

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

COMMITTEE OF THE WHOLE MEETING on April 11 2024, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Committee of the Whole Meeting to order at 6:32 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Pell read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 20, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell, President	Ms. Ascoli, Vice President
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Spruell	

Absent: Ms. Skop, Ms. Werneke

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
Mr. Liebmann, Assistant Superintendent for School Administration PreK-12

V. MINUTES

- None

VI. CORRESPONDENCE TO THE BOARD

- None

VII. BOARD PRESIDENT’S REPORT – Ms. Pell

- Attended Technology Committee meeting for revising the new website
- Met with community members about subscription bussing and looking at building updates and policy
- May 23rd Board Goals Workshop
- Updated Google Board Calendar of events
- Ms. Martinez – update from Policy Committee:
 - Privacy policy review
 - Hazardous route
 - Facility usage
- Ms. Feiles – provided update about the Culture Awareness and next year’s calendar will be reviewed and worked on

VIII. SUPERINTENDENT’S REPORT – Ms. Perez

- Celebration of the Young Child
- 8th Grade concert for CL
- Arrive Alive Event at HS
- Night of the Arts at HS, Ensemble, Post-Secondary Fair with college and trade schools
- ESL Event for MAMS/HS
- Opening Day for Softball on Apr 22nd with dedication to Faye Irons
- Met with MAEF for timelines, supplies, etc. and upcoming fundraiser

IX. STUDENT REPRESENTATIVE’S REPORT

- None

X. CURRICULUM AND INSTRUCTION

Mr. Liebmann reviewed the Curriculum and Instruction Agenda on which the Board will take action at the April 25, 2024 Regular Action Meeting.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

Location	Date(s)	School/Grade	Purpose
NEW Cheesequake State Park, Matawan, NJ	April 25, 2024	Lightbridge PreK Students and Staff	End of Camp Theme & Spring Field Trip
REVISED Casa Calaveras Restaurant, Middletown, NJ	REVISED May 14, 2024	HS Grade 9-12 Students and Staff	World Cuisine Class Cultural Celebration - Celebrating diverse cultures & cuisines.
NEW Patrizia’s Ristorante Italiano, Red Bank, NJ	May 23, 2024	HS Grade 9-12 Students and Staff	Students from Italian IV & V honors classes will use lessons learned on culture in the 2nd & 3rd marking periods during this trip focusing on food preferences, menu selections, ordering in Italian and food comparisons.
Bayshore Waterfront Park Port Monmouth, NJ	REVISED June 4, 2024	RD Grade 2 Students and Staff	Students will observe and participate in seining
NEW Dorney Park Allentown, PA	June 7, 2024	HS Grade 9-12 Students and Staff	Band Competition

XI. STUDENT SERVICES

- None

XII. PERSONNEL

Mr. Liebmann reviewed the Curriculum and Instruction Agenda on which the Board will take action at the April 25, 2024 Regular Action Meeting.

A. Resignations/Retirements - 2023/2024 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date

B. Leave of Absence - 2023/2024 School Year and 2024-2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Majka, Joseph G.	CO	Director of Personnel	Medical	With Pay	3/1/24-9/12/24
Zupkus, Emily	MS	School Psychologist	Maternity/FMLA	With Pay	3/18/24-5/6/24
				Without Pay	5/7/24-5/31/24
			FMLA/NJFLA	Without Pay	6/3/24-6/14/24 9/3/24-11/6/24 Amended Dates - Previously Approved on 3/21/24

C. Appointments - 2023/2024 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Non-Athletic Activities					
Hourly Activities					

3. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	#Staff	Activity/Description	Max Hrs	Cost/Hr	Loc
Posting #2491 TBD	Special Education Teacher		ESY	Up to 83 hours each	\$50	
Posting #2492 TBD	Substitute Special Education Teacher		ESY	As Needed	\$50	
Posting #2493 TBD	Instructional Assistants		ESY	IA’s Hourly Rate	IA’s Hourly Rate	
Posting #2494 TBD	Substitute Instructional Assistants		ESY	IA’s Hourly Rate	IA’s Hourly Rate	
Posting #2495 TBD	Specialized Reading Instruction Teachers		ESY	Up to 43 hours each	\$50	
Posting #2496 TBD	Teachers, CST Members, Related Service Providers, Counselors		ESY - Attend IEP and 504 Meetings	As Needed	\$40	
Posting #2497 TBD	Behaviorist (BCBA)		ESY - Direct Services	Up to 86 hours shared	\$50	
Posting #2498 TBD	Related Service Providers: Speech Language Specialist, OT & PT		ESY - Direct Services	Up to 83 hours each	\$50	
	CST Members: Social Worker, School Psychologist, Learning Consultant		ESY - Direct Services	Up to 43 hours each	\$50	
Posting #2499 TBD	Related Service Providers: Speech Language Specialist, BCBA, OT & PT		ESY - Evaluations	Per Evaluation As Needed	\$400 per Evaluation	
Posting #2500 TBD	CST Members: Social Worker, School Psychologist, Learning Consultant		ESY - Student Contact and Case Management	Up to 80 hours each	\$50	
Posting #2501 TBD	CST Members: Social Worker, School Psychologist, Learning Consultant		ESY - Evaluations	Per Evaluation As Needed	\$400 per Evaluation	
Posting #2502 TBD	School Nurse	1	Preschool Screening	Up to 10 hours	\$40	
Posting #2503 TBD	School Nurse		ESY - Summer Programs	Up to 83 hours each	\$50	

Name	Position	#Staff	Activity/Description	Max Hrs	Cost/Hr	Loc
Posting #2504 TBD	School Counselors		Complete 504 Updates, Scheduling and other tasks at the discretion of the principal	HS Up to 180 hours shared MS Up to 100 hours shared	\$40	
Posting #2505 TBD	School Bus/Van Drivers		ESY - Summer Programs	Driver's Hourly Rate	Driver's Hourly Rate	
Posting #2506 TBD	Transportation Assistants		ESY - Summer Programs	Assistant's Hourly Rate	Assistant's Hourly Rate	
Posting #2507 TBD	Substitute School Nurse		Summer Programs	As Needed	\$50	
Posting #2509 TBD	Teachers - One per Grade Level 6-8		Middle-School Credit Recovery Program	Up to 20 hours each	\$40	
Posting #2510 TBD	Teachers - One each for ELA, Math, Social Studies, Science		High-School Credit Recovery Program	Up to 20 hours each	\$40	

4. Summer Theater Workshop Recommendations - 2024/2025 School Year

Name	Position	# Staff	Activity Description	Total Cost	Cost/Hr	Loc
Posting # 2511 TBD	Summer Theater Program	10	Director/Coordinator Director Musical Director Vocal Director Production Design/Const. Production Assistant Choreographer 1 Choreographer 2 Technical Director School Nurse(s)	\$6,580 \$5,920 \$3,340 \$3,340 \$4,020 \$1,490 \$2,970 \$2,970 \$2,580 \$50/Hr	N/A	MS

5. Curriculum & Instruction - 2023/2024 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc

6. Middle-School Graduation Chaperones - 2023/2024 School Year

- TBD
- Up to 2 hours each at \$25/Hr - Account #

7. School Nurse for Middle-School Graduation Events - 2023-2024 School Year

- Saul, Sonia - MS School Nurse
- 8th-Grade Dance, Up to 3 hours at \$40/Hr - Account #
 Graduation Ceremony, Up to 3.5 hours at \$40/Hr - Account #

8. Home Instruction - 2023/2024 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates

9. Staff Array Changes - 2023/2024 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Caputo, Gina	CP: 1.00	Preschool Teacher Replacement Position	CP: 1.00	Preschool Instructional Assistant	4/8/24-6/30/24

10. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year

Name	Cooperating Staff Member	Assignment

11. Volunteers - 2023/2024 School Year

Name	Location	Activity	Effective Date
Tucker, Royce	HS	Track & Field	2023/2024 School Year

12. Instructional Assistants as Substitute Teachers - 2023/2024 School Year

Name	Position	Loc	Salary	Account #	Effective Dates

D. Other

1. HIB - 2023/2024 School Year

● The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of March 21, 2024:

Incidents Reported	Confirmed Incidents
2	2

2. Sabbatical Leave of Absence - 2024-2025 School Year

- Cotter, Kevin, Music Teacher/Band Director
To be paid 50% of salary for 2024-2025 school year per MAREA Contract

3. Revised School Calendar - 2023/2024 School Year

- 06/17/2024 is now the last day of school, and an early dismissal day, for students and staff of Strathmore Elementary due to an emergency closure earlier in the year

4. Revised School Calendar - 2024/2025 School Year

- 09/05/2024 is now an early dismissal day for students only
- 04/11/2025 is now an early dismissal day for students and staff
- Spring Break has been moved to 04/14/2025 - 04/21/2025
To be available on District website once approved

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action at the Regular Meeting on April 25, 2024.

A. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the first reading of the following:

Series	Category	Policy/Regulation	Title	Second Reading
5000	Students	P&R 5111	Eligibility of Resident/Nonresident Students (M)	April 25, 2024

(M) indicates mandated by state law

XIV. FINANCE

Ms. Case reviewed the Finance Agenda requesting the Board take action on Item 1 this evening. The remainder of the items will be presented for action at April 25, 2024 Regular Action Meeting.

1. Payroll for March 2024 and Bills List for April 2024 (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

March 15, 2024 Payroll	\$2,339,231.00
March 28, 2024 Payroll	\$2,264,679.40
Total March 2024 Payroll	\$4,603,910.40
Total April 2024 Bills List	\$

2. Transfer of Funds for March 2024 (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for March 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of March 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for March 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of March 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer's Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer's Report for February 2024.

6. Public Hearing Adoption of the 2024-2025 Budget and Tax Levy

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the resolution pertaining to the approval of the 2024-2025 budget as presented at the public hearing on April 25, 2024, as follows:

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education adopted a tentative budget on March 25, 2024 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on TBD; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on TBD; and

WHEREAS, the adopted budget was presented to the public during a public hearing on April 25, 2024; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$81,479,346, of which \$65,352,901 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$8,674,026, of which \$0 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$2,693,055, of which \$2,357,457 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education hereby adopts the 2024-2025 School Year budget, and

BE IT RESOLVED that there should be raised for the General Funds, \$81,479,346 for the ensuing School Year (2024-2025) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$2,693,055 for the ensuing School Year (2024-2025).

7. Fiscal Year 2024-2025 Proposed Budget Approval

The Superintendent recommends approval to adopt the Proposed Budget for FY 2024-2025:

BE IT RESOLVED that the proposed budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following proposed budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the 2024-2025 budget supported by a general fund local tax levy in the following amounts:

General Fund	\$81,479,3465
Special Revenue Fund	\$8,674,026
Debt Service Fund	\$2,693,055
Total Budget	\$92,846,427

BE IT FURTHER RESOLVED that the Matawan-Aberdeen Regional School District Board of Education approve the tax levy to be raised in the following amounts:

	Total	Matawan	Aberdeen
General Fund	\$62,995,444	\$20,129,967	\$42,865,477
Debt Service Fund	\$2,357,457	\$753,317	\$1,604,140
Total Taxes to be Raised	\$65,352,901	\$20,883,284	\$44,469,617

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-12.2(d) the general fund appropriations include a \$TBD withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$TBD. The additional funds will be used to pay for the additional increases in health benefit premiums.

Travel and Related Expense Reimbursement

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education established \$153,901 as the maximum travel amount for the current school year and has expended \$40,481.05 as of this date; now THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$135,000 for the 2024-2025 school year.

8. Authorization to Implement the 2024-2025 Budget

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Superintendent and the School Business Administrator/Board Secretary to implement the 2024-2025 budget pursuant to Board of Education policy and state regulations.

9. Tax Levy Certification Form A and B (A4F)

RESOLVED, that the amount required for school purpose in the school district of Matawan-Aberdeen Regional, County of Monmouth for the 2024-2025 is a general fund tax levy of \$62,995,444 plus a debt service tax levy of \$2,357,457 for a total tax levy of \$65,352,901 and is required to be levied for local school district purposes.

10. Adoption of Tax Levy Schedule

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the tax levy schedule for the 2024-2025 school year and authorize the Business Administrator to submit the schedule to the Municipal Clerks of both Aberdeen Township and Matawan Borough for the collection of the local school district taxes for school district purposes as follows:

11. Tax Payment Schedule for the 2024-2025 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2024-2025 school year.

Township of Aberdeen Tax Payment Schedule			
		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
July XX, 2024	TBD	TBD	TBD
August XX, 2024	TBD	TBD	-
September XX, 2024	TBD	TBD	-
October XX, 2024	TBD	TBD	-
November XX, 2024	TBD	TBD	-
December XX, 2024	TBD	TBD	-
Total 2024	TBD	TBD	TBD

		10-1210-000-1	40-1210-000-1
Date Due	Amount Due	General Fund	Debt Service
January XX, 2025	TBD	TBD	TBD
February XX, 2025	TBD	TBD	-
March XX, 2025	TBD	TBD	-
April XX, 2025	TBD	TBD	-
May XX, 2025	TBD	TBD	-
June XX, 2025	TBD	TBD	-
Total 2025	TBD	TBD	TBD
Total 2024-2025 Fiscal Year	TBD	TBD	TBD

Borough of Matawan Tax Payment Schedule			
		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
July XX, 2024	TBD	TBD	TBD
August XX, 2024	TBD	TBD	-
September XX, 2024	TBD	TBD	-
October XX, 2024	TBD	TBD	-
November XX, 2024	TBD	TBD	-
December XX, 2024	TBD	TBD	-
Total 2024	TBD	TBD	TBD

		10-1210-000-2	40-1210-000-2
Date Due	Amount Due	General Fund	Debt Service
January XX 2025	TBD	TBD	TBD
February XX, 2025	TBD	TBD	-
March XX, 2025	TBD	TBD	-
April XX, 2025	TBD	TBD	-
May XX, 2025	TBD	TBD	-
June XX, 2025	TBD	TBD	-
Total 2025	TBD	TBD	TBD
Total 2024-2025 Fiscal Year	TBD	TBD	TBD

12. Cooperative Sports Program Application for Ice Hockey with Howell High School for the 2024-2025 and 2025-2026 School Years

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Cooperative Sports Program Application for Ice Hockey with Howell High School of the Freehold Regional High School District for the 2024-2025 and 2025-2026 school years.

13. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **March 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Fire Drill	3/4/24 @ 10:15 am
Cambridge Park Preschool	Medical Emergency	3/15/24 @ 9:10 am
Cliffwood Elementary School	Fire Drill	3/7/24 @ 11 :05 am
Cliffwood Elementary School	Active Shooter	3/21/24 @ 11:06 am
Lloyd Road Elementary School	Fire Drill	3/7/24 @ 9:19 am
Lloyd Road Elementary School	Lockdown	3/20/24 @ 12:50 pm
Matawan Regional High School	Fire Drill	3/8/24 @ 1:32 pm
Matawan Regional High School	Shelter in Place (Medical Emergency)	3/22/24 @ 9:20 am
Matawan-Aberdeen Middle School	Fire Drill	3/7/24 @ 10:02 am
Matawan-Aberdeen Middle School	Lockdown/Active Shooter	3/25/24 @ 10:05 am
Ravine Drive Elementary School	Fire Drill	3/4/24 @ 2:25 pm
Ravine Drive Elementary School	Shelter in Place – Medical Emergency	3/8/24 @ 2:06 pm
Strathmore Elementary School	Fire Drill	3/8/24 @ 9:45 am
Strathmore Elementary School	Lock Down Active Shooter	3/11/24 @ 9:50 am

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL ITEMS**Started 7:12 pm**

- S. Mazzella - Thanks for all the great feedback about schools. Appreciate time President Pell to discuss subscription bussing.
- Ms. Martinez – Update about meeting
- Ms. Pell – schedule changes, opening building earlier for older grades, bus stop, hazardous route policy, areas CL Beach, Matawan & Aberdeen on Rte 34, looking and talking about 4th up for grade levels.
- Ms. Perez – Families we meet with where K-3 related and policy has different timelines along with ample time for parent to plan.
- Mr. Liebmann – Reviewed policy timeline changes and it could take 2 months.
- Ms. Ascoli – Maybe we use all the meetings, to reduce to a month
- Mr. Liebmann – Yes and/or could do a 1st/2nd if the board felt comfortable in one meeting
- Ms. Martinez – Need feedback about the hazardous route. Need to understand and maybe make this first
- Ms. Perez – Suggest transportation first, and do research how/why. We were not on the first committee.
- Ms. Martinez – Was on the Transportation committee for the 1st time
- Ms. Ascoli – Can announce to the community about the policy and it can go on the Facebook page
- Amanda (MAEF) – Thank you for collaboration with the district. Follow up about technology and phones and/or scheduling. Wait till 8’ campaign.
- Ms. Pell – This is how the work on privacy policy started
- S. Mazzella – Thanks for considering expediting. Talking about middle school mostly. No tables or “Y” time at MAMS.
- Amanda – State report just came out for the schools. How are they looked at? Looked at HS and low for state.
- Mr. Liebmann – School performance report are from prior school year. We presented in the fall to the Board.

Ended 7:45 pm**XVI. VOTE/ROLL CALL ON AGENDA ITEMS**

- None

XVII. UNFINISHED BUSINESS

- None

XVIII. NEW BUSINESS

- None

XIX. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 2 hours after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 7:47 pm.

It was moved by Ms. Feiles and seconded by Ms. Ascoli that the Board return to Open Session at 9:50 pm.

XX. ADJOURNMENT

On a motion by Ms. Feiles seconded by Ms. Ascoli and a unanimous roll call vote the Board adjourned the meeting at 9:51 pm.