

How Can I Make Sure That Students Are Able to Access My Assignments/Files In Canvas?


Did you publish your Canvas Course?

- If you would like students to have access to your course on Canvas, make sure that the course is published.
- Access the course within Canvas and find the *Course Status* icon
- If you are ready to publish the course, click on *Published*.
- If you did not select a homepage, you will be asked to do so.

Course Status



Did you publish your Course Modules?

- If you want students to have access to a Module within a Canvas Course, be sure that this Module is published. Published Modules will have a  by the Module.
- In addition, be sure that the files, assignments, etc. are published within that module.

A screenshot of a Canvas course interface. At the top, a 'Practice Module' is shown with a green checkmark icon in a box, indicating it is published. Below the module, a list of items is displayed: 'Practice Page', 'Practice Discussion', 'Practice Quiz' (Aug 9 | 0 pts), 'Practice Assignment' (Aug 16 | 5 pts), 'Section 1-2', 'Test assignment' (0 pts), and 'Do Now: August 26th-30th' (0 pts). Each item has a green checkmark icon in a box to its right, indicating it is published. Two yellow callout boxes with arrows point to these checkmarks. The first box says 'Published Module within a Canvas Course' and points to the module's checkmark. The second box says 'Published Page, Discussion, Quiz, Assignment, etc.' and points to the checkmarks for the individual items. A vertical yellow box highlights the entire right-hand column of checkmarks.

Remember the **RULE OF THREE!**

1. *Course is published*
2. *Module is published*
3. *Files, Assignments, etc. are published*