

SALEM SCHOOL DISTRICT  
Salem, Connecticut

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

BUDGET PLANNING

General

The Board of Education shall prepare an annual operating budget for the School District, consistent with provisions of state statutes and Town Charter requirements, governing preparation, timelines, and available appeal procedures of reductions to the educational budget.

Establishing Budget Priorities

Before developing and adopting a proposed budget, the Board of Education shall study school programs in relation to present and future students and community needs and establish budget priorities for the fiscal year.

Supplemental Appropriations

State law provides procedures through which, subsequent to approval of the annual budget, additional appropriations may, if required, be requested by the Board of Education from the Board of Finance. Prior to requesting supplemental funds, the Board shall make every reasonable effort to live within the original appropriation and maintain essential educational programs.

Legal Reference: Connecticut General Statutes: 10-51 Fiscal Year. Budget. Payments by member towns. (Regional school districts). 10-222 Appropriations and budget.

Policy Adopted: November 10, 1998

Revised Policy 1<sup>st</sup> Reading: November 26, 2002

Policy Adopted: December 12, 2002

Revised Policy 1<sup>st</sup> Reading: June 14, 2010

Revised Policy Adopted: July 19, 2010