Lauren Miles	LDTC	Addl - \$500

* Previously approved on July 27, 2023

	AYE	NO	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent.

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- C. Barilka – MAMS fire drill on Jan 11, 2024 should read 1:53 pm not am
- Community Member – need assist with my child
- Ms. Perez – will reach out

XVI. UNFINISHED BUSINESS

- None

XVII. NEW BUSINESS

- None

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 2.5 hours after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded by Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 7:39 pm.

It was moved by Ms. Pell and seconded by Ms. Spruell that the Board return to Open Session at 10:47 pm.

XIX. ADJOURNMENT

On a motion by Ms. Pell, seconded by Ms. Spruell and a unanimous roll call vote the Board adjourned the meeting at 10:48 pm.