

# COUNCIL POLICY

**DISTRICT:** Washington

**SCHOOL:** North Washington

**TITLE:**  
**Committees**  
[KRS 160.345(2)(c)2]

*A Committee Policy is not a required policy area for schools. However, if the school or the school council forms committees, the school council must have a policy.*

## **POLICY STATEMENT:**

### **Purpose:**

Standing and ad hoc committees are established to gain input from all stakeholders including certified and classified staff parents, students, and community members. Standing and ad hoc committees shall serve as a school council resource for gathering data and information and making recommendations to the school council.

### **APPOINTMENT OF COMMITTEES**

Standing school council committees will include the following:

- Family Engagement
- Discipline and Student Rewards
- Staff Climate and Culture

Ad hoc committees are formed and dissolved by the school council as needed.

### **MEMBERSHIP & ELECTION OF CHAIR**

Committee membership may open to all interested persons, including school district staff, students, parents and community residents at the discretion of the school council.

Committee members will be recruited using one or more of these methods: information letters sent home, sending a One-Call, placing info on the school web page and Facebook page. Committee membership shall be limited to 10 persons, or at the discretion of the school council. Standing school council committees will have a school administrator serve as the chair. Ad-hoc committees may elect a chair.

## **DECISION MAKING**

Committee decisions shall be made by consensus. In the event that consensus is not reached, the issue will be brought to the school council for final decision.

### **A. DUTIES**

School council committees shall carry out tasks assigned to them by the school council. Committees may decide to bring issues of concern or interest to the school council. Committees may research issues, gather school wide input, or prepare drafts of school council policies. Committee chairs will report at each regular council meeting, or as requested by the school council.

### **B. MEETINGS**

Each school council committee shall choose the time, place, and schedule for their committee meeting. Committees must comply with all provisions of the Open Meetings and Open Records laws. Committees will follow the record keeping procedures used by the school council.

#### **Evaluation:**

The SBDM Council shall annually review the list of standing committees and the work provided to the Council from each committee.

**Date Adopted: August 2022**

**Date Reviewed: July 2024**