

SALEM SCHOOL DISTRICT
Salem, Connecticut

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

PAYING FOR GOODS AND SERVICES

The Board of Education delegates authority to the superintendent to enter into contracts and/or pay bills for goods and services under the following conditions:

1. Contracted for one year or less within budgetary limits.
2. Purchased according to relevant purchasing policies and regulations.
3. Equipment has been received in acceptable condition.
4. All other contracts are subject to Board of Education approval.

Each order for the payment of expenses by the town treasurer on behalf of the Board of Education shall be signed by the Board of Education's designee.

Legal Reference: Connecticut General Statutes: 10-248 Payment of school expenses.

Policy Adopted: September 8, 1998
Revised Policy 1st Reading: July 17, 2006
Revised Policy Adopted: August 14, 2006