

**Workplace Safety Committee Minutes**  
**Wednesday February 14, 2024**

The meeting was called to order by Joshua Kutscher at 11:30 a.m.

Members present: Joshua Kutscher, Marc Bellora, Laura Burns, Zak DiGorio, Lisa Kotewicz, Al Ragan, Randal Sydeski, Matt Toth, Jim Tyron

Guest: Bernice Francia (Temporary Replacement for Hilary Clark)

The motion to approve January minutes and post to district website was made by Zak DiGorio and seconded by Laura Burns.

**Old Business**

Discusses the successful implementation of a new building access restrictions for non-district and afterhours building use. This includes updates to access for specific areas and discussion with those utilizing the facilities.

Resolved issues with doors latching without assistance at Central Elementary School.

Resolved issues with electronic door strike at William Penn Elementary School.

Resolved exposed screws as tripping hazard near gymnasium at Central Middle School.

**Accident Review**

Reviewed three (3) 'report only' accidents with student involvement. Discussions surrounding the increased number of claims with student involvement and how to reduce this impact.

No 'medical' or 'lost time claims' for review.

**Building Inspection**

Dr. Laura burns presented the building walkthrough report for Mt. Vernon Elementary. Majority of the building was reported as Acceptable. Not Acceptable as follows:

Toilets / Urinals – 4<sup>th</sup> grade boy/girls toilets have a slow flush.

Univents/Radiators – Music room too hot – blower not working.

Doors & Hardware – Internal doors wont stay closed w/ magnetic strips.

Floors – Room 103 has water damage.

Windows & Sills – Room 113 has bubbling of plaster around window.

Playgrounds – Need mulch, nails exposed around mulch area, net needs screwed down.

Misc.:

Library – kickplate in kitchen area, wood is blackening with no water observed.

Front entrance – Overhang drips and freezes when cold.

Front Vestibule – During heavy rain, left side brick leaks.

**New Business**

Albert Ragan & Zak DiGorio performed a high school walk through and reported issues related to the high school stadium that includes; Ceiling Tiles, Trophy Case water damage, wall damage due to slamming doors in the booth, and uncleaned Friers. Results of this walk through have led to discussion with the Athletic Director to develop a check list for groups utilizing the facility.

Appoint Bernice Francia as the representative for William Penn Elementary. – All in favor

Dr. Sydeski reports on building safety and appropriate staff response to building threats.

**Safety Concerns from other buildings**

No additional safety concerns.

**Next Meeting**

March 6 – Elizabeth Forward Middle School Building Report

**Adjourn**

It was moved by Zak DiGorio and seconded by Laura Burns adjourn the meeting at 12:27