

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on March 21, 2024, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:31 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 20, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Martinez	Mr. McGovern
	Mr. Montone	Ms. Skop
	Ms. Spruell	Ms. Werneke

Absent: Ms. Feiles

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12

V. MINUTES

Motion by Ms. Werneke, seconded by Ms. Ascoli to approve the following minutes:

- Committee of the Whole Meeting Minutes, February 8, 2024
- Executive Meeting Minutes I and II, February 8, 2024
- Workshop Meeting Minutes, February 22, 2024
- Regular Action Meeting Minutes, February 22, 2024
- Executive Session Meeting Minute, February 22, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

VI. CORRESPONDENCE TO THE BOARD

- None

VII. STUDENT REPRESENTATIVE’S REPORT

This month Cliffwood students enjoyed green bagels for breakfast and caught a leprechaun looking for gold to celebrate St Patrick’s Day. Julia’s big brother Marco a third grader at Cliffwood was a mystery reader in Julia’s PreK class on Friday! Marco did an amazing job reading to her class. Wednesday, 3/13 we celebrated our Cliffwood Star Students who exemplified our character theme for February which is Kindness. Our Cliffwood friends are enjoying the warmer weather at recess! Thank you to all who donated chalk! The rest of the month at Cliffwood is packed with things like candy grams to glow in the dark Easter egg hunts.

Strathmore Third Grade had their annual chorus concert on Monday for the school and Wednesday evening March 20th for families. They shared their talents through oldies but goodies of the 1960s and 70s!

This Friday, Lloyd Road Elementary school will be participating in a program called **Art for the Sky**- an outdoor, ecological, team-building experience that culminates in a gigantic image colored and shaped by the forms of the students and staff during an aerial image that will be taken-provided by the Matawan Aberdeen Education Foundation. Students and staff will gather outside, on the lawn area near the playground at Lloyd Road for the image to be taken. We thank the Aberdeen police department for their help and support in coordinating our event. Lloyd Road’s PTO is excited to host a STEM Night at the end of March, as well as the kickoff of our Color-a-thon and Penny Wars. Through fundraisers like these and other events like Book fairs, School Stores, and Spirit apparel sales, the PTO continues to raise funds to support the purchase and installation of a playground shade structure. The PTO 5th Grade Committee is working hard on the school yearbook and assisting with the planning of special events for 5th grade students, such as the 5th Grade Carnival. Our Lloyd Road Elementary School Cafe is in full swing and students are enjoying taking staff orders for the following week. This has been a tremendous learning opportunity for our special needs students and a wonderful special treat for our teachers and staff who enjoy the students' visit as they deliver bagels, muffins, coffee, tea, hot chocolate, and more!

At MAMS, 7th graders are in the process of applying to be Wingmen for their 8th grade year. Wingmen students are part of the nationally-recognized Dylan’s Wings of Change program and are student leaders inside of MAMS. Last week, 7th and 8th grade MAMS science students and Mrs. Hilton represented our school while attending the Young Women's Conference in STEM at Princeton University. These learners met with women scientists and engineers from around the region and spent the day participating in a variety of small-group presentations, hands-on activities, a keynote address, and a chemistry demo. MAMS 6th graders are readying for their trip to Sea Grant Consortium at Sandy Hook to learn about marine life and coastal science through outdoor activities and hands-on fieldwork; while 7th graders are preparing to visit Monmouth Battlefield Park to continue their studies of the American Revolution.

This brings me to the end of my report. Thank you and have a wonderful evening.

VIII. SUPERINTENDENT’S REPORT

- Dedication of the new KEYS kitchen, donated by the Butchers Block

IX. BOARD PRESIDENT’S REPORT

- Happy World Down Syndrome Day
- HS musical is this weekend
- Special meeting on the budget
- Personal Disclosure Forms due 4/1/24

X. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez seconded by Ms. Ascoli to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. ([Curriculum & Instruction Attachment #1](#))

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

Location	Date(s)	School/Grade	Purpose
NEW PetSmart, Holmdel, NJ	April 9, 2024	Lightbridge Academy District Students and Staff	Spring Field Trip and End of Pet/Vet Theme
Longstreet Farm, Holmdel, NJ	REVISED April 23, 2024	CP Grade K Students and Staff	To enhance and support the K curriculum
NEW Walking Tour Main Street Matawan, NJ	May 6, 2024	CP PreK Students and Staff	To align with community theme for Tools of the Mind Curriculum
NEW Walking Tour Main Street Matawan, NJ	May 7, 2024	CP PreK Students and Staff	To align with community theme for Tools of the Mind Curriculum
NEW Seven Presidents Beach, Long Branch, NJ	June 7, 2024	CL Grade K Students and Staff	To learn about the ocean and its inhabitants
Jenkinson’s Aquarium, Point Pleasant Beach, NJ	REVISED April 15, 2024	RD Grade K Students and Staff	Expose students to additional developmentally appropriate experiences
NEW Monmouth Museum Lincroft, NJ	April 22, 2024	RD Grade PK Students and Staff	Expose students to additional developmentally appropriate experiences
Thompson Park, Lincroft, NJ	REVISED May 2, 2024	RD Grade 1 Students and Staff	Expose students to additional developmentally appropriate experiences

Jenkinson’s Aquarium, Point Pleasant Beach, NJ	REVISED May 6, 2024	RD Grade 3 Students and Staff	Expose students to additional developmentally appropriate experiences
REVISED Allaire Community Farm, Wall Twp., NJ	May 22, 2024	RD PreK Students and Staff	Expose students to additional developmentally appropriate experiences
NEW Monmouth Museum Lincroft, NJ	May 17, 2024	ST Grade PK Students and Staff	Expose students to additional developmentally appropriate experiences
NEW Monmouth Battlefield Park, Manalapan, NJ	May 15, 2024	MS Grade 7A Students and Staff	Experiential learning/revolutionary war
NEW Monmouth Battlefield Park, Manalapan, NJ	May 17, 2024	MS Grade 7B Students and Staff	Experiential learning/revolutionary war
NEW MRHS, Aberdeen, NJ	June 3, 2024	MS Grade 6-8 Choral Students and Staff	Choral Adjudication Festival
NEW Cheesequake State Park, Matawan, NJ	May 23, 2024	HS Grade 9-12 Students and Staff	Cumulation of Environmental Science knowledge and skills
NEW Monmouth University, Long Branch, NJ	March 26, 2024	HS Grade 9-12 Students and Staff	2024 Empowering Young Black Males Summit
NEW Blue Claws Stadium, Lakewood, NJ	May 29, 2024	HS Grade 9-12 Students and Staff	Self-contained students and peer buddies will participate in this event to practice social skills/community based instruction
NEW Nomad Pizzeria Princeton, NJ	June 5, 2024	HS Grade 9-12 Students and Staff	Students will be learning how to make authentic Italian pizza. Practice the Italian language.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of an application for the New Jersey Department of Education *Teacher Climate and Culture Innovation Grant*.

Rationale: This grant program is intended to empower districts to develop and implement innovative programming, practices and/or guidance aimed at reclaiming teacher time through the reduction of administrative (clerical) paperwork and other tasks that pull teachers away from classroom instruction. If awarded, the District would receive up to \$200,000 in funds to participate in this program which would run from May 1, 2024 to February 28, 2025.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XI. STUDENT SERVICES

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Skop, seconded by Ms. Martinez to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
165303	LearnWell	\$633.00	2/26/24-3/4/24
165014	LearnWell	\$316.50	2/27/24-2/29/24

Cost: \$949.50

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2023-2024 school year on an as needed basis.

Service Provider	Cost	Effective Date
Ann Marie Lusquinos MS CCC-SLP	\$600.00 - 2 Hour AAC Evaluation w/ Report \$140.00 Hourly Consult Fee \$900.00 Full Day (5 hours) In-Service \$650.00 Half Day (3 hours) In-Service \$40.00 Per Half hour Travel	3/5/24-6/30/24

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

School	Cost	Effective Dates
Search Day Program	\$6,649.00	2022-2023

Cost: \$6,649.00

Account#: 11-000-100-566-09-0000-0

Rationale: Due to Audit

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the SAIL Program at Brookdale Community College.

Rationale: The SAIL (Students Achieving Independent Living) program is an innovative pre-vocational program that offers a comprehensive and well-balanced classroom experience in life skills, consumer skills, self-advocacy, healthy habits, financial literacy, and the use of technology to adult students aged 18 to 24 with developmental disabilities. The program, which is funded by a grant from the Office of the Secretary of Higher Education in New Jersey, is tuition-free and is based at Brookdale Community College.

No cost to the district

5. **REVISED** (originally approved on 1/8/24 for the incorrect cost) - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out-of-district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
170060	Audrey W. Clark, Long Branch School District	\$33,460.56	1/2/24-6/30/24

Cost: \$33,460.56

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out-of-district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
170181	Children's Center	\$35,654.72 (Tuition \$23,929.72, Aide \$11,725.00)	3/4/24-6/30/24

Cost: \$35,654.72

Rationale: Per Student's IEP

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following REACH Trips for the 2023-2024 school year.

Location	Number of Student/Staff	Trip Date (s)
Holmdel Park, Holmdel, NJ	11 students, 5 staff	Fridays 4/12/24-6/28/24
Keansburg Beach, Keansburg, NJ	11 students, 5 staff	5/10/24
Fort Monmouth Recreation, Tinton Falls, NJ	11 students, 5 staff	5/17/24

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include a Walk-In Item on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Martinez to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2023/2024 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Hilton, Patricia	MS	Science Teacher	Retirement	9/1/1995	6/30/2024
Hueston, Emilly	HS	Art Teacher	Resignation	1/5/2015	3/15/2024
Isaacson, Tyler	HS	Boys Soccer Head Coach	Resignation	2015/2016 School Year	2023/2024 School Year
Pattwell, Jourdan	MS	Special Ed Teacher	Resignation	9/1/2016	4/26/2024
Scheuing, Adrienne	LR	Elementary Teacher	Retirement	9/01/1990	6/30/2024
Thomson, Lori	LR	Elementary Teacher	Retirement	9/1/1993	6/30/2024
Wall, Hannah	MS	School Social Worker	Resignation	9/1/2019	6/30/2024
Wallace, Eileen	MS	Health & PE Teacher	Retirement	9/1/2000	6/30/2024
Whelan, Renee	RD/CL/ ST	Master Teacher Preschool	Retirement	9/1/2022	9/30/2024

B. Leave of Absence - 2023/2024 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Amir, Sadaf	RD	Instructional Assistant	Medical	Without Pay	2/27/24
Casserly, Kathleen	HS	Teacher	Personal	Without Pay	3/18/24
Evans, Colleen	CO	Transportation Assistant	Medical	Without Pay	2/26/24 ½ Day PM- 3/1/24
Goldberg, Deborah	HS	Teacher	Medical/FMLA	With Pay	2/9/24-3/18/24

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Niesz, Hillary	HS	Teacher	FMLA/NJFLA	Without Pay	2/8/24-5/10/24 Amended Dates - Originally Approved on 11/30/23
Quattrocchi, Janice	HS	Secretary 12-Month	FMLA/NJFLA Intermittent	Without Pay	3/6/24, 3/7/24, 3/14/24
Teixeira, Kristina	RD	Teacher	FMLA/NJFLA	Without Pay	9/3/24-12/2/24 Original Leave Approved on 2/22/23
Weaver, April	CO	Transportation Assistant	FMLA	Without Pay	3/18/224 ½ Day PM - 3/19/24
Zupkus, Emily	MS	School Psychologist	Maternity/FMLA FMLA/NJFLA	With Pay Without Pay Without Pay	3/18/24-5/6/24 5/7/24-5/31/24 6/3/24-6/14/24 9/3/24-11/16/24 Amended Dates - Previously Approved on 1/18/24

C. Appointments - 2023/2024 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Field, Diane	CO	Substitute Transportation Assistant	N/A	\$25/Hr	Substitute	4/8/24

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Pepe, Michael	HS	Boys Spring Track	Assistant Coach	Step 1 \$5,170.00	2023/2024 School Year
Ramos, Roxanne	HS	Girls Spring Track	Assistant Coach	Step 3 \$6,200.00	2023/2024 School Year
Suckow, Kristyn	HS	Girls Spring Track	Assistant Coach (Harnett Resignation)	Step 3 \$6,200.00	2023/2024 School Year
Wilensky, Daniel	MS	Intramural Bowling	Coach (Miller Resignation)	\$1,045.00	2023/2024 School Year

3. Curriculum & Instruction - 2023/2024 School Year
Title I Funded Family Nights

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #2455 Nangano, Jennifer Dr. (Additional Appointment to 11/16/23 Approvals)	Title I Funded Family Night Teachers K-5	Per Building	Teachers to plan and facilitate Family Nights during the 2023/2024 School Year	Up to 40 hours per building per year	\$30	\$1,200 per building per year	CO/ CI

4. Home Instruction - 2023/2024 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159310</u>	Physical Education Grade 12	HS	Shannon Claudio	2	6	12	2/23/24-4/8/24
159310	English IV Honors	HS	Jennifer Moller	2	6	12	2/23/24-4/8/24
159310	Latin	HS	Patricia Portee- Wells	2	6	12	2/23/24-4/8/24
159310	Career Empowerment*	HS	Shannon Claudio	*2 hours split into 40 minute sessions	6	12 Shared	2/23/24-4/8/24
159310	Stock Market Analysis*	HS	Shannon Claudio	*2 hours split into 40 minute sessions	6	12 Shared	2/23/24-4/8/24
159310	Economics II*	HS	Shannon Claudio	*2 hours split into 40 minute sessions	6	12 Shared	2/23/24-4/8/24
<u>159391</u>	Molecular Cell Biology	HS	Alexis Whitney	2	4	8	2/8/24-3/6/24
159391	English IV	HS	Alexis Whitney	2	4	8	2/8/24-3/6/24
159391	Ceramics	HS	Alexa Beyer	2	4	8	2/8/24-3/6/24
<u>159422</u>	Pre-Calculus	HS	Julia Cacciatore	2	6	12	2/9/24-3/22/24
159422	English IV Honors	HS	Jennifer Moller	2	6	12	2/9/24-3/22/24
159422	Meteorology	HS	Joseph Coppola	2	6	12	2/9/24-3/22/24
159422	AP Government & Politics	HS	Robert Moller	2	6	12	2/9/24-3/22/24
<u>159567</u>	Science	HS	Jennifer Wishnick	5	1	5	1/16/24-1/23/24
159567	Physical Education	HS	Dee Dellert	2	4	8	2/14/24-3/14/24

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
	Grade 10						
160840	Lab Chemistry	HS	Joseph Coppola	2	1	2	1/26/24-2/1/24
160840	English II	HS	Robert Carnovsky	2	1	2	1/26/24-2/1/24
160840	US History I	HS	Robert Carnovsky	2	1	2	1/26/24-2/1/24
158129	English IV	HS	Dr. Hanes	2	1	2	3/8/24-3/14/24
158129	Physical Education Grade 12	HS	Dr. Hanes	2	1	2	3/8/24-3/14/24
158129	Entrepreneurship*	HS	Dr. Hanes	*2 hours split into 40 minute sessions	1	2 Shared	3/8/24-3/14/24
158129	Race/Class/Gender*	HS	Dr. Hanes	*2 hours split into 40 minute sessions	1	2 Shared	3/8/24-3/14/24
158129	Economics II*	HS	Dr. Hanes	*2 hours split into 40 minute sessions	1	2 Shared	3/8/24-3/14/24
160042	Algebra I	HS	Dr. Hanes	2	4	8	3/9/24-4/16/24
160042	Global Humanities/ LA	HS	Robert Carnovsky	2	4	8	3/9/24-4/16/24
160042	Global Humanities/ SS	HS	Robert Carnovsky	2	4	8	3/9/24-4/16/24
160042	Lab Biology	HS	Dr. Hanes	2	4	8	3/9/24-4/16/24
160042	Physical Education Dance	HS	Julie McKurth	2	4	8	3/9/24-4/16/24
161171	English I	HS	Dr. Hanes	2	4	8	2/27/24-3/25/24
161171	Biology	HS	Dr. Hanes	2	4	8	2/27/24-3/25/24
161171	Algebra I	HS	Dr. Hanes	2	4	8	2/27/24-3/25/24
161171	World Cultures	HS	Dr. Hanes	2	4	8	2/27/24-3/25/24
161171	Physical Education	HS	Dr. Hanes	2	4	8	2/27/24-3/25/24
165683	Language Arts	MS	Dr. Hanes	2	9	18	3/4/24-5/3/24
165683	Science	MS	Lauren Massa	2	9	18	3/4/24-5/3/24
165683	Social Studies	MS	Dr. Hanes	2	9	18	3/4/24-5/3/24

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
165683	Math	MS	Corinne Wietecha	2	9	18	3/4/24-5/3/24
<u>159557</u>	Lab Chemistry	HS	Dr. Hanes	2	11	22	1/31/24-4/30/24 Previously approved on 1/18/24
159557	English 2	HS	Dr. Hanes	2	11	22	1/31/24-4/30/24 Previously approved on 1/18/24
159557	US History I	HS	Dr. Hanes	2	11	22	1/31/24-4/30/24 Previously approved on 1/18/24
159557	Geometry	HS	Dr. Hanes	2	11	22	1/31/24-4/30/24 Previously approved on 1/18/24
159557	Phys Ed	HS	Dr. Hanes	2	11	22	1/31/24-4/30/24 Previously approved on 1/18/24

5. Staff Array Changes - 2023/2024 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Toscano, Christine	CO/TR .46	Transportation Assistant	CO/TR .46	Transportation Assistant BA Stipend \$1,485.00	3/1/24-6/30/24 Add Stipend

6. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year

Name	Cooperating Staff Member	Assignment
Walowitz, Christopher	Robert Carnovsky Michael McGowan	High School Student Observer Kean University Spring 2024

7. Instructional Assistants as Substitute Teachers - 2023/2024 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Mackey, Latieffa	Instructional Assistant as Substitute Teacher	HS	Hourly Differential	11-140-100-101-11-0000-9	2023/2024 School Year
Peters-Esposito, Mindy	Instructional Assistant as Substitute Teacher	CL	Hourly Differential	11-120-100-101-11-0004-9	2023/2024 School Year

D. Other

1. HIB - 2023/2024 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of March 12, 2024:

Incidents Reported	Confirmed Incidents
7	2

2. REACH Parent Night Facilitator - 2023/2024 School Year

- Hollinger, Jessica, Transition Coordinator
Up to 4 hours at \$30/Hr (2 hours per night - 1/24/24 and 5/22/24)

3. Special Education Parent Advisory Committee (SEPAC) Presentation Facilitators - 2023/2024 School Year

- Hollinger, Jessica
- Sniffen, Alan
Up to 2 hours at \$30/Hr each

4. HIB Report Reporting Period 1 (September through December 2023) - 2023/2024 School Year

- Reported by Michael J. Liebmann, Assistant Superintendent

5. Approval of Administrator Contracts - 2024-2025 School Year

- Case, Lindsey, School Business Administrator/Board Secretary
- Liebmann, Michael J., Assistant Superintendent for Administration PreK-12
Note: Contracts approved by the Monmouth County Office of Education

6. Substitute Administrator - 2023/2024 School Year

- Alyssa Pappas
\$300 per day or \$46.15 per hour for hourly coverage

7. KEYS Academy Professional Development Hours - 2023/2024 School Year

- Coppola, Joseph; Lupton, Jack; Taylor, Scott; Stevens, Roderick
To attend Mental Health and First Aid Trainings on the evenings of 2/27/24 and 2/28/24
Up to 6.5 hours each at employee’s hourly rate

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				Abstained from Item #4 only

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member abstained from Item # 4 only and one (1) member was absent

XIII. POLICY

Motion by Ms. Werneke, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following:

Series	Category	Policy/ Regulation	Title	Second Reading
2000	Program	P 2270	Religion in Schools	March 21, 2024
3000	Teaching Staff Members	P 3161	Examination for Cause	March 21, 2024
3000	Teaching Staff Members	P&R 3212	Attendance	March 21, 2024
3000	Teaching Staff Members	P 3324	Right of Privacy	March 21, 2024
4000	Support Staff Members	P 4161	Examination for Cause	March 21, 2024
4000	Support Staff Members	P&R 4212	Attendance	March 21, 2024
5000	Students	P&R 5116	Education of Homeless Children and Youths	March 21, 2024
5000	Students	P5533	Student Smoking (M)	March 21, 2024

(M) indicates mandated by state law

Ms. Werneke motioned to table P3324, motion was seconded by Ms. Spruell. This motion was unanimously approved.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XIV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for February 2024 and Bills List for March 2024

(Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

February 15, 2024 Payroll	\$2,290,378.62
February 29, 2024 Payroll	\$2,361,688.26
Total February 2024 Payroll	\$4,652,066.88
March 2024 Bills List	\$3,811,047.55

2. Transfer of Funds for February 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

3. Board Secretary’s Monthly Certification for February 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of February 29, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for February 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of February 29, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for January 2024.

6. Meal Prices for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following price schedule as calculated under the Paid Lunch Equity (PLE) Tool for the 2024-2025 school year.

	Breakfast	Adult	Lunch	Adult
Elementary	\$2.10	\$2.95	\$3.65	\$4.95
Middle School	\$2.25	\$2.95	\$3.85/\$3.95*	\$4.95
High School	\$2.35	\$2.95	\$4.05/\$4.20/\$4.45**	\$4.95
Reduced	\$0.30		\$0.40	

*Sandwich Central

**Premium Lunch

Note: a 'la carte options may change due to USDA nutritional guidelines. A full listing of a 'la carte menu and pricing will be available on the district’s website under the Finance Department.

7. Special Education Medicaid Initiative (SEMI) Action Plan for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approves the SEMI Action Plan that is required if a school district does not meet at least 90 % parental consent responses and/or 100 % of budgeted reimbursement revenue by June 30, 2024. The district did not meet 100% of budgeted reimbursement.

8. Preschool Expansion Aid (PEA) 2024-2025

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the Preschool Expansion Aid funding for the 2024-2025 school year in the amount of \$7,309,588.00.

Preschool Education Aid (PEA)	\$6,931,341.00
Prior Year PEA Carryover	\$5,743.00
Minimum Amount for PSD in General Ed Classrooms	\$373,504.00
2024-2025 Total Preschool Funding	\$7,309,588.00

9. Acceptance of Grant Funds for Preschool Facilities Expansion

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the grant funding for the Preschool Facilities Expansion, Grant Number 23E00485 in the amount of \$1,730,000.00.

10. Acceptance of Grant Funds for Project Lead the Way (PLTW)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the grant funds in support of the 2024-2025 Project Lead the Way (PLTW) Grant for Engineering Funds through Lockheed Martin in the amount of \$10,000.00. Project Lead the Way is a nonprofit organization that provides a transformative learning experience for PreK-12 students and teachers focused on the sciences, engineering, math and technology. The funding this grant offers includes courses for High School students and professional development for the staff. The purpose of the grant is to expand the existing PLTW Engineering program by adding an additional course in Aerospace Engineering. Grant funds will be used for teacher training and to purchase the necessary supplies.

11. Routine Travel Reimbursement for 2023-2024

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2023-2024 school year:

Name	Position	Total
*Joseph Copploa	Teacher, MAMS/KEYS	Addl - \$500
Barbara Gray	Teacher of Deaf (travels to out of district schools)	\$2,000

* Previously approved on July 27, 2023

12. Acceptance of Donation from Sparkle Boutique

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Sparkle Boutique for 2 prom dresses (Junior or Senior) for the Husky closet valued at approximately \$550.

13. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **February 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Elementary School	Fire Drill	2/1/24 @ 9:30 am
Cambridge Park Elementary School	Lockdown	2/26/24 @ 9:20 am
Cliffwood Elementary School	Fire Drill	2/7/24 @ 10:05 am
Cliffwood Elementary School	Bomb Threat (Shelter in Place)	2/21/24 @ 11:10 am
Lloyd Road Elementary School	Fire Drill	2/8/24 @ 2:34 pm
Lloyd Road Elementary School	Shelter in Place	2/29/24 @ 10:45 am
Matawan Regional High School	Fire Drill	2/8/24 @ 9:15 am
Matawan Regional High School	Active Shooter Drill/Lockdown	2/15/24 @ 1:23 pm
Matawan-Aberdeen Middle School	Fire Drill	2/9/24 @ 9:08 am
Matawan-Aberdeen Middle School	Bomb Threat	2/21/24 @ 2:15 pm
Ravine Drive Elementary School	Fire Drill	2/12/24 @ 2:03 pm
Ravine Drive Elementary School	Lockdown	2/22/24 @ 2:36 pm
Strathmore Elementary School	Fire Drill	2/6/24 @ 2:20 pm
Strathmore Elementary School	Shelter in Place Medical Emergency	2/21/24 @ 10:20 am

14. Award of Transportation Out of District Routes for the 2023-2024 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Out of District Routes for the 2023-2024 school year.

Destination	Route	Per Diem	# of Days	Effective Dates
Alpha School	Alpha	\$306.75	73	\$22,400.00

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles				X	
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				

Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- None

XVI. UNFINISHED BUSINESS

- Ms. Werneke – please provide photos so we can get it out to the community

XVII. NEW BUSINESS

- None

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 3 hours after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli seconded by Ms. Skop that the Board convene in Executive Session and approved by a unanimous voice vote at 7:12 pm.

It was moved by Ms. Spruell and seconded by Ms. Martinez that the Board return to Open Session at 10:12 pm.

XIX. ADJOURNMENT

On a motion by Ms. Spruell, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 10:13 pm.