

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on April 25, 2024, Cliffwood Elementary School, 422 Cliffwood Ave, Cliffwood, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 1, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Feiles	Ms. Martinez
	Mr. Montone	Ms. Skop
	Ms. Spruell	Ms. Werneke

Absent: Mr. McGovern

Also Present: Ms. Perez, Superintendent of Schools
 Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
 Ms. Pantaleo, Board Attorney

V. MINUTES

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following minutes:

- Committee of the Whole Meeting Minutes, March 14, 2024
- Executive Meeting Minutes I and II, March 14, 2024
- Regular Action Meeting Minutes, March 21, 2024
- Executive Session Meeting Minute, March 21, 2024
- Board Retreat Meeting Minutes, March 22, 2024
- Board Retreat Meeting Minutes, March 23, 2024
- Special Meeting Minutes, March 25, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

VI. CORRESPONDENCE TO THE BOARD

Motion by Ms. Skop, seconded by Ms. Werneke to approve the following correspondence:

Email received April 11, 2024, cheryl_chandler@yahoo.com, regarding “Teacher”

Email received April 22, 2024, dfin826@yahoo.com, regarding “Colonization of the Calendar”

Email received April 22, 2024, dfin826@yahoo.com, regarding “Your Kid Announces They're Trans, Now What?”

VII. STUDENT REPRESENTATIVE’S REPORT

Recently, Cliffwood hosted their Kick Off Assembly for One School One Book where students watched their teachers engage in a game show to reveal the chosen book, "Charlotte's Web." Last Friday, the school was transformed into a bustling farm as the children dressed up as farmers, and they plan to have more themed days soon.

They’re also delighted to announce upcoming events, including a Title 1 painting night featuring Wilbur from "Charlotte's Web" and a petting farm day sponsored by the PTO. These activities promise to further ignite our students' imaginations and foster a love for literature and learning.

In honor of Earth Day, students have been engaged in beautifying our garden. Under the guidance of our dedicated maintenance team, they've been busy weeding and planting in the Cliffwood Garden, connecting with nature and learning valuable lessons about sustainability.

Additionally, 3rd graders recently embarked on an educational trip to the Info Age Museum, enriching their understanding of history and technology. Cliffwood also hosted author Daniel Miller, who captivated our students with tales of his literary journey and celebrated March students of the month who demonstrated courage.

Cliffwood thanks you for your continued support as we are shaping bright futures and nurturing lifelong learners.

The last two weeks have been fun-filled for Strathmore with students enjoying our spring Book Fair, Preschool to Grade 1 Family Literacy Night, a Grade 3 Laser Light Show and Dinosaur assembly, and an author visit.

Ravine Drive has had a very busy April. Today, they had over 30 guests for Bring Your Child to Work Day, right after they celebrated Mrs. Liebowitz and Ms. Tapia for Administrative Professionals Day yesterday. They are thankful for the PTO, which sponsored the author visit with Daniel Jude Miller and all of our recent and upcoming field trips. Tomorrow ends another busy week with the Kindergarten Spring Festival. Next week, they are looking forward to our Color Run on May 2nd starting at 6:00 p.m. please join if you are available

This past Tuesday, April 21st, Lloyd Road hosted Family Game Night. This was a fun event supported by the Matawan Aberdeen Public Library that brought students and families together to engage in various games, including Jeopardy and Wheel of Fortune. Lloyd Road recently finished a two-week student workshop series in partnership with Preferred Behavioral Health/Compass. Over the course of two weeks, all classes rotated through the library for a 30-minute session facilitated by representatives from Preferred Behavioral Health/COMPASS that focused on fostering the development of work habits, study skills, organization and time management strategies. These sessions were interactive and provided practical strategies and tips to support student success.

Lloyd Road Elementary School is gearing up for many exciting year-end events including our 4th grade trip to Count Basie Theater in Red Bank, our 5th grade pool club trip, field day, and carnival. The Lloyd Road PTO is also planning several upcoming activities and events including the upcoming Color Run and plant sale. All proceeds collected support Lloyd Road student activities and our playground shade structure. The Lloyd Road PTO recently purchased

new signage for our school, including a new Lloyd Road School medallion which is proudly displayed in our main lobby and new signage throughout our cafeteria. We thank our PTO for their ongoing support of our students and staff, as well as our school beautification projects.

Just before spring break Lloyd Road held a Family STEM Night in which families came together to engage in over 10 different hands-on STEM stations which included science experiments and engineering design challenges. Lloyd Road Elementary School is gearing up for a student presentation from the Monmouth County Sheriff's Office on bicycle safety. We are also looking forward to a visit from our local EMT to share important safety information which was organized by our Lloyd Road Student Council. This May, we encourage all Lloyd Road families to attend a Parent Workshop focused on Social Media and Online Safety. This session will be hosted by Preferred Behavioral Health/Compass and will provide valuable information and tools to assist parents in monitoring their children's online activity, establishing parental controls and safeguards, and learning ways to stay safe online when using various social media platforms. We hope all parents can join us for this event on May 20th at 6:30 PM at the Middle School.

This brings me to the end of my report. Thank you.

VIII. SUPERINTENDENT’S REPORT

- Student Pledge, 3rd grade son, 3 student speeches and signs made for the Board in honor of “Autism Awareness Month”

IX. BOARD PRESIDENT’S REPORT

- Softball dedication was incredible with many generations.
- The Board has been awarded as Board Certified
- Check Board calendar for district activities
- Teacher Appreciation Week next week

X. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez seconded by Ms. Ascoli to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

Location	Date(s)	School/Grade	Purpose
NEW Cheesequake State Park, Matawan, NJ	April 25, 2024	Lightbridge PreK Students and Staff	End of Camp Theme & Spring Field Trip
REVISED Casa Calaveras Restaurant, Middletown, NJ	REVISED May 14, 2024	HS Grade 9-12 Students and Staff	World Cuisine Class Cultural Celebration - Celebrating diverse cultures & cuisines.
NEW Patrizia’s Ristorante	May 23, 2024	HS Grade 9-12 Students and Staff	Students from Italian IV & V honors classes will use lessons learned on

Location	Date(s)	School/Grade	Purpose
Italiano, Red Bank, NJ			culture in the 2nd & 3rd marking periods during this trip focusing on food preferences, menu selections, ordering in Italian and food comparisons.
Bayshore Waterfront Park Port Monmouth, NJ	REVISED June 4, 2024	RD Grade 2 Students and Staff	Students will observe and participate in seining
NEW Dorney Park Allentown, PA	June 7, 2024	HS Grade 9-12 Students and Staff	Band Competition

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XI. STUDENT SERVICES

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Feiles, seconded by Ms. Spruell to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
159923	LearnWell	\$2,637.50	4/8/24-5/8/24
165346	LearnWell	\$2,110.00	4/8/24-4/29/24
160976	LearnWell	\$2,110.00	4/12/24-5/10/24
160538	Integrated Care Concepts	\$4,620.00	4/8/24-6/17/24
170052	LearnWell	\$2,110.00	4/18/24-5/17/24

Cost: \$13,587.50

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2023-2024 school year on an as needed basis.

Service Provider	Cost	Effective Date
Soliant	School Psychologist - \$100.00 per hour	4/25/24-6/30/24

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out-of-district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
170837	Hawkswood School	\$28,450.80	2/26/24-6/30/24
160042	Collier School	\$19,345.00	4/8/24-6/30/24
170052	Collier School	\$18,615.00	4/10/24-6/30/24
164686	Woods Services	\$23,205.24 (Tuition \$14,547.24, 1:1 Aide \$8,658.00)	5/1/24-6/30/24
160374	Cornerstone Day School	\$22,031.04	4/22/24-6/30/24

Cost: \$111,647.08 **Account #:** 11-000-100-566-09-0000-0
Rationale: Per Student's IEP

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

School	Cost	Effective Dates
New Road School	\$25,528.02	2022-2023 School Year

Cost: \$25,528.02 **Account #:** 11-000-100-566-09-0000-0
Rationale: Due to Audit

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Affiliation Agreement between Matawan-Aberdeen School District and Monmouth University. The agreement will be approved from 3/6/24-3/5/25.

Rationale: Monmouth University sponsors a Speech Language Program to train Speech-Language Pathologists. It is the intention of Monmouth University and Matawan Aberdeen Regional School District to enter into a mutual agreement for furnishing Monmouth University Speech-Language Pathologist students with the opportunity to fulfill their SLP clinical experience at Matawan Aberdeen Regional School District. No cost to the District.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include Walk-In Items 1-3 on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2023/2024 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Cagnina, Erin	CL	Elementary Teacher	Retirement	9/1/1998	6/30/2024
Downey, Teresa	MS	World Language Teacher	Retirement	9/1/1998	6/30/2024
Garcia, Luis Dr.	HS	Math Teacher	Resignation	9/1/2023	6/30/2024
Mestey-Jones, Delaney	MS	Science Teacher	Resignation	9/1/2022	6/30/2024

B. Leave of Absence - 2023/2024 School Year and 2024-2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Alvarez, Dawn	RD	Teacher	Medical/FMLA	With Pay	4/18/24-5/30/24 ½ Day AM
Dela Rosa-Hona, Lara	ST	Instructional Assistant	Medical	With Pay Without Pay	1/2/24-1/10/24 ½ day AM 1/10/24 ½ day PM - 4/26/24 Amended Dates - Previously Approved - on 2/22/24
Hall, Sharen	HS	Teacher	FMLA	With Pay Without Pay	5/13/24-5/17/24 ½ Day AM 5/17/24 ½ Day PM-6/14/24
Majka, Joseph G.	CO	Director of Personnel	Medical	With Pay	3/1/24-9/30/24
O'Brien, Jessica	LR	Teacher	Personal	Without Pay	5/6/24-6/14/24
Roche, Jaime	RD	Speech Language Specialist	Medical/FMLA	With Pay	4/9/24 -5/13/24
Schnakenberg, Paula	MS	Secretary	Medical/FMLA	With Pay	4/22/24-5/3/24

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Teixeira, Kristina	RD	Teacher	Maternity	With Pay	4/18/24-6/14/24 Amended Dates - Previously Approved on 2/22/20
			FMLA/NJFLA	Without Pay	9/3/24-12/2/24 Previously Approved on 03/21/24
Wallace, Eileen	MS	Teacher	Medical	With Pay	4/10/24-4/12/24
				Without Pay	4/15/24-5/24/24
Weaver, April	CO	School Bus/Van Driver	FMLA Intermittent	Without Pay	3/20/24 & 4/9/24 ½ Day
Zupkus, Emily	MS	School Psychologist	Maternity/FMLA	With Pay	3/18/24-5/6/24
			FMLA/NJFLA	Without Pay	5/7/24-5/31/24
			FMLA/NJFLA	Without Pay	6/3/24-6/14/24 9/3/24-11/6/24 Amended Dates - Previously Approved on 3/21/24

C. Appointments - 2023/2024 School Year

1. Extra-Curricular Activities - 2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Hourly Activities					
Ciaravino, Maria	HS	SAT Prep English Spring	Instructor	\$50/Hr	2023/2024 School Year
Greco, Joseph	HS	SAT Prep Math Spring	Instructor	\$50/Hr	2023/2024 School Year

2. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Posting #2491 Barrett, Edward Barry, Tara Burlew, Brianna Fisco, Kristen Foti, Stephanie Gargulinski, Melissa Gerding, Chrystal Heuer, Rebecca Natale, Gloria Perchuk, Tara Renda, Janet Sloan, Michelle	Special Education Teacher	ESY	Up to 83 hours each	\$50

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Sniffen, Alan Thorpe, Jacqueline Whitney, Alexis Wishnick, Jennifer Wilensky, Daniel				
Posting #2492 Budner, Bethany Dhume, Valerie Fiedler, Charnell Halper, Kerin Johannesen, Michele Mackey, Latieffa Schueller, Melanie Smith, Meredith	Substitute Special Education Teacher	ESY	As Needed	\$50
Posting #2493 Bocchieri, Michelle Cannella, Mary Caputo, Gina Collins, Sharon Dalquist, Sheena Dela Rosa-Hona, Lara Donaghue, Lori Lauter, Leslie Mackey, Latieffa O'Brien, Denise Patel, Payal Saginor, Melissa Schueller, Melanie Scianna, Madeline Walsh, Nancy	Instructional Assistants	ESY	Up to 80 hours each	IA's Hourly Rate
Posting #2495 Chodkiewicz, Beth Colao, Raquel	Specialized Reading Instruction Teachers	ESY	Up to 43 hours each	\$50
Posting #2496 Bakley, Sarah Barry, Tara Burlew, Brianna Chodkiewicz, Beth D'Angelo, Christine Fisco, Kristen Foti, Stephanie Gallagher, Amy Gargulinski, Melissa Gerding, Chrystal Gumina, Linda Heuer, Rebecca Hollinger, Jessica Itzol, Brenda Jaeger, Tara LaPlaga, Alyssa, Mammano, Amy	Teachers, CST Members, Related Service Providers, Counselors	ESY - Attend IEP and 504 Meetings	As Needed	\$40

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Miles, Lauren Mills, Emily Murray, Paula Nangano, Jennifer Dr. Posyton, Emily Racioppi, Bernadette Rocco, Sandra Saccomondo, Kristina Sidley, Kate Sloan, Michelle Tarrazi, Dylana Taylor, Lindsay Wietecha, Corrine Wilson, Tara Wishnick, Jennifer Zibbell, Jamie				
Posting #2497 Falciglia, Melissa Trezza, Andrea	Behaviorist (BCBA)	ESY - Direct Services	Up to 86 hours shared	\$50
Posting #2498 D'Angelo, Christine Gallagher, Amy Gumina, Linda LaPlaga, Alyssa Racioppi, Bernadette Roman, Lauren	Related Service Providers: Speech Language Specialist, OT/ PT	ESY - Direct Services	Up to 83 hours each	\$50
Posting #2499 Calvosa, Helena D'Angelo, Christine Gallagher, Amy Gumina, Linda LaPlaga, Alyssa Racioppi, Bernadette Roman, Lauren Sidley, Kate	Related Service Providers: Speech Language Specialist, BCBA, OT & PT	ESY - Evaluations	Per Evaluation - As Needed	\$400 per Eval
Posting #2500 Bakley, Sarah Hollinger, Jessica Jaeger, Tara Miles, Lauren Nangano, Jennifer Dr. Saccomondo, Kristina Zibbell, James	CST Members: Social Worker, School Psychologist, Learning Consultant	ESY - Student Contact and Case Management	Up to 80 hours each	\$50
Posting #2501 Bakley, Sarah D'Angelo, Christine Hollinger, Jessica Jaeger, Tara Miles, Lauren Nangano, Jennifer Dr.	CST Members: Social Worker, School Psychologist, Learning Consultant	ESY - Evaluations	Per Evaluation - As Needed	\$400 per Eval

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Saccomondo, Kristina Zibbell, James				
Posting #2502 Johnson, Alexa Moore, Susan	School Nurse	Preschool Screening	Up to 20 hours	\$40
Posting #2503 Mallozzi, Catharina Moore, Susan Regler, Margaret	School Nurse	ESY - Summer Programs	Up to 83 hours each	\$50
Posting #2504 <u>High School:</u> Bennett, Adrian DeCosta, Florence McKurth, Daryl Grieci, Jessica Longo, Amanda <u>Middle School:</u> LoStocco, Justine Lyttle, Amanda Leach, Krisina	School Counselors	Complete 504 Updates, Scheduling and other tasks at the discretion of the principal	HS Up to 180 hours shared MS Up to 100 hours shared	\$40
Posting #2505 Borges, Corrinne Damico, Victor Fineran, Melissa Flanagan, Colleen Hampton, Kim Hampton, Stacy Hassanin, Ahmed Hudson, Sharon Kobylanski, Alison McCarthy, Donna Nicholson, Joyce Poulsen, Nicole Ramirez, Yefferson Ramsey, Holly Siguenza, Nelson Tatarka, Stephen	School Bus/Van Drivers	ESY - Summer Programs	Driver's Hourly Rate	Driver's Hourly Rate
Posting #2506 Chevalier, Davina Evans, Colleen Fantuauzzi, Kevin Fineran, Kayla Hulse, Kathleen Ruck, Megan Toscano, Christine Weaver, Mary Weber, Melissa	Transportation Assistants	ESY - Summer Programs	Assistant's Hourly Rate	Assistant's Hourly Rate
Posting #2507 Godowski, Donna Hulsart, Kim	Substitute School Nurse	Summer Programs	As Needed	\$50

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Johnson, Alexa Regler, Margaret				
Posting #2509 Posyton, Emily Wietecha, Corrine Wilson, Tara	Teachers - One per Grade Level 6-8	Middle-School Credit Recovery Program	Up to 20 hours each	\$40

3. Summer Theater Workshop Recommendations - 2024/2025 School Year

Name	Position	# Staff	Activity Description	Total Cost	Cost/Hr	Loc
Posting # 2511 Gerard Wells Ryder-Ludwig, Kayla Mosley, Remoh Levine, Sam Wells, Michael W. Hynes, Gina Drayton, Adrian Palivoda, Nikola Amorino, Jessica Saul, Sonia Mallozzi, Catharina Moore, Susan	Summer Theater Program	10	Director/Coordinator Director Musical Director Vocal Director Production Design/Const. Production Assistant Choreographer 1 Choreographer 2 Technical Director School Nurse Substitute School Nurse Substitute School Nurse	\$6,580 \$5,920 \$3,340 \$3,340 \$4,020 \$1,490 \$2,970 \$2,970 \$2,580 \$50/Hr \$50/Hr \$50/Hr	N/A	MS

4. Middle-School Graduation Chaperones - 2023/2024 School Year

- Bebel, Helen; Bocchieri, Michelle; Cahill, Laura; Coleo, Raquel; Crawford, Emily; DiMario, Joseph; Furman, Jessica; Grimaldi, Millie; Lyttle, Amanda; McGuirk, Lauren; Monro, Christine; O’Brien, Denise; O’Brien, Matthew; Reynolds, Dustin; Ryder-Ludwig, Kayla; Schnackenberg, Paula; Shalaby, Tamer; Scheuing, James; Spafford, Dana; Towle, Catherine; Wangen, Georgette; Wells, Gerard; Wells, Michael W.; Wilensky, Daniel; Williams, Devonn.
- Up to 2 hours each at \$25/Hr - Account # 11-421-100-178-11-0000-5

5. School Nurse for Middle-School Graduation Events - 2023-2024 School Year

- Saul, Sonia - MS School Nurse
- 8th-Grade Dance, Up to 3 hours at \$40/Hr - Account #
- Graduation Ceremony, Up to 3.5 hours at \$40/Hr - Account #

6. Home Instruction - 2023/2024 School Year

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159362</u>	English 11-12	HS	Jennifer Wishnick	2	10	20	4/8/24-6/14/24
159362	Math 11-12	HS	Pamela Kacen	2	10	20	4/8/24-6/14/24
159362	Physical Education	HS	Educere	2	10	20	4/8/24-6/14/24
159362	21st Century Arts	HS	Educere	2	10	20	4/8/24-6/14/24
159362	21st Century Career	HS	Educere	2	10	20	4/8/24-6/14/24

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159567</u>	English 9-10	HS	Christa Hanson	2	8	16	3/15/24-5/14/24
159567	Social Studies	HS	Christa Hanson	2	8	16	3/15/24-5/14/24
159567	Social Studies	HS	Dr. Hanes	2	8	16	3/15/24-5/14/24
<u>159834</u>	Biology	HS	Julia Cacciatore	2	1	2	4/17/24-4/23/24
159834	World Cultures	HS	Julia Cacciatore	2	1	2	4/17/24-4/23/24
159834	Algebra I	HS	Julia Cacciatore	2	1	2	4/17/24-4/23/24
159834	English I	HS	Julia Cacciatore	2	1	2	4/17/24-4/23/24
159834	Physical Education	HS	Julia Cacciatore	2	1	2	4/17/24-4/23/24
<u>160071</u>	English II	HS	Jennifer Moller	2	1	2	4/17/24-4/23/24
160071	US History I	HS	Jennifer Moller	2	1	2	4/17/24-4/23/24
160071	Geometry	HS	Dr. Hanes	2	1	2	4/17/24-4/23/24
160071	Chemistry	HS	Dr. Hanes	2	1	2	4/17/24-4/23/24
160071	Physical Education	HS	Dr. Hanes	2	1	2	4/17/24-4/23/24
<u>160840</u>	Lab Chemistry	HS	Dr. Hanes	2	8	16	3/18/24-5/28/24
160840	English II	HS	Jennifer Moller	2	8	16	3/18/24-5/28/24
160840	US History I	HS	Mark Brubaker	2	8	16	3/18/24-5/28/24
160840	Geometry	HS	Dr. Hanes	2	8	16	3/18/24-5/28/24
160840	Physical Education	HS	Andrew Lasko	2	8	16	3/18/24-5/28/24
<u>161647</u>	Social Studies	MS	Dr. Hanes	2.5	1	2.5	3/21/24-3/28/24
161647	Science	MS	Dr. Hanes	2.5	1	2.5	3/21/24-3/28/24
161647	Math	MS	Dr. Hanes	2.5	1	2.5	3/21/24-3/28/24
161647	Language Arts	MS	Dr. Hanes	2.5	1	2.5	3/21/24-3/28/24

7. Staff Array Changes - 2023/2024 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Caputo, Gina	CP: 1.00	Preschool Teacher Replacement Position	CP: 1.00	Preschool Instructional Assistant	4/8/24-6/30/24
Junquet, Kristen	MS: 1.00	Art Teacher	MS: 1.00 .17 O/L	Art Teacher Applied Art/MD Aut.	4/10/24- 6/30/24
Stevens, Roderick	MS: 1.00 .33 .17	Art Teacher KEYS Art Teacher Applied Art/MD Aut.	MS: 1.00 .33 O/L	Art Teacher KEYS Art Teacher	4/10/24- 6/30/24

8. College Student Teacher/Observers/Teachers/Interns - 2023/2024 and 2024/2025 School Years

Name	Cooperating Staff Member	Assignment
Balletta, Mia	Gabrielle Petrucio, Elementary Teacher - CL Kelli Werner, Special Education Teacher - CL Gloria Natale, Special Education Teacher - MS Maria Ciaravino, English Teacher - HS	Student Observer Cliffwood, Middle School, High School Brookdale Community College ART-CC Spring 2024
Brown, Stuart	Kerin Halper, Preschool Teacher Rachel Billich, Special Education Teacher	Student Observer Cambridge Park & Strathmore Brookdale Community College ART-CC Spring 2024
Kelly, Lauren	Dr. Sean Cronin, Principal	Administrative Internship Ravine Drive School Montclair State University Internship in School Leadership 5/13/24-8/2/24

9. Volunteers - 2023/2024 School Year

Name	Location	Activity	Effective Date
Casagrande, William	HS	Spring Track & Field	2023/2024 School Year
Tucker, Royce	HS	Track & Field	2023/2024 School Year

D. Other

1. HIB - 2023/2024 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of April 11, 2024:

Incidents Reported	Confirmed Incidents
6	2

2. Revised School Calendar - 2023/2024 School Year

- 06/17/2024 is now the last day of school for Strathmore Elementary School. It is an early dismissal day for students and staff due to an emergency closure earlier in the year

3. Revised School Calendar - 2024/2025 School Year

- 09/05/2024 is now an early dismissal day for students only
- 04/11/2025 is now an early dismissal day for students and staff
- Spring Break has been moved to 04/14/2025 - 04/21/2025

To be available on District website once approved

4. District Anti-Bullying Coordinator - 2023/2024 School Year

- Rawls-Dill, Elford Dr.

5. Sign-Language Interpreter - 2023/2024 School Year

- Rocco, Sandra - \$50/Hr as needed

Account # 11-240-100-101-90-0000-1

6. Summer Practices, Camps, and Clinics - 2024/2025 School Year

- As per the NJSIAA Constitution, all Coaches are permitted to coach/instruct their teams during the “Summer Recess Period”. The “Summer Recess Period” begins on the Monday after the last scheduled Spring NJSIAA event until August 31st. Student-Athletes are permitted to attend multiple athletic team practices during this time period. For example, a Student-Athlete can attend both baseball practices and football practices scheduled during the “Summer Recess Period.”

All Coaches have been instructed that all Multi-Sport Athletes who participate in a Fall Sport are permitted to practice only with their Fall Sport, starting on August 12th in the sport of football and tennis, and on August 19th, in all other Fall sports, in accordance with the official NJSIAA approved start dates for the Fall Sports Season. On their start dates, Coaches will begin to follow the NJSIAA required NATA Pre-Season Heat Acclimatization Guidelines for Secondary School Athletics.

The following Extra-Curricular Coaches & Advisors have requested approval to coach/instruct their Student-Athletes during the “Summer Recess Period” by offering the opportunity for members of their teams to participate in organized practices, camps, clinics, and leagues. All Student-Athletes participating will be required to have an updated Sports-Physical on file.

Fall Extra-Curricular Sports & Clubs

Football / Boys Soccer / Girls Soccer / Field Hockey / Boys Cross Country / Girls Cross Country / Girls Tennis / Girls Volleyball / Cheerleading / Dance / Marching Band / Color Guard / Esports / Unified Special Olympics & Challenger

Winter Extra-Curricular Sports & Clubs

Boys Basketball / Girls Basketball / Wrestling / Boys Winter Track & Field / Girls Winter Track & Field / Bowling / Winter Guard / Esports / Cheerleading / Dance

Spring Extra- Curricular Sports & Clubs

Baseball / Softball / Boys Track & Field / Girls Track & Field / Boys Tennis / Boys Volleyball / Intramural Golf / Girls Flag Football / Esports

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X		X		Abstained from Item #8 Line 1 only
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member abstained from Item # 8, Line 1 only and one (1) member was absent

PERSONNEL - WALK-IN ITEM #1

Motion by Ms. Ascoli, seconded by Ms. Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Other

B. Administrative Leave with Pay - 2023/2024 School Year

- Employee #5924 - Administrative Leave with Pay from 04/15/2024 - 06/30/2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

PERSONNEL - WALK-IN ITEM #2

Ms. Skop motioned to table Item # 3, motion was seconded by Ms. Werneke. This motion was unanimously approved.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Other

C. Administrative Leave with Pay - 2023/2024 School Year

- Employee #6695 - Administrative Leave with Pay from 4/19/2024 - 4/24/2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

PERSONNEL - WALK-IN ITEM #3

Motion by Ms. Ascoli, seconded by Ms. Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

2. Resignations/Retirements - 2023/2024 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Sa, Cristina	HS	School Social Worker	Resignation	03/12/2021	06/30/2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and one (1) member was absent

XIII. POLICY

Motion by Ms. Skop, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following:

Series	Category	Policy/Regulation	Title	Second Reading
5000	Students	P&R 5111	Eligibility of Resident/Nonresident Students (M)	April 25, 2024

(M) indicates mandated by state law

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XIV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following resolution(s):

1. Payroll for February 2024 and Bills List for April 2024 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

March 15, 2024 Payroll	\$2,339,231.00
March 28, 2024 Payroll	\$2,264,679.40
Total March 2024 Payroll	\$4,603,910.40
Total April 2024 Bills List	\$4,522,894.95

2. Transfer of Funds for March 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for March 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of March 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for March 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of March 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for February 2024.

6. Resolution Authorizing the Use of the Competitive Contracting Process

WHEREAS; it is the recommendation of the School Business Administrator/Board Secretary to seek proposals from qualified providers for the following contract:

SUBSTITUTE STAFFING SERVICES

NOW, THEREFORE, BE IT RESOLVED, the Matawan-Aberdeen Regional School District Board of Education, according to N.J.S.A. 18A:18A-4.3 (a), authorizes the use of the Competitive Contracting procurement process to enter into a contract for Substitute Staffing Services. The Competitive Contracting process shall be administered by the School Business Administrator/Board Secretary according to N.J.S.A. 18A:18A-4.3 (b).

7. Cooperative Sports Program Application for Ice Hockey with Howell High School for the 2024-2025 and 2025-2026 School Years

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Cooperative Sports Program Application for Ice Hockey with Howell High School of the Freehold Regional High School District for the 2024-2025 and 2025-2026 school years.

8. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **March 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Preschool	Fire Drill	3/4/24 @ 10:15 am
Cambridge Park Preschool	Medical Emergency	3/15/24 @ 9:10 am
Cliffwood Elementary School	Fire Drill	3/7/24 @ 11 :05 am
Cliffwood Elementary School	Active Shooter	3/21/24 @ 11:06 am
Lloyd Road Elementary School	Fire Drill	3/7/24 @ 9:19 am
Lloyd Road Elementary School	Lockdown	3/20/24 @ 12:50 pm
Matawan Regional High School	Fire Drill	3/8/24 @ 1:32 pm
Matawan Regional High School	Shelter in Place (Medical Emergency)	3/22/24 @ 9:20 am
Matawan-Aberdeen Middle School	Fire Drill	3/7/24 @ 10:02 am
Matawan-Aberdeen Middle School	Lockdown/Active Shooter	3/25/24 @ 10:05 am
Ravine Drive Elementary School	Fire Drill	3/4/24 @ 2:25 pm
Ravine Drive Elementary School	Shelter in Place – Medical Emergency	3/8/24 @ 2:06 pm
Strathmore Elementary School	Fire Drill	3/8/24 @ 9:45 am
Strathmore Elementary School	Lock Down Active Shooter	3/11/24 @ 9:50 am

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**Started 7:04 pm**

- C. Santora – Concern for buildings going up in both towns. Want liaisons for the town besides Perez/Case.
- Ms. Pell – The district is going to for a demographer. The Board does interact with the towns informally.
- Ms. Perez – We do ask and some we are aware and some we are not.
- Ms. Case – Demographers do their best with the information provided in building reports. If building projects change after that it might not be reflected.
- Ms. Ascoli – We did make this pare of the strategic planning
- C. Barilka – questions of qualified RFP, invited town councils and impact on the budget.
- C. Santora – What would happen if we had 5000 additional students?
- Ms. Pell – Last time this happened was in the 1960’s and needed school to be built and would need to go to referendum
- Ms. Martinez – Added trailers to add square footage on an emergency.

Ended 7:22 pm**XVI. UNFINISHED BUSINESS**

- None

XVII. NEW BUSINESS

- None

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 3 hours after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 7:24 pm.

It was moved by Ms. Martinez and seconded by Ms. Ascoli that the Board return to Open Session at 10:37 pm.

XIX. ADJOURNMENT

On a motion by Ms. Martinez, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 10:38 pm.