

Workplace Safety Committee Minutes
Wednesday January 10, 2024

The meeting was called to order by Joshua Kutscher at 11:30 a.m.

Members present: Joshua Kutscher, Marc Bellora, Laura Burns, Zak DiGorio, Jeff Esper, Lisa Kotewicz, Al Ragan, Randal Sydeski

Guest: Margaret Boucher

The motion to approve December minutes and post to district website was made by Zak DiGorio and seconded by Randal Sydeski.

Old Business

Band equipment storage issue is a work in progress.

Accident Review

Accident 1 description: Employee was accidentally bumped by a student running out of the back door and injured employee's hip. Employee went home for remainder of the day however did not seek additional treatment.

Discussion/resolution: Ensuring students follow school rules will reduce the frequency of this type of accident.

Accident 2 description: Employee was struck in the back of the head by a student at dismissal. Reports of concussion like symptoms. Incident occurs on 1/4/2024 however symptoms of injury were not reported until 1/9/2024

Building Inspection

Dr. Laura burns presented the building walkthrough report for Greenock Elementary. Majority of the building was reported as Acceptable. Not Acceptable as follows:

Exterior Lighting – photocell in light over door 2 is faulty (resolution in process)

Ceiling – leaks in café/gym doorway area (resolution in process)

Sidewalks – Door 3 lifting patchwork

Grounds Maintenance – Buses getting scrapped by tree branches in lot (resolution in process)

Playgrounds – new mulch is needed in spring

New Business

High School - Aux locks have been installed

Committee member Hillary Clark will be taking a leave of absence from the safety committee, a fill in from Central Elementary is recommended.

Procedure implementation for after-hours key fob access.

Safety Concerns from other buildings

Central Elementary

Requesting a "No Trespassing" sign

Some doors are not latching without assistance

William Penn

Exterior door electronic strike is broken

Middle School

Elevator has intermittent faults – new parts ordered
Exposed screws near gymnasium – tripping hazard reported
Reports of improper usage during after hours facility rentals.

Next Meeting

February 7 - Mt Vernon Building Report

Adjourn

It was moved by Zak DiGorio and seconded by Jeff Esper adjourn the meeting at 12:23.