

SALEM SCHOOL DISTRICT
Salem, Connecticut

COMMUNITY RELATIONS

ACCESS TO SCHOOL PROCEDURES AND MATERIALS

Operating procedures, records and publications developed in or for the school district which do not contain privileged information may be made available to an outside organization for use of distribution at the discretion of the Superintendent. No outside organization shall be granted exclusive access or control over the material made available to it.

Records containing privileged or confidential information about staff or students will be restricted to the extent permitted by law in the interests of the person or persons involved.

A reasonable charge may be made for copying available records.

Legal Reference: Connecticut General Statutes: 1-212 Application for copies of public records. Certified copies. Fees. 1-16 Reproductions. 1-200 Definitions. 1-210 Access to public records. Exempt records. 1-211 Disclosure of computer stored records. 1-213 Agency Administration. Disclosure of personnel, birth and tax records. Judicial records and proceedings. 1-214 Public employment contracts as public record. Objection to disclosure of personnel or medical files. 1-215 Record of an arrest as public record. 1-225 Meetings of governmental agencies to be public. 1-226 Recording, broadcasting or photographing meetings. 1-227 Mailing of notice of meetings to persons filing written request. Fees. 1-206 Denial of access to public records or meetings. Notice. Appeals. Orders. Civil Penalty. Service of process upon commission. Frivolous appeals. 1-240 Penalties. 10-15b Access of parent or guardian to student's records. Inspection and subpoena of school or student records. 10-154a Professional communication between teacher/nurse & student. Surrender of physical evidence obtained from students. 10-209 Records not to be public. (medical or psychological examination records).

(cf. 5125 – Students Records)

(cf. 4112.6 – Certified Personnel Records)

(cf. 4212.6 – Non-Certified Personnel Records)

Policy Adopted: June 14, 1994

Revised Policy 1st Reading: October 1, 2007

Revised Policy Adopted: November 5, 2007

Revised Policy Adopted: January 7, 2014

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